

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, JANUARY 9, 2024
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

AGENDA
7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA **(BOARD ACTION)**
- IV. PITTSFORD PRIDE
- V. PRINCIPAL’S REPORT – Ms. Melissa Julian – Mendon High School
- VI. APPROVAL OF MINUTES: December 12, 2023 **(BOARD ACTION)**
- VII. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership – next meeting – 2/28/24
 - 2. Executive Committee – next meeting – 2/14/24
 - 3. Information Exchange Committee – next meeting – 1/10/24
 - 4. Labor Relations Committee – next meeting – 1/17/24
 - 5. Legislative Committee – next meeting – 1/31/24
 - 6. Steering Committee – next meeting – 1/24/24
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 1/15/24 – Schools Closed for Martin Luther King Jr. Day
 - 2. 1/18/24 – Board Visit/Tour at Barker Rd. Middle School- **(7:00 am Visit/7:30 am Tour)**
 - 3. 1/23/24 – Next Regularly Scheduled Meeting
- VIII. FINANCIAL REPORT – Mr. Vespi
 - A. Action Items:
 - 1. Acceptance of Treasurer’s Report – November 30, 2023 **(BOARD ACTION)**
 - 2. Tax Certiorari Stipulation – GRHS Foundation Inc. **(BOARD ACTION)**
 - 3. 403B Special Pay Plan **(BOARD ACTION)**
 - 4. Bid Award **(See Consent Agenda)**
 - 1. BOCES 2 Cooperative Printer & Copier Supplies
 - B. Discussion:
 - C. Other:
- IX. HUMAN RESOURCE REPORT – Mr. Clark
 - A. Action Items:
 - 1. Professional Staff Report **(BOARD ACTION)**
 - 2. Support Staff Report **(BOARD ACTION)**
 - B. Discussion:
 - C. Other:

- X. CURRICULUM REPORT – Mrs. Ward
- A. Action Items:
 - 1. Approval of New Course Proposals – 2nd Reading
 - a. Modern Military History (to replace the Vietnam elective) **(BOARD ACTION)**
 - b. Revision to Military History: Ancient Military History **(BOARD ACTION)**
 - B. Discussion:
 - C. Other:
- XI. CHIEF INFORMATION OFFICER (CIO) REPORT – Dr. Cimmerer
- A. Action Items:
 - B. Discussion:
 - 1. Enrollment Projections
 - C. Other:
- XII. SPECIAL EDUCATION REPORT – Ms. Woods
- A. Action Items: **(See Consent Agenda)**
 - 1. Committee on Special Education: Amendment – Agreement No Meetings, Annual Review, Reevaluation Reviews, Reevaluation/Annual Review, Requested Reviews, Initial Eligibility Determination Meetings, Manifestation Determination Meetings.
 - 2. Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Review, Requested Reviews.
 - 3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendments – Agreement No Meetings, Requested Review.
 - B. Discussion:
 - C. Other:
- XIII. SUPERINTENDENT’S REPORT – Mr. Pero
- A. Action Items:
 - 1. Call for Executive Session **(BOARD ACTION)**
 - 2. Gift to the District **(See Consent Agenda)**
 - a. Donation of \$12,500.00 from District PTSA for the Visiting Author Program at Pittsford’s Elementary schools.
 - B. Discussion:
 - 1. 2024-2025 Budget Guidelines – 1st Reading
 - C. Other:
- XIV. CONSENT AGENDA **(BOARD ACTION)**
- A. Bid Award
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education
 - E. Gift to the District
- XV. OLD BUSINESS
- XVI. NEW BUSINESS
- XVII. PUBLIC COMMENT: **Public Comment Submission Form can be found at:**
pittsfordschools.org/publiccomment
- XVIII. ADJOURNMENT/RECESS **(BOARD ACTION)**

Next regularly scheduled meeting: **January 23, 2024 – 7:00 p.m.**

***Mission:** The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Tuesday, December 12, 2023
Barker Road Middle School
(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 4:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, December 12, 2023.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, D. Berk, K. Huels, E. Kay, S. Pelusio, R. Sanchez-Kazacos
LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

At 4:14 p.m., the Board immediately convened into an Executive Session.

1. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of a particular person, where no official business would be conducted.
Vote: Unanimously carried

**APPROVED:
EXECUTIVE
SESSION**

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 4:45 p.m.
Vote: Unanimously carried

**APPROVED:
ADJOURNMENT**

3. Mrs. Scott called the Regular Meeting to order at 5:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

4. Mrs. Scott asked for a moment of silence. U.S. Air Force Captain Terry Brayman, a 2009 graduate from Mendon High School, lost his life on November 29th when a CV-22 Osprey crashed off the coast of Japan during a training exercise.

5. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its November 28, 2023, Regular meeting.
Vote: Unanimously carried

**APPROVED:
MINUTES
11/28/23**

6. Motion was made by Mrs. Pelusio, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.
Vote: Unanimously carried

**APPROVED:
AGENDA**

7. Board Reports: Mrs. Scott noted other dates to remember. Mrs. Pelusio provided updates and reported on the recent legislative events. Mrs. Sanchez-Kazacos reported out from the last audit oversight committee meeting.

8. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, on the recommendation of the Audit Oversight Committee, accepts the Single Audit Report for year ended June 30, 2023.
Vote: Unanimously carried

**ACCEPTED:
SINGLE AUDIT
REPORT**

9. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, at its regular meeting, and on the recommendation of the Audit Oversight Committee, accepts the Extra-Classroom Activity Funds Financial Report for year ended June 30, 2023.

**ACCEPTED:
EXTRA-CLASSROOM
AUDIT REPORT &
CORRECTIVE
ACTION RESPONSE**

BE IT FURTHER RESOLVED, that the Board of Education on the recommendation of the Audit Oversight Committee accepts the Extra-Classroom Audit Corrective Action Plan.
Vote: Unanimously carried

10. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the internal auditor’s November 15, 2023 Review of Internal Controls over Employee Benefits as presented to and recommended by the Audit Oversight Committee.
Vote: Unanimously carried

**ACCEPTED:
INTERNAL AUDIT
REPORT**

11. Mr. Vespi spoke on this year’s Utility Status Report and Summer Work Report.

12. Mr. Cieslinski (SEI) presented the concept of an Energy Performance Contract (EPC) and Mr. Huffman (Campus Construction) provided an update regarding the capital improvement project. Mr. Ippolito (Campus Construction) highlighted work scheduled for this coming summer.

13. Motion was made by Mrs. Kay, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Change of Status - Probationary to Tenure

Name: Katherine Scorsone
Position: JRE Special Education
Tenure Area: Special Education
Probationary Period: 01/06/2020 - 01/05/2024
Certification: Initial

Name: Alexandria Ferington
Position: TRE Grade 5
Tenure Area: Elementary
Probationary Period: 08/31/2020 - 02/01/2024
Certification: Initial

B. Appointment – School Related Professional

Name: Kerin McKenna
Position: MCE Paraprofessional
Type of Position: Full Time
Salary: \$24,324.00
Effective Date: 12/04/2023

Name: Quintin LaFoe
Position: PRE Paraprofessional
Type of Position: Full-Time

Salary: \$19,743.00
 Effective Date: 11/28/2023

Name: Denis Louis
 Position: MCE Paraprofessional
 Type of Position: Full Time
 Salary: \$18,568.00
 Effective Date: 12/07/2023

C. Resignation – School Related Professional – see letter attached.
 Lucinda Parsons
 Susan Lawler
 Quintin LaFoe

D. Termination – School Related Professional
 Kaaliyah Ellington

E. Fall Coaching Salary Revised – see attached

F. Winter Coaching Salaries Revised – see attached

14. Motion was made by Mrs. Pelusio, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Heather Hanrahan-Waterman	Office Clerk III	DO	20 wk.	12/04/2023	\$17.34 hr.
Dhivya Nadanam	School Aide	JRE	5 wk.	12/07/2023	\$15.15 hr.

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Mark Bradley	Bus Attendant	TMF	22.5 wk.	12/01/2023	\$15,836.00
Michelle Capozzi	Bus Driver	TMF	22.5 wk.	12/01/2023	\$20,437.00
Ben Ilievski	Bus Driver	TMF	22.5 wk.	12/01/2023	\$20,437.00

TRANSPORTATION

<u>TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Gregory Mros	Head Bus Driver	TMF	19.6 yrs.	11/06/2023

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Alexandra Gonzalez	Cleaner	BRMS	40 wk.	12/04/2023	\$34,400.00

Mr. Clark noted the first reading of Tenure Recommendations.

15. Curriculum Report: Mrs. Ward introduced Mendon Center Elementary principal, Ms. Heather Clayton, who reported on the 4-6 Math Regrouping Ad Hoc Committee.

Mrs. Ward introduced Ms. Nicole Barry, who noted the first readings for new course proposals: Modern Military History (replacing the Vietnam elective) and a revision to the current Military History course, which will become Ancient Military History.

16. Special Education Report: Ms. Woods noted that CSE recommendations are on the Consent Agenda.

17. Motion was made by Mr. Casey, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Mendon softball field trip to Orlando, FL from 3/31/24 to 4/6/24.

**APPROVED:
MHS SOFTBALL
FIELD TRIP**

Vote: Unanimously carried

18. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Mendon baseball field trip to Myrtle Beach, SC from 3/29/24 to 4/4 or 4/5/24.

**APPROVED:
MHS BASEBALL
FIELD TRIP**

Vote: Unanimously carried

19. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Sutherland baseball field trip to Myrtle Beach, SC from 3/29/24 to 4/4 or 4/5/24.

**APPROVED:
SHS BASEBALL
FIELD TRIP**

Vote: Unanimously carried

20. Mr. Pero noted the second reading of the following policies:

#6570 - Remote Working

#7516 - Pediculosis (Head Lice)

21. Mr. Pero spoke on the Erie 1 BOCES full policy audit. Recommended changes from the entire audit will be sent to the Board for review and will also eventually be brought before them for approval. Mr. Pero specifically highlighted two of the recommended changes to the public comment policy. Those recommendations would allow speakers to address matters that are only on the agenda and the other change addressed the behavior of speakers.

22. Mr. Pero shared some good news from the RPO (Rochester Philharmonic Orchestra), noting that for the first time ever, that nearly 1/3 of the entire RPYO is comprised of students from both Mendon HS and Sutherland HS.

23. Mr. Pero shared the news that several people have given notice, that this will be their last year. Folks who will be retiring at the end of this year: Mrs. Melanie Ward (Asst. Superintendent of Instruction), Mr. Michael Biondi (ACE Principal), Mrs. Julie Barker (Teacher Center Director). Mr. Pero then spoke about posting those positions, succession planning and navigating transitions.

24. Motion was made by Mrs. Kay, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:

**APPROVED:
CONSENT
AGENDA**

Vote: Unanimously carried

Bid Awards:

BOCES 2 Cooperative Multimedia/AV	Various Vendors	\$303,706.60
BOCES 2 Cooperative Electricity	Energy Coop. of America	\$2,661,160.00 (Est. 2024 Bud.)
BOCES 2 Cooperative Lunch Paper/Plastic Supply	Regional Distributors	\$52,218.22 (Est.)
Disposal of School District Outdated Library Books		

Committee on Special Education: Amendment – Agreement No Meetings, Annual Review, Reevaluation Review, Requested Reviews, Transfer Student – Agreement No Meetings, Initial Eligibility Determination Meetings.

Sub-Committee on Special Education: Amendment - Agreement No Meetings, Reevaluation Reviews, Requested Reviews.

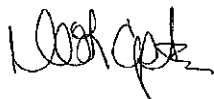
Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendment - Agreement No Meetings.

Policy Approval: #6570 - Remote Working
#7516 - Pediculosis (Head Lice)

25. Old Business: Mrs. Huels reported out on the community engagement committee, including Candlelight Night with Sutherland HS vocal jazz ensemble, the upcoming Barker Road MS musical "Shrek" and Rainbow Classic next week.

26. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 6:14 p.m. **APPROVED:**
Vote: Unanimously carried **ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

November 30, 2023

The following reports have been prepared by the Assistant Director of Finance, Rachel Smith, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of November 30, 2023.

GENERAL FUND

- Real Property Taxes in the amount of \$10,160,703 were received. The amount collected so far is 98.10% of the levy (see page 3).
- The District invested \$24,086,125 into Certificate of Deposits and invested \$43,000,000 into New York Cooperative Liquid Assets Securities System (see page 2).
- The District received from NYS Foundation Aid of \$1,824,648 (see page 3).
- The District received Lottery Grant Aid of \$151,784 (see page 3).

SCHOOL LUNCH FUND

- The school lunch program had net operations of \$27,323 for the month of November (see page 9).

MISCELLANEOUS REVENUES & CUSTODIAL FUNDS

- Activity was normal for the month of November (see page 17).

SPECIAL AID FUND

- Activity was normal for the month of November. The District is awaiting SED approvals for Title I, Title II, Title III, and the Title IV Grants (see page 11).
- The District has received approval on amendments for Teacher Center and the American Rescue Plan grants (see page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$66,681,194 (see page 13).
- Reserve fund balances total \$34,516,358. The reserve cash balances do not equal the reserve fund balances due to the timing of moving actual cash of approved transfers (see page 13).

Respectfully submitted



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

November 30, 2023

GENERAL FUND

	10/31/2023 Balance	Receipts	Disbursements	11/30/2023 Balance
Cash in Banks - Checking	\$ 14,525,153.35	\$ 17,894,631.87	\$ 31,223,860.19	\$ 1,195,925.03
Money Market Account-Chase	18,093,721.76	29,426.13	5,000,000.00	13,123,147.89
Money Market Account- Key	27,315.40	8.98	-	27,324.38
Money Market Account- M & T	1,639,521.46	4,008,652.67	-	5,648,174.13
Money Market Account- CNB	548,294.40	4,000,844.97	4,000,000.00	549,139.37
Money Market Account- NYCLASS	31,548,605.60	12,182,316.84	-	43,730,922.44
Chase Purchasing Card	-	253,871.92	253,871.92	-
FSA/HRA Checking	884,970.11	37,467.10	40,295.73	882,141.48
Payroll Checking	48,070.83	6,910,260.53	6,911,486.51	46,844.85
Investments (See Schedule)	20,000,000.00	4,086,125.00	-	24,086,125.00
	\$ 87,315,652.91	\$ 49,403,606.01	\$ 47,429,514.35	\$ 89,289,744.57

RESERVES

	10/31/2023 Balance	Receipts	Disbursements	11/30/2023 Balance
Teachers Retirement Contribution	4,581,123.24	19,974.96	-	4,601,098.20
Capital Reserve	17,436,765.58	29,269.41	-	17,466,034.99
Bus Purchase Reserve	7,276,226.24	16,092.93	-	7,292,319.17
Consolidated Reserves Account	13,262,870.40	29,431.64	-	13,292,302.04
Swimming Facilities Capital Reserve	1,503,328.65	3,336.04	-	1,506,664.69
Instructional Technology Capital Reserve	2,352,719.07	5,220.92	-	2,357,939.99
	\$ 46,413,033.18	\$ 103,325.90	\$ -	\$ 46,516,359.08

SCHOOL LUNCH FUND

	10/31/2023 Balance	Receipts	Disbursements	11/30/2023 Balance
Cash in Banks - Checking	\$ 494,299.52	\$ 235,802.00	\$ 204,548.57	\$ 525,552.95
Money Market Account-NYCLASS	654,329.97	2,853.06	-	657,183.03
	\$ 1,148,629.49	\$ 238,655.06	\$ 204,548.57	\$ 1,182,735.98

CAPITAL FUND

	10/31/2023 Balance	Receipts	Disbursements	11/30/2023 Balance
Cash in Banks - Checking	\$ 210,678.95	\$ 68.92	\$ 4,548.36	\$ 206,199.51
Capital Reserve	1,959,768.18	-	252,924.21	1,706,843.97
Bus Purchase Reserve -Capital	87,566.25	-	-	87,566.25
	\$ 2,258,013.38	\$ 68.92	\$ 257,472.57	\$ 2,000,609.73

SPECIAL AID FUND

	10/31/2023 Balance	Receipts	Disbursements	11/30/2023 Balance
Cash in Banks - Checking	\$ 373,611.63	\$ 135,781.04	\$ 325,766.18	\$ 183,626.49
	\$ 373,611.63	\$ 135,781.04	\$ 325,766.18	\$ 183,626.49

PITTSFORD CENTRAL SCHOOLS
INVESTMENT SCHEDULES

As of October 31, 2023

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
11/3/2023	1/2/2024	CNB	10,042,291.67	5.25%	60	86,666.35
11/17/2023	12/18/2023	CNB	4,000,000.00	5.25%	31	17,835.62
11/24/2023	12/26/2023	CNB	10,043,833.33	5.25%	32	46,229.15
<u>24,086,125.00</u>						<u>150,731.12</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.00%-2.70%
JP Morgan Chase Money Market	2.70%
Key Checking	0.40%
Key Money Market	0.40%
NYCLASS Money Market	5.29%
Canandaigua National Bank Money Market	1.89%
M & T Money Market -General Fund	3.00%

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues

November 30, 2023

DESCRIPTION	BUDGETED REVENUES	REV. REC'D 11/30/2023	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	111,953,539.00	10,160,703.55	105,928,900.97	111,953,539.00	-
Other Payments in Lieu of Taxes	80,080.00	-	96,875.54	96,875.54	16,796
STAR Tax Relief Program	-	-	-	-	-
Interest & Penalties	100.00	500.35	500.35	500.35	400
County Sales Tax	6,600,088.00	2,004,157.30	2,164,170.14	6,600,088.00	-
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	5,000.00	-	82.00	5,000.00	-
Admissions	-	-	12,235.00	12,235.00	12,235
Other Charges - Services	-	0.75	9.36	9.36	9.36
Tuition - Other Districts	225,000.00	-	-	225,000.00	-
Health Services - Other Districts	225,000.00	-	-	225,000.00	-
Interest Earned on Investments	500,000.00	325,873.98	593,864.94	593,864.94	93,865
Rental of Real Property	40,000.00	6,824.00	13,826.00	40,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	-	7,039.32	7,039.32	5,039
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	100.00	100.00	100.00	100
Sale of Scrap and Excess Materials	1,000.00	556.29	1,309.04	1,309.04	309
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	65,000.00	-	155,390.00	155,390.00	90,390
Insurance Recoveries	30,000.00	-	667.50	30,000.00	-
Other Compensation for Loss	1,000.00	25.40	434.12	1,000.00	-
Refund for BOCES Aided Services	300,000.00	-	-	300,000.00	-
Refund of Prior Years Expense	200,000.00	1,072.79	140,418.51	200,000.00	-
Gifts and Donations	40,000.00	1,475.00	12,710.00	40,000.00	-
Unclassified Revenues	185,000.00	5,415.35	48,556.26	185,000.00	-
State Aid - General Operating/Foundation Aid	14,256,450.92	1,824,648.75	5,481,784.63	14,256,450.92	-
State Aid - Excess Cost	608,680.00	-	-	608,680.00	-
State Aid - Building Aid	4,038,304.00	-	-	4,038,304.00	-
State Aid - Lottery Aid	7,748,350.56	-	7,748,350.56	7,748,350.56	-
State Aid - Lottery Grant	1,011,891.52	151,783.72	404,756.59	1,011,891.52	-
State Aid - Commercial Gaming Grant	-	-	-	-	-
State Aid - BOCES	3,696,160.00	-	-	3,696,160.00	-
State Aid - Textbooks	344,665.00	-	88,890.00	344,665.00	-
State Aid - Software Aid	91,558.00	-	-	91,558.00	-
State Aid - Hardware Aid	95,994.00	-	-	95,994.00	-
State Aid - Library Mat. Aid	38,200.00	-	-	38,200.00	-
State Aid - Other Charter School CSBT	-	-	-	-	-
State Aid - Other Urban Suburban	1,016,799.00	-	-	1,016,799.00	-
Medicaid Assistance	65,000.00	-	18,607.97	65,000.00	-
Subtotal	\$ 153,465,460.00	\$ 14,483,137.23	\$ 122,919,458.80	\$ 153,684,603.55	\$ 219,143.55
Appropriated Fund Balance	1,196,992.00	-	-	1,196,992.00	-
Appropriated Reserves:					
Workers Compensation Reserve	50,000.00	-	-	50,000.00	-
EBALR Reserve	500,000.00	-	-	500,000.00	-
ERS Reserve	300,000.00	-	-	300,000.00	-
Budgeted Revenues Total	\$ 155,512,452.00	\$ 14,483,137.23	\$ 122,919,458.80	\$ 155,731,595.55	\$ 219,143.55
Interfund Transfers	-	-	-	-	-
Interest Allocated to Reserves	-	103,325.90	454,045.70	454,045.70	454,046
Reserve for Encumbrances	2,913,513.41	-	-	2,913,513.41	-
Adjusted Budgeted Revenues Total	\$ 158,425,965.41	\$ 14,586,463.13	\$ 123,373,504.50	\$ 159,099,154.66	\$ 673,189.25

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND Schedule of Appropriated Expenses November 30, 2023

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	21,858,052.00	631,934.76	22,489,986.76	5,951,816.30	13,896,019.57	2,642,150.89
Middle School	16,778,112.00	190,749.55	16,968,861.55	4,446,127.59	10,682,143.38	1,840,590.58
High School	23,558,142.00	(31,838.50)	23,526,303.50	6,355,937.92	13,230,059.57	3,940,306.01
Total School Operations	62,194,306.00	790,845.81	62,985,151.81	16,753,881.81	37,808,222.52	8,423,047.48
Central Student Programs & Services						
Special Education Office	670,284.00	32,991.51	703,275.51	145,122.62	189,222.54	368,930.35
Special Education Services	1,352,979.00	45.00	1,353,024.00	316,487.98	903,041.21	133,494.81
Out of District Spec. Ed Programs	6,938,384.00	395,205.77	7,333,589.77	1,850,716.33	5,253,715.22	229,158.22
Special Services	1,400,407.00	3,793.00	1,404,200.00	335,441.72	752,562.58	316,195.70
Summer Programs	25,000.00	5,080.62	30,080.62	10,000.00	15,000.00	5,080.62
Non Public Services	393,898.00	7,896.90	401,794.90	37,779.71	85,313.43	278,701.76
BOCES	500,000.00	(61,163.67)	438,836.33	225,032.55	179,717.65	34,086.13
Total Central Programs & Services	11,280,952.00	383,849.13	11,664,801.13	2,920,580.91	7,378,572.83	1,365,647.59
Instructional Services						
Curriculum & Instruction Services	868,724.00	18,784.66	887,508.66	429,284.34	272,316.71	185,907.61
Standards of Performance	627,500.00	60,640.84	688,140.84	181,124.94	406,213.17	100,802.73
Pupil Services Office	384,375.00	2,564.65	386,939.65	114,999.14	156,745.31	115,195.20
Instructional Technology Services	1,943,058.00	966,039.36	2,909,097.36	1,317,211.12	1,345,900.57	245,985.67
Professional Development Services	248,074.00	4,134.87	252,208.87	97,969.93	139,863.81	14,375.13
Data Team	505,448.00	(3,600.00)	501,848.00	220,568.60	270,379.98	10,899.42
Total Instructional Services	4,577,179.00	1,048,564.38	5,625,743.38	2,361,158.07	2,591,419.55	673,165.76
Support Services						
Finance Services	1,200,935.00	30,909.26	1,231,844.26	508,262.26	540,688.82	182,893.18
Personnel Services	529,100.00	59,864.54	588,964.54	233,003.83	261,958.85	94,001.86
Public Information Services	349,365.00	4,285.11	353,650.11	133,962.24	187,816.18	31,871.69
Operations and Maintenance	9,770,766.00	982,319.23	10,753,085.23	3,151,960.29	4,306,387.70	3,294,737.24
Printing and Mailing Services	271,460.00	2,710.55	274,170.55	78,286.38	60,304.11	135,580.06
Support Services Technology	1,556,229.00	200,708.25	1,756,937.25	1,087,527.77	664,027.80	5,381.68
Transportation Services	6,507,795.00	161,022.11	6,668,817.11	1,764,789.90	3,582,078.15	1,321,949.06
Total Support Services	20,185,650.00	1,441,819.05	21,627,469.05	6,957,792.67	9,603,261.61	5,066,414.77
Central Administration						
Board of Education	87,672.00	4,700.31	92,372.31	27,478.96	11,881.33	53,012.02
Superintendent's Office	440,448.00	32,882.06	473,330.06	193,937.75	242,849.67	36,542.64
Total Central Administration	528,120.00	37,582.37	565,702.37	221,416.71	254,731.00	89,554.66
Undistributed Expenses						
Debt Service & Interfund Transfers	8,697,550.00	7,234.58	8,704,784.58	426,976.25	4,872,073.75	3,405,734.58
Insurance & Fees	1,787,000.00	58,940.89	1,845,940.89	949,638.51	798,739.02	97,563.36
Employee Benefits	46,261,695.00	(855,322.80)	45,406,372.20	15,254,979.67	26,372,782.86	3,778,609.67
Total Undistributed Expenses	56,746,245.00	(789,147.33)	55,957,097.67	16,631,594.43	32,043,595.63	7,281,907.61
TOTAL	155,512,452.00	2,913,513.41	158,425,965.41	45,846,424.60	89,679,802.94	22,899,737.87

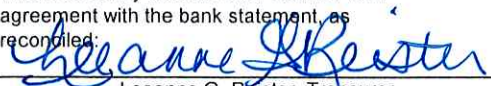
Transfers and Adjustments Detail:

Prior Year Encumbrances	2,913,513.41
Total Transfers and Adjustments	2,913,513.41

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023
General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>67,315,652.91</u>
	Receipts:			
	Taxes & Tax Items	10,161,203.90		
	Payroll Funding	6,910,260.53		
	Local Revenues	559,056.48		
	State Aid (VLT Lottery Aid)	151,783.72		
	Monroe #1 BOCES			
	Sales Tax	2,004,157.30		
	Transfer- ERS Reserve			
	Transfer from CD			
	FSA Deductions	37,467.10		
	Transfer from Special Aid Re: DT/DF			
	Transfer from School Lunch Re: DT/DF			
	Transfer from Mem/Sch. Re: DT/DF			
	Transfer- Capital Re: DT/DF			
	Federal Aid - Medicaid			
	Interest	239,680.06		
	Transfer from Reserves Re: Appropriations/Adjustments			
	Net Transfers	<u>25,199,717.54</u>		
	Total Receipts:			<u>45,263,326.63</u>
	Disbursements:			
	EFT/Wire Transfers		349,468.31	
	General Fund Checks #268512-268832		4,275,721.38	
	ACH #001558-001577		6,805.15	
	Transfer to CM Re: DT/DF			
	Transfer to Special Aid Re: DT/DF			
	Payroll Checks & Direct Deposits		6,875,008.27	
	Payroll Funding		6,668,639.32	
	Transfer- Capital Re: DT/DF			
	Transfer- CD Re: Investment		4,000,000.00	
	Void Checks			
	Transfer- Reserves (Year End Funding)			
	Transfer to Debt (8/1 Bond Payment)			
	Net Transfers		<u>25,199,717.54</u>	
	Total Disbursements:			<u>(47,375,359.97)</u>
30-Nov	ENDING BALANCE	<u>\$ 45,263,326.63</u>	<u>\$ 47,375,359.97</u>	<u>65,203,619.57</u>

BANK RECONCILIATION	
BALANCE PER BANK:	65,548,690.07
ADD:	
Outstanding Deposits	882.00
Correction Pending Payroll	
ACH/Checks returns	
Outstanding Transfers	108,741.96
SUBTRACT:	
Outstanding Checks	(343,562.99)
Outstanding FSA Withdrawals	(2,385.39)
Outstanding Payment	
Outstanding Transfers	(108,746.08)
ADJUSTED BANK BALANCE	<u>65,203,619.57</u>
BALANCE PER BOOKS	<u>65,203,619.57</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE				\$ 17,843,993.64
	Receipts:				
	Transfer from General Fund (Year End Res. Funding)				
	Interest - Reserve for Liability		2,724.94		
	Interest -Tax Certiorari		5,472.75		
	Interest- Unemployment Insurance		881.93		
	Interest- Employee Benefit & Accrued Liabilities		8,014.02		
	Interest- Employee Retirement Contribution		5,902.37		
	Interest- Teachers Retirement Contribution		19,974.96		
	Interest- Workers' Compensation		1,463.93		
	Interest- Insurance Reserve		4,971.70		
	Transfers				
	Total Receipts:				49,406.60
	Disbursements:				
	EFT Withdrawals				
	Transfer to General Fund: Appropriations				
	Transfers				
	Total Disbursements:				-
30-Nov	ENDING BALANCE		\$ 49,406.60	\$ -	17,893,400.24

BANK RECONCILIATION

BALANCE PER BANK:	17,893,400.24
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	17,893,400.24
BALANCE PER BOOKS	17,893,400.24

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>\$ 28,569,039.54</u>
	Receipts:			
	Transfer from General: Year End Reserve Funding			
	Interest - Bus Purchase Reserve	16,092.93		
	Interest - Capital Reserve	29,269.41		
	Interest - Capital Swimming Facilities Reserve	3,336.04		
	Interest - Capital IT Reserve	5,220.92		
	Transfer from Capital Fund Bus Reserve			
	Net Transfers			
	<u>Total Receipts:</u>			<u>53,919.30</u>
	Disbursements:			
	Transfer to Capital Fund: Capital Reserve			
	Transfer to Capital Fund Bus Reserve			
	Net Transfers			
	<u>Total Disbursements:</u>			<u>-</u>
30-Nov	ENDING BALANCE	<u>\$ 53,919.30</u>	<u>\$ -</u>	<u>28,622,958.84</u>

BANK RECONCILIATION

BALANCE PER BANK:	28,622,958.84
ADD:	
Transfer from General	
SUBTRACT:	
Outstanding Checks	
Due To Capital	
ADJUSTED BANK BALANCE	<u>28,622,958.84</u>
BALANCE PER BOOKS	<u>28,622,958.84</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
GENERAL FUND PAYROLL ACTIVITY
November 30, 2023**

	11/1/2023			11/30/2023
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Consolidated Payroll	1.95	4,421,935.26	4,421,937.21	-
Net 1099R Distributions	-	-	-	-
United Way	-	1,670.50	1,670.50	-
NYS Employee Retirement	36,503.31	37,614.25	36,507.25	37,610.31
Income Protection (LTD)	-	8,486.78	8,486.78	-
Hospital Insurance	-	252,772.39	252,772.39	-
AFLAC	-	916.78	916.78	-
Life Insurance	-	5,094.78	5,094.78	-
NYS Income Tax	(15.68)	258,992.73	258,977.05	-
Federal Income Tax	(4.67)	513,003.15	512,998.48	-
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	6,592.09	6,592.09	-
Association Dues	-	84,894.96	84,894.96	-
Social Security	(146.42)	940,077.02	939,960.44	(29.84)
Teacher Loans	-	17,795.00	17,795.00	-
Tax Sheltered Annuities	4,200.00	321,579.97	321,579.97	4,200.00
Other Liabilities	-	-	-	-
Flex Benefits-Medical Exp.	(19,743.36)	57,783.56	50,728.12	(12,687.92)
Flex Benefits-Dependent Care	28,709.51	17,087.88	16,589.22	29,208.17
Flex Benefits-Management Fee	-	62.76	62.76	-
529 College Savings	-	-	-	-
HSA Accounts	-	9,076.84	9,076.84	-
Health Fund Reserve	874,789.11	-	10,350.23	864,438.88
TOTALS:	\$ 924,293.75	\$ 6,955,436.70	\$ 6,956,990.85	\$ 922,739.60

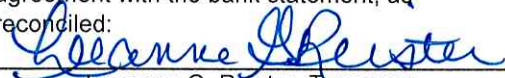
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023**

School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>\$ 1,148,629.49</u>
	Receipts:			
	Daily Deposits	23,851.63		
	Prepays- School Lunch Office	1,447.00		
	Prepaid- via NutriKids/Heartland	208,273.32		
	Other Sales-Vending	1,476.80		
	Catering	548.25		
	Miscellaneous	15.00		
	Transfer from General re: DT/DF			
	Interest	2,853.06		
	Net Transfers			
	Total Receipts:			<u>238,465.06</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 203902-203926		118,816.59	
	Payroll Funding		85,541.98	
	Void Checks			
	Transfer to General re: DT/DF			
	Net Transfers			
	Total Disbursements:			<u>(204,358.57)</u>
30-Nov	ENDING BALANCE	<u>\$ 238,465.06</u>	<u>\$ 204,358.57</u>	<u>1,182,735.98</u>

BANK RECONCILIATION	
BALANCE PER BANK:	1,182,183.69
ADD: Outstanding Deposits	12,829.86
SUBTRACT:	
Outstanding Checks	(12,277.57)
ADJUSTED BANK BALANCE	<u>1,182,735.98</u>
BALANCE PER BOOKS	<u>1,182,735.98</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
November 30, 2023

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						
Driver Education (Cumulative Balance)	184,532.69	-	57,667.53	10,689.24	116,175.92	Student Services
Summer Enrichment (Cumulative Balance)	113,997.61	5,160.11	88,718.93	2,937.19	17,181.38	
Summer Enrichment (2024-25)	-	-	5,164.00	-	(5,164.00)	
IDEA 611 (07/01/23-06/30/24) Covers special education expenditures	1,357,795.00	-	376,048.21	749,213.89	232,532.90	Special Education
IDEA 619 (07/01/23-06/30/24) Covers pre-school educational expenses.	36,762.00	-	5,898.39	11,796.79	19,066.82	Special Education
TITLE I 22/23 (09/01/22-08/31/23)	221,608.00	144,068.55	11,726.38	-	65,813.07	Student Services
TITLE I 23/24 (09/01/23-08/31/24) Provides program additions at qualifying schools to support students at risk of not passing the required state assessments	194,200.00	-	49,006.03	105,310.26	39,883.71	Student Services
TITLE IIA GRANT 22/23 (09/01/22-08/31/23)	163,983.00	69,224.62	47,722.51	-	47,035.87	Student Services
TITLE IIA GRANT 23/24 (09/01/23-08/31/24) Enhances Teacher/Principal training and recruitment.	82,582.00	-	13,563.81	46,066.15	22,952.04	Student Services
TITLE III GRANT 22/23 (09/01/22-08/31/23)	25,158.00	3,300.64	20,465.25	-	1,392.11	Student Services
TITLE III GRANT 22/23 (09/01/23-08/31/24) Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards	9,464.00	-	569.56	1,225.42	7,669.02	Student Services
TITLE IV SSAE GRANT (09/01/22-08/31/23) Provides resources to increase the capacity of local agencies	26,349.00	290.00	312.29	-	25,746.71	Student Services
TEACHER CENTER GRANT 2023-24 Provides staff development opportunities for teachers.	65,867.00	-	42,900.51	1,527.44	21,439.05	Teacher Center
SPECIAL ED SUMMER PROGRAMS 4408 Payments for tuition to BOCES and outside providers of summer special education programs.	392,000.00	-	362,259.97	-	29,740.03	Special Education
SPECIAL ED SUMMER PROGRAM-In District Expenses for staff and materials for state approved in-district special education summer program.	455,460.00	-	418,791.99	3,237.78	33,420.23	Special Education
SPECIAL ED SUMMER PROGRAM-Related Services Payments to outside providers and staff for related services during July and August.	18,000.00	-	4,307.98	-	13,692.02	Special Education
AMERICAN RESCUE PLAN	1,287,512.00	545,101.71	253,860.50	431,181.02	57,368.77	Student Services
AMERICAN RESCUE PLAN 611 GRANT	265,089.00	249,849.03	15,239.97	-	-	Special Education
AMERICAN RESCUE PLAN 619 GRANT Provides resources to address the COVID-19 impact on schools	29,267.00	20,758.92	8,508.08	-	-	Special Education
CRRSA - ESSER II FUND for the purpose of providing emergency relief funds to address the impact that COVID-19 has had, and continues to have, on schools	4,593,034.00	3,868,535.35	624,498.65	-	-	Student Services
CRRSA - GEER II FUND provides grants to Govenors for the purpose of providing educational agencies with emergency assistance to address the impact of Covid-19	740,432.00	740,432.00	-	-	-	Student Services
SCHOOL LIBRARY SYSTEM GRANT 2023-24 Mini grants through BOCES for School Library Media Specialists.	2,262.62	-	891.97	275.25	1,095.40	Various Schools
NYS HEALTHCARE WORKER BONUSES for bonuses to recruit, retain, & reward front line health care workers	11,841.50	-	11,841.50	-	-	Business Office
TOTALS :	10,277,186.42	5,746,720.93	2,419,964.01	1,363,460.43	747,041.05	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023**


Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			\$ 373,611.63
	Receipts:			
	Local Revenues	720.00		
	State Aid/Federal Aid			
	Transfer from General (20% funding)			
	Transfer from General DT/DF			
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	Total Receipts:			720.00
	Disbursements:			
	EFT/Wire Transfers			
	Check # 206855-206869		35,545.05	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		155,160.09	
	Net Transfers			
	Total Disbursements:			(190,705.14)
30-Nov	ENDING BALANCE	\$ 720.00	\$ 190,705.14	183,626.49

BANK RECONCILIATION

BALANCE PER BANK:	184,891.93
ADD: Outstanding Transfer from General	
Deposit in Transit	
NSF	
SUBTRACT:	
Outstanding Checks	(1,265.44)
Outstanding Transfer to General	
ADJUSTED BANK BALANCE	183,626.49
BALANCE PER BOOKS	183,626.49

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE November 30, 2023

DESCRIPTION	PRIOR YEAR		EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
	APPROPRIATIONS	PROJECT EXPENDITURES			
Bus Purchases 2023-24	1,794,696.00	-	1,707,129.76	-	87,566.24
Capital 21-22 Funded by General Fund	250,000.00	220,949.26	29,050.74	-	-
Capital 22-23 Funded by General Fund	600,000.00	379,133.60	82,742.72	12,586.14	125,537.54
Capital 23-24 Funded by General Fund	600,000.00	-	-	-	600,000.00
Capital Funded by Reserve - May 2021	6,000,000.00	2,532,059.05	2,157,021.61	523,912.30	787,007.04
Capital Project - March 2023	69,822,169.00	-	1,676,872.42	6,550,876.01	61,594,420.57
Emergency Project - SHS Roof	575,000.00	4,836.65	328,346.00	21,637.35	220,180.00
Emergency Project - CRMS HVAC	250,000.00	-	-	192,017.00	57,983.00
Subtotal - Capital Fund	79,891,865.00	3,136,978.56	5,981,163.25	7,301,028.80	63,472,694.39
Debt Service	7,902,550.00	-	426,375.00	4,267,675.00	3,208,500.00
TOTALS :	87,794,415.00	3,136,978.56	6,407,538.25	11,568,703.80	66,681,194.39

RESERVE BALANCES November 30, 2023

DESCRIPTION	FUND BALANCE 7/1/2023	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Vehicle Purchases Funded by Reserve	7,231,765.21	-	60,553.62	-	7,292,318.83
Capital Reserve	5,326,500.11	-	139,534.88	-	5,466,034.99
Instructional Technology Capital Reserve	2,335,169.41	-	22,770.58	-	2,357,939.99
Capital Swimming Facility	1,500,000.00	-	6,664.69	-	1,506,664.69
Insurance Reserve	2,220,536.76	-	24,847.82	-	2,245,384.58
Unemployment Insurance Reserve	393,899.17	-	4,407.74	-	398,306.91
Reserve for Liability	1,217,055.09	-	13,618.86	-	1,230,673.95
Reserve for Tax Certiorari	2,444,322.34	-	27,351.98	-	2,471,674.32
Employee Benefit & Accrued Liability Reserve	3,583,968.64	-	35,428.60	-	3,619,397.24
Reserve for Retirement Contributions	2,639,508.46	-	26,196.10	-	2,665,704.56
Reserve for Teacher Retirement Contributions	4,515,083.28	-	86,014.92	-	4,601,098.20
Workers' Compensation Reserve	654,504.57	-	6,655.91	-	661,160.48
TOTALS :	40,584,074.80	-	454,045.70	-	34,516,358.74

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023**

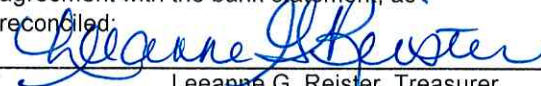
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>\$ 2,258,013.38</u>
	Receipts:			
	Transfer from General Fund re: Due to/from			
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	68.92		
	Net Transfers			
	Total Receipts:			<u>68.92</u>
	Disbursements:			
	EFT/Wire Transfers			
	Transfer to Capital Reserve re: Closing of Project			
	Capital Checks-060202-060202		4,548.36	
	Capital Reserve Checks #000989-000992		252,924.21	
	Bus Purchase Reserve Checks #200040-200040			
	Net Transfers			
	Total Disbursements:			<u>(257,472.57)</u>
30-Nov	ENDING BALANCE	<u>\$ 68.92</u>	<u>\$ 257,472.57</u>	<u>2,000,609.73</u>

BANK RECONCILIATION

BALANCE PER BANK:	2,000,609.73
ADD:	
Capital Reserve MM Transfer	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>2,000,609.73</u>
BALANCE PER BOOKS	<u>2,000,609.73</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023**

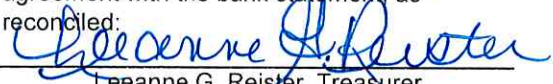
Miscellaneous Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>\$ 163,094.18</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	4,815.00		
	Total Receipts:			<u>4,815.00</u>
	Disbursements:			
	Checks 200872-200886		2,643.50	
	Due To/From			
	Void Checks			
	Total Disbursements:			<u>(2,643.50)</u>
30-Nov	ENDING BALANCE	<u>\$ 4,815.00</u>	<u>\$ 2,643.50</u>	<u>165,265.68</u>

BANK RECONCILIATION

BALANCE PER BANK:	168,018.68
ADD:	
Outstanding Transfer from General	
NSF Check	
SUBTRACT:	
Outstanding Checks	(2,753.00)
ADJUSTED BANK BALANCE	<u>165,265.68</u>
BALANCE PER BOOKS	<u>165,265.68</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023


Custodial Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			\$ -
	Receipts:			
	Miscellaneous			
	Interest			
	Net Transfers			
	<u>Total Receipts:</u>			-
	Disbursements:			
	EFT/Wire Transfers-Taxes			
	Net Transfers			
	<u>Total Disbursements:</u>			-
30-Nov	ENDING BALANCE	\$ -	\$ -	-

BANK RECONCILIATION

BALANCE PER BANK	-
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MISCELLANEOUS REVENUE & CUSTODIAL ACTIVITY SUMMARY November 30, 2023

Miscellaneous Revenue Accounts	BEGINNING BALANCE 7/1/2023	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 11/30/2023
Special Revenue Funds (Scholarships/Grants)	149,974.48	32,598.00	17,306.80	165,265.68

Custodial Accounts	BEGINNING BALANCE 7/1/2023	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 11/30/2023
Sales Tax	-	1,365.34	1,365.34	-

Extraclassroom Accounts	BEGINNING BALANCE 7/1/2023	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 11/30/2023
Allen Creek Elementary	1,212.47	238.80	-	1,451.27
Jefferson Road Elementary	1,998.34			1,998.34
Mendon Center Elementary	17,686.42	6,000.00	4,700.00	18,986.42
Park Road Elementary	3,603.75	5,093.00	4,939.20	3,757.55
Thornell Road Elementary	4,058.80	6,012.00	4,660.00	5,410.80
Barker Road Middle School	47,527.95	59,708.99	54,621.49	52,615.45
Calkins Road Middle School	44,535.68	55,766.03	26,005.19	74,296.52
Sutherland High School	62,691.32	38,768.28	36,647.57	64,812.03
Mendon High School	96,738.62	38,461.33	17,912.40	117,287.55
TOTALS :	280,053.35	210,048.43	149,485.85	340,615.93

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023**

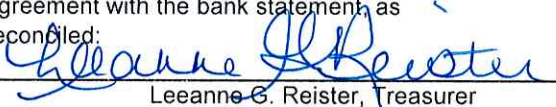
Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			\$ 2,847,265.58
	Receipts:			
	Transfer from General Fund (per appropriations)			
	Proceeds of Advanced Refunding			
	Interest	9,453.56		
	Net Transfers			
	<u>Total Receipts:</u>			<u>9,453.56</u>
	Disbursements:			
	Depository Trust Company (Wires)			
	Net Transfers			
	<u>Total Disbursements:</u>			<u>-</u>
30-Nov	ENDING BALANCE	<u>\$ 9,453.56</u>	<u>\$ -</u>	<u>2,856,719.14</u>

BANK RECONCILIATION

BALANCE PER BANK:	2,856,719.14
ADD:	
Outstanding Transfer	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>2,856,719.14</u>
BALANCE PER BOOKS	<u>2,856,719.14</u>

This is to certify that the cash balance is in agreement with the bank statement as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

01:50:11 PM

Budgetary Transfer Report

Fiscal Year: 2024

Current Appropriation - Effective From: 11/01/2023 To: 11/30/2023

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
11/06/2023	014459	TO FUND A CONFERENCE SCH BASED SUPP. FOR M.HURLEY TRE 23-24	A117-2110-500-0100 R	TR SchISuppt Supplies	-115.00	
			A117-2110-465-0110 R	TR Tch RegSch Trav Conf		115.00
11/06/2023	015767	To cover the cost of library supplies	A117-2610-400-0610 R	TR Library Contr Svc	-2.10	
			A117-2610-500-0610 R	TR Library Supplies		2.10
11/17/2023	015791	To provide funds for Science Olympiad registration of MHS' Team A, Div. C, Midwestern region, 23-24 SY.	A341-2110-500-0100 R	MHS SchISuppt Supplies	-275.00	
			A341-2850-406-0850 R	MHS Co-Curric Entry Fees		275.00
11/02/2023	015802	To cover cost of cataloging and processing fee for three Follett orders; PND-02661, PND-02662, PND-02663.	A341-2610-500-0610 R	MHS Library Supplies	-74.44	
			A341-2610-400-0610 R	MHS Library Contr Svc		74.44
11/06/2023	015851	To provide funds for Survey Monkey subscription	A550-2060-492-0060 R	DAT Print Services	-1,000.00	
			A550-2060-500-0060 R	DAT Supplies & Materials	-2,000.00	
			A550-2060-422-0060 R	DAT Consultants		3,000.00
11/06/2023	015899	To cover costs for Cengage Learning- yearly subscription.	A340-2610-500-0610 R	SHS Library Supplies	-0.40	
			A340-2610-400-0610 R	SHS Library Contr Svc		0.40
11/06/2023	015914	To provide funds for cataloging and processing of library books	A112-2610-500-0610 R	AC Library Supplies	-96.76	
			A112-2610-400-0610 R	AC Library Contr Svc		96.76
11/16/2023	016175	Cover BOCES Presenter PO that is no longer covered by closed 2022-2023 Title IIA grant	A830-9060-800-0809 R	BEN Hospital Medical	-1,300.00	
			A540-2070-490-0173 R	ProfDev BOCES Services		1,300.00
11/16/2023	016199	FOR SOURCES OF STRENGTH COVERED BY PTSA DONATION BOE APPROVED 11/17/23, DEPOSITED 10/24/23	A830-9050-800-0806 R	BEN Unemployment Insuranc	-2,000.00	
			A520-2830-500-0830 R	PS Supplies & Materials		2,000.00
11/16/2023	016273	to cover Vineland 3 domain reports from Pearson	A440-2820-465-0820 R	SPSV PsychSv Trav Conf	-100.00	
			A440-2820-500-0820 R	SPSV PsychSv Supplies		100.00

11/13/2023	016379	TO COVER HOTEL TAX FOR MIDDLE LEVEL EDUCATORS ANNUAL CONFERENCE	A231-2020-468-0020 R	BR Supr RegSch Membership	-139.86	
			A231-2020-465-0020 R	BR Supr RegSch Trav Conf		139.86
11/13/2023	016384	To provide funds for Toni Baller ALA annual membership renewal.	A511-2010-500-0062 R	STD Library Supplies	-39.00	
			A511-2010-468-0062 R	STD Library Memberships		39.00
11/14/2023	016469	TO PROVIDE FUNDS FOR JOSH WALKER'S T/C FORM	A232-2020-500-0020 R	CR Supr RegSch Supplies	-34.37	
			A232-2020-465-0020 R	CR Supr RegSch Trav Conf		34.37
11/14/2023	016493	TO PROVIDE FUNDS FOR NEW MICROWAVE FOR H&C KITCHEN	A232-2110-500-0100 R	CR SchlSuppt Supplies	-109.99	
			A232-2110-500-0143 R	CR HomeCar Supplies		109.99
11/14/2023	016494	TO PROVIDE FUNDS FOR MONROE 1 BOCES CONFERENCE ATTENDEES JOELYN SESSO AND TAYLOR O'LEARY	A231-2110-465-0100 R	BR SchlSuppt Trav Conf	-150.00	
			A231-2110-490-0100 R	BR SchlSuppt BOCES		150.00
11/16/2023	016500	To pay for instrument supplies	A115-2110-500-0100 R	PR SchlSuppt Supplies	-28.69	
			A115-2110-500-0164 R	PR Music Instr Supplies		28.69
11/15/2023	016660	To provide funds for Digigert PO	A530-2630-491-0630 R	ITS-Comp Equip BOCES	-549.10	
			A530-2630-400-0630 R	ITS Computer Inst ContrSv		549.10
11/16/2023	016845	To cover Travel Expenses already occurred	A830-9060-800-0809 R	BEN Hospital Medical	-675.28	
			A610-1310-465-0310 R	FIN BusAdmn Trav & Conf		675.28
11/20/2023	016872	To purchase books for the library to be used for a Mock Caldecott unit	A117-2610-400-0610 R	TR Library Contr Svc	-141.20	
			A117-2610-500-0610 R	TR Library Supplies		141.20
11/16/2023	016888	To pay for Camtasia maintenance renewal.	A341-2610-500-0610 R	MHS Library Supplies	-42.60	
			A341-2610-400-0610 R	MHS Library Contr Svc		42.60
11/21/2023	017080	TO PROVIDE FUNDS FOR COPY PAPER ORDER	A232-2110-500-0100 R	CR SchlSuppt Supplies	-2,054.55	
			A232-2110-506-0100 R	CR SchlSuppt Copy Paper		2,054.55
11/21/2023	017081	TO PROVIDE FUNDS FOR JOSH WALKER'S T/C FORM	A232-2020-500-0020 R	CR Supr RegSch Supplies	-0.06	
			A232-2020-465-0020 R	CR Supr RegSch Trav Conf		0.06
11/29/2023	017172	To provide funds for health supplies	A112-2110-500-0110 R	AC Tch RegSch Supplies	-42.96	
			A112-2815-500-0815 R	AC HealthSv Supplies		42.96
11/30/2023	017334	To provide funds for Mathbits Subscriptions	A530-2630-491-0630 R	ITS-Comp Equip BOCES	-816.20	
			A530-2630-400-0630 R	ITS Computer Inst ContrSv		816.20
11/30/2023	017383	To provide funds for increase in water cooler rental fee.				

11/30/2023	018730	To Provide funds for negative budget codes	A510-2010-500-0010 R	CURINS Supplies	-22.50		
			A510-2010-400-0010 R	CURINS Contr Svc		22.50	
			A117-2110-123-0110 R	TR Tch RegSch 4-5	-69,938.19		
			A232-2250-162-2250 R	CR SpEd Para Salary	-84,975.17		
			A340-2110-131-0176 R	SHS Science Tchr Salary	-47,654.42		
			A340-2810-161-0810 R	SHS Counseling Clerk Sala	-10,379.25		
			A620-1430-143-0430 R	PER Teacher Fellows	-5,000.00		
			A650-1670-490-0670 R	Print & Mail BOCES Servic	-30,000.00		
			A100-2110-466-0100 R	ES SchISupt Mileage		523.47	
			A112-2250-121-2250 R	AC SpEd Tchr Salary		46,022.44	
			A113-2110-121-0165 R	JR Music Vocal Tchr Sal		322.67	
			A113-2250-121-2250 R	JR SpEd Tchr Salary		38,488.80	
			A114-2250-121-2250 R	MC SpEd Tchr Salary		463.93	
			A117-2110-162-0100 R	TR SchISupt Para Salary		1,074.62	
			A231-2110-131-0152 R	BR EnglishTeacher Sal		68,017.43	
			A232-2110-131-0158 R	CR Math Tchr Salary		28,418.30	
			A232-2110-131-0164 R	CR Music Instr Tchr Salar		2,270.40	
			A232-2110-131-0167 R	CR PhysEd Tchr Salary		62.18	
			A300-2110-146-0100 R	HS SchISupt InSv Paymts		56.00	
			A340-2110-131-0149 R	SHS Technology Tchr Salar		10,356.95	
			A340-2110-161-0100 R	SHS SchISupt Clerk Sal		2,392.00	
			A340-2810-182-0810 R	SHS Counseling Aux Salary		55.70	
			A340-2820-159-0820 R	SHS PsychSv Psych Salary		10,323.55	
			A341-2110-168-0100 R	MHS SchISupt Clerk Subs		4,098.59	
			A620-1430-168-0430 R	PER Clerical/Secretary Su		5,000.00	
			A650-1670-161-0670 R	Print & Mail Clerk Salary		30,000.00	
11/30/2023	019196	To provide funds for negatve budget codes	A117-2110-123-0110 R	TR Tch RegSch 4-5	-52.40		
			A100-2110-466-0100 R	ES SchISupt Mileage		52.40	
			Total for Fund A - GENERAL FUND			-259,809.49	259,809.49

Director of Finance
(money is available and allowable)
Assistant Superintendent for Business Approval

Cherianne Feister

Michelle Vg
1/9/24

Date of Treasurer's Report for BOE review

Date Completed

12/18/23

Person Completing

Cheyl Muscarella

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1053

Fax: 585.381.9368

Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

Date: January 9, 2024
To: Michael Pero
From: Michael Vespi, Assistant Superintendent for Business *M Vespi*
Re: 403(b) Special Pay Plan with US Bencor MidAmerica

It is recommended that the district establish a 403(b) Special Pay Plan with US Bencor MidAmerica. This plan was recommended by US Employee Benefits Services Group in coordination with the payroll services offered through U.S. OMNI & TSACG Compliance Services, the district's main agent for managing 403(b) contributions.

The district provides certain employees with special payments which may include the option to designate some of the funds to a 403(b) plan. If an employee does not have an existing 403(b) plan or needs more time to establish an account, those funds sit in escrow and require additional accounting, coordination, and follow-up by district staff. With the approval of this Special Pay Plan, employee funds can be deposited in a proper manner without delay or additional follow-up from district staff. The funds are then fully transferrable by the employee and offer a set return.

Additionally, there may be future opportunities to negotiate contract provisions that provide employees with an "employer" contribution into a 403(b) account. This Special Pay Plan could be utilized for this purpose if the employee does not have another plan in place.

It is therefore recommended that the Pittsford Central School District – 403(b) Special Pay Plan be adopted:

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby approve the establishment of a 403(b) Special Pay Plan with US Bencor MidAmerica.

MV:mm

PITTSFORD, NEW YORK
RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Michael Vespi, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE Date: January 9, 2024
Topic: BOCES 2 Cooperative Printer and Copier Supplies RFB-2060-26
Date Advertised: October 26, 2023, *Democrat & Chronicle*
Bid Opening Date: November 16, 2023
Bid Opening Time: 2:00 PM
Fund: Budget, Each Building or Department

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award contracts to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	ESTIMATED AMOUNT
Printer Supplies	Agni Enterprises	\$8,297.02

TOTAL:

\$8,297.02
(ESTIMATED)

Comments: BOCES 2 Cooperative Printer and Copier Supplies Bid contract is valid 02/01/24 - 01/31/25. Pittsford and two (2) other districts and/or BOCES participated. The bid was reviewed by Wendy Vergamini, BOCES 2 Director of Procurement, and Leslie Pawluckie, Purchasing Agent. The awards are recommended to the responsive bidders meeting all required bid specifications. Vendors offered discounts by brand for items not listed on the bid. Items are identified on an ongoing basis by budget managers in the departments and schools.



Michael Vespi, Assistant Superintendent for Business

Pittsford Schools

New Course Proposal Application

New course name: Modern Military History

Submitted to Assistant Superintendent for Curriculum and Instruction

By: Nicole Barry Date: 10/4/2023

Presented to DSLT on: 10/27/2023

Presented to ILC on: 12/7/2023

Signatures of High School Principals indicating they have reviewed this proposal with the standards leader(s):
(This does not signify approval or disapproval)

Principal of Mendon High School Signature

Principal of Sutherland High School Signature

Recommendation by Assistant Superintendent to the Superintendent on:

Date: _____

Assistant Superintendent for Instruction Signature

Recommendation by Superintendent to Board of Education on:

Date: _____

Superintendent of Schools Signature

1. Which of the following apply to the course proposal under consideration:
 - a. A content change greater than 40% to an existing course.
 - New course name: **Modern Military History**
 - Name of the original course: **Vietnam**
 - b. A totally new course.
 - New course name: Enter course name

2. What is the target student population? **All students 9-12**

3. Please indicate below which criteria this proposed new course meets. Give explanations and attach supporting evidence as directed.
 - a. Yes No Meets a New York State Education Department *mandate*.

 - b. Yes No Was developed based on current *benchmarking with at least three other high performing schools* in New York State and/or the United States.
 - In what area is PCSD below the NY State norm for your department?
Enter text
 - Attach supporting data. Data attached.

 - c. Yes No Fills a need/gap based on the research of *educational literature regarding current and future student needs*.
 - What need/gap will this course meet? **See attached sheet**
 - Attach hard copies of supporting research data and a bibliography.
 - Copies attached.

 - d. Yes No Fills a need/gap based on *educational research regarding course trends (research may include, but is not limited to, such things as the PCSD Graduate/Alumni survey, the Youth Risk Behavior Survey or other local, state, or national survey or research results)*
 - What need/gap will this course meet?
Many students in our regents and AP level courses ask us to cover the wars and battles in more detail. Unfortunately, there is not enough time in those courses to go into more detail on those topics. Students also often want to learn about wars that are happening now. Because our current Military History is only a semester course, there is not enough time to cover more modern wars. Military History will become Ancient Military History and Vietnam will be replaced with Modern Military History. The Vietnam war will still be studied, but

this new course will give students the opportunity to learn about the many wars that have happened since Vietnam.

- Attach hard copies of supporting research data and a bibliography.
 Copies attached.

e. Yes No Will infringe on or overlap another course offered by your department?
If, yes, please explain: **Vietnam- but we will drop this course**

f. Yes No Will infringe on or overlap a course offered by another department?
If, yes, please explain: _____

g. Yes No Will be offered in place of an existing course(s). The existing course(s) to be removed from the program of studies book is **Vietnam**

h. Yes No Will meet or exceed New York State and PCS District standards.
Explain: See attached sheet

i. Yes No Will be offered at both high schools.
If it will not be offered at both, please explain: _____

j. Yes No The course proposal was considered in light of NCAA Eligibility requirements.

4. Explain how this course will help participating students in their development of the PCSD Next Generation Skills. (Communication and Collaboration; Creativity and Innovation; Critical thinking and Problem solving; Information literacy and Research; Learning Mindsets)
See attached sheet

5. In what other way(s) will this course help meet the current and future needs of our PCSD students? (*consider the PCSD Tech Quest Plan, Career Development and Occupational Skills {C-DOS}, Cultural Proficiencies, Social Emotional Learning Frameworks, etc.*)

The course will address the strategic initiative specifically by increasing student engagement in rigorous and authentic learning that involves complex and challenging thinking and that focuses on a global perspective. Unfortunately, war is constant throughout history and has impacted social, economic, and political aspects of our world. Studying military history is important because it requires the student to learn from the mistakes of history. Also, the study of military history is a key element of civic participation. Our students will be signing up for the Selective Service, they may volunteer to join the armed forces, and most importantly, our military is meant to be controlled by the citizenry. This course gives them the opportunity to become better informed citizens while studying something that interests them.

6. Yes No Has consideration been given to integrate this course with other disciplines?

Please explain: _____

7. Yes No Are teachers currently on staff with the expertise need to teach this course?

If not, how do you expect to meet this need if the course is approved?

8. Yes No Can this course be taught within the space already allocated to your Department?

If No, what plans have you considered to accommodate the space needs for the course?

9. What scheduling options are possible for this course?

- a. Meets every day all year
- b. Meets every other day all year
- c. Meets every day for a semester
- d. Other... Please explain: _____

10. Which of the following will be recommended in an effort to offset a need for an increase in staffing:

- a. Rotation – course offered every other semester or year – rotating with a current course that will be offered opposite it. The course it will rotate opposite is currently being offered every semester or every year.

The current course to be involved in the rotation is:

- b. A course (or courses) currently being offered, one that always runs, will be removed from the program of studies and this new course will be in its place.

Name of course being removed: _____

- c. Other... **It will rotate with Early Military history**

11. What resources will need to be allocated to develop and maintain this course?

- a. Textbooks, supplementary texts, and/or review books. Please estimate count/cost.

- b. Hardware: _____

- Software: _____

Coordinator of Technology signature (required): _____

c. Other Equipment – explain and estimate cost. _____

Give the source of your information. _____

d. Training of teacher(s) – please estimate cost. _____

e. Transportation – please estimate cost. _____

f. Facility alterations- please estimate cost. _____

Director of Operations, Maintenance and Security signature (required):

g. Any other special needs – please estimate cost. **\$500**

Please explain: Military history uses specially made simulations to help student understand military strategy. The teacher will need money to make new simulations._____

Pittsford Schools

New Course Proposal Application

New course name: Early Military History

Submitted to Assistant Superintendent for Curriculum and Instruction

By: Nicole Barry Date: 10/4/2023

Presented to DSLT on: 10/27/2023

Presented to ILC on: 12/7/2023

Signatures of High School Principals indicating they have reviewed this proposal with the standards leader(s):
(This does not signify approval or disapproval)

Principal of Mendon High School Signature

Principal of Sutherland High School Signature

Recommendation by Assistant Superintendent to the Superintendent on:

Date: _____

Assistant Superintendent for Instruction Signature

Recommendation by Superintendent to Board of Education on:

Date: _____

Superintendent of Schools Signature

1. Which of the following apply to the course proposal under consideration:
 - a. A content change greater than 40% to an existing course.
 - New course name: **Early Military History**
 - Name of the original course: **Military History**
 - b. A totally new course.
 - New course name: Enter course name

2. What is the target student population? **All students 9-12**

3. Please indicate below which criteria this proposed new course meets. Give explanations and attach supporting evidence as directed.
 - a. Yes No Meets a New York State Education Department *mandate*.

 - b. Yes No Was developed based on current *benchmarking with at least three other high performing schools* in New York State and/or the United States.
 - In what area is PCSD below the NY State norm for your department?
Enter text
 - Attach supporting data. Data attached.

 - c. Yes No Fills a need/gap based on the research of *educational literature regarding current and future student needs*.
 - What need/gap will this course meet? _____
 - Attach hard copies of supporting research data and a bibliography.
 Copies attached.

 - d. Yes No Fills a need/gap based on *educational research regarding course trends (research may include, but is not limited to, such things as the PCSD Graduate/Alumni survey, the Youth Risk Behavior Survey or other local, state, or national survey or research results)*
 - What need/gap will this course meet?
Many students in our regents and AP level courses ask us to cover the wars and battles in more detail. Unfortunately, there is not enough time in those courses to go into more detail on those topics. Students also often want to learn about wars that are happening now. Because our current Military History is only a semester course, there is not enough time to cover more modern wars. Military History will become Ancient Military History, and Vietnam will be replaced with Modern Military History. I have also attached two articles that

discuss the importance of offering students the opportunity to learn about military history.

- Attach hard copies of supporting research data and a bibliography.

Copies attached.

e. Yes No Will infringe on or overlap another course offered by your department?
If, yes, please explain: **Military History will be replaced by this course.**

f. Yes No Will infringe on or overlap a course offered by another department?
If, yes, please explain: _____

g. Yes No Will be offered in place of an existing course(s). The existing course(s) to be removed from the program of studies book is **Military History**

h. Yes No Will meet or exceed New York State and PCS District standards.
Explain: See attached sheet

i. Yes No Will be offered at both high schools.
If it will not be offered at both, please explain: _____

j. Yes No The course proposal was considered in light of NCAA Eligibility requirements.

4. Explain how this course will help participating students in their development of the PCSD Next Generation Skills. (Communication and Collaboration; Creativity and Innovation; Critical thinking and Problem solving; Information literacy and Research; Learning Mindsets)
See attached sheet

5. In what other way(s) will this course help meet the current and future needs of our PCSD students? (*consider the PCSD Tech Quest Plan, Career Development and Occupational Skills {C-DOS}, Cultural Proficiencies, Social Emotional Learning Frameworks, etc.*)

The course will address the strategic initiative specifically by increasing student engagement in rigorous and authentic learning that involves complex and challenging thinking and that focuses on a global perspective. Unfortunately, war is constant throughout history and has impacted social, economic, and political aspects of our world. Studying military history is important because it requires the student to learn from the mistakes of history. Also, the study of military history is a key element of civic participation. Our students will be signing up for the Selective Service, they may volunteer to join the armed forces, and most importantly, our military is meant to be controlled by the citizenry. This course gives them the opportunity to become better informed citizens while studying something that interests them.

6. Yes No Has consideration been given to integrate this course with other disciplines?

Please explain: _____

7. Yes No Are teachers currently on staff with the expertise need to teach this course?

If not, how do you expect to meet this need if the course is approved?

8. Yes No Can this course be taught within the space already allocated to your Department?

If No, what plans have you considered to accommodate the space needs for the course?

9. What scheduling options are possible for this course?

- a. Meets every day all year
- b. Meets every other day all year
- c. Meets every day for a semester
- d. Other... Please explain: _____

10. Which of the following will be recommended in an effort to offset a need for an increase in staffing:

- a. Rotation – course offered every other semester or year – rotating with a current course that will be offered opposite it. The course it will rotate opposite is currently being offered every semester or every year.

The current course to be involved in the rotation is:

- b. A course (or courses) currently being offered, one that always runs, will be removed from the program of studies and this new course will be in its place.

Name of course being removed: _____

- c. Other... **This course will rotate with Modern Military History**

11. What resources will need to be allocated to develop and maintain this course?

- a. Textbooks, supplementary texts, and/or review books. Please estimate count/cost.

- b. Hardware: _____

- Software: _____

Coordinator of Technology signature (required): _____

c. Other Equipment – explain and estimate cost. _____

Give the source of your information. _____

d. Training of teacher(s) – please estimate cost. _____

e. Transportation – please estimate cost. _____

f. Facility alterations- please estimate cost. _____

Director of Operations, Maintenance and Security signature (required):

g. Any other special needs – please estimate cost.

Please explain: __

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5230F

PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name Pittsford PTSA treasurer Phone 516-606-2780

Address April Du
29 Rollins crossing

School: Pittsford central school District

1. Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

PCSD Visiting Author program for elementary
school. A check for Pittsford central school
district of \$12,500.

2. Describe any conditions or restrictions for its use.

use for PCSD visiting Author program

3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

4. Which of the following conditions does the gift fulfill?

- Is it in support of and a benefit to all district schools or to a particular district school?
- Is it for a purpose for which the district could legally expend its own funds?
- Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

PLEASE NOTE:

In the case of Technology/Computer equipment, the gift needs to be approved by our Coordinator of Technology, Matthew Kwiatkowski. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Administrator's Approval: *Jeanne Reister* Date *12/11/23*
(When appropriate)

Principal's Approval: _____ Date _____

Superintendent's Approval: *mm* Date *12/12/23*

Board Action: Date: _____