



## Elementary Special Education Teacher for 2024-2025

**Job Posted:** 5/1/2024

**Requirement:** A valid special education teaching license issued by the Minnesota Department of Education or can obtain one by August 30, 2024.

**Responsibilities:** A special education teacher will work in one of several special education licensure areas. The duties of each of these positions may vary. The essential functions of these positions include but are not limited to the following fundamental duties.

- Provide instruction in the core curriculum and special education area(s) for which employed; make appropriate use of instructional resources and technologies.
- Develop and implement innovative methods for providing instruction to special education students.
- Maintain a suitable instructional environment for special education students according to their needs; ensure that equipment is modified, and materials adapted as necessary.
- Evaluate the special education needs of a student and to develop an Individual Education Plan (IEP) to meet the student's needs; implement these plans in accordance with special education state and federal legal requirements and district practice.
- Maintain student records and ensure that they are in compliance with due process requirements.
- Support the Minnesota Graduation Standards; implement the goals and objectives of the district and the school and/or program to which it is assigned.
- Evaluate special education student performance in accordance with the system used by the school and/or District; promote student achievement; ensure that progress is being made toward IEP goals and objectives; make related reports to parents, the principal and/or Special Education administration as prescribed or authorized.
- Maintain contact and communications with parents of special education students and work with them in the academic development of the student and to meet the objectives of the IEP or IFSP; participate in parent teacher conferences.
- Perform classroom management duties; enforce rules governing the conduct of students; take appropriate disciplinary action with students when necessary.
- Provide indirect services to special education students in the special education category for which employed.
- Develop and present in-service training relating to disabilities and the educational needs of students in the special education category for which they are employed.
- Continue to seek professional growth and development in the curriculum area(s) for which employed; attend professional development required by the district.
- Perform other related duties as assigned.

### Knowledge, Skills, and Abilities:

- Knowledge of special education teaching philosophy.
- Knowledge of the special education curriculum for area(s) the teacher is responsible for instructing.
- Knowledge of teaching and learning strategies to meet a wide range of student learning styles and abilities within the special education student population.
- Knowledge of federal and state laws pertaining to special education; knowledge of due process compliance.
- Knowledge of multicultural, gender and disability fair curriculum concepts.
- Knowledge of research and trends in teaching and learning styles.
- Knowledge of instructional technologies.
- Strong skills in classroom presentation and management.
- Strong interpersonal skills to include the ability to work effectively with students, parents, district staff and community members.
- Excellent organizational skills.
- Ability to communicate effectively, both orally and writing.
- Ability to plan and implement lessons based upon district and schools' goals and objectives.
- Ability to modify classroom assignments to address varying student needs.
- Ability to evaluate student performance and to present evaluations in a manner that fosters higher student achievement.
- Ability to work in a cooperative learning environment.
- Ability to utilize computer and multimedia technology as appropriate.

**How To Apply:** To be considered further, please apply for this position and attach a resume and cover letter to Karilee Traurig, PreK-6 Elementary Principal [kttraurig@rothsaystaff.org](mailto:kttraurig@rothsaystaff.org) Position open until filled.

**Experience:** Teaching: 1 year (Preferred)  
Special education: 1 year (Preferred)

**License/Certification:** Teaching Certification (Required)  
Special Education Certification (Required)