

**Members
2022-2023**

Administration
Melanie Ward

Administration
Shawn Clark

Allen Creek
Emily Odhiambo

Allendale Columbia
Ann Marie Luce

Barker Road
Holli Englerth

Board of Education
Emily Kay

Business Representative
Vince Blasio

Calkins Road
Beth Latini

Jefferson Road
Jeannine Galusha

Mendon Center
Danielle de Manincor

Mendon High
Kristin O'Dell

Park Road
Jackie Bowser

PDAA
Laura Hefner

PDTA
Jessica Sabbour

PTSA
Colleen Andolina

St. John Fisher
Maria Muhlbauer

St. Louis School
Eileen Schenk

Sutherland High
Reeca Rothbaum

Thornell Road
Radhika Ramesh

Teacher Center Director
Julie Barker

Pittsford Teacher Center Policy Board

Meeting Minutes

May 31, 2023

Members Present	Emily Kay, Emily Odhiambo, Vince Blasio, Jackie Bowser, Jessica Sabbour, Ann Marie Luce, Holli Englerth, Danielle DeManincor, Jeannine Galusha, Kristin O'Dell, Beth Latini, Maria Muhlbauer, Julie Barker
Members Not Present	Colleen Andolina, Laura Hefner, Shawn Clark, Melanie Ward, Radhika Ramesh, Reeca Rothbaum, Eileen Schenk
Welcome and Approval of Minutes	The May 3, 2023, minutes were reviewed. Jackie Bowser made a motion to approve the minutes, Ann Marie Luce seconded the motion, and the minutes were approved unanimously.
Terms of Office	<p>Julie noted that two positions have terms that are ending this year – PDTA and Jefferson Road. She asked the current members to let her know if they are planning to remain on the Board or if the positions will need to be filled.</p> <p>Kristin O'Dell shared that she is changing buildings next year so will no longer be able to represent Mendon HS on the PB. Julie thanked her for her time on the Board and said she would work with MHS to fill the position.</p>
Summer Catalog Update	<p>The summer catalogs were released on May 30th and enrollments are going well to date.</p> <p>Julie shared materials that Dave Muscato and Gwen Scibienski created for the upcoming Summer Tech Camps. The materials include posters with QR codes to access information about each day of camp, stickers for participants to sign up for individual workshops during each camp, and camp 'journals' for participants to take notes.</p>
Continuation Application for Grant	<p>Board members received three documents to review – a revised Work Plan Matrix [Section 7], the Budget Narrative [Section 8], and the FS-10. Julie pointed out the following items of interest:</p> <ul style="list-style-type: none"> The 2023-24 FS-10 is only using four budget codes – 15, 40, 45, and 46. This is a change from the 2022-23 school year when budget code 49 was also included. This is because we do not have any plans for pay for BOCES services out of the grant for next year. The Purchased Services [40] code is less than usual this year because the Student Services department is paying approximately \$10,000 for outside presenters. This provides some extra money to spend as needed. <p>Julie asked members to review the documents alone and then discuss in small groups. After time spent reviewing the documents, the whole group came back together for discussion.</p>

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Overall, Board members agreed with the information presented in the documents. One point that was raised was related to the hourly rate of pay for PCSD staff who present through the Teacher Center. It is currently \$60 for single presenters and \$40 for co-presenters. The Board discussed the possibility of increasing this rate to \$65 or \$70 per hour for single presenters.

After discussion related to the history of presenter pay rates and the past two years of increases in the TC grant, a motion was presented to increase the rates of pay to \$65 for single presenters and \$45 for co-presenters in the FS-10. Board members agreed to make this change in the document while keeping the collegial circle facilitator pay rate the same at \$15 per hour [in addition to the TC credit/pay they receive from the district].

When the discussion was finished, Kristin O'Dell made a motion to approve the Continuation Application, including the FS-10, with the revised presenter pay rates. Holli Englerth seconded the motion and the documents were approved unanimously.

Julie thanked the Board for their continued commitment to the Teacher Center and their genuine interest in providing the best professional learning possible.

She noted that this is our last meeting of the year and wished everyone a great end to the year and a happy summer. The next meeting of the Board will be on September 27th.

The meeting adjourned at 4:25

Minutes prepared by Julie Barker

