

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, March 14, 2023

Barker Road Middle School

(Link to Public Viewing on Website)

A BUDGET WORKSHOP SESSION of the Pittsford Central School District Board of Education was held at 6:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, March 14, 2023. Mr. Pero reviewed the Central Administration budget. Mrs. Ward reviewed the School Based budgets. Mr. Vespi reviewed the Support Services and Undistributed Funds budget.

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, March 14, 2023.

BOARD MEMBERS PRESENT: T. Aroesty, R. Scott, D. Berk, J. Casey, E. Kay, S. Pelusio.

BOARD MEMBERS ABSENT: R. Sanchez-Kazacos

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mr. Aroesty called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Scott, seconded by Mrs. Pelusio and carried **APPROVED:**
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **AGENDA**
the agenda for this meeting.

Vote: Unanimously carried by those present

3. Principal's Report: Principal Walker and Vice Principal Falzoi, presented to the Board, the activities taking place at Calkins Road Middle School.

4. A required Public Hearing was conducted by Mr. Vespi. Listed below are the prioritization/focus areas regarding the proposed capital project budget:

- Safety & Security (fortifying main entrances with double doors, locks for large gathering areas and emergency generators).
- Address temporary classrooms @ Barker Road Middle School
- Renovated & expand science classrooms @ Mendon High School
- Create counseling/mental health spaces
- Building infrastructure (Roofing, HVAC systems)
- Athletics

5. Board Reports: Mr. Aroesty noted the MCSBA meeting dates as well as other dates to remember. Mrs. Pelusio reported out on recent advocacy trip to Albany.

6. Motion was made by Mr. Casey, seconded by Mrs. Kay and carried regarding the following resolution:

APPROVED:
CAPITAL PROJECT VOTE
& POLL WORKERS

Vote: Unanimously carried by those present

BE IT RESOLVED, that the Board of Education approves that the Special Meeting of the Pittsford Central School District, Town of Pittsford, Monroe and Ontario Counties, New York, shall be held in the Barker Road Middle School,

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75 Barker Road, Pittsford, New York, in said District, on the 28th day of March, 2023, with the polls to be open between the hours of 7:00 a.m. and 9:00 p.m. for the purpose of voting upon the capital project resolution as noted below. (*The proposed capital project resolution was previously approved by the Board*); and **FURTHER**, that said Board of Education approves the Chief Inspector of Election/Chairperson of Election, Inspectors of Election, Volunteer Election Clerks and/or Substitutes as listed below.

I.

CAPITAL PROJECT RESOLUTION

SHALL THE FOLLOWING RESOLUTION BE ADOPTED:

Shall the Board of Education of the Pittsford Central School District, Monroe and Ontario Counties, New York (the "District") be authorized to undertake a capital improvement project consisting of alterations, renovations and improvements to the District's school buildings and associated facilities, including improvements to the District's Barker Road Middle School, Mendon High School, Calkins Road Middle School, Sutherland High School, Allen Creek Elementary School, Jefferson Road Elementary School, Mendon Center Elementary School, Park Road Elementary School, Thornell Road Elementary School, the District's Transportation and Maintenance facility, the Lomb Building, outdoor playground facilities, site improvements for various school purposes, and other appurtenant and related improvements, and the acquisition and installation in and around the foregoing improvements of original furnishings, equipment, machinery, apparatus and technology improvements, and preliminary and incidental costs related thereto; for a total aggregate maximum cost of \$69,822,169, with such cost being raised by the expenditure of \$14,000,000 from the District's existing "Capital Project Reserve" capital reserve fund (said fund being established pursuant to a proposition approved by the qualified voters of the District on May 18, 2021), and with the balance thereof, not to exceed \$55,822,169, being raised by a tax upon the taxable property of the District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be offset by State aid available therefore, and in anticipation of such tax, by obligations of the District as may be necessary?

II.

POLL WORKERS

Cynthia Coleman is hereby appointed as **Chief Inspector of Election/Chairperson of Election** for this capital project vote.

The following are hereby appointed to act as **Inspectors of Election/Volunteer Election Clerks**

Monroe County Trained Election Inspectors:

Karen Dumont, Stacey Freed, John Reina, Curtis Nelson, Edward Kay, Kimberly Kay, Nancy Tirabassi, Gerald Tirabassi, Marie Wraight, John Tanza.

Volunteer Election Clerks/Substitutes:

The following are hereby appointed as Volunteer Election Clerks/Substitutes:

Nancy Campbell, Tina Maffucci, Mary Hamblin, Betsey Soffer, Marigrace Piazza, Linday Traynor, George Isgrigg, Suzanne Isgrigg, Becky Girouard, Sandy Stein, Chris Hall, Elizabeth Berens, Lois Houlihan, Nancy Ramsay, Roni Walker, Logan Hazen, Geri Drooz and/or any additional unnamed volunteers not listed that may be needed due to last minute shortage of helpers due to unforeseen circumstances and/or illness. *Each Election Clerk appointed for said vote, as herein provided, having volunteered, shall be entitled to no compensation for the work performed. The Clerk of said school district is hereby authorized and directed to give a written notice of appointment to the persons herein appointed.*

*For your information: The **Chief Inspector of Election/Chairperson of Election and Monroe County Trained Election Inspectors** are the only paid positions. All others are gracious volunteers.*

7. Motion was made by Mrs. Scott, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month ending February 28, 2023.

**ACCEPTED:
TREASURER'S
REPORT**

Vote: Unanimously carried by those present

8. Motion was made by Mr. Casey, seconded by Mrs. Kay and carried regarding the following resolution:

**APPROVED:
DISPOSAL OF FOLDER/
INSERTER MACHINE**

Vote: Unanimously carried by those present

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap and does hereby authorize the sale and receipt of proceeds from such.

9. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution:

**APPROVED:
BUDGET TRANSFER
1:1 DEVICE PURCHASE**

Vote: Unanimously carried by those present

BE IT RESOLVED, that the Board of Education does hereby approve the budget transfer of **\$400,000** from budget code **830-9060-800-0809, Health Insurance** to code **530-2630-491-0530, Instructional Technology**.

10. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution:

**APPROVED:
BUDGET TRANSFER
TECHNOLOGY STORAGE**

Vote: Unanimously carried by those present

BE IT RESOLVED, that the Board of Education does hereby approve the budget transfer of **\$425,000** to code **530.2630.491.0530 Instructional Technology - BOCES** with \$300,000 from **830.9020.800.0801 - Teacher Retirement System** and \$125,000 from **830.9010.800.0800 - Employee Retirement System**.

11. Motion was made by Mrs. Scott, seconded by Mrs. Kay and carried regarding the following resolution:

**APPROVED:
CAPITAL RESERVE
BUS PROPOSITION**

Vote: Unanimously carried by those present

Proposition – Capital Reserve Fund – Purchase of Buses

Shall the following resolution be adopted, to wit:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund – Purchase of Buses" a sum of money not to exceed One Million, Seven Hundred Ninety Four Thousand Six Hundred Ninety Six Dollars (\$1,794,696) to be used for the purchase of five (5) replacement sixty-six passenger buses, five (5) replacement twenty-nine passenger buses, two (2) replacement thirty-six passenger buses, (1) replacement service truck and (1) replacement seven passenger sport utility vehicle and communications equipment used in the operation of such buses. State Aid generated on these purchases will be returned to the Capital Reserve Fund – Purchase of Buses.

12. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution:

**APPROVED:
TRANSPORTATION VEH.
RESERVE FUND - 2023**

Vote: Unanimously carried by those present

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, Monroe and Ontario Counties, New York (the "District") is hereby authorized and directed to

- (a) establish a reserve fund pursuant to Education Law Section 3651 to be known as the "Transportation Vehicles Reserve Fund-2023" for the purpose financing, in whole or in part, the purchase of school buses and vehicles by the District, with the ultimate amount of such reserve fund not exceeding fifty million dollars (\$50,000,000),

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plus any accrued earnings on amounts deposited in such reserve fund, the probable existence of said reserve fund being ten (10) years, but said reserve fund to continue in existence for its stated purpose until liquidated in accordance with the Education Law, and the sources from which funds shall be obtained for said reserve fund being (i) current and future unappropriated fund balances from the General Fund of the District, as directed by the Board of Education, (ii) appropriations authorized by the voters from time to time, (iii) fund balances transferred from other reserve funds of the District as may be authorized by the Board of Education or by the voters of the District from time to time in accordance with applicable State law, and (iv) state aid, as directed by the Board of Education from time to time; and

- (b) transfer to said capital reserve fund the entire balance on deposit in said District’s existing “Capital Reserve Fund - Purchase of Buses” established pursuant to Education Law Section 3651 pursuant to a proposition approved by the qualified voters of said District on May 19, 2015.

13. Motion was made by Mrs. Scott, seconded by Mrs. Pelusio and carried regarding the following resolution:

**APPROVED:
SWIMMING FACILITIES
RESERVE FUND - 2023**

Vote: Unanimously carried by those present

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, Monroe and Ontario Counties, New York (the “District”) is hereby authorized and directed to establish a reserve fund pursuant to Education Law Section 3651 to be known as the “Swimming Facilities Reserve Fund-2023” for the purpose of financing, in whole or in part, the construction, reconstruction, improvements and maintenance of District swimming pools, including the acquisition and installation of machinery, equipment, apparatus or furnishings required for the purposes thereof, with the ultimate amount of such reserve fund not exceeding forty million dollars (\$40,000,000), plus any accrued earnings on amounts deposited in such reserve fund, the probable existence of said reserve fund being ten (10) years, but said reserve fund to continue in existence for its stated purpose until liquidated in accordance with the Education Law, and the sources from which funds shall be obtained for said reserve fund being (i) current and future unappropriated fund balances from the General Fund of the District, as directed by the Board of Education, (ii) appropriations authorized by the voters from time to time, (iii) fund balances transferred from other reserve funds of the District as may be authorized by the Board of Education or by the voters of the District from time to time in accordance with applicable State law, and (iv) state aid, as directed by the Board of Education from time to time.

14. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Professional Staff Report:

**APPROVED:
PROFESSIONAL
STAFF REPORT**

Vote: Unanimously carried by those present

A. Appointment - Certificated Staff

Name: Benjamin Michalak
Position: District Office Mental Health Specialist
Type of Position: Probationary
Tenure Area: School Social Worker
Probationary Period: 02/23/2023 – 02/22/2027
Certification: Provisional
Salary: \$51,803.00
Effective Date: 02/01/2023

B. Appointment – School Related Professional

Name: Kelly Flynn

Position: BRMS Paraprofessional
 Type of Position: Full Time
 Salary: \$21,840.00
 Effective Date: 02/28/2023

Name: Karen Arbegast
 Position: PRE Paraprofessional
 Type of Position: Full Time
 Salary: \$20,160.00
 Effective Date: 03/06/2023

C. Appointment – Supervisory & Technical

Name: Rebecca Hyatt
 Position: Assistant Payroll Supervisor
 Type of Position: Full Time
 Salary: \$47,775.00
 Effective Date: 03/27/2023

D. Appointment – Supervisory & Technical – increase in salary

Name: Cheryl Muscarella
 Position: Research Assistant
 Type of Position: Full Time
 Salary: \$47,775.00
 Effective Date: 03/06/2023

E. Resignation – Teacher – see attached letter
 Aaron Frohm

15. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried by those present

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Lily Odhiambo	School Aide Sub	District Wide	per diem	03/07/2023	\$15.00 hr.

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Judith Artz	School Aide	BRMS	20 yrs.	03/04/2023

FOOD SERVICE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Lucia Garcia-Asensio	Food Service Worker	CRMS	1 wk.	02/27/2023

16. Special Education Report: Ms. Woods noted that CSE & CPSE recommendations are on the Consent Agenda.

17. Mr. Pero spoke about the budget and upcoming capital project. He asked everyone to please come out to vote on March 28. He also highlighted our unified basketball teams and their achievements, noting that Pittsford is the only district that has unified basketball at the middle school level.

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18. Motion was made by Mrs. Kay, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried by those present

**APPROVED:
CONSENT
AGENDA**

Bid Award:

BOCES 2 Cooperative Magazine Bid	Various Vendors	\$3,589.86
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MOA Approval

Committee on Special Education: Amendment – Agreement No Meeting, Annual Reviews, Reevaluation Review, Reevaluation/Annual Reviews, Requested Reviews, Transfer Student – Agreement No Meeting, Initial Eligibility Determination Meetings.

Sub-Committee on Special Education: Amendments – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Review, Transfer Student – Agreement No Meeting.

Committee on Preschool Special Education: Amendments – Agreement No Meetings, Initial Eligibility Determination Meetings.

19. Public Comment: Mr. Aroesty summarized the parameters and guidelines for public comment. Three people addressed the Board.

20. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 7:59 p.m.
Vote: Unanimously carried by those present

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk