

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, August 8, 2023

Barker Road Middle School

(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 5:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, August 8, 2023.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, D. Berk, K. Huels, E. Kay, S. Pelusio

BOARD MEMBERS ABSENT: R. Sanchez-Kazacos

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, N. Wayman

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mrs. Scott called the Regular Meeting to order at 5:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting.

**APPROVED:
AGENDA**

Vote: Unanimously carried by those present

3. Annual Public Hearing: Mrs. Cutaia presented the updates and edits to the Code of Conduct.

4. Motion was made by Mrs. Pelusio, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its July 11, 2023, Reorganization and Regular meetings.

**APPROVED:
MINUTES
7/11/23**

Vote: Unanimously carried by those present, with Mrs. Huels abstaining as she was not in attendance at that meeting.

5. Board/Other Reports: Mrs. Scott noted the MCSBA meeting dates as well as other dates to remember.

6. Motion was made by Mr. Casey, seconded by Mrs. Kay and carried regarding the following resolutions:

**APPROVED:
YEAR-END
TRANSFER**

Vote: Unanimously carried by those present

Capital Reserve for Transportation Vehicles Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Two Million Nine Hundred Eighty-Three Thousand Five Hundred Eighty Dollars (\$2,983,580) of unappropriated fund balance from the General Fund as of June 30, 2023 to the "Capital Reserve Fund - Purchase of Buses" pursuant to its authority under a proposition approved by the voters on May 16, 2023.

Capital Reserve for Facilities Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Four Million Dollars (\$4,000,000) of unappropriated fund balance from the General Fund as of June 30, 2023 to the General Capital Reserve Fund pursuant to its authority under a proposition approved by the voters on May 18, 2021.

18.

Capital Reserve for Instructional Technology Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Five Hundred Thousand Dollars (\$500,000) of unappropriated fund balance from the General Fund as of June 30, 2023 to the General Capital Instructional Technology Reserve Fund pursuant to its authority under a proposition approved by the voters on May 24, 2014.

Capital Reserve for Swimming Facilities Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of One Million Five Hundred Thousand Dollars (\$1,500,000) of unappropriated fund balance from the General Fund as of June 30, 2023 to the General Capital Swimming Facility Reserve Fund pursuant to its authority under a proposition approved by the voters on May 16, 2023.

Retirement Contribution Reserve Resolution (ERS)

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer Five Hundred Thousand Dollars (\$500,000) of unappropriated fund balance from the General Fund as of June 30, 2023 to the Retirement Contribution Reserve (ERS) Fund pursuant to its authority unanimously established and approved by the Board of Education at its regular meeting held on October 14, 2008.

Teachers' Retirement System Reserve Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Nine Hundred Eighty-Seven Thousand Six Hundred Twelve Dollars (\$987,612) of unappropriated fund balance from the General Fund as of June 30, 2023 to the Teachers' Retirement Reserve Fund pursuant to its authority unanimously established and approved by the Board of Education at its regular meeting held on June 10, 2019.

Employee Benefits Accrued Liability Reserve Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Seven Hundred Thousand Dollars (\$700,000) of unappropriated fund balance from the General Fund as of June 30, 2023 to the Employee Benefits Accrued Liability Reserve Fund pursuant to its authority unanimously established and approved by the Board of Education at its regular meeting held on October 14, 2008.

Workers' Compensation Reserve Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of One Hundred Thousand Dollars (\$100,000) of unappropriated fund balance from the General Fund as of June 30, 2023 to the Workers' Compensation Reserve Fund pursuant to its authority unanimously established and approved by the Board of Education at its regular meeting held on June 23, 2014.

7. Motion was made by Mrs. Huels, seconded by Mrs. Pelusio and carried regarding the following resolution:

Vote: Unanimously carried by those present

**APPROVED:
TAX COLLECTION
PROCESS**

2023-2024 Tax Levy Resolution

BE IT RESOLVED that the valuation of the property comprising Pittsford Central School District, State of New York, Counties of Monroe and Ontario, as shown on the District Assessment rolls, and certified by the respective assessors of the towns in the district be approved; THAT a sum not to exceed \$111,953,359 be levied in the form of a tax on the property set forth on the aforementioned assessment rolls; that the Board of Education has retained up to \$1,196,992 in unexpended surplus funds and, in compliance with the law, such unexpended surplus funds have been applied in determining the amount of the school tax levy; and that the warrant therefore and the rolls thereof, be executed by a majority of the members of the Board of Education; and that the receiver of taxes be authorized to collect taxes on said warrant for a period of 30 days, beginning September 1, 2023, without penalty, and for a period of 31 days thereafter with a two percent (2%) penalty, as provided by the statute.

8. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution:

**APPROVED:
STUDENT TRANSPORT.
CONTRACT**

Vote: Unanimously carried by those present

BE IT RESOLVED that the Pittsford Board of Education of the Pittsford Central School District at its regular meeting does hereby approve the contract extension to Transpo Bus Services, LLC, in the amount of \$908,400 commencing September 7, 2023, through June 26, 2024.

BE IT FURTHER RESOLVED that the Board of Education of the Pittsford Central School District approves the transfer of fiscal year 2023-2024 budget funds and instructs the District Treasurer to perform said transfer as follows:

To:	670-5540-400-0540	Contract Transportation	\$108,400
From:	830-9060-800-0809	Health Insurance	(\$108,400)

9. Motion was made by Mrs. Pelusio, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education at its regular meeting does hereby appoint Leeanne Reister, Director of Finance, as Deputy Purchasing Agent until such time that a new Deputy Purchasing Agent is hired.

**APPROVED:
TEMP. DEPUTY
PURCHASING AGENT**

Vote: Unanimously carried by those present

10. Mr. Vespi, Assistant Superintendent of Business, reported out on the Professional Services Contract.

11. Motion was made by Mr. Casey, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

**APPROVED:
PROFESSIONAL
STAFF REPORT**

Vote: Unanimously carried by those present

A. Appointment – Certificated Staff

Name:	Christopher Heimbürger
Position:	Science
Type of Position:	Probationary
Tenure Area:	Science
Probationary Period:	09/05/2023 – 09/04/2027
Certification:	Initial
Salary:	\$58,062.00
Effective Date:	09/05/2023

20.

Name: Cristina Alongi
Position: MCE .8/PRE .2 Science/JRE Grade 4
Type of Position: Regular Substitute
Tenure Area: Elementary
Probationary Period: N/A
Certification: Initial
Salary: \$48,111.00
Effective Date: 09/05/2023

Name: Kelly Engel
Position: MCE Grade 1
Type of Position: Regular Substitute
Tenure Area: Elementary
Probationary Period: N/A
Certification: Permanent
Salary: \$62,472.00
Effective Date: 09/05/2023

Name: Michelle Barnum
Position: ACE Grade 2
Type of Position: Probationary
Tenure Area: Elementary
Probationary Period: 09/05/2023 – 09/04/2026
Certification: Professional
Salary: \$58,550.00
Effective Date: 09/05/2023

B. Administrator – Correction of Probationary Period and Effective Date

Name: Patrick Irving
Position: Director of Athletics
Type of Position: Probationary
Tenure Area: Director of Athletics
Probationary Period: 08/14/2023 – 08/13/2026
Certification: Professional
Salary: \$148,000.00
Effective Date: 08/14/2023

C. Salary Adjustment- Managerial Confidential

Name: Leeanne Reister
Position: Director of Finance
Type of Position: N/A
Probationary Period: N/A
Certification: Professional
Salary: \$129,840.00
Effective Date: 07/01/2023

D. Appointment - School Related Professional

Name: Theresa Tran
Position: BRMS CSE Assigned Paraprofessional

Type of Position: Full Time
 Salary: \$21,737.00
 Effective Date: 09/05/2023

E. Appointment - Supervisory & Technical

Name: Michael Piper
 Position: District Office Network Technician
 Type of Position: Full Time
 Salary: \$50,600.00
 Effective Date: 08/14/2023

F. Termination – Position Ending

Name: Julie Wilkens
 Position: BRMS .5 World Language
 Type of Position: Part Time
 Effective Date: June 30, 2023

G. Resignation – Teacher - letter attached
 Alisa Bottone

H. Resignation – Supervisory & Technical – letter attached
 Patrick McLean

I. Resignation – School Related Professional – letters attached
 Kalena Garbacz
 Lubianska Musa

J. Fall Coaching Salaries – see attached

12. Motion was made by Mrs. Huels, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried by those present

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Elizabeth Norten	Office Clerk II	DO	37.5	08/24/2023	\$45,946.00

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Scoti Rodriguez	Asst. Purchasing Agent	DO	1 yr.	08/16/2023

CUSTODIAL/MAINTENANCE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Teresa Merchant	Cleaner	CRMS	1.5 yrs.	07/28/2023

CUSTODIAL/MAINTENANCE

<u>TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Mohamed Mohamed	Cleaner	SHS	1 yr.	07/17/2023

22.

FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Shannon Platou	Asst. Cook Manager	MCE	30 hrs.	08/29/2023	\$19,635.00
Brian Enders	Cook Manager	TRE	36.25 hrs.	08/18/2023	\$31,516.00
Karl Maciejewski	Food Service Worker/Courier	District Wide	30 hrs.	08/29/2023	\$19,074.00

13. Mrs. Cutaia, Director of Student Services, introduced Kaylie Northrup and Robyn Paino, who presented on the English New Language (ENL) summer program. Mr. Pero commented on what he witnessed and loved about the program.

14. Special Education Report: Ms. Woods noted that CSE and CPSE recommendations are on the Consent Agenda.

15. Superintendent’s Report: Mr. Pero reviewed Policy #8330 – Objections to Instructional Materials, Controversial Issues and Library Materials and asked the Board for an approval to have a first reading only. All members agreed by show of hands. In addition, a motion was made by Mrs. Huels, seconded by Mr. Berk and unanimously carried by those present. As noted on the agenda, this will be formally approved under the consent agenda below. Mr. Pero continued and spoke about moving beyond the post-covid environment, by getting back to an initiative where rigor, engagement and authenticity are the priority in the classroom, as well as creating an environment where everyone feels welcomed, comfortable and happy to be in Pittsford.

16. Motion was made by Mrs. Pelusio, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried by those present

**APPROVED:
CONSENT
AGENDA**

Bid Awards:

Disposal of School District Outdated Textbooks/Library Books

Security Guard Services

Bids received, opened and rejected. Will re-issue the RFP

23-24 Milk and Juice Supply

Upstate Niagara Cooperative, Inc.

\$70,077.31 (Estimated)

Committee on Special Education: Amendment – Agreement No Meetings, Annual Review, Reevaluation/Annual Reviews, Requested Reviews, Transfer Student – Agreement No Meetings, Initial Eligibility Determination Meetings.

Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Review, Transfer Student – Agreement No Meetings.

Committee on Preschool Special Education: Amendment Agreement No Meeting, Annual Reviews, Requested Review, Initial Eligibility Determination Meetings.

Policy Approval: #8330 – Objections to Instructional Materials, Controversial Issues and Library Materials

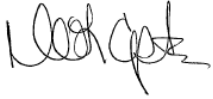
17. Public Comment: Mrs. Scott noted some updates to the public comment guidelines, including the condensed version shown on the agenda, as well as the deadline for the online comment submission form. The full guidelines can now be found online at pittsfordschools.org/publiccomment. Mrs. Scott also noted that public comment speakers should always model respectfulness and civility, as students routinely observe Board meetings as part of their coursework. Mr. Pero shared the reason for the submission form deadline change. Mrs. Scott continued by emphasizing the protocols for public comment and noted that the submission form is only one of many ways to connect with the Board.

Three people addressed the Board.

18. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meetings at 6:12 p.m.
Vote: Unanimously carried by those present

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk