

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, JULY 11, 2023
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

AGENDA
REGULAR MEETING
(Immediately following Reorganization Meeting)

- I. CALL TO ORDER
- II. APPROVAL OF AGENDA (BOARD ACTION)
- III. APPROVAL OF MINUTES: June 13, 2023 (BOARD ACTION)
- IV. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership
 - 2. Executive Committee
 - 3. Information Exchange Committee
 - 4. Labor Relations Committee
 - 5. Legislative Committee
 - 6. Steering Committee
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 7/11/23 – Summer Workshop – 8:00 a.m.-3:00 p.m.
 - 2. 7/11/23 – Regularly Scheduled Reorganization & Regular Meeting – **5:00 p.m.**
 - 3. 7/12/23 – Summer Workshop – 7:45 a.m.-12:00 p.m.
 - 4. 8/8/23 – Next Regularly Scheduled Meeting – **5:00 p.m.**
 - D. Annual Adoption and Signing of the Board Governing Mission and Communications Agreement. (BOARD ACTION)
- V. FINANCIAL REPORT – Mr. Vespi
 - A. Action Items:
 - 1. Acceptance of Treasurer’s Report – May 31, 2023 (BOARD ACTION)
 - 2. District Security Guard Services Request for Proposal (BOARD ACTION)
 - 3. District Printing Services Request for Proposal (BOARD ACTION)
 - 4. Campus Construction Management Proposal (BOARD ACTION)
 - 5. SEI Design Group Agreement (BOARD ACTION)
 - 6. Tax Certiorari Settlement – Buckingham Properties LLC and Oak Hill Commons LLC (BOARD ACTION)
 - 7. Monroe #1 BOCES Transportation Contract – ESY 2023 (BOARD ACTION)
 - 8. Bid Awards (**See Consent Agenda**)
 - a. 23-24 Cheer Apparel
 - b. BOCES 2 Cooperative Milk and Juice Supply
 - B. Discussion:
 - C. Other:
- VI. HUMAN RESOURCE REPORT – Mr. Clark
 - A. Action Items:
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - 3. Per Diem Sub and Specialist Salaries 2023 (BOARD ACTION)
 - 4. Approval of the Maintenance Custodial and Mechanics Handbook (BOARD ACTION)
 - B. Discussion:
 - C. Other:

VII. SPECIAL EDUCATION REPORT – Ms. Woods

A. Action Items: **(See Consent Agenda)**

1. Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation CPSE to CSE Transition, Reevaluation Review, Reevaluation/Annual Reviews, Requested Review CPSE to CSE Transitions, Initial Eligibility Determination Meetings.
2. Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Reviews, Requested Review CPSE to CSE Transitions.
3. Committee on Preschool Special Education: Annual Reviews, Reevaluation/Annual Reviews, Initial Eligibility Determination Meetings, Amendment – Agreement No Meetings, Requested Reviews, Transfer Student – Agreement No Meeting.

B. Discussion:

C. Other:

VIII. SUPERINTENDENT’S REPORT – Mr. Pero

A. Action Items:

1. Call for Executive Session **(BOARD ACTION)**
2. Approval of Volunteer First Responder Property Tax Exemption **(BOARD ACTION)**
3. **Policy Approval – 2nd Reading (See Consent Agenda)**
 - a. #8450-Home, Hospital, or Institutional Instruction (Homebound Instruction)

B. Discussion:

C. Other:

IX. CONSENT AGENDA

(BOARD ACTION)

- A. Bid Awards
- B. Committee on Special Education
- C. Sub-Committee on Special Education
- D. Committee on Preschool Special Education
- E. Approval of Policy #8450

X. OLD BUSINESS

XI. NEW BUSINESS

XII. PUBLIC COMMENT

The Pittsford Board of Education values transparency and the public comments made during its meetings. As such, the Pittsford Board of Education provides this agenda item at its regular meetings. Board of Education meetings are not public forums, rather, they are business meetings held in public where dialogue is not normally conducted with audience members.

The purpose of this agenda item is for the Board to receive respectful and constructive feedback, opinions and information from District residents. Given the amount of public comment and to be fair to our residents, privilege of the floor will only be permitted to those who reside in the district. Comments are taken under advisement by the Board of Education and the Superintendent of Schools. Respect and civility are required during these meetings, particularly as we have students routinely attending as part of their course work.

Comments should be in reference to an interest or topic, not an individual. Each speaker will have the floor for no more than three minutes and yielding time amongst speakers is not permitted. The Board President reserves the right to limit the total amount of speaking time. For speakers who do not follow meeting and decorum protocols, the speaker’s privilege to use the floor will no longer be recognized by the Board of Education. Those planning to address the Board during the Public Comment agenda item must fill out an online submission form that can be made out in advance rather than filling out an index card at the meeting. Only those that submit an online form are eligible for public comment. The online submission form will become available five days before the regular Board of Education meeting date. Comments must be submitted no later than noon the day of the Board meeting. The first 10 residents to submit the online submission form will be notified by email and have the opportunity to read their comment at the meeting, or if they choose, it will be read aloud on their behalf. The Board of Education values feedback. Anyone wanting to contact the Board may do so at any time by way of email.

XIII. ADJOURNMENT/RECESS

(BOARD ACTION)

Next regularly scheduled meeting: **August 8, 2023 – 5:00 p.m.**

Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Tuesday, June 13, 2023
Barker Road Middle School
(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 5:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, June 13, 2023.

BOARD MEMBERS PRESENT: T. Aroesty, R. Scott, D. Berk, J. Casey, E. Kay, S. Pelusio, R. Sanchez-Kazacos
LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

At 5:00 p.m., the Board immediately convened into an Executive Session.

1. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of a particular person, where no official business would be conducted.

**APPROVED:
EXECUTIVE
SESSION**

Vote: Unanimously carried

2. Motion was made by Mr. Casey, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 5:35 p.m.

**APPROVED:
ADJOURNMENT**

Vote: Unanimously carried

3. Mr. Aroesty called the meeting to order at 6:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

4. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.

**APPROVED:
AGENDA**

Vote: Unanimously carried

5. Public Hearing – Volunteer First Responder Property Tax Exemption

6. Principal's Report: Principal, Ms. Heather Clayton, presented to the Board on the activities taking place at Mendon Center Elementary School.

7. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its May 9, 2023, meeting.

**APPROVED:
MINUTES
5/9/23**

Vote: Unanimously carried

8. Mrs. Sanchez-Kazacos reported out on the Audit Oversight Committee meeting from May 31, 2023.

9. Board Reports: Mr. Aroesty noted the upcoming dates to remember.

10. Motion was made by Mrs. Scott, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the record of the May 16, 2023, Budget Vote/Board of Education election:

**ACCEPTED:
VOTE/ELECTION
May 16, 2023**

Vote: Unanimously carried

108.

Mrs. Cynthia Coleman, Chief Election Inspector, convened the Budget Vote/Board of Education Election of the Pittsford Central School District at 7:00 am on Tuesday, May 16, 2023

Mrs. Deborah Carpenter, School District Clerk, had available, the Proof of Publication, including the voting hours for the adoption of the budget, all propositions and school board vacancies.

Mrs. Coleman was given and noted the names of the Inspectors of Election duly appointed pursuant to Board Resolution, as provided by statute.

Monroe County Trained Inspectors of Election:

Karen Dumont, Stacey Freed, John Reina, Curtis Nelson, Edward Kay, Krystal Lorenzo, Nancy Tirabassi, Gerald Tirabassi, Marie Wraight, John Tanza.

Volunteer Election Clerks:

The following are hereby appointed as Volunteer Election Clerks/Substitutes:

Tina Maffuci, Judy Wallace, Linda Traynor, Becky Girouard, Sandy Stein, Marilyn Meritt, Sue Dodsworth, Judy Weniger, Joanne Druziak, Ann Shelp, Elizabeth Berens, George Isgrigg, Suzanne Isgrigg, Roni Walker, Logan Hazen, Lois Houlihan, Geri Drooz and/or any additional unnamed volunteers not listed that may be needed due to last minute shortage of helpers due to unforeseen circumstances and/or illness.

CHIEF INSPECTOR/CHAIRPERSON OF ELECTION:

Mrs. Cynthia Coleman

Mrs. Coleman and Mrs. Carpenter verified that the ballots for the proposition and board election have been properly placed on the voting machines and that the machines are in order, and that the public counters are set at 000.

Mrs. Carpenter, on behalf of Mrs. Coleman, checked in the Inspectors of Election and directed them to their assignments.

Mrs. Coleman declared the polls open for voting at 7:00 AM. Mrs. Carpenter on behalf of Mrs. Coleman declared the polls closed at 9:00 PM. All persons within the room who had not voted were entitled to vote.

After certification of the votes by Mrs. Coleman and Mrs. Carpenter and witnesses, Mrs. Carpenter announced the results of the balloting as follows:

Budget Resolution:	\$155,512,452	Yes: 1506	No: 360
Proposition #1:	Capital Reserve Fund - Purchase of Buses	Yes: 1588	No: 280
Proposition #2:	Capital Reserve Fund - Transportation Vehicles	Yes: 1542	No: 324
Proposition #3:	Capital Reserve Fund - Swimming Facilities	Yes: 1521	No: 339
Candidates:	Kim Huels: 1573 Robin Scott: 1476		

Total write-ins: 174 - the complete list is duly made a part of these minutes and kept in the supplemental file for this meeting.

Total Number of Voters: 1870

11. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Superintendent's contract commencing July 1, 2023 and terminating on June 30, 2024.
Vote: Unanimously carried
- APPROVED:
SUPERINTENDENT'S
CONTRACT**
12. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the period ending April 30, 2023.
Vote: Unanimously carried
- ACCEPTED:
TREASURER'S
REPORT**
13. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby designate Rachel Smith as Assistant District Treasurer, retroactive to May 9, 2023 with ratification for acts performed in the ordinary course of her duties. School District Clerk, Mrs. Deborah Carpenter will give the Oath of Office in the course of her duties.
Vote: Unanimously carried
- APPROVED:
DESIGNATION OF
ASST. TREASURER**
14. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the internal auditor's Risk Assessment and Internal Audit Plan report as presented to and recommended by the Audit Oversight Committee for year ended June 30, 2023.
Vote: Unanimously carried
- ACCEPTED:
RISK ASSESSMENT
REPORT**
15. Motion was made by Mrs. Scott, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the internal auditor's February 28, 2023 Review of Internal Controls over Purchasing and Cash Disbursements as presented to and recommended by the Audit Oversight Committee.
Vote: Unanimously carried
- ACCEPTED:
INTERNAL
AUDIT REPORT**
16. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Central School District accepts the Federal Funds Procedural Manual as presented to and recommended by the Audit Oversight Committee.
Vote: Unanimously carried
- ACCEPTED:
FEDERAL FUNDS
PROCEDURAL
MANUAL**
17. Motion was made by Mr. Casey, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above vehicles surplus and does hereby authorize the auction or trade-in and receipt of proceeds from the sale of the vehicles.
Vote: Unanimously carried
- APPROVED:
AUCTION OF
BUSES**
18. Motion was made by Mr. Berk, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education at its regular meeting does hereby approve the following contracts for Pittsford Central School District students with disabilities.
Vote: Unanimously carried
- APPROVED:
TRANSPORTATION
CONTRACT – EXTENDED
SCHOOL YR. 2023**

COMPANY	DATES	AMOUNT	BID INFORMATION
Transpo Bus Services	7/10/23-8/18/23	\$21,558	Contract Extension
Transpo Bus Services	7/10/23-8/18/23	\$13,200	Contract Extension

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19. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby approve the transportation contract with the Monroe #1 BOCES estimated to be One Hundred Six Thousand, One Hundred Sixty-Seven Dollars and Twenty Cents (\$106,167.20) to transport and provide attendant/aide services to Pittsford Central School District students with special needs for the 2023-24 School Year.
Vote: Unanimously carried

**APPROVED:
MONROE #1 BOCES
TRANSPORTATION
CONTRACT SCHOOL
YEAR 2023-24**

20. Motion was made by Mrs. Scott, seconded by Mrs. Kay and carried regarding the following resolution:
Vote: Unanimously carried

**APPROVED:
BUDGET LINE
AMENDMENT**

WHEREAS, revenues for the 2022-23 budget have exceeded expectations due to rising interest rates on investments; and

WHEREAS, the additional funds to the Technology budget line will accelerate the purchase and installation of flat panels and displays in the schools, and upgrade desktops for Project Lead the Way; therefore

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the amendment of the 2022-23 budget line to increase 530.2630.491.0630 Instructional Technology Services in the amount of Five Hundred Thousand (\$500,000) dollars with funds from the Unassigned Fund Balance.

21. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, the Board of Education of the Pittsford Central School District authorizes the transfer of \$2,000,000 (Two million dollars) from the Unemployment Reserve Fund to the General Fund - Unrestricted Funds.
Vote: Unanimously carried

**APPROVED:
UNEMPLOYMENT
RESERVE**

22. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Internal Audit Risk Assessment Corrective Action Plan as presented to and recommended by the Audit Oversight Committee for year ended June 30, 2022 as presented.
Vote: Unanimously carried

**ACCEPTED:
INTERNAL AUDIT
CORRECTIVE ACTION
PLAN**

23. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the maximum estimated allocation of 2022-2023 fiscal year undesignated unreserved fund balance to the following reserve funds and transfer as permitted by the applicable General Municipal and New York State Education Laws as set forth below:
Vote: Unanimously carried

**APPROVED:
FUND BALANCE
MANAGEMENT**

Reserve	Deposit no more than:
Capital Reserve for Bus Purchases	\$ 3,996,779
Capital Reserve for Facilities	\$ 5,000,000
Capital Reserve for Technology	\$ 500,000
Capital Reserve for Swimming Facilities	\$ 1,800,000
Liability Reserve	\$ 300,000
Retirement Contribution Reserve	\$ 500,000
Retirement Contribution Reserve TRS Sub-fund	\$ 1,100,000
Employee Benefit Accrued Liability Reserve	\$ 1,000,000
Workers Compensation Reserve	\$ 200,000

*Special Note regarding the fund balance resolution above: Mr. Vespi reviewed the district’s Projected fund balance and reserve amounts. The Board of Education reviewed a memo that explained the status and spending plan of every reserve account.

24. Motion was made by Mr. Berk, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Appointment – Certificated Staff

Name: Paul Myers
Position: MCE .6/JRE .4 Physical Education
Type of Position: Probationary
Tenure Area: Physical Education
Probationary Period: 09/05/2023 – 09/04/2027
Certification: Professional
Salary: \$53,340.00
Effective Date: 09/05/2023

Name: Sabneet Bajwa
Position: MCE Grade 5
Type of Position: Probationary
Tenure Area: Elementary
Probationary Period: 09/05/2023 – 09/04/2027
Certification: Initial
Salary: \$55,691.00
Effective Date: 09/05/2023

Name: Nichole Whiteford
Position: SHS School Psychologist
Type of Position: Probationary
Tenure Area: School Psychologist
Probationary Period: 09/05/2023 – 09/04/2026
Certification: Provisional
Salary: \$58,563.00
Effective Date: 09/05/2023

Name: Jenna Zahariev
Position: SHS School Counselor
Type of Position: Probationary
Tenure Area: School Psychologist
Probationary Period: 09/05/2023 – 09/04/2026
Certification: Permanent
Salary: \$65,652.00
Effective Date: 09/05/2023

Name: Carolyn Cook
Position: TBD Elementary Teacher
Type of Position: Probationary
Tenure Area: Elementary
Probationary Period: 09/05/2023 – 09/04/2027

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Certification: Initial
Salary: \$53,340.00
Effective Date: 09/05/2023

Name: Lauren Lindsay
Position: CRMS Special Education
Type of Position: Probationary
Tenure Area: Special Education
Probationary Period: 09/05/2023 - 09/04/2026
Certification: Professional
Salary: \$57,736.00
Effective Date: 09/05/2023

Name: Ashley Graves
Position: SHS Health
Type of Position: Probationary
Tenure Area: Health
Probationary Period: 09/05/2023 - 09/04/2027
Certification: Initial
Salary: \$55,902.00
Effective Date: 09/05/2023

Name: Brandon DeRosa
Position: BRMS .7/PRE .3 Physical Education
Type of Position: Probationary
Tenure Area: Physical Education
Probationary Period: 09/05/2023 - 09/04/2026
Certification: Professional
Salary: \$61,052.00
Effective Date: 09/05/2023

Name: Aaron Ward
Position: MHS Physics
Type of Position: Probationary
Tenure Area: Physics
Probationary Period: 09/05/2023 - 09/04/2026
Certification: Professional
Salary: \$58,550.00
Effective Date: 09/05/2023

Name: Brianna Amann
Position: MHS Mathematics
Type of Position: Probationary
Tenure Area: Mathematics
Probationary Period: 09/05/2023 - 09/04/2026
Certification: Professional
Salary: \$57,466.00
Effective Date: 09/05/2023

Name: Madeline Knight
Position: JRE Grade 5
Type of Position: Probationary

Tenure Area: Elementary
 Probationary Period: 09/05/2023 – 09/04/2027
 Certification: Initial
 Salary: \$52,628.00
 Effective Date: 09/05/2023

Name: Alyssa Zaft
 Position: SHS Biology
 Type of Position: Probationary
 Tenure Area: Science
 Probationary Period: 09/05/2023 – 09/04/2027
 Certification: Initial
 Salary: \$48,921.00
 Effective Date: 09/05/2023

Name: Brittany Heffler
 Position: TBD Elementary
 Type of Position: Probationary
 Tenure Area: Science
 Probationary Period: 09/05/2023 – 09/04/2027
 Certification: Initial
 Salary: \$53,610.00
 Effective Date: 09/05/2023

Name: Holly Carges
 Position: SHS .6/CRMS .4 Spanish
 Type of Position: Probationary
 Tenure Area: Science
 Probationary Period: 09/05/2023 – 09/04/2026
 Certification: Initial
 Salary: \$73,644.00
 Effective Date: 09/05/2023

B. Appointment - Certificated Staff - Regular Substitute to Probationary

Name: Maria Jackson
 Position: JRE Grade 3
 Type of Position: Probationary
 Tenure Area: Elementary
 Probationary Period: 08/31/2022 – 08/30/2025
 Certification: Professional
 Salary: \$60,724.00
 Effective Date: 09/05/2023

Name: Emma Deibler
 Position: SHS Mathematics
 Type of Position: Probationary
 Tenure Area: Mathematics
 Probationary Period: 02/01/2023 – 01/31/2027
 Certification: Initial
 Salary: \$49,149.00
 Effective Date: 09/05/2023

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C. Certificated Staff – Full Time to Part Time

Name: Elizabeth Foote
Position: MHS .5 World Language
Type of Position: Part Time
Tenure Area: Foreign Language
Probationary Period: N/A
Certification: Initial
Salary: \$32,133.00
Effective Date: 09/05/2023

D. Appointment - Certificated Staff – Part Time to Probationary

Name: Lynn Grossman
Position: JRE/PRE Vocal Music
Type of Position: Probationary
Tenure Area: Music
Probationary Period: 09/05/2023 – 09/04/2026
Certification: Professional
Salary: \$64,533.00
Effective Date: 09/05/2023

Name: Erin Sullivan
Position: CRMS School Counselor
Type of Position: Probationary
Tenure Area: Counseling & Guidance
Probationary Period: 09/05/2023 – 09/04/2026
Certification: Permanent
Salary: \$69,319.00
Effective Date: 09/05/2023

Name: Patricia Chodak
Position: SHS Social Studies
Type of Position: Probationary
Tenure Area: Social Studies
Probationary Period: 09/05/2023 – 09/04/2026
Certification: Professional
Salary: \$68,169.00
Effective Date: 09/05/2023

Name: Jennifer Nicholas
Position: MHS .1/SHS .9 Business
Type of Position: Probationary
Tenure Area: Business Education
Probationary Period: 09/05/2023 – 09/04/2027
Certification: Professional
Salary: \$57,563.00
Effective Date: 09/05/2023

E. Appointment – School Psychologist Interns

Name: Kasey Bateman

Position: TBD School Psychologist Intern
 Type of Position: Intern
 Tenure Area: N/A
 Probationary Period: N/A
 Certification: N/A
 Salary: \$17,000.00
 Effective Date: 09/05/2023 – 06/30/2024

Name: Nicholas Sanders
 Position: TBD School Psychologist Intern
 Type of Position: Intern
 Tenure Area: N/A
 Probationary Period: N/A
 Certification: N/A
 Salary: \$18,000.00
 Effective Date: 09/05/2023 – 06/30/2024

F. Appointment – School Related Professional to Auxiliary

Name: Jennifer Shaffer
 Position: SHS Tutor
 Type of Position: Full Time
 Salary: \$42,189.00
 Effective Date: 09/05/2023

Name: LaShanda Clark-McCadney
 Position: MHS Career Center Coordinator
 Type of Position: Full Time
 Salary: \$35,000.00
 Effective Date: 09/05/2023

G. Resignation for Retirement – Teacher

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Retirement Date</u>
Jolene	DiBrango	BRMS	Grade 6	21	6/30/2023
Ryan	Bell	SHS	Science	19	06/30/2023

H. Resignation for Retirement – School Related Professional

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Retirement Date</u>
Joan	Morrett	MHS	CSE Assigned	15.9	05/05/2023

I. Resignation – Teacher – letter attached
 Taylor Barrett

J. Resignation – School Related Professional – letters attached
 Jordan Dube
 Laura Brace
 Skirmante Juodeikyte-Philippone - no letter
 Nancy Trabold
 Madeline Greble

25. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
Vote: Unanimously carried

**APPROVED:
SUPPORT
STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Nancy Neamtu	Office Clerk II	DO	37.5 hrs.	06/19/2023	\$49,072.00
Patricia Willenbrock	Office Clerk III	BRMS/CRMS	37.5 hrs.	06/06/2023	\$25,750.00
Laura Ambrosio-Schulitz	Office Clerk III	MHS	37.5 hrs.	05/22/2023	\$25,750.00

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Carissa Winters	School Aide	TRE	3 wks.	05/12/2023
Margaret Kilmer	Office Clerk III	MHS	1 yr.	06/30/2023

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
David Cristofaro	Bus Driver	TMF	22.5 hrs.	06/07/2023	\$19,747.26
Aaron Morrison	Bus Driver	TMF	22.5 hrs.	06/07/2023	\$19,747.26

TRANSPORTATION

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Linda Maeske	Bus Driver	TMF	9 yrs.	06/09/2023

TRANSPORTATION

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Harold Rose	Bus Driver	TMF	16.5 yrs.	06/30/2023

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Devyn Kruger	Cleaner	MHS	40 hrs.	05/15/2023	\$30,487.00
Larkin Hefner	Summer Helper	TMF	Per Diem	05/22/2023	\$14.30 hr.
Alexander Tidd	Summer Helper	TMF	Per Diem	06/26/2023	\$14.30 hr.
Owen Tidd	Summer Helper	TMF	per Diem	5/22/2023	\$14.30 hr.
Brandan Tidd	Summer Helper	TMF	Per Diem	05/22/2023	\$14.30 hr.
Sean Caruso	Summer Helper	TMF	Per Diem	05/22/2023	\$14.40 hr.
Thomas Clark	PT Cleaner	ACE	20 wk.	05/30/2023	\$15.00 hr.
Sengphachanh Vongpachanh	Cleaner	SHS	40 wk.	06/05/2023	\$30,487.00
Jared Shemancik	Summer Helper	DO	37.5 wk.	06/12/2023	\$14.30 hr.
Souksavahn Siharath	Maintenance/Grounds	TMF	40 hrs.	06/12/2023	\$31,408.00

CUSTODIAL/MAINTENANCE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Charles Bennett	Maintenance/Grounds	TMF	1 yr.	06/05/2023
Megan Jacobs	Cleaner	MHS	2.5 yrs.	06/03/2023

CUSTODIAL/MAINTENANCE

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Douglas Packard	Cleaner	PRE	16.1	09/05/2023

<u>FOOD SERVICE RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Tracy Demeo	Food Service Worker	SHS	11 yrs.	05/08/2023

<u>FOOD SERVICE RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Beverly DeCillis	Cook Manager	TRE	13.5 yrs.	06/23/2023

26. Motion was made by Mrs. Kay, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Pittsford School Food Service Department Handbook as presented.
Vote: Unanimously carried

**APPROVED:
FOOD SERVICE DEPT.
HANDBOOK**

27. Special Education Report: Ms. Woods noted that all CPSE and CSE recommendations are on the Consent Agenda.

28. Mr. Pero noted the first reading of Policy #8450 – Home, Hospital or Institutional Instruction (Homebound Instruction).

29. Mr. Pero thanked Ms. Clayton & Mr. Albano and spoke on how we are back to normal in most every way. Mr. Pero also spoke on the senior bash and having the normal year-end celebrations that we typically had before Covid. He also talked about graduation rates and how proud he is of the staff for their hard work to help struggling students to graduate. Mr. Pero shared thoughtful words and numerous accolades about Mr. Aroesty, current Board of Education president, who will be retiring from Board service at the end of June.

30. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

**APPROVED:
CONSENT
AGENDA**

Bid Awards:

23-24 Art Supplies	Various Vendors	\$8,032.82
23-24 Athletic Supplies & Equipment	Various Vendors	\$42,808.06
23-24 Custodial Supplies	Various Vendors	\$28,290.08
23-24 Fresh Pizza	Fat Dough, Inc. DBA Domino's	\$9.95/per pizza
23-24 Health Supplies	Various Vendors	\$13,660.84
23-24 Industrial Arts Supplies	Various Vendors	\$2,358.56
23-24 Physical Education Supplies	Various Vendors	\$5,826.91
May 2023 Textbook/Library Book Disposal	Various Vendors	No Bids Received
BOCES 2 Cooperative Athletic Supplies	Various Vendors	\$26,856.82
BOCES 2 Cooperative Beverage	Crickler Vending Co., Inc.	\$87,909.50 (Estimated)
BOCES 2 Cooperative Bread	Midstate Bakery Dist., Inc.	\$6,699.80 (Estimated)
BOCES 2 Cooperative Food Supply	Palmer Food Service	\$354,487.08 (Estimated)
BOCES 2 Cooperative Fresh Produce	American Fruit & Veg. Co. Inc.	\$14,080.54 (Estimated)
BOCES 2 Cooperative Ice Cream	Hershey's Ice Cream	\$15,723.10 (Estimated)
BOCES 2 Cooperative School Lunch Paper & Plastic Supplies	Hill & Markes, Inc.	\$41,267.63 (Estimated)
BOCES 2 Cooperative Natural Gas	ENERGO	\$835,000.00 (Budgeted)
Athletic Trainer Services RFP	Rochester Regional Health	\$50,000.00 (Estimated)

118.

Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Requested Reviews, Requested Review CPSE to CSE Transitions, Initial Eligibility Determination Meetings.

Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Transfer Student – Agreement No Meeting.

Committee on Preschool Special Education: Annual Reviews, Reevaluation/Annual Reviews, Requested Reviews, Initial Eligibility Determination Meetings, Amendment – Agreement No Meetings.

Memorandum of Agreement

31. New Business: Mrs. Scott on behalf of the entire Board of Education congratulated Mr. Aroesty on his approaching retirement. Mr. Casey on behalf of the Board shared descriptive words of what they thought best described Mr. Aroesty. Mrs. Scott concluded by thanking Mr. Aroesty for his service and presented him with a gift.

Mr. Aroesty shared his thoughts and some highlights from the past 9 years of Board service, noting that no one particular project was important, but that all of the projects were important to him. He shared that he was incredibly proud of everything that had been accomplished by the PCSD community. Mr. Aroesty expressed his heartfelt thanks to his family and numerous others. He ended by offering his fellow Board members, to stay centered on the mission, to listen to all, but to never stray from the true north – the kids.

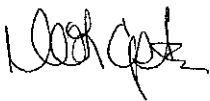
32. Public Comment: Mr. Aroesty reminded the audience of the protocols for public comment. Eight people addressed the Board in person. Mr. Pero clarified some misinformation from a few of the speakers.

33. Motion was made by Mr. Aroesty, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 7:20 p.m.

**APPROVED:
ADJOURNMENT**

Vote: Unanimously carried

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

Pittsford Central School District
Board Governing Mission

The Pittsford Central School District Board of Education serves the students and families in our community by:

- Partnering with the Superintendent in setting strong, clear direction and policy for leading the District's strategic and operational planning.
- Monitoring and evaluating the District's educational, administrative, and financial performance against clearly defined standards and objectives.
- Ensuring that the District possesses the necessary human, financial, and other resources.
- Creating opportunities for collaboration amongst established community partners to contribute to the District's effectiveness.
- Valuing and promoting positive and productive relationships within the District and across the broader community.
- Protecting the privacy and confidentiality in matters involving students, personnel, legal, and contractual matters.
- Valuing and promoting a positive and productive working partnership between the BOE, Board leadership, and the Superintendent.
- Understanding the difference between the Board of Education's *governance* role and the Superintendent's *operational* role – and embracing the value in both.
- Providing professional development for and engaging board members in the governance process and developing the general skills of all Board members including, but not limited to, skills related to communication, business and finance, advocacy, etc.
- Promoting active participation and engaged teamwork among all Board members.
- Annually conducting board self-assessments and goal setting while actively advocating in areas that are in the best interests of the District.
- Practicing the highest level of integrity and ethics

Agreed to by:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

Pittsford Board of Education
Communications Agreement

PCSD Board of Education members agree that:

- We will act and make decisions not as a collection of 7 individuals, but only as a unit comprised of its members.
- We will assist one another and our constituents as they navigate the protocols and processes for communication with District administrators and staff.
- Issues and concerns raised by constituents shall be timely shared with the Board Leadership and the Superintendent and with individual Board members (as appropriate).
- We recognize that others see us as always wearing the “Board hat”.
- Conversation for the purpose of influencing others or sharing opinions on matters before the Board – with the exception of public board meetings – is prohibited.
- We will be respectful listeners, modeling the civility we expect from others, during Board meetings, at school-related functions and out in the community.
- We will communicate at Board meetings/functions by respectfully sharing ideas and perspectives.
- The Board of Education president is the spokesperson for the Board; however, all board members will be accessible to listen to community members’ feedback.

Agreed to by:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

May 31, 2023

The following reports have been prepared by the Assistant Director of Finance, Rachel Smith, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of May 31, 2023.

GENERAL FUND

- The District received their proportionate share of sales tax from Monroe County in the amount of \$1,837,787 for the first quarter of 2023 (see page 3).
- The District received, from other districts, \$9,784 for Health Services for the 2022-23 school year (see page 3).

SCHOOL LUNCH FUND

- The school lunch program had net operations of \$92,115 for May (see page 9).

MISCELLANEOUS REVENUES & CUSTODIAL FUNDS

- Activity was normal for the month of May (see page 17).

SPECIAL AID FUND

- Activity was normal for the month of May (see page 11).

The District received approval for amendments for Title IIA, CRRSA ESSER II and CRRSA GEER II. The District is awaiting approval for amendments for Teacher Center, Title I, Title IIA, Title III, Title IV, and American Rescue Plan 611 (see page 11)

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$3,082,938. The unencumbered balance increased after voter authorization on May 16, 2023 of \$1,794,696 from the Bus Purchase Reserve (see page 13).
- Reserve fund balances total \$38,570,046. The total reflects the transfer of the \$1,794,696 from the Bus Purchase Reserve to Capital (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
May 31, 2023

GENERAL FUND	4/30/2023	Receipts	Disbursements	5/31/2023
	Balance			Balance
Cash in Banks - Checking	\$ 9,038,441.12	\$ 7,323,334.72	\$ 12,083,948.26	\$ 4,277,827.58
Money Market Account-Chase	2,169,650.27	4,428.23	-	2,174,078.50
Money Market Account- Key	27,060.19	9.20	-	27,069.39
Money Market Account- M & T	1,619,432.97	2,753.08	-	1,622,186.05
Money Market Account- CNB	269,807.69	5,000,060.98	5,000,000.00	269,868.67
Money Market Account- NYCLASS	21,742,043.97	89,677.33	-	21,831,721.30
Chase Purchasing Card	-	174,948.98	174,948.98	-
FSA/HRA Checking	940,727.21	20,121.79	35,562.30	925,286.70
Payroll Checking	49,999.09	7,769,791.05	7,769,478.34	50,311.80
Investments (See Schedule)	10,194,779.40	40,821.60	5,000,000.00	5,235,601.00
	\$ 46,051,941.91	\$ 20,425,946.96	\$ 30,063,937.88	\$ 36,413,950.99
RESERVES	4/30/2023	Receipts	Disbursements	5/31/2023
	Balance			Balance
Teachers Retirement Contribution	3,498,892.84	14,431.53	-	3,513,324.37
Capital Reserve	15,270,326.54	28,001.54	-	15,298,328.08
Bus Purchase Reserve	5,026,522.40	10,209.65	1,794,696.00	3,242,036.05
Consolidated Reserves Account	14,655,040.02	29,910.79	-	14,684,950.81
Instructional Technology Capital Reserve	1,827,676.15	3,730.27	-	1,831,406.42
	\$ 40,278,457.95	\$ 86,283.78	\$ 1,794,696.00	\$ 38,570,045.73
SCHOOL LUNCH FUND	4/30/2023	Receipts	Disbursements	5/31/2023
	Balance			Balance
Cash in Banks - Checking	\$ 460,009.67	\$ 266,016.72	\$ 180,704.81	\$ 545,321.58
Money Market Account-NYCLASS	637,837.09	2,630.83	-	640,467.92
	\$ 1,097,846.76	\$ 268,647.55	\$ 180,704.81	\$ 1,185,789.50
CAPITAL FUND	4/30/2023	Receipts	Disbursements	5/31/2023
	Balance			Balance
Cash in Banks - Checking	\$ 316,869.80	\$ 108.37	\$ 1,068.00	\$ 315,910.17
Capital Reserve	4,287,036.33	-	-	4,287,036.33
Bus Purchase Reserve -Capital	145,283.56	1,794,696.00	145,283.55	1,794,696.01
	\$ 4,749,189.69	\$ 1,794,804.37	\$ 146,351.55	\$ 6,397,642.51
SPECIAL AID FUND	4/30/2023	Receipts	Disbursements	5/31/2023
	Balance			Balance
Cash in Banks - Checking	\$ 1,104,928.02	\$ 204,549.70	\$ 283,310.44	\$ 1,026,167.28
	\$ 1,104,928.02	\$ 204,549.70	\$ 283,310.44	\$ 1,026,167.28

PITTSFORD CENTRAL SCHOOLS

INVESTMENT SCHEDULES

As of May 31, 2023

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
5/8/2023	6/7/2023	CNB	5,235,601.00	4.83%	30	20,784.62
			<u>5,235,601.00</u>			<u>20,784.62</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.00%-0.70%
JP Morgan Chase Money Market	2.43%
Key Checking	0.40%
Key Money Market	0.40%
NYCLASS Money Market	4.85%
Canandaigua National Bank Money Market	0.25%
M & T Money Market -General Fund	2.00%

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues

May 31, 2023

DESCRIPTION	BUDGETED REVENUES	REV. REC'D 5/31/2023	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	107,318,258.74	(75,301.97)	107,312,730.73	107,318,258.74	-
Other Payments in Lieu of Taxes	78,750.00	-	81,103.45	81,103.45	2,353
STAR Tax Relief Program	4,551,355.26	-	4,551,358.19	4,551,358.19	3
Interest & Penalties	100.00	-	-	100.00	-
County Sales Tax	6,125,200.00	1,837,787.58	5,800,705.51	6,874,335.72	749,136
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	-	7,364.00	7,364.00	7,364
Other Student Charges	5,000.00	-	29,090.15	29,090.15	24,090
Other Charges - Services	-	-	261.77	261.77	261.77
Tuition - Other Districts	225,000.00	-	15,839.00	225,000.00	-
Health Services - Other Districts	225,000.00	-	285,953.80	285,953.80	60,954
Interest Earned on Investments	50,000.00	143,253.95	1,336,315.17	1,336,315.17	1,286,315
Rental of Real Property	40,000.00	8,439.50	39,903.03	40,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	854.10	12,961.36	12,961.36	10,961
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	1,000.00	-	2,491.72	2,491.72	1,492
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	65,000.00	-	65,745.00	65,745.00	745
Insurance Recoveries	30,000.00	3,734.64	6,955.70	30,000.00	-
Other Compensation for Loss	1,000.00	1,236.14	8,092.83	8,092.83	7,093
Refund for BOCES Aided Services	300,000.00	-	709,015.88	709,015.88	409,016
Refund of Prior Years Expense	100,000.00	183.79	294,427.31	294,427.31	194,427
Gifts and Donations	40,000.00	250.00	23,401.66	40,000.00	-
Unclassified Revenues	155,000.00	8,267.79	214,667.14	214,667.14	59,667
State Aid - General Operating/Foundation Aid	9,934,882.91	18,907.06	7,319,210.91	9,402,474.50	(532,408)
State Aid - Excess Cost	604,945.00	-	574,986.63	919,554.00	314,609
State Aid - Building Aid	4,137,476.00	-	4,223,704.00	4,223,704.00	86,228
State Aid - Lottery Aid	7,465,020.65	-	7,465,020.65	7,465,020.65	-
State Aid - Lottery Grant	908,658.44	-	1,069,009.94	1,069,009.94	160,352
State Aid - Commercial Gaming Grant	-	-	121,678.73	121,678.73	121,679
State Aid - BOCES	3,492,199.00	-	1,098,178.00	3,492,199.00	-
State Aid - Textbooks	352,529.00	-	346,005.00	352,529.00	-
State Aid - Software Aid	92,412.00	-	91,993.00	92,412.00	-
State Aid - Hardware Aid	97,038.00	-	96,450.00	97,038.00	-
State Aid - Library Mat. Aid	38,556.00	-	38,381.00	38,556.00	-
State Aid - Other Charter School CSBT	700.00	-	1,000.00	1,000.00	300
State Aid - Other Urban Suburban	1,019,150.00	-	1,181,460.00	1,181,460.00	162,310
Medicaid Assistance	50,000.00	18,907.05	65,474.80	65,474.80	15,475
Subtotal	\$ 147,506,831.00	\$ 1,966,519.63	\$ 144,490,936.06	\$ 150,649,252.85	\$ 3,142,421.85
Appropriated Fund Balance	1,341,957.00	-	-	1,341,957.00	-
Appropriated Reserves:					
Workers Compensation Reserve	50,000.00	-	-	50,000.00	-
EBALR Reserve	400,000.00	-	-	400,000.00	-
ERS Reserve	300,000.00	-	-	300,000.00	-
Budgeted Revenues Total	\$ 149,598,788.00	\$ 1,966,519.63	\$ 144,490,936.06	\$ 152,741,209.85	\$ 3,142,421.85
Interfund Transfers	-	-	0.34	0.34	0
Interest Allocated to Reserves	-	86,283.78	530,666.59	530,666.59	530,667
Reserve for Encumbrances	2,969,770.84	-	-	2,969,770.84	-
Adjusted Budgeted Revenues Total	\$ 152,568,558.84	\$ 2,052,803.41	\$ 145,021,602.99	\$ 156,241,647.62	\$ 3,673,088.78

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND Schedule of Appropriated Expenses May 31, 2023

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	20,788,555.00	(62,492.55)	20,726,062.45	16,139,016.14	3,394,161.87	1,192,884.44
Middle School	15,922,065.00	460,507.33	16,382,572.33	12,657,809.07	2,570,664.51	1,154,098.75
High School	21,977,859.00	308,609.65	22,286,468.65	18,011,870.19	3,163,027.17	1,111,571.29
Total School Operations	58,688,479.00	706,624.43	59,395,103.43	46,808,695.40	9,127,853.55	3,458,554.48
Central Student Programs & Services						
Special Education Office	644,603.00	24,339.36	668,942.36	249,743.37	67,345.70	351,853.29
Special Education Services	1,338,243.00	(324.00)	1,337,919.00	867,734.01	234,866.50	235,318.49
Out of District Spec. Ed Programs	6,796,995.00	292,174.44	7,089,169.44	6,106,496.75	734,988.94	247,683.75
Special Services	1,273,672.00	(1,061.05)	1,272,610.95	786,043.26	148,912.70	337,654.99
Summer Programs	30,000.00	-	30,000.00	26,219.38	80.62	3,700.00
Non Public Services	405,895.00	34,864.56	440,759.56	219,555.13	182,423.54	38,780.89
BOCES	480,000.00	(52,521.47)	427,478.53	376,089.38	49,964.55	1,424.60
Total Central Programs & Services	10,969,408.00	297,471.84	11,266,879.84	8,631,881.28	1,418,582.55	1,216,416.01
Instructional Services						
Curriculum & Instruction Services	845,257.00	89,809.49	935,066.49	659,285.55	175,753.28	100,027.66
Standards of Performance	590,309.00	10,850.22	601,159.22	482,826.78	89,363.11	28,969.33
Pupil Services Office	376,731.00	2,711.28	379,442.28	236,613.52	26,260.85	116,567.91
Instructional Technology Services	1,748,581.00	1,922,186.06	3,670,767.06	1,711,103.68	1,757,568.78	202,094.60
Professional Development Services	235,210.00	3,452.78	238,662.78	213,383.62	19,449.52	5,829.64
Data Team	491,502.00	(12,011.60)	479,490.40	436,526.94	41,544.16	1,419.30
Total Instructional Services	4,287,590.00	2,016,998.23	6,304,588.23	3,739,740.09	2,109,939.70	454,908.44
Support Services						
Finance Services	1,053,381.00	117,245.14	1,170,626.14	1,003,107.84	129,701.39	37,816.91
Personnel Services	540,084.00	16,446.36	556,530.36	450,370.50	41,555.58	64,604.28
Public Information Services	322,915.00	25,886.75	348,801.75	282,128.44	48,916.84	17,756.47
Operations and Maintenance	8,921,394.00	935,921.63	9,857,315.63	6,786,333.36	2,629,886.88	441,095.39
Printing and Mailing Services	258,900.00	17,365.25	276,265.25	233,830.45	17,607.24	24,827.56
Support Services Technology	1,556,229.00	803,212.17	2,359,441.17	2,140,557.19	55,454.48	163,429.50
Transportation Services	5,092,721.00	378,282.95	5,471,003.95	4,079,330.89	961,248.15	430,424.91
Total Support Services	17,745,624.00	2,294,360.26	20,039,984.25	14,975,658.67	3,884,370.56	1,179,955.02
Central Administration						
Board of Education	60,411.00	46,634.67	107,045.67	47,362.20	4,705.20	54,978.27
Superintendent's Office	431,999.00	(4,084.10)	427,914.90	368,843.46	33,223.72	25,847.72
Total Central Administration	492,410.00	42,550.57	534,960.57	416,205.66	37,928.92	80,825.99
Undistributed Expenses						
Debt Service & Interfund Transfers	10,726,825.00	16,379,696.00	27,106,521.00	12,496,975.03	7,373.33	14,602,172.64
Insurance & Fees	1,716,384.00	147,571.96	1,863,955.96	1,761,876.52	51,845.80	50,233.64
Employee Benefits	44,972,068.00	(2,545,806.44)	42,426,261.56	36,626,657.52	4,614,120.79	1,185,483.25
Total Undistributed Expenses	57,415,277.00	13,981,461.52	71,396,738.52	50,885,509.07	4,673,339.92	15,837,889.53
TOTAL	149,598,788.00	19,339,466.84	168,938,254.84	125,457,690.17	21,252,015.20	22,228,549.47

Transfers and Adjustments Detail:

Prior Year Encumbrances	2,969,770.84
Resolution for Emergency Project - SHS Roof	575,000.00
Resolution for Capital Project Approved 3/28/2023-Cap. Reserve	14,000,000.00
Bus Purchase Appropriation	1,794,696.00
Total Transfers and Adjustments	19,339,466.84

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2023**

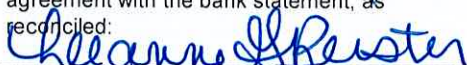
General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			<u>35,857,162.51</u>
	Receipts:			
	Taxes & Tax Items	1,837,787.58		
	Payroll Funding	7,768,669.67		
	Local Revenues	480,151.98		
	Transfer from CD	5,000,000.00		
	FSA Deductions	20,121.79		
	Transfer from Special Aid Re: DT/DF			
	Transfer from School Lunch Re: DT/DF			
	Transfer from Mem/Sch. Re: DT/DF			
	Transfer- Capital Re: DT/DF			
	Interest	102,323.98		
	Transfer from Reserves Re: Appropriations			
	Net Transfers	109,251.02		
	Total Receipts:			<u>15,318,306.02</u>
	Disbursements:			
	EFT/Wire Transfers		32,926.05	
	General Fund Checks #266257-266 ACH #001420-0014		7,414,326.95	
	Transfer to CM Re: DT/DF			
	Transfer to Special Aid Re: DT/DF			
	Payroll Checks & Direct Deposits		5,010,693.99	
	Payroll Funding		7,429,920.53	
	Transfer- Capital Re: DT/DF			
	Transfer- CD Re: Investment			
	Void Checks			
	Transfer to CD			
	Transfer to Debt (4/15 Bond Payment)			
	Net Transfers		109,251.02	
	Total Disbursements:			<u>(19,997,118.54)</u>
31-May	ENDING BALANCE	<u>\$ 15,318,306.02</u>	<u>\$ 19,997,118.54</u>	<u>31,178,349.99</u>

BANK RECONCILIATION

BALANCE PER BANK:	31,689,369.84
ADD:	
Outstanding Deposits	
Correction posted with 6/15 Payroll	32.32
ACH/Checks returns	85.77
Outstanding Transfers	22,417.30
SUBTRACT:	
Outstanding Checks	(508,112.66)
Outstanding FSA Withdrawals	(1,977.18)
Outstanding Partial Payment	
Outstanding Transfers	(23,465.40)
ADJUSTED BANK BALANCE	<u>31,178,349.99</u>
BALANCE PER BOOKS	<u>31,178,349.99</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leanne B. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2023**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			\$	18,153,932.86
	Receipts:				
	Transfer from General Fund (Year End Res. Funding)				
	Interest - Reserve for Liability		2,472.83		
	Interest -Tax Certiorari		6,718.80		
	Interest- Unemployment Insurance		4,874.00		
	Interest- Employee Benefit & Accrued Liabilities		5,859.70		
	Interest- Employee Retirement Contribution		4,347.09		
	Interest- Teachers Retirement Contribution		14,431.53		
	Interest- Workers' Compensation		1,126.65		
	Interest- Insurance Reserve		4,511.72		
	Transfers				
	Total Receipts:				44,342.32
	Disbursements:				
	EFT Withdrawals				
	Transfer to General Fund: Appropriations				
	Transfers				
	Total Disbursements:				-
31-May	ENDING BALANCE		\$ 44,342.32	\$ -	18,198,275.18

BANK RECONCILIATION

BALANCE PER BANK:	18,198,275.18
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	18,198,275.18
BALANCE PER BOOKS	18,198,275.18

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2023
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			<u>\$22,124,525.09</u>
	Receipts:			
	Transfer from General: Year End Reserve Funding			
	Interest - Bus Purchase Reserve	10,209.65		
	Interest - Capital Reserve	28,001.54		
	Interest - Capital IT Reserve	3,730.27		
	Transfer from Capital Fund Bus Reserve			
	Net Transfers			
	Total Receipts:			<u>41,941.46</u>
	Disbursements:			
	Transfer to Capital Fund: Capital Reserve			
	Transfer to Capital Fund Bus Reserve		1,794,696.00	
	Net Transfers			
	Total Disbursements:			<u>(1,794,696.00)</u>
31-May	ENDING BALANCE	<u>\$ 41,941.46</u>	<u>\$ 1,794,696.00</u>	<u>20,371,770.55</u>

BANK RECONCILIATION

BALANCE PER BANK:	22,166,466.55
ADD:	
Transfer from General	-
SUBTRACT:	
Outstanding Checks	
Due To Capital Portion Bus Purchase Reserve	(1,794,696.00)
ADJUSTED BANK BALANCE	<u>20,371,770.55</u>
BALANCE PER BOOKS	<u>20,371,770.55</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
GENERAL FUND PAYROLL ACTIVITY
May 31, 2023**

	5/1/2023			5/31/2023
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Consolidated Payroll	-	5,011,847.69	5,011,847.69	-
Net 1099R Distributions	-			-
United Way	-	1,888.80	1,888.80	-
NYS Employee Retirement	33,058.72	33,160.23	31,860.46	34,358.49
Income Protection (LTD)	-	8,784.89	8,784.89	-
Hospital Insurance	-	255,856.61	255,856.61	-
AFLAC	-	1,386.48	1,386.48	-
Life Insurance	-	5,416.06	5,416.06	-
NYS Income Tax	(3.59)	285,945.98	285,910.04	32.35
Federal Income Tax	(48.05)	603,480.84	603,432.79	-
Federal Income Tax-1099R	-			-
Earned Income Credit	-			-
Income Execution	-	7,926.07	7,926.07	-
Association Dues	-	82,809.69	82,809.69	-
Social Security	2.78	1,066,378.24	1,066,217.38	163.64
Teacher Loans	-	18,898.00	18,898.00	-
Tax Sheltered Annuities	4,400.00	335,661.13	335,761.13	4,300.00
Other Liabilities	-	1,950.00	1,950.00	-
Flex Benefits-Medical Exp.	34,495.30	46,661.66	84,102.96	(2,946.00)
Flex Benefits-Dependent Care	42,863.33	14,565.84	18,554.06	38,875.11
Flex Benefits-Management Fee	18.54	55.62	74.16	-
529 College Savings	-	-	-	-
HSA Accounts	27.50	10,930.00	10,985.00	(27.50)
Health Fund Reserve	905,970.69	-	17,914.20	888,056.49
TOTALS:	\$ 1,020,785.22	\$ 7,793,603.83	\$ 7,851,576.47	\$ 962,812.58

PITTSFORD CENTRAL SCHOOLS
SCHOOL LUNCH FUND
Monthly Operating Report
May 31, 2023

CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2022-23 YR-TO-DATE	2021-22 YR-TO-DATE
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REVENUES:

TYPE A SALES	\$ 116,514.50	\$ 102,067.00	\$ 841,038.50	\$ 722,939.25
OTHER CAFETERIA SALES	179,915.42	160,825.51	1,305,183.94	1,107,441.56
REBATES	-	-	1,227.36	531.28
INTEREST INCOME	2,630.83	155.96	17,197.37	356.17
INSURANCE/OTHER COMP	-	-	-	-
MISCELLANEOUS INCOME	-	-	497.36	1,097.81
TOTAL REVENUES:	\$ 299,060.75	\$ 263,048.47	\$ 2,165,144.53	\$ 1,832,366.07

EXPENDITURES

SALARIES	\$ 79,374.11	\$ 78,218.42	\$ 689,697.79	\$ 655,626.60
EQUIPMENT	-	-	25,085.55	2,165.00
CONTRACTUAL/BOCES	-	-	12,459.90	12,515.13
FOOD & MILK USED	81,577.06	74,197.41	730,354.24	670,303.63
REPAIRS	1,327.08	-	24,398.16	15,410.08
TRAVEL/MILEAGE	-	-	-	-
SUPPLIES	4,340.74	3,171.95	59,708.24	57,215.25
BENEFITS	40,326.84	47,216.10	329,757.01	367,736.54
TOTAL EXPENDITURES:	\$ 206,945.83	\$ 202,803.88	\$ 1,871,460.89	\$ 1,780,972.23

NET OPERATIONS:	\$ 92,114.92	\$ 60,244.59	\$ 293,683.64	\$ 51,393.84
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OTHER ITEMS AFFECTING FUND BALANCE

Cumulative Change in Reserve for Supplies Inventory	\$ 3,913.42	\$ 10,079.01		
Change in Fund Balance:	297,597.06	61,472.85		
Fund Balance at July 1	\$ 638,971.21	\$ 545,792.72		
Fund Balance to date	<u>\$ 936,568.27</u>	<u>\$ 607,265.57</u>		

Beginning Inventories	\$	26,838.47		
Encumbrances	\$	-		
Appropriated - Next Year's Budget	\$	35,582.50		

Loss of State Aid (National Lunch & Breakfast Program)	\$37,194		Free, Reduced & Paid	
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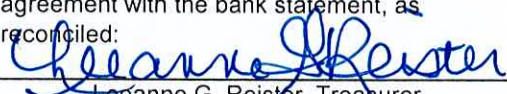
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2023**

School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			<u>\$ 1,097,846.76</u>
	Receipts:			
	Daily Deposits	32,662.55		
	Prepays- School Lunch Office	1,745.00		
	Prepaid- via NutriKids/Heartland	229,018.93		
	Other Sales-Vending	1,640.74		
	Catering	949.50		
	Miscellaneous			
	Transfer from General re: DT/DF			
	Interest	2,630.83		
	Net Transfers			
	Total Receipts:			<u>268,647.55</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 203759-203781		98,718.59	
	Payroll Funding		81,986.22	
	Void Checks			
	Transfer to General re: DT/DF			
	Net Transfers			
	Total Disbursements:			<u>(180,704.81)</u>
31-May	ENDING BALANCE	<u>\$ 268,647.55</u>	<u>\$ 180,704.81</u>	<u>1,185,789.50</u>

BANK RECONCILIATION

BALANCE PER BANK:	1,199,556.20
ADD: Outstanding Deposits	12,135.29
NSF Check	
Outstanding Transfer	
SUBTRACT:	
Outstanding Checks	(25,901.99)
ADJUSTED BANK BALANCE	<u>1,185,789.50</u>
BALANCE PER BOOKS	<u>1,185,789.50</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
 May 31, 2023

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	149,286.25	-	109,199.16	1,533.94	38,553.15	
Summer Enrichment (Cumulative Balance)	104,005.09	5,446.43	70,514.67	75.00	27,968.99	
Summer Enrichment (2023-24)	30,840.00	-	4,794.50	-	26,045.50	
IDEA 611 (07/01/22-06/30/23)	1,266,045.00	-	903,650.98	193,040.86	169,353.16	Special Education
Covers special education expenditures						
IDEA 619 (07/01/22-06/30/23)	35,565.00	-	33,794.90	1,770.10	-	Special Education
Covers pre-school educational expenses						
TITLE I 21/22 (09/01/21-08/31/22)	172,157.00	151,542.10	-	-	20,614.90	Student Services
TITLE I 22/23 (09/01/22-08/31/23)	191,324.00	-	118,354.00	18,302.80	54,667.20	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments						
TITLE IIA GRANT 21/22 (09/01/21-08/31/22)	135,021.22	88,987.09	18,912.09	-	27,122.04	Student Services
TITLE IIA GRANT 22/23 (09/01/22-08/31/23)	106,707.00	-	53,886.58	32,977.71	19,842.71	Student Services
Enhances Teacher/Principal training and recruitment.						
TITLE III GRANT 21/22 (09/01/21-08/31/22)	41,250.00	11,640.24	19,405.47	-	10,204.29	Student Services
TITLE III GRANT 22/23 (09/01/22-08/31/23)	12,782.00	-	993.71	1,090.00	10,698.29	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
TITLE IV SSAE GRANT (09/01/21-08/31/22)	14,482.00	249.03	2,087.64	-	12,145.33	Student Services
TITLE IV SSAE GRANT (09/01/22-08/31/23)	13,106.00	-	576.00	-	12,530.00	Student Services
Provides resources to increase the capacity of local agencies						
TEACHER CENTER GRANT 2022-23	65,867.00	-	60,104.55	2,778.45	2,984.00	Teacher Center
Provides staff development opportunities for teachers.						
SPECIAL ED SUMMER PROGRAMS 4408	392,000.00	-	394,289.97	-	(2,289.97)	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
SPECIAL ED SUMMER PROGRAM-In District	455,450.00	-	407,987.27	1,060.34	46,402.39	Special Education
Expenses for staff and materials for slate approved in-district special education summer program.						
SPECIAL ED SUMMER PROGRAM-Related Services	17,858.78	-	17,858.78	-	-	Special Education
Payments to outside providers and staff for related services during July and August.						
AMERICAN RESCUE PLAN	1,287,512.00	182,686.40	294,480.55	24,916.26	785,428.79	Student Services
AMERICAN RESCUE PLAN 611 GRANT	265,089.00	129,186.00	115,397.03	6,016.00	14,489.97	Special Education
AMERICAN RESCUE PLAN 619 GRANT	29,267.00	7,767.04	12,991.88	-	8,508.08	Special Education
Provides resources to address the COVID-19 impact on schools						
CRRSA - ESSER II FUND	4,593,034.00	1,864,079.75	1,347,138.54	1,317,025.35	64,790.36	Student Services
for the purpose of providing emergency relief funds to address the impact that COVID-19 has had, and continues to have, on schools						
CRRSA - GEER II FUND	740,432.00	101,166.06	484,512.95	99,211.21	55,541.78	Student Services
provides grants to Governors for the purpose of providing educational agencies with emergency assistance to address the impact of Covid-19						
SCHOOL LIBRARY SYSTEM GRANT 2022-23	3,450.05	-	3,283.48	-	166.57	Various Schools
Mini grants through BOCES for School Library Media Specialists.						
NYS HEALTHCARE WORKER BONUSES	134,024.25	-	134,024.25	-	-	Business Office
for bonuses to recruit, retain, & reward front line health care workers						
TOTALS:	10,256,554.64	2,542,750.14	4,608,238.95	1,699,798.02	1,405,767.53	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2023**

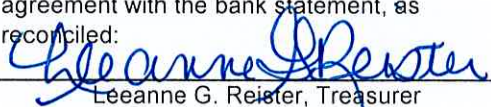
Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			\$ 1,104,928.02
	Receipts:			
	Local Revenues	58,635.00		
	State Aid/Federal Aid	145,022.00		
	Transfer from General (20% funding)			
	Transfer from General DT/DF	892.70		
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	Total Receipts:			<u>204,549.70</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 206619-206631		26,547.52	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		256,762.92	
	Net Transfers			
	Total Disbursements:			<u>(283,310.44)</u>
31-May	ENDING BALANCE	<u>\$ 204,549.70</u>	<u>\$ 283,310.44</u>	<u>1,026,167.28</u>

BANK RECONCILIATION

BALANCE PER BANK:	1,027,971.41
ADD:	
Outstanding Transfer from General	892.70
Deposit in Transit	4,199.99
NSF	165.00
SUBTRACT:	
Outstanding Checks	(7,061.82)
ADJUSTED BANK BALANCE	<u>1,026,167.28</u>
BALANCE PER BOOKS	<u>1,026,167.28</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE May 31, 2023

DESCRIPTION	PRIOR YEAR		O/S ENCUMBRANCES	UNENCUMBERED BALANCES
	APPROPRIATIONS	PROJECT EXPENDITURES		
Bus Purchases 2022-23	3,372,888.00	-	1,578,191.99	5.01 1,794,691.00
Capital 18-19 Funded by General Fund	250,000.00	237,425.00	12,575.00	-
Capital 19-20 Funded by General Fund	685,000.00	26,230.89	658,769.11	-
Capital 20-21 Funded by General Fund	250,000.00	-	250,000.00	-
Capital 21-22 Funded by General Fund	250,000.00	52,443.37	101,730.89	95,825.74 -
Capital 22-23 Funded by General Fund	600,000.00	-	375,273.76	29,967.53 194,758.71
Capital Funded by Reserve - May 2021	6,000,000.00	743,675.33	969,288.34	3,415,422.70 871,613.63
Emergency Project - SHS Roof	575,000.00	-	4,836.65	349,983.35 220,180.00
BOCES Capital Project	2,833,574.00	1,597,106.00	1,236,468.00	-
Subtotal - Capital Fund	14,816,462.00	2,656,880.59	5,187,133.74	3,891,204.33 3,081,243.34
Debt Service	29,299,941.60	-	28,871,446.60	426,800.00 1,695.00
TOTALS:	44,116,403.60	2,656,880.59	34,058,580.34	4,318,004.33 3,082,938.34

RESERVE BALANCES May 31, 2023

DESCRIPTION	FUND BALANCE 7/1/2022	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	4,979,457.19		57,274.86	(1,794,696.00)	3,242,036.05
Capital Reserve	15,126,566.79		171,761.29		15,298,328.08
Instructional Technology Capital Reserve	1,810,569.32		20,837.10		1,831,406.42
Insurance Reserve	2,189,412.39		25,655.61		2,215,068.00
Unemployment Insurance Reserve	2,365,213.41		27,715.66		2,392,929.07
Reserve for Liability	1,199,996.12		14,061.60		1,214,057.72
Reserve for Tax Certiorari	3,260,445.83		38,206.03		3,298,651.86
Employee Benefit & Accrued Liability Reserve	3,240,692.02	(400,000.00)	36,173.95		2,876,865.97
Reserve for Retirement Contributions	2,407,348.14	(300,000.00)	26,891.12		2,134,239.26
Reserve for Teacher Retirement Contributions	3,407,982.02		105,342.35		3,513,324.37
Workers' Compensation Reserve	596,391.57	(50,000.00)	6,747.36		553,138.93
TOTALS:	40,584,074.80	(750,000.00)	530,666.93	(1,794,696.00)	38,570,045.73

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2023**

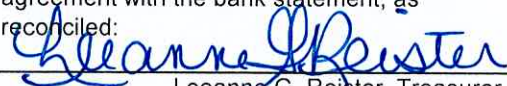
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			<u>\$ 4,749,189.69</u>
	Receipts:			
	Transfer from General Fund re: Due to/from			
	Transfer from General Fund re: Bus Purch. Reserve	1,794,696.00		
	BAN Proceeds			
	Interest	108.37		
	Net Transfers			
	Total Receipts:			<u>1,794,804.37</u>
	Disbursements:			
	EFT/Wire Transfers			
	Transfer to Capital Reserve re: Closing of Project			
	Capital Checks-060192-060192		1,068.00	
	Capital Reserve Checks #000958-000958			
	Bus Purchase Reserve Checks #200036		145,283.55	
	Net Transfers			
	Total Disbursements:			<u>(146,351.55)</u>
31-May	ENDING BALANCE	<u>\$ 1,794,804.37</u>	<u>\$ 146,351.55</u>	<u>6,397,642.51</u>

BANK RECONCILIATION

BALANCE PER BANK:	4,602,946.51
ADD:	
Bus Reserve MM Transfer	1,794,696.00
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>6,397,642.51</u>
BALANCE PER BOOKS	<u>6,397,642.51</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

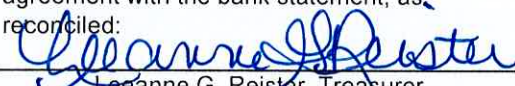
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2023**

Miscellaneous Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			<u>\$ 160,686.92</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	2,228.42		
	Total Receipts:			<u>2,228.42</u>
	Disbursements:			
	Checks 200830-200851		8,644.50	
	Due To/From			
	Void Checks			
	Total Disbursements:			<u>(8,644.50)</u>
31-May	ENDING BALANCE	<u>\$ 2,228.42</u>	<u>\$ 8,644.50</u>	<u>154,270.84</u>

BANK RECONCILIATION

BALANCE PER BANK:	164,275.46
ADD:	
Outstanding Transfer from General NSF Check	
SUBTRACT:	
Outstanding Checks	(10,004.62)
ADJUSTED BANK BALANCE	<u>154,270.84</u>
BALANCE PER BOOKS	<u>154,270.84</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2023**

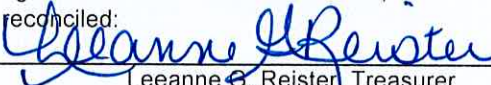
Custodial Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			\$ -
	Receipts:			
	Miscellaneous			
	Interest			
	Net Transfers			
	Total Receipts:			-
	Disbursements:			
	EFT/Wire Transfers-Taxes			
	Net Transfers			
	Total Disbursements:			-
31-May	ENDING BALANCE	\$ -	\$ -	-

BANK RECONCILIATION

BALANCE PER BANK	-
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-
	-

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne C. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MISCELLANEOUS REVENUE & CUSTODIAL ACTIVITY SUMMARY May 31, 2023

Miscellaneous Revenue Accounts	BEGINNING BALANCE 7/1/2022	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 5/31/2023
Special Revenue Funds (Scholarships/Grants)	164,888.09	51,732.51	62,349.76	154,270.84

Custodial Accounts	BEGINNING BALANCE 7/1/2022	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 5/31/2023
Sales Tax	-	4,891.25	4,891.25	-

Extraclassroom Accounts	BEGINNING BALANCE 7/1/2022	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 5/31/2023
Allen Creek Elementary	1,523.62	49.00	360.15	1,212.47
Jefferson Road Elementary	2,277.46	3,270.15	3,549.27	1,998.34
Mendon Center Elementary	17,643.80	6,855.05	6,394.12	18,104.73
Park Road Elementary	3,305.43	5,220.00	4,921.68	3,603.75
Thornell Road Elementary	3,661.10	7,363.00	6,965.30	4,058.80
Barker Road Middle School	53,181.47	101,888.40	100,427.69	54,642.18
Calkins Road Middle School	47,464.84	90,348.94	90,379.47	47,434.31
Sutherland High School	58,919.71	115,152.47	104,413.51	69,658.67
Mendon High School	99,356.18	137,012.53	116,802.05	119,566.66
TOTALS :	287,333.61	467,159.54	434,213.24	320,279.91

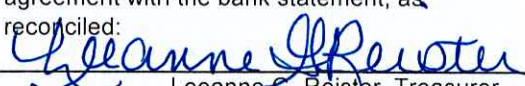
PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2023

Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			\$ 3,225,644.00
	Receipts:			
	Transfer from General Fund (per appropriations)	14,422.31		
	Proceeds of Advanced Refunding			
	Interest	5,299.15		
	Net Transfers			
	Total Receipts:			19,721.46
	Disbursements:			
	Depository Trust Company (Wires)			
	Net Transfers			
	Total Disbursements:			-
31-May	ENDING BALANCE	\$ 19,721.46	\$ -	3,245,365.46

BANK RECONCILIATION

BALANCE PER BANK:	3,245,365.46
ADD:	
Outstanding Transfer	
SUBTRACT:	
ADJUSTED BANK BALANCE	3,245,365.46
BALANCE PER BOOKS	3,245,365.46

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report
Fiscal Year: 2023

Current Appropriation - Effective From: 05/01/2023 To: 05/31/2023

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
05/01/2023	029679	To pay for Steel Drums	A115-2110-500-0110 R	PR Tch RegSch Supplies	-0.01	
			A115-2110-493-0110 R	PR Tch RegSch Yng Aud-Cul		0.01
05/01/2023	029680	To provide funds for mileage.	A640-1620-500-0625 R	OM Security Supplies	-800.00	
			A640-1620-466-0620 R	OM Mileage		800.00
05/01/2023	030213	TO COVER NEGATIVE BALANCE ON PO'S #PND-03969 AND PND-03975	A340-2110-500-0152 R	SHS English Supplies	-15.25	
			A340-2110-500-0113 R	SHS Art Supplies		14.92
			A340-2110-500-0134 R	SHS World Lang Supplies		0.33
05/01/2023	030222	To provide funds for testing and K screening supplies	A550-2060-422-0060 R	DAT Consultants	-1,918.00	
			A550-2060-465-0060 R	DAT Travel and Conference	-309.64	
			A550-2060-505-0060 R	DAT Print & Toner Cartrid	-651.00	
			A550-2060-500-0060 R	DAT Supplies & Materials		2,878.64
05/01/2023	030224	To cover negative balance in Health equipment	A113-2110-500-0100 R	JR SchISuppt Supplies	-14.00	
			A113-2815-455-0815 R	JR HealthSv Equip Rpr		14.00
05/01/2023	030227	To cover the cost of Audiometer calibration in the MHS Nurrses' Office.	A341-2110-500-0100 R	MHS SchISuppt Supplies	-86.00	
			A341-2815-455-0815 R	MHS HealthSv Equip Rpr		86.00
05/01/2023	030256	TO PROVIDE FUNDS FOR NURSE'S AUDIOMETER CALIBRATION	A232-2110-500-0100 R	CR SchISuppt Supplies	-11.00	
			A232-2815-455-0815 R	CR HealthSv Equip Rpr		11.00
05/01/2023	030262	to cover cost of audiometer calibration for the nurse's office.	A112-2110-500-0110 R	AC Tch RegSch Supplies	-1.00	
			A112-2815-455-0815 R	AC HealthSv Equip Rpr		1.00
05/16/2023	030268	To provide funds for SHS Library Office Supplies	A340-2610-400-0610 R	SHS Library Contr Svc	-426.00	
			A340-2610-500-0610 R	SHS Library Supplies		426.00
05/02/2023	030280	to cover cost of June lifeguard recertification for PE teachers.	A511-2010-465-0067 R	STD PhysEd Trav Conf	-2,700.00	
			A511-2010-500-0067 R	STD PhysEd Supplies	-100.00	
			A511-2010-400-0067 R	STD PhysEd Contr Svc		2,800.00
05/02/2023	030312	TO FUND BOCES ART PROGRAMS TRE 2022-2023	A117-2110-403-0110 R	TR Tch RegSch Field Trip	-1,000.00	

			A117-2110-500-0100 R	TR SchISuppt Supplies	-966.60	
			A117-2110-493-0110 R	TR Tch RegSch Yng Aud-Cul		1,966.60
05/08/2023	030411	to cover the audiometers for the private schools				
			A520-2830-465-0830 R	PS Travel and Conference	-172.00	
			A460-2815-455-0815 R	NonPubSv HlthSv Equip Rpr		172.00
05/04/2023	030603	TO PROVIDE FUNDS FOR COPY PAPER ORDER				
			A232-2020-500-0020 R	CR Supr RegSch Supplies	-194.00	
			A232-2110-465-0100 R	CR SchISuppt Trav Conf	-505.00	
			A232-2110-468-0100 R	CR SchISuppt Memberships	-300.00	
			A232-2110-506-0100 R	CR SchISuppt Copy Paper		999.00
05/08/2023	030653	TO PROVIDE FUNDS FOR MUSIC TEXTBOOKS				
			A232-2110-500-0100 R	CR SchISuppt Supplies	-6.99	
			A232-2110-500-0165 R	CR Music Vocal Supplies	-3.57	
			A232-2110-480-0164 R	CR Music Instr Textbooks		10.56
05/08/2023	030763	TO COVER A SLIGHT OVRAGE ON PO# 3123-00650				
			A231-2110-500-0100 R	BR SchISuppt Supplies	-0.15	
			A231-2110-500-0149 R	BR Technology Supplies		0.15
05/09/2023	030796	TO PROVIDE FUNDS FOR FED EX PO #3223-02866				
			A232-2110-500-0100 R	CR SchISuppt Supplies	-20.00	
			A232-2110-400-0100 R	CR SchISuppt Contr Svc		20.00
05/09/2023	030817	To supplement the cost of Science supplies purchase from Wegmans.				
			A341-2110-500-0100 R	MHS SchISuppt Supplies	-12.94	
			A341-2110-500-0176 R	MHS Science Supplies		12.94
05/09/2023	030892	Additional Communications Support - Bus Driver recruitment event and appreciation campaign				
			A670-5510-165-0510 R	TRN Bus Drivers Salaries	-2,025.10	
			A670-5510-490-0510 R	TRN BOCES Bus Dr Training		2,025.10
05/10/2023	030983	To supply funds for textbook purchases				
			A232-2110-480-0100 R	CR SchISuppt Textbooks	-175.21	
			A340-2110-480-0100 R	SHS SchISuppt Textbooks	-4,487.70	
			A510-2110-480-0110 R	CURINS Tch RegSch Txtbook		4,662.91
05/22/2023	030992	To cover the cost of entry fee for ACSL Contest finals for 7 students.				
			A341-2110-500-0100 R	MHS SchISuppt Supplies	-175.00	
			A341-2110-406-0100 R	MHS SchISuppt Entry Fees		175.00
05/10/2023	031018	To purchase new auditorium lighting				
			A231-2110-403-0110 R	BR Tch RegSch Field Trip	-519.00	
			A640-1620-500-0623 R	OM AV Supplies		519.00
05/15/2023	031062					
			A117-2110-500-0110 R	TR Tch RegSch Supplies	-4.50	
			A117-2110-493-0110 R	TR Tch RegSch Yng Aud-Cul		4.50
05/11/2023	031063	funds for training 6/24/23 for J. Yager.				
			A510-2010-422-0010 R	CURINS Consultants	-500.00	
			A510-2010-465-0012 R	CURINS Std Office Trav Co		500.00
05/15/2023	031073	TO COVER LAW CONFERENCE FOR BOE MEMBERS				

			A710-1060-500-0006 R	BOE Dist Mtg Supplies	-600.00	
			A710-1010-465-0001 R	BOE Travel & Conference		600.00
05/15/2023	031133	To cover cost of BOCES legal fees				
			A620-1430-143-0430 R	PER Teacher Fellows	-5,000.00	
			A620-1430-490-0430 R	PER BOCES Service		5,000.00
05/23/2023	031135	For renewing warranty on the Smart UPS				
			A530-2630-491-0630 R	ITS-Comp Equip BOCES	-1,320.00	
			A530-2630-400-0630 R	ITS Computer Inst ContrSv		1,320.00
05/16/2023	031196	COVER NEGATIVE BALANCE IN CODE #340-2110-465-0100 and 340-2110-500-0158				
			A340-2110-500-0116 R	SHS Business Supplies	-17.25	
			A340-2110-500-0158 R	SHS Math Supplies	-53.83	
			A340-2110-465-0100 R	SHS SchlSuppt Trav Conf		17.25
			A340-2110-500-0176 R	SHS Science Supplies		53.83
05/31/2023	031208	Transfer to contracted services budget line to cover Spectrum deficit				
			A630-1480-465-0480 R	INF Travel and Conference	-10.30	
			A630-1480-400-0480 R	INF Contracted Services		10.30
05/17/2023	031297	To provide funds for new doors				
			A830-9060-800-0809 R	BEN Hospital Medical	-67,577.87	
			A640-1621-500-0621 R	OM Maint/Cust Supplies		67,577.87
05/18/2023	031300	Replace budget in equipment transferred in error				
			A113-2110-400-0110 R	JR Tch RegSch Contr Svc	-200.00	
			A113-2110-455-0164 R	JR Music Instr Equip Rpr	-275.00	
			A113-2110-200-0164 R	JR Music Instr Equipment		475.00
05/18/2023	031386	To cover uniform orders for upcoming seasons				
			A830-9060-800-0809 R	BEN Hospital Medical	-63,064.00	
			A300-2855-500-0855 R	HS Athletics Supplies		63,064.00
05/18/2023	031405	To cover end of year supplies purchase from Staples				
			A550-2060-465-0060 R	DAT Travel and Conference	-150.00	
			A550-2060-500-0060 R	DAT Supplies & Materials		150.00
05/18/2023	031407	To cover Official Fees for the spring season				
			A300-2855-145-0857 R	Athlts-Unified Sprts Chap	-6,000.00	
			A300-2855-441-0855 R	HS Athletics Officials Fe		6,000.00
05/18/2023	031424	TO MOVE FUNDS TO ATHLETIC SERVICES FOR SPRING SPORTS EXPENSES				
			A300-2855-409-0855 R	HS Athletics Hockey Rent	-762.08	
			A300-2855-412-0855 R	HS Athletics Gymnast Rent	-1,750.00	
			A300-2855-400-0855 R	HS Athletics Contr Svc		2,512.08
05/22/2023	031470	To cover BOCES legal services and click charges on the June bill				
			A830-9060-800-0809 R	BEN Hospital Medical	-12,081.14	
			A530-2630-490-0630 R	ITS Computer Inst BOCES		10,725.45
			A820-1420-490-0420 R	FEES Legal Fees BOCES Sv		1,355.69
05/22/2023	031513	To provide funds for Intercept Security.				
			A640-1620-500-0625 R	OM Security Supplies	-20,000.00	
			A640-1620-400-0625 R	OM Security Contr Svc		20,000.00
05/22/2023	031518	To cover funds for maintenance supplies.				

			A640-1621-400-0621 R	OM Contracted Services	-30,000.00	
			A640-1620-500-0620 R	OM Supplies		30,000.00
05/22/2023	031524	To cover cost of frames for retirees.				
			A720-2070-500-0002 R	Supt Office PD Supplies	-1,000.00	
			A720-1240-500-0002 R	SUPT Supplies		1,000.00
05/22/2023	031526	To cover 22-23 Health Services				
			A830-9010-800-0800 R	BEN Employee Retirement	-20,000.00	
			A460-2815-432-0815 R	NonPubSv HealthSv Othr Di		20,000.00
05/23/2023	031587	To cover Intercept Security invoices				
			A640-1620-400-0625 R	OM Security Contr Svc	-26,419.75	
			A231-2110-400-0100 R	BR SchISuppt Contr Svc		255.50
			A340-2110-400-0625 R	SHS-Security Contr Svc		22,649.00
			A341-2110-400-0625 R	MHS-Security Contr Svc		3,515.25
05/23/2023	031606	BOE Approved 5/9/2023 Transfer to cover Security Camera and Storage System				
			A830-9030-800-0802 R	BEN Social Security	-280,000.00	
			A530-2630-491-0630 R	ITS-Comp Equip BOCES		280,000.00
05/23/2023	031635	To cover late charge on 3223-02866				
			A830-9010-800-0800 R	BEN Employee Retirement	-6.85	
			A232-2110-400-0100 R	CR SchISuppt Contr Svc		6.85
05/23/2023	031637	To provide funds for Cyberbullying and Social Media presentations				
			A720-2070-422-0002 R	Supt Office PD Consultant	-5,400.00	
			A231-2110-400-0100 R	BR SchISuppt Contr Svc		900.00
			A232-2110-400-0100 R	CR SchISuppt Contr Svc		900.00
			A340-2110-400-0100 R	SHS SchISuppt Contr Svc		1,800.00
			A341-2110-400-0100 R	MHS SchISuppt Contr Svc		1,800.00
05/24/2023	031655	Money transfer to pay for the maintenance PO#2923-02868				
			A530-2630-491-0630 R	ITS-Comp Equip BOCES	-925.00	
			A530-2630-400-0630 R	ITS Computer Inst ContrSv		925.00
05/24/2023	031791	To buy the UPS for Jefferson Rd				
			A530-2630-491-0630 R	ITS-Comp Equip BOCES	-2,000.00	
			A530-2630-500-0630 R	ITS Computer Inst Supplie		2,000.00
05/24/2023	031823	To cover purchase of furniture for District meting rooms				
			A830-9010-800-0800 R	BEN Employee Retirement	-8,332.08	
			A510-2010-500-0010 R	CURINS Supplies		7,694.92
			A610-1310-500-0310 R	FIN BusAdmn Supplies		637.16
05/25/2023	031873	move funds for training lunch and possible teacher resource purchase				
			A510-2010-422-0010 R	CURINS Consultants	-200.00	
			A510-2010-500-0010 R	CURINS Supplies		200.00
05/30/2023	031880	To provide funds for APC Smart Ups Renewal for 1yr.				
			A530-2630-491-0630 R	ITS-Comp Equip BOCES	-997.71	
			A530-2630-400-0630 R	ITS Computer Inst ContrSv		997.71
05/30/2023	031902	TO COVER COST OF ADDITIONAL PAPER				
			A340-2020-466-0020 R	SHS Supr RegSch Mileage	-69.85	
			A340-2110-500-0100 R	SHS SchISuppt Supplies	-516.00	

			A340-2110-500-0158 R	SHS Math Supplies	-440.00	
			A340-2110-500-0164 R	SHS Music Instr Supplies	-100.00	
			A340-2110-500-0176 R	SHS Science Supplies	-54.00	
			A340-2110-500-0182 R	SHS SocStudies Supplies	-100.00	
			A340-2810-500-0810 R	SHS Counseling Supplies	-175.00	
			A340-2815-500-0815 R	SHS HealthSv Supplies	-34.00	
			A340-2110-506-0100 R	SHS Schl Suppt Copy Paper		1,488.85
05/30/2023	031963	TO PROVIDE FUNDS FOR H&C SEWING MACHINE REPAIR PO #3223-00513				
			A232-2110-500-0100 R	CR SchlSuppt Supplies	-43.00	
			A232-2110-455-0143 R	CR HomeCar Equip Rpr		43.00
05/30/2023	031974	For claims auditor training				
			A610-1320-161-0320 R	FIN Auditing Clerk Salary	-220.00	
			A610-1320-465-0320 R	FIN Auditing Trav & Conf		220.00
05/30/2023	031977	To cover voting expenses from the 5/16/23 budget vote				
			A710-1040-500-0004 R	BOE DC Supplies	-400.00	
			A710-1060-500-0006 R	BOE Dist Mtg Supplies	-150.00	
			A710-1060-400-0006 R	BOE Dist Mtg Exp Cont Svc		550.00
05/31/2023	032005	TO COVER THE COST OF SUPERVISION MEMBERSHIP				
			A231-2020-465-0020 R	BR Supr RegSch Trav Conf	-50.00	
			A231-2020-468-0020 R	BR Supr RegSch Membership		50.00
05/31/2023	032013	TO COVER MILEAGE EXPENSES FOR KELLY GANGLOFF, AST TO PRINCIPAL AND BUILDING CENTRAL TREASURER				
			A231-2110-465-0100 R	BR SchlSuppt Trav Conf	-60.00	
			A231-2110-466-0100 R	BR SchlSuppt Mileage		60.00
05/31/2023	032074	To provide funds for negative budget codes				
			A112-2250-121-2250 R	AC SpEd Tchr Salary	-20,248.60	
			A113-2610-162-0610 R	JR Library Para Salary	-80.12	
			A114-2110-121-0153 R	MC Reading Tchr Salary	-68,512.79	
			A231-2810-161-0810 R	BR Counseling Clerk Salar	-1,840.86	
			A340-2850-155-0850 R	SHS Co-Curric Stipends	-13,704.90	
			A340-2855-139-0855 R	SHS Athletics-Other Emplo	-32,777.00	
			A341-2020-150-0020 R	MHS Supr RegSch Admn Sal	-6,105.00	
			A341-2855-139-0855 R	MHS Athletics-Other Emplo	-46,896.21	
			A550-2060-180-0060 R	DAT Supervisory/Technical	-941.28	
			A610-1310-161-0310 R	FIN BusAdmn Clerk Salary	-999.00	
			A610-1320-161-0320 R	FIN Auditing Clerk Salary	-389.68	
			A620-1430-161-0430 R	PER Clerical/Secretarial	-7,600.00	
			A630-1480-465-0480 R	INF Travel and Conference	-1,361.75	
			A640-1620-164-0620 R	OM Maintenance/Custodial	-1,049.20	
			A670-5510-165-0510 R	TRN Bus Drivers Salaries	-9,205.96	
			A710-1010-400-0001 R	BOE Contracted Services	-176.00	
			A830-9010-800-0800 R	BEN Employee Retirement	-8,332.00	
			A830-9020-800-0801 R	BEN Teachers Retirement	-3,238.00	
			A830-9030-800-0802 R	BEN Social Security	-358.11	

A100-2110-141-0100 R	ES SchISuppt Sub Tchr Sal	130.00
A100-2110-466-0100 R	ES SchISuppt Mileage	179.02
A100-2850-155-0850 R	ES Co-Curric Stipends	1,807.00
A112-2110-168-0100 R	AC SchISuppt Clerk Subs	270.00
A112-2110-173-0100 R	AC SchISuppt OT/Extra Hr	26.08
A112-2110-480-0110 R	AC Tch RegSch Textbooks	401.51
A113-2020-150-0020 R	JR Supr RegSch Admn Sal	6,105.00
A113-2110-121-0167 R	JR PhysEd Tchr Salary	3,145.76
A113-2110-162-0100 R	JR SchISuppt Para Salary	687.28
A113-2110-169-0100 R	JR SchISuppt Para Subs	2,159.85
A113-2110-173-0100 R	JR SchISuppt OT/Extra Hr	368.04
A114-2110-141-0100 R	MC SchISuppt Sub Tchr Sal	7,054.17
A114-2110-145-0100 R	MC SchISuppt Proctors	90.79
A114-2110-169-0100 R	MC SchISuppt Para Subs	2,504.41
A114-2610-121-0610 R	MC Library Tch Salary	80.12
A114-2850-155-0850 R	MCE Co-Curric Stipends	2,912.40
A115-2110-145-0100 R	PR SchISuppt Proctors	108.34
A115-2110-146-0100 R	PR SchISuppt InSv Paymts	629.89
A115-2110-162-0100 R	PR SchISuppt Para Salary	1,009.65
A117-2110-146-0100 R	TR SchISuppt InSv Paymts	441.54
A117-2110-169-0100 R	TR SchISuppt Para Subs	3,054.77
A117-2110-173-0100 R	TR SchISuppt OT/Extra Hr	78.05
A117-2110-400-0100 R	TR SchISuppt Contr Svc	945.00
A117-2110-465-0100 R	TR SchISuppt Trav Conf	34.19
A200-2855-131-0855 R	MS Athletics Tchr Salary	202.09
A200-2855-137-0855 R	MS Athletics Coach Salary	31,409.00
A200-2855-139-0855 R	MS Athletics-Other Employ	1,165.91
A231-2110-131-0167 R	BR PhysEd Tchr Salary	3,418.07
A231-2110-135-0100 R	BR SchISuppt InstLdr Stp	1,914.68
A231-2110-162-0100 R	BR SchISuppt Para Salary	147.18
A231-2110-169-0100 R	BR SchISuppt Para Subs	2,964.45
A231-2110-173-0100 R	BR SchISuppt OT/Extra Hr	105.00
A231-2850-155-0850 R	BRMS Co-Curric Stipends	8,985.50
A232-2110-145-0100 R	CR SchISuppt Proctors	1,064.83
A232-2110-162-0100 R	CR SchISuppt Para Salary	24.54
A232-2110-403-0110 R	CR Tch RegSch Field Trip	118.28
A232-2110-455-0143 R	CR HomeCar Equip Rpr	7.00
A300-2110-135-0100 R	HS SchISuppt InstLdr Stp	13,702.00
A300-2110-145-0100 R	HS SchISuppt Proctors	1,663.32
A300-2110-466-0100 R	HS SchISuppt Mileage	593.18
A300-2855-139-0855 R	HS Athletics Other Employ	6,518.86
A300-2855-441-0855 R	HS Athletics Officials Fe	695.35
A340-2110-131-0116 R	SHS Business Tchr Salary	2,195.00
A340-2110-131-0149 R	SHS Technology Tchr Salar	6,476.77

A340-2110-141-0100 R	SHS SchISuppt Sub Tchr Sa	8,656.80
A340-2250-131-2250 R	SHS SpEd Tchr Salary	17,143.80
A340-2810-182-0810 R	SHS Counseling Aux Salary	1,840.86
A340-2855-137-0855 R	SHS Athletics Coach Salar	11,112.00
A341-2110-168-0100 R	MHS SchISuppt Clerk Subs	2,143.35
A341-2250-131-2250 R	MHS SpEd Tchr Salary	3,104.80
A341-2855-137-0855 R	MHS Athletics Coach Salar	28,570.00
A511-2010-135-0038 R	STD BehSpec InstLdr Stp	4,439.00
A511-2010-135-0053 R	STD Counseling InstLdr Stp	3,893.00
A530-2630-173-0630 R	ITS Computer Inst OT/Extr	358.11
A540-2070-161-0173 R	ProfDev TC Clerical Salar	3,238.00
A550-2060-161-0060 R	DAT Clerical/Secretarial	941.28
A610-1310-180-0310 R	FIN BusAdmn Sup/Tech Sal	999.00
A610-1320-400-0320 R	FIN Auditing Contr Svc	389.68
A620-1430-135-0430 R	PER Admin Mentor Stp	7,600.00
A630-1480-400-0480 R	INF Contracted Services	1,361.75
A640-1620-172-0620 R	OM Longevity Award	900.00
A640-1620-466-0620 R	OM Mileage	149.20
A670-5510-175-0510 R	TRN Bus Driver Extra Hour	6,909.54
A670-5510-177-0510 R	TRN Bus Drvr Sal-Athletic	2,296.42
A710-1010-421-0001 R	BOE Meeting Expense	176.00
Total for Fund A - GENERAL FUND		-798,470.83 798,470.83

Director of Finance
(money is available and allowable)
Assistant Superintendent for Business Approval

Yvonne Reister

Michael Voz:

Date of Treasurer's Report for BOE review

July 9, 2023

Date Completed

10/05/23


Person Completing

Cheyl Muscarella

Pittsford Schools

Administrative Offices
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Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

Date: July 11, 2023
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent of Business 
Re: District Security Guard Services Request for Proposal

The District has a requirement for eight (8) Level 1 Security Guards at the District's secondary schools in the 2023-2024 school year during the school day, evening activities and special events. A Request for Proposal (RFP) has been submitted for such services.

RFP submissions may occur prior to the next meeting of the Board of Education on Tuesday, August 8. If the need arises prior to Tuesday, August 8 to accept a RFP, it will be reviewed and discussed with the Superintendent of Schools.

Therefore, I recommend the following resolution:

BE IT RESOLVED, that the purchasing agent has the authority to award contracts based on request for proposals (RFP) received during the July 11th to August 8th period subject to the following conditions:

1. The District intends to award a contract on the basis of the best interest and advantage to the District, and reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with all qualified proposers, or to cancel this RFP, in part, or in its entirety, if it is in the best interest of the District.
2. The Purchasing Agent makes a determination, in writing, that the accepted vendor (a) complies with all RFP specifications, and (b) that in his/her judgement there is no question as to whether the proposer is a "responsible proposer";
3. A written report detailing the product(s), the proposals received, and the contract(s) awarded by the Purchasing Agent shall be provided to the Board at its next regular meeting for approval.

MV:nn

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Michael Vespi
Assistant Superintendent for Business

Date: July 11, 2023
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent of Business *M Vespi*
Re: District Printing Services Request for Proposal

Monroe BOCES One has discontinued print services provided at District Office. In order to continue to support the District's requirements for printing services, the District will advertise a Request for Proposal (RFP).

RFP submissions may occur prior to the next meeting of the Board of Education on Tuesday, August 8. If the need arises prior to Tuesday, August 8 to accept a RFP, it will be reviewed and discussed with the Superintendent of Schools.

Therefore, I recommend the following resolution:

BE IT RESOLVED, that the purchasing agent has the authority to award contracts based on request for proposals (RFP) received during the July 11th to August 8th period subject to the following conditions:

1. The District intends to award a contract on the basis of the best interest and advantage to the District, and reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with all qualified proposers, or to cancel this RFP, in part, or in its entirety, if it is in the best interest of the District.
2. The Purchasing Agent makes a determination, in writing, that the accepted vendor (a) complies with all RFP specifications, and (b) that in his/her judgement there is no question as to whether the proposer is a "responsible proposer";
3. A written report detailing the product(s), the proposals received, and the contract(s) awarded by the Purchasing Agent shall be provided to the Board at its next regular meeting for approval.

MV:mn


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Michael Vespi
Assistant Superintendent for Business

Date: July 11, 2023
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business 
Re: Campus Construction Management Proposal

On March 28th, voters approved a \$69.8 million capital project that includes the construction of more secure entrances at every building, various HVAC upgrades and the installation of emergency generators at all remaining locations. The project also includes a building addition and renovation work at Mendon High School and major renovation and reconstruction work along with the removal of temporary classrooms at Barker Road Middle School. Site work improvements include new tennis courts at both high schools, restrooms at the Mendon High School field and additional drainage at playing fields. (A much more detailed description of the project is available online.)

Campus Construction Management was part of the team that worked on pre-referendum planning for the approval of this project since 2019. (They did not charge a fee for any of these services.) Construction for the project is expected to take place over a five-year period beginning in the summer of 2024. Campus has tentatively scheduled a construction management team to be in place through 2028. Staffing is expected to include a project executive, senior project manager, district liaison/project manager, and two project managers and one field manager with an option to add an additional field manager if necessary. Other administrative staffing includes an administrative assistant and chief estimator. The district will provide a suitable field office, equipment, supplies and internet access as necessary.

Campus has been providing construction management services to the district for over 20 years. They have an extensive knowledge of every building in the district. Their team has both the technical and leadership skills to help the district complete this project in a successful manner. The proposal has been reviewed by legal counsel and is consistent with prior district proposals. For your consideration is the approval of the attached agreement for a fee of **\$4,078,135** with the option to add an additional field manager if needed during the reconstruction project at a cost of \$90 per hour. The following resolution is provided for approval:

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby accept the Proposal for Construction Management Services from Campus Construction Management in the total amount of Four Million, Seventy- eight Thousand, One Hundred Thirty-five Dollars (\$4,078,135) for services in conjunction with the Capital Project approved by voters on March 28, 2023.

BE IT ALSO RESOLVED the Board approves the rate of Ninety Dollars (\$90.00) per hour for the cost of one additional field manager should it be deemed necessary.

MV:nn

Attachment
cc: L. Reister

Pittsford Schools

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Michael Vespi
Assistant Superintendent for Business

Date: July 11, 2023
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business *M Vespi*
Re: SEI Design Group Agreement

On March 28th, voters approved a \$69.8 million capital project that includes the construction of more secure entrances at every building, various HVAC upgrades and the installation of emergency generators at all remaining locations. The project also includes a building addition and renovation work at Mendon High School and major renovation and reconstruction work along with the removal of temporary classrooms at Barker Road Middle School. Site work improvements include new tennis courts at both high schools, restrooms at the Mendon High School field and additional drainage at playing fields. (A much more detailed description of the project is available online.)

SEI Design Group was part of the team that worked on pre-referendum planning for the approval of this project since 2019. SEI has been providing services to the district for over 20 years. Their team has an extensive knowledge of the district and are prepared to provide detailed architectural drawings that will comply with State Education Department policies and procedures. The proposed fee schedule is \$30,000 for pre-referendum services, \$30,000 for professional services and \$4,115,206 for post-referendum services. If construction continues past May 2026, the fee shall be \$15,000 per month. The proposal is currently being reviewed by legal counsel and is consistent with prior district proposals as a percentage of actual construction cost. For your consideration is the approval of the attached agreement for a fee of **\$4,175,206**.

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting July 11, 2023 does hereby accept the agreement in the amount of Four Million, One Hundred Seventy Five Thousand, Two Hundred and Six Dollars (\$4,175,206) from SEI Design Group Architects, P.C. for services required for construction, upgrades and installations with a fee of Fifteen Thousand Dollars (\$15,000) per month for construction continuing past May 2026, as approved by the voters on March 28, 2023.

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Michael Vespi
Assistant Superintendent for Business

Date: July 11, 2023
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business *M Vespi*
Re: Tax Certiorari Settlement – Buckingham Properties LLC and Oak Hill Commons LLC

Please see the attached proposal. In this settlement, both parties agree that the pending proceedings shall be discontinued, and the revised assessment for the 2023, 2024 and 2025 years be approved. This will result in no refunds being issued from the tax certiorari reserve fund.

I therefore recommend that the attached settlement be approved by the Board of Education as recommended by legal counsel.

MV:mn


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Michael Vespi
Assistant Superintendent for Business

Date: July 11, 2023
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business 
Re: Monroe #1 BOCES Transportation Contract – Extended School Year 2023

I recommend the enclosed State Education Department Transportation Contract for approval. The contract is with Monroe #1 BOCES to transport students with needs, as well as provide for a bus attendant(s). The contract is to serve our students during the extended 2023 school year. Attached is information from BOCES detailing the anticipated cost of the services. Please be advised that the total charge may vary throughout the year as student placements/IEPs and enrollments may change.

Please also be advised that despite BOCES providing the service BOCES aid will not be guaranteed, but excess cost (Special Education) and transportation aid will. Therefore, your signature, the Board of Education president and SED approval of the contracts is required to secure the aid, just as it would be if we were to contract with another provider.

I therefore recommend the following resolution to be approved by the Board of Education:

BE IT RESOLVED that the Board of Education does hereby approve the transportation contract with the Monroe #1 BOCES estimated to be Fifty-One Thousand, Six Hundred Fifty Dollars and Zero Cents (\$51,650.00) to transport and provide attendant/aide services to Pittsford Central School District students with special needs for the Extended 2023 School Year.

MV:nn

Attachment

Cc: *L. Reister*
C. Grove
E. Woods

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Michael Vespi, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: July 11, 2023
TOPIC: 23-24 Cheer Apparel
Advertised Date: June 8, 2023, The Daily Record
Bid Opening Date: June 15, 2023
FUNDS: 2023-2024 Athletic Department Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

Item Bid	RECOMMENDED VENDOR	AMOUNT
Cheer Apparel	Rebel Athletic Inc	\$ 5,454.00
TOTAL:		<u>\$ 5,454.00</u>

Comments: Contract period for the Cheer Apparel bid is from date awarded by Board of Education through 6/30/24. The bid is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting all required bid specifications. Awarded bidder offers discounts on various manufacturer product lines ordered throughout the year. Items ordered are identified on an ongoing basis by the Athletic Director. The bid was reviewed by Scott Barker, Athletic Director and Leslie Pawluckie, Purchasing Agent. Bid represents 3 items, with all items being awarded.



Michael Vespi, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Michael Vespi, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE Date: July 11, 2023
Bid Title: BOCES 2 Cooperative Milk & Juice Supply RFB-2047-23
Date of Legal Notice: March 23, 2023, Democrat & Chronicle
Date of Bid Opening: April 24, 2023
Time of Bid Opening: 2:00pm
Source of Funds: C94 2860 413 School Lunch Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
23-24 Milk and Juice	Headwater Foods, Inc.	\$ 32,950.60
	Upstate Niagara Cooperative, Inc.	37,126.71
TOTAL:	(cost estimated)	<u>\$ 70,077.31</u>

Comments: The BOCES 2 Cooperative Milk & Juice supply bid contract runs July 1, 2023 through June 30, 2024. Pittsford and 19 other districts participated. Bid responses were reviewed by Wendy Vergamini, BOCES 2 Director of Procurement, and Paulette Vangellow, Director of Food Service. Bid represents 15 items. The bid is recommended for award on an aggregate basis to the vendors submitting the lowest responsive and responsible bid meeting all required specifications.




Michael Vespi, Assistant Superintendent for Business

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Michael Vespi
Assistant Superintendent for Business

Michael_Vespi@pittsford.monroe.edu

Date: July 11, 2023
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business 
Re: Approval of Volunteer First Responder Property Tax Exemption

During the 2021-2022 Legislative Session, Real Property Tax Law §466-K was passed into law. This law allows towns, counties and school districts to “opt-in” which would then trigger a real property tax exemption of 10% of their home’s assessed value for volunteer fire fighters or ambulance workers who reside in the town they serve, and the property is their primary residence. At its February 8, 2022 meeting, the Board of Education voted to “opt in” to offer this tax reduction.

There are two components to this tax break. Volunteers who are certified by their fire or ambulance department as having at least two years of volunteer experience are entitled to the 10% assessment reduction. Presumably, this exemption could be revoked if a future board decides to opt-out of this exemption. A second component grants a lifetime 10% assessment reduction to volunteers who are certified to have been volunteers for more than 20 years. This exemption would be permanent.

After review of the previous resolution, legal counsel recommended some additional language be included based on some additional updates on this exemption. As a reminder, this exemption is like a Clergy exemption which shifts the taxes to the remaining taxpayers. In short, this is a tax shift.

Earlier this year an amendment was passed whereby: to be eligible for this exemption, (1) a volunteer firefighter or ambulance member must reside in the city, town, or village serviced by the incorporated volunteer fire company, fire department, or incorporated volunteer ambulance service; (2) the property must be the primary residence of the member; (3) the property must be used exclusively for residential purposes, or if not, then only those portions used exclusively for residential purposes are eligible for the exemption; and (4) the volunteer must be certified by the authority having jurisdiction over the incorporated volunteer fire company, fire department, or voluntary ambulance service as an enrolled member for the minimum years of service, in accordance with the certification procedure adopted by the governing body.

The attached resolution reflects the certification requirement, by each town, of enrolled members with the required years of service.

Partial Tax Exemption – Volunteer Fire & Ambulance Workers

WHEREAS, Real Property Tax Law Section 466-k provides that the primary residence of an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse, shall be exempt from taxation to the extent of ten percent of the assessed value of such property for the school district, upon the adoption by the Board of Education of such district of a resolution providing therefore; and

WHEREAS, this Board of Education, following a public hearing considering the adoption of such a resolution, having determined that such adoption would be appropriate and beneficial to the residents of this district being served by such members;

NOW, THEREFORE, BE IT RESOLVED that this Board of Education does hereby adopt the provisions of Real Property Tax Law Section 466-k to the effect that the primary residence of an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than twenty years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, shall be exempt from taxation to the extent of ten percent of the assessed value of such property for the school district for the remainder of his or her life as long as the subject property is his or her primary residence; and be it further

RESOLVED, that each incorporated volunteer fire company or fire department within the District shall file a notice annually with the Assessor of each Town in Monroe County where the District is located, certifying its enrolled members with two (2) or more years of service, and listing the number of years of service served by each such enrolled member together with the enrolled member's residence address. The certification shall provide the required information as of the taxable status date for each year (i.e., March 1)

RESOLVED, that the respective assessors of the Towns of Pittsford, Brighton, Mendon, Perinton and Penfield, are hereby designated to receive the applications filed for such exemption; and be it further

RESOLVED, that it shall be the responsibility of the applicant for exemption to annex the certification required pursuant to Real Property Tax Law Section 466-k, Subdivision 2(d) to the application for exemption to be filed with the assessor unless such applicant is included on a current certified roll of qualified applicants filed with the assessor by the authority having jurisdiction for the incorporated volunteer fire company or fire department or incorporated voluntary ambulance service; and be it further

RESOLVED. That this resolution shall remain in effect until revoked or otherwise acted upon by this Board of Education.

Instruction

SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION–(HOMEBOUND INSTRUCTION)**Overview**

Home, hospital, or institutional instruction (sometimes referred to as homebound instruction) is an educational service provided by districts to resident students enrolled in a public or nonpublic school who are unable to attend school in person for at least ten days during a three-month period due to illness or injury which requires the student to remain at home or in a hospital or other institution for the treatment of children, other than a school.

The District will provide home, hospital, or institutional instruction to all resident students enrolled in a public or nonpublic school from kindergarten to age 21 when, due to a temporary or chronic physical, mental, or emotional illness or injury, as documented by the student's treating healthcare provider, the student is unable to participate in their usual education setting.

Definitions

"School district of residence" means the public school district within the State of New York where the students legally reside with their parents or guardians.

"Treating health care provider" means a person who is treating a student and is licensed or otherwise authorized to provide diagnosis pursuant to a profession enumerated in Title VIII of the Education Law.

"Tutor" means an employee of the school district of residence or an individual with whom the school district of residence contracts to provide home, hospital, or institutional instruction. The tutor must hold a New York State teaching certificate. A tutor may include a teacher employed by a board of cooperative educational services (BOCES) that contracts with the school district of residence to provide this instruction.

(Continued)

Instruction

SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION (HOMEBOUND INSTRUCTION) (Cont'd.)**Request for Home, Hospital, or Institutional Instruction**

To request home, hospital, or institutional instruction for a resident student, the parent or guardian must submit a request to the District that includes written medical verification from the student's treating healthcare provider demonstrating the student's anticipated inability to attend school in person for at least ten days during the next three months and written consent authorizing the Director of School Health Services or designee to contact the student's treating healthcare provider. Refusal to provide this written consent will result in a denial of the request for home, hospital, or institutional instruction.

The request will be forwarded to the Director of Student Services, or Director of Special Education for students who have an Individualized Education Program or 504 Plan, who will review the need for home, hospital, or institutional instruction and either approve or deny the request. During this review, the Director of School Health Services may contact the student's treating healthcare provider to obtain additional information necessary regarding the student's health or mental health.

Within five school days after receipt of written medical verification from the student's treating healthcare provider, the District will notify the parent or guardian whether their request for home, hospital, or institutional instruction has been approved or denied. In the case of a denial, reason(s) for denial will be provided.

Appeals

Parents and guardians may appeal the denial of home, hospital, or institutional instruction to the District's Board within ten school days of receipt of notification of the denial. Home, hospital, or institutional instruction will be provided while an appeal is pending before the District's Board.

Home, Hospital, or Institutional Instruction Requirements

To the extent practicable, the District will provide home, hospital, or institutional instruction to a student within five school days from receiving the completed request for home, hospital, or institutional instruction, including any necessary medical documentation. This instruction, which may include remote instruction, will meet the minimum requirements outlined in law and regulation.

Students with Disabilities

Students with disabilities who are recommended for home, hospital, or institutional instruction by the Committee on Special Education (CSE) will be provided instruction and appropriate related services as determined and documented by the CSE in consideration of the student's unique needs. This instruction will only be recommended if the placement is in the least restrictive environment and must be provided for at least the number and length of time as provided for other students receiving home, hospital, and institutional instruction.

(Continued)

SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION (HOMEBOUND INSTRUCTION) (Cont'd.)

Recordkeeping

The District will maintain a record of delivery of instructional services and student progress. This includes, but is not limited to, a record of the dates, amount, and type of instructional services the student received including the tutor's name, subjects taught, and the location where the instructional services were provided.

Education Law Sections 1604(20), 1709(24), 3202
8 NYCRR Sections 100.22, 175.21, and 200.6

NOTE: Refer also to Policy #7150 – Remote Instruction