

WinCapWEB Employee Self Service

My Attendance Balances

The attendance balances displayed under this section are a direct capture from *WinCap*. To see more detail behind the attendance balances, go to the attendance activity section.

WinCapWeb > Employee Self-Service > My Attendance Balances

Teachers Assoc

My Attendance Balances

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Attendance Codes	Carry Over	Available	Earned	As Of	Taken	Last Taken	Adjustments	Available Balance	Earned Balance	Requested
Bereavement								0.0000		
Dock								0.0000		
Employee Illness								0.0000		
Family Illness								0.0000		
Jury Duty								0.0000		
Personal								0.0000		1.0000
Sick Leave	57.5000			07/01/2013				57.5000	57.5000	1.0000
Sick Leave Bank								0.0000		

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Last Refreshed: 01:43:34 PM [Refresh Data](#)

My Attendance Activity

The attendance activity section will display all attendance transactions within the date range selected. If you need to audit your current available balance you will be able to see any posted, requested, and/or withdrawn requests, as well as adjustments, accruals, grants, and carry overs.

WinCapWeb > Employee Self-Service > My Attendance Activity

Carol Nappi

Activity Date Range: To: [Get Attendance](#) [Print as PDF](#)

If you would like a print off select "Print as PDF"

My Attendance Activity

Attendance activity will display for the date range selected. If the date range is changed remember to select "Get Attendance" to refresh the data displayed

Transaction	Tran Date	FTE	Carryover	Available	Earned	Taken	Adjustment	Available Balance	Earned Balance	Requested
Fiscal Year: 2014										
Att. Group: Teachers Assoc										
Att. Code: Sick Leave										
Beginning Balance			57.5000					57.5000	57.5000	
Leave Taken, Absence, Send To 3, Request(A)	11/26/2013 Tu							57.5000	57.5000	1.0000
Ending Balance			57.5000					57.5000	57.5000	1.0000
Att. Code: Personal										
Beginning Balance										
Leave Taken, Absence, Deducted From S, Request(A)	11/26/2013 Tu									1.0000
Ending Balance										1.0000

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