

PITTSFORD CENTRAL SCHOOL DISTRICT  
PITTSFORD, NEW YORK  
BOARD OF EDUCATION MEETING  
TUESDAY, FEBRUARY 27, 2024  
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL  
(LINK TO PUBLIC VIEWING ON WEBSITE)

AGENDA

6:00 P.M. – Budget Work Session

7:00 P.M. – Regular Meeting

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA **(BOARD ACTION)**
- IV. ROBOTICS PRESENTATION - Pittsford Robotics Team 3181
- V. PRINCIPAL’S REPORT – Ms. Lindsay Ali – Park Road Elementary School
- VI. APPROVAL OF MINUTES: February 6, 2024 **(BOARD ACTION)**
- VII. BOARD OF EDUCATION REPORT
  - A. Monroe County School Boards Association Meeting Reports
    - 1. Board Leadership – next meeting – 2/28/24 – **5:45 p.m.**
    - 2. Executive Committee – next meeting – 4/24/24
    - 3. Information Exchange Committee – next meeting – 3/13/24
    - 4. Labor Relations Committee – next meeting – 3/20/24
    - 5. Legislative Committee – next meeting – 2/28/24 - **Noon**
    - 6. Steering Committee – next meeting – 3/27/24
  - B. Other Meeting Reports
  - C. Dates to Remember
    - 1. 3/7/24 – Board Visit/Tour at Calkins Rd. Middle School (Visit 7:00 am/Tour 7:30 am)
    - 2. 3/12/24 – Next Regularly Scheduled Meeting
- VIII. FINANCIAL REPORT – Mr. Vespi
  - A. Action Items:
    - 1. Acceptance of Treasurer’s Report – January 31, 2024 **(BOARD ACTION)**
  - B. Discussion:
    - 1. Tax Cap Calculation
  - C. Other:
- IX. HUMAN RESOURCE REPORT – Mr. Clark
  - A. Action Items:
    - 1. Professional Staff Report **(BOARD ACTION)**
    - 2. Support Staff Report **(BOARD ACTION)**
  - B. Discussion:
  - C. Other:

- X. SPECIAL EDUCATION REPORT – Ms. Woods
  - A. Action Items: **(See Consent Agenda)**
    - 1. Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Review, Initial Eligibility Determination Meetings, Manifestation Determination Meeting.
    - 2. Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Reviews.
    - 3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendments – Agreement No Meetings, Requested Review.
  - B. Discussion:
  - C. Other:
  
- XI. SUPERINTENDENT’S REPORT – Mr. Pero
  - A. Action Items:
    - 1. Call for Executive Session **(BOARD ACTION)**
    - 2. Field Trip Approval to Pittsburgh, PA-(MHS Robotics-2/28-3/4) **(BOARD ACTION)**
    - 3. Field Trip Approval to Houston, TX- (MHS Robotics-4/14-4/20) **(BOARD ACTION)**
  - B. Discussion:
    - 1. 2024-2025 PCSD Calendar – 1<sup>st</sup> Reading
  - C. Other:
  
- XII. CONSENT AGENDA **(BOARD ACTION)**
  - A. Committee on Special Education
  - B. Sub-Committee on Special Education
  - C. Committee on Preschool Special Education
  
- XIII. OLD BUSINESS
  
- XIV. NEW BUSINESS
  
- XV. PUBLIC COMMENT: **Public Comment Submission Form can be found at:**  
*[pittsfordschools.org/publiccomment](http://pittsfordschools.org/publiccomment)*
  
- XVI. ADJOURNMENT/RECESS **(BOARD ACTION)**

Next regularly scheduled meeting: **March 12, 2024 – 6:00 p.m. – Budget Work Session**  
**7:00 p.m. – Regular Meeting**

***Mission:** The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

*For school district information, visit our website at [pittsfordschools.org](http://pittsfordschools.org)*

PITTSFORD CENTRAL SCHOOL DISTRICT  
Board of Education Meeting  
Tuesday, February 6, 2024  
Barker Road Middle School  
(Link to Public Viewing on Website)

A BUDGET WORKSHOP SESSION of the Pittsford Central School District Board of Education was held at 6:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, February 6, 2024. Mr. Pero reviewed the budget guidelines. Mr. Vespi outlined the school budget process/timeline and reviewed the governor's executive proposed budget as well as the tax cap. Mr. Clark provided a detailed look at human resources and staffing.

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, February 6, 2024.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, D. Berk, K. Huels, S. Pelusio, R. Sanchez-Kazacos  
BOARD MEMBERS ABSENT: E. Kay  
LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mrs. Scott called the Regular Meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED: AGENDA**  
Vote: Unanimously carried by those present

3. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its January 23, 2024, Regular meeting. **APPROVED: MINUTES 1/23/24**  
Vote: Unanimously carried by those present

4. Board Reports: Mrs. Scott noted the MCSBA meeting dates as well as other dates to remember. Mrs. Pelusio reported on her recent trip to D.C. for the NSBA Advocacy Institute, the recent MCSBA legislative breakfast as well as the tax cap brochure created by MCSBA legislative & COAC committees.

5. Motion was made by Mr. Casey, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves to transfer \$500,000 from 830.9060.800.0809 - Health Insurance to code 530.2630.491.0530 Instructional Technology - BOCES is being requested for approval by the Board of Education. **APPROVED: BUDGET TRANSFER REQUEST**  
Vote: Unanimously carried by those present

6. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, at its regular meeting, does hereby authorize the approval of the consent judgement for the tax certiorari proceedings for the Northfield Commons Holdings, LLC located at 50 State St., Pittsford, NY. **APPROVED: TAX CERTIORARI SETTLEMENT**

BE IT FURTHER RESOLVED, that the Board of Education of the Pittsford Central School District authorizes the attorney for the District to execute the consent order, and further authorizes the refund of four thousand nine

66.

hundred three dollars and fifty cents, (\$4,903.50) for 2023-2024 taxes paid by the taxpayer.

Vote: Unanimously carried by those present

7. Motion was made by Mrs. Huels, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolutions:

Vote: Unanimously carried by those present

**APPROVED:  
69.8 MILLION  
CIP PHASE I**

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, at its regular meeting of February 6, 2024, does hereby award the January 31, 2024 bid for General Trades work related to the renovations and scope of work detailed in the bid specifications for the base bid for the total amount of one million, ninety three thousand dollars (\$1,093,000) to UDN, Inc. All work and covenants of both parties shall be as set forth in the contract documents.

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, at its regular meeting of February 6, 2024, does hereby award the January 31, 2024 bid for Mechanical Trades work related to the renovations and scope of work detailed in the bid specifications for the base bid for the total amount of one hundred forty six thousand, five hundred fifty dollars (\$146,550) to Pipitone Enterprises, LLC. All work and covenants of both parties shall be as set forth in the contract documents.

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, at its regular meeting of February 6, 2024 does hereby award the January 31, 2024 bid for Electrical Trades work related to the renovations and scope of work detailed in the bid specifications for the base bid for the total amount of one hundred eighty five thousand, five hundred fifty dollars (\$185,550) to NB Electrical Services. All work and covenants of both parties shall be as set forth in the contract documents.

8. Motion was made by Mrs. Pelusio, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

Vote: Unanimously carried by those present

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

A. Appointment- Certificated Staff

Name: Leslie Psaty  
Position: MCE .6 SST/TRE .4 Psychologist  
Type of Position: Probationary  
Tenure Area: Psychologist  
Probationary Period: 08/31/2022 - 08/30/2025  
Certification: Permanent  
Salary: \$69,319.00  
Effective Date: 09/01/2023

Name: Kerri Claffey  
Position: ACE Grade 2  
Type of Position: Regular Substitute  
Tenure Area: N/A  
Probationary Period: N/A  
Certification: Permanent  
Salary: \$85,419.00  
Effective Date: 09/01/2023

B. Appointment – School Related Professional

Name: Karen Cegelski  
 Position: MHS Paraprofessional  
 Type of Position: Part Time  
 Salary: \$12,773.00  
 Effective Date: 1/23/2024

Name: Jaclyn Corrado  
 Position: TRE Paraprofessional  
 Type of Position: Full Time  
 Salary: \$22,613.00  
 Effective Date: 2/01/2024

Name: Saranya Rathinasabapathy  
 Position: PRE Paraprofessional  
 Type of Position: Full Time  
 Salary: \$19,257.00  
 Effective Date: 2/01/2024

Name: Scott Buckingham  
 Position: SHS Paraprofessional  
 Type of Position: Full Time  
 Salary: \$20,862.00  
 Effective Date: 2/05/2024

C. Resignation School Related Professional – Letter Attached  
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D. Resignation for Retirement – Administrator – Letter Attached

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Michael	Biondi	ACE	Principal	27.3	10/03/2024

E. Administrative Action

First Name	Last Name	Location	Position	Resignation Date
Melanie	Ward	DO	ASI	06/30/2024

Name: Melanie Ward  
 Position: Deputy Superintendent  
 Type of Position: N/A  
 Tenure Area: N/A  
 Probationary Period: N/A  
 Certification: Permanent  
 Salary: \$189,358.00 plus 2024-2025 salary increase  
 Effective Date: 07/01/2024

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Melanie	Ward	DO	Deputy Superintendent	18.5	11/30/2024

First Name	Last Name	Location	Position	Resignation Date
Heather	Clayton	MCE	Principal	06/30/2024

68.

Name: Heather Clayton  
 Position: Assistant Superintendent for Instruction  
 Type of Position: Probationary  
 Tenure Area: Assistant Superintendent for Instruction  
 Probationary Period: 07/01/2024 - 06/30/2027  
 Certification: Permanent  
 Salary: \$161,000.00  
 Effective Date: 07/01/2024

9. Motion was made by Mr. Berk, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:  
 Vote: Unanimously carried by those present

**APPROVED:  
 SUPPORT  
 STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Ruth Jackson	School Aide	TRE	15 wk.	1/29/2024	\$15.15 hr.

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Christopher Damiano	School Adie	BRMS	1 month	01/25/2024
Saranya Rathinasabapathy	School Aide	MCE	5 months	02/01/2024

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Anthony Gardner	Bus Attendant	TMF	22.5 wk.	02/12/2024	\$15,836.00

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Keith Farnam	Cleaner	BRMS	40 wk.	1/25/2024	\$34,400.00
Chancellor Schafer	Cleaner	ACE	30 wk.	2/05/2024	\$26,600.00

10. Special Education Report: Ms. Woods noted two additional subcommittee chair-people as well as the CSE and CPSE recommendations are on the Consent Agenda.

11. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing proposed, pending and possible current litigation and the employment of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting.  
 Vote: Unanimously carried by those present

**APPROVED:  
 EXECUTIVE  
 SESSION**

12. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education appoints the law firm of Bond, Schoeneck & King PLLC as legal counsel, effective immediately.  
 Vote: Unanimously carried by those present

**APPROVED:  
 TRANSITION OF  
 LEGAL COUNCIL**

13. Mr. Pero encouraged everyone to watch the budget workshop and noted the state’s proposal and recently released state aid runs. He also touched on balancing this year's budget as well as next year's.

14. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:

**APPROVED:  
CONSENT  
AGENDA**

Vote: Unanimously carried by those present

#### Appointments of Committee on Special Education Subcommittees

Committee on Special Education: Amendment, Amendment – Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings, Manifestation Determination Meetings, Reevaluation Review, Requested Reviews.

Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Review.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendments – Agreement No Meetings, Requested Reviews.

15. Public Comment: one person addressed the Board.

16. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 7:22 p.m.

**APPROVED:  
RECESS**

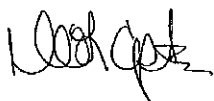
Vote: Unanimously carried by those present

17. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meetings at 8:36 p.m.

**APPROVED:  
ADJOURNMENT**

Vote: Unanimously carried by those present

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk

# PITTSFORD CENTRAL SCHOOL DISTRICT

## TREASURER'S REPORT

### January 31, 2024

The following reports have been prepared by the Assistant Director of Finance, Rachel Smith, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of January 31, 2024.

#### GENERAL FUND

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- The District received from NYS, as expected, STAR in the amount of \$3,960,957 and Lottery Aid of \$151,784 (see page 3).

#### SCHOOL LUNCH FUND

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- The school lunch program had net operations of \$64,744 for the month of January (see page 9).

#### MISCELLANEOUS REVENUES & CUSTODIAL FUNDS

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- Activity was normal for the month of January (see page 17).

#### SPECIAL AID FUND

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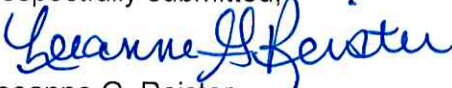
- Activity was normal for the month of January. The District is awaiting SED approvals for Title III Grant (see page 11).
- The District is awaiting SED approval on an amendment for IDEA 611 grant (see page 11).

#### CAPITAL, DEBT AND RESERVE FUNDS

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- Capital and Debt Service Funds have an unencumbered balance of \$66,480,499 (see page 13).
- Reserve fund balances total \$33,905,419 (see page 13).

Respectfully submitted,

  
Leeanne G. Reister  
Director of Finance



**PITTSFORD CENTRAL SCHOOLS**

**STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**  
**January 31, 2024**

**GENERAL FUND**

	12/31/2023 Balance	Receipts	Disbursements	1/31/2024 Balance
Cash in Banks - Checking	\$ 746,519.05	\$ 15,842,243.09	\$ 13,989,083.62	\$ 2,599,678.52
Money Market Account-Chase	3,385,154.52	7,762.40	-	3,392,916.92
Money Market Account- Key	28,100.88	9.55	-	28,110.43
Money Market Account- M & T	5,662,583.13	14,445.75	-	5,677,028.88
Money Market Account- CNB	549,248.45	13.29	500,000.00	49,261.74
Money Market Account- NYCLASS	43,927,591.12	190,608.15	5,000,000.00	39,118,199.27
Chase Purchasing Card	-	177,851.27	177,851.27	-
FSA/HRA Checking	767,035.05	66,614.36	66,733.76	766,915.65
Payroll Checking	44,642.21	6,804,387.58	6,843,085.91	5,943.88
Investments (See Schedule)	20,132,996.22	44,146.83	3,912,129.95	16,265,013.10
	<b>\$ 75,243,870.63</b>	<b>\$ 23,148,082.27</b>	<b>\$ 30,488,884.51</b>	<b>\$ 67,903,068.39</b>

**RESERVES**

	12/31/2023 Balance	Receipts	Disbursements	1/31/2024 Balance
Teachers Retirement Contribution	4,621,790.47	20,659.13	-	4,642,449.60
Capital Reserve	5,495,397.79	29,426.51	-	5,524,824.30
Bus Purchase Reserve	7,308,985.44	16,704.48	-	7,325,689.92
Consolidated Reserves Account	13,322,782.22	29,576.92	822,252.34	12,530,106.80
Swimming Facilities Capital Reserve	1,510,119.58	3,462.81	-	1,513,582.39
Instructional Technology Capital Reserve	2,363,346.91	5,419.32	-	2,368,766.23
	<b>\$ 34,622,422.41</b>	<b>\$ 105,249.17</b>	<b>\$ 822,252.34</b>	<b>\$ 33,905,419.24</b>

**SCHOOL LUNCH FUND**

	12/31/2023 Balance	Receipts	Disbursements	1/31/2024 Balance
Cash in Banks - Checking	\$ 516,101.95	\$ 255,505.83	\$ 156,809.64	\$ 614,798.14
Money Market Account-NYCLASS	660,138.56	2,950.79	-	663,089.35
	<b>\$ 1,176,240.51</b>	<b>\$ 258,456.62</b>	<b>\$ 156,809.64</b>	<b>\$ 1,277,887.49</b>

**CAPITAL FUND**

	12/31/2023 Balance	Receipts	Disbursements	1/31/2024 Balance
Cash in Banks - Checking	\$ 186,924.65	\$ 3,100,050.53	\$ 118,556.63	\$ 3,168,418.55
Capital Reserve	16,330,273.46	-	3,755,661.04	12,574,612.42
Bus Purchase Reserve -Capital	87,566.25	-	-	87,566.25
	<b>\$ 16,604,764.36</b>	<b>\$ 3,100,050.53</b>	<b>\$ 3,874,217.67</b>	<b>\$ 15,830,597.22</b>

**SPECIAL AID FUND**

	12/31/2023 Balance	Receipts	Disbursements	1/31/2024 Balance
Cash in Banks - Checking	\$ 793,261.61	\$ 170,534.00	\$ 190,754.41	\$ 773,041.20
	<b>\$ 793,261.61</b>	<b>\$ 170,534.00</b>	<b>\$ 190,754.41</b>	<b>\$ 773,041.20</b>

# PITTSFORD CENTRAL SCHOOLS

## INVESTMENT SCHEDULES

*As of January 31, 2024*

### GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
1/2/2024	2/1/2024	CNB	6,130,161.72	5.25%	30	26,452.07
1/25/2024	2/23/2024	CNB	10,134,851.38	5.24%	29	42,194.30
<u>16,265,013.10</u>						<u>68,646.37</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.00%-2.70%
JP Morgan Chase Money Market	2.70%
Key Checking	0.40%
Key Money Market	0.40%
NYCLASS Money Market	5.27%
Canandaigua National Bank Money Market	0.25%
M & T Money Market -General Fund	3.00%

**PITTSFORD CENTRAL SCHOOLS**

**GENERAL FUND**  
 Monthly Statement of Revenues  
 January 31, 2024

DESCRIPTION	BUDGETED REVENUES	REV. REC'D 1/31/2024	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	107,992,581.51	(5,842.33)	105,923,058.64	107,992,581.51	-
Other Payments in Lieu of Taxes	80,080.00	-	96,875.54	96,875.54	16,796
STAR Tax Relief Program	3,960,957.49	3,960,957.49	3,960,957.49	3,960,957.49	-
Interest & Penalties	100.00	-	500.35	500.35	400
County Sales Tax	6,600,088.00	-	2,164,170.14	6,600,088.00	-
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	5,000.00	-	82.00	5,000.00	-
Admissions	-	-	12,235.00	12,235.00	12,235
Other Charges - Services	-	6.51	15.87	15.87	15.87
Tuition - Other Districts	225,000.00	-	-	225,000.00	-
Health Services - Other Districts	225,000.00	-	-	225,000.00	-
Interest Earned on Investments	500,000.00	359,616.93	1,249,711.09	1,249,711.09	749,711
Rental of Real Property	40,000.00	16,236.38	25,380.88	40,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	-	7,039.32	7,039.32	5,039
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	100.00	100.00	100
Sale of Scrap and Excess Materials	1,000.00	855.80	2,164.84	2,164.84	1,165
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	65,000.00	-	236,360.00	236,360.00	171,360
Insurance Recoveries	30,000.00	279,012.24	279,679.74	279,679.74	249,680
Other Compensation for Loss	1,000.00	73.45	538.51	1,000.00	-
Refund for BOCES Aided Services	300,000.00	630,501.68	630,501.68	630,501.68	330,502
Refund of Prior Years Expense	200,000.00	1,375.66	265,309.46	265,309.46	65,309
Gifts and Donations	40,000.00	12,700.00	25,410.00	40,000.00	-
Unclassified Revenues	185,000.00	19,637.04	78,270.80	185,000.00	-
State Aid - General Operating/Foundation Aid	14,256,450.92	1,475.41	5,497,924.55	14,256,450.92	-
State Aid - Excess Cost	608,680.00	-	702,421.50	702,421.50	93,742
State Aid - Building Aid	4,038,304.00	-	-	4,038,304.00	-
State Aid - Lottery Aid	7,748,350.56	-	7,748,350.56	7,748,350.56	-
State Aid - Lottery Grant	1,011,891.52	151,783.72	708,324.03	1,011,891.52	-
State Aid - Commercial Gaming Grant	-	-	-	-	-
State Aid - BOCES	3,696,160.00	-	-	3,696,160.00	-
State Aid - Textbooks	344,665.00	-	88,890.00	344,665.00	-
State Aid - Software Aid	91,558.00	-	-	91,558.00	-
State Aid - Hardware Aid	95,994.00	-	-	95,994.00	-
State Aid - Library Mat. Aid	38,200.00	-	-	38,200.00	-
State Aid - Other Charter School CSBT	-	-	700.00	700.00	700
State Aid - Other Urban Suburban	1,016,799.00	-	-	1,016,799.00	-
State Aid - Other Nonresident Homeless Tuition	-	61,923.00	61,923.00	61,923.00	61,923
Medicaid Assistance	65,000.00	1,475.41	34,767.90	65,000.00	-
<b>Subtotal</b>	<b>\$ 153,465,460.00</b>	<b>\$ 5,491,788.39</b>	<b>\$ 129,801,662.89</b>	<b>\$ 155,224,137.39</b>	<b>\$ 1,758,677.39</b>
Appropriated Fund Balance	1,196,992.00	-	-	1,196,992.00	-
Appropriated Reserves:					
Workers Compensation Reserve	50,000.00	-	-	50,000.00	-
EBALR Reserve	500,000.00	-	-	500,000.00	-
ERS Reserve	300,000.00	-	-	300,000.00	-
<b>Budgeted Revenues Total</b>	<b>\$ 155,512,452.00</b>	<b>\$ 5,491,788.39</b>	<b>\$ 129,801,662.89</b>	<b>\$ 157,271,129.39</b>	<b>\$ 1,758,677.39</b>
Interfund Transfers	-	-	-	-	-
Interest Allocated to Reserves	-	105,249.17	665,358.20	665,358.20	665,358
Reserve for Encumbrances	2,913,513.41	-	-	2,913,513.41	-
<b>Adjusted Budgeted Revenues Total</b>	<b>\$ 158,425,965.41</b>	<b>\$ 5,597,037.56</b>	<b>\$ 130,467,021.09</b>	<b>\$ 160,850,001.00</b>	<b>\$ 2,424,035.59</b>

# PITTSFORD CENTRAL SCHOOLS

## GENERAL FUND Schedule of Appropriated Expenses January 31, 2024

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
<b>School Operations</b>						
Elementary Schools	21,858,052.00	619,673.35	22,477,725.35	9,649,851.32	10,471,845.80	2,356,028.23
Middle School	16,778,112.00	196,452.33	16,974,564.33	7,284,770.05	8,024,812.59	1,664,981.69
High School	23,558,142.00	25,288.65	23,583,430.65	10,154,326.67	9,916,733.10	3,512,370.88
<b>Total School Operations</b>	<b>62,194,306.00</b>	<b>841,414.33</b>	<b>63,035,720.33</b>	<b>27,088,948.04</b>	<b>28,413,391.49</b>	<b>7,533,380.80</b>
<b>Central Student Programs &amp; Services</b>						
Special Education Office	670,284.00	59,123.06	729,407.06	222,810.31	149,749.14	356,847.61
Special Education Services	1,352,979.00	45.00	1,353,024.00	537,281.78	687,495.01	128,247.21
Out of District Spec. Ed Programs	6,938,384.00	395,205.77	7,333,589.77	3,363,456.00	3,762,606.54	207,527.23
Special Services	1,400,407.00	3,793.00	1,404,200.00	517,547.31	615,200.77	271,451.92
Summer Programs	25,000.00	5,080.62	30,080.62	15,000.00	10,000.00	5,080.62
Non Public Services	393,898.00	33,684.60	427,582.60	59,358.41	75,700.16	292,524.03
BOCES	500,000.00	(61,163.67)	438,836.33	275,430.24	129,319.96	34,086.13
<b>Total Central Programs &amp; Services</b>	<b>11,280,952.00</b>	<b>435,768.38</b>	<b>11,716,720.38</b>	<b>4,990,884.05</b>	<b>5,430,071.58</b>	<b>1,295,784.75</b>
<b>Instructional Services</b>						
Curriculum & Instruction Services	868,724.00	46,161.21	914,885.21	527,347.36	221,688.19	165,849.66
Standards of Performance	627,500.00	60,735.88	688,235.88	289,856.28	302,301.11	96,078.49
Pupil Services Office	384,375.00	2,564.65	386,939.65	158,708.15	119,002.42	109,229.08
Instructional Technology Services	1,943,058.00	971,186.02	2,914,244.02	1,807,463.06	894,570.96	212,210.00
Professional Development Services	248,074.00	4,134.87	252,208.87	139,216.96	98,611.73	14,380.18
Data Team	505,448.00	(7,519.81)	497,928.19	301,004.58	194,092.25	2,831.36
<b>Total Instructional Services</b>	<b>4,577,179.00</b>	<b>1,077,282.82</b>	<b>5,654,441.82</b>	<b>3,223,596.39</b>	<b>1,830,266.66</b>	<b>600,578.77</b>
<b>Support Services</b>						
Finance Services	1,200,935.00	37,856.48	1,238,791.48	700,487.29	385,197.86	153,106.33
Personnel Services	529,100.00	65,082.54	594,182.54	326,112.41	191,219.58	76,830.55
Public Information Services	349,365.00	38,451.11	387,816.11	180,770.07	163,412.96	43,633.08
Operations and Maintenance	9,770,766.00	932,319.23	10,703,085.23	4,317,902.26	3,458,670.77	2,926,512.20
Printing and Mailing Services	271,460.00	(7,289.45)	264,170.55	85,134.06	73,206.93	105,829.56
Support Services Technology	1,556,229.00	200,708.25	1,756,937.25	1,302,910.22	448,645.35	5,381.68
Transportation Services	6,507,795.00	200,156.64	6,707,951.64	2,740,530.81	2,763,394.26	1,204,026.57
<b>Total Support Services</b>	<b>20,185,650.00</b>	<b>1,467,284.80</b>	<b>21,652,934.80</b>	<b>9,653,847.12</b>	<b>7,483,747.71</b>	<b>4,515,319.97</b>
<b>Central Administration</b>						
Board of Education	87,672.00	4,700.31	92,372.31	32,669.15	10,019.83	49,683.33
Superintendent's Office	440,448.00	32,882.06	473,330.06	263,045.84	176,565.33	33,718.89
<b>Total Central Administration</b>	<b>528,120.00</b>	<b>37,582.37</b>	<b>565,702.37</b>	<b>295,714.99</b>	<b>186,585.16</b>	<b>83,402.22</b>
<b>Undistributed Expenses</b>						
Debt Service & Interfund Transfers	8,697,550.00	7,234.58	8,704,784.58	4,295,798.75	4,169,126.25	239,859.58
Insurance & Fees	1,787,000.00	881,193.23	2,668,193.23	2,053,725.12	549,452.87	65,015.24
Employee Benefits	46,261,695.00	(1,011,954.76)	45,249,740.24	22,688,699.55	20,218,542.50	2,342,498.19
<b>Total Undistributed Expenses</b>	<b>56,746,245.00</b>	<b>(123,526.95)</b>	<b>56,622,718.05</b>	<b>29,038,223.42</b>	<b>24,937,121.62</b>	<b>2,647,373.01</b>
<b>TOTAL</b>	<b>155,512,452.00</b>	<b>3,735,765.76</b>	<b>159,248,217.75</b>	<b>74,291,214.01</b>	<b>68,281,184.22</b>	<b>16,675,819.52</b>

**Transfers and Adjustments Detail:**

Prior Year Encumbrances	2,913,513.41
Resolution for Tax Certiorari Settlement	822,252.34
<b>Total Transfers and Adjustments</b>	<b>3,735,765.75</b>

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2024**

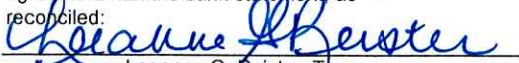
General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Jan	BEGINNING BALANCE			<u>55,110,874.41</u>
	<b>Receipts:</b>			
	Taxes & Tax Items			
	Payroll Funding	6,804,387.58		
	Local Revenues	1,327,665.34		
	State Aid (VLT Lottery Aid, STAR Aid, Nonresident Ho Monroe #1 BOCES	4,174,664.21		
	Sales Tax			
	Transfer- Tax Certiorari Reserve	822,252.34		
	Transfer from CD	4,000,000.00		
	FSA Deductions	66,614.36		
	Transfer from Special Aid Re: DT/DF			
	Transfer from School Lunch Re: DT/DF			
	Transfer from Mem/Sch. Re: DT/DF			
	Transfer- Capital Re: DT/DF			
	Federal Aid - Medicaid	2,950.82		
	Interest	227,549.52		
	Transfer from Reserves Re: Appropriations/Adjustments			
	Net Transfers	5,677,851.16		
	<b>Total Receipts:</b>			<u>23,103,935.33</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers		2,427,159.87	
	General Fund Checks #269136-269416		5,023,731.16	
	ACH #001594-001639		16,646.47	
	Transfer to CM Re: DT/DF			
	Transfer to Special Aid Re: DT/DF			
	Payroll Checks & Direct Deposits		6,843,085.91	
	Payroll Funding		6,588,279.88	
	Transfer- Capital Re: DT/DF			
	Transfer- CD Re: Investment			
	Void Checks			
	Transfer- Reserves (Year End Funding)			
	Transfer to Debt (8/1 Bond Payment)			
	Net Transfers		5,677,851.16	
	<b>Total Disbursements:</b>			<u>(26,576,754.45)</u>
31-Jan	ENDING BALANCE	<u>\$ 23,103,935.33</u>	<u>\$ 26,576,754.45</u>	<u>51,638,055.29</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	52,648,571.94
<b>ADD:</b>	
Outstanding Deposits	
Correction Pending Payroll	
ACH/Checks returns	
Outstanding Transfers	1,124.67
<b>SUBTRACT:</b>	
Outstanding Checks	(1,006,973.17)
Outstanding FSA Withdrawals	(3,431.94)
Outstanding Payment	(150.00)
Outstanding Transfers	(1,086.21)
<b>ADJUSTED BANK BALANCE</b>	<u>51,638,055.29</u>
<b>BALANCE PER BOOKS</b>	<u>51,638,055.29</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2024**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,  
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Jan	BEGINNING BALANCE				\$ 17,944,572.69
	<b>Receipts:</b>				
	Transfer from General Fund (Year End Res. Funding)				
	Interest - Reserve for Liability		2,918.52		
	Interest -Tax Certiorari		3,916.03		
	Interest- Unemployment Insurance		944.58		
	Interest- Employee Benefit & Accrued Liabilities		8,583.32		
	Interest- Employee Retirement Contribution		6,321.66		
	Interest- Teachers Retirement Contribution		20,659.13		
	Interest- Workers' Compensation		1,567.93		
	Interest- Insurance Reserve		5,324.88		
	Transfers				
	Total Receipts:				50,236.05
	<b>Disbursements:</b>				
	EFT Withdrawals				
	Transfer to General Fund: Appropriations			822,252.34	
	Transfers				
	Total Disbursements:				(822,252.34)
31-Jan	ENDING BALANCE		\$ 50,236.05	\$ 822,252.34	17,172,556.40

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	17,172,556.40
<b>ADD:</b>	
<b>SUBTRACT:</b>	
Outstanding Checks	
<b>ADJUSTED BANK BALANCE</b>	<u>17,172,556.40</u>
<b>BALANCE PER BOOKS</b>	<u>17,172,556.40</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
\_\_\_\_\_  
Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS**  
**BANK RECONCILIATION FOR THE MONTH OF JANUARY 2024**  
**Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Jan	BEGINNING BALANCE			<u>\$ 16,677,849.72</u>
	<b>Receipts:</b>			
	Transfer from General: Year End Reserve Funding			
	Interest - Bus Purchase Reserve	16,704.48		
	Interest - Capital Reserve	29,426.51		
	Interest - Capital Swimming Facilities Reserve	3,462.81		
	Interest - Capital IT Reserve	5,419.32		
	Transfer from Capital Fund Bus Reserve			
	Net Transfers			
	Total Receipts:			<u>55,013.12</u>
	<b>Disbursements:</b>			
	Transfer to Capital Fund: Capital Reserve			
	Transfer to Capital Fund Bus Reserve			
	Net Transfers			
	Total Disbursements:			<u>-</u>
31-Jan	ENDING BALANCE	<u>\$ 55,013.12</u>	<u>\$ -</u>	<u>16,732,862.84</u>

**BANK RECONCILIATION**

BALANCE PER BANK:	16,732,862.84
ADD:	
Transfer from General	
SUBTRACT:	
Outstanding Checks	
Due To Capital	
ADJUSTED BANK BALANCE	<u>16,732,862.84</u>
BALANCE PER BOOKS	<u>16,732,862.84</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
GENERAL FUND PAYROLL ACTIVITY  
January 31, 2024**

	1/1/2024			1/31/2024
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Consolidated Payroll	-	4,309,432.58	4,309,432.58	-
Net 1099R Distributions	-	-	-	-
United Way	-	1,668.50	1,668.50	-
NYS Employee Retirement	37,267.65	37,689.00	74,739.67	216.98
Income Protection (LTD)	-	8,504.90	8,504.90	-
Hospital Insurance	-	275,764.92	275,764.92	-
AFLAC	-	1,006.96	1,006.96	-
Life Insurance	-	5,094.78	5,094.78	-
NYS Income Tax	-	252,318.33	252,318.33	-
Federal Income Tax	-	481,854.20	481,854.20	-
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	5,089.40	5,089.40	-
Association Dues	-	84,809.43	84,809.43	-
Social Security	(29.84)	923,373.88	923,344.04	-
Teacher Loans	-	16,769.52	16,769.52	-
Tax Sheltered Annuities	4,200.00	322,781.48	322,781.48	4,200.00
Other Liabilities	-	-	-	-
Flex Benefits-Medical Exp.	(10,257.59)	102,089.03	95,672.27	(3,840.83)
Flex Benefits-Dependent Care	19,827.63	30,133.14	27,664.57	22,296.20
Flex Benefits-Management Fee	-	1,074.48	1,074.48	-
529 College Savings	-	-	-	-
HSA Accounts	-	13,292.84	13,292.84	-
Health Fund Reserve	756,317.66	-	8,965.98	747,351.68
<b>TOTALS:</b>	<b>\$ 807,325.51</b>	<b>\$ 6,872,747.37</b>	<b>\$ 6,909,848.85</b>	<b>\$ 770,224.03</b>



**PITTSFORD CENTRAL SCHOOLS**  
**SCHOOL LUNCH FUND**  
Monthly Operating Report  
January 31, 2024

CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2023-24 YR-TO-DATE	2022-23 YR-TO-DATE
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**REVENUES:**

TYPE A SALES	\$ 102,182.00	\$ 104,220.50	\$ 440,228.00	\$ 451,634.00
OTHER CAFETERIA SALES	164,384.01	162,267.24	700,885.89	700,564.58
REBATES	298.35	275.70	989.61	1,005.12
INTEREST INCOME	2,950.79	2,192.71	20,042.52	7,564.38
INSURANCE/OTHER COMP	-	-	-	-
MISCELLANEOUS INCOME	-	15.00	370.93	390.92
<b>TOTAL REVENUES:</b>	<b>\$ 269,815.15</b>	<b>\$ 268,971.15</b>	<b>\$ 1,162,516.95</b>	<b>\$ 1,161,159.00</b>

**EXPENDITURES**

SALARIES	\$ 69,225.17	\$ 69,689.38	\$ 399,310.14	\$ 384,900.70
EQUIPMENT	-	-	28,124.50	4,955.75
CONTRACTUAL/BOCES	477.40	304.86	10,605.89	12,336.71
FOOD & MILK USED	98,387.84	99,291.66	490,383.62	415,136.15
REPAIRS	4,111.08	2,021.35	11,727.84	14,391.60
TRAVEL/MILEAGE	-	-	106.29	-
SUPPLIES	4,880.83	4,746.70	31,825.05	37,903.19
BENEFITS	27,988.98	31,380.25	166,161.65	194,335.47
<b>TOTAL EXPENDITURES:</b>	<b>\$ 205,071.30</b>	<b>\$ 207,434.20</b>	<b>\$ 1,138,244.98</b>	<b>\$ 1,063,959.57</b>

<b>NET OPERATIONS:</b>	\$ 64,743.85	\$ 61,536.95	\$ 24,271.97	\$ 97,199.43
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**OTHER ITEMS AFFECTING FUND BALANCE**

Cumulative Change in Reserve for Supplies Inventory	\$ 533.12	\$ 4,952.58
Change in Fund Balance:	24,805.09	102,152.01
Fund Balance at July 1	\$ 901,799.02	\$ 638,971.21
Fund Balance to date	\$ 926,604.11	\$ 741,123.22

Beginning Inventories	\$ 29,385.62
Encumbrances	\$ -
Appropriated - Next Year's Budget	\$ -

Loss of State Aid (National Lunch & Breakfast Program)	\$23,843	Free, Reduced & Paid
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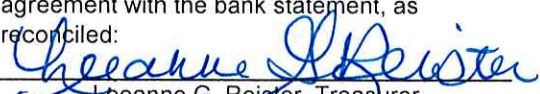
**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2024**

School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Jan	BEGINNING BALANCE			<u>\$ 1,176,240.51</u>
	<b>Receipts:</b>			
	Daily Deposits	30,020.86		
	Prepays- School Lunch Office	1,898.08		
	Prepaid- via NutriKids/Heartland	220,402.71		
	Other Sales-Vending	1,617.11		
	Catering	1,268.72		
	Miscellaneous	298.35		
	Transfer from General re: DT/DF			
	Interest	2,950.79		
	Net Transfers			
	<b>Total Receipts:</b>			<u>258,456.62</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers			
	Check # 203956-203986		82,484.16	
	Payroll Funding		74,325.48	
	Void Checks			
	Transfer to General re: DT/DF			
	Net Transfers			
	<b>Total Disbursements:</b>			<u>(156,809.64)</u>
31-Jan	ENDING BALANCE	<u>\$ 258,456.62</u>	<u>\$ 156,809.64</u>	<u>1,277,887.49</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	1,270,340.70
<b>ADD:</b> Outstanding Deposits	11,325.54
<b>SUBTRACT:</b>	
Outstanding Checks	(3,778.75)
<b>ADJUSTED BANK BALANCE</b>	<u>1,277,887.49</u>
<b>BALANCE PER BOOKS</b>	<u>1,277,887.49</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:  
  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:  
 \_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS**  
**SPECIAL AID FUNDS**  
**SCHEDULE OF APPROPRIATED EXPENSE**  
 January 31, 2024

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
<b>SERVICES FOR FEES</b>						Student Services
Driver Education (Cumulative Balance)	184,532.69	-	74,842.14	7,635.19	102,055.38	
Summer Enrichment (Cumulative Balance)	113,997.61	5,160.11	89,010.45	168.00	19,659.05	
Summer Enrichment (2024-25)	-	-	5,164.00	-	(5,164.00)	
<b>IDEA 611 (07/01/23-06/30/24)</b>	<b>1,357,795.00</b>	<b>-</b>	<b>582,493.04</b>	<b>589,844.87</b>	<b>185,457.09</b>	Special Education
Covers special education expenditures						
<b>IDEA 619 (07/01/23-06/30/24)</b>	<b>36,762.00</b>	<b>-</b>	<b>11,796.78</b>	<b>5,898.40</b>	<b>19,066.82</b>	Special Education
Covers pre-school educational expenses.						
<b>TITLE I 22/23 (09/01/22-08/31/23)</b>	<b>221,608.00</b>	<b>144,068.55</b>	<b>11,726.38</b>	<b>-</b>	<b>65,813.07</b>	Student Services
<b>TITLE I 23/24 (09/01/23-08/31/24)</b>	<b>194,200.00</b>	<b>-</b>	<b>76,009.39</b>	<b>83,482.90</b>	<b>34,707.71</b>	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments						
<b>TITLE IIA GRANT 22/23 (09/01/22-08/31/23)</b>	<b>163,983.00</b>	<b>69,224.62</b>	<b>47,722.51</b>	<b>-</b>	<b>47,035.87</b>	Student Services
<b>TITLE IIA GRANT 23/24 (09/01/23-08/31/24)</b>	<b>82,582.00</b>	<b>-</b>	<b>34,254.43</b>	<b>36,773.17</b>	<b>11,554.40</b>	Student Services
Enhances Teacher/Principal training and recruitment.						
<b>TITLE III GRANT 22/23 (09/01/22-08/31/23)</b>	<b>25,158.00</b>	<b>3,300.64</b>	<b>20,465.25</b>	<b>-</b>	<b>1,392.11</b>	Student Services
<b>TITLE III GRANT 22/23 (09/01/23-08/31/24)</b>	<b>9,464.00</b>	<b>-</b>	<b>862.33</b>	<b>1,984.00</b>	<b>6,637.67</b>	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
<b>TITLE IV SSAE GRANT (09/01/22-08/31/23)</b>	<b>26,349.00</b>	<b>290.00</b>	<b>312.29</b>	<b>-</b>	<b>25,746.71</b>	Student Services
<b>TITLE IV SSAE GRANT (09/01/23-08/31/24)</b>	<b>15,465.00</b>	<b>-</b>	<b>776.71</b>	<b>-</b>	<b>14,688.29</b>	Student Services
Provides resources to increase the capacity of local agencies						
<b>TEACHER CENTER GRANT 2023-24</b>	<b>65,867.00</b>	<b>-</b>	<b>44,808.07</b>	<b>1,333.45</b>	<b>19,725.48</b>	Teacher Center
Provides staff development opportunities for teachers.						
<b>SPECIAL ED SUMMER PROGRAMS 4408</b>	<b>392,000.00</b>	<b>-</b>	<b>379,964.97</b>	<b>-</b>	<b>12,035.03</b>	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
<b>SPECIAL ED SUMMER PROGRAM-In District</b>	<b>455,450.00</b>	<b>-</b>	<b>419,156.45</b>	<b>2,873.32</b>	<b>33,420.23</b>	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
<b>SPECIAL ED SUMMER PROGRAM-Related Services</b>	<b>18,000.00</b>	<b>-</b>	<b>4,307.98</b>	<b>-</b>	<b>13,692.02</b>	Special Education
Payments to outside providers and staff for related services during July and August.						
<b>AMERICAN RESCUE PLAN</b>	<b>1,287,512.00</b>	<b>545,101.71</b>	<b>367,068.60</b>	<b>317,430.10</b>	<b>57,911.59</b>	Student Services
<b>AMERICAN RESCUE PLAN 611 GRANT</b>	<b>265,089.00</b>	<b>249,849.03</b>	<b>15,239.97</b>	<b>-</b>	<b>-</b>	Special Education
<b>AMERICAN RESCUE PLAN 619 GRANT</b>	<b>29,267.00</b>	<b>20,758.92</b>	<b>8,508.08</b>	<b>-</b>	<b>-</b>	Special Education
Provides resources to address the COVID-19 impact on schools						
<b>CRRSA - ESSER II FUND</b>	<b>4,593,034.00</b>	<b>3,968,535.35</b>	<b>624,498.65</b>	<b>-</b>	<b>-</b>	Student Services
for the purpose of providing emergency relief funds to address the impact that COVID-19 has had, and continues to have, on schools						
<b>CRRSA - GEER II FUND</b>	<b>740,432.00</b>	<b>740,432.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	Student Services
provides grants to Governors for the purpose of providing educational agencies with emergency assistance to address the impact of Covid-19						
<b>SCHOOL LIBRARY SYSTEM GRANT 2023-24</b>	<b>2,262.62</b>	<b>-</b>	<b>1,151.65</b>	<b>-</b>	<b>1,110.97</b>	Various Schools
Mini grants through BOCES for School Library Media Specialists.						
<b>NYS HEALTHCARE WORKER BONUSES</b>	<b>11,841.50</b>	<b>-</b>	<b>11,841.50</b>	<b>-</b>	<b>-</b>	Business Office
for bonuses to recruit, retain, & reward front line health care workers						
<b>TOTALS :</b>	<b>10,292,651.42</b>	<b>5,746,720.93</b>	<b>2,831,981.62</b>	<b>1,047,403.40</b>	<b>666,545.47</b>	

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2024**

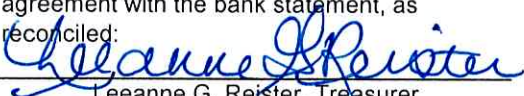
**Special Aid Funds**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Jan	BEGINNING BALANCE			\$ 793,261.61
	<b>Receipts:</b>			
	Local Revenues	12,300.00		
	State Aid/Federal Aid	158,234.00		
	Transfer from General (20% funding)			
	Transfer from General DT/DF			
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	<b>Total Receipts:</b>			170,534.00
	<b>Disbursements:</b>			
	EFT/Wire Transfers			
	Check # 206899-206915		48,972.19	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		141,782.22	
	Net Transfers			
	<b>Total Disbursements:</b>			(190,754.41)
31-Jan	ENDING BALANCE	<b>\$ 170,534.00</b>	<b>\$ 190,754.41</b>	<b>773,041.20</b>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	779,661.36
<b>ADD:</b>	
Outstanding Transfer from General	
Deposit in Transit	
NSF	
<b>SUBTRACT:</b>	
Outstanding Checks	(6,620.16)
Outstanding Transfer to General	
<b>ADJUSTED BANK BALANCE</b>	<b>773,041.20</b>
<b>BALANCE PER BOOKS</b>	<b>773,041.20</b>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

# PITTSFORD CENTRAL SCHOOLS

## Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE January 31, 2024

DESCRIPTION	APPROPRIATIONS	PRIOR YEAR PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2023-24	1,794,696.00	-	1,707,129.76	-	87,566.24
Capital 21-22 Funded by General Fund	250,000.00	220,949.26	29,050.74	-	-
Capital 22-23 Funded by General Fund	600,000.00	379,133.60	82,742.72	44,132.47	93,991.21
Capital 23-24 Funded by General Fund	600,000.00	-	-	-	600,000.00
Capital Funded by Reserve - May 2021	6,000,000.00	2,532,059.05	2,394,823.42	274,226.89	798,890.64
Capital Project - March 2023	69,822,169.00	-	2,498,848.31	5,909,933.28	61,413,387.41
Emergency Project - SHS Roof	575,000.00	4,838.65	347,382.16	2,601.19	220,180.00
Emergency Project - CRMS HVAC	250,000.00	-	118,098.98	73,920.02	57,983.00
Subtotal - Capital Fund	79,891,865.00	3,136,978.56	7,178,074.09	6,304,813.85	63,271,998.50
Debt Service	7,902,550.00	-	2,218,175.00	2,475,875.00	3,208,500.00
<b>TOTALS :</b>	<b>87,794,415.00</b>	<b>3,136,978.56</b>	<b>9,396,249.09</b>	<b>8,780,688.85</b>	<b>66,480,498.50</b>

## RESERVE BALANCES January 31, 2024

DESCRIPTION	FUND BALANCE 7/1/2023	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Vehicle Purchases Funded by Reserve	7,231,765.21		93,924.71		7,325,689.92
Capital Reserve	5,326,500.11		198,324.19		5,524,824.30
Instructional Technology Capital Reserve	2,335,169.41		33,596.82		2,368,766.23
Capital Swimming Facility	1,500,000.00		13,582.39		1,513,582.39
Insurance Reserve	2,220,536.76		35,321.52		2,255,858.28
Unemployment Insurance Reserve	393,899.17		6,265.67		400,164.84
Reserve for Liability	1,217,055.09		19,359.40		1,236,414.49
Reserve for Tax Certiorari	2,444,322.34	(822,252.34)	36,935.73		1,659,005.73
Employee Benefit & Accrued Liability Reserve	3,583,968.64		52,311.45		3,636,280.09
Reserve for Retirement Contributions	2,639,508.46		38,630.41		2,678,138.87
Reserve for Teacher Retirement Contributions	4,515,083.28		127,366.32		4,642,449.60
Workers' Compensation Reserve	654,504.57		9,739.93		664,244.50
<b>TOTALS :</b>	<b>40,584,074.80</b>	<b>(822,252.34)</b>	<b>665,358.54</b>	<b>-</b>	<b>33,905,419.24</b>

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

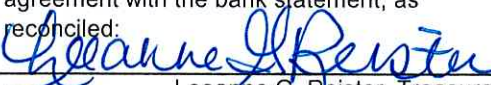
**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2024**

Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Jan	BEGINNING BALANCE			<u>\$16,604,764.36</u>
	<b>Receipts:</b>			
	Transfer from General Fund re: Due to/from			
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	50.53		
	Net Transfers	3,100,000.00		
	<b>Total Receipts:</b>			<u>3,100,050.53</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers			
	Transfer to Capital Reserve re: Closing of Project			
	Capital Checks-060205-060206		118,556.63	
	Capital Reserve Checks #000999-001007		655,661.04	
	Bus Purchase Reserve Checks #200040-200040		-	
	Net Transfers		3,100,000.00	
	<b>Total Disbursements:</b>			<u>(3,874,217.67)</u>
31-Jan	ENDING BALANCE	<u>\$ 3,100,050.53</u>	<u>\$ 3,874,217.67</u>	<u>15,830,597.22</u>

<b>BANK RECONCILIATION</b>
----------------------------

BALANCE PER BANK:	15,830,597.22
ADD:	
Capital Reserve MM Transfer	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>15,830,597.22</u>
BALANCE PER BOOKS	<u>15,830,597.22</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:  
  
 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:  
 \_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2024**

**Miscellaneous Revenue Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Jan	BEGINNING BALANCE			<u>\$ 166,511.68</u>
	<b>Receipts:</b>			
	Miscellaneous -Dividend & Local Money	1,385.00		
	Total Receipts:			<u>1,385.00</u>
	<b>Disbursements:</b>			
	Checks 200889-200894		5,071.70	
	Due To/From			
	Void Checks			
	Total Disbursements:			<u>(5,071.70)</u>
31-Jan	ENDING BALANCE	<u>\$ 1,385.00</u>	<u>\$ 5,071.70</u>	<u>162,824.98</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	166,433.98
<b>ADD:</b>	
Outstanding Transfer from General NSF Check	
<b>SUBTRACT:</b>	
Outstanding Checks	(3,609.00)
<b>ADJUSTED BANK BALANCE</b>	<u>162,824.98</u>
<b>BALANCE PER BOOKS</b>	<u>162,824.98</u>

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Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Deborah L. Carpenter, School District Clerk

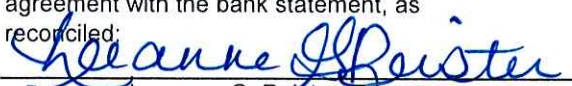
**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2024**

**Custodial Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Jan	BEGINNING BALANCE			\$ -
	<b>Receipts:</b>			
	Miscellaneous			
	Interest			
	Net Transfers			
	Total Receipts:			-
	<b>Disbursements:</b>			
	EFT/Wire Transfers-Taxes			
	Net Transfers			
	Total Disbursements:			-
31-Jan	ENDING BALANCE	\$ -	\$ -	-

<b>BANK RECONCILIATION</b>
----------------------------

BALANCE PER BANK	-
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:  
  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:  
 \_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk



# PITTSFORD CENTRAL SCHOOLS

## MISCELLANEOUS REVENUE & CUSTODIAL ACTIVITY SUMMARY January 31, 2024

Miscellaneous Revenue Accounts	BEGINNING BALANCE 7/1/2023	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 1/31/2024
Special Revenue Funds (Scholarships/Grants)	149,974.48	38,315.63	25,465.13	162,824.98

Custodial Accounts	BEGINNING BALANCE 7/1/2023	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 1/31/2024
Sales Tax	-	2,204.00	2,204.00	-

Extraclassroom Accounts	BEGINNING BALANCE 7/1/2023	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 1/31/2024
Allen Creek Elementary	1,212.47	238.80	-	1,451.27
Jefferson Road Elementary	1,998.34	-	-	1,998.34
Mendon Center Elementary	17,686.42	7,328.95	5,072.73	19,942.64
Park Road Elementary	3,603.75	5,578.00	5,284.20	3,897.55
Thornell Road Elementary	4,058.80	6,042.00	5,252.95	4,847.85
Barker Road Middle School	47,527.95	81,069.99	70,854.92	57,743.02
Calkins Road Middle School	44,535.68	63,565.86	51,750.17	56,351.37
Sutherland High School	62,691.32	78,274.77	56,438.60	84,527.49
Mendon High School	96,738.62	43,461.66	33,025.63	107,174.65
<b>TOTALS :</b>	280,053.35	285,560.03	227,679.20	337,934.18

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2024**

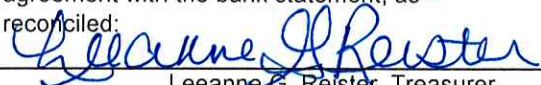
Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Jan	BEGINNING BALANCE			\$ 2,870,299.12
	<b>Receipts:</b>			
	Transfer from General Fund (per appropriations)	2,076,375.00		
	Premium on BAN Issuance			
	Interest	6,058.85		
	Net Transfers			
	<b>Total Receipts:</b>			<u>2,082,433.85</u>
	<b>Disbursements:</b>			
	Depository Trust Company (Wires)			
	Net Transfers			
	<b>Total Disbursements:</b>			<u>-</u>
31-Jan	ENDING BALANCE	<u>\$ 2,082,433.85</u>	<u>\$ -</u>	<u>4,952,732.97</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	4,952,732.97
<b>ADD:</b>	
Outstanding Transfer	
<b>SUBTRACT:</b>	
<b>ADJUSTED BANK BALANCE</b>	<u>4,952,732.97</u>
<b>BALANCE PER BOOKS</b>	<u>4,952,732.97</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 \_\_\_\_\_  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

February 14, 2024

08:03:50 AM

Budgetary Transfer Report

Fiscal Year: 2024

Current Appropriation - Effective From: 01/01/2024 To: 01/31/2024

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
01/11/2024	016887	To pay for books of the month for Dec, Jan & Feb 23-24	A115-2110-500-0110 R	PR Tch RegSch Supplies	-299.14	
			A115-2610-500-0610 R	PR Library Supplies		299.14
01/04/2024	018965	To provide funds for cataloging and processing of library books	A340-2610-500-0610 R	SHS Library Supplies	-31.46	
			A340-2610-400-0610 R	SHS Library Contr Svc		31.46
01/05/2024	019332	To cover CPI membership for Sarah Campbell	A440-2820-465-0820 R	SPSV PsychSv Trav Conf	-60.00	
			A440-2820-468-0820 R	SPSV PsychSv Memberships		60.00
01/02/2024	019623	To provide funds for copy paper	A112-2110-500-0110 R	AC Tch RegSch Supplies	-2,086.89	
			A112-2110-506-0100 R	AC Schl Suppt Copy Paper		2,086.89
01/02/2024	019631	Move funds to cover book purchase for Health Stds - Erin McRae.	A510-2010-500-0010 R	CURINS Supplies	-95.04	
			A511-2010-500-0040 R	STD Health Supplies		95.04
01/03/2024	019709	TO COVER THE COST OF MUSICAL INSTRUMENT REPAIRS	A231-2110-500-0100 R	BR SchISuppt Supplies	-69.00	
			A231-2110-455-0164 R	BR Music Instr Equip Rpr		69.00
01/03/2024	019726	To provide funds for pending order of WJ Assessments	A114-2110-500-0110 R	MC Tch RegSch Supplies	-264.84	
			A114-2250-500-2250 R	MC SpEd Supplies		264.84
01/04/2024	019740	TO COVER THE COST OF PIANO TUNING	A231-2110-500-0100 R	BR SchISuppt Supplies	-135.00	
			A231-2110-419-0165 R	BR Music Vocal Piano Tune		135.00
01/24/2024	019743	To cover the deficit of funds needed to servrice the digital athletic signs at MHS and SHS.	A300-2855-455-0855 R	HS Athletics Equip Rpr	-1,390.00	
			A300-2855-400-0855 R	HS Athletics Contr Svc		1,390.00
01/08/2024	019789	To provide funds for public performance movie license.				

			A341-2610-500-0610 R	MHS Library Supplies	-498.30	
			A341-2610-400-0610 R	MHS Library Contr Svc		498.30
01/10/2024	020110	To cover travel expenses for Board of Education member				
			A710-1040-465-0004 R	BOE DC Travel & Conferenc	-432.00	
			A710-1010-465-0001 R	BOE Travel & Conference		432.00
01/10/2024	020124	TRE 23-24 TO FUND SPED 'MADE FOR ME MATH 2' SOFTWARE BUNDLE				
			A117-2110-500-0110 R	TR Tch RegSch Supplies	-70.40	
			A117-2110-400-0110 R	TR Tch RegSch Contr Svc		70.40
01/16/2024	020157	TO PROVIDE FUNDS FOR LIBRARY BOOKS PURCHASED VIA SUBSCRIPTION SERVICE FROM JUNIOR LIBRARY GUILD				
			A340-2610-500-0610 R	SHS Library Supplies	-774.68	
			A340-2610-400-0610 R	SHS Library Contr Svc		774.68
01/10/2024	020161	To cover Replacement pair of Eyeglasses per Serction 38-1 of the PDTA Contract				
			A410-2250-426-2251 R	SpEd Office Legal Fees	-748.00	
			A340-2250-500-2250 R	SHS SpEd Supplies		748.00
01/12/2024	020766	To pay for virtual field trip				
			A115-2110-400-0100 R	PR SchISuppt Contr Svc	-200.00	
			A115-2110-403-0110 R	PR Tch RegSch Field Trip		200.00
01/16/2024	020947	TO PROVIDE FUNDS FOR SUPPLY ORDER				
			A232-2110-421-0134 R	CR World Lang Meeting Exp	-50.00	
			A232-2110-468-0134 R	CR World Lang Membership	-50.00	
			A232-2110-500-0134 R	CR World Lang Supplies		100.00
01/18/2024	021048	TO FUND MADE FOR ME MATH 2 - SPED TRE				
			A117-2110-500-0110 R	TR Tch RegSch Supplies	-14.60	
			A117-2110-400-0110 R	TR Tch RegSch Contr Svc		14.60
01/17/2024	021052	TO PROVIDE FUNDS FOR PURCHASE OF LIBRARY BOOKS				
			A232-2610-400-0610 R	CR Library Contr Svc	-1,594.00	
			A232-2610-500-0610 R	CR Library Supplies		1,594.00
01/17/2024	021079	TO PROVIDE FUNDS FOR COLORED COPY PAPER ORDER				
			A232-2110-500-0134 R	CR World Lang Supplies	-20.39	
			A232-2110-506-0100 R	CR SchISuppt Copy Paper		20.39
01/17/2024	021109	LETRS training for 2 MCE Teachers				
			A114-2110-465-0100 R	MC SchISuppt Trav Conf	-179.48	
			A510-2010-490-0010 R	CURINS BOCES Services		179.48
01/24/2024	021139	To provide funds for pending order for Math dept.				
			A341-2110-406-0158 R	MHS Math Entry Fees	-45.03	
			A341-2110-500-0158 R	MHS Math Supplies		45.03
01/24/2024	021146	To cover BOCES conference for Stephanie Barg				
			A113-2020-465-0020 R	JR Supr RegSch Trav Conf	-50.00	
			A113-2020-490-0020 R	JR Supr RegSch BOCES		50.00
01/25/2024	021154	To provide funds for pending order. TRE 23-24 ORCH SUPPLIES				
			A117-2110-500-0110 R	TR Tch RegSch Supplies	-198.00	
			A117-2110-500-0164 R	TR Music Instr Supplies		198.00

01/25/2024	021272	To transfer funds to be used to buy Caldecott winning books.	A117-2610-400-0610 R	TR Library Contr Svc	-200.00	
			A117-2610-500-0610 R	TR Library Supplies		200.00
01/30/2024	021348	TO COVER THE COST OF SUPPLIES FOR HEALTH OFFICE	A231-2110-500-0100 R	BR SchISuppt Supplies	-74.87	
			A231-2815-500-0815 R	BR HealthSv Supplies		74.87
01/25/2024	021362	to transfer funds to cover shipping & handling on Woodcock Johnson Assessments	A114-2110-500-0110 R	MC Tch RegSch Supplies	-56.87	
			A114-2250-500-2250 R	MC SpEd Supplies		56.87
01/24/2024	021443	To cover funded needed for Nordic Ski Grooming	A300-2855-455-0855 R	HS Athletics Equip Rpr	-2,000.00	
			A300-2855-400-0855 R	HS Athletics Contr Svc		2,000.00
01/25/2024	021485	To provide funds for professional membership DZ.	A511-2010-500-0076 R	STD Science Supplies	-66.00	
			A511-2010-468-0076 R	STD Science Memberships		66.00
01/25/2024	021486	To provide funds for NCTM premium membership renewals.	A511-2010-500-0058 R	STD Math Supplies	-162.00	
			A511-2010-468-0058 R	STD Math Memberships		162.00
01/26/2024	021547	To provide funds for AMTNYS memberships - DZ and KC	A511-2010-500-0058 R	STD Math Supplies	-80.00	
			A511-2010-468-0058 R	STD Math Memberships		80.00
01/26/2024	021549	cover cost of Project manager for website migration	A650-1670-490-0670 R	Print & Mail BOCES Servic	-10,000.00	
			A630-1480-400-0480 R	INF Contracted Services		10,000.00
01/31/2024	021553	TRE TO FUND A CONFERENCE FOR S. COLLINS KINDERGARTEN, ON 2/1/24	A117-2110-500-0110 R	TR Tch RegSch Supplies	-50.00	
			A117-2110-465-0110 R	TR Tch RegSch Trav Conf		50.00
01/30/2024	021785	Fleet Transition Plan	A670-5510-591-0510 R	TRN Gasoline & Diesel	-23,058.75	
			A670-5510-400-0510 R	TRN Contracted Services		23,058.75
01/31/2024	021955	To provide funds for negative budget codes	A117-2110-161-0100 R	TR SchISuppt Clerk Sal	-6,251.82	
			A200-2110-466-0100 R	MS SchISuppt Mileage	-475.06	
			A300-2855-139-0855 R	HS Athletics Other Employ	-2,939.75	
			A340-2810-157-0810 R	SHS Counselor Salary	-80.56	
			A340-2815-171-0815 R	SHS HealthSv Reg Nurse Sa	-75.94	
			A530-2630-180-0630 R	ITS Computer Inst Sup/Tec	-1,667.94	
			A620-1430-143-0430 R	PER Teacher Fellows	-9,800.00	
			A650-1670-490-0670 R	Print & Mail BOCES Servic	-16,380.00	
			A100-2110-466-0100 R	ES SchISuppt Mileage		475.06
			A117-2110-162-0100 R	TR SchISuppt Para Salary		747.57
			A117-2110-169-0100 R	TR SchISuppt Para Subs		2,786.67
			A200-2110-146-0100 R	MS SchISuppt InSv Paymts		25.00

A200-2855-139-0855 R	MS Athletics-Other Employ	2,939.75
A231-2110-168-0100 R	BR SchlSuppt Clerk Subs	720.04
A231-2110-173-0100 R	BR SchlSuppt OT/Extra Hr	91.04
A232-2110-162-0100 R	CR SchlSuppt Para Salary	405.00
A300-2110-146-0100 R	HS SchlSuppt InSv Paymts	28.00
A340-2810-182-0810 R	SHS Counseling Aux Salary	80.56
A340-2815-173-0815 R	SHS HealthSv OT/Extra Hr	75.94
A341-2110-168-0100 R	MHS SchlSuppt Clerk Subs	1,448.50
A550-2060-161-0060 R	DAT Clerical/Secretarial	1,667.94
A620-1430-150-0430 R	PER Administrative Sairy	6,750.00
A620-1430-161-0430 R	PER Clerical/Secretarial	3,050.00
A650-1670-162-0670 R	Print & Mail Para Salary	16,380.00
<b>Total for Fund A - GENERAL FUND</b>		<b>-82,775.81      82,775.81</b>

Director of Finance  
(money is available and allowable)  
Assistant Superintendent for Business Approval

Cheraine Reister

M V

Date of Treasurer's Report for BOE review

2/27/24

Date Completed

2/14/24

Person Completing

Cheryl Muscarella

# Pittsford Schools

## Field Trip Approval Form (Athletic/Secondary)

This form must be filled out for every district field trip. Complete and submit at least three months in advance for an overnight, out of state or out of country trip and 30 days for a day trip.

**Date of application:** 10/14/23

**School Requesting Trip:** MHS

**Date(s) of trip:** 2/28-3/2/24

**Classification of trip:** (Check all that apply)

- Day Trip
- Overnight without missing instructional time
- Overnight with missing instructional time
- Out of state
- Out of country

**Type of field trip:** Extracurricular  FRIST Robotics Competition

**Class/Club/Team Name Participating in the Trip:**

Pittsford Robotics Team

**Reason for Trip:**

Students have designed and built a robot for the FRIST robotics competition. They will be competing against local and international teams.

**Trip Initiator(Teacher/Advisor/Coach):**

Brian

Holliday

First Name

Last Name

**Trip Initiator Email:** brian\_holliday@pittsford.monroe.l

**Number of substitute teacher(s) to be needed for the date(s) of the trip?** 1



**TRIP LOGISTICS**

Have both the district and building calendars been checked for conflicts?

Yes     No

Identify conflicts:

**Trip Destination Address:** (if overnight trip, provide name and address of overnight lodging)

**Name:** David Laurence Convention Cent    **Street Address:** 1000 Fort Duquesne Blvd.

**City:** Pittsburgh

**State:** PA

**Zip:** 15222

**Date(s) of Departure from School:** 2/29/24

**Time(s) of Departure from School:** 6 am

**Date(s) of Return to School:** 3/2/24

**Time(s) of Return to School:** Midnight

**Estimated round trip miles:** 572 miles

**Estimated Number of Students participating in trip:** 40

**Estimated Number of PCSD Chaperones participating in trip:** 1

**Estimated Number of Parent Chaperones participating in trip:** 6

Is a nurse needed to attend the trip? No

Are you aware of the process for collecting, administering, distributing and securing medication? Yes

Are you aware of the process for accommodating students with IEP's, allergies, and/or medical conditions? Yes

Is trip insurance available for this trip?

Yes     No, Explain

Type of transportation. Check all that apply:

- Pittsford School Bus
- Non-Pittsford School Bus
- Commercial Tour Bus
- Train
- Airplane
- Other



**TRIP COSTS - Expenses**

Are you aware of any students who may require alternative financial support in order to attend? No - Explain

Have not had a whole team meeting yet.

Estimated trip cost per student: \$ 480.00

Additional costs per student (spending money, event fees, food, gratuities, etc):\$ 50

Estimated Trip Insurance fee per student (if applicable): \$ 80

**TRIP FUNDING - Payments**

Student payments will be made to: Other, please specify Rochester Community Robotics

Please describe any fundraising (if involved):

Students have reached out to companies to fund raise for entrance fees, materials and travel.

**Supervision of Overnight, Extended, Out-of-State, Out-of-Country Trips**

Name of Tour Company used to manage trip: Aristocrat Travel

Date of Parent Informational Meeting: 1/27/24

Date of Chaperone Meeting: 1/27/24

Supervision Details i.e. baggage checks, curfews, room check-ins, non-direct supervision activities:

There will be a student information meeting to explain the above information and how it will work.

Trip Adviser agrees to provide the Code of Conduct during the mandatory parent meeting and will obtain confirmation that all participants have read and agree to the code of conduct

*Policy 8460: The District Code of Conduct applies to all participants at all times during a trip. Participation by students or adult supervisors may be terminated for a violation of the Code of Conduct during the trip. All expenses arising out of such an infraction, including travel expenses back to school and damage to property, are the responsibility of the student's parents, or in the case of an adult supervisor, that individual.*

Trip Advisor Initials: BH

Trip Adviser will provide participants with the field trip cancellation policy and will obtain confirmation that all participants have read this policy.

*Policy 8460: The Superintendent or designee reserves the right to cancel a field trip, particularly if security and safety is in doubt.*

Trip Advisor Initials: BH

**Curricular / Instructional**

**Instructional Objectives (Be specific, include outcomes, desired proficiency level and how you will measure the standards and district curriculum goals it meets.):**

The objective is based on the game that was introduced during FIRST robotics Kickoff on Jan 6th. Outcome is to win the competition so we can go to worlds.

**Preparation Activities (How will the student be prepared to for the trip as an instructional activity?):**

Training in the areas of STEM in the fall. Six weeks of designing and building a robot after game reveal kick off on Jan 6th

**On Trip Activities (What instructional activities will occur on the trip?):**

Stratagey, game play, pitcrew repair. scpitomg

**Follow-Up Activities (Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved?):**

Students will work on scouting, strategy, game play, cheer team, and pit crew for lightning quick repairs.

**What instructional provisions have been made to help participants keep up with other classes that they will miss?**

There are quiet rooms set asside for student that can be used for catching up on class work missed. Students will have Sunday to catch up on work too.

**What specific plans have been made for the continued instruction of those students who will not participate in the field trip?**

None its a team not a class.

**Other remarks about trip not included in any of the above fields:**

**Approvals:**

**Building Principal Initials:**



**Date:**

1/12/24

**Director Initials:**

**Date:**

**Superintendent Initials:**



**Date:**

2/6/24

**Board Approval Date:**

# Pittsford Schools

## Field Trip Approval Form (Athletic/Secondary)

This form must be filled out for every district field trip. Complete and submit at least three months in advance for an overnight, out of state or out of country trip and 30 days for a day trip.

**Date of application:** 10/14/23

**School Requesting Trip:** MHS

**Date(s) of trip:** 4/17-4/20/24

**Classification of trip:** (Check all that apply)

- Day Trip
- Overnight without missing instructional time
- Overnight with missing instructional time
- Out of state
- Out of country

**Type of field trip:** Extracurricular  FRIST Robotics Competition

**Class/Club/Team Name Participating in the Trip:**

Pittsford Robotics Team

**Reason for Trip:**

Students have designed and built a robot for the FRIST robotics competition. They will be competing against local and international teams.

**Trip Initiator(Teacher/Advisor/Coach):**

Brian

Holliday

First Name

Last Name

**Trip Initiator Email:** brian\_holliday@pittsford.monroe.l

**Number of substitute teacher(s) to be needed for the date(s) of the trip?** 1

**TRIP LOGISTICS**

Have both the district and building calendars been checked for conflicts?

Yes    No

Identify conflicts:

**Trip Destination Address:** (if overnight trip, provide name and address of overnight lodging)

**Name:** George R. Brown Convention Ce      **Street Address:** 101 Avenida de las Americas unit B

**City:** Houston      **State:** TX      **Zip:** 77010

**Date(s) of Departure from School:** 4/16/24

**Time(s) of Departure from School:** ???

**Date(s) of Return to School:** 4/20/24

**Time(s) of Return to School:** ???

**Estimated round trip miles:** 2694 miles

**Estimated Number of Students participating in trip:** 40

**Estimated Number of PCSD Chaperones participating in trip:** 1

**Estimated Number of Parent Chaperones participating in trip:** 4

Is a nurse needed to attend the trip? No

Are you aware of the process for collecting, administering, distributing and securing medication? Yes

Are you aware of the process for accommodating students with IEP's, allergies, and/or medical conditions? Yes

Is trip insurance available for this trip?

Yes    No, Explain

Type of transportation. Check all that apply:

- Pittsford School Bus
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- Other

**TRIP COSTS - Expenses**

**Are you aware of any students who may require alternative financial support in order to attend?** No - Explain

Have not had a whole team meeting yet.

Estimated trip cost per student: \$ ????

Additional costs per student (spending money, event fees, food, gratuities, etc):\$ 50

Estimated Trip Insurance fee per student (if applicable): \$ 80

**TRIP FUNDING - Payments**

Student payments will be made to: Other, please specify Rochester Community Robotics

**Please describe any fundraising (if involved):**

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**Supervision of Overnight, Extended, Out-of-State, Out-of-Country Trips**

Name of Tour Company used to manage trip: Aristocrat Travel

Date of Parent Informational Meeting: 1/27/24

Date of Chaperone Meeting: 1/27/24

**Supervision Details i.e. baggage checks, curfews, room check-ins, non-direct supervision activities:**

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**What specific plans have been made for the continued instruction of those students who will not participate in the field trip?**

None its a team not a class.

**Other remarks about trip not included in any of the above fields:**

**Approvals:**

**Building Principal Initials:**

*OL*

**Date:** 2/9/24

**Director Initials:**

**Date:**

**Superintendent Initials:**

*MLP*

**Date:** 2/10/24

**Board Approval Date:**