

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Board of Education Meeting  
 Tuesday, July 11, 2023  
 Barker Road Middle School  
 (Link to Public Viewing on Website)

The REORGANIZATION AND REGULAR MEETINGS of the Pittsford Central School District Board of Education were held at 5:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, July 11, 2023.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, D. Berk, E. Kay, S. Pelusio, R. Sanchez-Kazacos  
 BOARD MEMBERS ABSENT: K. Huels (Oath of office given on July 18, 2023 @ 11:28 am by District Clerk)  
 LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, N. Wayman

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mr. Pero called the Reorganization Meeting to order at 5:00 p.m. and asked everyone to stand for the Pledge of Allegiance.
2. Mr. Pero administered the Oath of Office to District Clerk, Mrs. Deborah Carpenter.
3. Mrs. Carpenter administered the Oath of Office to re-elected Board member Mrs. Robin Scott.
4. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for the Reorganization Meeting.  
 Vote: Unanimously carried by those present  
**APPROVED:  
 AGENDA**
5. A nomination was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried electing Mrs. Robin Scott to the office of President of the Pittsford Central School District Board of Education for the 2023/2024 school year.  
 Vote: Unanimously carried by those present  
**APPROVED:  
 R. SCOTT  
 PRESIDENT**
6. Mrs. Carpenter administered the Oath of Office to President Scott.
7. A nomination was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried electing Mr. Jeff Casey to the office of Vice-President of the Pittsford Central School District Board of Education for the 2023/2024 school year.  
 Vote: Unanimously carried by those present  
**APPROVED:  
 J. CASEY  
 VICE-PRESIDENT**
8. Mrs. Carpenter administered the Oath of Office to Vice-President Casey.
9. Mrs. Carpenter administered the Oath of Office to Superintendent Pero.
10. Motion was made by Mr. Casey, seconded by Mrs. Kay regarding the following resolutions:  
 Vote: Unanimously carried by those present  
**APPROVED:  
 APPOINTMENTS**

BE IT RESOLVED, that the below listed appointments be approved for the 2023/2024 school year, retroactive to July 1, 2023, with ratification for their acts performed in the ordinary course of their duties.

2.

School District Clerk, Mrs. Deborah Carpenter will give the District Treasurer, Assistant Treasurer and the Internal Claims Auditor their Oath of Office in the course of their duties. Newly elected Board member, Ms. Kim Huels will be given her Oath of Office and sworn in, next week.

DISTRICT CLERK	Deborah Carpenter	\$23,284
DISTRICT TREASURER	Leeanne Reister	-----
ASSISTANT DISTRICT TREASURER	Rachel Smith	-----
INTERNAL CLAIMS AUDITOR	Ginny Winter	\$23.65/hr.
DEPUTY (SUBSTITUTE) CLAIMS AUDITOR	Cynthia Heagerty	\$26.63/hr.
DEPUTY (SUBSTITUTE) PURCHASING AGENT	Scotti Rodriguez	-----
SCHOOL PHYSICIAN	Dr. Robert Tuite	-----
CHIEF CENSUS ENUMERATOR	Shana Cutaia	-----
DISTRICT DIGNITY ACT COORDINATOR	Shana Cutaia	-----
BUILDING DIGNITY ACT COORDINATORS	*See attached list	-----
CENTRAL TREASURER FOR EXTRA- CLASSROOM ACTIVITY FUNDS	Leeanne Reister	-----
RECORDS MANAGEMENT OFFICER	Deborah Carpenter	-----
RECORDS ACCESS OFFICER	Deborah Carpenter	-----
LEA ASBESTOS DESIGNEE	William Buell	\$4,000
TITLE IX OFFICER	Shawn Clark	-----
PURCHASING AGENT	Leslie Pawluckie	-----
DESIGNATED EDUCATION OFFICIAL	Shana Cutaia	-----
HEALTH & SAFETY COMMITTEE	*See attached list	-----
REFERRALS TO CSE AND CPSE	*See attached list	-----
CSE COMMITTEE APPOINTMENTS	*See attached list	-----
CSE SUB COMMITTEE APPOINTMENTS	*See attached list	-----
CPSE COMMITTEE APPOINTMENTS	*See attached list	-----
ELECTION CHIEF INSPECTOR/CHAIRPERSON	To Be Appointed	\$25/hour
DATA COORDINATOR	Jeff Cimmerer	-----
DATA PRIVACY OFFICER (DPO)	Jeff Cimmerer	-----

BE IT RESOLVED that Harris Beach PLLC and Harter Secrest & Emery LLP be appointed as the school district's attorneys for the 2023/2024 school year.

BE IT RESOLVED that Mengel, Metzger, Barr & Co. LLP be appointed to conduct the District's regular audit, single audit, and extra-classroom audit for the 2023/2024 school year as per the previous year's engagement agreement and in accordance with Education Law Chapter 263.

BE IT RESOLVED that Freed Maxick be appointed to conduct the District's internal audit for the 2023/2024 school year as per the signed agreement.

BE IT RESOLVED that the District Audit Committee shall consist of three members of the Board of Education for the 2023/2024 school year. Members and committee charter will be approved by the Board following the first Audit Committee meeting.

BE IT RESOLVED that SEI Design Group Architects, P.C. be designated as the District's architect for the 2023/2024 school year.

BE IT RESOLVED that the Board of Education will appoint Impartial Hearing Officers on the Impartial Hearing Officer Rotational List from the New York State Education Department Impartial Hearing Reporting System for the 2023/2024 school year.

BE IT RESOLVED that the Board of Education, pursuant to Section 200.5(j) (3) of the Regulations of the Commissioner of Education, hereby appoints the president or vice president of the Board of Education, each such individual empowered to act alone, to make an appointment of the Impartial Hearing Officer when a special education impartial hearing is requested or initiated under Part 200 of the Regulations of the Commissioner of Education, for the 2023/2024 school year.

11. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following designations:  
Vote: Unanimously carried by those present

**APPROVED:  
DESIGNATIONS**

<u>Depository Name:</u>	<u>Maximum Amount on Deposit</u>
J.P. Morgan/Chase	\$150,000,000
Canandaigua National Bank	\$ 25,000,000
M & T Bank	\$ 25,000,000
Key Bank	\$ 25,000,000
NYCLASS	\$ 50,000,000

BE IT RESOLVED that the Board of Education designates the following dates as Regular Meetings for the 2023/2024 school year, Annual Election/Budget Vote, Retreats, Building Tours, Audit Oversight Committee Meetings and July and August 2024 meetings:

Regular Meetings are held at Barker Road Middle School, 7:00 p.m. unless otherwise noted below.

July 11 - Tuesday Reorganization/Regular Meeting (5:00 p.m.)  
 August 8 - Tuesday (5:00 p.m.)  
 September 12 - Tuesday  
 October 17 - Tuesday  
 November 28 - Tuesday  
 December 12 - Tuesday  
 January 9 - Tuesday  
 January 23 - Tuesday  
 February 6 - Tuesday - 6:00 Work Session/7:00 Regular Meeting  
 February 27 - Tuesday - 6:00 Work Session/7:00 Regular Meeting  
 March 12 - Tuesday - 6:00 Work Session/7:00 Regular Meeting  
 April 16 - Tuesday - Budget Adoption and Regular Meeting  
 May 14 - Tuesday - Regular Meeting and Budget Hearing  
 May 21 - Tuesday - Annual Mtg. - Budget Vote/BOE Election (7 am - 9 pm)  
 June 11 - Tuesday

Summer 2024

July 9 - Tuesday - Reorganization/Regular Meeting (5:00 p.m.)  
 July 9/10 (Summer Leadership Workshop) Location/Times TBD  
 August 13 - Tuesday - Regular meeting (5:00 p.m.)

Board Retreats - 4:30-6:00 p.m. unless otherwise noted \*Dates are subject to change.

October 11, 2023  
 February 13, 2024  
 April 10, 2024  
 June 11, 2024

4.

Building tours: These are done on the same day as monthly Board visits

7:15 a.m. Elementary

7:30 a.m. Secondary

Audit Oversight Committee Meetings – 3:30-4:30 p.m. – Superintendent’s Conference Room

October 4, 2023

December 6, 2023

May 29, 2024

BE IT RESOLVED that the Daily Record be designated as the official newspaper for appropriate legal notices, to include bids, and the Rochester Business Journal be designated as the official newspaper for notice of the Annual Meeting only for the 2023/2024 school year.

12. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolutions:

**APPROVED:  
AUTHORIZATIONS**

Vote: Unanimously carried by those present

BE IT RESOLVED that the Assistant Superintendent for Business, and in his absence, the Superintendent, be authorized to certify payrolls for the 2023/2024 school year.

BE IT RESOLVED that the Superintendent designates the Assistant Superintendent of Human Resources to sign professional service contracts for individuals and the Assistant Superintendent for Business to sign professional service contracts for corporations per policies #5410, 5411 and 5412 for the 2023/2024 school year.

BE IT RESOLVED that the establishment of Petty Cash Funds, as listed below, be approved for the 2023/2024 school year:

Administration Building	Purchasing Agent	\$100
Allen Creek	Building Secretary	\$50
Mendon Center	Building Secretary	\$50
Thornell Road	Building Secretary	\$50
Barker Road Middle School	Building Secretary	\$100
Calkins Road Middle School	Building Secretary	\$100
Bus Garage	Transportation Secretary	\$100
Athletic Department	Athletic Director (cash drawer)	\$250
School Lunch (change fund)	Food Service Director	\$825
Summer Enrichment Inst. (change fund)	Dir. of Summer Enrichment Institute	\$300

BE IT RESOLVED that only the facsimile signature of the District Treasurer or Assistant District Treasurer are required for disbursing monies for all school district accounts for the 2023/2024 school year.

BE IT RESOLVED that the Superintendent of Schools or Assistant Superintendent for Business be authorized to make and approve budgetary transfers up to \$75,000 between appropriation function accounts for the 2023/2024 school year without prior Board of Education approval.

BE IT RESOLVED that the IRS reimbursement rate will be used for automobile mileage, meals and lodging rates for employees who must travel on District business in accordance with BOE Policy #6161 for the 2023/2024 school year.

BE IT RESOLVED that the Board of Education of the Pittsford Central School District, upon recommendation of the Superintendent of Schools, shall compensate Impartial Hearing Officers who have been certified by the Commissioner of Education of the State of New York to serve as Impartial Hearing

Officers in accordance with Education Law Section 4404(1) and 8 N.Y.C.R.R. Section 200.1(x), at the following rates for services and expenses for the 2023/2024 school year:

[1] Certified Impartial Hearing Officers shall be compensated at the rate of one hundred dollars (\$100) per hour for time spent in pre-hearing, hearing, and post-hearing activities of researching and writing a decision. The District does not and will not pay for hearing dates which are adjourned or cancelled, regardless of the reason, when the adjournment or cancellation is on two or more business days' notice.

[2] Certified Impartial Hearing Officers will be reimbursed for reasonable and customary office expenses of photocopying, postage and facsimiles incurred and for travel time to and from the hearing at the rate of forty dollars (\$40) per hour.

[3] Automobile travel shall be reimbursed at the then-current per mile rate which is established from time-to-time for travel by District employees and representatives.

[4] Airline or train travel shall be reimbursed at the actual reasonable costs incurred by the Impartial Hearing Officer.

[5] The District will reimburse Impartial Hearing Officers for the cost of their lodging up to eighty dollars (\$80) per night with receipt submitted or fifty-five dollars (\$55) per night without receipt submitted for hearing dates that fall on consecutive days.

BE IT RESOLVED that the District shall participate in cooperative bids with other school districts, BOCES and/or municipalities when it is to the advantage of the District to do so for the 2023/2024 school year.

BE IT RESOLVED, that the District for the 2023/2024 school year may participate in the 2012 amendment to GML 103, "Piggybacking Exception" to purchase goods and services (apparatus materials, equipment and supplies) through the use of contracts let by the United States or any agency thereof, any state, any country, political subdivision or district of any state. The method of this exception of procurement is permitted on contracts issued by other governmental entities through a compliant competitive bidding process.

BE IT RESOLVED, that the District Treasurer and Assistant Treasurer shall be bonded in the amount of \$1,000,000 for the 2023/2024 fiscal year and the Internal Claims Auditor shall be bonded for \$250,000.

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby approve the list of purchasing card holders as set forth in the below schedule and in accordance with Policy #5321 for the 2023/2024 school year.

<b>Title</b>	<b>Card Holder</b>	<b>Per Use Limit</b>	<b>Daily Limit</b>
Purchasing Agent/ BOE Officer	L. Pawluckie	\$ 10,000	\$ 50,000
Purchasing Agent/BOE Officer	L. Pawluckie (Accounts Payable)	500,000	1,000,000
Director of Transportation	C. Grove	5,000	9,000
School District Clerk	D. Carpenter	3,000	5,000
Director of Operations, Maintenance & Security	PCSD Maintenance Department J. Beardsley (card authorized users: J. Ross, S. Smith, B. Buell, D. Fursman)	1,000	3,000
Grounds Foreman	M. Miceli	1,000	3,000
Director of Technology	M. Kwiatkowski	500	1,000

6.

13. The following committee participation was determined by the Board of Education members for the 2023/2024 school year.

BOARD COMMITTEE APPOINTMENTS

- A. Monroe County School Boards Association Committees
  - 1. Executive Mike Pero, Superintendent  
Robin Scott, BOE President
  - 2. Legislative Sarah Pelusio, Co-chair  
Emily Kay (Alt)
  - 3. Labor Relations Dave Berk  
Emily Kay (Alt)
  - 4. Information Exchange Kim Huels  
Emily Kay (Alt)
  - 5. Board Leadership Robin Scott, BOE President  
Jeff Casey, BOE VP (Alt)
  - 6. Steering Committee Sarah Pelusio, Co-chair
  
- B. District or Board Committees
  - 1. Legislative Liaison Sarah Pelusio
  - 2. Teacher Center Policy Board Emily Kay
  - 3. Town/Village/School District Leadership President, Vice-President, Superintendent
  - 4. Audit Oversight Committee \*René Sanchez-Kazacos, Robin Scott, Jeff Casey
  - 5. District Advocacy Committee Superintendent, President, Legislative Liaison
  - 6. BOE Self Evaluation – Chairs listed below. Robin Scott will serve as an ex-officio member of the self-evaluation subcommittee work.
    - a. Community Engagement – \*René Sanchez-Kazacos, Emily Kay, Kim Huels
    - b. BOE Insight Articles/Communication – \* Sarah Pelusio, Jeff Casey, Dave Berk

## REGULAR MEETING

July 11, 2023

1. Mrs. Scott called the Regular Meeting to order at 5:11 p.m.
2. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting.  
Vote: Unanimously carried by those present **APPROVED:  
AGENDA**
3. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its June 13, 2023, meeting.  
Vote: Unanimously carried by those present **APPROVED:  
MINUTES  
6/13/23**
4. Board/Other Reports: Mrs. Scott noted the dates to remember.
5. Board members participated in reading the commitment of service documents (Board Governing Mission and Communications Agreement). Both documents will be signed by all Board members and posted online.
6. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby adopt the 2023/2024 Board Governing Mission as presented.  
Vote: Unanimously carried by those present **ADOPTED:  
BOARD  
GOVERNING  
MISSION**
7. Motion was made by Mr. Berk, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby adopt the 2023/2024 Board Communications Agreement as presented.  
Vote: Unanimously carried by those present **ADOPTED:  
BOARD  
COMMUNICATIONS  
AGREEMENT**
8. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the period ending May 31, 2023.  
Vote: Unanimously carried by those present **ACCEPTED:  
TREASURER'S  
REPORT**
9. Motion was made by Mrs. Pelusio, seconded by Mr. Casey and carried regarding the following resolution:  
Vote: Unanimously carried by those present **APPROVED:  
SECURITY GUARDS  
RFP**

BE IT RESOLVED, that the purchasing agent has the authority to award contracts based on request for proposals (RFP) received during the July 11<sup>th</sup> to August 8<sup>th</sup> period subject to the following conditions:

1. The District intends to award a contract on the basis of the best interest and advantage to the District, and reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with all qualified proposers, or to cancel this RFP, in part, or in its entirety, if it is in the best interest of the District.
2. The Purchasing Agent makes a determination, in writing, that the accepted vendor (a) complies with all RFP specifications, and (b) that in his/her judgement there is no question as to whether the proposer is a "responsible proposer";
3. A written report detailing the product(s), the proposals received, and the contract(s) awarded by the Purchasing Agent shall be provided to the Board at its next regular meeting for approval.

8.

10. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution:

Vote: Unanimously carried by those present

**APPROVED:  
PRINTING SERVICES  
RFP**

BE IT RESOLVED, that the purchasing agent has the authority to award contracts based on request for proposals (RFP) received during the July 11<sup>th</sup> to August 8<sup>th</sup> period subject to the following conditions:

1. The District intends to award a contract on the basis of the best interest and advantage to the District, and reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with all qualified proposers, or to cancel this RFP, in part, or in its entirety, if it is in the best interest of the District.
2. The Purchasing Agent makes a determination, in writing, that the accepted vendor (a) complies with all RFP specifications, and (b) that in his/her judgement there is no question as to whether the proposer is a “responsible proposer”;
3. A written report detailing the product(s), the proposals received, and the contract(s) awarded by the Purchasing Agent shall be provided to the Board at its next regular meeting for approval.

11. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution:

Vote: Unanimously carried by those present

**APPROVED:  
CAMPUS CONST.  
MANAGEMENT  
PROPOSAL**

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby accept the Proposal for Construction Management Services from Campus Construction Management in the total amount of Four Million, Seventy- eight Thousand, One Hundred Thirty-five Dollars (\$4,078,135) for services in conjunction with the Capital Project approved by voters on March 28, 2023.

BE IT ALSO RESOLVED, the Board approves the rate of Ninety Dollars (\$90.00) per hour for the cost of one additional field manager should it be deemed necessary.

12. Motion was made by Mr. Berk, seconded by Mr. Casey and carried regarding the following resolution:

Vote: Unanimously carried by those present

**APPROVED:  
SEI DESIGN GROUP  
AGREEMENT**

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District at its regular meeting July 11, 2023 does hereby accept the agreement in the amount of Four Million, One Hundred Seventy Five Thousand, Two Hundred and Six Dollars (\$4,175,206) from SEI Design Group Architects, P.C. for services required for construction, upgrades and installations with a fee of Fifteen Thousand Dollars (\$15,000) per month for construction continuing past May 2026, as approved by the voters on March 28, 2023.

13. Motion was made by Mr. Casey, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Tax Certiorari Settlement – Buckingham Properties LLC and Oak Hill Commons LLC as presented.

Vote: Unanimously carried by those present

**APPROVED:  
TAX CERTIORARI  
SETTLEMENT**

14. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby approve the transportation contract with the Monroe #1 BOCES estimated to be Fifty-One Thousand, Six Hundred Fifty Dollars and Zero Cents (\$51,650.00) to transport

**APPROVED:  
BOCES #1  
TRANSPORTATION  
CONTRACT – ESY 2023**



and provide attendant/aide services to Pittsford Central School District students with special needs for the Extended 2023 School Year.

Vote: Unanimously carried by those present

15. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

Vote: Unanimously carried by those present

#### A. Salary Adjustment- Managerial Confidential

Name: Deborah Carpenter  
 Position: Executive Assistant to the Superintendent of Schools  
 Type of Position: Full Time  
 Tenure Area: N/A  
 Probationary Period: N/A  
 Certification: Civil Service- Office Clerk III  
 Salary: \$71,752.00  
 Effective Date: 07/01/2023

Name: Tammy Vanderbilt  
 Position: Human Resources Assistant  
 Type of Position: Full Time  
 Tenure Area: N/A  
 Probationary Period: N/A  
 Certification: Civil Service- Office Clerk II  
 Salary: \$61,591.00  
 Effective Date: 07/01/2023

#### B. Appointment – Administrator

Name: Maria Hill  
 Position: Coordinator of Social Emotional Learning  
 Type of Position: Probationary  
 Tenure Area: Coordinator of Social Emotional Learning  
 Probationary Period: 07/01/2023 – 06/30/2026  
 Certification: Professional  
 Salary: \$112,032.00  
 Effective Date: 09/05/2023

Name: Patrick Irving  
 Position: Director of Athletics  
 Type of Position: Probationary  
 Tenure Area: Director of Athletics  
 Probationary Period: 07/01/2023 – 06/30/2026  
 Certification: Professional  
 Salary: \$148,000.00  
 Effective Date: 08/15/2023

#### C. Appointment – Certificated Staff

Name: Sarah Miller

## 10.

Position: MHS .5 English  
Type of Position: Part Time  
Tenure Area: English  
Probationary Period: N/A  
Certification: Professional  
Salary: \$27,711.00  
Effective Date: 09/05/2023

Name: Caitlin Nobles  
Position: PRE Special Education  
Type of Position: Probationary  
Tenure Area: Special Education  
Probationary Period: 09/05/2023 - 09/04/2027  
Certification: Initial  
Salary: \$51,056.00  
Effective Date: 09/05/2023

Name: Haleigh Echard  
Position: TBD Elementary  
Type of Position: Probationary  
Tenure Area: Elementary  
Probationary Period: 09/05/2023 - 09/04/2027  
Certification: Initial  
Salary: \$54,581.00  
Effective Date: 09/05/2023

Name: Lindsay Howard  
Position: TRE .5/MHS .5 Music  
Type of Position: Probationary  
Tenure Area: Music  
Probationary Period: 09/05/2023 - 09/04/2026  
Certification: Professional  
Salary: \$56,403.00  
Effective Date: 09/05/2023

Name: Barbara Kuder Duttinger  
Position: MCE .5 Reading  
Type of Position: Part Time  
Tenure Area: Reading  
Probationary Period: N/A  
Certification: Professional  
Salary: \$29,963.00  
Effective Date: 09/05/2023

Name: Miles Fox  
Position: SHS .5/MHS .1 Social Studies  
Type of Position: Part Time  
Tenure Area: Social Studies  
Probationary Period: N/A  
Certification: Initial  
Salary: \$30,163.00  
Effective Date: 09/05/2023

Name: Rebekah Ebersole  
 Position: MCE .6/SHS .4 Speech and Language  
 Type of Position: Probationary  
 Tenure Area: Speech and Language Disabilities  
 Probationary Period: 09/05/2023 – 09/04/2027  
 Certification: Initial  
 Salary: \$52,476.00  
 Effective Date: 09/05/2023

Name: Rory Foster  
 Position: MHS Social Studies  
 Type of Position: Probationary  
 Tenure Area: Social Studies  
 Probationary Period: 09/05/2023 – 09/04/2026  
 Certification: Initial  
 Salary: \$57,213.00  
 Effective Date: 09/05/2023

Name: Christopher White  
 Position: CRMS Science  
 Type of Position: Probationary  
 Tenure Area: Science  
 Probationary Period: 09/05/2023 – 09/04/2026  
 Certification: Professional  
 Salary: \$68,307.00  
 Effective Date: 09/05/2023

Name: Michael Cantatore  
 Position: MHS English  
 Type of Position: Probationary  
 Tenure Area: English (Language Arts)  
 Probationary Period: 09/05/2023 – 09/04/2026  
 Certification: Professional  
 Salary: \$55,902.00  
 Effective Date: 09/05/2023

D. Appointment – Certificated Staff – part time to probationary

Name: Kimberly Winters  
 Position: TRE Kindergarten  
 Type of Position: Probationary  
 Tenure Area: Elementary  
 Probationary Period: 09/05/2023 – 09/04/2026  
 Certification: Professional  
 Salary: \$58,492.00  
 Effective Date: 09/05/2023

E. Appointment – Certificated Staff – part time to full time

Name: Samantha Gulisano  
 Position: TRE Reading  
 Type of Position: Tenure

## 12.

Tenure Area: Reading  
Probationary Period: N/A  
Certification: Professional  
Salary: \$70,550.00  
Effective Date: 09/05/2023

Name: Elizabeth Day  
Position: PRE Reading  
Type of Position: Tenure  
Tenure Area: Reading  
Probationary Period: N/A  
Certification: Professional  
Salary: \$69,803.00  
Effective Date: 09/05/2023

### F. Certificated Staff – Correction of Tenure Area

Name: Brittany Heffler  
Position: TBD Elementary  
Type of Position: Probationary  
Tenure Area: Elementary  
Probationary Period: 09/05/2023 – 09/04/2027  
Certification: Initial  
Salary: \$53,610.00  
Effective Date: 09/05/2023

### G. Appointment – School Related Professional - Correction

Name: Jennifer Shaffer  
Position: SHS Tutor  
Type of Position: Full Time  
Salary: \$42,189.00  
Effective Date: 09/05/2023

### H. Appointment – School Related Professional - Auxiliary

Name: Kelli Hawryschuk  
Position: Performing Arts Coordinator  
Type of Position: Full Time  
Salary: \$78,021.00  
Effective Date: 07/01/2023

### I. Appointment – Managerial & Confidential

Name: Jill Adams  
Position: Personnel Clerk  
Type of Position: Full Time  
Salary: \$46,800.00  
Effective Date: 07/24/2023

## J. Resignation for Retirement – School Related Professional – Correction of Date

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Retirement Date</u>
Joan	Morrett	MHS	CSE Assigned	15.9	06/13/2023

K. Resignation – Teacher - letter attached  
Paige LaBarr

L. Resignation – Teacher – Correction  
Ryan Bell

M. Resignation – School Related Professional – letters attached  
Alyson Grossman  
Hayden Meyer  
Madeline Britt

N. Resignation – School Nurse  
Jacqueline Morris

16. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:  
Vote: Unanimously carried by those present

**APPROVED:  
SUPPORT  
STAFF REPORT**

## CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Julie Swagler-Reynolds	Office Clerk III	Lomb	37.5 hrs.	07/01/2023	\$36,687.00

## TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Shawn Drake	Bus Dispatcher	TMF	40 wk.	06/26/2023	\$50,981.00

## CUSTODIAL/MAINTANANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Michael Kier	Maintenance/ Grounds	TMF	40 wk.	06/26/2023	\$31,533.00
Richard Petrossi	Cleaner	SHS	10 wk.	06/17/2023	\$15.00 hr.
Aiden LaJuett	Summer Helper	DO	per diem	06/22/2023	\$14.30 hr.
Gavin LaJuett	Summer Helper	DO	per diem	06/22/2023	\$14.30 hr.

## CUSTODIAL/MAINTENANCE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Thomas Clark	Cleaner	ACE	1 wk.	06/15/2023
Richard Petrossi	Cleaner	SHS	1 wk.	06/24/2023
Edward Pretko	Cleaner	DO	2 months	06/30/2023
Timothy Kennelly	Security Guard	MHS	5 yrs.	06/30/2023

## CUSTODIAL/MAINTENANCE

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Jerome Miceli	Maintenance/ Mechanic	TMF	17.3	09/29/2023

14.

17. Motion was made by Mr. Berk, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Per Diem Substitutes and Specialists Salaries as follows:

**APPROVED:  
PER DIEM  
SUBSTITUTES/  
SPECIALISTS  
SALARIES**

Vote: Unanimously carried by those present

	<u>2022 - 2023</u>	<u>2023 - 24</u>
Tutors –		
In-hospital students	23.00/hr.*	23.00/hr.*
Lifeguards (school year)	16.50/hr.	17.00/hr.
Accompanist	17.50/hr.	18.00/hr.
Substitute Teachers—Minimum 2 yrs. of college	110.00/day	110.00/day
Substitute Teachers— Minimum 2 yrs. of college --after 15 days consecutive for same teacher	N/A	120.00/day
Substitute Teachers—Certified Teacher	130.00/day	135.00/day
Substitute Teachers— Certified Teacher --after 15 days consecutive for same teacher	140.00/day	145.00/day
Substitute Teachers—Retired PCSD	145.00/day	150.00/day
Substitute Paraprofessionals	15.00/hr.	15.00/hr.
Kindergarten Screeners (district and non-district)	27.00/hr.	27.00/hr.
Administrative Substitute	250.00/day	300.00/day
Single Presenter	60.00/hr.	60.00/hr.
Co-Presenter	40.00/hr.	40.00/hr.
Collegial Circle Facilitator (Professional Staff)+	10.00/hr.	10.00/hr.
H.S. Concert Coverage (Lights/Sound)	31.09/hr.	31.09/hr.
Administrator Mentor	3,800/yr.	3,800/yr.
Bus Driver Trainees	13.20/hr.	15.00/hr.
District Physician	36,403/yr.	40,043/yr.

