

PITTSFORD CENTRAL SCHOOL DISTRICT  
PITTSFORD, NEW YORK  
BOARD OF EDUCATION MEETING  
TUESDAY, MARCH 12, 2024  
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL  
(LINK TO PUBLIC VIEWING ON WEBSITE)

AGENDA

6:00 P.M. – Budget Work Session

7:00 P.M. – Regular Meeting

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA **(BOARD ACTION)**
- IV. PRINCIPAL’S REPORT – Mr. Josh Walker – Calkins Road Middle School
- V. APPROVAL OF MINUTES: February 27, 2024 **(BOARD ACTION)**
- VI. BOARD OF EDUCATION REPORT
  - A. Monroe County School Boards Association Meeting Reports
    - 1. Board Leadership – next meeting – 5/1/24
    - 2. Executive Committee – next meeting – 4/24/24
    - 3. Information Exchange Committee – next meeting – 3/13/24
    - 4. Labor Relations Committee – next meeting – 3/20/24
    - 5. Legislative Committee – next meeting – 4/10/24
    - 6. Steering Committee – next meeting – 3/27/24
  - B. Other Meeting Reports
  - C. Dates to Remember
    - 1. 3/21/24 – Board Visit/Tour at Trans/CM/FS (Tour 8:45 am/Visit 9:00 am)
    - 2. 3/29/24 - 4/8/24 – Schools Closed for Spring Break
    - 3. 4/11/24 – Board Visit/Tour at Mendon Center Elementary School  
(Tour 7:15 am/Visit 7:30 am)
    - 4. 4/16/24 – Next Regularly Scheduled Meeting
- VII. FINANCIAL REPORT – Mr. Vespi
  - A. Action Items:
    - 1. Capital Reserve – Bus Purchase Proposition **(BOARD ACTION)**
    - 2. Capital Reserve – Instructional Technology Reserve and Proposition **(BOARD ACTION)**
    - 3. Bid Award (**See Consent Agenda**)
      - a. BOCES 2 Cooperative Magazine Bid
  - B. Discussion:
  - C. Other:
- VIII. HUMAN RESOURCE REPORT – Mr. Clark
  - A. Action Items:
    - 1. Professional Staff Report **(BOARD ACTION)**
    - 2. Support Staff Report **(BOARD ACTION)**
  - B. Discussion:
    - 1. Tenure Recommendations – 1<sup>st</sup> Reading
  - C. Other:

- IX. SPECIAL EDUCATION REPORT – Ms. Woods
  - A. Action Items: **(See Consent Agenda)**
    - 1. Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Review.
    - 2. Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meeting, Annual Reviews, Reevaluation Review, Reevaluation/Annual Reviews, Requested Review.
    - 3. Committee on Preschool Special Education: Amendment – Agreement No Meetings, Initial Eligibility Determination Meetings.
  - B. Discussion:
  - C. Other:
  
- X. SUPERINTENDENT’S REPORT – Mr. Pero
  - A. Action Items:
    - 1. Call for Executive Session **(BOARD ACTION)**
    - 2. Approval of 2024-2025 PCSD Calendar – 2<sup>nd</sup> Reading **(BOARD ACTION)**
    - 3. Gifts to the District **(See Consent Agenda)**
      - a. Donation of \$2,000.00 to the PCSD Student Opportunity Fund from the Pittsford Education Foundation.
      - b. Donation of \$1,500.00 from District PTSA for Square One Tile Art at Jefferson Road Elementary School.
  - B. Discussion:
  - C. Other:
  
- XI. CONSENT AGENDA **(BOARD ACTION)**
  - A. Bid Award
  - B. Committee on Special Education
  - C. Sub-Committee on Special Education
  - D. Committee on Preschool Special Education
  - E. Gifts to the District
  
- XII. OLD BUSINESS
  
- XIII. NEW BUSINESS
  
- XIV. PUBLIC COMMENT: **Public Comment Submission Form can be found at: [pittsfordschools.org/publiccomment](https://pittsfordschools.org/publiccomment)**
  
- XV. ADJOURNMENT/RECESS **(BOARD ACTION)**

Next regularly scheduled meeting: **April 16, 2024**

***Mission:** The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

*For school district information, visit our website at [pittsfordschools.org](https://pittsfordschools.org)*

*For Board  
Approval*

PITTSFORD CENTRAL SCHOOL DISTRICT  
Board of Education Meeting  
Tuesday, February 27, 2024  
Barker Road Middle School  
(Link to Public Viewing on Website)

A BUDGET WORKSHOP SESSION of the Pittsford Central School District Board of Education was held at 6:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, February 27, 2024. Mrs. Ward provided an overview of the Curriculum and Instruction budgets. Mr. Kwiatkowski reviewed the proposed budget for Technology Instructional Services and BOCES Technology Support Services. Ms. Woods reviewed the proposed budget for Central Services and Special Education. Mrs. Cutaia reviewed the proposed Student Services budget.

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, February 27, 2024.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, D. Berk, K. Huels, E. Kay, S. Pelusio  
BOARD MEMBERS ABSENT: R. Sanchez-Kazacos  
LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mrs. Scott called the Regular Meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mr. Casey, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.

**APPROVED:  
AGENDA**

Vote: Unanimously carried by those present

3. The Pittsford Panthers Robotics Team 3181 presented to the Board.

4. Principal's Report: Principal, Ms. Lindsay Ali, reported on activities at Park Road Elementary School.

5. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its February 6, 2024, Regular meeting.

**APPROVED:  
MINUTES  
2/6/24**

Vote: Unanimously carried by those present with Mrs. Kay abstaining as she was not in attendance at this meeting.

6. Board Reports: Mrs. Scott noted the MCSBA meeting dates as well as other dates to remember.

7. Motion was made by Mrs. Kay, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month ending January 31, 2024.

**ACCEPTED:  
TREASURER'S  
REPORT**

Vote: Unanimously carried by those present

8. Mr. Vespi spoke on the tax cap calculation and shared that it has already been submitted to the state.

9. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

Vote: Unanimously carried by those present

## 71.

### A. Administrator – Change in Administrative Title

Name: Leeanne Brogan-Reister  
Position: School Business Administrator  
Type of Position: Tenured  
Tenure Area: School District Business Leader  
Probationary Period: N/A  
Certification: Professional  
Salary: \$139,840.00  
Effective Date: 07/01/2023

### B. Appointment – School Related Professional

Name: Jessica Jesse  
Position: TRE Paraprofessional  
Type of Position: Part-Time  
Salary: \$11,515.00  
Effective Date: 02/06/2024

Name: Jennifer Pedrick  
Position: PRE Paraprofessional  
Type of Position: Full-Time  
Salary: \$21,866.00  
Effective Date: 02/28/2024

Name: Sarah Daly  
Position: BRMS Paraprofessional  
Type of Position: Part-Time  
Salary: \$16.55 hr.  
Effective Date: 09/01/2023

Name: Olivia Lake  
Position: School Nurse  
Type of Position: Full-Time  
Salary: \$42,189.00  
Effective Date: 09/05/2023

Name: Mary Haenig  
Position: Allendale-Columbia School Nurse  
Type of Position: Full-Time  
Salary: \$44,238.00  
Effective Date: 09/05/2023

Name: Sandra Smith  
Position: ACE Paraprofessional  
Type of Position: Full-Time  
Salary: \$22,613.00  
Effective Date: 09/05/2023

### C. Appointment – Managerial & Confidential

Name: Rebecca Hyatt

Position: District Office Payroll Supervisor  
 Type of Position: Full-Time  
 Salary: \$65,000.00  
 Effective Date: 02/05/2024

D. Appointment - Supervisory & Technical

Name: Alaena Loiacono  
 Position: District Office Network Technician  
 Type of Position: Full-Time  
 Salary: \$48,500.00  
 Effective Date: 2/08/2024

E. Termination – School Related Professional  
 LaCynthia Bellamy

F. Spring Coaching Salaries – see attached

10. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:  
 Vote: Unanimously carried by those present

**APPROVED:  
 SUPPORT  
 STAFF REPORT**

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Edward Oliver	Bus Attendant	TMF	22.5 hrs.	02/15/2024	\$17,835.00

TRANSPORTATION

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Richard Minnamon	Bus Driver	TMF	40.2 yrs.	03/27/2024

CUSTODIAL/MAINTENANCE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Addison Chapman	Maintenance/Grounds	TMF	3 mos.	02/29/2024
Charles Bennett	Maintenance/Grounds	TMF	6 mos.	03/01/2024

FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Lisa Mingoia	Food Service Worker	CRMS	20 wk.	2/26/2024	\$15.65 hr.

11. Special Education Report: Ms. Woods noted that CSE and CPSE recommendations are on the Consent Agenda.

12. Motion was made by Mr. Casey, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing proposed, pending or current litigation, where no official business will be conducted. This session will take place immediately after the Regular Meeting.  
 Vote: Unanimously carried by those present

**APPROVED:  
 EXECUTIVE  
 SESSION**

13. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Mendon robotics team field trip to Pittsburgh, PA from 2/29/24 to 3/2/24.  
 Vote: Unanimously carried by those present

**APPROVED:  
 MHS ROBOTICS  
 FIELD TRIP**

73.

14. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Mendon robotics team field trip to Houston, TX from 4/16/24 to 4/21/24.  
Vote: Unanimously carried by those present

**APPROVED:  
MHS ROBOTICS  
FIELD TRIP**

15. Mr. Pero noted the first reading of the 2024-2025 PCSD Calendar.

16. Mr. Pero shared highlights from his recent visits to multiple buildings, noting that folks are in a really good place and he encouraged everyone to keep the momentum going.

17. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:  
Vote: Unanimously carried by those present

**APPROVED:  
CONSENT  
AGENDA**

Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Review, Initial Eligibility Determination Meetings, Manifestation Determination Meeting.

Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Reviews.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendments – Agreement No Meetings, Requested Review.

18. Public Comment: one person addressed the Board.

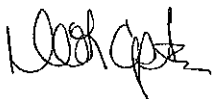
19. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 7:53 p.m.  
Vote: Unanimously carried by those present

**APPROVED:  
RECESS**

20. Motion was made by Mrs. Scott, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meetings at 8:52 p.m.  
Vote: Unanimously carried by those present

**APPROVED:  
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk

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# Pittsford Schools

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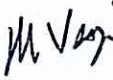
Administrative Offices  
75 Barker Road - East Wing  
Pittsford, NY 14534

585.267.1077

Fax: 585.381.9368

Michael\_Vespi@pittsford.monroe.edu

Michael Vespi  
*Assistant Superintendent for Business*

Date: March 12, 2024  
To: Michael Pero, Superintendent of Schools  
From: Michael Vespi, Assistant Superintendent for Business   
Re: Capital Reserve - Bus Purchase Proposition

In maintaining the District's focus on long-range planning, fiscal accountability and Board of Education policy, it has been the practice to replace aging buses before they may need extensive repairs. Due to the current shortage of bus drivers and resultant route restructure, we are recommending the purchase/replacement of thirteen (13) full size 66 passenger buses, as well as communications equipment used in the operation of such buses. The District will trade-in thirteen (13) buses. Below is the 2024-2025 Capital Reserve – Bus Purchase Resolution for your consideration and Board of Education approval for placement on the May 21, 2024 ballot:

## **PROPOSITION – Capital Reserve Fund – Purchase of Buses**

Shall the following resolution be adopted, to wit:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the “Capital Reserve Fund – Purchase of Buses” a sum of money not to exceed Two Million Two Hundred Twenty-Nine Thousand Two Hundred Forty-One Dollars and Four Cents (\$2,229,241.04) to be used for the purchase of thirteen (13) replacement sixty-six passenger buses and communications equipment used in the operation of such buses. State Aid generated on these purchases will be returned to the Capital Reserve Fund – Purchase of Buses.

*MV:mn*  
*Attachments*  
*CC: Leanne Reister*

# Pittsford Schools

Administrative Offices  
75 Barker Road - East Wing  
Pittsford, NY 14534

585.267.1053

Fax: 585.381.9368

Michael\_Vespi@pittsford.monroe.edu

Michael Vespi  
Assistant Superintendent for Business

Date: March 12, 2024

To: Michael Pero, Superintendent of Schools

From: Michael Vespi, Assistant Superintendent for Business



Re: Capital Reserve – Instructional Technology Reserve & Proposition

The Capital Instructional Technology Reserve fund was approved by voters on May 20, 2014 with an ultimate amount not to exceed \$10,000,000, plus interest, for a term of 10 years. As the 10-year mark is upon the District, I recommend the draw down of the current Reserve and the establishment of a Capital Instructional Technology Reserve fund not to exceed \$15,000,000 plus accrued interest for the term of 10 years.

Therefore, I recommend the following two resolutions for your consideration:

***BE IT RESOLVED***, that the Board of Education of the Pittsford Central School District, Monroe County, New York be authorized to withdraw the “Capital Instructional Technology Reserve” (savings account) a sum of money not to exceed \$500,000 to be used for the purchase of laptops to support the 1:1 device program.

***BE IT RESOLVED***, that the Board of Education of the Pittsford Central School District, Monroe County, be authorized to establish a reserve fund in accordance with New York State Education Law and Local Finance Law, to be known as the “Capital Instructional Technology Reserve Fund”. The ultimate amount of such fund shall not exceed fifteen million dollars (\$15,000,000) plus accrued interest. The fund shall be used to finance, in whole or in part, the purchase of equipment, including computer equipment (i.e. hardware, software, related networking infrastructure and related peripherals). The maximum term of the Capital Instructional Technology Reserve Fund shall be 10 years and the source of money to be paid into such reserve fund shall include excess revenues, unencumbered appropriations, unreserved fund balances of the school district or budgetary appropriation.

MV:nn  
cc: L. Reister



# PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

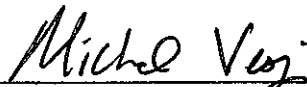
## RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education  
From: Michael Vespi, Assistant Superintendent for Business  
(Prepared by Leslie Pawluckie)  
BOE Date: March 12, 2024  
Topic: BOCES 2 Cooperative Magazine Bid RFB-2062-24  
Date Advertised: December 14, 2023, *Democrat & Chronicle*  
Date of Bid Opening: January 11, 2024  
Time: 2:00pm  
Source of Funds: Budget, Each Building or Department

**BE IT RESOLVED**, That the Board of Education of the Pittsford Central School District award contracts to the following vendor as lowest responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR		AMOUNT
Magazine Subscriptions	Magazine Subscription Service Agency	\$	2,679.07
<b>TOTAL:</b>			<u>\$ 2,679.07</u>

**Comments:** The BOCES 2 Cooperative Magazine Bid contract is 5/1/24- 4/30/25. Pittsford and five (5) other districts and/or BOCES participated. The bid was reviewed by Wendy Vergamini, BOCES 2 Bid Coordinator, and Leslie Pawluckie, Purchasing Agent. The award is recommended to the responsive bidder meeting all required bid specifications. Vendor offered discounts by brand for items not listed on the bid. Items are identified on an ongoing basis by budget managers in the departments and schools.



Michael Vespi, Assistant Superintendent for Business

**DRAFT**

**DRAFT**

**Recommended  
Monroe County  
2024-2025 Academic School Year Calendar**

**KEY DATES:**

First Day for Teachers: Sept 3  
First Day for Students: Sept 4  
Fall Conference Days: Sept 3, Oct 11  
Spring Conference Day: Mar 28  
Last Day for Students: June 27  
Last Day for Teachers: June 27

	<b>I</b>	<b>S</b>
Sept	20	19-18
Oct	22	21
Nov	18-17	18-17
Dec	15	15
Jan	20-18	20-18
Feb	15	15
March	21	20
April	17	17
May	21	21
June	19	19
<b>Total:</b>	<b>188</b>	<b>185</b>
	<b>185</b>	<b>181</b>

**LEGEND:**

Conference Day
Holiday Recess
Federal Holiday
Regents Exams
Rating Day
3-8 PBT Assessments-ELA/ Math

**FEDERAL HOLIDAYS:**

July 04: Independence Day  
Sept 02: Labor Day  
Oct 14: Columbus/Indigenous Peoples' Day  
Nov 11: Veterans Day  
Nov 28: Thanksgiving Day  
Dec 25: Christmas Day  
Jan 01: New Year's Day  
Jan 20: M L King Jr Day  
Feb 17: Presidents' Day  
May 26: Memorial Day  
June 19: Juneteenth

**NYS Holiday**

Jan 29: Lunar New Year

**NOTES:**

August 2024 Regents: Aug 19-20  
January 2025 Regents: Jan 21-24  
Winter 2025 Recess: Feb 17-21  
Spring 2025 Recess: April 14-18  
June 2025 Regents: Jun 4,10,17-25  
Rating Day/No Exams: Jun 26,27

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<b>3-8 Assessments:</b>	<b>3-8 Assessments make-up dates:</b>
PBT ELA Administration Window: April 29-May 1	PBT ELA make-up window: May 2-6
CBT ELA Administration Window: April 7-May 16	CBT ELA make-up window: April 7-May 16
PBT Math Administration Window: May 7-9	PBT Math make-up window: May 12-14
CBT Math Administration Window: April 7-May 16	CBT Math make-up window: Apr 7-May 16

Jan 2-3 extension of Winter Break  
Nov 27 extension of Thanksgiving  
Sept 4 additional Conference Day  
Sept 5 students start

\* Rachel S. has check

5230F

**PITTSFORD CENTRAL SCHOOL DISTRICT**

**ACCEPTING GIFTS FROM THE PUBLIC**

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name Pittsford Education Foundation Phone \_\_\_\_\_

Address 1/0 Andrew Kelly - Treasurer

School: District

1. Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

\$2,000.00 (check) to the PCSD  
School Opportunity Fund

2. Describe any conditions or restrictions for its use.

N/A

3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

N/A

4. Which of the following conditions does the gift fulfill?

Is it in support of and a benefit to all district schools or to a particular district school?

Is it for a purpose for which the district could legally expend its own funds?

Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

**PLEASE NOTE:**

In the case of Technology/Computer equipment, the gift needs to be approved by our Coordinator of Technology, Matthew Kwiatkowski. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Administrator's Approval:  
(When appropriate)



Date 3/6/24

Principal's Approval: \_\_\_\_\_ Date \_\_\_\_\_

Superintendent's Approval:



Date 3/7/24

Board Action: Date: \_\_\_\_\_

\* Rachel has Check

5230F

PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name April Du Pittsford central PTSA Phone 576-606-2780  
Jefferson Road elementary school

Address 75 Barker RD

School: Jefferson Road elementary school

1. Describe the gift. What is it? List its condition, age, size, and other details as applicable.

\$1500 check for JRE square one Tile Art

Attn: Ms. Mastyn in Art Department

2. Describe any conditions or restrictions for its use.

for JRE square one Tile Art

3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Which of the following conditions does the gift fulfill?

- Is it in support of and a benefit to all district schools or to a particular district school?
- Is it for a purpose for which the district could legally expend its own funds?
- Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

**PLEASE NOTE:**

In the case of Technology/Computer equipment, the gift needs to be approved by our Director of Technology, Jeff Cimmerer. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Director's Approval: \_\_\_\_\_ Date \_\_\_\_\_  
(When appropriate)

Principal's Approval: Stephanie Barry Date 3/7/24

Superintendent's Approval: Mark A. [Signature] Date 3/9/24

Board Action: Date: \_\_\_\_\_