



MEDICATION GUIDELINES

Gower School District 62 recognizes that there are conditions under which a student must receive medication at school to maintain an optimal state of health for the child. Specific documentation is required for any student with such a need. The school nurse will administer medication; however, when the school nurse is unavailable, a school or district administrator or a designated employee will administer medication.

1. All required Medication Forms may be obtained in any Gower School District 62 office or on the Parent/Student link on the District Website in the “Health Office Forms” folder.
2. Medications that are prescription drugs must be submitted in a pharmacy-labeled container with appropriate instructions and include physician’s name, name of medication, dosage and times to be given. Date on the prescription bottle **MUST** be current.
3. Any over-the-counter, non-prescription medications must be submitted in an **UNOPENED** manufacturer’s original container and labeled clearly with the student’s name and appropriate instructions.
4. All medications **MUST** be transported to school by a parent or other designated adult. Medications will be kept in the Nurse’s Office. Medications are not allowed to be carried or kept by students, as they can lead to accidental ingestion either by them, or another child.
5. All medication, prescribed by a doctor or over-the-counter, **MUST** be accompanied by a “Medication Authorization Form” **MUST be signed by the doctor and a parent or guardian PRIOR** to any administration. This will be kept on file in the Nurse’s office.
6. On or before the last day of the school year, the parent/guardian must take any unused medications home. If these are not picked up by the last day of school, they will be disposed of by the School Nurse in the presence of a witness. This will be documented.

Students who use asthma inhalers or an epinephrine auto-injector may carry it with them at school and in some cases, self-administer **with the appropriate forms on file**. A “Medication Authorization Form” signed by a parent/guardian is required for the student’s file as well as an “Authorization to Carry and Self-Administer Medication or Health Procedure” form. Some parents opt to leave an inhaler/epinephrine auto-injector in the Nurse’s office and one with the child.

In the event that parents would like their child to take an over the counter medication such as Tylenol, Motrin or cough syrup, they must come to the school to administer the medication or complete a “Medication Authorization Form” signed by a doctor and the parent/guardian. If a “Medication Authorization Form” is provided for over the counter medications, a parent/guardian need not be present to administer the medication. Over the counter medications are to be purchased by the parents. The School Nurse will contact the parent if there is a need to resupply.

If you have any questions or concerns, please contact the School Health Office at Gower Middle - (630) 323-8275, or at Gower West – (630) 323-6446.