

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, JANUARY 23, 2024
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

AGENDA

7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA **(BOARD ACTION)**
- IV. PRINCIPAL’S REPORT – Ms. Sarah Jacob – Barker Road Middle School
- V. APPROVAL OF MINUTES: January 9, 2024 **(BOARD ACTION)**
- VI. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership – next meeting – 2/28/24
 - 2. Executive Committee – next meeting – 2/14/24 – **5:45 p.m.**
 - 3. Information Exchange Committee – next meeting – 2/7/24
 - 4. Labor Relations Committee – next meeting – 2/14/24 - **Noon**
 - 5. Legislative Committee – next meeting – 1/31/24
 - 6. Steering Committee – next meeting – 1/24/24
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 2/3/24 – MCSBA Legislative Breakfast – 8:30 a.m.
 - 2. 2/6/24 – Next Regularly Scheduled Meeting
- VII. FINANCIAL REPORT – Mr. Vespi
 - A. Action Items:
 - 1. Acceptance of Treasurer’s Report – December 31, 2023 **(BOARD ACTION)**
 - 2. Quarterly Extraclassroom Activities Report **(BOARD ACTION)**
 - 3. Non-Resident Tuition Rates **(BOARD ACTION)**
 - B. Discussion:
 - 1. Professional Service Contracts Report
 - C. Other:
- VIII. HUMAN RESOURCE REPORT – Mr. Clark
 - A. Action Items:
 - 1. Professional Staff Report **(BOARD ACTION)**
 - 2. Support Staff Report **(BOARD ACTION)**
 - B. Discussion:
 - C. Other:

- IX. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items: **(See Consent Agenda)**
 1. Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Requested Reviews, Initial Eligibility Determination Meetings.
 2. Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Review, Requested Reviews.
 3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendments – Agreement No Meetings.
 - B. Discussion:
 - C. Other:

- X. SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 1. Call for Executive Session **(BOARD ACTION)**
 2. Field Trip Approval to Pittsburgh, PA (SHS Robotics Team) **(BOARD ACTION)**
 3. Approval of 2024-2025 Budget Guidelines **(BOARD ACTION)**
 - B. Discussion:
 - C. Other:

- XI. CONSENT AGENDA **(BOARD ACTION)**
 - A. Committee on Special Education
 - B. Sub-Committee on Special Education
 - C. Committee on Preschool Special Education

- XII. OLD BUSINESS

- XIII. NEW BUSINESS

- XIV. PUBLIC COMMENT: **Public Comment Submission Form can be found at:**
pittsfordschools.org/publiccomment

- XV. ADJOURNMENT/RECESS **(BOARD ACTION)**

Next regularly scheduled meeting: **February 6, 2024 – 6:00 p.m. – Budget Work Session**
7:00 p.m. – Regular Meeting

***Mission:** The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Tuesday, January 9, 2024
Barker Road Middle School
(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, January 9, 2024.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, D. Berk, K. Huels, E. Kay, S. Pelusio, R. Sanchez-Kazacos
LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mrs. Scott called the Regular Meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried **APPROVED:**
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **AGENDA**
the agenda for this meeting.
Vote: Unanimously carried

3. Mr. Pero opened the Pittsford Pride program and explained how the selection process begins in each building in order to bring us to this celebration. Mrs. Scott, Mr. Casey and Mr. Pero read the nomination write-ups that explained the reason why each student was selected for this honor. The following students are our Pittsford Pride recipients being recognized this evening:

Name	Grade Level	School
Quinn Feldman	8	Calkins Road M.S.
Winston Glocker	3	Allen Creek
Mallory Hildreth	12	Mendon H.S.
Alishbha Khan	4	Park Road
Ryan Maxon	4	Jefferson Road
Adriana Ochoa	12	Sutherland H.S.
Maria Wray	6	Barker Road M.S.
Emma Yaeger	4	Mendon Center

Short break 7:31 pm. Resumed at 7:34 pm.

4. Principal's Report: Principal, Ms. Melissa Julian, presented to the Board on the activities taking place at Mendon High School.

5. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried **APPROVED:**
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **MINUTES**
the minutes of its December 12, 2023, Regular meeting. **12/12/23**
Vote: Unanimously carried

Mr. Pero briefly announced that more power outages continue to happen in the area. He shared that if we do lose power, the back-up lights in the board room would illuminate and the meeting would proceed normally.

6. Board Reports: Mrs. Scott shared information regarding the 2024 total solar eclipse. Mrs. Pelusio noted that tomorrow’s information exchange meeting will be held at 4:00 pm. She also briefly noted the legislative breakfast on Feb. 4th and the Albany advocacy trip on Mar. 4th. Mrs. Scott then noted other dates to remember.

7. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer’s Report for the month ending November 30, 2023.
Vote: Unanimously carried

**ACCEPTED:
TREASURER’S
REPORT**

8. Motion was made by Mr. Casey, seconded by Mrs. Kay and carried regarding the following resolution:
Vote: Unanimously carried

**APPROVED:
TAX CERTIORARI
STIPULATION**

BE IT RESOLVED THAT the Board of Education of Pittsford Central School District, at its regular meeting, does hereby authorize the approval of the stipulation of settlement for the tax certiorari proceedings for GRHS Foundation Inc. located in the Town of Brighton at 10/30 Hagen Drive and in the Town of Penfield located at 20/30 Hagen Drive.

BE IT FURTHER RESOLVED THAT the Board of Education of Pittsford Central School District approves a budget amendment of eight hundred twenty-two thousand two hundred fifty-two dollars and thirty-four cents \$822,252.34 for the judgement and claims account code.

BE IT FURTHER RESOLVED THAT the Board of Education of Pittsford Central School District authorizes the attorney for the district to execute the stipulation of settlement, and further authorizes the transfer of Eight Hundred Twenty-Two Thousand, Two Hundred Fifty-Two Dollars and Thirty-Four Cents (\$822,252.34) from the Tax Certiorari Reserve to the General Fund for the payment of the refund of 2018-2023 taxes paid by the taxpayer.

9. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the establishment of a 403(b) Special Pay Plan with US Bencor MidAmerica.
Vote: Unanimously carried

**APPROVED:
403(B) SPECIAL
PAY PLAN**

10. Motion was made by Mrs. Huels, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Change of Status – Probationary to Tenure

Name: Shawn Clark
Position: Assistant Superintendent for Human Resources
Tenure Area: Assistant Superintendent for Human Resources
Probationary Period: 02/01/2021 - 01/31/2024
Certification: Permanent

Name: Shana Cutaia
Position: Director of Student Services
Tenure Area: Director of Student Services
Probationary Period: 07/01/2021 - 06/30/2024
Certification: Professional

B. Appointment – School Related Professional

Name: Miranda DiPasquale
 Position: SHS School Nurse
 Type of Position: Full Time
 Salary: \$45,411.00
 Effective Date: 01/09/2024

11. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Maureen Hayes	School Aide	ACE	15 wk.	1/02/2024	\$15.15 hr.
Kristin Rohlf	Office Clerk II	MHS	37.5 wk.	1/02/2024	\$40,463.00
Jennifer Salinas	Office Clerk III	BRMS	37.5 wk.	01/03/2024	\$25,880.00

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Candice Colosi	School Aide	TRE	4 mos.	01/12/2024

TRANSPORTATION

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Priscilla Garcia	Bus Driver	TMF	4 mos.	01/02/2024

CUSTODIAL/MAINTENANCE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Ricardo Cortes	Cleaner	CRMS	1 mo.	12/11/2023

CUSTODIAL/MAINTENANCE

<u>TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Alexandra Gonzalez	Cleaner	BRMS	never started	12/04/2023

FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Amanda Santos	Food Service Worker	SHS	20 wk.	1/02/2024	\$15.25 hr.

FOOD SERVICE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Amanda Santos	Food Service Worker	SHS	2 days	01/04/2024

12. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves new courses: Modern Military History (replacing the Vietnam elective) and a revision to Military History: Early Military History.
 Vote: Unanimously carried

**APPROVED:
 MODERN MILITARY
 HISTORY AND
 MILITARY HISTORY:
 EARLY MILITARY
 HISTORY**

60.

13. Chief Information Officer Report: Dr. Cimmerer presented the annual enrollment projections. Summary for the 2022-23 comparisons are as follows: 2022 total enrollment predictions for 2023 were 99% accurate, with 95% accuracy over the last 10 years and 98% accuracy over the past 5 years. Based on current projections, PCSD shows a gradual increase from 2023 to 2033.

14. Special Education Report: Ms. Woods noted that all recommendations are on the Consent Agenda.

15. Mr. Pero noted the first reading of the 2024-2025 budget guidelines. He thanked the District Planning Team for their work on the guidelines.

Mr. Pero gave a follow up report on the Erie 1 BOCES policy audit. He shared that there were over 100 policies that required changing and those changes will be presented to the Board in sections for review.

16. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

**APPROVED:
CONSENT
AGENDA**

Bid Awards:

BOCES 2 Cooperative Printer & Copier Supplies	Agni Enterprises	\$8,297.02 (Estimated)
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Committee on Special Education: Amendment – Agreement No Meetings, Annual Review, Reevaluation Reviews, Reevaluation/Annual Review, Requested Reviews, Initial Eligibility Determination Meetings, Manifestation Determination Meetings.

Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Review, Requested Reviews.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendments – Agreement No Meetings, Requested Review.

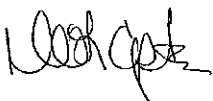
Gift to the District: Donation of \$12,500.00 from District PTSA for the Visiting Author Program at Pittsford's Elementary schools.

17. Public Comment: Four people addressed the Board.

18. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 8:33 p.m.
Vote: Unanimously carried

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

December 31, 2023

The following reports have been prepared by the Assistant Director of Finance, Rachel Smith, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of December 31, 2023.

GENERAL FUND

- The District received from Excess Cost Aid of \$702,421 (see page 3).
- The District received Lottery Grant Aid of \$151,784 (see page 3).

SCHOOL LUNCH FUND

- The school lunch program had net operations of \$5,940 for the month of December (see page 9).

MISCELLANEOUS REVENUES & CUSTODIAL FUNDS

- Activity was normal for the month of December (see page 17).

SPECIAL AID FUND

- Activity was normal for the month of December. The District is awaiting SED approvals for Title I, Title II, Title III, and the Title IV Grants (see page 11).
- The District is awaiting SED approval on an amendment for IDEA 611 grant (see page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$66,492,016 (see page 13).
- Reserve fund balances total \$34,622,422 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS December 31, 2023

GENERAL FUND	11/30/2023 Balance	Receipts	Disbursements	12/31/2023 Balance
Cash in Banks - Checking	\$ 1,195,925.03	\$ 15,376,518.48	\$ 15,825,924.46	\$ 746,519.05
Money Market Account-Chase	13,123,147.89	12,006.63	9,750,000.00	3,385,154.52
Money Market Account- Key	27,324.38	776.50	-	28,100.88
Money Market Account- M & T	5,648,174.13	14,409.00	-	5,662,583.13
Money Market Account- CNB	549,139.37	109.08	-	549,248.45
Money Market Account- NYCLASS	43,730,922.44	196,668.68	-	43,927,591.12
Chase Purchasing Card	-	230,639.11	230,639.11	-
FSA/HRA Checking	882,141.48	37,043.32	152,149.75	767,035.05
Payroll Checking	46,844.85	6,792,888.12	6,795,090.76	44,642.21
Investments (See Schedule)	24,086,125.00	46,871.22	4,000,000.00	20,132,996.22
	\$ 89,289,744.57	\$ 22,707,930.14	\$ 36,753,804.08	\$ 75,243,870.63
RESERVES	11/30/2023 Balance	Receipts	Disbursements	12/31/2023 Balance
Teachers Retirement Contribution	4,601,098.20	20,692.27	-	4,621,790.47
Capital Reserve	17,466,034.99	29,362.80	12,000,000.00	5,495,397.79
Bus Purchase Reserve	7,292,319.17	16,666.27	-	7,308,985.44
Consolidated Reserves Account	13,292,302.04	30,480.18	-	13,322,782.22
Swimming Facilities Capital Reserve	1,506,664.69	3,454.89	-	1,510,119.58
Instructional Technology Capital Reserve	2,357,939.99	5,406.92	-	2,363,346.91
	\$ 46,516,359.08	\$ 106,063.33	\$ 12,000,000.00	\$ 34,622,422.41
SCHOOL LUNCH FUND	11/30/2023 Balance	Receipts	Disbursements	12/31/2023 Balance
Cash in Banks - Checking	\$ 525,552.95	\$ 200,172.54	\$ 209,623.54	\$ 516,101.95
Money Market Account-NYCLASS	657,183.03	2,955.53	-	660,138.56
	\$ 1,182,735.98	\$ 203,128.07	\$ 209,623.54	\$ 1,176,240.51
CAPITAL FUND	11/30/2023 Balance	Receipts	Disbursements	12/31/2023 Balance
Cash in Banks - Checking	\$ 206,199.51	\$ 68.65	\$ 19,343.51	\$ 186,924.65
Capital Reserve	1,706,843.97	15,108,302.00	484,872.51	16,330,273.46
Bus Purchase Reserve -Capital	87,566.25	-	-	87,566.25
	\$ 2,000,609.73	\$ 15,108,370.65	\$ 504,216.02	\$ 16,604,764.36
SPECIAL AID FUND	11/30/2023 Balance	Receipts	Disbursements	12/31/2023 Balance
Cash in Banks - Checking	\$ 183,626.49	\$ 831,634.00	\$ 221,998.88	\$ 793,261.61
	\$ 183,626.49	\$ 831,634.00	\$ 221,998.88	\$ 793,261.61

PITTSFORD CENTRAL SCHOOLS

INVESTMENT SCHEDULES

As of December 31, 2023

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
11/3/2023	1/2/2024	CNB	10,042,291.67	5.25%	60	86,666.35
12/26/2023	1/25/2024	CNB	10,090,704.55	5.25%	30	43,542.08
			<u>20,132,996.22</u>			<u>130,208.43</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.00%-2.70%
JP Morgan Chase Money Market	2.70%
Key Checking	0.40%
Key Money Market	0.40%
NYCLASS Money Market	5.29%
Canandaigua National Bank Money Market	0.25%
M & T Money Market -General Fund	3.00%

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues

December 31, 2023

DESCRIPTION	BUDGETED REVENUES	REV. REC'D 12/31/2023	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	111,953,539.00	-	105,928,900.97	111,953,539.00	-
Other Payments in Lieu of Taxes	80,080.00	-	96,875.54	96,875.54	16,796
STAR Tax Relief Program	-	-	-	-	-
Interest & Penalties	100.00	-	500.35	500.35	400
County Sales Tax	6,600,088.00	-	2,164,170.14	6,600,088.00	-
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	5,000.00	-	82.00	5,000.00	-
Admissions	-	-	12,235.00	12,235.00	12,235
Other Charges - Services	-	-	9.36	9.36	9.36
Tuition - Other Districts	225,000.00	-	-	225,000.00	-
Health Services - Other Districts	225,000.00	-	-	225,000.00	-
Interest Earned on Investments	500,000.00	296,229.22	890,094.16	890,094.16	390,094
Rental of Real Property	40,000.00	(4,681.50)	9,144.50	40,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	-	7,039.32	7,039.32	5,039
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	100.00	100.00	100
Sale of Scrap and Excess Materials	1,000.00	-	1,309.04	1,309.04	309
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	65,000.00	80,970.00	236,360.00	236,360.00	171,360
Insurance Recoveries	30,000.00	-	667.50	30,000.00	-
Other Compensation for Loss	1,000.00	30.94	465.06	1,000.00	-
Refund for BOCES Aided Services	300,000.00	-	-	300,000.00	-
Refund of Prior Years Expense	200,000.00	123,515.29	263,933.80	263,933.80	63,934
Gifts and Donations	40,000.00	-	12,710.00	40,000.00	-
Unclassified Revenues	185,000.00	10,077.50	58,633.76	185,000.00	-
State Aid - General Operating/Foundation Aid	14,256,450.92	14,684.51	5,496,449.14	14,256,450.92	-
State Aid - Excess Cost	608,680.00	702,421.50	702,421.50	702,421.50	93,742
State Aid - Building Aid	4,038,304.00	-	-	4,038,304.00	-
State Aid - Lottery Aid	7,748,350.56	-	7,748,350.56	7,748,350.56	-
State Aid - Lottery Grant	1,011,891.52	151,783.72	556,540.31	1,011,891.52	-
State Aid - Commercial Gaming Grant	-	-	-	-	-
State Aid - BOCES	3,696,160.00	-	-	3,696,160.00	-
State Aid - Textbooks	344,665.00	-	88,890.00	344,665.00	-
State Aid - Software Aid	91,558.00	-	-	91,558.00	-
State Aid - Hardware Aid	95,994.00	-	-	95,994.00	-
State Aid - Library Mat. Aid	38,200.00	-	-	38,200.00	-
State Aid - Other Charter School CSBT	-	700.00	700.00	700.00	700
State Aid - Other Urban Suburban	1,016,799.00	-	-	1,016,799.00	-
Medicaid Assistance	65,000.00	14,684.52	33,292.49	65,000.00	-
Subtotal	\$ 153,465,460.00	\$ 1,390,415.70	\$ 124,309,874.50	\$ 154,220,178.07	\$ 754,718.07
Appropriated Fund Balance	1,196,992.00	-	-	1,196,992.00	-
Appropriated Reserves:					
Workers Compensation Reserve	50,000.00	-	-	50,000.00	-
EBALR Reserve	500,000.00	-	-	500,000.00	-
ERS Reserve	300,000.00	-	-	300,000.00	-
Budgeted Revenues Total	\$ 155,512,452.00	\$ 1,390,415.70	\$ 124,309,874.50	\$ 156,267,170.07	\$ 754,718.07
Interfund Transfers	-	-	-	-	-
Interest Allocated to Reserves	-	106,063.33	560,109.03	560,109.03	560,109
Reserve for Encumbrances	2,913,513.41	-	-	2,913,513.41	-
Adjusted Budgeted Revenues Total	\$ 158,425,965.41	\$ 1,496,479.03	\$ 124,869,983.53	\$ 159,740,792.51	\$ 1,314,827.10

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Schedule of Appropriated Expenses
December 31, 2023

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	21,858,052.00	622,095.35	22,480,147.35	7,805,766.21	12,184,502.50	2,489,878.64
Middle School	16,778,112.00	192,746.56	16,970,858.56	5,865,948.45	9,361,799.27	1,743,110.84
High School	23,558,142.00	26,003.90	23,584,145.90	8,240,294.51	11,690,368.88	3,653,482.51
Total School Operations	62,194,306.00	840,845.81	63,035,151.81	21,912,009.17	33,236,670.65	7,886,471.99
Central Student Programs & Services						
Special Education Office	670,284.00	59,871.06	730,155.06	197,565.26	168,055.78	364,534.02
Special Education Services	1,352,979.00	45.00	1,353,024.00	426,534.68	793,018.11	133,471.21
Out of District Spec. Ed Programs	6,938,384.00	395,205.77	7,333,589.77	2,584,438.92	4,541,280.63	207,870.22
Special Services	1,400,407.00	3,793.00	1,404,200.00	413,867.39	718,649.51	271,683.10
Summer Programs	25,000.00	5,080.62	30,080.62	12,500.00	12,500.00	5,080.62
Non Public Services	393,898.00	33,684.60	427,582.60	53,344.43	86,602.46	287,635.71
BOCES	500,000.00	(61,163.67)	438,836.33	254,403.03	150,347.17	34,086.13
Total Central Programs & Services	11,280,952.00	436,516.38	11,717,468.38	3,942,653.71	6,470,453.66	1,304,361.01
Instructional Services						
Curriculum & Instruction Services	868,724.00	46,076.77	914,800.77	490,858.24	249,022.54	174,919.99
Standards of Performance	627,500.00	60,640.84	688,140.84	232,987.43	354,356.28	100,797.13
Pupil Services Office	384,375.00	2,564.65	386,939.65	135,573.71	137,481.89	113,884.05
Instructional Technology Services	1,943,058.00	972,853.96	2,915,911.96	1,584,060.22	1,107,669.44	224,182.30
Professional Development Services	248,074.00	4,134.87	252,208.87	118,500.14	119,328.55	14,380.18
Data Team	505,448.00	(9,187.75)	496,260.25	261,193.48	231,935.41	3,131.36
Total Instructional Services	4,577,179.00	1,077,083.34	5,654,262.34	2,823,173.22	2,199,794.11	631,295.01
Support Services						
Finance Services	1,200,935.00	37,856.48	1,238,791.48	603,013.38	499,868.23	135,909.87
Personnel Services	529,100.00	65,062.54	594,162.54	277,557.63	226,224.29	90,380.62
Public Information Services	349,365.00	28,451.11	377,816.11	156,225.05	185,957.98	35,633.08
Operations and Maintenance	9,770,766.00	932,319.23	10,703,085.23	3,717,020.18	3,968,912.41	3,017,152.64
Printing and Mailing Services	271,460.00	2,710.55	274,170.55	80,193.32	59,994.67	133,982.56
Support Services Technology	1,556,229.00	200,708.25	1,756,937.25	1,208,525.07	543,030.50	5,381.68
Transportation Services	6,507,795.00	200,156.64	6,707,951.64	2,259,152.89	3,230,956.32	1,217,842.43
Total Support Services	20,185,650.00	1,467,264.80	21,652,914.80	8,301,687.52	8,714,944.40	4,636,282.88
Central Administration						
Board of Education	87,672.00	4,700.31	92,372.31	29,520.67	9,839.62	53,012.02
Superintendent's Office	440,448.00	32,882.06	473,330.06	227,220.64	211,538.53	34,570.89
Total Central Administration	528,120.00	37,582.37	565,702.37	256,741.31	221,378.15	87,582.91
Undistributed Expenses						
Debt Service & Interfund Transfers	8,897,550.00	7,234.58	8,704,784.58	2,218,776.25	6,246,148.75	239,859.58
Insurance & Fees	1,787,000.00	58,940.89	1,845,940.89	1,071,692.23	676,685.30	97,563.36
Employee Benefits	46,261,695.00	(1,011,954.76)	45,249,740.24	19,037,028.41	23,938,508.27	2,274,203.56
Total Undistributed Expenses	56,746,245.00	(945,779.29)	55,800,465.71	22,327,496.89	30,861,342.32	2,611,626.50
TOTAL	155,512,452.00	2,913,513.41	158,425,965.41	59,563,761.82	81,704,583.29	17,157,620.30

Transfers and Adjustments Detail:

Prior Year Encumbrances	2,913,513.41
Total Transfers and Adjustments	2,913,513.41

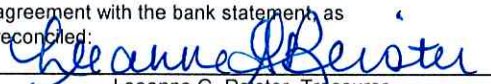
PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023
General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			<u>65,203,619.57</u>
	Receipts:			
	Taxes & Tax Items			
	Payroll Funding	6,792,879.87		
	Local Revenues	589,918.04		
	State Aid (VLT Lottery Aid)	884,537.22		
	Monroe #1 BOCES			
	Sales Tax			
	Transfer- ERS Reserve			
	Transfer from CD	4,000,000.00		
	FSA Deductions	37,043.32		
	Transfer from Special Aid Re: DT/DF			
	Transfer from School Lunch Re: DT/DF			
	Transfer from Mem/Sch. Re: DT/DF			
	Transfer- Capital Re: DT/DF			
	Federal Aid - Medicaid	29,369.03		
	Interest	249,289.35		
	Transfer from Reserves Re: Appropriations/Adjustments			
	Net Transfers	10,077,928.24		
	Total Receipts:			<u>22,660,965.07</u>
	Disbursements:			
	EFT/Wire Transfers		4,267,724.90	
	General Fund Checks #268833-269135		4,546,217.50	
	ACH #001578-001593		4,615.62	
	Transfer to CM Re: DT/DF			
	Transfer to Special Aid Re: DT/DF		500,000.00	
	Payroll Checks & Direct Deposits		6,795,082.51	
	Payroll Funding		6,562,141.46	
	Transfer- Capital Re: DT/DF			
	Transfer- CD Re: Investment			
	Void Checks			
	Transfer- Reserves (Year End Funding)			
	Transfer to Debt (8/1 Bond Payment)			
	Net Transfers		10,077,928.24	
	Total Disbursements:			<u>(32,753,710.23)</u>
31-Dec	ENDING BALANCE	<u>\$ 22,660,965.07</u>	<u>\$ 32,753,710.23</u>	<u>55,110,874.41</u>

BANK RECONCILIATION

BALANCE PER BANK:	55,323,291.51
ADD:	
Outstanding Deposits	
Correction Pending Payroll	
ACH/Checks returns	
Outstanding Transfers	5,215.13
SUBTRACT:	
Outstanding Checks	(206,720.76)
Outstanding FSA Withdrawals	(5,538.09)
Outstanding Payment	(158.25)
Outstanding Transfers	(5,215.13)
ADJUSTED BANK BALANCE	<u>55,110,874.41</u>
BALANCE PER BOOKS	<u>55,110,874.41</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 LEEANNE G. REISTER, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			\$	17,893,400.24
	Receipts:				
	Transfer from General Fund (Year End Res. Funding)				
	Interest - Reserve for Liability		2,822.02		
	Interest -Tax Certiorari		5,667.72		
	Interest- Unemployment Insurance		913.35		
	Interest- Employee Benefit & Accrued Liabilities		8,299.53		
	Interest- Employee Retirement Contribution		6,112.65		
	Interest- Teachers Retirement Contribution		20,692.27		
	Interest- Workers' Compensation		1,516.09		
	Interest- Insurance Reserve		5,148.82		
	Transfers				
	Total Receipts:				51,172.45
	Disbursements:				
	EFT Withdrawals				
	Transfer to General Fund: Appropriations				
	Transfers				
	Total Disbursements:				-
31-Dec	ENDING BALANCE		\$ 51,172.45	\$ -	17,944,572.69

BANK RECONCILIATION

BALANCE PER BANK:	17,944,572.69
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	17,944,572.69
BALANCE PER BOOKS	17,944,572.69

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			<u>\$ 28,622,958.84</u>
	Receipts:			
	Transfer from General: Year End Reserve Funding			
	Interest - Bus Purchase Reserve	16,666.27		
	Interest - Capital Reserve	29,362.80		
	Interest - Capital Swimming Facilities Reserve	3,454.89		
	Interest - Capital IT Reserve	5,406.92		
	Transfer from Capital Fund Bus Reserve			
	Net Transfers			
	Total Receipts:			<u>54,890.88</u>
	Disbursements:			
	Transfer to Capital Fund: Capital Reserve		12,000,000.00	
	Transfer to Capital Fund Bus Reserve			
	Net Transfers			
	Total Disbursements:			<u>(12,000,000.00)</u>
31-Dec	ENDING BALANCE	<u>\$ 54,890.88</u>	<u>\$ 12,000,000.00</u>	<u>16,677,849.72</u>

BANK RECONCILIATION

BALANCE PER BANK:	16,677,849.72
ADD:	
Transfer from General	
SUBTRACT:	
Outstanding Checks	
Due To Capital	
ADJUSTED BANK BALANCE	<u>16,677,849.72</u>
BALANCE PER BOOKS	<u>16,677,849.72</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
GENERAL FUND PAYROLL ACTIVITY
December 31, 2023**

	12/1/2023			12/31/2023
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Consolidated Payroll	-	4,339,201.45	4,339,201.45	-
Net 1099R Distributions	-	-	-	-
United Way	-	1,670.50	1,670.50	-
NYS Employee Retirement	37,610.31	37,181.69	37,524.35	37,267.65
Income Protection (LTD)	-	8,503.45	8,503.45	-
Hospital Insurance	-	252,996.91	252,996.91	-
AFLAC	-	1,006.96	1,006.96	-
Life Insurance	-	5,095.28	5,095.28	-
NYS Income Tax	-	254,861.27	254,861.27	-
Federal Income Tax	-	505,293.29	505,293.29	-
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	5,832.47	5,832.47	-
Association Dues	-	84,501.96	84,501.96	-
Social Security	(29.84)	921,188.93	921,188.93	(29.84)
Teacher Loans	-	16,869.00	16,869.00	-
Tax Sheltered Annuities	4,200.00	314,354.21	314,354.21	4,200.00
Other Liabilities	-	-	-	-
Flex Benefits-Medical Exp.	(12,687.92)	57,603.56	55,172.87	(10,257.23)
Flex Benefits-Dependent Care	29,208.17	16,421.04	25,801.58	19,827.63
Flex Benefits-Management Fee	-	62.40	62.40	-
529 College Savings	-	-	-	-
HSA Accounts	-	8,926.84	8,926.84	-
Health Fund Reserve	864,438.88	-	108,121.22	756,317.66
TOTALS:	\$ 922,739.60	\$ 6,831,571.21	\$ 6,946,984.94	\$ 807,325.87

**PITTSFORD CENTRAL SCHOOLS
SCHOOL LUNCH FUND
Monthly Operating Report
December 31, 2023**

CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2023-24 YR-TO-DATE	2022-23 YR-TO-DATE
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REVENUES:

TYPE A SALES	\$ 76,359.00	\$ 77,720.25	\$ 338,046.00	\$ 347,413.50
OTHER CAFETERIA SALES	124,516.84	128,165.91	536,501.88	538,297.34
REBATES	-	-	691.26	729.42
INTEREST INCOME	2,955.53	1,690.36	17,091.73	5,371.67
INSURANCE/OTHER COMP	-	-	-	-
MISCELLANEOUS INCOME	59.11	149.52	370.93	375.92
TOTAL REVENUES:	\$ 203,890.48	\$ 207,726.04	\$ 892,701.80	\$ 892,187.85

EXPENDITURES

SALARIES	\$ 76,904.50	\$ 76,393.77	\$ 330,084.97	\$ 315,211.32
EQUIPMENT	-	-	28,124.50	4,955.75
CONTRACTUAL/BOCES	1,006.74	150.00	10,128.49	12,031.85
FOOD & MILK USED	86,826.49	67,177.10	391,995.78	315,844.49
REPAIRS	622.24	285.50	7,616.76	12,370.25
TRAVEL/MILEAGE	15.00	-	106.29	-
SUPPLIES	4,249.05	4,774.05	26,944.22	33,156.49
BENEFITS	28,326.06	35,948.67	138,172.67	162,955.22
TOTAL EXPENDITURES:	\$ 197,950.08	\$ 184,729.09	\$ 933,173.68	\$ 856,525.37

NET OPERATIONS:	\$ 5,940.40	\$ 22,996.95	\$ (40,471.88)	\$ 35,662.48
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OTHER ITEMS AFFECTING FUND BALANCE

Cumulative Change in Reserve for Supplies Inventory	\$ 1,502.73	\$ 4,952.58
Change in Fund Balance:	(38,969.15)	40,615.06
Fund Balance at July 1	\$ 901,799.02	\$ 638,971.21
Fund Balance to date	\$ 862,829.87	\$ 679,586.27

Beginning Inventories	\$	29,385.62
Encumbrances	\$	-
Appropriated - Next Year's Budget	\$	-

Loss of State Aid (National Lunch & Breakfast Program)	\$17,334	Free, Reduced & Paid
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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023**

School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			<u>\$ 1,182,735.98</u>
	Receipts:			
	Daily Deposits	21,452.69		
	Prepays- School Lunch Office	787.55		
	Prepaid- via NutriKids/Heartland	175,667.35		
	Other Sales-Vending	2,220.84		
	Catering			
	Miscellaneous			
	Transfer from General re: DT/DF			
	Interest	2,955.53		
	Net Transfers			
	Total Receipts:			<u>203,083.96</u>
	Disbursements:			
	EFT/Wire Transfers		671.76	
	Check # 203927-203955		126,315.53	
	Payroll Funding		82,592.14	
	Void Checks			
	Transfer to General re: DT/DF			
	Net Transfers			
	Total Disbursements:			<u>(209,579.43)</u>
31-Dec	ENDING BALANCE	<u>\$ 203,083.96</u>	<u>\$ 209,579.43</u>	<u>1,176,240.51</u>

BANK RECONCILIATION

BALANCE PER BANK:	1,179,016.70
ADD: Outstanding Deposits	4,410.25
SUBTRACT:	
Outstanding Checks	(7,186.44)
ADJUSTED BANK BALANCE	<u>1,176,240.51</u>
BALANCE PER BOOKS	<u>1,176,240.51</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Register, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
December 31, 2023

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						
Driver Education (Cumulative Balance)	184,532.69	-	67,320.11	9,162.21	108,050.37	Student Services
Summer Enrichment (Cumulative Balance)	113,997.61	5,160.11	88,813.93	3,105.19	16,918.38	
Summer Enrichment (2024-25)	-	-	5,164.00	-	(5,164.00)	
IDEA 611 (07/01/23-06/30/24)	1,357,795.00	-	464,782.57	660,727.05	232,285.38	Special Education
Covers special education expenditures						
IDEA 619 (07/01/23-06/30/24)	36,762.00	-	5,898.39	11,796.79	19,066.82	Special Education
Covers pre-school educational expenses.						
TITLE I 22/23 (09/01/22-08/31/23)	221,608.00	144,068.55	11,726.38	-	65,813.07	Student Services
TITLE I 23/24 (09/01/23-08/31/24)	194,200.00	-	60,172.21	97,972.58	36,055.21	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments						
TITLE IIA GRANT 22/23 (09/01/22-08/31/23)	163,983.00	69,224.62	47,722.51	-	47,035.87	Student Services
TITLE IIA GRANT 23/24 (09/01/23-08/31/24)	82,582.00	-	24,182.80	41,945.16	16,454.04	Student Services
Enhances Teacher/Principal training and recruitment.						
TITLE III GRANT 22/23 (09/01/22-08/31/23)	25,158.00	3,300.64	20,465.25	-	1,392.11	Student Services
TITLE III GRANT 22/23 (09/01/23-08/31/24)	9,464.00	-	826.33	1,000.00	7,637.67	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
TITLE IV SSAE GRANT (09/01/22-08/31/23)	26,349.00	290.00	312.29	-	25,746.71	Student Services
TITLE IV SSAE GRANT (09/01/23-08/31/24)	15,465.00	-	776.71	-	14,688.29	Student Services
Provides resources to increase the capacity of local agencies						
TEACHER CENTER GRANT 2023-24	65,867.00	-	44,652.60	1,361.65	19,852.75	Teacher Center
Provides staff development opportunities for teachers.						
SPECIAL ED SUMMER PROGRAMS 4408	392,000.00	-	362,259.97	-	29,740.03	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
SPECIAL ED SUMMER PROGRAM-In District	455,450.00	-	419,156.45	2,873.32	33,420.23	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
SPECIAL ED SUMMER PROGRAM-Related Services	18,000.00	-	4,307.98	-	13,692.02	Special Education
Payments to outside providers and staff for related services during July and August.						
AMERICAN RESCUE PLAN	1,287,512.00	545,101.71	310,520.14	374,305.57	57,584.58	Student Services
AMERICAN RESCUE PLAN 611 GRANT	265,089.00	249,849.03	15,239.97	-	-	Special Education
AMERICAN RESCUE PLAN 619 GRANT	29,267.00	20,758.92	8,508.08	-	-	Special Education
Provides resources to address the COVID-19 impact on schools						
CRRSA - ESSER II FUND	4,593,034.00	3,968,535.35	624,498.65	-	-	Student Services
for the purpose of providing emergency relief funds to address the impact that COVID-19 has had, and continues to have, on schools						
CRRSA - GEER II FUND	740,432.00	740,432.00	-	-	-	Student Services
provides grants to Governors for the purpose of providing educational agencies with emergency assistance to address the impact of Covid-19						
SCHOOL LIBRARY SYSTEM GRANT 2023-24	2,262.62	-	1,151.65	-	1,110.97	Various Schools
Mini grants through BOCES for School Library Media Specialists.						
NYS HEALTHCARE WORKER BONUSES	11,841.50	-	11,841.50	-	-	Business Office
for bonuses to recruit, retain, & reward front line health care workers						
TOTALS :	10,292,651.42	5,746,720.93	2,600,300.47	1,204,249.52	741,380.50	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023**

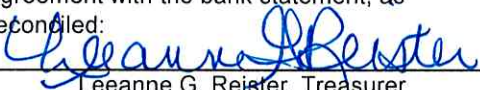
Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			\$ 183,626.49
	Receipts:			
	Local Revenues	29,420.00		
	State Aid/Federal Aid	302,214.00		
	Transfer from General (20% funding)			
	Transfer from General DT/DF	500,000.00		
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	Total Receipts:			<u>831,634.00</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 206870-206898		73,852.61	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		148,146.27	
	Net Transfers			
	Total Disbursements:			<u>(221,998.88)</u>
31-Dec	ENDING BALANCE	<u>\$ 831,634.00</u>	<u>\$ 221,998.88</u>	<u>793,261.61</u>

BANK RECONCILIATION

BALANCE PER BANK:	813,270.15
ADD: Outstanding Transfer from General	
Deposit in Transit	
NSF	
SUBTRACT:	
Outstanding Checks	(20,008.54)
Outstanding Transfer to General	
ADJUSTED BANK BALANCE	<u>793,261.61</u>
BALANCE PER BOOKS	<u>793,261.61</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE December 31, 2023

DESCRIPTION	APPROPRIATIONS	PRIOR YEAR PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2023-24	1,794,696.00	-	1,707,129.76	-	87,566.24
Capital 21-22 Funded by General Fund	250,000.00	220,949.26	29,050.74	-	-
Capital 22-23 Funded by General Fund	600,000.00	379,133.60	82,742.72	26,505.14	111,618.54
Capital 23-24 Funded by General Fund	600,000.00	-	-	-	600,000.00
Capital Funded by Reserve - May 2021	6,000,000.00	2,532,059.05	2,322,897.22	358,120.09	786,923.64
Capital Project - March 2023	69,822,169.00	-	1,915,113.47	6,487,809.96	61,419,245.57
Emergency Project - SHS Roof	575,000.00	4,836.65	346,922.51	3,060.84	220,180.00
Emergency Project - CRMS HVAC	250,000.00	-	-	192,017.00	57,983.00
Subtotal - Capital Fund	79,891,865.00	3,136,978.56	6,403,856.42	7,067,513.03	63,283,516.99
Debt Service	7,902,550.00	-	2,218,175.00	2,475,875.00	3,208,500.00
TOTALS :	87,794,415.00	3,136,978.56	8,622,031.42	9,543,388.03	66,492,016.99

RESERVE BALANCES December 31, 2023

DESCRIPTION	FUND BALANCE 7/1/2023	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Vehicle Purchases Funded by Reserve	7,231,765.21		77,220.23		7,308,985.44
Capital Reserve	5,326,500.11		168,897.68		5,495,397.79
Instructional Technology Capital Reserve	2,335,169.41		28,177.50		2,363,346.91
Capital Swimming Facility	1,500,000.00		10,119.58		1,510,119.58
Insurance Reserve	2,220,536.76		29,996.64		2,250,533.40
Unemployment Insurance Reserve	393,899.17		5,321.09		399,220.26
Reserve for Liability	1,217,055.09		16,440.88		1,233,495.97
Reserve for Tax Certiorari	2,444,322.34		33,019.70		2,477,342.04
Employee Benefit & Accrued Liability Reserve	3,583,968.64		43,728.13		3,627,696.77
Reserve for Retirement Contributions	2,639,508.46		32,308.75		2,671,817.21
Reserve for Teacher Retirement Contributions	4,515,083.28		106,707.19		4,621,790.47
Workers' Compensation Reserve	654,504.57		8,172.00		662,676.57
TOTALS :	40,584,074.80	-	560,109.37	-	34,622,422.41

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023**

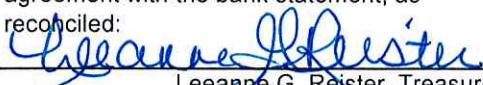
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			<u>\$ 2,000,609.73</u>
	Receipts:			
	Transfer from General Fund re: Due to/from	12,000,000.00		
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds	3,107,535.00		
	Interest	68.65		
	Net Transfers	767.00		
	Total Receipts:			<u>15,108,370.65</u>
	Disbursements:			
	EFT/Wire Transfers		7,535.00	
	Transfer to Capital Reserve re: Closing of Project			
	Capital Checks-060203-060204		18,576.51	
	Capital Reserve Checks #000993-000998		477,337.51	
	Bus Purchase Reserve Checks #200040-200040			
	Net Transfers		767.00	
	Total Disbursements:			<u>(504,216.02)</u>
31-Dec	ENDING BALANCE	<u>\$ 15,108,370.65</u>	<u>\$ 504,216.02</u>	<u>16,604,764.36</u>

BANK RECONCILIATION

BALANCE PER BANK:	16,604,764.36
ADD:	
Capital Reserve MM Transfer	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>16,604,764.36</u>
BALANCE PER BOOKS	<u>16,604,764.36</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

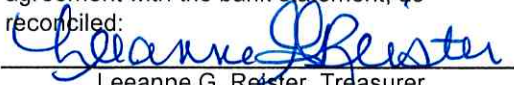
 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023
Miscellaneous Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			<u>\$ 165,265.68</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	4,332.63		
	Total Receipts:			<u>4,332.63</u>
	Disbursements:			
	Checks 200887-200888		3,086.63	
	Due To/From			
	Void Checks			
	Total Disbursements:			<u>(3,086.63)</u>
31-Dec	ENDING BALANCE	<u>\$ 4,332.63</u>	<u>\$ 3,086.63</u>	<u>166,511.68</u>

BANK RECONCILIATION

BALANCE PER BANK:	167,511.68
ADD:	
Outstanding Transfer from General NSF Check	
SUBTRACT:	
Outstanding Checks	(1,000.00)
ADJUSTED BANK BALANCE	<u>166,511.68</u>
BALANCE PER BOOKS	<u>166,511.68</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023**

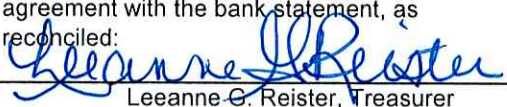
Custodial Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			\$ -
	Receipts:			
	Miscellaneous	838.66		
	Interest			
	Net Transfers			
	Total Receipts:			838.66
	Disbursements:			
	EFT/Wire Transfers-Taxes		838.66	
	Net Transfers			
	Total Disbursements:			(838.66)
31-Dec	ENDING BALANCE	\$ 838.66	\$ 838.66	-

BANK RECONCILIATION

BALANCE PER BANK	-
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MISCELLANEOUS REVENUE & CUSTODIAL ACTIVITY SUMMARY December 31, 2023

Miscellaneous Revenue Accounts	BEGINNING BALANCE 7/1/2023	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 12/31/2023
Special Revenue Funds (Scholarships/Grants)	149,974.48	36,930.63	20,393.43	166,511.68

Custodial Accounts	BEGINNING BALANCE 7/1/2023	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 12/31/2023
Sales Tax	-	2,204.00	2,204.00	-

Extraclassroom Accounts	BEGINNING BALANCE 7/1/2023	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 12/31/2023
Allen Creek Elementary	1,212.47	238.80	-	1,451.27
Jefferson Road Elementary	1,998.34	-	-	1,998.34
Mendon Center Elementary	17,686.42	6,733.75	5,072.73	19,347.44
Park Road Elementary	3,603.75	5,578.00	4,939.20	4,242.55
Thornell Road Elementary	4,058.80	6,012.00	5,252.95	4,817.85
Barker Road Middle School	47,527.95	72,933.68	68,861.36	51,600.27
Calkins Road Middle School	44,535.68	58,975.82	47,945.68	55,565.82
Sutherland High School	62,691.32	47,847.44	44,796.56	65,742.20
Mendon High School	96,738.62	39,093.27	27,015.49	108,816.40
TOTALS :	280,053.35	237,412.76	203,883.97	313,582.14

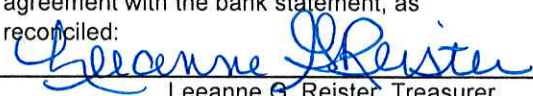
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2023**

Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			\$ 2,856,719.14
	Receipts:			
	Transfer from General Fund (per appropriations)			
	Premium on BAN Issuance	7,535.00		
	Interest	6,044.98		
	Net Transfers			
	Total Receipts:			13,579.98
	Disbursements:			
	Depository Trust Company (Wires)			
	Net Transfers			
	Total Disbursements:			-
31-Dec	ENDING BALANCE	\$ 13,579.98	\$ -	2,870,299.12

BANK RECONCILIATION

BALANCE PER BANK:	2,870,299.12
ADD:	
Outstanding Transfer	
SUBTRACT:	
ADJUSTED BANK BALANCE	2,870,299.12
BALANCE PER BOOKS	2,870,299.12

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

January 16, 2024

02:51:17 PM

Budgetary Transfer Report

Fiscal Year: 2024

Current Appropriation - Effective From: 12/01/2023 To: 12/31/2023

Effective Date	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Trans ID					
Fund: A - GENERAL FUND					
12/04/2023	017234	To cover purchase of Amazon Supplies - books Standard reunification method			
		A520-2830-465-0830 R	PS Travel and Conference	-400.00	
		A520-2830-500-0830 R	PS Supplies & Materials		400.00
12/01/2023	017398	FOR WATER COOLER PRICE INCREASE			
		A530-2630-500-0630 R	ITS Computer Inst Supplie	-22.50	
		A530-2630-400-0630 R	ITS Computer Inst ContrSv		22.50
12/04/2023	017520	Split the cost of replacing ID card printers			
		A550-2060-492-0060 R	DAT Print Services	-1,407.30	
		A550-2060-500-0060 R	DAT Supplies & Materials	-1,407.30	
		A530-2630-500-0630 R	ITS Computer Inst Supplie		2,814.60
12/05/2023	018188	Purchase of oximeters for the Nurse's office.			
		A341-2815-500-0815 R	MHS HealthSv Supplies	-50.86	
		A341-2110-500-0100 R	MHS SchlSuppt Supplies		50.86
12/05/2023	018297	To pay for Bus Electrification Impact Study			
		A830-9010-800-0800 R	BEN Employee Retirement	-39,134.53	
		A670-5510-400-0510 R	TRN Contracted Services		39,134.53
12/11/2023	018542	TO COVER THE COST OF ADDITIONAL MUSICAL REPAIR EXPENSES			
		A231-2110-500-0164 R	BR Music Instr Supplies	-200.00	
		A231-2110-455-0164 R	BR Music Instr Equip Rpr		200.00
12/11/2023	018585	Purchase Converge Perimeter Security protection			
		A550-2060-400-0060 R	DAT Contracted Services	-4.00	
		A550-2060-422-0060 R	DAT Consultants	-992.85	
		A550-2060-465-0060 R	DAT Travel and Conference	-450.00	
		A550-2060-466-0060 R	DAT Mileage	-200.00	
		A550-2060-468-0060 R	DAT Memberships	-35.00	
		A550-2060-500-0060 R	DAT Supplies & Materials	-1,568.15	
		A550-2060-505-0060 R	DAT Print & Toner Cartrid	-700.00	
		A550-2060-506-0060 R	DAT Copy Paper	-50.00	

12/13/2023	018601	TO COVER COGNITIVE TEST RECORDS AND RESPONSE BOOKS FROM WPS	A530-2630-491-0630 R	ITS-Comp Equip BOCES		4,000.00
			A440-2820-466-0820 R	SPSV PsychSv Mileage	-355.00	
			A440-2820-468-0820 R	SPSV PsychSv Memberships	-355.00	
			A440-2820-500-0820 R	SPSV PsychSv Supplies		710.00
12/12/2023	018769	Transfer funds from Health insurance to Special Ed Office Clerk Salary for disallowance from 2022/23 IDEA 611 grant.				
			A830-9060-800-0809 R	BEN Hospital Medical	-26,879.55	
			A410-2250-161-2251 R	SpEd Office Clerk Salary		26,879.55
12/15/2023	018821	To cover cost of NYSCSS memberships for SS standards leaders.				
			A511-2010-500-0082 R	STD SocStudies Supplies	-70.00	
			A511-2010-468-0082 R	STD SocStudies Membership		70.00
12/15/2023	018996	Transfer to take care of the negative balance				
			A530-2630-500-0630 R	ITS Computer Inst Supplie	-22.50	
			A530-2630-400-0630 R	ITS Computer Inst ContrSv		22.50
12/14/2023	019014	BOCES Aidable shared services				
			A830-9060-800-0809 R	BEN Hospital Medical	-5,217.11	
			A510-2010-490-0010 R	CURINS BOCES Services		5,217.11
12/15/2023	019046	To pay for Security guard services				
			A640-1620-400-0625 R	OM Security Contr Svc	-50,000.00	
			A341-2110-400-0625 R	MHS-Security Contr Svc		50,000.00
12/22/2023	019239	TO PROVIDE FUNDS FOR INTERPRETER FOR CSE MEETING				
			A232-2110-500-0100 R	CR SchISuppt Supplies	-54.87	
			A232-2110-400-0100 R	CR SchISuppt Contr Svc		54.87
12/21/2023	019251	To pay for 3 staff members to participate in a BOCES workshop				
			A830-9060-800-0809 R	BEN Hospital Medical	-75.00	
			A510-2010-490-0010 R	CURINS BOCES Services		75.00
12/20/2023	019263	To cover cost of website migration				
			A830-9010-800-0800 R	BEN Employee Retirement	-21,000.00	
			A630-1480-400-0480 R	INF Contracted Services		21,000.00
12/20/2023	019312	To cover cost of Progressive Partners work with Natalie McGee				
			A830-9030-800-0802 R	BEN Social Security	-22,000.00	
			A510-2010-400-0010 R	CURINS Contr Svc		22,000.00
12/27/2023	019316	TO FUND INSTRUMENT CLEANING/MAINTENANCE FOR END OF 24-25				
			A117-2110-500-0100 R	TR SchISuppt Supplies	-1,800.00	
			A117-2110-455-0110 R	TR Tch RegSch Equip Rpr		1,800.00
12/22/2023	019330	To cover additional costs website migration.				
			A630-1480-400-0480 R	INF Contracted Services	-6,843.24	
			A630-1480-490-0480 R	INF Prnt /Elec Comm BOCES		6,843.24
12/21/2023	019335	To pay for Charter School Tuition				
			A830-9060-800-0809 R	BEN Hospital Medical	-25,787.70	
			A460-2110-473-0110 R	Payments Tch RegSch-Chart		25,787.70
12/21/2023	019339	Xfer from Contractual Services to BOCES for Progression Parterns				

			A510-2010-400-0010 R	CURINS Contr Svc	-22,000.00	
			A510-2010-490-0010 R	CURINS BOCES Services		22,000.00
12/22/2023	019397	To Cover Funds needed to pay Nazareth Filed House.				
			A300-2855-490-0855 R	HS Athletics BOCES Srvcs	-4,576.55	
			A300-2855-400-0855 R	HS Athletics Contr Svc		4,576.55
12/22/2023	019424	To cover Seattle Convergence for Communications Staff				
			A830-9010-800-0800 R	BEN Employee Retirement	-3,166.00	
			A630-1480-465-0480 R	INF Travel and Conference		3,166.00
12/31/2023	019634	To provide funds to pay HS Athletics Chaperones (lifeguards)				
			A300-2855-404-0855 R	HS Athletics St Chmpnshps	-2,000.00	
			A300-2855-401-0855 R	HS Athletics Chaperones		2,000.00
12/31/2023	019762	To provide funds for negative budget codes				
			A112-2110-161-0100 R	AC SchISuppt Clerk Sal	-7,817.40	
			A112-2110-162-0100 R	AC SchISuppt Para Salary	-3,363.35	
			A340-2815-171-0815 R	SHS HealthSv Reg Nurse Sa	-140.98	
			A341-2810-182-0810 R	MHS Counseling Aux Salary	-768.88	
			A440-2259-131-0837 R	SPSV ELL Sec Tchr Sal	-621.38	
			A830-9010-800-0800 R	BEN Employee Retirement	-12,145.22	
			A830-9020-800-0801 R	BEN Teachers Retirement	-1,226.85	
			A100-2110-146-0100 R	ES SchISuppt InSv Paymts		84.00
			A100-2110-466-0100 R	ES SchISuppt Mileage		322.89
			A117-2110-162-0100 R	TR SchISuppt Para Salary		934.45
			A200-2110-146-0100 R	MS SchISuppt InSv Paymts		100.00
			A231-2110-162-0100 R	BR SchISuppt Para Salary		608.96
			A231-2110-168-0100 R	BR SchISuppt Clerk Subs		628.41
			A232-2110-131-0158 R	CR Math Tchr Salary		239.64
			A232-2110-162-0100 R	CR SchISuppt Para Salary		420.00
			A300-2110-146-0100 R	HS SchISuppt InSv Paymts		25.00
			A340-2810-182-0810 R	SHS Counseling Aux Salary		768.88
			A340-2815-173-0815 R	SHS HealthSv OT/Extra Hr		140.98
			A341-2110-161-0100 R	MHS SchISuppt Clerk Sal		4,689.51
			A341-2110-168-0100 R	MHS SchISuppt Clerk Subs		3,127.89
			A440-2259-121-0837 R	SPSV ELL Tchr Sal		621.38
			A550-2060-161-0060 R	DAT Clerical/Secretarial		1,226.85
			A610-1310-161-0310 R	FIN BusAdmn Clerk Salary		6,947.22
			A620-1430-150-0430 R	PER Administrative Salry		5,198.00
12/31/2023	021038	TO COVER NEGATIVE MILEAGE BUDGET BALANCES				
			A340-2110-500-0100 R	SHS SchISuppt Supplies	-61.83	
			A340-2020-466-0020 R	SHS Supr RegSch Mileage		55.02
			A340-2110-466-0100 R	SHS SchISuppt Mileage		6.81
			Total for Fund A - GENERAL FUND		-264,970.90	264,970.90

Director of Finance
(money is available and allowable)
Assistant Superintendent for Business Approval

Cheranne Reister

He Vj

Date of Treasurer's Report for BOE review

1/23/24

Date Completed

1/16/24

Person Completing

Cheryl Muscarella

Pittsford Central School District
Quarterly Report on Extraclassroom Activity Funds

Allen Creek Elementary School

Club/Activity	Beginning Balance July 1, 2023	Receipts	Disbursements	Ending Balance December 31, 2023
Student Council	\$ 1,212.47	\$ 238.80	\$ -	\$ 1,451.27
Sales Tax Payable	-	-	-	-
	<u>\$ 1,212.47</u>	<u>\$ 238.80</u>	<u>\$ -</u>	<u>\$ 1,451.27</u>

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 1,451.27
Less Outstanding Checks	-
Plus NSF Check	-
Total Cash Balance at End of Month	<u>\$ 1,451.27</u>

Jefferson Road Elementary School

Club/Activity	Beginning Balance July 1, 2023	Receipts	Disbursements	Ending Balance December 31, 2023
Student Council	\$ 1,998.34	\$ -	\$ -	\$ 1,998.34
Sales Tax	-	-	-	-
	<u>\$ 1,998.34</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,998.34</u>

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 1,998.34
Less Outstanding Checks	-
Plus Outstanding Receipts	-
Total Cash Balance at End of Month	<u>\$ 1,998.34</u>

Mendon Center Elementary School

Club/Activity	Beginning Balance July 1, 2023	Receipts	Disbursements	Ending Balance December 31, 2023
Student Council	\$ 3,919.27	\$ -	\$ -	\$ 3,919.27
Bookstore	13,596.75	568.29	412.73	13,752.31
Ski Club	89.17	6,120.00	4,660.00	1,549.17
Sales Tax	81.23	45.46	-	126.69
	<u>\$ 17,686.42</u>	<u>\$ 6,733.75</u>	<u>\$ 5,072.73</u>	<u>\$ 19,347.44</u>

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 19,387.44
Less Outstanding Checks	(40.00)
Plus Outstanding Receipts	-
Plus Outstanding Receipts - NSF checks	-
Total Cash Balance at End of Month	<u>\$ 19,347.44</u>

Park Road Elementary

Club/Activity	Beginning Balance July 1, 2023	Receipts	Disbursements	Ending Balance December 31, 2023
Student Council	\$ 2,975.32	\$ 345.00	\$ -	\$ 3,320.32
Ski Club	628.43	5,233.00	4,939.20	922.23
Sales Tax	-	-	-	-
	<u>\$ 3,603.75</u>	<u>\$ 5,578.00</u>	<u>\$ 4,939.20</u>	<u>\$ 4,242.55</u>

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 4,237.55
Less Outstanding Checks	-
Plus Outstanding Receipts - Deposits in Transit	5.00
Total Cash Balance at End of Month	<u>\$ 4,242.55</u>

Thornell Road Elementary School

<u>Club/Activity</u>	Beginning			Ending
	Balance	Receipts	Disbursements	Balance
	July 1, 2023			December 31, 2023
Student Council	\$ 3,128.08	\$ -	\$ -	\$ 3,128.08
Ski Club	930.72	6,012.00	5,252.95	1,689.77
Sales Tax	-	-	-	-
	<u>\$ 4,058.80</u>	<u>\$ 6,012.00</u>	<u>\$ 5,252.95</u>	<u>\$ 4,817.85</u>

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 4,847.85
Less Outstanding Checks	-
Plus Outstanding Receipts	(30.00)
Total Cash Balance at End of Month	<u>\$ 4,817.85</u>

Barker Road Middle School

<u>Club/Activity</u>	Beginning			Ending
	Balance	Receipts	Disbursements	Balance
	July 1, 2023			December 31, 2023
Adventure Club	\$ 1,870.22	\$ 3,775.00	\$ 4,150.00	\$ 1,495.22
Art Club	31.58	-	29.45	2.13
Bookstore	5,443.80	73.76	113.62	5,403.94
Drama Club	7,631.99	11,566.97	9,630.08	9,568.88
Science Olympiad	975.76	180.00	-	1,155.76
Home & Careers	521.28	1,070.00	1,192.53	398.75
Latin Club	1.48	100.00	100.00	1.48
Music Activities	7,369.65	1,166.00	1,904.63	6,631.02
Ski Club	3,477.83	29,850.00	30,094.30	3,233.53
Student Council	19,219.55	25,111.18	21,277.75	23,052.98
Yearbook	624.10	-	56.77	567.33
Sales Tax	360.71	40.77	312.23	89.25
	<u>\$ 47,527.95</u>	<u>\$ 72,933.68</u>	<u>\$ 68,861.36</u>	<u>\$ 51,600.27</u>

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 57,907.31
Less Outstanding Checks	(6,307.04)
Plus Outstanding Receipts	-
Plus NSF Check	-
Total Cash Balance at End of Month	<u>\$ 51,600.27</u>

Caikins Road Middle School

<u>Club/Activity</u>	Beginning			Ending
	Balance	Receipts	Disbursements	Balance
	July 1, 2023			December 31, 2023
Blue Team	\$ 2,050.13	\$ 7,977.00	\$ 5,512.70	\$ 4,514.43
Bookstore	1,418.39	231.48	214.37	1,435.50
Drama Club	12,937.79	15,183.33	13,613.63	14,507.49
Home & Careers	1,324.83	1,129.51	1,231.79	1,222.55
Latin Club	1,020.30	280.00	280.00	1,020.30
Music Activities	6,455.70	8,612.46	5,193.57	9,874.59
Principal's Cabinet	37.23	-	37.23	-
Science Olympiad	80.84	496.80	-	577.64
Ski Club	1,702.23	23,865.00	21,125.00	4,442.23
Spanish Club	1,245.90	-	-	1,245.90
Student Council	6,080.47	1,002.23	411.21	6,671.49
WEB Leaders	10.00	-	-	10.00
Yearbook	10,080.02	-	105.14	9,974.88
Sales Tax Payable	91.85	198.01	221.04	68.82
	<u>\$ 44,535.68</u>	<u>\$ 58,975.82</u>	<u>\$ 47,945.68</u>	<u>\$ 55,565.82</u>

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 56,495.31
Less Outstanding Checks	(929.49)
Plus Outstanding Receipts	-
Plus NSF Check - Stop Payment	-
Plus Bank Service Charges	-
Total Cash Balance at End of Month	<u>\$ 55,565.82</u>

Sutherland High School

<u>Club/Activity</u>	Beginning Balance July 1, 2023	Receipts	Disbursements	Ending Balance December 31, 2023
Class of 2023	\$ 5,796.25	\$ -	\$ 5,796.25	\$ -
Class of 2024	4,608.92	8,959.83	2,347.40	11,221.35
Class of 2025	3,626.32	1,480.00	3,256.00	1,850.32
Class of 2026	1,503.62	1,850.00	660.00	2,693.62
Class of 2027	-	2,200.00	640.10	1,559.90
Band	1,119.31	2,293.00	2,384.68	1,027.63
Best Buddies	624.08	225.00	69.49	779.59
DECA Club	241.35	3,350.00	2,195.00	1,396.35
Drama	7,255.25	-	2,737.80	4,517.45
Fine Arts	226.42	-	-	226.42
Gay Straight Alliance	339.58	-	-	339.58
Latin Club	684.57	160.00	180.00	664.57
Link Crew	1,083.10	105.00	512.79	675.31
Model UN	1,110.27	5,435.00	3,195.00	3,350.27
Musicals	15,285.62	5,272.61	8,254.27	12,303.96
Newspaper-Midnight	218.99	-	-	218.99
Pegasus	1,926.67	-	-	1,926.67
Project Earth	843.66	-	-	843.66
RESET	392.21	-	-	392.21
Roc2Change	-	200.00	-	200.00
Science Olympiad	49.72	-	-	49.72
Show Choir	585.68	400.00	105.70	879.98
Ski Club	2,018.14	12,638.00	9,017.95	5,638.19
Student Council	6,612.20	2,730.00	3,057.47	6,284.73
Tri-M	146.74	-	-	146.74
U-Save	118.00	-	-	118.00
Yearbook	6,041.94	539.44	144.39	6,436.99
Sales Tax Payable	232.71	9.56	242.27	0.00
	\$ 62,691.32	\$ 47,847.44	\$ 44,796.56	\$ 65,742.20

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 69,862.90
Less Outstanding Checks	(4,423.70)
Plus Outstanding Receipts - Deposits in Transit	303.00
Total Cash Balance at End of Month	\$ 65,742.20

Mendon High School

<u>Club/Activity</u>	Beginning Balance July 1, 2023	Receipts	Disbursements	Ending Balance December 31, 2023
Class of 2024	\$ 6,678.15	\$ 678.90	\$ -	\$ 7,357.05
Class of 2025	3,216.25	1,189.30	-	4,405.55
Class of 2026	1,683.08	-	-	1,683.08
Class of 2027	541.83	500.00	-	1,041.83
Art Club	496.91	-	-	496.91
Best Buddies	466.72	-	-	466.72
Bookstore	2,745.19	75.22	755.42	2,064.99
DECA Club	1,366.22	3,588.00	2,591.47	2,362.75
Drama Club	5,159.62	5,323.00	3,777.81	6,704.81
French Club	224.52	-	-	224.52
Latin Club	756.02	80.00	80.00	756.02
Link Crew	1,848.80	400.00	912.00	1,336.80
Masterminds	252.83	-	19.99	232.84
Model UN	103.60	9,720.00	3,685.53	6,138.07
Musical	12,517.36	483.35	2,145.54	10,855.17
Music Activities	7,057.28	2,786.00	2,930.68	6,912.60
National Honor Society	264.39	-	-	264.39
Pittsford Girl Up	85.83	-	-	85.83
Plant Club	278.01	-	110.64	167.37
Science Olympiad	199.52	-	275.00	(75.48)
Ski Club	-	9,600.00	6,990.00	2,610.00
Students against Cancer	20.00	-	-	20.00
Student Council	10,989.63	3,703.36	1,660.23	13,032.76
Technology Club	1,136.57	490.37	514.29	1,112.65
Virtual Enterprises	42.10	500.00	-	542.10
Yearbook	37,960.56	46.30	-	38,006.86
Sales Tax Payable	647.63	9.47	646.89	10.21
	\$ 96,738.62	\$ 39,173.27	\$ 27,095.49	\$ 108,816.40

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 111,555.67
Less Outstanding Checks	(2,739.27)
Plus Outstanding NSF Checks	-
Total Cash Balance at End of Month	\$ 108,816.40

TOTAL OF ALL CLUBS 313,582.14

Pittsford Schools

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Pittsford, NY 14534
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Leeanne_Reister@pittsford.monroe.edu

Leeanne G. Reister
Director of Finance

Date: January 11, 2024

To: Michael Pero, Superintendent
Michael Vespi, Asst. Superintendent for Business

From: Leeanne Reister, Director of Finance 

RE: Board Resolution – Non-Resident Tuition Rates

As you know, in the Pittsford District Teachers Association Contract, Section 19 allows children of non-resident staff to enroll in the Pittsford Central Schools with payment of tuition. The tuition rates follow those calculated and reported on the TRAEST report from the State Aid Unit each year. The New York Department of Education has published the estimated non-resident tuition rates for the 2023-24 school year. Per Section 174.2 (a) (6) of the Regulations of the Commissioner of Education, the non-resident tuition rates on the State Aid output reports are estimated rates for billing during the 2023-24 school year, when the actual rates become available refunds or additional charges are to be made.

Therefore, I recommend that the following resolution be approved by the Board of Education:

RESOLVED, that the Board of Education establishes the non-resident tuition rates for the 2023-24 school year and until new rates are published as follows:

Tuition charge for regular education students based on net cost per student:

Grade K-6	\$15,023
Grades 7-12	\$17,050

Tuition Charge for students receiving special education services:

Grade 1-6	\$51,458
Grades 7-12	\$53,485

An agreement will be executed for each non-resident student enrolling in PCSD under the PDTA contract and will describe terms for payment of tuition per Board Policy 7132.

Pittsford Schools

Superintendent's Office

Field Trip Approval Form (Athletic/Secondary)

This form must be filled out for every district field trip. Complete and submit at least three months in advance for an overnight, out of state or out of country trip and 30 days for a day trip.

Date of application: 10/14/23

School Requesting Trip: SHS

Date(s) of trip: ²⁹ 2/28-3/2/24

Classification of trip: (Check all that apply)

- Day Trip
- Overnight without missing instructional time
- Overnight with missing instructional time
- Out of state
- Out of country

Type of field trip: Extracurricular FRIST Robotics Competition

Class/Club/Team Name Participating in the Trip:

Pittsford Robotics Team

Reason for Trip:

Students have designed and built a robot for the FRIST robotics competition. They will be competing against local and international teams.

Trip Initiator(Teacher/Advisor/Coach):

Brian	Holliday
First Name	Last Name

Trip Initiator Email: brian_holliday@pittsford.monroe.

Number of substitute teacher(s) to be needed for the date(s) of the trip? 1

TRIP LOGISTICS

Have both the district and building calendars been checked for conflicts?

Yes No

Identify conflicts:

Trip Destination Address: (if overnight trip, provide name and address of overnight lodging)

Name: David Laurence Convention Cent **Street Address:** 1000 Fort Duquesne Blvd.

City: Pittsburgh

State: PA

Zip: 15222

Date(s) of Departure from School: 2/29/24

Time(s) of Departure from School: 6 am

Date(s) of Return to School: 3/2/24

Time(s) of Return to School: Midnight

Estimated round trip miles: 572 miles

Estimated Number of Students participating in trip: 40

Estimated Number of PCSD Chaperones participating in trip: 1

Estimated Number of Parent Chaperones participating in trip: 6

Is a nurse needed to attend the trip? No

Are you aware of the process for collecting, administering, distributing and securing medication? Yes

Are you aware of the process for accommodating students with IEP's, allergies, and/or medical conditions? Yes

Is trip insurance available for this trip?

Yes No, Explain

Type of transportation. Check all that apply:

- Pittsford School Bus
- Non-Pittsford School Bus
- Commercial Tour Bus
- Train
- Airplane
- Other

TRIP COSTS - Expenses

Are you aware of any students who may require alternative financial support in order to attend? No - Explain

Have not had a whole team meeting yet.

Estimated trip cost per student: \$ 480.00

Additional costs per student (spending money, event fees, food, gratuities, etc):\$ 50

Estimated Trip Insurance fee per student (if applicable): \$ 80

TRIP FUNDING - Payments

Student payments will be made to: Other, please specify Rochester Community Robotics

Please describe any fundraising (if involved):

Students have reached out to companies to fund raise for entrance fees, materials and travel.

Supervision of Overnight, Extended, Out-of-State, Out-of-Country Trips

Name of Tour Company used to manage trip: Aristocrat Travel

Date of Parent Informational Meeting: 1/27/24

Date of Chaperone Meeting: 1/27/24

Supervision Details i.e. baggage checks, curfews, room check-ins, non-direct supervision activities:

There will be a student information meeting to explain the above information and how it will work.

Trip Adviser agrees to provide the Code of Conduct during the mandatory parent meeting and will obtain confirmation that all participants have read and agree to the code of conduct
Policy 8460: The District Code of Conduct applies to all participants at all times during a trip. Participation by students or adult supervisors may be terminated for a violation of the Code of Conduct during the trip. All expenses arising out of such an infraction, including travel expenses back to school and damage to property, are the responsibility of the student's parents, or in the case of an adult supervisor, that individual.

Trip Adviser Initials: BH

Trip Adviser will provide participants with the field trip cancellation policy and will obtain confirmation that all participants have read this policy.

Policy 8460: The Superintendent or designee reserves the right to cancel a field trip, particularly if security and safety is in doubt.

Trip Adviser Initials: BH

Curricular / Instructional

Instructional Objectives (Be specific, include outcomes, desired proficiency level and how you will measure the standards and district curriculum goals it meets.):

The objective is based on the game that was introduced during FIRST robotics Kickoff on Jan 6th. Outcome is to win the competition so we can go to worlds.

Preparation Activities (How will the student be prepared to for the trip as an instructional activity?):

Training in the areas of STEM in the fall. Six weeks of designing and building a robot after game reveal kick off on Jan 6th

On Trip Activities (What instructional activities will occur on the trip?):

Stratagey, game play, pitcrew repair. scpitomg

Follow-Up Activities (Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved?):

Students will work on scouting, strategy, game play, cheer team, and pit crew for lightning quick repairs.

What instructional provisions have been made to help participants keep up with other classes that they will miss?

There are quiet rooms set aside for student that can be used for catching up on class work missed. Students will have Sunday to catch up on work too.

What specific plans have been made for the continued instruction of those students who will not participate in the field trip?

None its a team not a class.

Other remarks about trip not included in any of the above fields:

Approvals:

Building Principal Initials:



Date: 1/12/24

Director Initials:

Date:

Superintendent Initials:



Date: 1/16/24

Board Approval Date:

Pittsford Schools

2024-2025 BUDGET GUIDELINES

Develop a student-based budget focused on:

- Implementation of rigorous, engaging, equitable, and authentic curriculum, instruction, assessments and resources that maintain excellence while supporting responsive and relevant offerings
- Providing experiences, both curricular and extracurricular, that support the varied interests and abilities of the whole child
- Equity and inclusion practices
- Social emotional learning and mental health supports
- Supporting diverse academic needs

Provide high quality professional development centered on:

- Tiered supports to address range of learners in classroom
- Curriculum, assessment, grading and instructional practices
- Equity and Inclusion practices aligned with District goals
- Social emotional, wellness, and mental health learning
- Safety Preparedness
- Continuous improvement for instructional and non-instructional staff members

Balance the investment in education with sensitivity to limited community resources by:

- Balancing community expectations for services and programs, with the need to be cognizant of changes in property values, income levels, new state/federal tax laws, and other economic uncertainties
- Engaging in thoughtful long range financial planning
- Working collaboratively with local partners/districts to share services
- Sustaining transportation reserve for planning for electric buses/vehicles
- Planning for the cessation of Federal funds and impact on minimum wage compression
- Seeking innovative sources of revenue
- Recruiting, hiring, and retaining diverse employees of the highest caliber
- Seeking cost efficiencies to further mitigate the burdensome and financial impact of underfunded and unfunded mandates

Maintain fiscal stability now and into the future through:

- Financially prudent and sustainable reserve accounts
- Partnerships, Shared Services, Audits
- Protecting and maintaining our Aa1 bond rating
- Protecting the community's investment in facilities and infrastructure
- Advocacy with legislators relative to appropriate levels of funding

Meet legal mandates and contractual obligations