\*Mileage and parking to be paid for those experiencing these costs as a result of their assignment.

+As professional staff already are paid a salary this is an additional stipend amount for purposes of minimum wage.

18. Motion was made by Mrs. Kay, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Maintenance, Custodial and Mechanics Handbook as presented.

**APPROVED:  
MAINTENANCE/  
CUSTODIAL/MECHANICS  
HANDBOOK**

Vote: Unanimously carried by those present

19. Special Education Report: Ms. Woods noted that CSE and CPSE recommendations are on the Consent Agenda.

20. Mr. Pero congratulated newly appointed athletic director, Patrick Irving.

21. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution:

**APPROVED:  
VOLUNTEER FIRST  
RESPONDER PROPERTY  
TAX EXEMPTION**

Vote: Unanimously carried by those present

WHEREAS, Real Property Tax Law Section 466-k provides that the primary residence of an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse, shall be exempt from taxation to the extent of ten percent of the assessed value of such property for the school district, upon the adoption by the Board of Education of such district of a resolution providing therefore; and

WHEREAS, this Board of Education, following a public hearing considering the adoption of such a resolution, having determined that such adoption would be appropriate and beneficial to the residents of this district being served by such members;

NOW, THEREFORE, BE IT RESOLVED that this Board of Education does hereby adopt the provisions of Real Property Tax Law Section 466-k to the effect that the primary residence of an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than twenty years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, shall be exempt from taxation to the extent of ten percent of the assessed value of such property for the school district for the remainder of his or her life as long as the subject property is his or her primary residence; and be it further

RESOLVED, that each incorporated volunteer fire company or fire department within the District shall file a notice annually with the Assessor of each Town in Monroe County where the District is located, certifying its enrolled members with two (2) or more years of service, and listing the number of years of service served by each such enrolled member together with the enrolled member’s residence address. The certification shall provide the required information as of the taxable status date for each year (i.e., March 1)

RESOLVED, that the respective assessors of the Towns of Pittsford, Brighton, Mendon, Perinton and Penfield, are hereby designated to receive the applications filed for such exemption; and be it further

RESOLVED, that it shall be the responsibility of the applicant for exemption to annex the certification required pursuant to Real Property Tax Law Section 466-k, Subdivision 2(d) to the application for exemption to be filed with the assessor unless such applicant is included on a current certified roll of qualified applicants filed with the assessor by the authority having jurisdiction for the incorporated volunteer fire company or fire department or incorporated voluntary ambulance service; and be it further

RESOLVED. That this resolution shall remain in effect until revoked or otherwise acted upon by this Board of Education.

22. Superintendent’s Report: Mr. Pero reflected on past summer workshops and spoke on the focus of this year’s summer leadership workshop (best practices relating to instruction). He thanked everyone who facilitated and attended.

23. Motion was made by Mr. Casey, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:  
Vote: Unanimously carried by those present

**APPROVED:  
CONSENT  
AGENDA**

Bid Awards:		
Cheer Apparel	Rebel Athletic Inc.	\$5,454.00
23-24 Milk & Juice	Various Vendors	\$70,077.31 (Estimated)

Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation CPSE to CSE Transition, Reevaluation Review, Reevaluation/Annual Reviews, Requested Review, Requested Review CPSE to CSE Transitions, Initial Eligibility Determination Meetings.  
Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Reviews, Requested Review CPSE to CSE Transitions.

16.

Committee on Preschool Special Education: Annual Reviews, Reevaluation/Annual Reviews, Initial Eligibility Determination Meetings, Amendment – Agreement No Meetings, Requested Reviews, Transfer Student – Agreement No Meeting.

Policy Approval: #8450 – Home, Hospital or Institutional Instruction (Homebound Instruction).

24. Public Comment: Two people addressed the Board in person and Mrs. Scott read one public comment. Mr. Pero shared that it is the Districts job to provide an affirming supportive environment for 6000 students of all levels of diversity. He also shared his appreciation for differences of opinions.

25. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Reorganization and Regular Meetings at 5:45 p.m. **APPROVED:**  
**ADJOURNMENT**  
Vote: Unanimously carried by those present

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk