

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting
 Tuesday, October 17, 2023
 Barker Road Middle School
 (Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, October 17, 2023.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, D. Berk, K. Huels, E. Kay, S. Pelusio
 BOARD MEMBERS ABSENT: R. Sanchez-Kazacos
 LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, N. Wayman, E. Woods

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mrs. Scott called the Regular Meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mr. Berk, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting.

**APPROVED:
 AGENDA**

Vote: Unanimously carried by those present

3. Principal's Report: Principal, Mr. Edward Foote, presented to the Board on the activities taking place at Thornell Road Elementary School.

4. Motion was made by Mrs. Huels, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its September 12, 2023, Regular meeting.

**APPROVED:
 MINUTES
 9/12/23**

Vote: Unanimously carried by those present

5. Board Appreciation: As part of NYS School Board Recognition week, this evening our Board of Education members were acknowledged and presented with gifts, for their countless hours of dedicated service to our students and community.

6. Board Reports: Mrs. Scott noted the MCSBA meeting dates as well as other dates to remember.

7. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the months of June/July/August 2023.

**ACCEPTED:
 TREASURER'S
 REPORTS**

Vote: Unanimously carried by those present

8. Motion was made by Mr. Casey, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 4th quarter Extraclassroom Activities Report.

**APPROVED:
 EXTRACLASSROOM
 ACTIVITIES REPORT**

Vote: Unanimously carried by those present

9. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education at its regular meeting held on October 17, 2023 and on the recommendation of the Audit Oversight Committee, accepts the Basic Financial Statements and Communicating Internal Control Related Matters Identified in an Audit Report for the year ended June 30, 2023 as presented.

**ACCEPTED:
 EXTERNAL
 AUDIT REPORT**

Vote: Unanimously carried by those present

39.

10. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the External Audit Report Corrective Action Plan as presented.
Vote: Unanimously carried by those present

**APPROVED:
CORRECTIVE
ACTION PLAN**

11. Motion was made by Mr. Casey, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following resolution:
Vote: Unanimously carried by those present

**APPROVED:
INSTALL CAMERAS
ON BUS STOP ARMS**

WHEREAS, the Pittsford Central School District intends to participate in the Monroe County School Bus Stop Arm Enforcement Programs (hereinafter the “Stop Arm Program”), and all future Monroe County authorized Stop Arm Programs with in County in which School District buses are operated;

WHEREAS, the Stop Arm Program is authorized under New York State Vehicle and Traffic Law §1174-a;

WHEREAS, pursuant to NYS VLT §1174-a, in order to participate in the Program, the School District must enter into an agreement with the Municipality;

WHEREAS, the School District intends to execute the School Bus Stop Arm Enforcement Program Opt-In Agreement, attached hereto as Exhibit 1, and enter into the Stop Arm Program; and

THEREFORE, be it resolved, on October 17, 2023, the School District Board of Education hereby acknowledges and approves the School Bus Stop Arm Enforcement Program Opt-in Agreement made between the Municipality, the School District, and BusPatrol America LLC, and agrees to be bound by its terms.

12. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby adopt the Budget Development Calendar for Fiscal Year 2024-25.
Vote: Unanimously carried by those present

**APPROVED:
BUDGET
DEVELOPMENT
CALENDAR**

13. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap and does hereby authorize the sale and receipt of proceeds from such.
Vote: Unanimously carried by those present

**APPROVED:
SCRAP
EQUIPMENT**

14. Motion was made by Mrs. Huels, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried by those present

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Appointment – Certificated Staff

Name: Sherri Tiutiunnyk
Position: Math
Type of Position: Regular Substitute
Tenure Area: Math
Probationary Period: N/A
Certification: Professional

Salary: \$59,432.00
Effective Date: 10/10/2023

Name: Sandra Murray
Position: Special Education
Type of Position: Regular Substitute
Tenure Area: Special Education
Probationary Period: N/A
Certification: Permanent
Salary: \$59,655.00
Effective Date: 11/14/2023

Name: Kevin Burns
Position: Special Education
Type of Position: Regular Substitute
Tenure Area: Special Education
Probationary Period: N/A
Certification: Initial
Salary: \$48,111.00
Effective Date: 09/28/2023

B. Appointment – School Related Professional

Name: Kaaliyah Ellington
Position: MHS Paraprofessional
Type of Position: Full Time
Salary: \$20,553.00
Effective Date: 09/13/2023

Name: Joan Dean
Position: BRMS Paraprofessional
Type of Position: Full Time
Salary: \$22,613.00
Effective Date: 09/13/2023

Name: Caitlin McNamara
Position: PRE Paraprofessional
Type of Position: Full Time
Salary: \$20,184.00
Effective Date: 09/25/2023

Name: Matthew Seidel
Position: TRE Paraprofessional
Type of Position: Full Time
Salary: \$22,163.00
Effective Date: 09/18/2023

Name: Gomathi Muthukaruppan
Position: SHS Paraprofessional

41.

Type of Position: Full Time
Salary: \$25,082.00
Effective Date: 09/26/2023

Name: Aleah Corbett
Position: SHS Paraprofessional
Type of Position: Full Time
Salary: \$21,493.00
Effective Date: 09/20/2023

Name: Nachammai Sundaram
Position: MCE Paraprofessional
Type of Position: Full Time
Salary: \$19,661.00
Effective Date: 09/18/2023

Name: Meghan Estaque
Position: PRE Paraprofessional
Type of Position: Full Time
Salary: \$20,184.00
Effective Date: 09/27/2023

Name: Shakeila Burch
Position: MHS Paraprofessional
Type of Position: Full Time
Salary: \$21,866.00
Effective Date: 09/26/2023

Name: Rhaushea Nicholson
Position: JRE Paraprofessional
Type of Position: Full Time
Salary: \$20,873.00
Effective Date: 10/02/2023

Name: Anajolis Cubi
Position: MHS Paraprofessional
Type of Position: Full Time
Salary: \$19,743.00
Effective Date: 10/02/2023

Name: Katherine Vicks
Position: PRE Paraprofessional
Type of Position: Full Time
Salary: \$18,972.00
Effective Date: 10/02/2023

Name: Brandy (Lucas) McCarthy
Position: JRE Paraprofessional
Type of Position: Full Time

Salary: \$20,065.00
 Effective Date: 10/02/2023

Name: Stephanie Willard
 Position: JRE Paraprofessional
 Type of Position: Full Time
 Salary: \$19,840.00
 Effective Date: 10/10/2023

Name: Shannon Hobbs
 Position: PRE Paraprofessional
 Type of Position: Full Time
 Salary: \$19,840.00
 Effective Date: 10/10/2023

Name: Sierra Jo Brandt
 Position: MCE Paraprofessional
 Type of Position: Full Time
 Salary: \$20,184.00
 Effective Date: 10/16/2023

C. Appointment- Teacher Fellow

Name: Kristina Valentino
 Position: Teacher Fellow
 Type of Position: Per Diem
 Salary: \$110.00 Daily
 Effective Date: 09/28/2023 – 12/08/2023

Name: Christina Hartpence
 Position: Teacher Fellow
 Type of Position: Per Diem
 Salary: \$110.00 Daily
 Effective Date: 09/28/2023 – 12/08/2023

Name: Caitlin Napper
 Position: Teacher Fellow
 Type of Position: Per Diem
 Salary: \$110.00 Daily
 Effective Date: 09/28/2023 – 12/08/2023

D. Resignation – School Related Professional – see letter attached

Veronica Rivera
 Julie Testani
 Sara Steely

E. Resignation for Retirements – Paraprofessional Auxiliary Staff

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Julie	Wittig	MHS	Career Internship Coord.	11.8	02/01/2023

43.

F. Resignation for Retirement – School Related Professional - see attached

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Retirement Date</u>
Anne	Scherer	MCE	Educational Asst.	10.25	11/17/2022
Michele	Seidel	ACE	Educational Asst.	27.2	11/17/2023

G. Fall Coaching Salaries Revised – see attached

H. Winter Coaching Salaries – see attached

15. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:

**APPROVED:
SUPPORT
STAFF REPORT**

Vote: Unanimously carried by those present

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Saranya	School Aide	MCE	15 wk.	09/18/2023	\$15.15 hr.
Rathinasabapathy					
Juliet MacMillan	CPSE Clerk	BRMS-E	19.75 wk.	09/26/2023	\$17.34 hr.
Theresa Shockley	School Aide	PRE	15 wk.	10/02/2023	\$15.15 hr.

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Elizabeth Winslow	PT Office Clerk	BRMS-E	1 yr.	09/05/2023
D’Amico				
Santosh Choudhary	School Aide	PRE	1 wk.	09/15/2023
Kristin Rohlfs	PT Office Clerk	BRMS-E	2 yrs.	12/22/2023
Amy Farmer	Office Clerk III	BRMS	9 yrs.	10/20/2023

TRANSPORTATION

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
William Fursman	Summer Help	DO		10/27/2023

TRANSPORTATION

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Lynn Moore	Bus Dispatcher	TMF	16.6 yrs.	10/06/2023

TRANSPORTATION

<u>TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Julian Russotto	Bus Driver	TMF	9 mos.	09/11/2023

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Jessenia Ortiz	Cleaner	SHS	40 wk.	09/15/2023	\$34,400.00
Joshua Monroe	Cleaner	BRMS	40 wk.	09/18/2023	\$34,400.00
Roderick Christman	Cleaner	MHS	40 wk.	10/16/2023	\$34,400.00
Khalif Whorley	Cleaner	MHS	40 wk.	09/05/2023	\$34,400.00

CUSTODIAL/MAINTENANCE			LENGTH		
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>	
Scott Joslyn	Cleaner	BRMS	resigned before start date	09/11/2023	
Joshua Monroe	Cleaner	BRMS	1 wk.	09/26/2023	
Jason Schuber	Cleaner	CRMS	1 month	10/20/2023	

FOOD SERVICE					
<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Linda Cirona	Food Service Worker	BRMS	17.5/wk.	10/19/2023	\$16.15/hr.

FOOD SERVICE			LENGTH		
<u>TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>	
Deidra Rumble	Asst. Cook Mgr.	SHS	2 days	09/29/2023	
Karl Maciejewski	Food Service Courier	CRMS	1 month	09/29/2023	
Jesenia Rivera	Food Service Worker	BRMS	1 month	09/29/2023	

16. Mr. Clark noted the MOA agreement that is under the consent agenda.
17. Curriculum Report: Mrs. Ward presented the 3-8 State Assessment results.
18. Special Education Report: Ms. Woods noted that CSE and CPSE recommendations are on the Consent Agenda.
19. Ms. Woods noted the first reading of the updated Special Education District Plan.
20. Mr. Pero noted the following donations:
 - \$2,000.00 from the Pittsford Education Foundation to the PCSD Student Opportunity Fund.
 - \$8,000.00 from PTSA for the PCSD Cultural Arts
 - \$2,000.00 from PTSA for the Sources of Strength program at Mendon and Sutherland High Schools.
 - \$1,695.00 from Sutherland HS PTSA for an LED Stock Ticker Display Sign with live content for the financial classes at Sutherland HS.
21. Superintendent’s Report: Mr. Pero thanked PEF and the PTSA for the previously noted donations. He also shared that PEF plans to make another donation this coming January to help support our students with any needs that they may have. He noted the importance of the Super Sale and asked everyone to attend as it is PTSA’s largest fundraiser where the funds go directly to the schools. To recognize Board Appreciation Week, Mr. Pero highlighted the Board’s commitment to students and the community by listing all the different things that Board members do. He shared that our Board members treat their volunteer roles as full time jobs that often takes time away from their families. He added that the Board is student centered and cares deeply for every child’s success and well-being, all while modeling citizenship, respectful dialogue and goodwill for all. Mr. Pero ended by wishing the Board a wonderful Board of Education week.
22. Motion was made by Mr. Casey, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried by those present

**APPROVED:
CONSENT
AGENDA**

Bid Awards:		
BOCES 2 Fine Paper	Various Vendors	\$12,948.45
Recycling/Trash Removal	Various Vendors	\$120,412.18
Athletic Apparel - Ski Jackets	Sync Performance	\$8,486.18

45.

2023-24 Fresh Bagels
Reconditioning/Laundrying of
Sports Equipment & Uniforms

No Bids Received
Riddell

MOA Agreement

Committee on Special Education: Amendment – Agreement No Meetings, Requested Reviews, Requested Review Transfer Student, Transfer Student – Agreement No Meetings, Initial Eligibility Determination Meetings.

Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Review, Transfer Student – Agreement No Meetings.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings,
Amendment – Agreement No Meetings, Requested Review.

Gifts to the District:

- \$2,000.00 from the Pittsford Education Foundation to the PCSD Student Opportunity Fund.
- \$8,000.00 from PTSA for the PCSD Cultural Arts
- \$2,000.00 from PTSA for the Sources of Strength program at Mendon and Sutherland High Schools.
- \$1,695.00 from Sutherland HS PTSA for an LED Stock Ticker Display Sign with live content for the financial classes at Sutherland HS.

23. New Business: Mrs. Pelusio shared that the MCSBA Advocacy Day with Legislators, Zoom sessions had been rescheduled to December 11, 2023.

24. Public Comment: Two people addressed the Board. A recess was called during the second speakers comment, as the public comment guidelines were breached.

25. At 7:54 pm a motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the recess of its Regular Meeting, due to a speaker's willful non-compliance of agreed upon public comment guidelines and combative behavior at said meeting.
Vote: Unanimously carried by those present

**APPROVED:
RECESS**

Short recess/temporary suspension of meeting.

26. At 7:58 pm a motion was made by Mr. Casey, seconded by Mrs. Kay and carried, to resume the meeting and bring it back to order.
Vote: Unanimously carried by those present

**APPROVED:
MEETING
RESUMED**

27. Public Comment continued: Mrs. Scott shared the reasoning behind the public comment guidelines and what people agree to when they submit comments. Two additional people addressed the Board.

28. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 8:05 p.m.
Vote: Unanimously carried by those present

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk