



**AGENDA FOR THE REGULAR BOARD MEETING**  
**Monday, May 6, 2024 - 6 pm**  
**Union Event Center, 12509 N. Market St., Bldg. D, Mead, WA 99021**

**Webinar Link: [mead354-org.zoom.us/j/89648709806](https://mead354-org.zoom.us/j/89648709806)**  
**Or Call 669-900-6833 Webinar ID 896 4870 9806**

- I. PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF AGENDA** (Action)
- III. APPROVAL OF MINUTES** (Action)  
Approval of the Minutes from the Regular Board Meeting of April 8, 2024,  
Special Board Meeting of April 11, 2024 and Board Work Session of April 22, 2024
- IV. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Agenda Items**
- V. CONTINUING BUSINESS - none**
- VI. NEW BUSINESS**
  - A. Consent Agenda**  
Vouchers, Personnel Actions, Co-Curricular, Extra-Curricular & Supplemental Contracts (Action) 1
  - B. Student Travel Proposal**  
Mead High School Debate Nationals (Action) 2  
(Presented by: *Mark St.Clair, Director Secondary Education*)
  - C. 1<sup>st</sup> Reading Policy & Procedure 2410 Revision**  
High School Graduation Requirements (Non-Action) 3  
(Presented by: *Mark St.Clair, Director Secondary Education*)
  - D. 1<sup>st</sup> Reading Policy & Procedure 6101** (Non-Action) 4  
Federal Cash and Financial Management  
(Presented by: *Heather Ellingson, Chief Financial Officer*)
  - E. 1<sup>st</sup> Reading Policy & Procedure 6106** (Non-Action) 5  
Allowable Costs for Federal Programs  
(Presented by: *Heather Ellingson, Chief Financial Officer*)
  - F. Resolution 24-03** (Action) 6  
Rejecting All Bids Submitted in Response to the Bid Specifications  
and General Requirements for Yearbook Services  
(Presented by: *Heather Ellingson, Chief Financial Officer*)
  - G. Resolution 24-04** (Action) 7  
WIAA Enrollment for 2024-2025  
(Presented by: *Mark St.Clair, Director of Secondary Education*)
  - H. Superintendent Contract Extension** (Action)  
July 1, 2024 – June 30, 2027
- VII. REPORTS**
  - A. Financial Report for the Months of February & March 2024** 8  
(Presented by: *Heather Ellingson, Chief Financial Officer*)
  - B. Asset Preservation Report** 9  
(Presented by: *Ned Wendle, Facilities & Planning Director*)
  - C. Superintendent's Report**
- VIII. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Non-Agenda Items**
- IX. ADJOURN**

#### **Public Comment – Policy 1430**

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings.

**Public Comment on Agenda Items** will be taken at the beginning of the meeting (prior to board action).

**Public Comment on Non-Agenda Items** will be taken at the conclusion of the business portion of the meeting, prior to adjournment.

**Process & Length of Public Comments** – Individuals wishing to be heard by the Board shall first be recognized by the board President. Individuals, after identifying themselves, will have **three minutes** to offer their comments. Those wishing to address the Board are asked to complete a *Public Comment Form*, giving the form to the board clerk in person, prior to the start of the meeting. Generally, *Public Comment Forms* are not accepted after the start of the meeting. However, prior to taking Public Comment on non-agenda items at the conclusion of the business portion of the meeting, an opportunity will be provided for those in attendance to complete a *Public Comment Form* and address the Board.

**Public Comment Constraints** – The board President may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive or obscene. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. The Board shall not hear oral complaints regarding district employees. A member of the public wishing to make such a complaint shall do so in writing to the board President and/or Superintendent who shall take appropriate action.

**Board Response to Public Comments** – Whenever an individual comments to the Board, board members may ask clarifying questions of speakers, however, there should be no expectation of discussion and/or response. Please understand that the Board's silence is neutral. It is neither a signal of agreement nor disagreement with the speaker's remarks. If a response is requested, the board President will generally refer the matter to the district superintendent or a designee for further study and follow-up. In limited cases, an issue brought before the Board may be deferred to a future board meeting for response or discussion.

**Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting, and as soon as possible in advance of a special meeting, so that arrangements for the modification can be made.**



**Minutes from the Regular Meeting of the Board of Directors  
Monday, April 8, 2024**

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The Board of Directors held a Regular Board Meeting on Monday, April 8, 2024. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. Directors Cannon, Gray, Burchard, Nolan and Killman were present. Also attending were Superintendent Travis Hanson and Assistant Superintendents Heather Havens and Jared Hoadley. Chief Financial Officer Heather Ellingson was excused.

**I. Pledge of Allegiance**

The meeting began with President Cannon asking all to rise for the Pledge of Allegiance.

**II. Approval of Agenda**

Director Nolan made a motion to approve the meeting agenda, as amended (an Executive Session to Review the Performance of a Public Employee was added). Director Gray seconded the motion. The motion carried unanimously.

**III. Approval of Minutes**

Director Killman made a motion to approve the minutes of the March 11, 2024 Regular Board Meeting, March 25, 2024 Work Session and March 28, 2024 Special Webinar Board Meeting, as presented. Director Gray seconded the motion. The motion carried unanimously.

**IV. Remarks for the Good of the Schools – Public Comment on Agenda Items**

President Cannon opened the floor for board/staff comments. There were no individuals who signed up to speak on agenda items.

*Board/Staff Comments*

President Cannon congratulated Mead High School Orchestra students who are the 3A Orchestra Academic State Champions. Regarding students in general who are involved in the various music programs offered throughout the district, President Cannon noted many are involved in a variety of school activities/athletics in addition to music and that most are very good students academically carrying a 3.5 or better GPA.

President Cannon additionally shared he attended the recent Jazz Festival hosted by Mead High School. Approximately 30 middle and high school jazz bands took part in this annual festival with Mountainside, Highland and Northwood jazz bands all placing in the middle school division. Mt. Spokane placed in the high school division. Mead High School, as festival host, did not compete. President Cannon expressed his appreciation to all who worked to put on this great event noting in particular band directors Rob Lewis (Mead HS) and Sy Hovik (Mt. Spokane HS).

Director Nolan shared he and Director Killman had the opportunity to visit the district's Transportation Department and share donuts with bus drivers and other transportation employees prior to Spring Break. Both Director Nolan and Director Killman noted, in particular, the impressive PBIS work taking place under the direction of Student Behavioral Safety Specialist Bob LeCouix and the many in-kind contributions that have been procured from various community partners that help provide bus drivers with positive reinforcement items to give to students exhibiting good behavior while on the bus. Thanks were extended to these business partners and district bus drivers, as well as Tony Davis (Transportation Director), Scott Cole (Transportation Assistant Director) and Bob LeCouix.

## V. Continuing Business

### A. Consent Agenda A – 2<sup>nd</sup> Reading Policy Adoptions

President Cannon, prior to asking for a motion to approve Consent Agenda A, which includes five policies that were presented for first reading consideration on March 11, 2024, noted no first reading changes were recommended. He shared background/context for having policies, where no first reading changes are recommended, be approved as part of a stand-alone second reading Consent Agenda. Each of these policies is considered *essential* by WSSDA.

Regarding the *Drug-Free Schools, Community and Workplace* policy, Director Killman noted that down the road she would like to see this policy amended to make drug testing, at hire, mandatory for all employees.

Director Burchard made a motion to approve Consent Agenda A, as presented. Director Nolan seconded the motion. The motion carried unanimously.

### Consent Agenda A

#### 1. Approved the following 2<sup>nd</sup> Reading Policy Adoptions:

- Policy 5201 Adoption – Drug-Free Schools, Community and Workplace
- Policy 5240 Adoption – Evaluation of Staff
- Policy 5400 Adoption – Personnel Leaves
- Policy 5409 Adoption – Unpaid Holidays for Reason of Faith or Conscience
- Policy 5005 Adoption – Employment and Volunteers: Disclosures, Certification Requirements, Assurances & Approval

## VI. New Business

### A. Consent Agenda B

President Cannon directed attention to donations listed on the Consent Agenda. After reading the name and donation amount from each community partner, he expressed thanks and appreciation for their generosity. Director Gray expressed her appreciation that this summer there will be a basketball camp for girls once again offered at Mt. Spokane High School.

Director Gray made a motion to approve Consent Agenda B, as presented. Director Killman seconded the motion. The motion carried unanimously.

### Consent Agenda B

#### 1. Hired Certificated Personnel:

Brittney Berg	Special Services/Creekside	Cert	.9 FTE Non-Continuing PreSchool Teacher effective 3/11/24 - 6/14/24
Barbara Bezdicek	Mt. Spokane HS	Cert	1.0 FTE Leave Replacement Science Teacher effective 3/1/24 - 6/14/24
Tarah Martin	Special Services/MLO	Cert	.4 FTE Leave Replacement Resource Room Teacher (in addition to .6 FTE LR) effective 3/11/24 - 6/14/24
Sarah Watts	Learning & Teaching	Cert	1.0 FTE Non-Continuing ELD Teacher effective 3/14/24 - 6/14/24

#### 2. Hired Classified Personnel:

Michael Anderson	Transportation	Class	4 hrs/day Itinerant Bus Driver effective 2/29/24
James Buenzli	Transportation	Class	4 hrs/day Itinerant Bus Driver effective 3/14/24
Lynn Coleman	Mead HS	Class	Leave Replacement Athletic Director effective 3/1/24 - 6/30/24 (taking leave from Admin Asst position)
Jessica Cooley	Mead HS	Class	6.15 hrs/day Para Ed effective 3/7/24
Lora Olson	Skyline	Class	3 hrs/day Para Ed effective 3/14/24
Grace O'Neil	Custodial Dept	Class	8 hrs/day Itinerant Custodian effective 2/29/24
Craig Phillips	Custodial Dept/Mt. Spokane HS	Class	8 hrs/day Lead Custodian effective 2/26/24
Devin Ruby	Custodial Dept	Class	8 hrs/day Cust/Maint Split effective 2/20/24
Jordan Teel	Evergreen	Class	6.25 hrs/day Para Ed effective 2/29/24
Mikenna VanGeider	Brentwood	Class	6 hrs/day Para Ed effective 3/7/24
Britney West	Custodial Dept	Class	8 hrs/day Custodian effective 3/21/24

Taylor Eggleston	Student Services	Class	6.5 hrs/day Classified Nurse effective 3/28/24
Melissa Reed	Nutrition Services	Class	4 hrs/day Cook effective 3/18/24

3. **Hired Certificated Substitutes:**

Jourdan Armstrong	Keylisha Farguson	Jerry Walters	Lauren Morse
Ciara Harding	Aaron Norman	Jeannie DeLateur	Halley Lentz
Megan Conroy	Shanna Hagenah		

4. **Hired Classified Substitutes:**

Josh Watkins	Cassandra Bouchard	Brian Pettey	Maki Fiddes
Alyssa Gamache	Ariella Schick	Rebecca Rue	

5. **Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.**

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **April 8, 2024**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 115764 to 116152** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 1,220,522.39
General Fund - PR	11,583,861.07
ASB Fund	202,516.11
Capital Projects Fund	26,995.97
Transportation Vehicle Fund	310,398.22

6. **Approved Supplemental & Extra-Curricular contracts.**

7. **Accepted the Following Donation:**

- \$500 from CoBank to Brentwood Elementary Building Budget
- \$1,000 from Real Great Real Estate to Mead HS Band Program
- \$500 from Cirrus Designs, Inc. to Mt. Spokane HS Baseball Program
- \$1,500 from Evergreen State Towing to Mt. Spokane HS Baseball Program
- \$9,500 from Mead HS Bandwagon to Mead HS Band & Colorguard Program
- \$10,000 from Mt. Spokane HS Bandstand to Mt. Spokane Band & Choir Programs
- \$873.79 from Mead HS Bandwagon to MHS Band Program

8. **Approved Mt. Spokane HS and Mead HS Athletic Summer Camp Fees.**

9. **Approved Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, etc.):**

Sarah Wilson	Shiloh Hills	Cert	3/29/24 - 6/14/24
Brenda Hunter	Creekside	Class	4/18/24 - 4/22/24
Gina McGlocklin	Colbert	Cert	5/3/24 (3.75 hrs)
Anna Nikulenko	Highland	Class	5/7/24 - 6/11/24
Courtney Bock	Colbert	Cert	.2 FTE 24/25 school year
Kaylen Kociela	Skyline	Cert	1.0 FTE 24/25 school year
Rachel Markum	Shiloh Hills	Cert	.4 FTE 24/25 school year
Kaitlin Nobbs	Highland	Cert	.4 FTE 24/25 school year
Claire Spring	Mead HS	Cert	.4 FTE 24/25 school year
Katie Zimmerman	Evergreen	Cert	1.0 FTE 24/25 school year
Shannon Cosner	Meadow Ridge	Class	4/10/24 - 4/12/24
Kaprina Reed	Mt. Spokane	Cert	.2 FTE 24/25 school year
Marcella Lybbert	MLO	Cert	.4 FTE 24/25 school year
Laura Nelson	Farwell	Cert	1.0 FTE 24/25 school year

10. **Approved Request to Rescind Unpaid Leave (i.e. parenting, medical, Good of the District, etc.):**

Cheryl Pepper	MLO	Class	3/8/24 - 4/11/24
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11. **Accepted Requests for Retirement/Resignation:**

Karen Christopher	Colbert	Cert	Retirement effective 12/31/24 (teacher)
Randy Erickson	Transportation	Class	Retirement effective 8/31/24 (bus driver)
Jose Gonzales	Prairie View	Class	Retirement effective 6/30/24 (custodian)
Johnathan Harrison	Mt. Spokane	Class	Resignation effective 3/8/24 (para ed)
Jon Iverson	Mountainside	Cert	Retirement effective 6/30/24 (asst principal)

## **B. Resolution 24-02**

### **WSSDA Prioritization of Local Control and No Unfunded Mandates**

To provide context on this agenda item President Cannon shared the board, at their March 25, 2024 Work Session, discussed two WSSDA related items. The first was the presented resolution that supports a change in WSSDA bylaws by adding language prioritizing local control and no unfunded state mandates. The second included five proposed amendments to existing WSSDA positions and two proposed new WSSDA positions. The board approved the five position amendments and two proposed new amendments at a Special Board Meeting that took place on Thursday, March 28, 2024.

President Cannon read aloud Resolution 24-02, WSSDA Prioritization of Local Control and No Unfunded Mandates, and additionally noted other school districts have adopted this same resolution.

Director Nolan made a motion to adopt Resolution 24-02, WSSDA Prioritization of Local Control and No Unfunded Mandates, as presented. Director Gray seconded the motion. The motion carried unanimously. A copy of the resolution is attached.

## **VII. Remarks for the Good of the Schools – Public Comment on Non-Agenda Items**

Noting both Bobby Lee (Mt. Spokane HS Athletic Director) and Lynn Coleman (Mead HS Interim Athletic Director) were in attendance, Superintendent Travis Hanson took time to acknowledge and thank them for the work they do supporting district high school athletic programs.

Superintendent Hanson additionally shared the following:

- During Spring Break maintenance staff, under the direction of Travis Bown, began the process of removing high school bathroom main entrance doors. It is hoped this safety/security project will reduce vaping in bathrooms. Superintendent Hanson assured no doors were removed that would compromise privacy. In all of the district's newer schools there are no entrance doors from hallways into bathrooms. Parents are welcome to visit high schools and see first-hand what this change looks like. It was additionally shared that both high schools are having conversations regarding the revival of parent volunteer opportunities, like what used to be called PAW Patrol, to assist with, among other things, the monitoring of bathrooms.
- Regarding the upcoming April 22<sup>nd</sup> Work Session, Superintendent Hanson noted he and Chief Financial Officer Heather Ellingson are preparing for the 24/25 budget discussion that will take place at that meeting.
- The potential property acquisition Facilities & Planning Director Ned Wendle recently talked with the board about in an Executive Session is progressing nicely. More information will be shared in the near future.
- Planning as the district approaches the end of the 23/24 school year includes looking at the possibility of reviving the Advisory Program that was in place several years ago, working with administrators and staff on a student cell phone policy and, regarding student travel, the need to provide clarity and be consistent across all programs.

## **VIII. Executive Session**

At 6:30 pm President Cannon called for an Executive Session of approximately 1.5 hours for the purpose of reviewing the performance of a public employee.

At 8:05 pm President Cannon returned the meeting to Open Session. No other business was discussed and no action was taken.

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President

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Secretary



**RESOLUTION 24-02**  
**WSSDA Prioritization of Local Control and No Unfunded Mandates**

**WHEREAS**, in Washington State the Washington State School Directors' Association (WSSDA) participates in strategic advocacy and lobbying at the state and federal level; and

**WHEREAS**, WSSDA represents all 1,477 locally elected school board members from 295 diverse school districts; and

**WHEREAS**, in Washington State every community and school district has unique needs, goals and budgetary considerations; and

**WHEREAS**, the elected school board in each community understands the educational challenges facing students in their community and is in a better position to formulate the best policies to further educational growth for its students in partnership with that community; and

**WHEREAS**, one-size, fits-all policies applying to all 295 diverse school districts with mandates directing expenditures without revenue provided may pose hardship; and

**WHEREAS**, Article XI, Section 2 of the WSSDA bylaws lacks language to prioritize two of the most important factors in protecting the unique needs of all 295 school districts in retaining local control and opposing unfunded mandates.

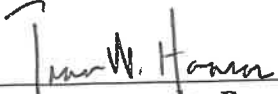
**NOW, THEREFORE BE IT RESOLVED** that the Mead School District Board of Directors does hereby move to add language to Article XI, Section 2 of the WSSDA bylaws to protect the unique needs of each individual school district.

**BE IT FURTHER RESOLVED** that Article XI, Section 2 of the WSSDA bylaws conclude with the following language:

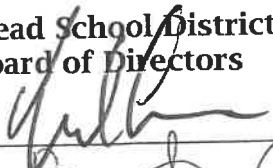
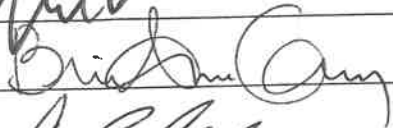
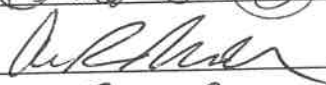

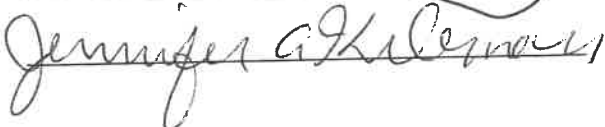
“When determining WSSDA’s stance relating to advocacy and lobbying, WSSDA shall oppose any policies that infringe on local control of curriculums or programs and/or promote an unfunded mandate. After those determinations have been made the positions voted on at General Assembly will be applicable and/or utilized.”

Adopted this 8<sup>th</sup> day of April 2024.

Attest:

  
Secretary to the Board

Mead School District No. 354  
Board of Directors





**Special Board Meeting Minutes  
Thursday, April 11, 2024**

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The Board of Directors held a Special Board Meeting on Thursday, April 11, 2024. The meeting began at 6:10 pm and was held at District Office. Directors Cannon, Gray, Burchard, Nolan and Killman were present. Also attending were Superintendent Travis Hanson and Garrett Williams, district legal counsel.

**I. Approval of the Agenda**

There was no formal approval of the meeting agenda, which included an Executive Session for the purpose of discussing litigation with legal counsel.

**II. Executive Session**

At 6:10 pm President Cannon called for an Executive Session of approximately one hour for the purpose of discussing litigation with legal counsel.

At 7:15 pm President Cannon returned the meeting to Open Session. No other business was discussed and no action was taken.

**III. Adjourn**

The meeting was adjourned at 7:15 pm.

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**President**

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**Secretary**



**Board Work Session Minutes  
Monday, April 22, 2024**

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The Board of Directors held a Work Session on Monday, April 22, 2024. The meeting began at 6 pm and was held at District Office. Directors Cannon, Gray, Burchard, Nolan and Killman were present. Also attending were Superintendent Travis Hanson and Chief Financial Officer Heather Ellingson.

**I. Approval of the Agenda**

Director Gray made a motion to approve the agenda, as presented. Director Burchard seconded the motion. The motion carried unanimously.

**II. 2024-2025 Budget Discussion**

Chief Financial Officer Heather Ellingson first recapped overview budget information shared at the March 25, 2024 Work Session. To aid the board in their ongoing budget discussion Ms. Ellingson, at this Work Session, shared more in-depth information on how budget allocations are determined. The presentation included the following:

- **Fund Balance Information (2023/24 & 2024/25)** - For the 2023/24 school year the forecasted amount needed from Fund Balance will be approximately \$4 million. This is less than originally projected. Preliminary estimates for 2024/25 predict needing to access approximately \$1.8 million from Fund Balance. Included in this amount are monies (\$574,000) that Nutrition Services anticipates accessing from restricted funds that can only be spent on expenses related to Nutrition Services. The assumptions used in making these ending fund balance projections, and the items/areas still pending that could impact these projections, were also shared. Included on the pending list were both Nutrition Services and Special Education. For 2024/25 it was noted the first collection date for new levy monies is April 2025.

In response to board questions, Ms. Ellingson provided an overview of the Nutrition Services budget and shared that, while Special Education will need enhanced staffing in 2024/25 as compared to 2023/24, she is working with the department to determine exactly how much. Updated budget information on both of these departments will be shared with the board at an upcoming Work Session.

The topic of elementary school supplies, including the original rationale for providing basic school supplies for elementary students and whether or not the district should continue the practice, was discussed. It was the consensus of the board to make no change in practice regarding elementary school supplies for the upcoming school year.

- **Cash Flow Projections** - A graph illustrating monthly cash flow fluctuations and ending cash flow balances for 2020/21, 2021/22 and 2022/23, as well as projections for 2023/24 (approximately \$8 million) and 2024/25 (slightly over \$6 million) was shared.
- **FTE Enrollment Report** - Board members were provided with a chart showing anticipated enrollment at each school/grade level and the budgeted certificated staff (MEA) FTE allocated to the school based on this enrollment for both basic education, special education and special programs (Title, LAP, Transitional K, SOAR, Dual Language, ELD and Highly Capable). Regarding special education, Ms. Ellingson reminded the staffing allocation is under review and will most likely decrease.

The chart additionally includes budgeted allocations for certificated administrators and classified staff by building and/or department. Regarding para educators, the chart provides specific detail on the hours/day allocated to each school/program.

- **Prototypical Funding vs Actual Staffing** - Two charts were provided comparing positions/monies received from the state via the prototypical school funding model and the actual staff, with associated costs, needed to provide the educational experience provided by the Mead School District. The first chart included overview information with the second being more in-depth in nature. Local levy funds pay for 67.15 certificated non-administrator positions (15%), 9.63 certificated administrator positions (29%) and 82.4 classified support staff positions (38%).
- **MEA Staffing Distribution** - A chart showing, as a percentage, the number of certificated staff members at each step on the salary schedule was shared. 37% are at the highest step on the salary schedule (MA/90, Step 16). 82% of teachers have a Master's Degree. The district currently employs 759 teachers - 130 have 0-4 years of experience, 122 have 5-9 years of experience, 143 have 10-14 years of experience, 149 have 15-19 years of experience, 100 have 20-24 years of experience, 67 have 25-29 years of experience and 48 have 30+ years of experience.
- **Staffing Distribution by Group** - A pie chart, based on 2024/25 preliminary budget numbers and showing salary percentages by group, was shared. As expected, certificated non-administrative staff (primarily teachers) represents the largest percentage (66%). Salaries and benefits represent 82% of the district's overall budget.

Noting nurse staff was reduced in the current school year, Director Gray asked for an update to ascertain if there is a need to add staff back. Superintendent Hanson noted there have been a number of "asks" from various departments/schools for increased staffing. A list of asks will be prepared and shared with the board. Director Burchard noted the importance of considering requests from a risk-based standpoint.

As requested at the March 25<sup>th</sup> Work Session, Chief Financial Officer Heather Ellingson shared a list of potential reductions. She noted the importance of only adding something to the budget if something of similar cost is removed.

Board discussion on the 2024/25 budget will once again be an agenda item at the May 20<sup>th</sup> Work Session.

### **VIII. Adjourn**

The meeting was adjourned at 7:20 pm.

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**President**

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**Secretary**

## **MEAD SCHOOL DISTRICT**

Board Meeting of May 6, 2024

### **New Business**

**VI.A.**

#### **Agenda Item:     Consent Agenda**

##### **Background:**

The Consent Agenda contains items that are normal and customary in the operation of the school district.

##### **Fiscal Impact:**

Consent Agenda items have no significant impact beyond the adopted budget. Expenditure or employment requests that exceed budget authorization should not appear as a consent item.

##### **Staffing Implications:**

None, other than the personnel recommendations, as presented.

##### **Other Considerations:**

None

##### **Recommendation:**

Approval of the Consent Agenda, as presented, is recommended.

# Consent Agenda

## Regular Board Meeting of May 6, 2024

**1. Hire Certificated Personnel:**

Lucy Mordue	Special Services	Cert	.5 FTE Non-Continuing Home Based Teacher effective 4/8/24 - 6/14/24
Jessi Barnes	Special Services	Cert	1.0 FTE Non-Continuing Home Based Teacher effective 3/28/24 - 6/14/24
Marin Cummings	Special Services (PV)	Cert	.4 FTE Non-Continuing Resource Room Teacher effective 4/12/24 - 6/14/24

**2. Hire Classified Personnel:**

Sarah Bowers	Colbert	Class	5.7 hrs/day Para Ed effective 4/11/24
Nancy Fuller	Mead HS	Class	6.15 hrs/day Para Ed effective 4/11/24
Jason Keen	Transportation	Class	4 hrs/day Bus Driver effective 4/11/24
Shaniah Kincaid	Colbert	Class	6.2 hrs/day Para Ed effective 4/11/24
Nicole Sim	Mead HS	Class	8 hrs/day Bookkeeper effective 4/11/24

**3. Hire Certificated Substitutes:**

Madison Zwiefelhofer | Faith Tobiason | Terri Brown-Hanan | Gina Schell

**4. Hire Classified Substitutes:**

Ariella Schick | Jenny Heater | Kim Hopkins |

**5. Approve AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust and ASB, as attached.**

**6. Approve Supplemental & Extra-Curricular Contracts (attached).**

**7. Accept the Following Donations:**

- \$500 from Birdy's Sports Bar to Mead HS Softball Program (banner)
- \$500 from Kerner Insurance to Mead HS Softball Program (banner)
- \$500 from Vinyl Products, Inc. to Mead HS Softball Program (banner)
- \$500 from McDonald's to Mead HS Softball Program (banner)
- \$500 from Little Caesar's Pizza to Mead HS Softball Program (banner)
- \$7,300 from Highland Parent Pack to Highland Band, Choir, Orchestra & PE Programs
- \$1000 from West World LLC (DBA Zips) to Transportation Department PBIS Program
- \$1000 from Zips #21 LLC to Transportation Department PBIS Program
- \$1000 from ALC Foods LLC (DBA Zips) to Transportation Department PBIS Program
- \$500 from Journalism Education Association to Mead HS Yearbook
- \$1251.33 from Daines Capital to Mead HS Football Program
- \$1560 from Washington DECA to Mead HS DECA Program
- \$891 from Northern Quest Casino & Resort to Midway 5<sup>th</sup> Grade STEM Science to purchase rockets
- \$4,500 from Mt. Spokane Athletic Boosters to Boys/Girls Track Program
- \$500 from Pro Mechanical Services, Inc. to Special Services/DLC Olympics
- \$1,000 from Center for Pediatric Therapy to Special Services/DLC Olympics
- \$500 from R&R Heating & Air Conditioning to Special Services/DLC Olympics
- \$1,000 from Center for Pediatric Therapy to Special Services/DLC Olympics
- \$2,646.50 from Zachary Rockwell to Mead High School Cheer Program (Cookie Dough Donation)

**8. Approve Mead School District STEM Summer Camp fees, as attached.**

**9. Approve 24/25 Athletic Participation Fees, as attached**

**10. Approve Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, education, etc.):**

Rachel Raab	Mead HS	Class	.25 hrs, 2-3 days/week 4/1/24 - 6/14/24
Anna Nikulenko	Highland	Class	6/7/24 - 6/11/24 (correcting April 8, 2024 Consent Agenda)
Kayleigh Sliman	Evergreen	Class	9/3/24 - 2/14/25
Hayley Calhoun	Special Services	Cert	24/25 school year
Toby Doolittle	Mead HS	Cert	24/25 school year (Association Leave)

**11. Approve Requests to Rescind Unpaid Leave (i.e. parenting, medical, Good of the District, education, etc.):**

Kaylen Kociela	Skyline	Cert	Rescinding .4 FTE 24/25 school year (Will work .6 FTE)
Marcella Lybbert	MLO	Cert	Rescinding 2 <sup>nd</sup> semester leave
Kaprina Reed	Mt. Spokane HS	Cert	Rescinding 2 <sup>nd</sup> semester leave

**12. Accept the Following Resignations/Retirements:**

Heidi Boydston	Farwell	Class	Resignation effective 4/22/24 (para ed)
Justin Cole	Maintenance	Class	Resignation effective 5/10/24 (warehouse)
Kelli Craig	Colbert	Cert	Resignation effective 6/14/24 (teacher)
Katie Granado	Warehouse	Class	Resignation effective 6/21/24 (purchasing)
Samantha Hand	Northwood	Cert	Resignation effective 6/14/24 (teacher)
Jack McClary	Mountainside	Class	Resignation effective 5/3/24 (para ed)
Kristal Pride	Mead HS	Cert	Resignation effective 8/30/24 (teacher)
Lorene Santoro	Colbert	Class	Resignation effective 4/19/24 (para ed)
Wade Shaw	Maintenance	Class	Resignation effective 5/10/24 (carpenter)
Molly Ward	Learning Services	Cert	Resignation effective 8/30/24 (teacher)
Lisa Anwar	Mead HS	Class	Retirement effective 8/30/24 (para ed)
Joan Brown	Highland	Cert	Retirement effective 8/30/24 (teacher)
Renee Demand	Northwood	Cert	Retirement effective 8/30/24 (teacher)
Bruce Hagstrom	Creekside	Cert	Retirement effective 8/30/24 (teacher)
Craig Heasley	Transportation	Class	Retirement effective 8/30/24 (bus driver)
Gerald Lahde	Mountainside	Class	Retirement effective 4/30/24 (custodian)
Carla McKinley	Mead HS	Class	Retirement effective 6/28/24 (para ed)
Thomas McNamee	Colbert	Class	Retirement effective 4/30/24 (custodian)
Tami Peterson	Mead HS	Class	Retirement effective 8/30/24 (para ed)
Susan Underwood	Mead HS	Class	Retirement effective 8/30/24 (para ed)
Janette Vigil	Northwood	Cert	Retirement effective 8/30/24 (teacher)
Asia Chapman	Custodial Services	Class	Resignation effective 4/30/24 (int. custodian)
Linda Pachman	Prairie View	Class	Retirement effective 6/30/24 (para ed)
Deanna Prichard	Farwell	Cert	Retirement effective 5/31/24 (teacher)
Steven Wray	Technology	Class	Retirement effective 6/30/24 (computer tech)

# Mead School District No. 354

Spokane County, Mead, Washington

## Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, and Transportation Vehicle Fund 5/6/2024

THIS IS TO CERTIFY under penalty of perjury that the undersigned has examined the attached vouchers and payroll of Mead School District No. 354, Spokane, Washington, and that each of the invoices and vouchers were duly certified and have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law, and that the extensions and additions of said invoices and vouchers have been checked by the Business Office of the District and were found to be correct.

Heather Ellingson, Auditing Officer

THIS IS TO CERTIFY that the warrants of the Mead School District No. 354, Spokane County, Washington, as listed below, have been allowed by the School Board of this District.

Fund Name	Vouchers (Inclusive)	Warrants (Inclusive)	Amount
<b>General Fund:</b>			
4/12/2024	AP-1182	116153-116243	\$1,531,733.09
4/12/2024	AP-1183	ACH	\$2,434.21
4/16/2024	PR-1187	ACH	\$158,505.97
4/16/2024	PR-1188	ACH	\$29,397.22
4/16/2024	PR-24	116270-116274	\$445.12
4/19/2024	AP-1189	116275-116375	\$302,058.87
4/19/2024	AP-1190	ACH	\$1,504.17
4/26/2024	AP-1194	116415-116504	\$483,720.37
4/26/2024	AP-1195	ACH	\$1,984.36
4/30/2024	PR-25	116533-116562	\$45,015.65
4/30/2024	PR-1203	116563-116583	\$2,094,385.31
4/30/2024	PR-1204	ACH	\$5,786,839.35
4/30/2024	PR-1205	ACH-	\$3,411,180.33
		TOTAL/General Fund:	\$13,849,204.02
<b>Capital Projects:</b>			
4/12/2024	AP-1184	116244-116246	\$47,795.06
4/19/2024	AP-1191	116376	\$31,536.57
4/26/2024	AP-1196	116505-116507	\$9,366.09
		TOTAL/Capital Projects:	\$88,697.72
<b>Assoc. Student Body:</b>			
4/12/2024	AP-1185	116247-116267	\$54,192.08
4/19/2024	AP-1192	116377-116414	\$31,256.89
4/19/2024	AP-1193	ACH	\$140.40
4/26/2024	AP-1197	116508-116532	\$126,551.06
4/26/2024	AP-1198	ACH	\$82.20
		TOTAL/ASB Fund:	\$212,222.63
<b>Transportation Vehicle Fund:</b>			
		TOTAL/Transportation Fund:	\$0.00
<b>TOTAL ALL FUNDS</b>			<b>\$14,150,124.37</b>

Secretary \_\_\_\_\_

Board Signature \_\_\_\_\_

Board Signature \_\_\_\_\_

Board Signature \_\_\_\_\_

Board Signature \_\_\_\_\_

Board Signature \_\_\_\_\_

# **GENERAL FUND**



## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1182

Starting Check Number: 116153

Check #	Date	Payee	Amount
116153	04/12/2024	ABSCO SOLUTIONS	\$3,240.22
116154	04/12/2024	ACCESS INFORMATION PROTECTED	\$181.01
116155	04/12/2024	ACE HARDWARE	\$28.47
116156	04/12/2024	ACTION DRAIN & ROOTER SERVICE	\$3,597.00
116157	04/12/2024	AGPARTS WORLDWIDE INC	\$4,191.56
116158	04/12/2024	AI-MEDIA TECHNOLOGIES LLC	\$3,829.50
116159	04/12/2024	AMAZON	\$408.82
116160	04/12/2024	AMERIGAS PROPANE LP	\$399.95
116161	04/12/2024	ANTCLIFF, CAROL	\$46.75
116162	04/12/2024	APPLE COMPUTER INC	\$353,672.35
116163	04/12/2024	AVAIL HOME HEALTH INC	\$4,354.88
116164	04/12/2024	BARGREEN ELLINGSON INC	\$139.49
116165	04/12/2024	BOYS & GIRLS CLUBS OF SPOKANE CITY	\$100.00
116166	04/12/2024	BRIGHT SOLUTIONS FOR DYSLEXIA	\$29.95
116167	04/12/2024	BURNS, DETRA	\$393.96
116168	04/12/2024	CAMP FIRE INLAND NORTHWEST	\$3,863.59
116169	04/12/2024	CAMTEK	\$1,876.61
116170	04/12/2024	CITY GLASS	\$18.00
116171	04/12/2024	CITY OF SPOKANE - UTILITIES DIVISION	\$4,730.55
116172	04/12/2024	CLARIS INTERNATIONAL INC	\$6,161.70
116173	04/12/2024	COMMUNITY COLLEGES OF SPOKANE	\$838,409.09
116174	04/12/2024	DESIGN WALLCOVERING INC	\$960.16
116175	04/12/2024	DRENNEN, MICHELLE	\$187.05
116176	04/12/2024	E3 DIAGNOSTICS	\$48.05
116177	04/12/2024	ESD 101	\$196.89
116178	04/12/2024	ESD 113	\$1,300.00
116179	04/12/2024	FIRST CHOICE SERVICES	\$69.76
116180	04/12/2024	FISHER CONSTRUCTION GROUP INC	\$3,610.03
116181	04/12/2024	FISHER'S TECHNOLOGY	\$6,515.92
116182	04/12/2024	FOLLETT SCHOOL SOLUTIONS INC	\$3,362.90
116183	04/12/2024	FP MAILING SOLUTIONS	\$254.83
116184	04/12/2024	FRED MEYER KROGER	\$27.31
116185	04/12/2024	GENSCO INC	\$260.28
116186	04/12/2024	GOBLICK, LIZ	\$58.00
116187	04/12/2024	GREATAMERICA FINANCIAL SERVICES	\$2,727.87
116188	04/12/2024	GREATER SPOKANE INC	\$825.00
116189	04/12/2024	HEDY, JOHN	\$75.00
116190	04/12/2024	HOLIDAY INN - TACOMA.	\$867.84

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1182

**Starting Check Number:** 116153

Check #	Date	Payee	Amount
116191	04/12/2024	HOMBEL, TONY	\$1,013.04
116192	04/12/2024	HOME DEPOT CREDIT SERVICES	\$664.14
116193	04/12/2024	HOME DEPOT PRO	\$3,677.04
116194	04/12/2024	HORIZON AUTOMATIC RAIN COMPANY DBA	\$125.08
116195	04/12/2024	INLAND POWER & LIGHT CO	\$9,797.78
116196	04/12/2024	INTERSTATE ALL BATTERY CENTER	\$338.85
116197	04/12/2024	ISINGAPORE MATH LLC	\$30.49
116198	04/12/2024	JOHNSTONE SUPPLY	\$327.65
116199	04/12/2024	JW PEPPER	\$196.38
116200	04/12/2024	KCDA	\$1,656.17
116201	04/12/2024	M & L SUPPLY	\$416.55
116202	04/12/2024	MATRIX SCIENCES INTERNATIONAL INC	\$172.50
116203	04/12/2024	MAXIM STAFFING SOLUTIONS	\$1,851.00
116204	04/12/2024	MCCLEARY, CHRIS	\$30.50
116205	04/12/2024	MEAD SCHOOL DISTRICT	\$1,654.45
116206	04/12/2024	MOMAR INCORPORATED	\$957.88
116207	04/12/2024	NAPA AUTO PARTS	\$287.74
116208	04/12/2024	NEWTON, KELLI	\$58.00
116209	04/12/2024	NORTHWEST FENCE COMPANY	\$3,010.67
116210	04/12/2024	NORTHWOOD MIDDLE SCHOOL	\$1,448.75
116211	04/12/2024	PPC SOLUTIONS, INC	\$1,289.60
116212	04/12/2024	PURE FILTRATION PRODUCTS INC	\$5,416.69
116213	04/12/2024	RAINBOW RESOURCES	\$1,878.99
116214	04/12/2024	REFRIGERATION SUPPLIES DIST	\$170.45
116215	04/12/2024	RWC INTERNATIONAL	\$4,109.05
116216	04/12/2024	SCHOOLINKS INC	\$31,531.99
116217	04/12/2024	SERVPRO OF NORTHWEST SPOKANE	\$65,591.27
116218	04/12/2024	SHERWIN WILLIAMS	\$398.76
116219	04/12/2024	SITEONE LANDSCAPE SUPPLY LLC	\$3,119.09
116220	04/12/2024	SOUKUP, KELSEY	\$12.56
116221	04/12/2024	SPOKANE CO ENVIRONMENTAL SERVICES	\$3,450.00
116222	04/12/2024	SPOKANE CO SOLID WASTE	\$342.06
116223	04/12/2024	SPOKANE CO TREASURER	\$29,529.00
116224	04/12/2024	SPOKANE REGIONAL HEALTH DISTRICT	\$240.00
116225	04/12/2024	SPOKESMAN REVIEW.	\$300.36
116226	04/12/2024	STAPLES ADVANTAGE	\$81.66
116227	04/12/2024	STONEWAY ELECTRIC	\$2,184.11
116228	04/12/2024	STOVA, IRINA	\$15.75

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1182

**Starting Check Number:** 116153

Check #	Date	Payee	Amount
116229	04/12/2024	SUNSHINE DISPOSAL & RECYCLING	\$3,686.11
116230	04/12/2024	TED BROWN MUSIC CO	\$515.86
116231	04/12/2024	TERRY'S DAIRY INC	\$8,490.30
116232	04/12/2024	UGALDEA, SHAY	\$45.00
116233	04/12/2024	UNITED DATA SECURITY INC	\$90.00
116234	04/12/2024	US FOODS INC	\$61,172.12
116235	04/12/2024	US LINEN & UNIFORM INC	\$3,588.63
116236	04/12/2024	VERIZON..	\$540.49
116237	04/12/2024	WA DECA	\$1,662.00
116238	04/12/2024	WA ST FIRST AID	\$750.00
116239	04/12/2024	WASTE MANAGEMENT OF SPOKANE	\$17,528.08
116240	04/12/2024	WCP SOLUTIONS	\$967.34
116241	04/12/2024	WHITWORTH WATER DIST 2	\$1,266.53
116242	04/12/2024	ZANER-BLOSER	\$2,851.56
116243	04/12/2024	ZIGGY'S	\$182.68
Total Amount:			\$1,531,733.09

End of Report

## Mead School District No 354

### Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1183

04/12/2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Armstrong, Kalin K		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$20.51
			Vendor Total:	\$20.51
Bagdon, Katie Lyanne		1.0.530.2100.21.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$67.88
			Vendor Total:	\$67.88
Beeman, Deann C		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$117.79
			Vendor Total:	\$117.79
Breitenbach, Karen T		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$34.64
			Vendor Total:	\$34.64
Brett, Jennifer J		1.0.530.9700.61.8581.07.34.000.0000	TRAVEL-IN DISTRICT	\$26.80
			Vendor Total:	\$26.80
Campbell, Dorothy A		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$2.42
			Vendor Total:	\$2.42
Carrell, Julia		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$12.60
			Vendor Total:	\$12.60
Collins, Maureen Lynn		1.0.530.3151.28.8582.27.39.000.0000	TRAVEL-OUT OF DISTRICT	\$244.00
		1.0.530.3165.27.5100.27.39.000.0000	CTE FAMILY/CONSUMER SCIENCE SUPPLIES	\$42.36
			Vendor Total:	\$286.36
Delgadillo, Ana Maria		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$42.28
			Vendor Total:	\$42.28
Eckersley, Kiana Arielle Jasmyne				

# Mead School District No 354

## Voucher Supplement Account Summary

Voucher Batch Number: 1183

04/12/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Figueira, Daniel B		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$4.29
			Vendor Total:	\$4.29
Finch, Mary Ellen Robeson		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$82.00
			Vendor Total:	\$82.00
Gunther, Tanya M		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$94.07
			Vendor Total:	\$94.07
Helling, Annette M		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$37.12
			Vendor Total:	\$37.12
Jaecks, Meredith Madeline		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$82.00
			Vendor Total:	\$82.00
Jordan, Kathryn A		1.0.530.2109.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$198.06
			Vendor Total:	\$198.06
King, Justin Edward		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$36.39
			Vendor Total:	\$36.39
Kink, Julie Kay		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$82.00
			Vendor Total:	\$82.00
Lehrman, Jennifer True		1.0.530.0100.27.5100.18.18.000.0000	TEACHING SUPPLIES	\$50.00
			Vendor Total:	\$50.00
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$66.47
			Vendor Total:	\$66.47

# Mead School District No 354

## Voucher Supplement Account Summary

Voucher Batch Number: 1183

04/12/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Madel, Susan S		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$8.85
			Vendor Total:	\$8.85
Murphy, Cheyeanne S		1.0.530.9700.63.8581.07.35.000.0000	TRAVEL-IN DISTRICT	\$41.01
			Vendor Total:	\$41.01
O'Donnal, Charmaine Coleman		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$102.65
			Vendor Total:	\$102.65
Oswalt, Mark Philo		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$103.59
			Vendor Total:	\$103.59
Pfannenstiel-Wilner, Mary Lou		1.0.530.2130.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$93.13
			Vendor Total:	\$93.13
Pride, Kristal M		1.0.530.3190.27.5100.28.39.000.0000	CTE INTERVENT BIO MED SUPPLIES	\$33.63
			Vendor Total:	\$33.63
Steinbach, Marci May		1.0.530.3142.27.8581.28.39.000.0000	TRAVEL-IN DISTRICT	\$46.34
			Vendor Total:	\$46.34
Strate, Carolyn Ann		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$43.89
			Vendor Total:	\$43.89
Thomas, Lori A		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$152.84
			Vendor Total:	\$152.84
Timbertake, Kelliejo D		1.0.530.2100.21.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$124.49

# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1183

04/12/2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Turner, Finis				
		1.0.530.2130.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$124.49
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$21.71
				\$82.00
			Vendor Total:	\$103.71
Wiemers, Russell Lloyd				
		1.0.530.2109.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$160.40
			Vendor Total:	\$160.40
Wilburn, Tanner Don				
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$76.00
			Vendor Total:	\$76.00
			Grand Total:	\$2,434.21

End of Report

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1189

**Starting Check Number:** 116275

Check #	Date	Payee	Amount
116275	04/19/2024	ACTION DRAIN & ROOTER SERVICE	\$599.50
116276	04/19/2024	ADAMS, KELLY	\$165.00
116277	04/19/2024	AI-MEDIA TECHNOLOGIES LLC	\$1,897.50
116278	04/19/2024	ALL ABOUT TOWING	\$565.00
116279	04/19/2024	ALPHA OMEGA TOURS & CHARTERS	\$2,171.05
116280	04/19/2024	ALPINE FRAMES	\$96.39
116281	04/19/2024	ALSC ARCHITECTS	\$675.00
116282	04/19/2024	AMAZON	\$772.49
116283	04/19/2024	AMERICAN ON SITE SERVICES	\$689.60
116284	04/19/2024	AMERIGAS PROPANE LP	\$445.30
116285	04/19/2024	APEL, JESSICA	\$495.00
116286	04/19/2024	APPLE COMPUTER INC	\$342.02
116287	04/19/2024	BARGREEN ELLINGSON INC	\$147.02
116288	04/19/2024	BARKER, ANNEKE	\$308.20
116289	04/19/2024	BASELINE INC	\$1,648.74
116290	04/19/2024	BENNETT, CECELIA	\$156.78
116291	04/19/2024	BOWERS, KATIE	\$80.40
116292	04/19/2024	BOYS & GIRLS CLUBS OF SPOKANE CITY	\$7,048.13
116293	04/19/2024	BRYSON SALES & SERVICE OF WASHINGTON	\$826.43
116294	04/19/2024	BUB'S SEPTIC PUMPING	\$9,837.10
116295	04/19/2024	CO ENERGY	\$3,126.14
116296	04/19/2024	DECA	\$896.00
116297	04/19/2024	DEGROAT, JESSICA	\$165.00
116298	04/19/2024	DEPT OF LICENSING	\$15.00
116299	04/19/2024	DUNRITE REPAIR	\$50.00
116300	04/19/2024	DUPREE BUILDING SPECIALTIES	\$3,920.40
116301	04/19/2024	ENGH, MAREN	\$58.00
116302	04/19/2024	ESD 101	\$163.12
116303	04/19/2024	EVCO SOUND & ELECTRONICS	\$1,722.67
116304	04/19/2024	EVERGREEN STATE TOWING LLC	\$1,394.11
116305	04/19/2024	FISHER CONSTRUCTION GROUP INC	\$1,481.05
116306	04/19/2024	FISHER'S TECHNOLOGY	\$1,809.37
116307	04/19/2024	FOLLETT SCHOOL SOLUTIONS INC	\$4,454.54
116308	04/19/2024	GARBER, DESIREE	\$73.75
116309	04/19/2024	GRADUATION ALLIANCE	\$25,540.68
116310	04/19/2024	GUARDIAN OCCUPATIONAL HEALTH	\$400.00
116311	04/19/2024	HICKMAN, NIKKI	\$29.50
116312	04/19/2024	HOFFMAN MUSIC CO	\$843.11



# Mead School District No 354

## Payee Listing

Fiscal Year: 2023-2024

### Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1189

Starting Check Number: 116275

Check #	Date	Payee	Amount
116313	04/19/2024	HOME DEPOT CREDIT SERVICES	\$288.11
116314	04/19/2024	HOME DEPOT PRO	\$273.49
116315	04/19/2024	IML SECURITY SUPPLY	\$344.02
116316	04/19/2024	INTERMAX NETWORKS	\$2,507.24
116317	04/19/2024	JOHNSON, KIMMERLY	\$120.60
116318	04/19/2024	JOHNSON, MELISSA	\$4.30
116319	04/19/2024	JOSTENS	\$166.02
116320	04/19/2024	KCDA	\$2,866.56
116321	04/19/2024	KENWORTH SALES SPOKANE	\$10,547.87
116322	04/19/2024	KING SOFT WATER CO	\$1,846.94
116323	04/19/2024	KNIGHT SOUND & LIGHTING, INC.	\$29,670.87
116324	04/19/2024	KNUTSON, LAURA	\$165.00
116325	04/19/2024	LANGUAGE LINE SERVICES INC	\$66.15
116326	04/19/2024	LAW OFFICE OF RICHARD H KAISER PLLC	\$1,080.00
116327	04/19/2024	LEARNING A-Z	\$5,361.13
116328	04/19/2024	LES SCHWAB TIRE	\$8,387.90
116329	04/19/2024	MACKIN & LITTLE	\$38,516.84
116330	04/19/2024	MCGOWAN, PHILOMENA	\$165.00
116331	04/19/2024	MOMAR INCORPORATED	\$214.52
116332	04/19/2024	MR B'S CLEAN SWEEP INC	\$9,773.78
116333	04/19/2024	MT BALDY COMMUNICATIONS SITE LLC	\$998.20
116334	04/19/2024	MULTICARE CENTERS OF OCCUPATIONAL MEDICI	\$250.00
116335	04/19/2024	NAPA AUTO PARTS	\$2,772.15
116336	04/19/2024	NATIONAL COLOR GRAPHICS, INC	\$2,775.14
116337	04/19/2024	NORTH 40 OUTFITTERS	\$104.13
116338	04/19/2024	NSPIRE TOURS	\$3,900.00
116339	04/19/2024	OSPI	\$2,391.20
116340	04/19/2024	OTICON INC	\$639.99
116341	04/19/2024	OXARC	\$25.50
116342	04/19/2024	PEDERSEN, ANGELA	\$330.00
116343	04/19/2024	PETROCARD SYSTEMS INC	\$37,796.73
116344	04/19/2024	PETTEY, TIFFANY	\$165.00
116345	04/19/2024	PPC SOLUTIONS, INC	\$70.00
116346	04/19/2024	PROVIDENCE HEALTH & SERVICES WA	\$250.00
116347	04/19/2024	PTERA INC	\$85.00
116348	04/19/2024	REFRIGERATION SUPPLIES DIST	\$237.39
116349	04/19/2024	RESOURCE SYNERGY LLC	\$3,534.75
116350	04/19/2024	RIKLON, JAJA	\$10.00

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1189

**Starting Check Number:** 116275

Check #	Date	Payee	Amount
116351	04/19/2024	RWC INTERNATIONAL	\$7,914.14
116352	04/19/2024	RYDIN SIGN & DECAL	\$777.20
116353	04/19/2024	SAFETY-KLEEN	\$266.30
116354	04/19/2024	SCHOOL MATE	\$318.54
116355	04/19/2024	SHERWIN WILLIAMS	\$79.66
116356	04/19/2024	SITEONE LANDSCAPE SUPPLY LLC	\$2,548.47
116357	04/19/2024	SPOKANE INTERNATIONAL TRANSLATION	\$190.00
116358	04/19/2024	SPOKANE TESTING SOLUTIONS	\$520.00
116359	04/19/2024	SPOKESMAN REVIEW.	\$124.80
116360	04/19/2024	STATE AUDITOR'S OFFICE	\$6,741.50
116361	04/19/2024	STEVENS, CARLY	\$975.52
116362	04/19/2024	STONEWAY ELECTRIC	\$561.56
116363	04/19/2024	SUN RENTAL	\$332.13
116364	04/19/2024	SUNBELT RENTALS INC	\$1,559.00
116365	04/19/2024	THE BERC GROUP	\$4,568.00
116366	04/19/2024	TRANSFINDER	\$4,382.26
116367	04/19/2024	TURF TANK	\$2,722.50
116368	04/19/2024	VAUGHAN, LINDSI	\$135.08
116369	04/19/2024	WALTER E NELSON CO	\$356.21
116370	04/19/2024	WCP SOLUTIONS	\$1,361.25
116371	04/19/2024	WESTERN STATES EQUIPMENT	\$11,478.60
116372	04/19/2024	WURTH USA INC	\$1,233.17
116373	04/19/2024	YADON CONSTRUCTION SPECIALTIES INC	\$2,529.45
116374	04/19/2024	YAKELY, MATTHEW	\$58.00
116375	04/19/2024	ZAYO ENTERPRISE NETWORKS	\$6,514.92
Total Amount:			\$302,058.87

End of Report

# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1190

04/19/2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Anderson, Diana Frances		1.0.530.2101.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$36.65
			Vendor Total:	\$36.65
Barnes, Jessi Dee		1.0.530.2107.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$72.23
			Vendor Total:	\$72.23
Bigelow, Rebecca Jean		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$21.24
			Vendor Total:	\$21.24
Coleman, Lynn M		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$48.24
			Vendor Total:	\$48.24
Dinwoodie, Carrie Lee		1.0.530.0100.26.5370.01.08.000.0000	LICENSES & PERMITS	\$120.00
			Vendor Total:	\$120.00
DuVall, Hannah Alene		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$40.27
			Vendor Total:	\$40.27
Fry, Jacob Christian		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$69.00
			Vendor Total:	\$69.00
Helper, Jeanne Eggart		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$87.90
			Vendor Total:	\$87.90
Hill, Amelia Louise		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$32.97
			Vendor Total:	\$32.97
Johnson, Harvey Lyle		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$69.00

# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1190

04/19/2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Kassa, Alexander Michael			Vendor Total:	\$69.00
		1.0.530.9700.62.5370.07.34.000.0000	LICENSES & PERMITS	\$25.00
			Vendor Total:	\$25.00
Keen, Jason Edward				
		1.0.530.9900.52.5370.09.36.000.0000	LICENSES & PERMITS	\$180.00
		1.0.530.9900.52.7340.09.36.000.0000	DRIVER PHYSICALS	\$136.00
			Vendor Total:	\$316.00
Kenney, Sara Teresa				
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$87.37
			Vendor Total:	\$87.37
McConnell, Dustin J				
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$69.00
			Vendor Total:	\$69.00
Mordue, Lucy PhilomenaMary				
		1.0.530.2107.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$75.85
			Vendor Total:	\$75.85
Palpant, Kristen A				
		1.0.530.0129.26.8581.01.08.000.0000	TRAVEL-IN DISTRICT	\$25.33
			Vendor Total:	\$25.33
Pratt, David Timothy				
		1.0.530.3142.27.8581.27.39.000.0000	TRAVEL-IN DISTRICT	\$101.84
			Vendor Total:	\$101.84
Shuba, John Alan				
		1.0.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$80.98
			Vendor Total:	\$80.98
Speer, Jolena				
		1.0.530.0129.26.8581.01.08.000.0000	TRAVEL-IN DISTRICT	\$46.37
			Vendor Total:	\$46.37

# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1190

04/19/2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Vahlstrom, Maria Thereza		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$38.73
			Vendor Total:	\$38.73
Wren, Jared Dewane		1.0.530.0100.27.8581.26.03.000.0000	TRAVEL-IN DISTRICT	\$40.20
			Vendor Total:	\$40.20
			Grand Total:	\$1,504.17

End of Report

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1194

**Starting Check Number:** 116415

Check #	Date	Payee	Amount
116415	04/26/2024	ABSCO SOLUTIONS	\$192.05
116416	04/26/2024	ACCESS INFORMATION PROTECTED	\$62.73
116417	04/26/2024	ACE HARDWARE	\$19.58
116418	04/26/2024	ADVANCED PAGING & COMMUNICATIONS INC	\$234.14
116419	04/26/2024	AGPARTS WORLDWIDE INC	\$52.16
116420	04/26/2024	AMAZON	\$955.26
116421	04/26/2024	AMERICAN ON SITE SERVICES	\$700.27
116422	04/26/2024	AMERIGAS PROPANE LP	\$653.03
116423	04/26/2024	APPLE COMPUTER INC	\$342.02
116424	04/26/2024	APS INC	\$1,084.39
116425	04/26/2024	BEST WESTERN - KENNEWICK	\$851.30
116426	04/26/2024	BRIGHT, JENNIFER	\$165.00
116427	04/26/2024	CENGAGE LEARNING	\$70.15
116428	04/26/2024	CLASS CREATOR LLC	\$800.00
116429	04/26/2024	CO ENERGY	\$856.09
116430	04/26/2024	CODECOMBAT INC	\$1,500.00
116431	04/26/2024	CORATIVO, NICOLE	\$660.00
116432	04/26/2024	DIBBLE, BRIAN	\$330.00
116433	04/26/2024	DIESEL CONVERSION SPECIALISTS	\$4,363.19
116434	04/26/2024	ESD 101	\$873.78
116435	04/26/2024	ESTRELLITA INC	\$967.48
116436	04/26/2024	Ferguson, Colleen Diane	\$124.00
116437	04/26/2024	FINALFORMS	\$2,970.00
116438	04/26/2024	FIRST CHOICE SERVICES	\$859.18
116439	04/26/2024	FISHER'S TECHNOLOGY	\$4,105.80
116440	04/26/2024	FLAGER, HANNA	\$50.00
116441	04/26/2024	Fletcher, Deborah	\$124.00
116442	04/26/2024	FOLLETT SCHOOL SOLUTIONS INC	\$9,802.11
116443	04/26/2024	GARBER, DESIREE	\$100.00
116444	04/26/2024	HEDY, JOHN	\$71.00
116445	04/26/2024	HENRY SCHEIN INC	\$227.98
116446	04/26/2024	HIGHLAND MIDDLE SCHOOL	\$200.00
116447	04/26/2024	HOCK, KARA	\$100.00
116448	04/26/2024	HOME DEPOT CREDIT SERVICES	\$291.21
116449	04/26/2024	JOHNSON, KAREN	\$63.00
116450	04/26/2024	JOSTENS	\$31.92
116451	04/26/2024	JOSTENS PETER BAUERNFEIND	\$2,151.86
116452	04/26/2024	JW PEPPER	\$153.77

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1194

Starting Check Number: 116415

Check #	Date	Payee	Amount
116453	04/26/2024	KCDA	\$2,042.95
116454	04/26/2024	KLINS, JONATHAN	\$6.00
116455	04/26/2024	LAYUGAN, KELLIE	\$330.00
116456	04/26/2024	LEARNING WITHOUT TEARS	\$283.02
116457	04/26/2024	LENNON, SUWANEE	\$165.00
116458	04/26/2024	LILAC CITY BEHAVIORAL SERVICES PLLC	\$42,500.00
116459	04/26/2024	M & L SUPPLY	\$132.64
116460	04/26/2024	MAXIM STAFFING SOLUTIONS	\$1,761.00
116461	04/26/2024	MEAD SCHOOL DISTRICT	\$311.44
116462	04/26/2024	MEADOW RIDGE ELEMENTARY	\$70.00
116463	04/26/2024	MILLERSMITH, TISHA	\$1,333.33
116464	04/26/2024	MORGAN, KATHRYN	\$152.00
116465	04/26/2024	NAPA AUTO PARTS	\$2,544.74
116466	04/26/2024	NELSEN, PAULA	\$49.00
116467	04/26/2024	NORTH 40 OUTFITTERS	\$153.29
116468	04/26/2024	NORTHWESTERN STAGE LINES	\$5,177.00
116469	04/26/2024	NORTHWOOD MIDDLE SCHOOL	\$6,248.10
116470	04/26/2024	O'REILLY AUTO PARTS	\$48.99
116471	04/26/2024	PATRIOT FIRE PROTECTION INC	\$11,014.15
116472	04/26/2024	PETROCARD SYSTEMS INC	\$21,038.79
116473	04/26/2024	PROVIDENCE HEALTH CARE FOUNDATION	\$260.00
116474	04/26/2024	PURE FILTRATION PRODUCTS INC	\$3,637.87
116475	04/26/2024	RAINBOW RESOURCES	\$289.12
116476	04/26/2024	REFRIGERATION SUPPLIES DIST	\$10,999.18
116477	04/26/2024	RIVERSIDE INSIGHTS	\$4,000.38
116478	04/26/2024	RWC INTERNATIONAL	\$3,663.91
116479	04/26/2024	SAFEGUARD BUSINESS SYSTEMS	\$1,146.41
116480	04/26/2024	SCHOOLS INSURANCE ASSOC OF WA	\$2,500.00
116481	04/26/2024	SILKE COMMUNICATIONS SOLUTIONS, INC.	\$535.48
116482	04/26/2024	SITEONE LANDSCAPE SUPPLY LLC	\$86.13
116483	04/26/2024	SPOKANE HOPE	\$1,850.00
116484	04/26/2024	SPOKANE INTERNATIONAL TRANSLATION	\$524.56
116485	04/26/2024	SPOKANE PUBLIC SCHOOLS	\$113,403.80
116486	04/26/2024	SPOKESMAN REVIEW.	\$291.94
116487	04/26/2024	STEVENS, CLAY PS	\$2,178.50
116488	04/26/2024	STONEWAY ELECTRIC	\$1,557.80
116489	04/26/2024	SUMMERS, NAYSHA	\$332.00
116490	04/26/2024	TANZ MECHANICAL INSULATION LLC	\$1,245.16

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1194

**Starting Check Number:** 116415

Check #	Date	Payee	Amount
116491	04/26/2024	TDS TELECOM SERVICE LLC	\$361.00
116492	04/26/2024	TERRY'S DAIRY INC	\$8,917.02
116493	04/26/2024	THOMPSON, ADAM	\$165.00
116494	04/26/2024	US BANK CORPORATE PYMT SYSTEM	\$109,003.73
116495	04/26/2024	US FOODS INC	\$59,776.61
116496	04/26/2024	VERIZON.	\$3,543.80
116497	04/26/2024	WA ST FIRST AID	\$750.00
116498	04/26/2024	WA STATE SCHOOL FOR THE BLIND	\$5,490.00
116499	04/26/2024	WCP SOLUTIONS	\$8,859.14
116500	04/26/2024	WESTERN EQUIPMENT	\$1,127.99
116501	04/26/2024	WESTERN STATES EQUIPMENT	\$1,307.33
116502	04/26/2024	WITHERSPOON BRAJCICH MCPHEE PLLC	\$2,025.00
116503	04/26/2024	ZENER, BRYNN	\$1,333.33
116504	04/26/2024	ZIGGY'S	\$38.29
Total Amount:			\$483,720.37

End of Report



# Mead School District No 354

## Voucher Supplement Account Summary

Voucher Batch Number: 1195

04/26/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Belding-Wilson, Dawn		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$59.63
			Vendor Total:	\$59.63
Best, Susan Kelli		1.0.530.3151.28.8582.27.39.000.0000	TRAVEL-OUT OF DISTRICT	\$192.00
			Vendor Total:	\$192.00
Bone, Deborah J		1.0.530.2100.26.7810.01.09.000.0000	MEMBERSHIPS	\$222.00
		1.0.530.2100.31.7330.01.09.000.0000	EMPLOYEE TRAINING AND DEVELOPMENT SERVICES	\$107.02
			Vendor Total:	\$329.02
Busch, Makena Helen		1.0.530.3151.28.8582.28.39.000.0000	TRAVEL-OUT OF DISTRICT	\$161.00
			Vendor Total:	\$161.00
Elkins, Kimberly		1.0.530.9800.41.8582.07.07.000.0000	TRAVEL-OUT OF DISTRICT	\$61.00
			Vendor Total:	\$61.00
Epperson, Sara Raeleen		1.0.530.3151.27.8582.27.39.000.0000	TRAVEL-OUT OF DISTRICT	\$25.24
			Vendor Total:	\$25.24
Gill, John		1.0.530.9700.72.8581.01.32.000.0000	TRAVEL-IN DISTRICT	\$577.54
			Vendor Total:	\$577.54
Helper, Jeanne Eggart		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$25.46
			Vendor Total:	\$25.46
Oswalt, Mark Philo		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$330.34
			Vendor Total:	\$330.34

# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1195

04/26/2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Patry, Katherine Sarah		1.0.530.2100.26.7810.01.09.000.0000	MEMBERSHIPS	\$100.00
				Vendor Total: \$100.00
Pride, Kristal M		1.0.530.3151.27.8582.28.39.000.0000	TRAVEL-OUT OF DISTRICT	\$23.13
				Vendor Total: \$23.13
Scott, Randy Masoner		1.0.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$100.00
				Vendor Total: \$100.00
				Grand Total: \$1,984.36

End of Report

# **CAPITAL PROJECTS FUND**

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1184

Starting Check Number: 116244

Check #	Date	Payee	Amount
116244	04/12/2024	AUTOMATED LOGIC CONTRACTING SERVICES	\$13,999.10
116245	04/12/2024	DCI ENGINEERS	\$9,780.00
116246	04/12/2024	MACKIN & LITTLE	\$24,015.96
Total Amount:			\$47,795.06

End of Report

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1191

Starting Check Number: 116376

Check #	Date	Payee	Amount
116376	04/19/2024	AUTOMATED LOGIC CONTRACTING SERVICES	\$31,536.57
Total Amount:			\$31,536.57

End of Report

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1196

Starting Check Number: 116505

Check #	Date	Payee	Amount
116505	04/26/2024	ASCENT MECHANICAL & PLUMBING INC	\$2,812.00
116506	04/26/2024	SPOKESMAN REVIEW.	\$454.09
116507	04/26/2024	WITHERSPOON BRAJCICH MCPHEE PLLC	\$6,100.00
Total Amount:			\$9,366.09

End of Report

# **ASB FUND**

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1185

Starting Check Number: 116247

Check #	Date	Payee	Amount
116247	04/12/2024	AMAZON	\$840.23
116248	04/12/2024	AMERICAN EXPRESS	\$31,271.49
116249	04/12/2024	BARBER, TERESA	\$150.00
116250	04/12/2024	BEST WESTERN-ZILLAH	\$3,239.76
116251	04/12/2024	BOYS & GIRLS CLUBS OF SPOKANE CITY	\$50.00
116252	04/12/2024	BSN SPORTS	\$161.32
116253	04/12/2024	CHOP JONES INC	\$2,500.00
116254	04/12/2024	DAVIS, MISSY	\$15.00
116255	04/12/2024	EMBASSY SUITES - LYNNWOOD	\$1,717.43
116256	04/12/2024	HOLIDAY INN - TACOMA.	\$1,301.76
116257	04/12/2024	KOERPER, KARA	\$20.00
116258	04/12/2024	MARRIOTT-BELLEVUE	\$4,148.96
116259	04/12/2024	MEAD HIGH SCHOOL	\$215.00
116260	04/12/2024	MOMENTUM INC	\$1,761.34
116261	04/12/2024	MT SPOKANE BANDSTAND	\$2,238.25
116262	04/12/2024	ORR, KATRINA	\$15.00
116263	04/12/2024	SEATTLE POTTERY SUPPLY	\$599.32
116264	04/12/2024	TAYLOR, JEN	\$130.00
116265	04/12/2024	TROPHIES UNLIMITED	\$713.95
116266	04/12/2024	UNIVERSAL ATHLETIC	\$419.27
116267	04/12/2024	WA DECA	\$2,684.00
Total Amount:			\$54,192.08

End of Report



## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1192

Starting Check Number: 116377

Check #	Date	Payee	Amount
116377	04/19/2024	A-L COMPRESSED GASES	\$8.04
116378	04/19/2024	ALUMINUM ATHLETIC EQUIPMENT CO	\$6,071.18
116379	04/19/2024	AMAZON	\$1,223.00
116380	04/19/2024	AMERICAN ON SITE SERVICES	\$434.65
116381	04/19/2024	BSN SPORTS	\$166.44
116382	04/19/2024	BURTNESS, BRAD	\$60.00
116383	04/19/2024	CMC NEPTUNE LLC	\$2,120.00
116384	04/19/2024	DAINES, STEVEN	\$60.00
116385	04/19/2024	DECA	\$3,584.00
116386	04/19/2024	GARDNER, ANGELA	\$15.00
116387	04/19/2024	GILMAN GEAR	\$1,074.76
116388	04/19/2024	HAMPTON INN - WALLA WALLA	\$983.04
116389	04/19/2024	HENSHAW, JENNIFER	\$15.00
116390	04/19/2024	IVANREST GOLF CENTER, INC	\$1,600.00
116391	04/19/2024	MCCARTY, DAVID	\$325.00
116392	04/19/2024	MEAD HIGH SCHOOL	\$60.00
116393	04/19/2024	MEAD HIGH SCHOOL ASB	\$65.00
116394	04/19/2024	MEAD SCHOOL DISTRICT FACILITIES	\$935.00
116395	04/19/2024	MILLER, RYAN	\$60.00
116396	04/19/2024	MOFFITT, ERIN	\$20.00
116397	04/19/2024	MOMENTUM INC	\$1,067.46
116398	04/19/2024	ON TRACK & FIELD, INC.	\$1,911.12
116399	04/19/2024	RUSSELL SIGN CO	\$43.10
116400	04/19/2024	SEMB, JENNIFER	\$50.00
116401	04/19/2024	SFMEA	\$250.00
116402	04/19/2024	SKOK, CHRISTIAN	\$275.00
116403	04/19/2024	SMITH, NORMA	\$60.00
116404	04/19/2024	SPOKANE CO TREASURER	\$1,240.00
116405	04/19/2024	STIVELY, JOSEPH	\$20.00
116406	04/19/2024	TROPHIES UNLIMITED	\$719.95
116407	04/19/2024	VARSITY YEARBOOK	\$5,030.15
116408	04/19/2024	VILLINES, CYNTHIA	\$60.00
116409	04/19/2024	WASHINGTON EXTREME CHEER & DANCE	\$1,000.00
116410	04/19/2024	WEST VALLEY HIGH SCHOOL	\$200.00
116411	04/19/2024	WEST VALLEY SCHOOL DIST #208	\$180.00
116412	04/19/2024	WHITWORTH UNIVERSITY..	\$150.00
116413	04/19/2024	WISENOR, CATHERINE	\$60.00
116414	04/19/2024	ZWIESLER, TRAVIS	\$60.00

## Mead School District No 354

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### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1192

**Starting Check Number:** 116377

Total Amount: \$31,256.89

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1193

04/19/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Bradley, Meghan J		4.0.960.3120.00.0000.27.00.000.0000	BAND	\$140.40
Vendor Total:				\$140.40
Grand Total:				\$140.40

End of Report

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1197

Starting Check Number: 116508

Check #	Date	Payee	Amount
116508	04/26/2024	BSN SPORTS	\$1,219.17
116509	04/26/2024	ENGRAVER	\$564.51
116510	04/26/2024	ENTERPRISE HOLDINGS, INC	\$419.59
116511	04/26/2024	FLETCHER, BRENDA	\$60.00
116512	04/26/2024	GONZAGA PREP HIGH SCHOOL	\$460.00
116513	04/26/2024	HARDY, CARMEN	\$60.00
116514	04/26/2024	IVANREST GOLF CENTER, INC	\$1,120.00
116515	04/26/2024	JUAREZ, KENDRA	\$60.00
116516	04/26/2024	LEWIS & CLARK HS	\$485.00
116517	04/26/2024	LIONEL HAMPTON JAZZ FESTIVAL U OF I	\$225.00
116518	04/26/2024	M & R SALES	\$1,507.00
116519	04/26/2024	MCCARTY, DAVID	\$100.00
116520	04/26/2024	MEAD HIGH SCHOOL	\$20.00
116521	04/26/2024	MT SPOKANE ASB	\$170.00
116522	04/26/2024	NASSP	\$385.00
116523	04/26/2024	PENGRA, LIANNE	\$40.00
116524	04/26/2024	PEPSI COLA BOTTLING CO	\$471.64
116525	04/26/2024	SCOTT BACKOVICH COMMUNICATIONS	\$3,500.00
116526	04/26/2024	SOUTHRIDGE HIGH SCHOOL	\$150.00
116527	04/26/2024	TRANSPORTATION CHARTER SERVICES INC	\$11,714.20
116528	04/26/2024	UNIVERSAL CHEERLEADERS ASSOCIATION	\$10,857.00
116529	04/26/2024	US BANK CORPORATE PYMT SYSTEM	\$67,483.02
116530	04/26/2024	VALLEY ATHLETICS	\$1,681.43
116531	04/26/2024	WASHINGTON OFFICIALS ASSOCIATION	\$23,131.50
116532	04/26/2024	YMCA	\$667.00
Total Amount:			\$126,551.06

End of Report

# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1198

04/26/2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Best, Susan Kelli		4.0.530.1100.00.0000.27.00.000.0000	ASB YEARBOOK	\$52.20
			Vendor Total:	\$52.20
Granado, Katie		4.0.960.4020.00.0000.27.00.000.0000	CLASS OF 2024	\$30.00
			Vendor Total:	\$30.00
			Grand Total:	\$82.20

End of Report

**SUPPLEMENTAL CONTRACT**

May 2024

<b>Location</b>	<b>First Name</b>	<b>Last Name</b>	<b>Activity</b>	<b>Amount</b>
Special Services	Tim	Wiersma	Caseload Overage	\$ 3,445.68
Special Services	Kim	Rasmussen	Caseload Overage	\$ 375.84
Learning Services	Kathryn	Jordan	WIDA Training	\$ 522.00
Learning Services	Jane	McCorville	WIDA Training	\$ 348.00
Learning Services	Vivian	Davis	WIDA Training	\$ 174.00
Learning Services	Anna	James	WIDA Training	\$ 174.00
Learning Services	Thereza	Vahlstrom	WIDA Training	\$ 232.00
Learning Services	Kim	Perdue	WIDA Training	\$ 290.00
Learning Services	Kari	Hennessy	WIDA Training	\$ 464.00
Special Services	Jared	Thomas	Spec Ed Overload	\$ 483.36
Special Services	Jill	Olson	Psych Overload	\$ 4,402.20
Special Services	Julia	Carrell	Psych Overload	\$ 2,066.80
Learning Services	Michelle	Ives	TTK Coordinator	\$ 750.00
Learning Services	Kristine	Solomon	TTK Coordinator	\$ 750.00
Learning Services	Emilie	McGlocklin	TTK Coordinator	\$ 750.00
Learning Services	Cathe	Hagstrom	TTK Coordinator	\$ 750.00
Learning Services	Amy	Tobin	TTK Coordinator Asst	\$ 375.00
Learning Services	David	Browning	TTK Coordinator Asst	\$ 375.00
Learning Services	Stephanie	Hull	TTK Coordinator Asst	\$ 187.50
Learning Services	Courtney	Norman	TTK Coordinator Asst	\$ 187.50
Special Services	Grace	Longmeier	Spec Ed Overload	\$ 683.47
Special Services	Grace	Longmeier	Spec Ed Overload	\$ 1,233.58
Special Services	Whittni	Sanford	Caseload Overage	\$ 301.40
Learning Services	Terra	Davidson	EWU - College in High School	\$ 2,520.00
Mead High	Jones	Robert Scott	Jazz Festival Judging	\$ 450.00
Special Services	Tarah	Martin	Spec Ed Case Manager Stipend	\$ 149.33
Special Services	Benjamin	Mortensen	Caseload Overage	\$ 345.60

## EXTRA CURRICULAR CONTRACTS

May 2024

Location	First Name	Last Name	Activity	Amount
Colbert Elementary	Jenny	Schneider	Running Club	\$ 435.00
Midway Elementary	Kristin	Labrie	Math is Cool Club	\$ 870.00
Northwood Middle	David	Riggs	Baseball 7/8	\$ 4,486.00
Northwood Middle	Ben	Mortensen	Baseball 7/8	\$ 2,906.00
Northwood Middle	Kevin	Swartz	Baseball 7/8	\$ 3,090.00
Northwood Middle	Josh	Lucas	Baseball 7/8	\$ 2,819.00
Northwood Middle	Natalie	Gallagher	Track 7/8	\$ 4,832.00
Northwood Middle	Chris	Vogel	Track 7/8	\$ 4,685.00
Northwood Middle	Kyle	Smith	Track 7/8	\$ 3,865.00
Northwood Middle	Zac	Franklin	Track 7/8	\$ 3,210.00
Northwood Middle	Curtis	Barville	Track 7/8	\$ 2,923.00
Northwood Middle	Greg	Gallagher	Track 7/8	\$ 2,582.00
Northwood Middle	Rebecca	Whitaker	Track 6	\$ 1,292.00
Northwood Middle	Amy	Perkins	Track 6	\$ 1,252.00
Mt. Spokane	Jeanne	Helfer	Coach Van Driving	\$ 50.00
Mt. Spokane	Dustin	McConnell	Coach Van Driving	\$ 50.00
Mt. Spokane	Jacob	Fry	Coach Van Driving	\$ 50.00
Brentwood Elementary	Andy	Rockwood	Leadership Club Advisor	\$ 145.00
Brentwood Elementary	Rachel	Petrie	Leadership Club Advisor	\$ 145.00
Brentwood Elementary	Amanda	Sandoval	Leadership Club Advisor	\$ 145.00
Brentwood Elementary	Andy	Rockwood	Tabletop/Board Game Club	\$ 217.50
Brentwood Elementary	Rachel	Petrie	Tabletop/Board Game Club	\$ 217.50
Highland Middle	Keith	Ward	Baseball 7/8	\$ 4,832.00
Highland Middle	Stu	Flesland	Baseball 7/8	\$ 2,819.00
Highland Middle	Matt	Jones	Baseball 7/8	\$ 2,819.00
Highland Middle	Julian	Medina	Baseball 7/8	\$ 2,906.00
Highland Middle	Jermaine	Tuggle	Track 7/8	\$ 3,771.00
Highland Middle	Bradley	Trancygier	Track 7/8	\$ 3,229.00
Highland Middle	Sarah	Goldberg	Track 7/8	\$ 2,504.00
Highland Middle	Mark	Shulkin	Track 7/8	\$ 3,748.00
Highland Middle	Anna	Conner	Track 6th	\$ 1,374.00
Highland Middle	Shay	LaBissionere	Track 6th	\$ 1,252.00
Mountainside Middle	Cris	Coffield	Baseball 7/8	\$ 4,011.00
Mountainside Middle	Cayden	Coffield	Baseball 7/8	\$ 2,906.00
Mountainside Middle	Michael	Bartlett	Baseball 7/8	\$ 2,906.00
Mountainside Middle	Jacobi	Padilla	Baseball 7/8	\$ 2,819.00
Mountainside Middle	Larry	Royce	Track 7/8	\$ 4,985.00
Mountainside Middle	Rick	Waldt	Track 7/8	\$ 3,890.00
Mountainside Middle	Bailey	Hiebert	Track 7/8	\$ 2,665.00
Mountainside Middle	Christian	Smith	Track 7/8	\$ 2,582.00
Mountainside Middle	Hailee	Muller	Track 7/8	\$ 2,582.00
Mountainside Middle	Sabine	Mai	Track 7/8	\$ 2,582.00
Mountainside Middle	Stefani	Stevens	Track 6th	\$ 1,252.00
Mountainside Middle	Jeramiah	Kerb	Track 6th	\$ 1,252.00
Mountainside Middle	Mackenzie	Blanc	Track 6th	\$ 1,252.00
Mountainside Middle	Bryan	Swenland	Talent Show	\$ 1,305.00

## EXTRA CURRICULAR CONTRACTS

May 2024

Location	First Name	Last Name	Activity	Amount
Mt. Spokane	Dustin	McConnell	Coach Van Driving	\$ 50.00
Mt. Spokane	Jacob	Fry	Coach Van Driving	\$ 50.00
Mt. Spokane	Jeanne	Helfer	Coach Van Driving	\$ 50.00
Skyline Elementary	Terry	Cerrillo	Club Advisor	\$ 2,175.00



# SUMMER STEM ACADEMY

## Week: July 8-11

Title of Camp	Grade Level	Open or Full	Cost
Robotics	2-3	Full	\$165
Science in Sport: Human Physiology and Competition	2-4	Open	\$165
Nature	2-4	Full	\$165
Space	2-5	Full	\$165
Food Chemistry: Playing with our Food	4-6	Full	\$165
The Force Olympics	4-8	Full	\$165
Digital Photography	5-8	Open	\$165
Design Academy	5-8	Full	\$165
Rock On! Geology and Rock Climbing	5-8	Full	\$165

## Week: July 15-18

Title of Camp	Grade Level	Open or Full	Cost
Food Chemistry: Playing with our Food	2-4	Full	\$165
Human Body Systems	2-4	Open	\$165
Space	2-5	Full	\$165
The Force Olympics	4-8	Open	\$165
Nature	5-8	Full	\$165
Digital Photography	5-8	Open	\$165
Design Academy	5-8	Open	\$165
Rock On! Geology and Rock Climbing	5-8	Open	\$165
Science in Sport: Human Physiology and Competition	5-8	Open	\$165

## Week: July 22-25

Title of Camp	Grade Level	Open or Full	Cost
Human Body Systems	2-4	Full	\$165
Science in Sport: Human Physiology and Competition	2-4	Open	\$165
Adventures in Mathematics	2-4	Open	\$165
Space	2-5	Full	\$165
The Force Olympics	4-8	Open	\$165
Video Game Academy	5-7	Full	\$165
Veterinary Technician	5-8	Full	\$165
Digital Photography	5-8	Open	\$165
Food Chemistry: Playing with our Food	5-8	Open	\$165



## **2024-2025 Participation Fee Plan**

1. Participation Fee Schedule:
  - \$35.00 Middle School
  - \$45.00 High School
2. Frequency of Payment:
  - Students are assessed a one-time, non-refundable, fee per academic school year regardless of the number of designated activities in which he/she participates.
3. Activities that Apply:
  - Students who participate in activities that require an eligibility packet to be filled out and turned in before they can participate (i.e. cheerleading, sports, dance/drill, etc.).
  - The fee does not apply to clubs, band, choir, orchestra, debate, etc.
4. The principal at each school will designate the person(s) needed to track and collect the fees, as well as designate someone to deposit funds appropriately using the correct district revenue account code.
5. Students need to pay their designated fee before participation. The fee is non-refundable unless a student is cut from a team and it is the only sport or activity he/she participates in during the school year. Note: It is not considered "being cut" from a sport if the student decides to quit because they made the "C" or "JV" team.
6. Students who are eligible for Free or Reduced Lunch will have their participation fee waived.
  - Parents must complete a Consent to Share Child Nutrition Program Eligibility Information form for fees to be waived.
  - For fall sports the previous year's F/R Lunch List will be used to determine eligibility.
  - Unless alternate arrangements are made, students who are eligible for F/R Lunch for the first time will pay the full participation fee and be reimbursed once their status is verified.

## **MEAD SCHOOL DISTRICT**

Board Meeting of May 6, 2024  
**New Business**

**Agenda Item:**           **Student Travel Proposal**  
                                  **Mead High School Debate Nationals**

**Background:**

Four qualifying members of the Mead High School Debate Team, plus Debate Coach/Teacher Michael Stovern and an additional female chaperone (mother of one of the national qualifiers), request permission to travel to Chicago, Illinois, May 23-27, 2024, to participate in Debate Nationals. They will be traveling with members of the Gonzaga Prep Debate Team.

**Fiscal Impact:**

The estimated per student cost is \$1400 with fundraising opportunities available. Debate ASB funds will cover the travel costs for Mr. Stovern.

**Other Considerations:**

One day of school will be missed (Thursday, May 23) and Mr. Stovern will need a substitute teacher for that day. There is no school on Friday, May 24 (snow make-up day) and Monday, May 27 is Memorial Day.

**Recommendation:**

Approval of the presented trip from the Mead High School Debate Team to travel to Chicago, Illinois, May 23-27, 2024, to compete at Debate Nationals, is recommended.

**Attachment(s):**       Student Travel Proposal



## STUDENT TRAVEL PROPOSAL

School: Mead H.S. Group: Debate

Trip Name: Nationals Submission Date: 3/20/24

For every student who travels as part of this activity I will have in my possession:

- A signed Student Travel Permission Form
- A Medical Emergency Information Form

Teacher/Coach/Advisor

Date

3/20/24

### Extended Field Trip (Overnight)

Trips related to club, leadership or academic activities that involve overnight stays in Washington, Montana, Idaho, Oregon or British Columbia (e.g. overnight leadership camps). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level).

### ✓ Special Event Trip (Overnight)

Co-curricular or extra-curricular trips that are not part of sanctioned regular or post-season schedules and involve overnight stays and substantial cost to the student (e.g. band trip to bowl parade and trips to national or regional student leadership conference). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level) followed by final School Board approval. All trips to destinations outside of Washington, Montana, Idaho, Oregon or British Columbia fall into this category.

### Academic Study Trip (Overnight)

School sponsored academic trip that is supervised by school staff and results in educational credit for the student (e.g. government class trip to Washington, D.C., etc.). Requires preliminary approval of building Principal, Activities/Athletic Director & lead Student Services administrator followed by final School Board approval.

### Day Trip

No overnight stay . . . Requires building principal authorization only.

Date(s) of Trip: 5/23 - 5/27 Person in Charge: Michael Stovern

Destination(s): Chicago

### Approvals

Principal: Activities/Athletic Director:

Director of Elementary or Secondary: Nurse:

School Board: \_\_\_\_\_ Final Approval Date: \_\_\_\_\_

### Trip Educational Benefit and Planned Activities:

see attached sheet

### Cost & Funding Sources:

Building Budget Covering:	\$  Ø
ASB Funds Covering: Coach expenses Flight 500 <sup>00</sup> Food 200 <sup>00</sup> Hotel 900 <sup>00</sup>	\$  1600 <sup>00</sup>
District Funds Covering:	\$  Ø
Student/Parent Cost (per student) Covering – Please Itemize: Flight 500 <sup>00</sup> each Food + Misc 200 Hotel 450 <sup>00</sup> each Registration + Judging 250 <sup>00</sup> each	\$  1400 <sup>00</sup>

### Fundraising Opportunities:

One of the parents is putting together a raffle  
of gift cards donated by local businesses.

## Participants:

Estimated # of Students 4 Estimated # of Adults (Chaperons & Staff) 2

# of School Days Missed: 1 # of Sub Days Needed: 1 Student/Chaperone Ratio: 2:1

## Additional Information:

1. Does the trip involve any of the following . . . please circle:

- Swimming and/or Boating
- Remote Locations/Hiking
- Outdoor Education
- Animals
- Air Travel
- Motorized Activities

2. Lodging: At the tournament selected hotel

3. Transportation: Air travel and then public transportation

4. Supporting Documents:

Preliminary Trip Itinerary attached? ✓ Yes      No

Related brochures/information attached:      Yes ✓ No

Student Trip Expectations attached: ✓ Yes      No

FR: Mike Stovern, Mead Debate

RE: Nationals (debate)

Trip Category: Co-curricular trip, overnight stay

Value/Purpose: To compete against the best teams in the country at nationals. This is an amazing opportunity, now that our kids have qualified to compete at the national level.

Dates: 5/23-5/27

Destination: Chicago, Illinois

Transportation: Flight and then public transportation

Funding: ASB, students (approx \$1500 each)

Supervision: Mike Stovern, Mead head coach (certificated staff member)  
Jack Smale, Gonzaga Prep head coach  
Crystal Gonzales (Landon's mother)

Participants: Kayli Beasley, Landon Hicks, Livia Koh, Miles McLane

Expectations: The students will fully participate/compete in the events they qualified for and act in a manner that reflects well on their team and school. All school rules are still in effect for the trip, and the expectation is that all rules will be followed.

Other than competition dates, competition times have not been released, but they will be updated on this site:

Itinerary:

5/23 travel day from Spokane to Chicago

5/24 registration and prep day

5/25 – 5/26 NCFL competition days

5/27 travel day from Chicago to Spokane

## MEAD SCHOOL DISTRICT

Board Meeting of May 6, 2024

### New Business

**Agenda Item:** **1<sup>st</sup> Reading Policy & Procedure 2410 Revision  
High School Graduation Requirements**

**Background:** A revision to Policy & Procedure 2410, High School Graduation Requirements, is being presented for first reading consideration. This policy/procedure was adopted on July 18, 1978, and last revised on October 8, 2018. This policy/procedure is considered by WSSDA to be *essential*.

WSSDA Sample Policy 2410 and Sample Procedure 2410 were used as templates for the presented policy/procedure revision. This is a major/complete update to the district's currently adopted policy and procedure as the state has changed many laws and regulations since the last update in October of 2018. In the presented procedure changes to the WSSDA sample document are highlighted in yellow.

In crafting the presented revisions, Director of Secondary Education Mark St.Clair created an initial draft that included additional language and edits specifically needed for the Mead School District. A team consisting of principals and college counselors from each of the district's traditional high schools was convened to review the draft policy and procedure. This team met multiple times through the winter and early spring.

The proposed procedure language was then vetted by principal and counseling teams at all three high schools where particular attention was paid to the parts of the procedure where language specific to the Mead School District was added. The draft procedure being presented for board consideration incorporates the feedback from these individuals.

The presented policy and procedure revision complies with state and federal law and current district practice.

**Staffing Implication:** None

**Other Considerations:** None

**Recommendation:** This is a 1<sup>st</sup> reading of a policy/procedure revision. No action is requested.



**Attachments:**

- Draft Policy 2410
- Current Policy 2410
- Draft Procedure 2410
- Current Procedure 2410



## **HIGH SCHOOL GRADUATION REQUIREMENTS**

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The board will establish graduation requirements, which at a minimum satisfy those established by the State Board of Education. The board will approve additional graduation requirements as recommended by the superintendent or designee. Graduation requirements in effect when a student first enrolls in high school will remain in effect until that student graduates. The board will award a regular high school diploma to every student enrolled in the district who meets the requirements established by the district. Only one diploma will be awarded with no distinctions being made between the various programs of instruction that may be pursued.

### **I. REQUIREMENTS FOR GRADUATING**

Each student must meet the following requirements to graduate from high school: (1) complete the credit requirements specified in the procedure accompanying this policy; (2) demonstrate career and college readiness by completing a high school and beyond plan; and (3) meet the requirements of at least one graduation pathway option described in the procedure accompanying this policy.

### **II. IMPLEMENTATION**

The superintendent or designee will develop procedures for implementing this policy according to applicable state law.

Cross References:                   3520 - Student Fees, Fines, or Charges  
  3241 - Student Discipline  
  3110 - Qualification of Attendance and Placement

Legal References:               RCW 28A.155.045 Certificate of individual achievement  
                                      RCW 28A.230.090 High school graduation requirements or equivalencies  
                                      ☐ ☐ ☐ Reevaluation of graduation requirements ☐ ☐ ☐ Review and  
                                      authorization of proposed changes ☐ ☐ ☐ Credit for courses taken before  
                                      attending high school ☐ ☐ ☐ Postsecondary credit equivalencies  
                                      RCW 28A.230.097 Career and technical high school course equivalencies  
                                      RCW 28A.230.120 High school diplomas ☐ ☐ ☐ Issuance ☐ ☐ ☐ Option to  
                                      receive final transcripts ☐ ☐ ☐ Notice  
                                      RCW 28A.230.122 International baccalaureate diplomas  
                                      RCW 28A.600.500 Graduation Ceremonies ☐ ☐ ☐ Tribal Regalia  
                                      RCW 28A.600.300-400 Running start program - Definition  
                                      RCW 28A.635.060 Defacing or injuring school property ☐ ☐ ☐ Liability of  
                                      pupil, parent or guardian ☐ ☐ ☐ Withholding grades, diploma, or transcripts

High School Graduation Requirements  
Policy 2410

□□□ Suspension and restitution □□□ Voluntary work program as alternative  
□□□ Rights protected

RCW 28A.655.250 Graduation pathway options

RCW 28A.655.260 Graduation pathway options□□□Review and  
monitoring□□□Participation data

WAC 180-51 High school graduation requirements

WAC 392-121-182 Alternative learning experience requirements

WAC 392-169 Special service programs - Running start program

WAC 392-348 Secondary education

WAC 392-410 Courses of study and equivalencies

WAC 392-410-350 Seal of Biliteracy

WAC 392-415-070 Mandatory high school transcript contents

Adopted: July 18, 1978 (formerly Policy 4700)

Amended: March 27, 1985

Amended: April 18, 1988

Amended: April 14, 2003

Amended: June 12, 2006

Amended: January 26, 2009

Amended: October 21, 2013

Amended: August 24, 2015

Amended: March 7, 2016

Amended: October 8, 2018

Amended:



## GRADUATION REQUIREMENTS

Students who have successfully completed an instructional program appropriate to their interests and needs, have completed the requirements prescribed by the Mead Board of Directors as set forth below and have passed the state assessments required by law for their year of graduation shall be awarded a diploma of graduation from the high schools of the Mead School District.

Subject	Class of 2016-2017	Class of 2018 - 2020	Class of 2021 and beyond
English	3	4	4
Mathematics	3	3	3
Social Studies	3	3	3
Science	2	2	3
Occupational Education	1	1	
Career and Technical Education			1
Health & Fitness	2	2	2
Arts (Visual or Performing)	1	1	2
World Languages			2
Elective Offerings	7	6	4
Non-Credit Requirements			
1. High School & Beyond Plan			
2. Washington State History & Government			
Total	22	22	24

### Non-Credit Graduation Requirements

In addition to the minimum credit requirements, each student must complete the following non-credit requirements:

#### 1. High School and Beyond Plan

By the first year of high school enrollment, each student shall develop a plan for satisfying the state and district's high school graduation requirements and for their first year after high school completion. The plan should be developed in collaboration with the student, parent, counselor, principal and staff. The plan should include how the student will satisfy the district's academic credit requirements, preparation for successfully passing required state assessments and the student's goals for the year following graduation. Each student plan should be reviewed annually to assess student progress, to adjust the plan, and to advise the student on steps necessary for successful completion of the plan.

In unique circumstances, a student receiving special education services who has developed a transition plan as part of their Individualized Education Plan (IEP) may be considered by the district to have developed a High School and Beyond Plan.

#### 2. Washington State History and Government

The Washington State History and Government requirement may be met in grades 7 through 12. Students shall study Washington State history and government in seventh grade social studies and in senior Social Studies in the Mead School District.

### **Additional Credit Information for Classes of 2016-2020**

#### Career and Technical Education Equivalencies

The district determines certain Career and Technical Education (CTE) courses to be equivalent to non-CTE courses. These courses may be used to meet two (2) graduation requirements.

#### Health and Fitness (2 credits required)

Includes 1.5 credits of Fitness and .5 credits of Health.

#### Mathematics (3 credits required)

Math credits are required as follows: Algebra I; Geometry; Algebra II or a 3rd credit of math other than Algebra II chosen by the student based on the student's interest and High School and Beyond Plan and approved by the parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.

#### Science (2 credits required)

At least 1 credit in Laboratory Science is required.

#### Social Studies (3 credits required)

The following courses are required: 1 credit of US history and Government, 1 credit of Contemporary World History, Geography and Problems, .5 credits of Civics (content may be embedded in another social studies course), and .5 Social Studies elective.

### **Additional Credit Information for Classes of 2021 and Beyond**

#### Personalized Pathway (may replace up to 2 credits of World Language and 1 credit of Art)

"Personalized Pathway" is defined as a locally determined body of coursework identified in a student's high school and beyond plan that is deemed necessary to attain the post-secondary career or educational goals chosen by the student.

"Personalized Pathway Requirements" are defined as up to three course credits chosen by a student that are included in a student's personalized pathway and prepare the student to meet specific post-secondary career or educational goals. One of the two Art credits and up to two World Language credits may be replaced with personalized pathway requirements.

#### Arts (2 credits required)

Performing or Visual Arts are required. One (1) credit may be replaced by electives as part of a student's Personalized Pathway.

#### Career and Technical Education Equivalencies

The district determines certain Career and Technical Education (CTE) courses to be equivalent to non-CTE courses. These courses may be used to meet two (2) graduation requirements.

#### Health and Fitness (2 credits required)

Includes 1.5 credits of Fitness and .5 credits of Health.

#### Mathematics (3 credits required)

The following courses are required: Algebra I, Geometry, and a third credit of math chosen by the student based on the student's interest and High School and Beyond Plan and approved by the parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.

Science (3 credits required)

At least two (2) credits are required in Lab Sciences, and a third credit of Science is chosen by the student based on the student's interest and High School and Beyond Plan and approved by the parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.

Social Studies (3 credits required)

The following courses are required: 1 credit of US history and Government, 1 credit of Contemporary World History, Geography and Problems, .5 credits of Civics (content may be embedded in another social studies course), and .5 Social Studies elective.

World Language (2 credits required)

Both credits may be replaced by electives as part of a student's Personalized Pathway. If the student has chosen a four-year degree pathway in the High School and Beyond Plan, then the student will be advised to earn two (2) credits of World Language.

**Awarding of High School Credit**

High school credit will be awarded for successful completion of a specified unit of study. In this district, successful completion of a specified unit of study means:

1. Earning a passing grade according to the district's grading policy and/or
2. Demonstrating proficiency/mastery of content standards as determined by the district; and/or
3. Successfully completing an established number of hours of planned instructional activities to be determined by the district.
4. The district will establish a process for determining proficiency/mastery for credit-bearing courses of study.

The Mead School District will evaluate coursework not completed under the district's jurisdiction to determine whether or not it will be accepted for high school graduation requirements. Such evaluation shall be conducted by the principal in accordance with procedures developed by the superintendent/designee.

In grades nine (9) through eleven (11) a full six (6) period schedule is required. Seniors (grade 12), so long as normal progress toward high school graduation is being made, may be allowed to schedule a minimum of five (5) courses. In unique circumstances, the principal may waive the above requirements.

Special education students may substitute special education, vocational, and/or general education credits upon the recommendation of the student's Individualized Education Program (IEP) team. In the event minimum test requirements are adopted by the Board, a student who possesses a disability shall satisfy those competency requirements which are incorporated into the Individualized Education Program (IEP). Satisfactory completion of the objectives incorporated into the IEP shall serve as the basis for determining completion of a course.

**Seal of Biliteracy**

The district will award the Washington Seal of Biliteracy to students who have attained a high level of proficiency in speaking, reading, and writing in one or more World Languages in addition to English. Students who meet the criteria as established in WAC 392-410-350 will be awarded the seal on their high school diploma and transcript. The superintendent or designee will implement procedures to determine eligibility.

**Student Fines, Transcripts & Diplomas**

A student's diploma or transcript may be withheld until the student pays for any school property that has been lost or willfully damaged. Upon payment for damages, or the equivalency through voluntary work, the diploma or transcript will

be released. When the damages or fines do not exceed \$100, the student or his/her parents shall have the right to an appeal using the same process as used for short-term suspension as defined in Policy 3240 Student Conduct Expectations and Reasonable Sanctions. When damages are in excess of \$100, the appeal process for long term suspension as defined in Policy 3240, Student Conduct Expectations and Reasonable Sanctions, shall apply.

In the event that other forms of corrective actions are imposed for violations of school rules, the student may be denied participation in graduation ceremonies. Such exclusion shall be regarded as a school suspension. In such instances, the diploma will be granted.

A student shall be advised that he/she may receive a final transcript. Graduation requirements in effect when a student first enrolls in high school shall be in effect until that student graduates unless such period is in excess of ten years. The principal may waive requirements when compelling educational reasons or hardship can be documented.

Legal References:	RCW 28A.230.090	High school graduation requirements or equivalencies – Reevaluation of graduation requirements – Review and authorization of proposed changes – Credit for courses taken before attending high school –
	RCW 28A.230.093	Postsecondary credit equivalencies
	RCW 28A.230.097	Social studies course credits – Civics coursework
	RCW 28A.230.120	Career and technical high school course equivalencies
	RCW 28A.230.122	High school diplomas – Issuance – Option to receive final transcripts – Notice
	RCW 28A.600.300-400	International baccalaureate diplomas
	RCW 28A.635.060	Running start program – Definition
		Defacing or injuring school property –
		Liability of pupil, parent or guardian –
		Withholding grades, diploma, or transcripts –
		Suspension and restitution – Voluntary work program as alternative – Rights protected
	WAC 180-51	High school graduation requirements
	WAC 392-121-182	Alternative learning experience requirements
	WAC 392-169	Special service programs – Running start program
	WAC 392-348	Secondary education
	WAC 392-410	Courses of study and equivalencies
	WAC 392-410-350	Seal of Biliteracy
	WAC 392-415-070	Mandatory high school transcript contents

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Graduation Requirements  
Policy 2410

Amended: March 7, 2016  
Amended: October 8, 2018





## **HIGH SCHOOL GRADUATION REQUIREMENTS**

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### **I. PUBLICATION OF GRADUATION REQUIREMENTS**

Prior to registering in high school and each year thereafter, each student and his or her parents or guardians will receive a **have access to an electronic or hard** copy of the graduation requirements in effect for that student.

### **II. CREDIT REQUIREMENTS**

#### **Period of Eligibility to Earn Credits**

Generally, credit towards high school graduation will be earned in grades nine through twelve. However, unless requested otherwise by the student and the student's family, the district will award high school credit towards fulfilling graduation requirements to a student who has completed high school courses while in seventh or eighth grade if one of the following applies:

- A. The course was taken with high school students, and the student successfully passed the same course requirements and examinations as the high school students enrolled in the class; or
- B. The course taught at the middle school level has been determined by the district to be similar or equivalent to a course taught at the high school level.

Students who have taken and successfully completed high school courses under the above circumstances shall not be required to take an additional mastery/competency examination or perform any other additional assignment to receive credit.

At the request of the student and the student's parent or guardian, high school credit earned before high school may be transcribed with a nonnumerical grade, such as "pass" or "credit." A nonnumerical grade will not be included in the student's high school grade point average calculations. High school credit earned prior to high school and transcribed with a nonnumerical grade will apply to fulfilling high school graduation requirements.

Before the end of eleventh grade, a student and the student's parent or guardian must inform the school if they do not want credit for the course or courses taken before attending high school or if they want the credit to be transcribed with a nonnumerical grade.

#### **Awarding of High School Credit**

The district will award high school credit for successful completion of a specified unit of study. A student successfully completes a specified unit of study by doing one of the following:

- A. Earning a passing grade according to the district's grading policy;

- B. Demonstrating proficiency or mastery of content standards as determined by the district (the district will establish a process for determining proficiency or mastery for credit bearing courses of study); or
- C. Successfully completing an established number of hours of planned instructional activities to be determined by the district.

### **Credits from Other Programs**

The principal or designee is responsible for determining which credits will be recognized by the district **for students enrolling** from another state approved learning program (public school, approved private school, or homeschool) or from an out-of-state or out-of-country program.

The district will accept credits from another Washington public school or accredited state private school or accredited out-of-state secondary public or private school to the extent the credit matches a district graduation requirement—or the credits may be counted as elective credits.

The district will evaluate credits from unaccredited programs as described as follows:

- A. To gain credit for a course of study, a student will provide the following:
  - 1. A journal that reflects the actual work completed during a home-study course of study;
  - 2. Exhibits of any specific projects completed (e.g., themes, research papers, art and/or shop projects); or
  - 3. Any such other performance-based exhibits of specific course-related accomplishments.
- B. To gain credit for a course of study, a student must demonstrate proficiency at a minimum of 80% of the objectives of the course. Such testing will be available as an ancillary service of the district if it is regularly available to all students. If not, the parent may engage district-approved personnel to conduct such an assessment at a cost determined by such personnel.
- C. Credit **is may be** granted for the following approved schools:
  - 1. Community colleges, vocational-technical institutes, four-year colleges and universities, and approved private schools in the state of Washington; and
  - 2. Other schools or institutions that are approved by the district after evaluation for a particular course offering.

Decisions of the principal or designee may be appealed to the superintendent or designee within fifteen school days of the initial decision.

## Subject and Credit Requirements for Graduation

The following are the subject and credit requirements that a student must meet to graduate:

A. Four credits in English.

B. Three credits in mathematics.

1. The three mathematics credits must include Algebra I or integrated mathematics I, Geometry or integrated mathematics II, and a third credit of high school mathematics that aligns with the student's interests and high school and beyond plan.
2. A student who prior to ninth grade successfully completes one or more high school level math courses with a passing grade that is automatically transcribed on the student's high school transcript or a student who demonstrates mastery or competency in high school math subjects and has received credit for them may use those credits to meet his or her graduation requirement.
3. A student who prior to ninth grade successfully completes one or more high school level math courses with a passing grade and opts to receive no high school credit for that course or those courses or a student who demonstrated mastery or competency in those subjects but did not receive high school credits may do one of the following:
  - i. Repeat the course or courses for credit in high school; or
  - ii. Earn three credits of high school mathematics in different math subjects than those completed before high school. The student must take Algebra I or integrated mathematics I and Geometry or integrated mathematics II in high school if the student did not complete those courses at a high school level prior to high school. However, the student does not need to repeat courses if the student already took the courses at a high school level.
4. A student may substitute a computer science course aligned to state computer science learning standards as an alternative to a third year of mathematics so long as:
  - i. Before substituting the mathematics course, the counselor provides the student and the student's parent/guardian with written notification of postsecondary consequences due to the substitution;
  - ii. The student, the student's parent or guardian, and the school principal or counselor agree to the substitution;
  - iii. The substitution aligns with the student's high school and beyond plan; and
  - iv. The student has not already substituted a third-year science course for a computer science course.

C. Three credits in science.

1. Two science credits must be in laboratory science.

2. A student may choose the content of the third science credit based on his or her interests and his or her high school and beyond plan, with agreement of the student's parent or guardian. If the parent or guardian is unavailable or does not indicate a preference for a specific course, the school counselor or principal may provide agreement.
3. A student may substitute a computer science course aligned to state computer science learning standards as an alternative to a third year of science so long as:
  - i. Before substituting the mathematics course, the counselor provides the student and the student's parent or guardian with written notification of postsecondary consequences due to the substitution;
  - ii. The student, the student's parent or guardian, and the school principal or counselor agree to the substitution;
  - iii. The substitution aligns with the student's high school and beyond plan; and
  - iv. The student has not already substituted a third-year mathematics course for a computer science course.

D. Three credits in social studies.

1. One social studies credit must be in United States history.
2. One-half social studies credit must be in contemporary world history, world geography, and world problems. Courses in economics, sociology, civics, political science, international relations, or related courses with emphasis on contemporary world problems may be accepted as equivalencies.
3. One-half social studies credit must be in civics.
4. One social studies credit must be in an elective course or courses.
5. Although a student does not need to receive credit for such a course, a student must complete a Washington State history and government course.

E. Two credits in world languages or personalized pathway requirements.

1. "Personalized pathway requirement" means up to three credits chosen by a student that are included in a student's personalized pathway and prepare the student to meet specific post-secondary career or educational goals.
2. "Personalized pathway" means a locally determined body of coursework identified in a student's high school and beyond plan that is deemed necessary to attain the post-secondary career or educational goals chosen by the student.

F. Two credits in the arts. One of the two arts credits may be replaced with a personalized pathway requirement.

G. One-half credit in health.

H. One and one-half credit in physical education.

I. One credit in career and technical education.

1. A career and technical education credit is a credit resulting from a course in a career and technical education program or an occupational education credit.
2. A student who earns credit through a career and technical education course determined by the district or by the Office of the Superintendent of Public Instruction to be equivalent to a noncareer and technical education core course will not be required to pass a course in the noncareer and technical education subject to earn a credit in that subject. The student earns one credit while meeting two graduation requirements, a career and technical education requirement and the noncareer and technical education subject requirement. The total number of credits required for graduation remain unchanged, and the student will need to earn an additional elective credit
3. Four elective credits.

Total number of credits required to graduate: 24.

### **Alternative Programs**

The district may grant credit toward graduation requirements for planned learning experiences primarily conducted away from the facilities owned, operated, or supervised by the district.

A proposal for approval of out-of-school learning activities will be submitted prior to the experience, will be at no additional cost to the district, and will include at least the following information:

- A. The name of the program or planned learning experience;
- B. The length of time for which approval is desired;
- C. The objective(s) of the program or planned learning experience;
- D. The state learning goals and related state learning standards are part of the program or planned learning experience;
- E. A description of how credits will be determined in accord with WAC 180-51-050(1);
- F. The content outline of the program and/or major learning activities and instructional materials to be used;
- G. A description of how student performance will be assessed;

- H. The qualifications of instructional personnel;
- I. The plans for evaluation of the program; and
- J. How and by whom the student will be supervised.

The district will keep a list of approved programs on file in the superintendent's office. The superintendent or designee will communicate the reasons for approval or disapproval to those making the request.

### **Running Start**

The Running Start program allows high school juniors and seniors to attend community college classes (100 level or above) for part or all of their schedule. Students must be of junior standing or above to be eligible for the program. Students earn college credit, which is also converted and applied to their high school transcript.

In order to enroll in the Running Start program, students need to do the following:

- A. Check with their high school counselor and/or determine the options for demonstrating college-level placement via assessments or courses taken. At a minimum, college-level skills in reading and writing are required.
- B. Speak with their counselor to assess credits needed for graduation, then decide which courses they would like to take at the college. Note that part-time Running Start students will need to coordinate college classes so that they do not interfere with their high school classes. Full-time Running Start students will generally not be enrolled in courses at the high school, even when the community college they attend is not in session. A student enrolled full-time at a college may use .2 FTE to enroll at the high school for the purpose of accessing college courses online. Students are permitted to enroll in a combined annual average of 1.4 FTE between the high school and the college.
- C. Obtain a Running Start verification form from the college or their high school counselor. Work with high school counselor and/or college to verify course decisions and coverage of tuition via state funding for selected courses. Parent consent is required if the student is under 18 years old.
- D. Register for classes via the college's online registration system. First time Running Start students will need to enroll in the college before completing the registration process. The verification process in "C" needs to occur to ensure state funding for college courses.
- E. Work with school counselor to ensure transmission of the authorization form to the college prior to established deadlines to ensure continued enrollment.

### **Credit for Career and Technical Work-Based Learning**

The district regards work experience as a part of the educational program of students as part of the secondary school curriculum rather than just a device to relieve a staffing shortage. The district may grant credit for work experience based upon the following factors:

- A. The school will supervise the work program.
- B. The work experience will specifically relate to the student's school program.
- C. The work experience will represent growth in the student, and the type of work will have definite educational value.
- D. The work experience will provide a varied job experience.
- E. The career placement counselor will supplement the work experience with an adequate program of guidance, placement, follow-up, and coordination between job and school.
- F. The work experience may be a planned part of the credit given for a school subject (e.g., sales training class).
- G. The district may grant one credit for not less than 180 hours for instructional work-based learning experience and not less than 360 hours of cooperative work-based learning experience related to a student's school program. Alternatively, the district may grant one credit on a mastery/competency basis as provided under WAC 180-51-050 (1)(b).
- H. The employer will legally employ the student, who must have passed his or her sixteenth birthday.
- I. The employer will file a report of the student's work record with the school, indicating the student made satisfactory progress on the job.
- J. The regular state apprenticeship program and school cooperatively develop the student's training, which meets graduation-requirement standards.
- K. The program standards and procedures align with the state career and technical work-based learning standards.

### **College in the High School**

The college in the high school program is a dual credit program located on a high school campus or in a high school environment in which a high school student may earn both college credit and high school credit by achieving a passing grade in a college level course. A college in the high school program will be governed by a local contract which will include qualifications for students to enroll in the program.

Additionally, applicable information regarding students in the program includes the following:

- A. Students who have not yet received a high school diploma, and are eligible to be in the ninth, tenth, eleventh or twelfth grades may participate in the high school in the college program.
- B. Students will receive credit for the courses they complete. If a student completes a course for which there is not a comparable course with the District, then an administrator will determine how many credits the student will receive for the course. Such a determination shall be issued in writing by an administrator prior to the student beginning the course.
- C. Students may be required to pay a tuition fee to receive college credit for a course.

### **National Guard High School Career Training**

The district may grant credit for National Guard high school career training in lieu of either required or elective high school credits. Approval by the district will be obtained prior to a student's participation in a National Guard training program as follows:

- A. MIL Form 115 or an equivalent form provided by the National Guard will be completed and filed with the district.
- B. The number of credits toward high school graduation to be granted will be calculated and agreed upon by the student and an authorized representative of the district. Such agreement will be noted on MIL Form 115 or an equivalent form.
- C. The district may grant credit toward high school graduation upon certification by a National Guard training unit commander that the student has met all program requirements.

### **Homeschool Credit**

Acceptance or non-acceptance of homeschooling coursework for the purpose of meeting a graduation requirement is the prerogative of the Mead School District. For a homeschool student to earn a Mead High School or Mt Spokane High School diploma, he or she must enroll in and successfully complete a full student schedule in their final year (two semesters) at that high school. Exceptions to this requirement must be approved by the Superintendent or designee.

Homeschool credits are not added to the official Washington State Standardized High School Transcript used for Mead School District high schools. Students earning credits from homeschools should have a separate homeschool transcript listing the credits earned at that homeschool. The Washington State Standardized High School Transcript should have "homeschool" noted as another school attended.

### **III. HIGH SCHOOL AND BEYOND PLAN REQUIREMENT**

Each student must have a high school and beyond plan to guide the student's high school experience and inform course taking that is aligned with the student's goals for education or training and career after high school.



## A. Plan Development

Beginning by the seventh grade, each student will be administered a career interest and skills inventory, which is intended to inform eighth grade course scheduling and the development of an initial high school and beyond plan.

No later than eighth grade, each student must have begun development of a high school and beyond plan that includes a proposed plan for first-year high school courses aligned with graduation requirements and secondary and postsecondary goals.

By ninth grade, each student who has not earned a score of level 3 or 4 on the middle school mathematics assessment identified in RCW 28A.655.070 must have the high school and beyond plan updated to ensure the student takes a mathematics course in both the ninth and tenth grades. These courses may include career and technical education equivalencies in mathematics adopted pursuant to 28A.230.097 and district policy.

With staff support, students must update their high school and beyond plan annually, at a minimum, to review academic progress and inform future course taking. The high school and beyond plan must be updated in 10th grade to reflect high school assessment results in RCW 28A.655.061, ensure student access to advanced course options per the district's academic acceleration policy, assess progress toward identified goals, and revised as necessary for changing interests, goals, and needs.

For students who have not met the standard on state assessments or who are behind in completion of credits or graduation pathway options will be given the opportunity to access interventions and academic supports, courses, or both, designed to enable students to meet all high school graduation requirements. The parents or legal guardians shall be notified about these opportunities as included in the student's high school and beyond plan, preferably through a student-led conference that includes the parents or legal guardians, at least annually until the student is on track to graduate.

For students with an individualized education program, the high school and beyond plan must be developed and updated in alignment with their school to post-school transition plan. The high school and beyond plan must be developed and updated in a similar manner and with similar school personnel as for all other students.

The district will involve parents and legal guardians to the greatest extent feasible in the process of developing and updating the high school and beyond plan. The plan will be provided to the student and students' parents or legal guardians in a language the student and students' parents or legal guardians understand and in accordance with the district's language access policy and procedures, which may require language assistance for students and parents or legal guardians with limited English proficiency.

The district will provide access to this graduation pathway information beginning in sixth grade. The district will annually provide students in grades eight through twelve and their parents or legal guardians with comprehensive information about the graduation pathway options offered by the district. The district will provide this information in accordance with the district's language access policy and procedures.

The district may partner with student-serving, community-based organizations that support career and college exploration and preparation for postsecondary and career pathways. Partnerships may include high school and

beyond plan coordination and planning, data sharing agreements, and safe and secure access to individual student's high school and beyond plans.

## **B. Components of the High School and Beyond Plan**

All high school and beyond plans must, at a minimum, include the following elements:

1. Identification of career goals and interests, aided by a skills and interest assessment;
2. Identification of secondary and postsecondary education and training goals;
3. An academic plan for course taking that:
  - a. Informs students about course options for satisfying state and local graduation requirements;
  - b. Satisfies state and local graduation requirements;
  - c. Aligns with the student's secondary goals, which can include education, training, and career preparation;
  - d. Identifies available advanced course sequences per the District's academic acceleration policy, that include dual credit courses or other programs and are aligned with the student's postsecondary goals;
  - e. Informs students about the potential impact of their course selections on postsecondary opportunities;
  - f. Identifies available career and technical education equivalency courses that can satisfy core subject area graduation requirements under RCW 28A.230.097;
  - g. If applicable, identifies career and technical education and work-based learning opportunities that can lead to technical college certifications and apprenticeships; and
  - h. If applicable, identifies opportunities for credit recovery and acceleration, including partial and mastery-based credit accrual to eliminate barriers for on-time grade level progression and graduation per RCW 28A.320.192;
  - i. Evidence that the student has received the following information on federal and state financial aid programs that help pay for the costs of a postsecondary program:
  - j. The college bound scholarship program established in chapter 28B.118 RCW, the Washington college grant created in RCW 28B.92.200, and other scholarship opportunities;
  - k. The documentation necessary for completing state and federal financial aid applications; application timelines and submission deadlines; and importance of submitting applications early;

- l. Information specific to students who are or have been the subject of a dependency proceeding pursuant to chapter 13.34 RCW, who are or are at risk of being homeless, and whose family member or legal guardian will be required to provide financial and tax information necessary to complete applications;
  - m. Opportunities to participate in advising days and seminars that assist students and, when necessary, their parents or legal guardians, with filling out financial aid applications in accordance with RCW 28A.300.815; and
4. A sample financial aid letter and a link to the financial aid calculator created in RCW 28B.77.280.
  5. By the end of the twelfth grade, a current resume or activity log that provides a written compilation of the student's education, any work experience, extracurricular activities, and any community service including how the district has recognized the community service.

#### **IV. GRADUATION PATHWAY OPTIONS**

A student may choose to pursue one or more of the pathway options described below to demonstrate career and college readiness as long as the option chosen is in alignment with the student's high school and beyond plan.

At least annually, the district will examine data on student groups participating in and completing each graduation pathway option that the district offers. At a minimum, the data on graduation pathway participation and completion will be disaggregated by the student groups described in RCW [28A.300.042](#) (1) and (3), and by:

- Gender;
- Students who are the subject of a dependency proceeding pursuant to chapter [13.34](#) RCW;
- Students who are experiencing homelessness as defined in \*RCW [28A.300.542](#)(4); and
- Multilingual/English learners.

If the results of the analysis required under the statute show disproportionate participation and completion rates by student groups, then the school district will identify reasons for the observed disproportionality and implement strategies as appropriate to ensure the graduation pathway options are equitably available to all students in the school district.

#### **Statewide High School Assessment**

A student may demonstrate career and college readiness by meeting or exceeding the graduation standard established by the State Board of Education on the statewide high school assessments in English language arts and mathematics.

#### **Dual Credit Courses**

A student may demonstrate career and college readiness by completing and qualifying for college credit in dual credit courses.

“Dual credit course” means a course in which a student is eligible for both high school credit and college credit at the level of 100 or higher upon successfully completing the course. Examples of such courses include running start, college in the high school courses, and career and technical education dual credit courses.

### **High School Transition Courses**

A student may demonstrate career and college readiness by earning high school credit in a high school transition course in English language arts and mathematics. A high school transition course is a course offered in high school where successful completion by a high school student ensures the student college-level placement at participating institutions of higher education as defined in RCW 28B.10.016. High school transition courses must satisfy core or elective credit graduation requirements established by the State Board of Education.

### **AP Courses and International Baccalaureate Programs**

A student may demonstrate career and college readiness by meeting the requirement of A or B below in the AP, international baccalaureate, and Cambridge international courses in English language arts or mathematics that the state board of education designates as eligible to be used to meet this standard:

- A. Earning high school credit with a grade of C+ or higher in each term in the eligible AP, international baccalaureate, and Cambridge international courses in English language arts or mathematics course; or
- B. Earning at least the minimum score of three on advanced placement exams, four on standard-level and higher-level international baccalaureate exams, or scores of E(e) or higher on A and AS level Cambridge international exams for the corresponding courses.

### **SAT or ACT Scores**

A student may demonstrate career and college readiness by meeting or exceeding the scores established by the state board of education for the mathematics portion and the reading, English, or writing portion of the SAT or ACT.

### **Performance-based Learning Experience**

Complete a performance-based learning experience through which the student demonstrates knowledge and skills in a real-world context, providing evidence that the student meets or exceeds state learning standards in English language arts and mathematics. The performance-based learning experience may take a variety of forms, such as a project, practicum, work-related experience, community service, or cultural activity, and may result in a variety of products that can be evaluated, such as a performance, presentation, portfolio, report, film, or exhibit. The performance-based learning experience must conform to the graduation proficiency targets and associated rubrics established by the state board of education. For the Mead School District, this pathway is effective starting with the Class of 2026. The district may pilot this option in the 2024-25 school year.

### **Combination of Options**

A student may demonstrate career and college readiness by meeting any combination of at least one English language arts option and at least one mathematics option described above.

### **Armed Services Vocational Aptitude Battery**

A student may demonstrate career and college readiness by meeting standard in the armed services vocational aptitude battery by scoring at least the minimum established by the military for eligibility to serve in a branch of the armed services at the time the student takes the assessment. The state board of education will post eligibility scores on its website at least annually by September 1st.

### **Career and Technical Education Courses**

A student may demonstrate career and college readiness by completing a sequence of career and technical education courses that are relevant to a student's postsecondary pathway that meet either the curriculum requirements of core plus programs for aerospace, maritime, health care, information technology, or construction and manufacturing; or that meet the minimum criteria identified in WAC 180-51-230(h) and RCW 28A.700.030.

## **V. INTERNATIONAL BACCALAUREATE PROGRAMME DIPLOMA**

A student who fulfills the requirements for an International Baccalaureate Programme diploma is considered to have satisfied at least one of the graduation pathway options and the minimum state requirements for graduation from high school, but the district may require the student to complete additional local graduation requirements.

To receive an international baccalaureate diploma, a student must complete and pass all required diploma program courses, as scored at the local level; pass all internal assessments, as scored at the local level; successfully complete all required projects and products, as scored at the local level; and complete the final exams administered by the international baccalaureate organization in each of the required subjects.

## **VI. STUDENT'S WITH AN INDIVIDUALIZED EDUCATION PROGRAM (IEP)**

A student's IEP team must determine whether the graduation pathway options described above are appropriate for the student. Expiring with the class of 2021, if the IEP team determines that those options are not appropriate, then the student must earn a certificate of individual achievement to graduate. A certificate of individual achievement may be earned by using multiple measures to demonstrate skills and abilities commensurate with the student's IEP.

The following process will be followed to help a student with an IEP graduate:

- A. By the age of 14, the student will participate with the IEP Team (including a special education teacher, general education teacher, parents, student, and other school personnel and agency representatives who

will assist the student in achieving the goals of the IEP) in a discussion of transition service needs that focuses on the student's course of study.

- B. As an outcome of the discussion, the IEP will include appropriate graduation requirements based on the student's individual needs and abilities consistent with the student's transition plan. Modifications to the district's standard graduation requirements may include the following:
  - 1. Attainable alternate classwork or individualized activities substituted for standard requirements;
  - 2. An extension of time for the student to remain in school to complete graduation requirements. The student may remain in school up to and including the school year in which the student reaches twenty-one years of age.
- C. The student will, in cooperation with his or her parent or guardian and the IEP team, determine the following:
  - 1. The projected date by which all graduation requirements will be met; and
  - 2. The projected date and conditions under which the student will participate in the graduation ceremony.
- D. The student will have an IEP that incorporates all issues and decisions from the above procedures. Any decision that modifies the district's standard graduation requirements will be made through the IEP process. Annually or as needed, the IEP will be reviewed or revised to accommodate the student's progress and development.

## **VII. SEAL OF BILITERACY**

To be awarded the Washington Seal of Biliteracy, graduating high school students must meet the following criteria:

- A. Demonstrate proficiency in English by (1) meeting statewide minimum graduation requirements in English as established by the Washington State Board of Education and (2) meeting state standards on the reading and writing or English language arts assessment; and
- B. Demonstrate proficiency in one or more world languages. For purposes of this section, "world language" is defined as a language other than English, including American Sign Language, Latin, and Native American or other indigenous languages or dialects. The fact that a language is not written is not a barrier to receive the Seal of Biliteracy. Proficiency may be demonstrated by one of the following methods:
  - 1. Passing a foreign language Advanced Placement exam with a score of three or higher;
  - 2. Passing an International Baccalaureate exam with a score of four or higher;



3. Demonstrating intermediate-mid level or higher proficiency on the American Council on Teaching of Foreign Languages (ACTFL) guidelines using assessments approved by OSPI for mastery/competency-based credits; and demonstrating proficiency using reading assessments approved by OSPI (when developed);
4. Qualifying for four mastery/competency-based credits by demonstrating proficiency in speaking, writing, and reading the world language at intermediate-mid level or higher on the ACTFL proficiency guidelines according to Policy 2409, Credit for Competency-Proficiency; or
5. Demonstrating proficiency in speaking, writing, and reading the world language through other national or international assessments approved by OSPI. OSPI and the federally recognized Tribes in Washington have a language proficiency system in place to determine tribal language proficiency with students for the Seal of Biliteracy.”

## **VIII. SCHOOL OF RECORD AND DIPLOMA**

The high school where students earn the majority of their credits throughout their final year is the school of record that will approve and issue a diploma. In the event that a student is earning equal credits between two MSD high schools in their final year, the school where more credits are earned throughout high school will be the school of record and issue the diploma. The school of record will track progress toward graduation, update transcripts as credits are earned, and maintain the student cumulative folder. Any request for a diploma other than the school of record requires permission from principals of both schools.

## **IX. GRADUATION CEREMONIES**

If students fulfill graduation requirements by the end of the last term of their senior year, they may participate in the graduation ceremony of their school of record. Any request to participate in graduation ceremonies other than the school of record requires permission from principals of both schools. Each student will be awarded a diploma after satisfactorily completing local and state requirements. Upon request, each graduating student will receive a final transcript. Each student will be notified of this opportunity at least one month prior to the close of the school term.

Any student receiving services under an IEP who will continue to receive such services between the ages of 18 and 21 will be allowed to participate in the graduation ceremonies and activities after four years of high school attendance with his or her age-appropriate peers and receive a certificate of attendance.

The district will allow students who are members of a federally recognized tribe to wear traditional tribal regalia or objects of Native American cultural significance along with or attached to a gown at the graduation ceremony or related school event. Additionally, the district will not require such students to wear a cap if it is incompatible with the regalia or significant object they have chosen to wear. Otherwise, the district has discretion to determine the conduct for graduation ceremonies as described below.

Graduation ceremonies will be conducted in the following manner:

- A. Each participating student must participate in the graduation ceremony rehearsal. Each student who participates will purchase or rent the proper cap and gown as designated by the school administration.
- B. With the exception of allowing tribal regalia as stated above, caps and gowns will be worn in the proper manner, as designated by the school administration.
- C. Students who participate will use good taste in their choice of accessories for their attire. School administrators have the right to ask a student to remove accessories not in good taste.
- D. Each student who participates will cooperate with the school administrators, the class advisor, and graduation supervisors. Each student who participates will complete all parts of the graduation ceremonies.
- E. Failure to comply with the above requirements may forfeit a student's privilege to participate in the graduation ceremonies.

#### **X. WITHHOLDING OF A DIPLOMA**

The district may withhold a student's diploma until the student has made restitution for any school property the student has lost or willfully damaged. Upon payment for damages, or the equivalency through community service, the district will release the diploma. When the damages or fines do not exceed \$100, the student or his or her parents will have the right to an appeal using the same process as used for short-term suspension as defined in Policy 3241, Student Discipline. When damages are in excess of \$100, the appeal process for long-term suspension as defined in Policy 3241, Student Discipline, will apply. The district may, in its discretion, choose to offer in-school suspension in these circumstances.

If the district has imposed other forms of corrective action for violations of school rules, the district may deny the student's participation in graduation ceremonies. Such exclusion from graduation ceremonies is regarded as a school suspension. In such instances, the district will grant the diploma.

**Adopted: July 18, 1978 (formerly Procedure 4700)**

**Revised: March 27, 1985**

**Revised: April 18, 1988**

**Revised: April 14, 2003**

**Revised: June 12, 2006**

**Revised: August 24, 2015**

**Revised: March 7, 2016**

**Revised: October 8, 2018**

**Revised:**





## **GRADUATION REQUIREMENTS**

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### **Publication of Graduation Requirements**

Prior to registering in high school and each year thereafter, each student and his/her parents or guardians will be provided with a copy of the current graduation requirements. Requirements will also be available on the Mead School District web page.

### **Period of Eligibility to Earn Credits**

Generally, credit towards high school graduation will be earned in grades nine through twelve. However, upon request, a student who has completed high school courses while in seventh or eighth grade will be given high school credit towards fulfilling graduation requirements if:

- A. The course was taken with high school students and the student successfully passed the same course requirements and examinations as the high school students enrolled in the class; or
- B. The course taught at the middle school level has been determined by the district to be similar or equivalent to a course taught at the high school level.

### **High School and Beyond Plan**

Each student is to develop, update as necessary, and initially have on file a High School and Beyond Plan approved by the parent. Counselors, principals and staff will provide assistance to incoming ninth graders and their families in developing educational plans. Changes in plans should normally reflect parent consent and should be submitted to the appropriate counselor/staff member. At the conclusion of each year, the school will provide the student and their parents or guardians with a report which reflects the progress that has been made toward satisfying the graduation requirements. If progress is not normal, the school will identify alternative courses that can be taken to correct the deficiencies.

In assisting students with developing a High School and Beyond Plan the district should:

- A. Provide internal and external resources to ensure successful development and implementation of the High School and Beyond Plan;
- B. Provide the opportunity for student choice, voice and ownership of the High School and Beyond Plan;
- C. Teach students a planning process that provides a capacity to create, review and revise the High School and Beyond Plan;
- D. Prepare all students for post-secondary options;
- E. Align the High School and Beyond Plan with the Essential Academic Learning Requirements, State Learning Goals and district goals and link to the district high school graduation requirements;
- F. Collect and analyze data to evaluate and improve the effectiveness of the High School and Beyond plan; and

- G. Ensure parental involvement in the planning process, including the student's development of the High School and Beyond Plan.

### **Credits**

Students in the classes of 2016-2020 shall be expected to earn a minimum of 22 credits in order to complete graduation requirements. The classes of 2021 and beyond shall be expected to earn a minimum of 24 credits to complete graduation requirements.

### **Earning Credits in District**

High school credit will be awarded for successful completion of a specified unit of study. In this district, successful completion of a specified unit of study means:

1. Earning a passing grade according to the district's grading policy and/or
2. Demonstrating proficiency/mastery of content standards as determined by the district; and/or
3. Successfully completing an established number of hours of planned instructional activities to be determined by the district.
4. The district will establish a process for determining proficiency/mastery for credit-bearing courses of study.

### **Credits from Other Programs**

The principal or designee is responsible for determining which credits will be recognized by the district for students enrolling from another state approved learning program (public school, approved private school, or home school), or from out-of-state, or out-of-country. Credits from another Washington public school or accredited state private school or accredited out-of-state public or private school shall be accepted to the extent the credit matches a district graduation requirement, or may be counted as an elective credit. Credits from an accredited program or home school shall be evaluated as described below for home school students. Decisions of the principal or designee may be appealed to the superintendent within fifteen (15) school days of initial decision.

A High School and Beyond Plan is also required.

### **Seal of Biliteracy**

To be awarded the Washington Seal of Biliteracy, graduating high school students must meet the following criteria:

- A. Demonstrate proficiency in English by 1) meeting statewide minimum graduation requirements in English as established by the Washington State Board of Education and 2) meeting state standards on the reading and writing or English language arts assessment.
- B. Demonstrate proficiency in one or more World Languages. For purposes of this section, "world language" is defined as a language other than English, including American sign language, Latin and Native American or other indigenous languages or dialects. Proficiency may be demonstrated by:
  1. Passing a foreign language Advanced Placement exam with a score of 3 or higher;
  2. Passing an International Baccalaureate exam with a score of 4 or higher;
  3. Demonstrating intermediate-mid level or higher proficiency on the American Council on Teaching of Foreign Languages (ACTFL) guidelines using assessments approved by OSPI for

competency-based credits; and demonstrating using reading assessments approved by OSPI (when developed);

4. Qualifying for four competency-based credits by demonstrating proficiency in speaking, writing, and reading the world language at intermediate-mid level or higher on the ACTFL proficiency guidelines; or
5. Demonstrating proficiency in speaking, writing, and reading the world language through other national or international assessments approved by OSPI.

### **Waiver of Graduation Requirements**

The following procedure shall be followed in graduation waiver requests:

- A. The principal is responsible for evaluating educational experiences of individual students and recommending graduation to the superintendent when requirements have been met.

An individual student may be granted an exemption from any requirement in this policy if such requirement impedes the progress toward graduation provided there is a direct relationship between the failure to meet the requirement and the student's ability. When a 12<sup>th</sup> grade student transfers from another high school, the student may be permitted to graduate with a lesser number of credits provided that minimum state course and credit requirements are satisfied and the student successfully passes a full schedule of classes during his/her 12<sup>th</sup> year of school.

- B. Waiver of graduation requirements is determined by the principal. The procedure for processing requests for waiver shall be as follows:

1. Request shall be initiated by the parent or the eligible student.
2. The principal shall investigate the request for waiver of graduation requirements.
3. The principal shall make a determination in writing based upon appropriate data and upon conclusions of the investigation.
4. The principal shall develop appropriate record keeping procedures for storage of all the pertinent data relating to each waiver request.
5. All state requirements must be satisfied except that Washington history and government may be waived for students who have completed and passed a state history and government course in another state during grades seven through twelve and who have fulfilled study of the Washington State Constitution through an alternative learning experience approved by the principal. Additionally, physical education, pursuant to RCW 28A.230.050, may be waived upon written request of a parent or guardian on account of physical disability, employment or religious belief or because of participation in directed athletics or military science and tactics, or for other good cause. This shall not alter the credit requirements established by the board. The principal and superintendent designee will consider a waiver in the senior year only if a student has enrolled in a full academic program throughout high school and has not been a TA/OJT or had a release period.
6. The parent or eligible student shall be notified that an appeal to the decision on waiver requests must be made in writing to the Superintendent no later than thirty (30) days prior to the anticipated graduation date.

## **Other Methods to Accrue Credits**

### **Alternative Programs**

Credit toward graduation requirements may be granted for planned learning experiences primarily conducted away from the facilities owned, operated or supervised by the Mead School District.

A proposal for approval of out-of-school learning activities shall be submitted by the student (or his/her parents), shall be at no additional cost to the district, and shall include at least the following information:

- A. The objective(s) of the program;
- B. The teaching components(s) of the program, including where and when teaching activities will be conducted.
- C. A schedule of the duration of the program, including beginning and ending dates within the school year;
- D. A description of how student performance will be supervised, evaluated, and recorded; A description of intervention techniques and criteria for their use;
- E. Description of how student performance will be assessed;
- F. Qualifications of instructional personnel;
- G. Plans for evaluation of program.

A list of approved programs shall be kept on file in the superintendent's office. Reasons for approval or disapproval shall be communicated to those making the request.

### **Running Start**

The Running Start program allows high school juniors and seniors to attend community college or university classes (100 level or above) for part or all of their schedule. Students must be of junior standing or above to be eligible for the program. Students earn college credit which is also converted and applied to their high school transcript.

In order to enroll in the Running Start program, students will be advised to:

1. Contact the college they are interested in attending and make arrangements to take the ASSET or COMPASS placement test. The test is offered at various times and results are often available the following day. Minimum scores in reading and writing are required.
2. Speak with their counselor to assess credits needed for graduation, then decide which courses they would like to take at the college. Note that part-time Running Start students will need to coordinate college classes so that they do not interfere with their high school classes. Full-time Running Start students will not be enrolled in courses at the high school, even when the community college or university they attend is not in session.
3. Obtain a Running Start authorization form from the college or their high school counselor. The counselor will sign the form after the student completes their portion. A parent signature is required if the student is under 18 years old.

4. Take the authorization form to the college and register for classes. Once the classes are completed, the college will notify the high school and credits will be added to the student's transcript.

### **Credit for Career and Technical Work-Based Learning**

The use of work experience as a part of the educational program of students should be regarded as part of the secondary school curriculum rather than just a device to relieve a manpower shortage.

The following are the basis upon which credit may be granted for work experience:

- A. The work program shall be supervised by the school.
- B. The work experience shall be specifically related to the High School and Beyond Plan.
- C. Credit given for work experience shall represent growth in the student and the type of work done should have definite educational value.
- D. The job in which experience is gained shall provide varied experience.
- E. A work experience program shall be supplemented by an adequate program of guidance, placement, follow-up and coordination between job and school by the career placement counselor.
- F. Work experience as a planned part of a school subject may be included in the credit given for that subject (e.g., sales training class).
- G. One work credit may be granted for not less than 360 hours of work experience related to a student's school program.
- H. A student participating shall be legally employed and must have passed his/her sixteenth birthday. Exceptions may be made for students with an Individualized Education Plan (IEP).
- I. An employer's report of the student's work record indicating satisfactory progress on the job shall be filed with the school.
- J. The regular state apprenticeship program, where the training is worked out cooperatively with the school and meets the standards for graduation requirements, is acceptable.
- K. Program standards and procedures will be followed and aligned with the state career and technical work-based learning standards.

### **National Guard High School Career Training**

Credit may be granted for National Guard high school career training in lieu of either required or elective high school credits. Approval by the District shall be obtained prior to a student's participation in a National Guard training program as follows:

- A. MIL Form 115 or an equivalent form now or hereafter provided by the national guard shall be completed and filed with the school district; and
- B. The number of credits toward high school graduation to be granted shall be calculated, agreed upon by the student and an authorized representative of the school district and such agreement noted on MIL Form 115 or such equivalent form.

Credit toward high school graduation may be granted by the school district upon certification by a National Guard training unit commander on the completion of MIL Form 115 or such equivalent form that the student has met all program requirements.

### **Home School Credit**

Acceptance or non-acceptance of home schooling coursework is the prerogative of the Mead School District. For a home school student to earn a diploma he/she must enroll in and successfully complete a full student schedule for a minimum of one year in the Mead School District. Credit may be granted for a home school student for enrollment in the following approved schools:

1. Community colleges, vocational-technical institutes, four-year colleges and universities and approved private schools in the state of Washington, and
2. Other schools or institutions which are approved by the district after evaluation for a particular course offering.

### **Students with an Individualized Education Program (IEP)**

A student with a disability may fulfill graduation requirements as follows:

- A. By or before age 16, the students will participate with the IEP team (including special education teacher, general education teacher, parents, students and other school personnel and agency representatives who will assist the student in achieving the goals of the IEP) in a discussion of transition service needs that focuses on the student's course of study;
- B. As an outcome of the discussion, the IEP will include appropriate graduation requirements based on the individual needs and abilities consistent with their transition plan. Modifications to the district's standard graduation requirements may include:
  - a. Attainable alternate classwork and/or individualized activities substituted for standard requirements;
  - b. A statement of waiver for any waived standard graduation requirements; or
  - c. An extension of time for the student to remain in school to complete graduation requirements. The student may remain in school up to and including the school year in which the student reaches twenty-one years of age.
- C. The student will, in cooperation with their parent/guardian and the IEP team, determine:
  - a. The projected date by which all graduation requirements will be met; and
  - b. The projected date and conditions under which the students will participate in the graduation ceremony.
- D. The student will have an IEP that incorporates all issues and decisions from the above procedures. Any decisions that modify the district's standard graduation requirements will be made through the IEP process. Annually or as needed, the IEP will be reviewed/revised to accommodate the student's progress and development.

### **Correspondence Courses**

Credit for correspondence courses may be granted within the following requirements:

- A. Prior permission has been granted by the principal or designee.

- B. The program fits the educational plan submitted by the student.
- C. Credit is granted for the following approved schools:
  - 1. Schools that are members of the National University Continuing Educational Association, or accredited by the National Home Study Council;
  - 2. Community colleges, vocational-technical institutes, four-year colleges and universities and approved private schools in the state of Washington; and
  - 3. Other schools or institutions which are approved by the District after evaluation for a particular course offering.

### **Graduation Ceremonies**

Students must fulfill graduation requirements by the end of the last term of their senior year, in order to participate in graduation ceremonies. Each student shall be awarded a diploma after satisfactorily completing local and state requirements. Upon request, each graduating student shall receive a final transcript.

Graduation is a formal ceremony to recognize students who have completed high school graduation requirements. The ceremony is voluntary for students. Participation in the ceremony is pursuant to appropriate behavior throughout the school year and may be denied if inappropriate behavior has occurred. For students who are eligible to participate, the following expectations are established:

- A. Each student who participates in the graduation ceremony will purchase or rent the proper cap and gown as designated by the school administration and the class advisor and officers.
- B. Caps and gowns will be worn in the proper manner, as designated by the school administration and class advisor.
- C. Appropriate dress and behavior expectations will be determined by the high school principal. Such expectations will be communicated in writing to students and their parents prior to graduation.
- D. Failure to comply with dress and behavior expectations will forfeit a student's privilege of participation in the graduation ceremony.
- E. Each student who participates will be expected to cooperate with the class advisor and to participate in all parts of the graduation ceremonies.
- F. Failure to comply with any of the above requirements will automatically forfeit a student's privilege of participation in the graduation ceremonies.

**Adopted: July 18, 1978 (formerly Procedure 4700)**

**Revised: March 27, 1985**

**Revised: April 18, 1988**

**Revised: April 14, 2003**

**Revised: June 12, 2006**

**Revised: August 24, 2015**

**Revised: March 7, 2016**

**Revised: October 8, 2018**

## MEAD SCHOOL DISTRICT

Board Meeting of May 6, 2024  
New Business

VI.D.

**Agenda Item:** **1<sup>st</sup> Reading Policy & Procedure 6101 Adoption  
Federal Cash and Financial Management**

**Background:** The adoption of Policy & Procedure 6101, Federal Cash and Financial Management, is being presented for first reading consideration. This would be a new policy/procedure for the Mead School District. This policy/procedure is considered by WSSDA to be *essential*.

WSSDA Sample Policy 6101 and Sample Procedure 6101 were used as the templates for the presented policy/procedure adoption.

The policy assures the district's financial management system and records will be sufficient for preparing required reports and for tracing expenditures to a level that establishes funds have been used according to federal statutes, regulations, and the terms and conditions of the federal award. The policy further sets forth additional requirements of the district's financial management system including the ability to identify all federal awards received and expended, the ability to provide accurate, current and complete disclosure of the results of each federal award, and the ability to provide/produce records and supporting documentation that identifies the source and application of funds.

The procedure includes sections that address:

- Reimbursement Payment Method
- Advance Payment Method
- Interest Earned

The presented policy/procedure complies with state and federal law and current district practice.

**Staffing Implication:** None

**Other Considerations:** None

**Recommendation:** This is a 1<sup>st</sup> reading of a policy/procedure adoption. No action is requested.

**Attachments:**

- Draft Policy 6101
- Draft Procedure 6101



## **FEDERAL CASH & FINANCIAL MANAGEMENT**

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The district's financial management system and records will be sufficient for preparing required reports and for tracing expenditures to a level that establishes funds have been used according to federal statutes, regulations, and the terms and conditions of the federal award. This is in addition to maintaining a system of funds and accounts in accordance with state law and the accounting manual (Policy 6020).

The district's financial management system will:

- Identify all federal awards received and expended, including specific information pertaining to the award: federal program name; Assistance Listing Number (ALN) title and number; identification number and year; and name of federal and any pass-through agency.
- Provide for accurate, current, and complete disclosure of the results of each federal award in accordance with reporting requirements.
- Include records and supporting documentation that identify the source and application of funds for federally funded activities, including authorizations, obligations, unobligated balances, expenditures, assets, income and interest.
- Enable the district to maintain effective internal controls to ensure accountability and proper safeguarding and use of all funds, property and other assets (for example, adequate segregation of duties).
- Provide a comparison of expenditures with budget amounts for each federal award.

In order for the district to comply with federal regulations for grant recipients, the superintendent will implement written procedures for 1) cash management; and 2) determining the allowability of costs in accordance with Cost Principles and the federal award terms and conditions.

Cross References:                      6020 - System of Funds and Accounts  
    6100 - Revenues From Local, State and Federal Sources

Legal References:                      Code of Federal Regulations (CFR), Part 200 Uniform  
    Administrative Requirements, Cost Principles, and Audit  
    Requirements, Sections  
    §200.302 and  
    §200.305  
    Cash Management Improvement Act of 1990

**Adopted:**

## **FEDERAL CASH AND FINANCIAL MANAGEMENT**

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The district may draw federal funds using a reimbursement or advance payment method.

### **Reimbursement Payment Method**

For reimbursements of federal funds, the district will:

- A. Monitor the fiscal activity (payments and reimbursements) under each grant on a continuous basis, and request timely reimbursement only for expenditures that have already been disbursed and comply with all applicable award requirements.
- B. Maintain source documentation/accounting records that reconcile to the reimbursement request at a level adequate to establish that funds have not been used in violation of any applicable statutory restrictions or prohibitions.
- C. If the district transfers expenditures previously charged to a federal award for which reimbursement has been claimed to a non-federal fund source, the district will calculate the interest earned on the federal funds pursuant to possible submittal - refer to Interest Earned section below.

### **Advance Payment Method**

For advances of federal funds, the district will:

- A. Monitor the fiscal activity (drawdowns and payments) under each grant on a continuous basis and maintain source documentation/accounting records at a level adequate to establish that funds have not been used in violation of any applicable statutory restrictions or prohibitions.
- B. To the extent available, disburse funds available from program income, rebates, refunds, contract settlements, audit recoveries, and interest earned on such funds before requesting additional cash payments.
- C. Plan for cash flow in the grant project during the budget period and review project cash requirements before each drawdown.
- D. Draw down only the amount of funds necessary to meet the immediate needs of the program/project (including the proportionate share of any allowable indirect costs), and minimize the time between receiving and disbursing those funds.
- E. Pay out federal funds for expenditures that comply with all applicable grant requirements as soon as administratively feasible (a rule of thumb is no more than three business days after receiving the funds).

- F. Deposit advance payments into insured accounts whenever possible. Unless conditions listed in [CFR Title 2 Part 200 Subpart D §200.305\(b\)\(8\)](#) apply, the district will maintain advance payments in interest-bearing accounts.
- G. Remit interest earned over \$500 annually – refer to Interest Earned section below.

**Interest Earned**

- A. The district will retain interest earned amounts up to \$500 per year for administrative expenses.
- B. Any additional interest earned on those funds will be remitted annually to the Department of Health and Human Services (HHS) Payment Management System (PMS) through an electronic medium or by check to the HHS Program Support Center. The district will refer to the federal or pass-through agency for pertinent information about the remittance.

**Adopted:**

## MEAD SCHOOL DISTRICT

Board Meeting of May 6, 2024

New Business

V.I.E.

**Agenda Item:** **1<sup>st</sup> Reading Policy & Procedure 6106 Adoption**  
**Allowable Costs for Federal Programs**

**Background:** The adoption of Policy & Procedure 6106, Allowable Costs for Federal Programs, is being presented for first reading consideration. This would be a new policy/procedure for the Mead School District. This policy/procedure is considered by WSSDA to be *essential*.

WSSDA Sample Policy 6106 and Sample Procedure 6106 were used as the templates for the presented policy/procedure adoption.

The policy sets forth the district's commitment to ensuring that costs claimed under Federal awards follow appropriate Federal Cost Principles, as well as any special terms and conditions contained in the award. It further sets forth the steps that will be taken in applying the cost principles.

The policy additionally sets forth the system of internal controls that will be maintained to reasonably assure that Federal awards are expended only for allowable activities and that the costs of goods and services charged to Federal awards are allowable and in accordance with cost principles. Included in the policy are a list of the general criteria that will be implemented to meet said controls.

The procedure includes sections that address:

- Period of Performance
- Direct Costs
- Indirect Costs

The presented policy/procedure complies with state and federal law and current district practice.

**Staffing Implication:** None

**Other Considerations:** None

**Recommendation:** This is a 1<sup>st</sup> reading of a policy/procedure adoption. No action is requested.

**Attachments:**

- Draft Policy 6106
- Draft Procedure 6106

## **ALLOWABLE COSTS FOR FEDERAL PROGRAMS**

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Expenditures under federal programs are governed by the Federal Cost Principles contained in [2 CFR Part 200 Subpart E – Cost Principles](#). The district is committed to ensuring that costs claimed under Federal awards follow these cost principles as well as any special terms and conditions contained in the award. Additionally, as a grantee, the district is required to follow the more restrictive of the federal, state, and district policies.

When applying these cost principles, the district will:

- Maintain responsibility for the efficient and effective administration of the Federal award through the application of sound management practices;
- Assume responsibility for administering federal funds in a manner consistent with underlying agreements, program objectives and the terms and conditions of the federal award; and
- Apply accounting practices that are consistent with the cost principles, support the accumulation of costs as required by the principles, and provide for adequate documentation to support costs charged to the federal award.

The district will maintain a system of internal controls over federal expenditures to provide reasonable assurance that Federal awards are expended only for allowable activities and that the costs of goods and services charged to Federal awards are allowable and in accordance with the above referenced cost principles. Those controls will meet the following general criteria:

- Be necessary and reasonable for the performance of the Federal award and be allocable thereto under these principles;
- Conform to any limitations or exclusions set forth in these principles or in the Federal award as to types or amount of cost items;
- Be consistent with policies and procedures that apply uniformly to both federally-financed and other activities of the district;
- Be accorded consistent treatment;
- Be determined in accordance with generally accepted accounting principles;
- Not be included as a cost or used to meet cost sharing or matching requirements of any other federally-financed program in either the current or a prior period; and
- Be adequately documented.

In extraordinary circumstances, such as those caused by emergencies, the district may continue to pay the compensation of employees who are paid with Federal grant funds using the Federal funds, despite the employees' inability to work due to the extraordinary circumstances, consist with the districts' use of all funding sources to pay its employees.

Cross References:    1610 - Conflicts of Interest  
                              6220 - Bid or Request for Proposal Requirements  
                              6801 - Capital Assets/Theft-Sensitive Assets  
                              3423 - Parental Administration of Marijuana for Medical Purposes

Legal References:    2 CFR Part 200, Subpart E

**Adopted:**

## **ALLOWABLE COSTS FOR FEDERAL PROGRAMS**

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The purpose of this procedure is to ensure federal funds are spent only on allowable activities in accordance with CFR Part 200 Subpart E – Cost Principles, other special terms or conditions of the grant award, and/or other applicable state and federal guidelines. In determining allowable costs, the district will use the guiding principles as established in the Allowable Costs Policy 6106.

Two categories of costs may be charged to a Federal award. The first are direct costs, which are costs that directly benefit the activity and are easy to identify. The second are indirect costs, which are costs that either benefit the activity in an indirect manner or directly benefit the activity but the complexity of adequately identifying the costs as such outweighs the benefit of charging them directly.

Costs will meet the requirements of necessary and reasonable when they do not exceed those which would be incurred by a prudent person under the circumstances at the time the decision was made to incur the cost. District employees will use the following questions to determine reasonable and necessary costs:

- Does the district really need this item/service?
- Is the expense targeted to a valid programmatic/administrative need?
- Is this the minimum amount we need to spend to meet our needs?
- Do we have the capacity to use what we are purchasing?
- If we were asked to defend this purchase, would we be able to?
- Did we pay a fair rate?

The district will implement a reasonable method of allocating costs that equates to the relative benefit received by the program for the proportion of the costs charged to the program.

### **Period of Performance**

Federal funds may be obligated on the later of the date funds become available or the submission date of the grant application, either in full form, or “Substantially Approvable Status (SAS)”, depending on the terms of the Federal award.

Federal funds may not be expended subsequent to the end date of the grant except to liquidate allowable obligations that were made on or before that date. All liquidations of prior obligations must be made within 90 days of the grant end-date, or an earlier date established by the granting agency.

The following table indicates the date that an expenditure is determined to be obligated:

IF THE OBLIGATION IS FOR	THE OBLIGATION WAS MADE
Acquisition of real or personal property	On the date on which the district makes a binding written commitment to acquire the property
Personal services by an employee of the district	When the services are performed
Personal services by a contractor who is not an employee of the district	On the date on which the district makes a binding written commitment to obtain the services
Performance of work other than personal services	On the date on which the district makes a binding written commitment to obtain the work
Public utility services	When the district receives the services
Travel	When the travel is taken
Rental of real or personal property	When the district uses the property

### **Direct Costs**

Expenditures charged directly to a federal grant award will follow all district policies and procedures as well as federal requirements applicable to those costs, including, but not limited to; procurement requirements, property standards, travel policies, and cost criteria established by 2 CFR Part 200, Subsection E, as identified in the allowable cost policy. Additionally, all direct expenditures will be allowable under the terms of the grant award and program regulations. Requirements followed will be the more restrictive of the local, state, or federal regulations associated with a particular type of expenditure.

Staff responsible for reviewing expenditures for allowability will be familiar with the allowable costs of all programs reviewed. Staff responsible for budget and expenditure monitoring will be responsible for ensuring all charges are reviewed by appropriate staff for allowability.

Prior approvals of expenditures, as stated in 2 CFR, Part 200 and the grant award terms, will be obtained prior to the expenditure being obligated. Expenditures will be supported by adequate documentation including all pertinent details that assists in determining the item was allowable.

### **Indirect Costs**

Federal grant awards will include an amount of indirect expenditures that districts are entitled to for organization wide costs of the grantee that benefit the federal program being administered by the district, unless specifically disallowed by the terms of the grant award.

Indirect rates are negotiated by the district's cognizant or oversight agency and can be applied to all Federal awards the district receives.

For grants awarded by the Office of Superintendent of Public Instruction (OSPI), indirect rates are calculated annually based on financial information obtained through the F-196. OSPI negotiates the indirect cost rate calculation methodology with the Department of Education every 5 years.

There are two types of federal indirect costs. A restricted rate is used for any federal program that has a "supplement, not supplant" requirement, which means the federal money is used to supplement the amount of money that a district has to spend on a particular program, and is not used "in place of" state/local funds. An unrestricted rate is used for programs that do not have a "supplement, not supplant" requirement.

The district is not required to claim any or all of the indirect amount they are entitled to, but may claim up to the full amount, as long as it is included in the district's approved budget. The indirect rate may be applied to all allowable direct expenditures that will be claimed under a particular grant award, less some exceptions (e.g., indirect costs will only be applied to the first \$25,000 of an individual contract).

No expenditures will be charged through both a direct cost and an indirect cost.

**Adopted:**



## **MEAD SCHOOL DISTRICT**

**Board Meeting of May 6, 2024  
New Business**

**VI.F.**

**Agenda Item:       Resolution 24-03  
Rejecting All Bids Submitted in Response to the Bid  
Specifications and General Requirements for Yearbook  
Services**

**Background:**

The current Mead School District middle school and high school yearbook bid expires at the end of the 2023/2024 school year. Therefore, the district solicited bids for Yearbook Services for the 2024-25 school year, with four one-year renewal options, for middle schools and high schools in the spring of 2024. The Request for Proposals was advertised in the Spokesman on March 20, 2024 and March 27, 2024, with a bid/proposal submission deadline of April 12, 2024 at 11 am.

Of the two bids received only one was from a responsible bidder. This bid for the 2024/25 school year, when compared to the current 2023/24 bid, represents an increase in cost of 60% for Mead High School, 69% for Mt. Spokane High School, 54% for Northwood Middle School and 62% for Mountainside Middle School. Highland Middle School was not open five years ago when the current yearbook bid was awarded.

Because of the substantial cost increase that would result in a significant increase in the cost of yearbooks to students, the district is requesting the board adopt Resolution 24-03 authorizing the rejection of all bids/proposals received for Yearbook Services for the 2024-25 school year, with four one-year renewal options, and authorize the district to reopen the bidding process.

**Recommendation:**

Approval of Resolution 24-03, as presented is recommended.

**Attachments:**

Resolution 24-03  
Bid Recap



**RESOLUTION 24-03**  
**Rejecting All Bids Submitted in Response to the Bid Specifications and**  
**General Requirements for Yearbook Services**

**WHEREAS**, the current Mead School District middle school and high school yearbook bid expires at the end of the 23/24 school year; and

**WHEREAS**, the district solicited bids for Yearbook Services for the 2024-25 school year with four one-year renewal options for middle schools and high schools in the spring of 2024 (advertised in the Spokesman on March 20, 2024 and March 27, 2024) with a bid/proposal submission deadline of April 12, 2024 at 11 am; and

**WHEREAS**, on April 12, 2024 two (2) bids were received and opened by the district; and

**WHEREAS**, of the two bids received only one was from a responsible bidder; and

**WHEREAS**, the bid from the one responsible bidder represents an increase in cost when comparing the current school year with the 2024-25 school year of 60% for Mead High School, 69% for Mt. Spokane High School, 54% for Northwood Middle School and 62% for Mountainside Middle School (Highland Middle School was not open five years ago when the current yearbook bid was awarded); and

**WHEREAS**, pursuant to RCW 35.23.352(1), the School Board may, by resolution, reject all bids.

**NOW, THEREFORE BE IT RESOLVED** by the Mead School District Board of Directors, as follows:

All bids/proposals received for Yearbook Services for the 2024-25 school year with four one-year renewal options are hereby rejected and the Mead School District is hereby authorized to reopen the bidding process.

**Adopted this 6<sup>th</sup> day of May 2024.**

**Attest:**

**Mead School District No. 354**  
**Board of Directors**

\_\_\_\_\_  
**Secretary to the Board**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MEAD SCHOOL DISTRICT YEARBOOK BID RECAP

Walsworth						
	MHS	MSHS	NW	MSMS	HMS	TOTAL
2024-25	41,895.00	36,000.00	8,580.00	9,048.00	8,580.00	104,103.00
2025-26	43,155.00	37,080.00	8,840.00	9,320.00	8,840.00	107,235.00
2026-27	44,446.00	38,190.00	9,105.00	9,560.00	9,105.00	110,406.00
2027-28	45,780.00	39,330.00	9,380.00	9,850.00	9,380.00	113,720.00
2028-29	47,155.00	41,690.00	9,660.00	10,150.00	9,660.00	118,315.00
	<b>222,431.00</b>	<b>192,290.00</b>	<b>45,565.00</b>	<b>47,928.00</b>	<b>45,565.00</b>	<b>553,779.00</b>
Increase from current 5 year contract	76%	88%	70%	78%		
1 year increase 23-24 to 24-25	60%	69%	54%	62%		
Entourage Yearbooks						
	MHS	MSHS	NW	MSMS	HMS	TOTAL
2024-25	75,600.00	59,000.00	11,020.00	10,450.00	10,450.00	166,520.00
2025-26	75,600.00	59,000.00	11,020.00	10,450.00	10,450.00	166,520.00
2026-27	75,600.00	59,000.00	11,020.00	10,450.00	10,450.00	166,520.00
2027-28	75,600.00	59,000.00	11,020.00	10,450.00	10,450.00	166,520.00
2028-29	75,600.00	59,000.00	11,020.00	10,450.00	10,450.00	166,520.00
	<b>378,000.00</b>	<b>295,000.00</b>	<b>55,100.00</b>	<b>52,250.00</b>	<b>52,250.00</b>	<b>832,600.00</b>
Increase from current 5 year contract	199%	188%	105%	94%		
1 year increase 23-24 to 24-25	188%	177%	97%	87%		
Current Contract						
	MHS	MSHS	NW	MSMS		TOTAL
2019-20	24,265.39	19,704.05	5,163.43	5,163.43		54,296.30
2020-21	24,750.70	20,098.13	5,266.70	5,266.70		55,382.23
2021-22	25,245.71	20,500.09	5,372.03	5,372.03		56,489.86
2022-23	25,750.62	20,910.09	5,479.47	5,479.47		57,619.65
2023-24	26,265.63	21,328.30	5,589.06	5,589.06		58,772.05

## **MEAD SCHOOL DISTRICT**

Board Meeting of May 6, 2024  
**New Business**

**VI.G.**

**Agenda Item:** **Resolution 24-04 WIAA Enrollment for 2024-2025**

**Background:** The Mead School District has been a participating member of the Washington Interscholastic Activities Association (WIAA) for many years. Only sanctioned WIAA sports are offered in our secondary schools. This annual resolution confirms our participation and support for the rules and regulations of the WIAA.

**Fiscal Impact:** The Mead School District, out of the general fund, pays an annual service fee for all secondary schools of approximately \$7,000. Each secondary school, out of their ASB account, pays an annual L&I assessment.

**Staffing Implication:** None

**Other Considerations:** None

**Recommendation:** Approval of Resolution 24-04, as presented, is recommended.

**Attachments:** Resolution 24-04

**Resolution 24-04**  
**WIAA Enrollment for 2024-2025**

**Mead School District**  
**Budget Status Summary**  
as of 02/29/2024

	Annual Budget	
	(original)	YTD Actual
<b>Enrollment</b>	10,210.00	10,143.86
		(66.14)
		-0.65%
<b>Revenues &amp; Expenditures</b>		
Revenues & Other Financing Sources	\$ 160,646,874	\$ 76,555,225
		47.7%
Expenditures & Other Financing Uses	\$ 166,169,666	\$ 78,992,226
		47.5%
Transfers (to)/from other Funds	\$ -	\$ -
<b>Net Change in Fund Balance</b>	\$ (5,522,792)	\$ (2,437,001)

<b>Fund Balance</b>	
Beginning Fund Balance	\$ 12,873,305
Current Fund Balance	\$ 10,436,304
% of budgeted Expenditures	6.28%

FTE Enrollment Report  
March 1, 2024

	Brentwood Elem	Colbert Elem	Creekside Elem	Evergreen Elem	Farwell	Meadow Ridge Elem	Midway Elem	Prairie View Elem	Shiloh Hills Elem	Skyline Elem	Highland Middle	Northwood Middle	Mountainside Middle	Mead High	Mt Spokane High	Total March 2024 Less ALE	Budgeted #'s 23/24 Less ALE	Difference
K Full Day	58.00	60.00	38.44	57.00	60.00	55.78	60.00	60.00	37.00	82.00	56.00					564.22	616.00	-51.78
Grade 1	76.00	50.00	32.00	82.00	75.00	63.00	84.00	84.00	58.00	67.00	53.00					640.00	649.00	-9.00
Grade 2	91.00	72.00	37.00	66.00	80.00	66.00	57.00	72.00	69.00	67.00						677.00	672.00	5.00
Grade 3	93.00	72.00	39.00	80.00	82.00	65.00	61.00	71.00	72.00	73.00						708.00	700.00	8.00
Grade 4	88.00	70.00	40.68	81.00	84.00	65.00	65.00	68.00	48.00	59.00						668.68	674.00	-5.32
Grade 5	89.00	89.00	27.00	89.00	115.00	72.00	76.00	72.00	71.00	70.00						770.00	782.00	-12.00
Grade 6											235.69	249.68	237.41			722.78	722.00	0.78
Grade 7											209.35	265.00	274.73			749.08	782.00	-32.92
Grade 8											251.34	257.34	254.90			763.58	767.00	-3.42
Grade 9														455.21	376.37	831.58	870.00	-62.20
Grade 10														440.00	330.18	770.18	808.00	-67.95
Grade 11														383.10	293.85	676.95	629.00	-47.95
Grade 12														355.45	253.03	608.48	662.00	-53.52
Total March, 2024	495.00	413.00	214.12	455.00	496.00	386.78	403.00	378.00	409.00	378.00	696.38	772.02	767.04	1633.76	1253.43	9150.53	9333.00	-182.47

\*Includes Open Doors & Gateway to College  
23/24 Budgetec 17.00

HC	Nov	Voc	Voc
20	19.12	0	0

TTK HC	K-6 HC	7-12 HC	EXCITED HC
16	246	158	30

Vocational	
Northwood	110.67
Mountainside	103.87
Highland MS	102.34
Total	316.88
Mead High School	185.49
Mt. Spokane HS	179.35
Total	364.84

FTE Summary-Monthly				
Kindergarten				600.22
Grades 1-3				2,148.20
Grade 4				722.68
Grades 5-6				1,577.98
Grades 7-8				1,631.66
Grades 9-12				3,103.34
K-12 Total				9,784.08
Running Start				340.66
Open Doors				19.12
TTK				133.00
Grand Total				10,276.86

RADUATION ALLIANC											
MLO		MHS FTE		MSHS FTE		MHS RPA		MSHS Ven		TOTAL FTE	
ALE	FTE										
k	36.00										36.00
1	34.60										34.60
2	47.40										47.40
3	41.20										41.20
4	54.00										54.00
5	40.80										40.80
6	44.40										44.40
7	58.80										58.80
8	60.20										60.20
9	62.20							6.83	0.00		69.03
10	67.95	1.00				2.00		6.99	1.00		78.94
11	37.80					6.00		18.81	1.17		63.78
12	48.20	1.00				15.00		12.82	0.00		77.02
	633.55	2.00				23.00		45.45	2.17		706.17

23/24 Budgeted # 562

Running Start	
October - June	
Mead High School	162.00
Mt. Spokane	176.00
MLO	47.00
Total	385.00

Total		College Only	Non-Voc	Voc FTE
HC	162.00	69.00	129.60	7.58
HC	176.00	78.00	152.37	8.44
HC	47.00	5.00	36.94	5.73
Total	385.00	152.00	318.91	21.75

23/24 Budgeted Running Start 298.00

Transition to Kingergarte		HC	FTE
Farwell		39.00	39.00
Meadow Ridge		36.00	36.00
Shiloh Hills		40.00	40.00
Skyline		18.00	18.00
Total		133.00	133.00

23/24 Budgeted TTK 136.00

Headcount Enrollment  
3/1/2024

	Brentwood Elem	Colbert Elem	Creekside Elem	Evergreen Elem	Farwell Elem	Meadow Ridge Elem	Midway Elem	Prairie View Elem	Shiloh Hills Elem	Skyline Elem	Highland Middle	Northwood Middle	Mountainside Middle	Mead Learning Options	Mead High School	Mt Spokane High	Total March 2024
K Full Day	58	60	39	57	60	56	60	37	82	56				36			601
Grade 1	76	50	32	82	75	63	84	58	67	53				35			675
Grade 2	91	72	37	66	80	66	57	72	69	67				48			725
Grade 3	93	72	39	80	82	65	61	71	72	73				42			750
Grade 4	88	70	41	81	84	65	65	68	48	59				55			724
Grade 5	89	89	27	89	115	72	76	72	71	70				42			812
Grade 6											236	250	238	46			770
Grade 7											210	265	277	61			813
Grade 8											252	260	255	61			828
Grade 9														64	456	378	898
Grade 10														70	440	331	841
Grade 11														55	450	358	863
Grade 12														65	409	296	770
Total 3,2024	495	413	215	455	496	387	403	378	409	378	698	775	770	680	1755	1363	10070

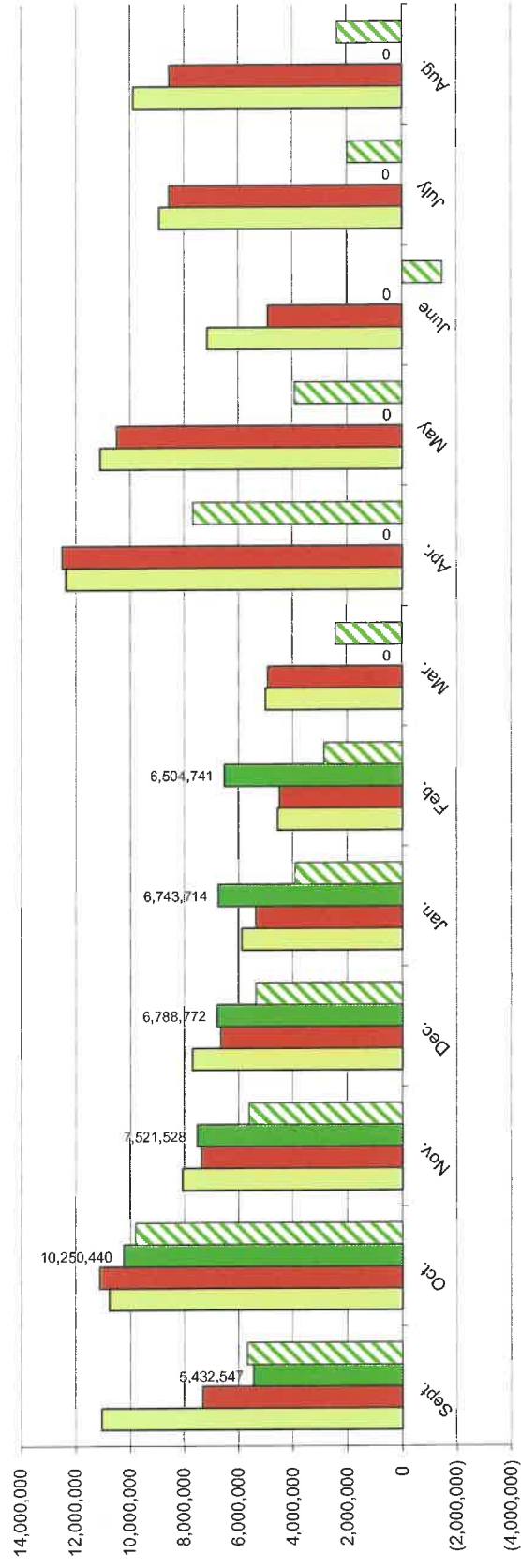
RADIATION ALLIANCE					VEN TOTAL HC				
ALE		MLO		MHS		MHS		MHS	
ALE	HC	HC	HC	HC	HC	HC	HC	HC	HC
k	36								36
1	35								35
2	48								48
3	42								42
4	55								55
5	42								42
6	46								46
7	61								61
8	61								61
9	64					11	0		75
10	70			1	2	10	3		86
11	55				6	29	4		94
12	65			1	15	20	0		101
TOTAL									
ALE	680			2	23	70	7		782



MEAD SCHOOL DISTRICT #354  
GENERAL FUND  
CASH FLOW SCHEDULE  
SEPTEMBER 1, 2023 TO AUGUST 31, 2024

MONTH	TAX COLLECTIONS	STATE APPORTIONMENT	OTHER REVENUE	TOTAL RECEIPTS	ACCOUNTS PAYABLE	PAYROLL	TOTAL DISBURSEMENT	TRANSFER OTHER FUND	INTER-FUND LOAN	CASH & INVESTMENT BALANCE
Beginning Cash 9/1/2023										
9/30/2023										12,056,136
PROJECTED:	336,398	11,980,186	523,570	12,850,154	4,050,298	11,661,142	15,711,440			9,194,830
ACTUAL:	261,008	11,754,198	493,606	12,508,812	4,188,026	11,416,823	15,604,849			8,960,089
10/31/2023										
PROJECTED:	6,223,363	10,881,737	303,839	17,408,939	1,477,168	11,801,637	13,278,805			13,324,964
ACTUAL:	6,331,870	11,403,096	579,598	18,314,563	1,916,408	11,580,261	13,496,669			13,777,994
11/30/2023										
PROJECTED:	1,177,393	7,083,110	324,761	8,585,264	1,119,788	11,661,142	12,780,930			9,129,298
ACTUAL:	1,080,683	7,761,583	740,009	9,582,275	891,371	11,419,818	12,311,188			11,049,080
12/31/2023										
PROJECTED:	672,796	12,089,516	196,080	12,908,372	1,643,944	11,520,646	13,164,590			8,873,080
ACTUAL:	47,065	12,274,074	324,912	12,646,051	1,656,256	11,722,550	13,378,806			10,316,325
1/31/2024										
PROJECTED:	399,912	11,324,045	335,223	12,059,180	2,263,402	11,239,855	13,503,057			7,429,293
ACTUAL:	30,321	11,726,485	495,804	12,252,610	1,120,249	11,168,986	12,289,235			10,279,701
2/28/2024										
PROJECTED:	99,978	11,990,166	344,190	12,434,334	1,548,643	11,942,133	13,490,776			6,372,761
ACTUAL:	36,854	12,541,268	312,530	12,890,652	1,340,177	11,797,882	13,138,059			10,032,294
3/31/2024										
PROJECTED:	799,824	11,990,166	367,030	13,157,020	1,810,721	11,801,637	13,612,368			5,817,423
ACTUAL:				0			0			10,032,294
4/30/2024										
PROJECTED:	5,298,834	12,693,294	376,275	18,368,403	1,572,469	11,520,646	13,093,115			11,192,711
ACTUAL:				0			0			10,032,294
5/31/2024										
PROJECTED:	1,799,604	7,199,876	412,882	9,412,162	1,500,993	11,661,142	13,162,135			7,442,738
ACTUAL:				0			0			10,032,294
6/30/2024										
PROJECTED:	1,399,692	8,040,431	395,945	9,835,468	3,001,986	12,223,124	15,225,110			2,053,096
ACTUAL:				0			0			10,032,294
7/31/2024										
PROJECTED:	0	17,045,415	128,340	17,173,755	1,245,089	12,504,116	13,719,205			5,507,646
ACTUAL:				0			0			10,032,294
8/31/2024										
PROJECTED:	199,956	13,711,728	112,243	14,023,927	2,573,131	11,099,159	13,672,290			5,859,283
ACTUAL:				0			0			10,032,294
Total Actual	\$7,787,800	\$67,460,704	\$2,946,459	\$78,194,963	\$11,112,487	\$69,106,319	\$80,218,806		\$0	

Revised Year-to-Year Comparison of Net Cash Balance  
Less Assigned Fund Balance



21-22 22-23 23-24 23-24 ESTIMATE

**Mead School District No 354**  
**Budget Status Report**  
**Fiscal Year 2023-24**  
**February 01, 2024 through February 29, 2024**

**General Fund**

☐ Include Pre Encumbrance

**A. Revenue**

	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
1000 Local Taxes (+)	18,114,175.00	36,853.89	7,787,800.48		10,326,374.52	43.0%
2000 Local Support Nontax (+)	2,382,700.00	388,025.51	2,174,437.39		208,444.41	91.3%
3000 State, General Purpose (+)	102,168,581.00	8,923,967.08	48,614,474.82		53,554,106.18	47.6%
4000 State, Special Purpose (+)	28,025,526.00	2,756,490.62	13,401,681.73		14,623,844.27	47.8%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	9,855,892.00	860,810.19	4,538,240.15		5,317,651.85	46.0%
7000 Revenues Fr Oth Sch Dist (+)	50,000.00	0.00	20,095.00		29,905.00	40.2%
8000 Other Agencies & Associates (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	50,000.00	0.00	18,495.45		31,504.55	37.0%
<b>TOTAL Revenue</b>	<b>160,646,874.00</b>	<b>12,966,147.29</b>	<b>76,555,225.02</b>		<b>84,091,830.78</b>	<b>47.7%</b>

**B. Expenses**

00 Regular Instruction (-)	90,713,569.00	7,453,854.29	44,183,393.97	40,332,193.74	6,197,981.29	93.2%
10 Federal Stimulus (-)	260,014.00	2,060.92	15,273.16	12,365.48	232,375.36	10.6%
20 Special Ed Instruction (-)	24,736,138.00	2,301,657.28	12,260,090.54	11,443,361.43	1,032,686.03	95.8%
30 Vocational Ed Instruction (-)	6,748,325.00	506,430.51	3,066,365.89	2,865,912.22	816,046.89	87.9%
40 Skills Center Instruction (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 & 60 Compensatory Ed Instruction (-)	7,740,848.00	472,377.38	2,520,136.91	2,367,521.54	2,853,189.55	63.1%
70 Other Instructional Programs (-)	1,384,895.00	28,375.00	202,384.90	174,582.12	1,007,727.98	27.2%
80 Community Services (-)	262,155.00	22,647.57	242,843.54	90,721.32	(71,409.86)	127.2%
90 Support Services (-)	34,323,922.00	2,448,207.01	16,501,736.71	10,330,131.98	7,492,053.31	78.2%
<b>TOTAL Expenses</b>	<b>166,169,666.00</b>	<b>13,235,609.96</b>	<b>78,992,225.62</b>	<b>67,616,789.83</b>	<b>19,560,650.55</b>	<b>88.2%</b>

**C. Other Fin Uses Trans Out**

	0.00	0.00	0.00	0.00	0.00	0.0%
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**D. Other Fin Uses**

	0.00	0.00	0.00	0.00	0.00	0.0%
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**E. EXCESS OF REVENUES/OTHER FIN. SOURCES**

<b>OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)</b>	<b>(5,522,792.00)</b>	<b>(269,462.67)</b>	<b>(2,437,000.60)</b>		<b>64,531,180.23</b>	<b>(40.6%)</b>
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**F. TOTAL BEGINNING FUND BALANCES**

	9,993,762.00		12,873,304.94			
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**G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)**

	XXXXXX		0.00			
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**H. TOTAL ENDING FUND BALANCE (E+F+/-G)**

	4,470,970.00		10,436,304.34			
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**I. ENDING FUND BALANCE ACCOUNTS**

G/L 810 Restricted for Other Items (-)	0.00		0.00			
G/L 821 Restricted for CO of Restricted Rev (-)	383,966.00		296,460.20			
G/L 828 Restricted for CO of F/S Rev (-)	1,078,236.00		2,092,173.38			
G/L 830 Restricted for Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 840 Nonspdn FB - Inventory & Prepaid (-)	546,935.00		1,498,349.01			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 875 Assigned to Contingencies (-)	0.00		0.00			
G/L 888 Assigned to Other Purposes (-)	2,461,833.00		3,924,039.38			
G/L 891 Unassigned to Minimum FB Policy (-)	0.00		5,062,282.97			
G/L 898 PY Corrections or Restatements (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (H - I)	0.00		(2,437,000.60)			

<b>TOTALS</b>	<b>4,470,970.00</b>		<b>10,436,304.34</b>			
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$$\frac{78,992,225.62}{166,169,666.00} = .4754\%$$

**Mead School District No 354**  
**Budget Status Report**  
**Fiscal Year 2023-24**  
**February 01, 2024 through February 29, 2024**

**Capital Projects Fund**

☐ Include Pre Encumbrance

	<b>ANNUAL BUDGET</b>	<b>ACTUAL FOR DATE RANGE</b>	<b>ACTUAL FOR YEAR</b>	<b>ENCUMB</b>	<b>BALANCE</b>	<b>% USED</b>
<b>A. Revenue</b>						
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	100,000.00	16,586.31	103,784.14		(3,784.14)	103.8%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
7000 Revenues Fr Oth Sch Districts (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies & Associates (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
<b>TOTAL Revenue</b>	<b>100,000.00</b>	<b>16,586.31</b>	<b>103,784.14</b>		<b>(3,784.14)</b>	<b>103.8%</b>
<b>B. Expenses</b>						
10 Sites (-)	3,273,208.00	2,925.00	2,925.00	3,750.00	3,266,533.00	0.2%
20 Buildings (-)	1,062,000.00	978.67	264,785.66	100,446.69	696,767.65	34.4%
30 Equipment (-)	756,717.00	0.00	58,110.97	89,013.05	609,592.98	19.4%
40 Energy (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 Sale and Lease Expenditures (-)	0.00	0.00	0.00	0.00	0.00	0.0%
60 Bond/Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL Expenses</b>	<b>5,091,925.00</b>	<b>3,903.67</b>	<b>325,821.63</b>	<b>193,209.74</b>	<b>4,572,893.63</b>	<b>10.2%</b>
<b>C. Other Fin Uses Trans Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>D. Other Fin Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</b>						
<b>OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)</b>	<b>(4,991,925.00)</b>	<b>12,682.64</b>	<b>(222,037.49)</b>		<b>(4,576,677.77)</b>	<b>93.6%</b>
<b>F. TOTAL BEGINNING FUND BALANCES</b>	<b>5,538,118.00</b>		<b>7,489,475.86</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>	<b>XXXXXX</b>		<b>0.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F+/-G)</b>	<b>546,193.00</b>		<b>7,267,438.37</b>			
<b>I. ENDING FUND BALANCE ACCOUNTS</b>						
G/L 810 Restricted For Other items (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 861 Restricted From Bond Proceeds (H-I)	0.00		5,263,767.56			
G/L 863 Restricted From State Proceeds (H-I)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (H-I)	546,193.00		2,003,670.81			
G/L 890 Unassigned Fund Balance (H - I)	0.00		0.00			
<b>TOTALS</b>	<b>546,193.00</b>		<b>7,267,438.37</b>			

**Mead School District No 354**  
**Budget Status Report**  
**Fiscal Year 2023-24**  
**February 01, 2024 through February 29, 2024**

**Debt Service Fund**

☐ Include Pre Encumbrance

	<b>ANNUAL BUDGET</b>	<b>ACTUAL FOR DATE RANGE</b>	<b>ACTUAL FOR YEAR</b>	<b>ENCUMB</b>	<b>BALANCE</b>	<b>% USED</b>
<b>A. Revenue</b>						
1000 Local Taxes (+)	14,542,487.00	30,012.88	6,437,351.07		8,105,135.93	44.3%
2000 Local Support Nontax (+)	0.00	0.00	0.00		0.00	0.0%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
<b>TOTAL Revenue</b>	<b>14,542,487.00</b>	<b>30,012.88</b>	<b>6,437,351.07</b>		<b>8,105,135.93</b>	<b>44.3%</b>
<b>B. Expenses</b>						
Matured Bond Expenditures (-)	6,165,000.00	0.00	6,165,000.00	0.00	0.00	100.0%
Interest on Bonds (-)	7,447,663.00	0.00	3,778,718.75	0.00	3,668,944.25	50.7%
Interest on Interfund Loan (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Bond Transfer Fees (-)	15,000.00	0.00	0.00	0.00	15,000.00	0.0%
<b>TOTAL Expenses</b>	<b>13,627,663.00</b>	<b>0.00</b>	<b>9,943,718.75</b>	<b>0.00</b>	<b>3,683,944.25</b>	<b>73.0%</b>
<b>C. Other Fin Uses Trans Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>D. Other Fin Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)</b>	<b>914,824.00</b>	<b>30,012.88</b>	<b>(3,506,367.68)</b>		<b>4,421,191.68</b>	<b>(28.7%)</b>
<b>F. TOTAL BEGINNING FUND BALANCES</b>	<b>4,705,950.00</b>		<b>4,726,191.71</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>	<b>XXXXXX</b>		<b>0.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F+/-G)</b>	<b>5,620,774.00</b>		<b>1,219,824.03</b>			
<b>I. ENDING FUND BALANCE ACCOUNTS</b>						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (H - I)	5,620,774.00		1,219,824.03			
<b>TOTALS</b>	<b>5,620,774.00</b>		<b>1,219,824.03</b>			

**Mead School District No 354**  
**Budget Status Report**  
**Fiscal Year 2023-24**  
**February 01, 2024 through February 29, 2024**

**Associated Student Body Fund**

☐ Include Pre Encumbrance

	<b>ANNUAL BUDGET</b>	<b>ACTUAL FOR DATE RANGE</b>	<b>ACTUAL FOR YEAR</b>	<b>ENCUMB</b>	<b>BALANCE</b>	<b>% USED</b>
<b>A. Revenue</b>						
1000 General Student Body (+)	691,500.00	29,315.43	370,465.84		321,049.16	53.6%
2000 Athletics (+)	613,770.00	25,622.00	347,469.47		266,300.53	56.6%
3000 Classes (+)	532,400.00	115,062.26	524,357.93		8,042.07	98.5%
4000 Clubs (+)	84,300.00	3,554.58	32,046.89		52,253.11	38.0%
6000 Private Moneys (+)	92,450.00	5,337.90	8,485.64		83,964.36	9.2%
<b>TOTAL Revenue</b>	<b>2,014,420.00</b>	<b>178,892.17</b>	<b>1,282,825.77</b>		<b>731,609.23</b>	<b>63.7%</b>
<b>B. Expenses</b>						
1000 General Student Body (-)	563,145.00	13,611.81	117,692.16	14,367.18	431,085.66	23.5%
2000 Athletics (-)	883,950.00	74,165.75	371,091.67	94,330.95	418,527.38	52.7%
3000 Classes (-)	638,098.00	85,618.08	312,925.71	74,392.73	250,779.56	60.7%
4000 Clubs (-)	101,310.00	11,020.44	24,084.14	8,084.83	69,141.03	31.8%
6000 Private Moneys (-)	94,050.00	4,600.32	5,505.57	578.68	87,965.75	6.5%
<b>TOTAL Expenses</b>	<b>2,280,553.00</b>	<b>189,016.40</b>	<b>831,299.25</b>	<b>191,754.37</b>	<b>1,257,499.38</b>	<b>44.9%</b>
<b>C. Other Fin Uses Trans Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>D. Other Fin Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</b>						
<b>OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)</b>	<b>(266,133.00)</b>	<b>(10,124.23)</b>	<b>451,526.52</b>		<b>(525,890.15)</b>	<b>18.8%</b>
<b>F. TOTAL BEGINNING FUND BALANCES</b>	<b>438,828.00</b>		<b>1,041,703.10</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>	<b>XXXXXX</b>		<b>0.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F+/-G)</b>	<b>172,695.00</b>		<b>1,493,229.62</b>			
<b>I. ENDING FUND BALANCE ACCOUNTS</b>						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms (-)	0.00		0.00			
G/L 850 Restricted For Uninsured Risks (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	172,695.00		1,493,229.62			
<b>TOTALS</b>	<b>172,695.00</b>		<b>1,493,229.62</b>			

**Mead School District No 354**  
**Budget Status Report**  
**Fiscal Year 2023-24**  
**February 01, 2024 through February 29, 2024**

**Transportation Vehicle Fund**

☐ Include Pre Encumbrance

	<b>ANNUAL BUDGET</b>	<b>ACTUAL FOR DATE RANGE</b>	<b>ACTUAL FOR YEAR</b>	<b>ENCUMB</b>	<b>BALANCE</b>	<b>% USED</b>
<b>A. Revenue</b>						
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	2,500.00	2,029.25	12,718.91		(10,218.91)	508.8%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	718,231.00	0.00	0.00		718,231.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies and Assoc. (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
<b>TOTAL Revenue</b>	<b>720,731.00</b>	<b>2,029.25</b>	<b>12,718.91</b>		<b>708,012.09</b>	<b>1.8%</b>
<b>B. Expenses</b>						
Type 30 Equipment (-)	1,500,000.00	0.00	0.00	826,170.66	673,829.34	55.1%
Type 60 Bond Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Type 90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL Expenses</b>	<b>1,500,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>826,170.66</b>	<b>673,829.34</b>	<b>55.1%</b>
<b>C. Other Fin Uses Trans Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>D. Other Fin Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)</b>	<b>(779,269.00)</b>	<b>2,029.25</b>	<b>12,718.91</b>		<b>34,182.75</b>	<b>(53.3%)</b>
<b>F. TOTAL BEGINNING FUND BALANCES</b>	<b>866,791.00</b>		<b>876,741.84</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>	<b>XXXXXX</b>		<b>0.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F+/-G)</b>	<b>87,522.00</b>		<b>889,460.75</b>			
<b>I. ENDING FUND BALANCE ACCOUNTS</b>						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 830 Reserved For Debt Service (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	87,522.00		889,460.75			
<b>TOTALS</b>	<b>87,522.00</b>		<b>889,460.75</b>			

**Mead School District**  
 Budget Status Summary  
 as of 03/31/2024

	Annual Budget	
	(original)	YTD Actual
<b>Enrollment</b>	10,210.00	10,137.59
		(72.41)
		-0.71%

**Revenues & Expenditures**

Revenues & Other Financing Sources	\$ 160,646,874	\$ 90,101,409	56.1%
Expenditures & Other Financing Uses	\$ 166,169,666	\$ 92,811,050	55.9%

Transfers (to)/from other Funds	\$ -	\$ -	
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<b>Net Change in Fund Balance</b>	\$ (5,522,792)	\$ (2,709,641)	
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**Fund Balance**

Beginning Fund Balance	\$ 12,873,305	
Current Fund Balance	\$ 10,163,664	
% of budgeted Expenditures	6.12%	



FTE Enrollment Report  
April 8, 2024

	Brentwood Elem	Colbert Elem	Creekside Elem	Evergreen Elem	Farwell	Meadow Ridge Elem	Midway Elem	Prairie View Elem	Shiloh Hills Elem	Skyline Elem	Highland Middle	Northwood Middle	Mountainside Middle	Mead High	Mt Spokane High	Total April 2024 Less ALE	Budgeted #'s 23/24 Less ALE	Mead Learning Options	Difference
K Full Day	58.00	60.00	37.44	56.00	60.00	57.78	60.00	37.00	82.00	56.00						564.22	616.00	38.16	-51.78
Grade 1	75.00	51.00	32.00	81.00	76.00	62.00	83.00	58.00	65.00	53.00						636.00	649.00	34.60	-13.00
Grade 2	91.00	71.00	35.00	64.00	79.00	66.00	57.00	72.00	70.00	70.00						675.00	672.00	53.44	3.00
Grade 3	93.00	71.00	39.00	81.00	82.00	65.00	61.00	71.00	73.00	73.00						709.00	700.00	40.20	9.00
Grade 4	87.00	70.00	41.00	80.00	84.00	65.00	65.00	68.00	48.00	60.00						668.00	674.00	60.12	-6.00
Grade 5	88.00	89.00	27.00	89.00	113.00	72.00	76.00	72.00	71.00	70.00						767.00	782.00	41.36	-15.00
Grade 6											236.85	249.00	237.75			723.60	722.00	45.40	1.60
Grade 7											210.17	263.00	275.73			748.90	782.00	58.80	-33.10
Grade 8											250.68	255.34	256.10			762.12	767.00	58.20	-4.88
Grade 9														455.53	379.21	834.74	870.00	61.20	-35.26
Grade 10														437.34	327.05	764.39	808.00	69.35	-43.61
Grade 11														380.92	291.81	672.73	629.00	38.60	43.73
Grade 12														355.30	252.32	607.62	662.00	47.10	-54.38
Total April, 2024	492.00	412.00	211.44	451.00	494.00	387.78	402.00	378.00	409.00	382.00	697.70	767.34	769.58	1629.09	1250.39	9133.32	9333.00	646.53	-199.68

\*Includes Open Doors & Gateway to College  
23/24 Budgeted 17.00

HC	Nov	Voc	Voc
20	20	0	0

TTK HC	K-6 HC	7-12 HC	EXCITED HC
16	250	156	30

Vocational	
Northwood	110.50
Mountainside	104.64
Highland MS	102.34
Total	317.48
Mead High School	184.47
Mt. Spokane HS	178.16
Total	362.63

FTE Summary-Monthly

Kindergarten	602.38
Grades 1-3	2,148.24
Grade 4	728.12
Grades 5-6	1,577.36
Grades 7-8	1,628.02
Grades 9-12	3,095.73
K-12 Total	9,779.85
Running Start	337.74
Open Doors	20.00
TTK	133.00
Grand Total	10,270.59

RADIATION ALLIANCE

ALE	FTE	MHS	FTE	MHS	RPA	MHS	Ven	TOTA FTE
k	38.16							38.16
1	34.60							34.60
2	53.44							53.44
3	40.20							40.20
4	60.12							60.12
5	41.36							41.36
6	45.40							45.40
7	58.80							58.80
8	58.20							58.20
9	61.20	0.00	2.00	9.16	0.66			73.02
10	69.35	1.00	5.00	9.33	1.00			85.68
11	38.60	0.00	8.00	19.31	1.68			67.59
12	47.10	2.00	15.00	14.48	0.00			78.58
	646.53	3.00	30.00	52.28	3.34			735.15

23/24 Budgeted A 562

Running Start	College Only	Non-Voc	Voc
October - June	HC	FTE	FTE
Mead High School	152.00	67.00	125.40
Mt. Spokane	174.00	79.00	151.62
MLO	48.00	6.00	35.61
Total	374.00	152.00	312.63

23/24 Budgeted Running Start 298.00

Transition to Kingergarten	HC	FTE
Farwell	39.00	39.00
Meadow Ridge	36.00	36.00
Shiloh Hills	40.00	40.00
Skyline	18.00	18.00
Total	133.00	133.00

23/24 Budgeted TTK 136.00

Headcount Enrollment  
4/8/2024

	Brentwood Elem	Colbert Elem	Creekside Elem	Evergreen Elem	Farwell Elem	Meadow Ridge Elem	Midway Elem	Prairie View Elem	Shiloh HillsElem	Skyline Elem	Highland Middle	Northwood Middle	Mountainside Middle	Mead Learning Options	Mead High School	Mt Spokane High	Total April 2024
K Full Day	58	60	38	56	60	58	60	60	37	82	56			42			607
Grade 1	75	51	32	81	76	62	83	58	65	53				35			671
Grade 2	91	71	35	64	79	66	57	72	70	70				63			738
Grade 3	93	71	39	81	82	65	61	71	73	73				41			750
Grade 4	87	70	41	80	84	65	65	68	48	60				72			740
Grade 5	88	89	27	89	113	72	76	72	71	70				43			810
Grade 6											237	250	239	47			773
Grade 7											211	263	278	61			813
Grade 8											251	257	257	59			824
Grade 9														63	459	380	902
Grade 10														71	438	328	837
Grade 11														55	448	356	859
Grade 12														64	411	296	771
Total 4,2024	492	412	212	451	494	388	402	378	409	382	699	770	774	716	1756	1360	10095

K Full Day  
Grade 1  
Grade 2  
Grade 3  
Grade 4  
Grade 5  
Grade 6  
Grade 7  
Grade 8  
Grade 9  
Grade 10  
Grade 11  
Grade 12

Total 4,2024

RADUATION ALLIANC				MHS				MHS RPM MSHS VEN TOTAL HC			
ALE		MLO	HC	MLO		HC	MSHS HC	MHS RPM MSHS VEN		TOTAL HC	
k	42										42
1	35										35
2	63										63
3	41										41
4	72										72
5	43										43
6	47										47
7	61										61
8	59										59
9	63	0	2	14	2	81					81
10	71	1	5	12	3	92					92
11	55	0	8	30	7	100					100
12	64	2	15	23	0	104					104
TOTAL	716										
ALE	3	30	79	12	840						

## MEAD SCHOOL DISTRICT #354

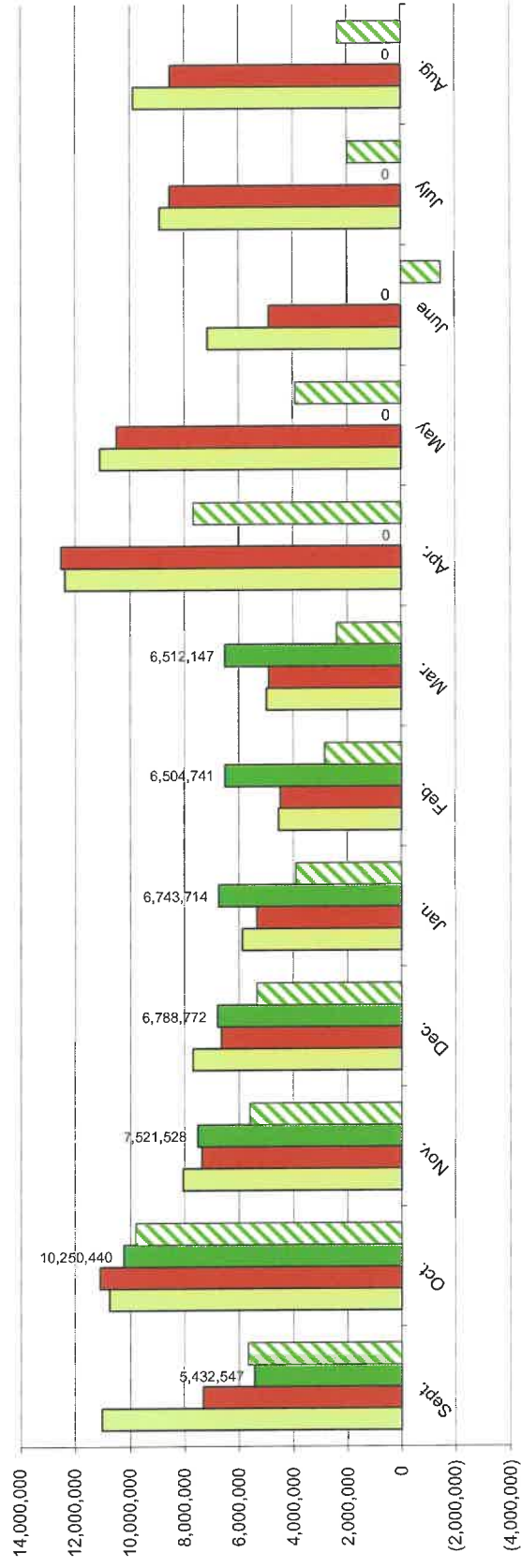
## GENERAL FUND

## CASH FLOW SCHEDULE

SEPTEMBER 1, 2023 TO AUGUST 31, 2024

MONTH	TAX COLLECTIONS	STATE APPORTIONMENT	OTHER REVENUE	TOTAL RECEIPTS	ACCOUNTS PAYABLE	PAYROLL	TOTAL DISBURSEMENT	TRANSFER OTHER FUND	INTER-FUND LOAN	CASH & INVESTMENT BALANCE
Beginning Cash 9/1/2023										12,056,136
9/30/2023										
PROJECTED:	336,398	11,990,166	523,570	12,850,134	4,050,298	11,661,142	15,711,440			9,194,830
ACTUAL:	261,008	11,754,198	493,606	12,508,812	4,188,026	11,416,823	15,604,849			8,960,099
10/31/2023										
PROJECTED:	6,223,363	10,881,737	303,839	17,408,939	1,477,168	11,801,637	13,278,805			13,324,964
ACTUAL:	6,331,870	11,403,096	579,598	18,314,563	1,916,408	11,580,261	13,496,669			13,777,994
11/30/2023										
PROJECTED:	1,177,393	7,063,110	324,761	8,565,264	1,179,788	11,661,142	12,780,930			9,129,298
ACTUAL:	1,080,683	7,761,583	740,009	9,582,275	891,371	11,419,818	12,311,188			11,049,080
12/31/2023										
PROJECTED:	672,796	12,039,516	196,060	12,908,372	1,643,944	11,520,646	13,164,590			8,873,080
ACTUAL:	47,065	12,274,074	324,912	12,646,051	1,656,256	11,722,550	13,378,806			10,316,325
1/31/2024										
PROJECTED:	399,912	11,324,045	335,223	12,059,180	2,263,402	11,239,655	13,503,037			7,429,203
ACTUAL:	30,321	11,726,485	495,804	12,252,610	1,120,249	11,168,986	12,289,235			10,279,701
2/28/2024										
PROJECTED:	99,978	11,990,166	344,190	12,434,334	1,546,643	11,942,133	13,490,776			6,372,761
ACTUAL:	36,854	12,541,268	312,530	12,890,652	1,340,177	11,797,882	13,138,069			10,032,294
3/31/2024										
PROJECTED:	799,894	11,990,166	367,030	13,157,020	1,810,721	11,801,637	13,612,368			5,917,423
ACTUAL:	924,994	12,367,354	448,269	13,740,617	2,149,350	11,583,861	13,733,212			10,039,699
4/30/2024										
PROJECTED:	5,398,894	12,693,294	376,275	18,368,403	1,572,469	11,520,646	13,083,115			11,192,711
ACTUAL:		0		0			0			10,039,699
5/31/2024										
PROJECTED:	1,799,604	7,199,876	412,682	9,412,162	1,500,993	11,661,142	13,162,195			7,442,738
ACTUAL:		0		0			0			10,039,699
6/30/2024										
PROJECTED:	1,369,682	8,040,431	395,345	9,805,468	3,001,986	12,223,124	15,235,110			2,053,966
ACTUAL:		0		0			0			10,039,699
7/31/2024										
PROJECTED:	0	17,045,415	128,340	17,173,755	1,215,089	12,504,116	13,719,205			5,507,646
ACTUAL:		0		0			0			10,039,699
8/31/2024										
PROJECTED:	199,936	13,711,728	112,243	14,023,927	2,573,131	11,099,159	13,672,290			5,859,283
ACTUAL:		0		0			0			10,039,699
Total Actual	\$8,712,795	\$79,828,058	\$3,394,728	\$91,935,580	\$13,261,837	\$80,690,180	\$93,952,017	\$0	\$0	

Revised Year-to-Year Comparison of Net Cash Balance  
Less Assigned Fund Balance



21-22 22-23 23-24 23-24 ESTIMATE

**Mead School District No 354**  
**Budget Status Report**  
**Fiscal Year 2023-24**  
**March 01, 2024 through March 31, 2024**

**General Fund**

☐ Include Pre Encumbrance

	<b>ANNUAL BUDGET</b>	<b>ACTUAL FOR DATE RANGE</b>	<b>ACTUAL FOR YEAR</b>	<b>ENCUMB</b>	<b>BALANCE</b>	<b>% USED</b>
<b>A. Revenue</b>						
1000 Local Taxes (+)	18,114,175.00	924,994.21	8,712,794.69		9,401,380.31	48.1%
2000 Local Support Nontax (+)	2,382,700.00	241,829.24	2,416,266.63		(33,554.07)	101.4%
3000 State, General Purpose (+)	102,168,581.00	8,918,607.30	57,533,082.12		44,635,498.88	56.3%
4000 State, Special Purpose (+)	28,025,526.00	2,550,213.23	15,951,894.96		12,073,631.04	56.9%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	9,855,892.00	901,830.24	5,440,070.39		4,415,821.61	55.2%
7000 Revenues Fr Oth Sch Dist (+)	50,000.00	3,710.00	23,805.00		26,195.00	47.6%
8000 Other Agencies & Associates (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	50,000.00	5,000.00	23,495.45		26,504.55	47.0%
<b>TOTAL Revenue</b>	<b>160,646,874.00</b>	<b>13,546,184.22</b>	<b>90,101,409.24</b>		<b>70,545,477.32</b>	<b>56.1%</b>
<b>B. Expenses</b>						
00 Regular Instruction (-)	90,713,569.00	7,743,221.72	51,926,615.69	33,762,586.68	5,024,366.63	94.5%
10 Federal Stimulus (-)	260,014.00	7,738.09	23,011.25	10,304.56	226,698.19	12.8%
20 Special Ed Instruction (-)	24,736,138.00	2,035,981.55	14,296,072.09	9,480,206.85	959,859.06	96.1%
30 Vocational Ed Instruction (-)	6,748,325.00	527,549.43	3,593,915.32	2,469,720.37	684,689.31	89.9%
40 Skills Center Instruction (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 & 60 Compensatory Ed Instruction (-)	7,740,848.00	509,483.68	3,029,620.59	1,973,632.65	2,737,594.76	64.6%
70 Other Instructional Programs (-)	1,384,695.00	36,618.03	239,002.93	146,168.12	999,523.95	27.8%
80 Community Services (-)	262,155.00	28,820.26	271,663.80	89,991.87	(99,500.67)	138.0%
90 Support Services (-)	34,323,922.00	2,929,411.81	19,431,148.52	9,005,776.31	5,886,997.17	82.8%
<b>TOTAL Expenses</b>	<b>166,169,666.00</b>	<b>13,818,824.57</b>	<b>92,811,050.19</b>	<b>56,938,387.41</b>	<b>16,420,228.40</b>	<b>90.1%</b>
<b>C. Other Fin Uses Trans Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>D. Other Fin Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)</b>						
	<b>(5,522,792.00)</b>	<b>(272,640.35)</b>	<b>(2,709,640.95)</b>		<b>54,125,248.92</b>	<b>(34.0%)</b>
<b>F. TOTAL BEGINNING FUND BALANCES</b>	<b>9,993,762.00</b>		<b>12,873,304.94</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>	<b>XXXXXX</b>		<b>0.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F+/-G)</b>	<b>4,470,970.00</b>		<b>10,163,663.99</b>			
<b>I. ENDING FUND BALANCE ACCOUNTS</b>						
G/L 810 Restricted for Other Items (-)	0.00		0.00			
G/L 821 Restricted for CO of Restricted Rev (-)	383,966.00		296,460.20			
G/L 828 Restricted for CO of F/S Rev (-)	1,078,236.00		2,092,173.38			
G/L 830 Restricted for Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 840 Nonspdn FB - Inventory & Prepaid (-)	546,935.00		1,498,349.01			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 875 Assigned to Contingencies (-)	0.00		0.00			
G/L 888 Assigned to Other Purposes (-)	2,461,833.00		3,924,039.38			
G/L 891 Unassigned to Minimum FB Policy (-)	0.00		5,062,282.97			
G/L 898 PY Corrections or Restatements (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (H - I)	0.00		(2,709,640.95)			
<b>TOTALS</b>	<b>4,470,970.00</b>		<b>10,163,663.99</b>			

<div>92,811,050.19</div> <div>166,169,666.00</div> <div>= .5585%</div>
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**Mead School District No 354**  
**Budget Status Report**  
**Fiscal Year 2023-24**  
**March 01, 2024 through March 31, 2024**

**Capital Projects Fund**

☐ Include Pre Encumbrance

	<b>ANNUAL BUDGET</b>	<b>ACTUAL FOR DATE RANGE</b>	<b>ACTUAL FOR YEAR</b>	<b>ENCUMB</b>	<b>BALANCE</b>	<b>% USED</b>
<b>A. Revenue</b>						
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	100,000.00	17,947.51	121,731.65		(21,731.65)	121.7%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
7000 Revenues Fr Oth Sch Districts (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies & Associates (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
<b>TOTAL Revenue</b>	<b>100,000.00</b>	<b>17,947.51</b>	<b>121,731.65</b>		<b>(21,731.65)</b>	<b>121.7%</b>
<b>B. Expenses</b>						
10 Sites (-)	3,273,208.00	1,000.00	3,925.00	18,530.00	3,250,753.00	0.7%
20 Buildings (-)	1,062,000.00	87,221.21	352,006.87	635,672.20	74,320.93	93.0%
30 Equipment (-)	756,717.00	0.00	58,110.97	89,013.05	609,592.98	19.4%
40 Energy (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 Sale and Lease Expenditures (-)	0.00	0.00	0.00	0.00	0.00	0.0%
60 Bond/Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL Expenses</b>	<b>5,091,925.00</b>	<b>88,221.21</b>	<b>414,042.84</b>	<b>743,215.25</b>	<b>3,934,666.91</b>	<b>22.7%</b>
<b>C. Other Fin Uses Trans Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>D. Other Fin Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</b>						
<b>OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)</b>	<b>(4,991,925.00)</b>	<b>(70,273.70)</b>	<b>(292,311.19)</b>		<b>(3,956,398.56)</b>	<b>99.0%</b>
<b>F. TOTAL BEGINNING FUND BALANCES</b>	<b>5,538,118.00</b>		<b>7,489,475.86</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>	<b>XXXXXX</b>		<b>0.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F+/-G)</b>	<b>546,193.00</b>		<b>7,197,164.67</b>			
<b>I. ENDING FUND BALANCE ACCOUNTS</b>						
G/L 810 Restricted For Other items (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 861 Restricted From Bond Proceeds (H-I)	0.00		5,175,546.35			
G/L 863 Restricted From State Proceeds (H-I)	0.00		0.00			
G/L 870.Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (H-I)	546,193.00		2,021,618.32			
G/L 890 Unassigned Fund Balance (H - I)	0.00		0.00			
<b>TOTALS</b>	<b>546,193.00</b>		<b>7,197,164.67</b>			

**Mead School District No 354**  
**Budget Status Report**  
**Fiscal Year 2023-24**  
**March 01, 2024 through March 31, 2024**

**Debt Service Fund**

☐ Include Pre Encumbrance

	<b>ANNUAL BUDGET</b>	<b>ACTUAL FOR DATE RANGE</b>	<b>ACTUAL FOR YEAR</b>	<b>ENCUMB</b>	<b>BALANCE</b>	<b>% USED</b>
<b>A. Revenue</b>						
1000 Local Taxes (+)	14,542,487.00	721,150.82	7,158,501.89		7,383,985.11	49.2%
2000 Local Support Nontax (+)	0.00	0.00	0.00		0.00	0.0%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
<b>TOTAL Revenue</b>	<b>14,542,487.00</b>	<b>721,150.82</b>	<b>7,158,501.89</b>		<b>7,383,985.11</b>	<b>49.2%</b>
<b>B. Expenses</b>						
Matured Bond Expenditures (-)	6,165,000.00	0.00	6,165,000.00	0.00	0.00	100.0%
Interest on Bonds (-)	7,447,663.00	0.00	3,778,718.75	0.00	3,668,944.25	50.7%
Interest on Interfund Loan (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Bond Transfer Fees (-)	15,000.00	0.00	0.00	0.00	15,000.00	0.0%
<b>TOTAL Expenses</b>	<b>13,627,663.00</b>	<b>0.00</b>	<b>9,943,718.75</b>	<b>0.00</b>	<b>3,683,944.25</b>	<b>73.0%</b>
<b>C. Other Fin Uses Trans Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>D. Other Fin Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)</b>	<b>914,824.00</b>	<b>721,150.82</b>	<b>(2,785,216.86)</b>		<b>3,700,040.86</b>	<b>(23.7%)</b>
<b>F. TOTAL BEGINNING FUND BALANCES</b>	<b>4,705,950.00</b>		<b>4,726,191.71</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>	<b>XXXXXX</b>		<b>0.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F+/-G)</b>	<b>5,620,774.00</b>		<b>1,940,974.85</b>			
<b>I. ENDING FUND BALANCE ACCOUNTS</b>						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (H - I)	5,620,774.00		1,940,974.85			
<b>TOTALS</b>	<b>5,620,774.00</b>		<b>1,940,974.85</b>			

**Mead School District No 354**  
**Budget Status Report**  
**Fiscal Year 2023-24**  
**March 01, 2024 through March 31, 2024**

**Associated Student Body Fund**

☐ Include Pre Encumbrance

	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR DATE RANGE</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMB</u>	<u>BALANCE</u>	<u>% USED</u>
<b>A. Revenue</b>						
1000 General Student Body (+)	691,500.00	15,886.79	386,352.63		305,147.37	55.9%
2000 Athletics (+)	613,770.00	50,029.51	397,498.98		216,271.02	64.8%
3000 Classes (+)	532,400.00	88,966.65	613,324.58		(80,144.58)	115.1%
4000 Clubs (+)	84,300.00	8,580.00	40,626.89		43,873.11	48.0%
6000 Private Moneys (+)	92,450.00	230.00	8,715.64		83,734.36	9.4%
<b>TOTAL Revenue</b>	<b>2,014,420.00</b>	<b>163,692.95</b>	<b>1,446,518.72</b>		<b>568,881.28</b>	<b>71.8%</b>
<b>B. Expenses</b>						
1000 General Student Body (-)	563,145.00	25,032.93	142,725.09	2,188.21	418,231.70	25.7%
2000 Athletics (-)	883,950.00	88,380.29	459,471.96	53,148.59	371,329.45	58.0%
3000 Classes (-)	638,098.00	180,538.61	493,464.32	50,129.06	94,504.62	85.2%
4000 Clubs (-)	101,310.00	10,380.28	34,464.42	5,369.90	61,475.68	39.3%
6000 Private Moneys (-)	94,050.00	1,227.49	6,733.06	265.00	87,051.94	7.4%
<b>TOTAL Expenses</b>	<b>2,280,553.00</b>	<b>305,559.60</b>	<b>1,136,858.85</b>	<b>111,100.76</b>	<b>1,032,593.39</b>	<b>54.7%</b>
<b>C. Other Fin Uses Trans Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>D. Other Fin Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</b>						
<b>OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)</b>	<b>(266,133.00)</b>	<b>(141,866.65)</b>	<b>309,659.87</b>		<b>(463,712.11)</b>	<b>17.0%</b>
<b>F. TOTAL BEGINNING FUND BALANCES</b>	<b>438,828.00</b>		<b>1,041,703.10</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>	<b>XXXXXX</b>		<b>0.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F+/-G)</b>	<b>172,695.00</b>		<b>1,351,362.97</b>			
<b>I. ENDING FUND BALANCE ACCOUNTS</b>						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms (-)	0.00		0.00			
G/L 850 Restricted For Uninsured Risks (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	172,695.00		1,351,362.97			
<b>TOTALS</b>	<b>172,695.00</b>		<b>1,351,362.97</b>			



**Mead School District No 354**  
**Budget Status Report**  
**Fiscal Year 2023-24**  
**March 01, 2024 through March 31, 2024**

**Transportation Vehicle Fund**

☐ Include Pre Encumbrance

**A. Revenue**

	<b>ANNUAL BUDGET</b>	<b>ACTUAL FOR DATE RANGE</b>	<b>ACTUAL FOR YEAR</b>	<b>ENCUMB</b>	<b>BALANCE</b>	<b>% USED</b>
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	2,500.00	1,416.36	14,135.27		(11,635.27)	565.4%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	718,231.00	0.00	0.00		718,231.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies and Assoc. (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
<b>TOTAL Revenue</b>	<b>720,731.00</b>	<b>1,416.36</b>	<b>14,135.27</b>		<b>706,595.73</b>	<b>2.0%</b>

**B. Expenses**

Type 30 Equipment (-)	1,500,000.00	645,883.99	645,883.99	180,286.66	673,829.35	55.1%
Type 60 Bond Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Type 90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL Expenses</b>	<b>1,500,000.00</b>	<b>645,883.99</b>	<b>645,883.99</b>	<b>180,286.66</b>	<b>673,829.35</b>	<b>55.1%</b>
<b>C. Other Fin Uses Trans Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>D. Other Fin Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

**E. EXCESS OF REVENUES/OTHER FIN. SOURCES**

<b>OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)</b>	<b>(779,269.00)</b>	<b>(644,467.63)</b>	<b>(631,748.72)</b>		<b>32,766.38</b>	<b>(53.1%)</b>
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**F. TOTAL BEGINNING FUND BALANCES**

	<b>866,791.00</b>		<b>876,741.84</b>			
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**G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)**

	<b>XXXXXX</b>		<b>0.00</b>			
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**H. TOTAL ENDING FUND BALANCE (E+F+/-G)**

	<b>87,522.00</b>		<b>244,993.12</b>			
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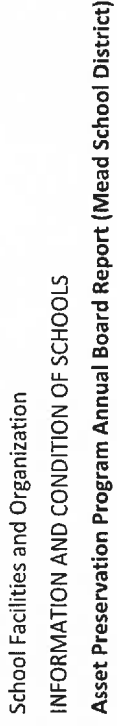
**I. ENDING FUND BALANCE ACCOUNTS**

G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 830 Reserved For Debt Service (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	87,522.00		244,993.12			
<b>TOTALS</b>	<b>87,522.00</b>		<b>244,993.12</b>			



School Facilities and Organization  
INFORMATION AND CONDITION OF SCHOOLS  
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SITE	BUILDING	BUILDING BOARD ACCEPTANCE DATE	APP YEAR	-----2023-2024-----		NEXT CERTIFIED BCA DUE
				BUILDING CONDITION ASSESSMENT %	ANNUAL REVIEW COMPLETED BY	
Shiloh Hills Elementary School	Main Building	1/11/2023	1	99.70	District	2023
Mt Spokane High School	Main Building	10/22/1997	26	90.44	District	2023
Prairie View Elementary School	Prairie View Elementary	5/11/2009	14	91.25	District	2023
Mountainside Middle School	Mountainside Middle School	2/8/2010	14	94.96	District	2023
Midway Elementary School	Main Building	10/21/2019	4	99.37	District	2023



**This building is required to comply with the Asset Preservation Program**

**The next certified BCA is due:**

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1980	Main Area	65,373	65,373	65,373		
	Building Totals	65,373	65,373	65,373		

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		100.00% Excellent
	Slabs on Grade	A4010		100.00% Excellent
Water and Gas Mitigation	Building Subdrainage	A6010		100.00% Excellent
	Superstructure	Roof Construction	B1020	90.00% Good



School Facilities and Organization  
INFORMATION AND CONDITION OF SCHOOLS  
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**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Exterior Vertical Enclosures	Exterior Walls	B2010		100.00% Excellent
	Deficiencies:	Cracking, Peeling, Flaking		
	Causes:	Other		
	Comments:	Some cracking and missing grout. Causes: wear & age.		
	Exterior Windows	B2020		100.00% Excellent
	Deficiencies:	Rot or Corrosion		
	Causes:	Caulking/Weather Stripping		
	Comments:	Damaged seals due to age/weathering.		
	Exterior Doors and Grilles	B2050		100.00% Excellent
	Exterior Louvers and Vents	B2070		100.00% Excellent
Exterior Horizontal Enclosures	Roofing	B3010		100.00% Excellent
	Deficiencies:	Other		
	Causes:	Other		
	Comments:	Worn; nearing end of servicable life.		
	Roof Appurtenances	B3020		100.00% Excellent
	Deficiencies:	Gutters/Downspouts Not Draining, Other		
	Causes:	Other, Surface Weathering		
	Comments:	Some downspouts are damaged to a point there effectiveness is compromised. Damage & wear due to age & deterioration.		
	Horizontal Openings	B3060		100.00% Excellent
	Deficiencies:	Other		
	Causes:	Other, Surface Weathering		
	Comments:	Damage & wear due to age & deterioration.		



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**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Exterior Horizontal Enclosures	Overhead Exterior Enclosures	B3080		100.00% Excellent
	Interior Partitions	C1010		100.00% Excellent
	Interior Windows	C1020		100.00% Excellent
	Interior Doors	C1030		100.00% Excellent
Interior Construction	Deficiencies:	Peeling Paint or Delamination		
	Causes:	Material Condition		
	Comments:	Finish damage due to age & wear. Condition commensurate with age.		
	Interior Grilles and Gates	C1040		100.00% Excellent
	Raised Floor Construction	C1060		100.00% Excellent
	Suspended Ceiling Construction	C1070		100.00% Excellent
	Wall Finishes	C2010		100.00% Excellent
	Deficiencies:	Surface Appearance		
	Causes:	Surface Damage		
	Comments:	Finish damaged due to age & wear. Condition commensurate with age.		
	Interior Fabrications	C2020		100.00% Excellent
	Deficiencies:	Surface Appearance		
Interior Finishes	Causes:	Other		
	Comments:	Finish damaged due to age & wear. Condition commensurate with age.		
	Flooring	C2030		100.00% Excellent
	Deficiencies:	Stains, Discoloration		
	Causes:	Deterioration		
	Comments:	Condition commensurate with age.		
	Ceiling Finishes	C2050		100.00% Excellent
	Deficiencies:	Surface Appearance		



School Facilities and Organization  
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**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
<b>Interior Finishes</b>				
<b>Plumbing</b>	<i>Causes:</i>	Surface Damage		
	<i>Comments:</i>	Deterioration, age.		
	Domestic Water Distribution	D2010		100.00% Excellent
	Sanitary Drainage	D2020		100.00% Excellent
	Building Support Plumbing Systems	D2030		100.00% Excellent
<b>HVAC</b>	Facility Fuel Systems	D3010		100.00% Excellent
	Heating Systems	D3020		100.00% Excellent
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Equipment Obsolescence, Other		
	<i>Comments:</i>	Near end of servicable life; high maintenance.		
<b>Fire Protection</b>	Cooling Systems	D3030		100.00% Excellent
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Equipment Obsolescence, Other		
	<i>Comments:</i>	Near end of servicable life; high maintenance.		
	Facility HVAC Distribution Systems	D3050		100.00% Excellent
<b>Electrical</b>	Ventilation	D3060		100.00% Excellent
	Fire Protection Specialties	D4030		100.00% Excellent
	Electrical Services and Distribution	D5020		100.00% Excellent
	General Purpose Electrical Power	D5030		100.00% Excellent
	Lighting	D5040		100.00% Excellent
<b>Communications</b>	Data Communications	D6010		100.00% Excellent
	Voice Communications	D6020		100.00% Excellent



School Facilities and Organization  
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**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Communications	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Equipment Obsolescence, Other		
	<i>Comments:</i>	Near end of servicable life.		
	Audio-Video Communications	D6030		100.00% Excellent
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Equipment Obsolescence, Other		
Electronic Safety and Security	<i>Comments:</i>	Near end of servicable life.		
	Distributed Communications and Monitoring	D6060		100.00% Excellent
	Access Control and Intrusion Detection	D7010		100.00% Excellent
	Electronic Surveillance	D7030		100.00% Excellent
	Detection and Alarm	D7050		100.00% Excellent
	Integrated Automation Facility Controls	D8010		100.00% Excellent
Integrated Automation	Commercial Equipment	E1030		100.00% Excellent
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Age Deterioration, Other		
	<i>Comments:</i>	Near end of servicable life.		
	Institutional Equipment	E1040		100.00% Excellent
	Entertainment and Recreational Equipment	E1070		100.00% Excellent
Furnishings	Other Equipment	E1090		100.00% Excellent
	Fixed Furnishings	E2010		100.00% Excellent
	<i>Deficiencies:</i>	Surface Deterioration		
	<i>Causes:</i>	Deterioration		
	<i>Comments:</i>	Worn; needs replacement.		
	Movable Furnishings	E2050		100.00% Excellent



School Facilities and Organization  
INFORMATION AND CONDITION OF SCHOOLS  
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**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Furnishings	Deficiencies:	Surface Deterioration		
	Causes:	Deterioration		
	Comments:	Worn; needs replacement.		





School Facilities and Organization  
INFORMATION AND CONDITION OF SCHOOLS  
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Mt Spokane High School - Main Building

Building Details

PROFILE TYPE	High School - Multi-Story		
NUMBER OF FLOORS	2		
BOARD ACCEPTANCE DATE	10/22/1997		
CHARACTERISTICS	Occupied		
ANNUAL REVIEW COMPLETED BY	District		

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2023-2024	26	90.44	District	4/8/2024
2022-2023	25	91.11	District	3/27/2023
2021-2022	24	88.78	District	4/11/2022
2020-2021	23	Not Reviewed	Incomplete	Not Reported
2019-2020	22	86.57	District	Not Reported
2018-2019	21	Not Reviewed	Incomplete	Not Reported

The next certified BCA is due: 2023

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1997	Mt Spokane	230,177	230,177	230,177	9/1/1997	6/1/1997
Building Totals		230,177	230,177	230,177		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
Water and Gas Mitigation	Building Subdrainage	A6010		90.00% Good
Superstructure	Floor Construction	B1010		90.00% Good



School Facilities and Organization  
INFORMATION AND CONDITION OF SCHOOLS  
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**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Superstructure	Roof Construction	B1020		90.00% Good
	Stairs	B1080		90.00% Good
	Exterior Walls	B2010		90.00% Good
	Exterior Windows	B2020		100.00% Excellent
Exterior Vertical Enclosures	Deficiencies:	Other		
	Causes:	Material Condition, Other		
	Comments:	Leaking weather seals require replacement as needed.		
	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070		90.00% Good
	Roofing	B3010		90.00% Good
	Roof Appurtenances	B3020		90.00% Good
	Horizontal Openings	B3060		90.00% Good
	Interior Partitions	C1010		90.00% Good
	Interior Windows	C1020		90.00% Good
Interior Construction	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		90.00% Good
	Suspended Ceiling Construction	C1070		90.00% Good
	Wall Finishes	C2010		90.00% Good
	Deficiencies:	Surface Appearance, Warped/Delaminating Finishes		
	Causes:	Other, Surface Damage		
	Comments:	VWC worn & peeling at seams.		
	Interior Fabrications	C2020		90.00% Good
	Flooring	C2030		90.00% Good
	Deficiencies:	Other, Stains, Discoloration		



School Facilities and Organization  
INFORMATION AND CONDITION OF SCHOOLS  
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**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Interior Finishes	<i>Causes:</i>	Deterioration, Other		
	<i>Comments:</i>	Nearing end of servicable life; worn.		
	Stair Finishes	C2040		90.00% Good
Conveying	Ceiling Finishes	C2050		90.00% Good
	Vertical Conveying Systems	D1010		90.00% Good
	Domestic Water Distribution	D2010		90.00% Good
Plumbing	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
	General Service Compressed-Air	D2050		90.00% Good
HVAC	Facility Fuel Systems	D3010		90.00% Good
	Heating Systems	D3020		90.00% Good
	Cooling Systems	D3030		90.00% Good
Fire Protection	Facility HVAC Distribution Systems	D3050		90.00% Good
	Ventilation	D3060		90.00% Good
	Fire Suppression	D4010		90.00% Good
Electrical	Fire Protection Specialties	D4030		90.00% Good
	Facility Power Generation	D5010		90.00% Good
	Electrical Services and Distribution	D5020		90.00% Good
Communications	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		90.00% Good
	Data Communications	D6010		90.00% Good
	Voice Communications	D6020		90.00% Good



School Facilities and Organization  
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**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Communications	Audio-Video Communications	D6030		90.00% Good
	Distributed Communications and Monitoring	D6060		90.00% Good
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		90.00% Good
	Electronic Surveillance	D7030		90.00% Good
	Detection and Alarm	D7050		90.00% Good
Integrated Automation	Integrated Automation Facility Controls	D8010		90.00% Good
	Deficiencies:	Other		
	Causes:	Equipment Obsolescence		
Equipment	Comments:	Difficult to service due to age & obsolescence.		
	Commercial Equipment	E1030		90.00% Good
	Institutional Equipment	E1040		90.00% Good
	Entertainment and Recreational Equipment	E1070		90.00% Good
	Other Equipment	E1090		90.00% Good
Furnishings	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		62.00% Fair



Prairie View Elementary School - Prairie View  
Elementary

Building Details

PROFILE TYPE	Elementary School - Multi-Story		
NUMBER OF FLOORS	1		
BOARD ACCEPTANCE DATE	5/11/2009		
CHARACTERISTICS	Occupied		
ANNUAL REVIEW COMPLETED BY	District		

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2023-2024	14	91.25	District	4/8/2024
2022-2023	13	94.13	District	3/27/2023
2021-2022	12	94.13	District	4/11/2022
2020-2021	11	Not Reviewed	Incomplete	Not Reported
2019-2020	10	94.31	District	Not Reported
2018-2019	9	Not Reviewed	Incomplete	Not Reported

The next certified BCA is due: 2023

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2007	Area 1	57,713	57,713	57,713	9/1/2007	5/11/2009
Building Totals		57,713	57,713	57,713		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		100.00% Excellent
Slabs on Grade	Standard Slabs on Grade	A4010		100.00% Excellent
Water and Gas Mitigation	Building Subdrainage	A6010		100.00% Excellent



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**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Superstructure	Floor Construction	B1010		100.00% Excellent
	Roof Construction	B1020		100.00% Excellent
	Stairs	B1080		100.00% Excellent
Exterior Vertical Enclosures	Exterior Walls	B2010		100.00% Excellent
	Exterior Windows	B2020		90.00% Good
	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070	High	100.00% Excellent
	Roofing	B3010		90.00% Good
Interior Construction	Year Installed/Replaced:			
	Life Span:			
	Comments:			
	Roof Appurtenances	B3020		100.00% Excellent
	Horizontal Openings	B3060		100.00% Excellent
	Interior Partitions	C1010		100.00% Excellent
	Interior Windows	C1020		100.00% Excellent
	Interior Doors	C1030		100.00% Excellent
	Interior Grilles and Gates	C1040		100.00% Excellent
	Suspended Ceiling Construction	C1070		100.00% Excellent
Interior Finishes	Wall Finishes	C2010		90.00% Good
	Interior Fabrications	C2020		90.00% Good
	Flooring	C2030		30.00% Poor
	Deficiencies:			
	Causes:			



School Facilities and Organization  
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**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Interior Finishes	Comments: Carpet will need to be replaced eventually due to poor quality carpet and excessive wear.			
Conveying Plumbing	Stair Finishes	C2040		90.00% Good
	Ceiling Finishes	C2050		100.00% Excellent
	Vertical Conveying Systems	D1010		100.00% Excellent
	Domestic Water Distribution	D2010		100.00% Excellent
	Sanitary Drainage	D2020		100.00% Excellent
HVAC	Building Support Plumbing Systems	D2030		100.00% Excellent
	Facility Fuel Systems	D3010		100.00% Excellent
	Heating Systems	D3020		90.00% Good
	Cooling Systems	D3030		90.00% Good
	Facility HVAC Distribution Systems	D3050		100.00% Excellent
Fire Protection	Ventilation	D3060		100.00% Excellent
	Fire Suppression	D4010		100.00% Excellent
	Fire Protection Specialties	D4030		100.00% Excellent
Electrical	Facility Power Generation	D5010		100.00% Excellent
	Electrical Services and Distribution	D5020		100.00% Excellent
	General Purpose Electrical Power	D5030		100.00% Excellent
Communications	Lighting	D5040		90.00% Good
	Data Communications	D6010		100.00% Excellent
	Voice Communications	D6020		90.00% Good
	Audio-Video Communications	D6030		100.00% Excellent



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**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
<b>Electronic Safety and Security</b>	Access Control and Intrusion Detection	D7010		90.00% Good
	Detection and Alarm	D7050		90.00% Good
<b>Integrated Automation</b>	Integrated Automation Facility Controls	D8010		90.00% Good
	Institutional Equipment	E1040		90.00% Good
<b>Equipment</b>	Entertainment and Recreational Equipment	E1070		90.00% Good
	Fixed Furnishings	E2010		100.00% Excellent
<b>Furnishings</b>	Movable Furnishings	E2050		100.00% Excellent





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Mountainside Middle School - Mountainside  
Middle School

Building Details

PROFILE TYPE	Junior/Senior High School - Multi-Story		
NUMBER OF FLOORS	1		
BOARD ACCEPTANCE DATE	2/8/2010		
CHARACTERISTICS	Occupied		
ANNUAL REVIEW COMPLETED BY	District		

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2023-2024	14	94.96	District	4/8/2024
2022-2023	13	94.96	District	3/27/2023
2021-2022	12	98.03	District	4/11/2022
2020-2021	11	Not Reviewed	Incomplete	Not Reported
2019-2020	10	98.03	District	Not Reported
2018-2019	9	Not Reviewed	Incomplete	Not Reported

The next certified BCA is due: 2023

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2008	Area 1	115,260	115,260	115,260		2/8/2010
Building Totals		115,260	115,260	115,260		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010	Low	100.00% Excellent
Slabs on Grade	Standard Slabs on Grade	A4010	Low	100.00% Excellent
Water and Gas Mitigation	Building Subdrainage	A6010	Low	100.00% Excellent



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**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Superstructure	Floor Construction	B1010	Low	100.00% Excellent
	Roof Construction	B1020	Low	100.00% Excellent
	Stairs	B1080	Low	100.00% Excellent
Exterior Vertical Enclosures	Exterior Walls	B2010	Low	90.00% Good
	Exterior Windows	B2020	Low	100.00% Excellent
	Exterior Doors and Grilles	B2050	Low	100.00% Excellent
	Exterior Louvers and Vents	B2070	Low	100.00% Excellent
	Roofing	B3010	Low	100.00% Excellent
Exterior Horizontal Enclosures	Roof Appurtenances	B3020	Low	100.00% Excellent
	Horizontal Openings	B3060	Low	100.00% Excellent
	Overhead Exterior Enclosures	B3080	Low	100.00% Excellent
	Interior Partitions	C1010	Low	100.00% Excellent
Interior Construction	Interior Windows	C1020	Low	100.00% Excellent
	Interior Doors	C1030	Low	100.00% Excellent
	Interior Grilles and Gates	C1040	Low	100.00% Excellent
	Suspended Ceiling Construction	C1070	Low	100.00% Excellent
	Wall Finishes	C2010	Low	62.00% Fair
Interior Finishes	Interior Fabrications	C2020	Low	100.00% Excellent
	Flooring	C2030	Low	62.00% Fair
	Stair Finishes	C2040	Low	100.00% Excellent
	Ceiling Finishes	C2050	Low	100.00% Excellent
Conveying	Vertical Conveying Systems	D1010	Low	100.00% Excellent
Plumbing	Domestic Water Distribution	D2010	Low	100.00% Excellent



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**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Plumbing	Sanitary Drainage	D2020	Low	100.00% Excellent
	Building Support Plumbing Systems	D2030	Low	100.00% Excellent
HVAC	General Service Compressed-Air	D2050	Low	100.00% Excellent
	Heating Systems	D3020	Low	100.00% Excellent
	Cooling Systems	D3030	Low	100.00% Excellent
	Facility HVAC Distribution Systems	D3050	Low	100.00% Excellent
	Ventilation	D3060	Low	100.00% Excellent
Fire Protection	Fire Suppression	D4010	Low	100.00% Excellent
	Fire Protection Specialties	D4030	Low	100.00% Excellent
Electrical	Facility Power Generation	D5010	Low	100.00% Excellent
	Electrical Services and Distribution	D5020	Low	100.00% Excellent
	General Purpose Electrical Power	D5030	Low	100.00% Excellent
Communications	Lighting	D5040	Low	100.00% Excellent
	Data Communications	D6010	Low	100.00% Excellent
	Voice Communications	D6020	Low	100.00% Excellent
	Audio-Video Communications	D6030	Low	100.00% Excellent
	Distributed Communications and Monitoring	D6060	Low	100.00% Excellent
Electronic Safety and Security	Access Control and Intrusion Detection	D7010	Low	100.00% Excellent
	Electronic Surveillance	D7030	Low	100.00% Excellent
	Detection and Alarm	D7050	Low	100.00% Excellent
Integrated Automation	Integrated Automation Facility Controls	D8010	Low	100.00% Excellent



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**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
<b>Equipment</b>	Commercial Equipment	E1030	Low	100.00% Excellent
	Institutional Equipment	E1040	Low	100.00% Excellent
	Entertainment and Recreational Equipment	E1070	Low	100.00% Excellent
<b>Furnishings</b>	Fixed Furnishings	E2010	Low	100.00% Excellent
	Movable Furnishings	E2050	Low	100.00% Excellent



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Midway Elementary School - Main Building

Building Details

PROFILE TYPE	Elementary School - Single Story									
NUMBER OF FLOORS	1	REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE				
BOARD ACCEPTANCE DATE	10/21/2019	2023-2024	4	99.37	District	4/8/2024				
CHARACTERISTICS	Occupied	2022-2023	3	100.00	District	3/27/2023				
ANNUAL REVIEW COMPLETED BY	District	2021-2022	2	Not Reviewed	Incomplete	4/11/2022				
COMMENTS	Modernization & Replacement project is under construction. Estimated 65% complete on 2/23/2018. Anticipated completion is August 2018. Architect of record reports 49,558 SF of modernization, 12,815 SF of new-in-lieu.	2020-2021	1	Not Reviewed	Incomplete	Not Reported				
		2019-2020	0	Not Reviewed	Incomplete	Not Reported				
		2018-2019	0	Not Reviewed	Incomplete	Not Reported				

The next certified BCA is due: 2023

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1980	Main Area	51,066	51,066	51,066		10/21/2019
Building Totals		51,066	51,066	51,066		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		100.00% Excellent
Slabs on Grade	Standard Slabs on Grade	A4010		100.00% Excellent
Water and Gas Mitigation	Building Subdrainage	A6010		100.00% Excellent
Superstructure	Roof Construction	B1020		100.00% Excellent



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**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Exterior Vertical Enclosures	Exterior Walls	B2010		100.00% Excellent
	Deficiencies:		Efflorescence and Staining	
	Causes:		Moisture Intrusion	
	Comments:		Water penetration in wall cavity; irrigation overspray.	
	Exterior Windows	B2020		100.00% Excellent
	Deficiencies:		Rot or Corrosion	
	Causes:		Material Condition	
	Comments:		Surface deterioration present on some aluminum window frames.	
	Exterior Doors and Grilles	B2050		100.00% Excellent
	Deficiencies:		Other, Peeling Paint or Delamination, Rot or Corrosion	
Exterior Horizontal Enclosures	Causes:		Material Condition	
	Comments:		Wear and tear. Condition commensurate with age.	
	Exterior Louvers and Vents	B2070		100.00% Excellent
	Deficiencies:		Other	
	Causes:		Material Condition	
	Comments:		Wear and tear commensurate with age.	
	Roofing	B3010		90.00% Good
	Roof Appurtenances	B3020		100.00% Excellent
	Horizontal Openings	B3060		100.00% Excellent
	Overhead Exterior Enclosures	B3080		100.00% Excellent
Interior Construction	Interior Partitions	C1010		100.00% Excellent
	Interior Windows	C1020		100.00% Excellent
	Interior Doors	C1030		100.00% Excellent



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SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Interior Construction	<i>Deficiencies:</i>	Other, Peeling Paint or Delamination		
	<i>Causes:</i>	Material Condition		
	<i>Comments:</i>	Finish damage due to age & wear.		
	Interior Grilles and Gates	C1040		100.00% Excellent
	Raised Floor Construction	C1060		100.00% Excellent
	Suspended Ceiling Construction	C1070		100.00% Excellent
	Wall Finishes	C2010		100.00% Excellent
	<i>Deficiencies:</i>	Surface Appearance		
	<i>Causes:</i>	Other, Surface Damage		
	<i>Comments:</i>	Finish damage due to age & wear.		
Interior Finishes	Interior Fabrications	C2020		100.00% Excellent
	<i>Deficiencies:</i>	Surface Appearance		
	<i>Causes:</i>	Other		
	<i>Comments:</i>	Finish damage due to age & wear.		
	Flooring	C2030		100.00% Excellent
	<i>Deficiencies:</i>	Stains, Discoloration		
	<i>Causes:</i>	Deterioration, Other		
	<i>Comments:</i>	Wear and tear commensurate with age.		
	Ceiling Finishes	C2050		100.00% Excellent
	<i>Deficiencies:</i>	Cracking, Peeling, Flaking, Surface Appearance		
Plumbing	<i>Causes:</i>	Surface Damage		
	<i>Comments:</i>	Finish damage due to deterioration & age.		
	Domestic Water Distribution	D2010		100.00% Excellent
	Sanitary Drainage	D2020		100.00% Excellent
	Building Support Plumbing Systems	D2030		100.00% Excellent



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SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
HVAC	Facility Fuel Systems	D3010		100.00% Excellent
	Heating Systems	D3020		100.00% Excellent
	Deficiencies:	Other		
	Causes:	Equipment Obsolescence, Other		
	Comments:	Near end of servicable life; high maintenance.		
	Cooling Systems	D3030		100.00% Excellent
	Deficiencies:	Other		
	Causes:	Equipment Obsolescence, Other		
	Comments:	Near end of servicable life; high maintenance.		
	Facility HVAC Distribution Systems	D3050		100.00% Excellent
Fire Protection	Deficiencies:	Other		
	Causes:	Equipment Obsolescence, Other		
	Comments:	Near end of servicable life; high maintenance.		
	Ventilation	D3060		100.00% Excellent
	Fire Protection Specialties	D4030		100.00% Excellent
Electrical	Electrical Services and Distribution	D5020		100.00% Excellent
	General Purpose Electrical Power	D5030		100.00% Excellent
Communications	Lighting	D5040		100.00% Excellent
	Data Communications	D6010		100.00% Excellent
	Voice Communications	D6020		100.00% Excellent
	Audio-Video Communications	D6030		100.00% Excellent
	Distributed Communications and Monitoring	D6060		100.00% Excellent





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SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		100.00% Excellent
	Electronic Surveillance	D7030		100.00% Excellent
	Detection and Alarm	D7050		100.00% Excellent
Integrated Automation	Integrated Automation Facility Controls	D8010		100.00% Excellent
Equipment	Commercial Equipment	E1030		100.00% Excellent
	Deficiencies:	Other		
	Causes:	Age Deterioration		
	Comments:	Near end of servicable life.		
	Institutional Equipment	E1040		100.00% Excellent
Furnishings	Deficiencies:	Other		
	Causes:	Equipment Deterioration, Other		
	Comments:	Near end of servicable life; high maintenance.		
	Entertainment and Recreational Equipment	E1070		100.00% Excellent
	Other Equipment	E1090		100.00% Excellent
	Fixed Furnishings	E2010		100.00% Excellent
	Deficiencies:	Other, Surface Deterioration		
	Causes:	Deterioration		
	Comments:	Worn; needs replacement.		
	Movable Furnishings	E2050		100.00% Excellent
	Deficiencies:	Surface Deterioration		
	Causes:	Deterioration		
	Comments:	Worn, needs replacement.		