

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting
 Tuesday, October 18, 2022
 Barker Road Middle School
 (Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, October 18, 2022.

BOARD MEMBERS PRESENT: T. Aroesty, R. Scott, D. Berk, J. Casey, E. Kay, S. Pelusio, R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mr. Aroesty called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED: AGENDA**
 Vote: Unanimously carried

3. Principal's Report: Dr. Mark Balsamo, principal, along with some of his staff, presented to the Board on the activities taking place at Park Road Elementary School.

4. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its September 13, 2022, Regular meeting. **APPROVED: MINUTES 9/13/22**
 Vote: Unanimously carried

5. Motion was made by Mrs. Scott, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its September 27, 2022, Special meeting. **APPROVED: MINUTES 9/27/22**
 Vote: Unanimously carried by all except Mr. Casey as he was not in attendance.

6. Board Appreciation: As part of NYS School Board Recognition week, this evening our Board of Education members were recognized for their countless hours of dedicated service to our students and community.

7. Board Reports: Mr. Aroesty read the MCSBA meeting dates as well as other dates to remember. Mr. Berk reported out on the Information Exchange meeting. Mr. Vespi on behalf of Mrs. Sanchez-Kazacos reported out on the Audit Oversight Committee (AOC) meeting. Mrs. Kay reported out on the Labor Relations meeting.

8. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the months of June/July/August 2022. **ACCEPTED: TREASURER'S REPORTS**
 Vote: Unanimously carried

9. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Extraclassroom Activities Report. **APPROVED: EXTRACLASSROOM ACTIVITIES REPORT**
 Vote: Unanimously carried

36.

10. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education at its regular meeting held on October 18, 2022 and on the recommendation of the Audit Oversight Committee, accepts the Basic Financial Statements and Communicating Internal Control Related Matters Identified in an Audit Report for the year ended June 30, 2022 as presented.
Vote: Unanimously carried

**ACCEPTED:
EXTERNAL
AUDIT REPORT**

11. Motion was made by Mrs. Scott, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the External Audit Report Corrective Action Plan as presented.
Vote: Unanimously carried

**APPROVED:
CORRECTIVE
ACTION PLAN**

12. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the internal auditor's Risk Assessment, Internal Audit Plan report and Corrective Action Responses (all dated May 9th, 2022) as presented to and recommended by the Audit Oversight Committee.
Vote: Unanimously carried

**ACCEPTED:
RISK ASSESSMENT
REPORT**

13. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education at its regular meeting does hereby approve the transportation contract for First Student to provide eight buses for transportation services on 11/8/22, 5/1/23 and 5/16/23 at a cost of \$375.00 per day per bus for a total cost of \$9,000.00 for Pittsford Central School District Urban Suburban students.
Vote: Unanimously carried

**APPROVED:
TRANSPORTATION
CONTRACT**

14. Motion was made by Mr. Casey, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Salary Adjustment- Administrator

Name: Melanie Ward
Position: Assistant Superintendent for Curriculum and Instruction
Type of Position: Full Time
Tenure Area: N/A
Probationary Period: N/A
Certification: Permanent
Salary: \$183,309.00
Effective Date: 09/12/2022

B. Appointment – Certificated Staff

Name: Paula Lobe
Position: SHS Earth Science
Type of Position: Regular Substitute
Tenure Area: N/A
Probationary Period: N/A
Certification: Permanent
Salary: \$45,798.94
Effective Date: 09/12/2022

Name: Martha Sullivan
 Position: MCE Librarian
 Type of Position: Part Time
 Tenure Area: N/A
 Probationary Period: N/A
 Certification: Professional
 Salary: \$12,818.00
 Effective Date: 10/17/2022

Name: Taylor O'Leary
 Position: BRMS .8/CRMS.2 Behavior Specialist
 Type of Position: Probationary
 Tenure Area: School Psychologist
 Probationary Period: 10/21/2022 – 10/20/2025
 Certification: Permanent
 Salary: \$56,982.00
 Effective Date: 10/24/2022

C. Appointment – School Related Professional

Name: Delaney West
 Position: MCE CSE Assigned Paraprofessional
 Type of Position: Full Time
 Salary: \$18,533.00
 Effective Date: 09/21/2022

Name: Andrew Young
 Position: MHS Supervisory Paraprofessional
 Type of Position: Full Time
 Salary: \$22,424.00
 Effective Date: 10/06/2022

Name: Savita Mehta
 Position: CRMS CSE Assigned Paraprofessional
 Type of Position: Full Time
 Salary: \$21,840.00
 Effective Date: 10/11/2022

Name: Elizabeth Hoagland
 Position: MHS School Nurse
 Type of Position: Full Time
 Salary: \$42,872.00
 Effective Date: 10/04/2022

D. Resignation for Retirement – School Related Professional - see attached

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Kathleen	Kirwan	TRE	Educational Assistant	12.5	11/01/2022

38.

E. Resignation – School Related Professional – see attached letter

Evelyn Byron
 Delaney West
 Cameron Pettrone
 Jared DeBell

F. Winter Coaching Salaries – see attached list

G. Coaching Salaries for Unified Bowling – see attached list

15. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Skye Bird	Office Clerk III	CRMS/SHS	37.5 hrs.	09/12/2022	\$24,327.75
Marianne Illanes	School Aide	ACE	15 hrs.	09/07/2022	\$13.90 hr.

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Bryan Cavanagh	Office Clerk III	BRMS-E	6 mos.	09/30/2022

CLERICAL

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Catherine Thomas	Office Clerk III	DO	10.5 yrs.	02/03/2023

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Jason Swarts	On Call Bus Attendant	TMF	Per Diem	09/09/2022	\$15.75 hr.
Kiki France-Perry	Bus Driver	TMF	22.5 hrs.	10/24/2022	\$21,275.01

TRANSPORTATION

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Jason Swarts	Bus Attendant	TMF	4 months	09/07/2022
Alisha Morrell	Safety Coordinator	TMF	10 yrs.	09/23/2022
Janine Peterson	Bus Driver	TMF	6.7 yrs.	10/07/2022

CUSTODIAL/MAINTANANCE

<u>SALARY ADJUSTMENT</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Richard Brimmer	Maintenance Man	TMF	40 hrs.	9/26/22	\$53,650

CUSTODIAL/MAINTANANCE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
William Cowie	Summer Helper	TMF	Position Ended	09/30/2022
Derek Fried	Summer Helper	TMF	Position Ended	09/30/2022
Christopher Fursman	Summer Helper	TMF	Position Ended	09/30/2022
Alana Fursman	Summer Helper	TMF	Position Ended	09/30/2022
Jack Whitaker	Summer Helper	TMF	Position Ended	09/30/2022
William Fursman	Summer Helper	TMF	Position Ended	09/30/2022

FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Robert Regnier	Food Service Worker Substitute	JRE	varies	09/01/2022	\$14.00 hr.

FOOD SERVICE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Jason Swarts	Food Service Worker	BRMS	1 yr.	09/12/2022

16. Motion was made by Mr. Casey, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Civil Service title change as presented - Senior Computer Application Specialist.

Vote: Unanimously carried

**APPROVED:
CIVIL SERVICE
TITLE CHANGE**

17. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Bus Drivers and Attendants Contractual Agreement as presented.

Vote: Unanimously carried

**APPROVED:
CONTRACTUAL
AGREEMENT**

18. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the School Aides Starting Salaries Agreement as presented.

Vote: Unanimously carried

**APPROVED:
STARTING SALARIES
AGREEMENT**

19. Mrs. Ward introduced Mr. Casey Sanderson and Mrs. Kristie Burch who noted the first reading of and presented a new course proposal: Data Driven Business Analysis.

20. 8:09 pm Mr. Pero allowed the students from Participation in Government class to have their papers signed.

21. Mrs. Ward presented on Instructional Materials Protocols.

22. Special Education Report: Ms. Woods noted that CSE and CPSE recommendations are on the Consent Agenda.

23. Motion was made by Mrs. Scott, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment history of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting.

Vote: Unanimously carried

**APPROVED:
EXECUTIVE
SESSION**

24. Mr. Pero noted the first readings of the following policies:

#7540 Suicide Prevention and Intervention

#8110 Curriculum Development, Resources and Evaluation

#8330 Objection to Instructional Materials and Controversial Issues

The Deletion of #8331 Controversial Issues (will be subsumed in revision of #8330)

25. Motion was made by Mr. Casey, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the SHS softball field trip to Orlando, FL from 4/01/23 - 4/08/23.

Vote: Unanimously carried

**APPROVED:
SHS SOFTBALL
FIELD TRIP**

40.

26. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the SHS baseball field trip to Orlando, FL from 4/01/23 - 4/08/23.
Vote: Unanimously carried

**APPROVED:
SHS BASEBALL
FIELD TRIP**

27. Mr. Pero thanked the Board for their service and level of commitment. He noted that it was also important for people to understand that service is not just attending Board meetings. He described how our Board members exceed far beyond any expectations, of any Board member, for any District. He continued by listing his top 21 things that our Board members do. Mr. Pero shared that no one ever sees our Board members having so much compassion for students and staff. He added that they are student centered and care deeply for every child's success and well-being. He ended by saying that our Board members model citizenship and what respectful dialogue should look like. Mr. Pero thanked the Board for everything that they do and noted that gifts will be forthcoming.

28. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

**APPROVED:
CONSENT
AGENDA**

Bid Awards:

BOCES 2 Cooperative Fall Fine Paper	Economy Products and Solutions	
Reconditioning & Laundering Interscholastic Sports Equipment & Uniforms	Riddell	\$41,509.75 (Estimated)

Committee on Special Education: Amendments - Agreement No Meetings, Initial Eligibility Determination Meetings, Reevaluation Review, Requested Reviews, Requested Review CPSE to CSE Transition, Requested Review Transfer Student, Transfer Students - Agreement No Meetings.

Sub-Committee on Special Education: Amendment, Amendments - Agreement No Meetings, Annual Reviews, Reevaluation Reviews.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendments - Agreement No Meetings.

29. Motion was made by Mrs. Pelusio, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 8:28 p.m.
Vote: Unanimously carried

**APPROVED:
RECESS**

30. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 9:11 p.m.
Vote: Unanimously carried

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk