

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, February 6, 2024

Barker Road Middle School

(Link to Public Viewing on Website)

A BUDGET WORKSHOP SESSION of the Pittsford Central School District Board of Education was held at 6:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, February 6, 2024. Mr. Pero reviewed the budget guidelines. Mr. Vespi outlined the school budget process/timeline and reviewed the governor's executive proposed budget as well as the tax cap. Mr. Clark provided a detailed look at human resources and staffing.

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, February 6, 2024.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, D. Berk, K. Huels, S. Pelusio, R. Sanchez-Kazacos

BOARD MEMBERS ABSENT: E. Kay

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mrs. Scott called the Regular Meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED: AGENDA**

Vote: Unanimously carried by those present

3. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its January 23, 2024, Regular meeting. **APPROVED: MINUTES 1/23/24**

Vote: Unanimously carried by those present

4. Board Reports: Mrs. Scott noted the MCSBA meeting dates as well as other dates to remember. Mrs. Pelusio reported on her recent trip to D.C. for the NSBA Advocacy Institute, the recent MCSBA legislative breakfast as well as the tax cap brochure created by MCSBA legislative & COAC committees.

5. Motion was made by Mr. Casey, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves to transfer \$500,000 from 830.9060.800.0809 – Health Insurance to code 530.2630.491.0530 Instructional Technology – BOCES is being requested for approval by the Board of Education. **APPROVED: BUDGET TRANSFER REQUEST**

Vote: Unanimously carried by those present

6. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, at its regular meeting, does hereby authorize the approval of the consent judgement for the tax certiorari proceedings for the Northfield Commons Holdings, LLC located at 50 State St., Pittsford, NY. **APPROVED: TAX CERTIORARI SETTLEMENT**

BE IT FURTHER RESOLVED, that the Board of Education of the Pittsford Central School District authorizes the attorney for the District to execute the consent order, and further authorizes the refund of four thousand nine

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hundred three dollars and fifty cents, (\$4,903.50) for 2023-2024 taxes paid by the taxpayer.
Vote: Unanimously carried by those present

7. Motion was made by Mrs. Huels, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolutions:
Vote: Unanimously carried by those present

**APPROVED:
69.8 MILLION
CIP PHASE I**

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, at its regular meeting of February 6, 2024, does hereby award the January 31, 2024 bid for General Trades work related to the renovations and scope of work detailed in the bid specifications for the base bid for the total amount of one million, ninety three thousand dollars (\$1,093,000) to UDN, Inc. All work and covenants of both parties shall be as set forth in the contract documents.

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, at its regular meeting of February 6, 2024, does hereby award the January 31, 2024 bid for Mechanical Trades work related to the renovations and scope of work detailed in the bid specifications for the base bid for the total amount of one hundred forty six thousand, five hundred fifty dollars (\$146,550) to Pipitone Enterprises, LLC. All work and covenants of both parties shall be as set forth in the contract documents.

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, at its regular meeting of February 6, 2024 does hereby award the January 31, 2024 bid for Electrical Trades work related to the renovations and scope of work detailed in the bid specifications for the base bid for the total amount of one hundred eighty five thousand, five hundred fifty dollars (\$185,550) to NB Electrical Services. All work and covenants of both parties shall be as set forth in the contract documents.

8. Motion was made by Mrs. Pelusio, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried by those present

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Appointment- Certificated Staff

Name: Leslie Psaty
Position: MCE .6 SST/TRE .4 Psychologist
Type of Position: Probationary
Tenure Area: Psychologist
Probationary Period: 08/31/2022 – 08/30/2025
Certification: Permanent
Salary: \$69,319.00
Effective Date: 09/01/2023

Name: Kerri Claffey
Position: ACE Grade 2
Type of Position: Regular Substitute
Tenure Area: N/A
Probationary Period: N/A
Certification: Permanent
Salary: \$85,419.00
Effective Date: 09/01/2023

B. Appointment – School Related Professional

Name: Karen Cegelski
 Position: MHS Paraprofessional
 Type of Position: Part Time
 Salary: \$12,773.00
 Effective Date: 1/23/2024

Name: Jaclyn Corrado
 Position: TRE Paraprofessional
 Type of Position: Full Time
 Salary: \$22,613.00
 Effective Date: 2/01/2024

Name: Saranya Rathinasabapathy
 Position: PRE Paraprofessional
 Type of Position: Full Time
 Salary: \$19,257.00
 Effective Date: 2/01/2024

Name: Scott Buckingham
 Position: SHS Paraprofessional
 Type of Position: Full Time
 Salary: \$20,862.00
 Effective Date: 2/05/2024

C. Resignation School Related Professional – Letter Attached
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D. Resignation for Retirement – Administrator – Letter Attached

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Michael	Biondi	ACE	Principal	27.3	10/03/2024

E. Administrative Action

First Name	Last Name	Location	Position	Resignation Date
Melanie	Ward	DO	ASI	06/30/2024

Name: Melanie Ward
 Position: Deputy Superintendent
 Type of Position: N/A
 Tenure Area: N/A
 Probationary Period: N/A
 Certification: Permanent
 Salary: \$189,358.00 plus 2024-2025 salary increase
 Effective Date: 07/01/2024

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Melanie	Ward	DO	Deputy Superintendent	18.5	11/30/2024

First Name	Last Name	Location	Position	Resignation Date
Heather	Clayton	MCE	Principal	06/30/2024

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Name: Heather Clayton
 Position: Assistant Superintendent for Instruction
 Type of Position: Probationary
 Tenure Area: Assistant Superintendent for Instruction
 Probationary Period: 07/01/2024 – 06/30/2027
 Certification: Permanent
 Salary: \$161,000.00
 Effective Date: 07/01/2024

9. Motion was made by Mr. Berk, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report: **APPROVED: SUPPORT STAFF REPORT**
 Vote: Unanimously carried by those present

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Ruth Jackson	School Aide	TRE	15 wk.	1/29/2024	\$15.15 hr.

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Christopher Damiano	School Adie	BRMS	1 month	01/25/2024
Saranya Rathinasabapathy	School Aide	MCE	5 months	02/01/2024

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Anthony Gardner	Bus Attendant	TMF	22.5 wk.	02/12/2024	\$15,836.00

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Keith Farnam	Cleaner	BRMS	40 wk.	1/25/2024	\$34,400.00
Chancellor Schafer	Cleaner	ACE	30 wk.	2/05/2024	\$26,600.00

10. Special Education Report: Ms. Woods noted two additional subcommittee chair-people as well as the CSE and CPSE recommendations are on the Consent Agenda.

11. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing proposed, pending and possible current litigation and the employment of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting. **APPROVED: EXECUTIVE SESSION**
 Vote: Unanimously carried by those present

12. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education appoints the law firm of Bond, Schoeneck & King PLLC as legal counsel, effective immediately. **APPROVED: TRANSITION OF LEGAL COUNCIL**
 Vote: Unanimously carried by those present

13. Mr. Pero encouraged everyone to watch the budget workshop and noted the state’s proposal and recently released state aid runs. He also touched on balancing this year's budget as well as next year's.

14. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried by those present

**APPROVED:
CONSENT
AGENDA**

Appointments of Committee on Special Education Subcommittees

Committee on Special Education: Amendment, Amendment – Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings, Manifestation Determination Meetings, Reevaluation Review, Requested Reviews.

Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Review.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendments – Agreement No Meetings, Requested Reviews.

15. Public Comment: one person addressed the Board.

16. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 7:22 p.m.
Vote: Unanimously carried by those present

**APPROVED:
RECESS**

17. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meetings at 8:36 p.m.
Vote: Unanimously carried by those present

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk