

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Board of Education Meeting  
 Tuesday, February 7, 2023  
 Barker Road Middle School  
 (Link to Public Viewing on Website)

A BUDGET WORKSHOP SESSION of the Pittsford Central School District Board of Education was held at 6:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, February 7, 2023. Mr. Pero presented the proposed 2023-24 budget guidelines. Mr. Vespi outlined the school budget process and timeline, as well as highlighted the following information: revenue projections, tax levy (with & without approval of the capital project), property tax cap & inflation factors, foundation aid and the Governor's executive budget proposal. Mr. Clark provided a detailed look at District staffing.

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, February 7, 2023.

BOARD MEMBERS PRESENT: T. Aroesty, R. Scott, D. Berk, J. Casey, E. Kay, S. Pelusio, R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mr. Aroesty called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried **APPROVED:**  
 regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **AGENDA**  
 the agenda for this meeting.  
 Vote: Unanimously carried

3. Mr. Pero opened the Pittsford Pride program and explained how the selection process begins in each building in order to bring us to this celebration. Mr. Aroesty, Mrs. Scott and Mr. Pero read the nomination write-ups that explained the reason why each of the students were selected for this honor. The following students are our Pittsford Pride recipients being recognized this evening:

Name	Grade Level	School
Carmen Esposito	8	Barker Road M.S.
Christopher Johnson	10	Sutherland H.S.
Harleen Kaur	5	Park Road
Sora Kawakyu O'Connor	8	Calkins Road M.S.
Jisu Oh	12	Mendon H.S.
Logan Pritchett	5	Mendon Center
Mark Shand	5	Thornell Road
Jack Shannon	4	Jefferson Road
Eleanor Single	4	Allen Creek

Short break 7:35 pm.

Participation in Government students got their papers signed

Meeting resumed at 7:41 pm.

68.

4. Principal's Report: Mr. Edward Foote, principal, was present to update the Board on the activities taking place at Thornell Road Elementary School.

5. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its January 10, 2023, Regular meeting.  
Vote: Unanimously carried

**APPROVED:  
MINUTES  
1/10/23**

6. Motion was made by Mr. Casey, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its January 17, 2023, Special meeting.  
Vote: Unanimously carried

**APPROVED:  
MINUTES  
1/17/23**

7. Board Reports: Mr. Aroesty noted the MCSBA meeting dates as well as other dates to remember. He also spoke about the recent legislative breakfast and Board advocacy efforts outside of the school setting.

8. Motion was made by Mr. Casey, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month ending December 31, 2022.  
Vote: Unanimously carried

**ACCEPTED:  
TREASURER'S  
REPORT**

9. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Extraclassroom Activities Report as presented.  
Vote: Unanimously carried

**APPROVED:  
2ND QUARTER  
EXTRACLASSROOM  
ACTIVITIES REPORT**

10. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education establishes the non-resident tuition rates for the 2022-23 school year and until new rates are published as follows:  
Vote: Unanimously carried

**APPROVED:  
NON-RESIDENT  
TUITION RATES**

**Tuition charge for regular education students based on net cost per student:**

Grade K-6	\$13,951
Grades 7-12	\$15,442

**Tuition Charge for students receiving special education services:**

Grade 1-6	\$48,419
Grades 7-12	\$49,910

11. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Internal Audit Corrective Action Plan as presented to and recommended by the Audit Oversight Committee for year ended June 30, 2022 as presented.  
Vote: Unanimously carried

**ACCEPTED:  
INTERNAL AUDIT  
CORRECTIVE ACTION  
PLAN**

12. Motion was made by Mr. Berk, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Extra-Classroom Audit Corrective Action Plan for year ended June 30, 2022 as presented.  
Vote: Unanimously carried

**ACCEPTED:  
EXTRA-CLASSROOM  
AUDIT CORRECTIVE  
ACTION PLAN**

13. Motion was made by Mrs. Scott, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the SEQRA for an emergency project as presented.  
Vote: Unanimously carried by way of Roll Call

**APPROVED:  
SEQRA - FOR  
EMERGENCY  
PROJECT**

Determining that Action to Undertake Certain Unrelated Project is a Type II Action and is not Subject to Further Review

WHEREAS, the Pittsford Central School District (“the District”) plans to undertake capital improvement activities which include, repair, rehabilitation, reconstruction, and/or replacement work at existing District schools as more fully described herewith:

Pittsford Sutherland High School  
The Project involves the reconstruction and/or replacement of the roof system and interior finishes due to damage occurring as part of a recent windstorm.

WHEREAS, pursuant to the New York State Environmental Quality Review Act (“SEQRA”) and the regulations in 6 NYCRR Part 617 adopted by the New York State Department of Environmental Conservation (the “Regulations”), the District desires to comply with SEQRA and the Regulations with respect to the Project; and

WHEREAS, pursuant to the Regulations, the District has considered the Project in light of the actions included on the Type I list specified in Section 617.4 of the Regulations and in light of the actions included on the Type II list specified in Section 617.5 of the Regulations.

NOW, THEREFORE, BE IT RESOLVED THAT:  
The District has determined that the Project constitutes a “Type II action” (as the quoted term is defined in the Regulations) because it consists of one or more of the following action included on the Type II list specified in Section 617.5 of the Regulations.

The following vote was taken and recorded in the public or open session of said meeting:

<u>Aye</u>	Ted Aroesty	Nay_____	Absent_____
	Robin Scott	_____	_____
	Dave Berk	_____	_____
	Jeff Casey	_____	_____
	Emily Kay	_____	_____
	Sarah Pelusio	_____	_____
	René Sanchez-Kazacos	_____	_____

Accepted: 7 (seven)                      Denied: 0 (zero)

14. Motion was made by Mrs. Kay, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the emergency project as presented.  
Vote: Unanimously carried by way of Roll Call

**APPROVED:  
EMERGENCY  
PROJECT - SHS**

Whereas, the Pittsford Central School District’s (“the District”) roof at Sutherland High School has encountered damage during a recent windstorm, discovered on 1/6/23, thereby creating an urgent safety hazard and endangering the welfare of the District’s students and personnel;

Whereas, Sutherland High School’s damaged roof must be repaired/reconstructed;

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Whereas, the roof is integral to the safe operation of the Pittsford Sutherland High School, and necessary to ensure students and personnel are safe, warm, and dry:

Now, having determined the damage to roof an unforeseen emergency that must be urgently resolved, pursuant to General Municipal Law §103(4), the replacement costs are considered ordinary contingent expenses: The District would like to appropriate funds from its General Fund to repair the roof immediately to eliminate the further risk of damage and environmental concerns to the building;

As such, BE IT NOW RESOLVED, the Board of Education of the Pittsford Central School District hereby authorizes the appropriation of funds from the General Fund in an amount not to exceed five hundred seventy-five thousand dollars \$575,000 to repair the roof as soon as possible. This amount will be settled after an insurance claim with the New York State Insurance Reciprocal (NYSIR).

The following vote was taken and recorded in the public or open session of said meeting:

<u>Aye</u>		Nay _____	Absent _____
	Ted Aroesty	_____	_____
	Robin Scott	_____	_____
	Dave Berk	_____	_____
	Jeff Casey	_____	_____
	Emily Kay	_____	_____
	Sarah Pelusio	_____	_____
	René Sanchez-Kazacos	_____	_____

Accepted: 7 (seven)

Denied: 0 (zero)

15. Motion was made by Mrs. Kay, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Professional Staff Report:  
Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

A. Appointment - Certificated Staff

Name: Emma Deibler  
 Position: SHS Mathematics  
 Type of Position: Regular Substitute  
 Tenure Area: N/A  
 Probationary Period: N/A  
 Certification: Initial  
 Salary: \$47,168.00  
 Effective Date: 02/01/2023

B. Appointment – School Related Professional

Name: Ravinder Kaur  
 Position: BRMS Paraprofessional  
 Type of Position: Full Time  
 Salary: \$20,077.00  
 Effective Date: 01/09/2023

Name: Karen Luffman  
 Position: SHS Paraprofessional  
 Type of Position: Full Time  
 Salary: \$23,938.00  
 Effective Date: 01/23/2023

Name: Daniel Guider  
 Position: SHS Paraprofessional  
 Type of Position: Full Time  
 Salary: \$25,200.00  
 Effective Date: 02/01/2023

#### C. Appointment – Supervisory & Technical

Name: Samuel Bell  
 Position: Audio Visual Assistant  
 Type of Position: Full Time  
 Salary: \$48,000.00  
 Effective Date: 01/23/2023

#### D. Appointment – Teacher Fellow

Name: Juliana Bunnel  
 Position: Teacher Fellow  
 Type of Position: Per Diem  
 Salary: \$110.00 Daily  
 Effective Date: 01/31/2023 – 05/31/2023

#### E. Resignation – Administrator – See attached letter

Leah Kedley

#### F. Resignations for Retirements – Administrators

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Mark	Balsamo	PRE	Principal	7	06/30/2023
Jennifer	Marren	SHS	Assistant Principal	7	07/19/2023

#### G. Resignations for Retirements - Teachers

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
David	Larson	MHS	Social Studies	19.5	06/30/2022
Laura	Price	SHS	Mathematics	21	01/15/2023
Richard	Copeland	SHS	Physical Education	22	06/30/2023
Jody	DeBell	BRMS	Vocal Music	21	06/30/2023
Lynn	Drake	SHS	School Counselor	28	06/30/2023
Melanie	Ernst	JRE	Grade 3	19.9	07/01/2023
Liesa	Ehrlich	CRMS	Reading	20	06/30/2023
Brian	Kohrt	SHS	Social Studies	28	06/30/2023

Tanis	Edd	SHS	Special Education	21	06/30/2023
Teresita	Guillemin Laborne	BRMS	Spanish	37	06/23/2023
Lisa	Hems	TRE	School Counselor	18.8	06/30/2023
Kristen	Malone	JRE	Grade 1	28	06/30/2023
Anthony	Martellotta	MHS	Mathematics	21	08/16/2023
Christopher	Moore	CRMS	Science	16	06/30/2023
Mark	Pellegrino	SHS	Science	16	06/30/2023
Cheryl	Piccirillo	SHS	Health	26.6	06/30/2023
Dawn	Phillips	BRMS	English	28	06/30/2023
Kristin	Wetzel	MCE	Grade 4	30	06/30/2023
Janet	Wright	BRMS	Physical Education	35	06/30/2023

It was noted that the above group of 19 professional educators has dedicated 456.8 full-time years of service to Pittsford CSD.

H. Resignation for Retirement – Supervisory & Technical

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Paulette	Vangellow	TMF	Dir. of Food Service	20.4	07/15/2023

16. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:  
Vote: Unanimously carried

**APPROVED:  
SUPPORT  
STAFF REPORT**

CLERICAL

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Betsy Wilson	OC III	TMF	37.5 wk.	02/20/2023	\$34,690.00
Kirsty Jackson	School Aide	ACE	15 wk.	02/06/2023	\$15.00 hr.
Kerry Hoffman	OC III	DO	37.5 wk.	02/01/2023	\$42,227.00

TRANSPORTATION

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Scott MacCollum	Bus Driver	TMF	26.25 wk.	02/01/2023	\$24,820.85

FOOD SERVICE

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Lawrence Mendell	Food Service Worker	BRMS	15 wk.	01/23/2022	\$14.20 hr.
Lucia Garcia-Asensio	Food Service Worker	CRMS	20 wk.	02/13/2023	\$14.20 hr.

17. Motion was made by Mr. Berk, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the position of a Personnel Clerk as presented.  
Vote: Unanimously carried

**APPROVED:  
PERSONNEL  
CLERK**

Mr. Clark noted the first reading of tenure recommendations.

18. Special Education Report: Ms. Woods noted that CSE & CPSE recommendations are on the Consent Agenda.

19. Mr. Pero noted that he spoke with the robotics group prior to the board meeting, as they wanted to request from the Board, to be included in the upcoming budget. The group plans to return at a later date; they will present to the Board and ask for support at that time. Mr. Pero also gave an update to the bus driver shortage, noting that recent progress has been made. He shared that the Ride-a-Bus campaign from February 4<sup>th</sup> was well attended

and several people filled out applications on the spot. Mr. Pero thanked all that attended that day, especially our current bus drivers and mechanics who talked with prospective candidates about what its like to be a bus driver. Mr. Pero provided an update regarding the options to establish a pool and/or athletic reserve. He then voiced his recommendation and opened it up for discussion. It was decided to support the next step of setting up a pool reserve fund which will be brought before the Board, ultimately bringing it to the community for a vote in May.

20. Motion was made by Mrs. Kay, seconded by Mrs. Pelusio and carried **APPROVED:**  
 regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **CONSENT**  
 the following items per the Consent Agenda: **AGENDA**  
 Vote: Unanimously carried

Bid Awards:

Printer Supplies	Various Vendors	\$1,936.58 (Estimated)
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Committee on Special Education: Amendments – Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings, Requested Reviews.

Sub-Committee on Special Education: Amendments, Amendments – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Review, Reevaluation Reviews, Requested Reviews.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Requested Reviews, Amendments - Agreement No Meetings.

21. Public Comment: Mr. Aroesty recapped the protocols. Three people addressed the Board.

22. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Kay and carried **APPROVED:**  
 regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **ADJOURNMENT**  
 the adjournment of its Regular Meeting at 8:28 p.m.  
 Vote: Unanimously carried

Respectfully submitted,



Deborah L. Carpenter  
 School District Clerk