

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, SEPTEMBER 13, 2022
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

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AGENDA
7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA **(BOARD ACTION)**
- IV. ANNUAL PUBLIC HEARING – CODE OF CONDUCT
- V. APPROVAL OF MINUTES: August 9, 2022 **(BOARD ACTION)**
- VI. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership – next meeting – 11/2/22
 - 2. Executive Committee – next meeting – 10/5/22 **(5:45 pm)**
 - 3. Information Exchange Committee – next meeting – 9/14/22
 - 4. Labor Relations Committee – next meeting – 9/21/22
 - 5. Legislative Committee – next meeting – 10/5/22 **(12:00 pm)**
 - 6. Steering Committee – next meeting – 11/9/22
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 10/5/22 – Schools Closed for Yom Kippur
 - 2. 10/6/22 – Board Visit/Tour at Park Road Elementary (Tour 7:15 am/Visit 7:30 am)
 - 3. 10/10/22 – Schools Closed for Columbus Day/Indigenous People’s Day
 - 4. 10/18/22 – Next Regularly Scheduled Meeting
- VII. FINANCIAL REPORT – Mr. Vespi
 - A. Action Items:
 - 1. Declaration of Scrap Equipment **(BOARD ACTION)**
 - 2. Refunding Bond Resolution **(BOARD ACTION)**
 - 3. Potential Purchase of Property **(BOARD ACTION)**
 - 4. Auction of Equipment **(BOARD ACTION)**
 - 5. Bid Award **(See Consent Agenda)**
 - a. BOCES 2 Bus Parts
 - B. Discussion:
 - C. Other:
- VIII. HUMAN RESOURCE REPORT – Mr. Clark
 - A. Action Items:
 - 1. Professional Staff Report **(BOARD ACTION)**
 - 2. Support Staff Report **(BOARD ACTION)**
 - B. Discussion:
 - C. Other:
- IX. STUDENT SERVICES REPORT – Mrs. Cutaia
 - A. Action Items:
 - 1. Foreign Exchange Agencies **(BOARD ACTION)**
 - B. Discussion:
 - C. Other:

- X. SPECIAL EDUCATION REPORT – Ms. Woods
- A. Action Items:
1. Approval of Additional CSE Parent Member **(BOARD ACTION)**
(CSE’s, Sub-Committee on CSE’s and CPSE’s) See Consent Agenda
 2. Committee on Special Education: Amendments – Agreement No Meetings, Initial Eligibility Determination Meetings, Reevaluation CPSE to CSE Transition, Reevaluation Review, Requested Reviews, Requested Review CPSE to CSE Transition, Requested Review Transfer Student, Transfer Students – Agreements No Meetings.
 3. Sub-Committee on Special Education: Amendments – Agreement No Meetings, Requested Reviews.
 4. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Transfer Students – Agreement No Meetings, Amendments – Agreement No Meetings, Annual Reviews.

- XI. SUPERINTENDENT’S REPORT – Mr. Pero
- A. Action Items:
1. Call for Executive Session **(BOARD ACTION)**
 2. Gift to the District **(See Consent Agenda)**
 - a. Various donations to the Pittsford Summer Enrichment Theatre Programs in the amount of \$1,858.00
- B. Discussion:
- C. Other:

- XII. CONSENT AGENDA **(BOARD ACTION)**
- A. Bid Award
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education
 - E. Gift to the District

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. PUBLIC COMMENT

The Pittsford Board of Education values transparency and the public comments made during its meetings. As such, the Pittsford Board of Education provides this agenda item at its regular meetings. Board of Education meetings are not public forums, rather, they are business meetings held in public where dialogue is not normally conducted with audience members.

The purpose of this agenda item is for the Board to receive respectful and constructive feedback, opinions and information from District residents. Given the amount of public comment and to be fair to our residents, privilege of the floor will only be permitted to those who reside in the district. Comments are taken under advisement by the Board of Education and the Superintendent of Schools. Respect and civility are required during these meetings, particularly as we have students routinely attending as part of their course work.

*Comments should be in reference to an interest or topic, not an individual. Each speaker will have the floor for **no more than three minutes and yielding time amongst speakers is not permitted. The Board President reserves the right to limit the total amount of speaking time.** For speakers who do not follow meeting and decorum protocols, the speaker’s privilege to use the floor will no longer be recognized by the Board of Education. Those planning to address the Board during the Public Comment agenda item must fill out an online submission form that can be made out in advance rather than filling out an index card at the meeting. Only those that submit an online form are eligible for public comment. The online submission form will become available five days before the regular Board of Education meeting date. Comments must be submitted no later than noon the day of the Board meeting. The first 10 residents to submit the online submission form will be notified by email and have the opportunity to read their comment at the meeting, or if they choose, it will be read aloud on their behalf. The Board of Education values feedback. Anyone wanting to contact the Board may do so at any time by way of email.*

- XVI. ADJOURNMENT/RECESS **(BOARD ACTION)**

Next regularly scheduled meeting: **October 18, 2022 – 7:00 p.m.**

Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, August 9, 2022

Barker Road Middle School

(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 5:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, August 9, 2022.

BOARD MEMBERS PRESENT: T. Aroesty, R. Scott, D. Berk, J. Casey, E. Kay, S. Pelusio, R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, D. Kenney, M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mr. Aroesty called the meeting to order at 5:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Mr. Aroesty asked everyone to join in a moment of silence for the tragic loss of Officer Anthony Mazurkiewicz.

3. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED: AGENDA**
Vote: Unanimously carried

4. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its July 12, 2022, Reorganization and Regular meetings. **APPROVED: MINUTES 7/12/22**
Vote: Unanimously carried

5. Board Reports: Mr. Aroesty read the MCSBA meeting dates as well as other dates to remember.

6. Motion was made by Mr. Berk, seconded by Mrs. Pelusio and carried regarding the following resolution: **APPROVED: TAX COLLECTION PROCESS**
Vote: Unanimously carried

2022-2023 Tax Levy Resolution

BE IT RESOLVED that the valuation of the property comprising Pittsford Central School District, State of New York, Counties of Monroe and Ontario, as shown on the District Assessment rolls, and certified by the respective assessors of the towns in the district be approved; THAT a sum not to exceed \$111,869,614 be levied in the form of a tax on the property set forth on the aforementioned assessment rolls; that the Board of Education has retained up to \$1,341,957 in unexpended surplus funds and, in compliance with the law, such unexpended surplus funds have been applied in determining the amount of the school tax levy; and that the warrant therefore and the rolls thereof, be executed by a majority of the members of the Board of Education; and that the receiver of taxes be authorized to collect taxes on said warrant for a period of 30 days, beginning September 1, 2022, without penalty, and for a period of 31 days thereafter with a two percent (2%) penalty, as provided by the statute.

13.

7. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Kay and carried regarding the following resolutions:
Vote: Unanimously carried

**APPROVED:
YEAR-END
TRANSFER**

Capital Reserve for Bus Purchase Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of One Million Dollars (\$1,000,000) of unappropriated fund balance from the General Fund as of June 30, 2022 to the "Capital Reserve Fund - Purchase of Buses" pursuant to its authority under a proposition approved by the voters on May 19, 2015.

Capital Reserve for Facilities Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Two Million Six Hundred Twenty-Three Thousand Three Hundred Forty-Seven Dollars (\$2,623,347) of unappropriated fund balance from the General Fund as of June 30, 2022 to the General Capital Reserve Fund pursuant to its authority under a proposition approved by the voters on May 18, 2021.

Capital Reserve for Instructional Technology Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Five Hundred Thousand Dollars (\$500,000) of unappropriated fund balance from the General Fund as of June 30, 2022 to the General Capital Instructional Technology Reserve Fund pursuant to its authority under a proposition approved by the voters on May 24, 2014.

Retirement Contribution Reserve Resolution (ERS)

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer Three Hundred Thousand Dollars (\$300,000) of unappropriated fund balance from the General Fund as of June 30, 2022 to the Retirement Contribution Reserve (ERS) Fund pursuant to its authority unanimously established and approved by the Board of Education at its regular meeting held on October 14, 2008.

Teachers' Retirement System Reserve Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Nine Hundred Sixty-Five Thousand Six Hundred Fifty-Six Dollars (\$965,656) of unappropriated fund balance from the General Fund as of June 30, 2022 to the Teachers' Retirement Reserve Fund pursuant to its authority unanimously established and approved by the Board of Education at its regular meeting held on June 10, 2019

Employee Benefits Accrued Liability Reserve Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Five Hundred Thousand Dollars (\$500,000) of unappropriated fund balance from the General Fund as of June 30, 2022 to the Employee Benefits Accrued Liability Reserve Fund pursuant to its authority unanimously established and approved by the Board of Education at its regular meeting held on October 14, 2008.

Workers' Compensation Reserve Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District hereby authorizes the transfer of One Hundred Thousand Dollars (\$100,000) of unappropriated fund balance from the General Fund

as of June 30, 2022 to the Workers' Compensation Reserve Fund pursuant to its authority unanimously approved by the Board of Education in on June 23, 2014.

8. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolutions:
Vote: Unanimously carried

**APPROVED:
TRANS. CONTRACT/
BUDGET TRANSFER**

BE IT RESOLVED that the Pittsford Board of Education of the Pittsford Central School District at its regular meeting does hereby approve the August 3, 2022 bid award of contract to Transpo Bus Services, LLC, in the amount of \$572,481 commencing September 7, 2022 through June 23, 2023.

BE IT FURTHER RESOLVED that the Board of Education of the Pittsford Central School District approves the transfer of fiscal year 2022-2023 budget funds and instructs the District Treasurer to perform said transfer as follows:

To:	670-5540-400-0540	Contract Transportation	\$441,708
From:	670-5510-165-0510	Bus Driver Salaries	(\$321,708)
From:	830-9060-800-0809	Health Insurance	(\$120,000)

9. Mr. Kenney spoke on the Professional Services Contract report.

10. Motion was made by Mr. Casey, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Appointment - Administrator

Name:	Linda Dickey
Position:	SHS Assistant Principal
Type of Position:	Probationary
Tenure Area:	Assistant Principal
Probationary Period:	08/29/2022 - 08/28/2025
Certification:	Professional
Salary:	\$100,000.00
Effective Date:	08/31/2022

B. Appointment - Certificated Staff

Name:	Nicole Wegman
Position:	BRMS .8/MHS .2 C
Type of Position:	Probationary
Tenure Area:	Probationary
Probationary Period:	08/31/2022 - 08/30/2025
Certification:	Professional
Salary:	\$63,105.00
Effective Date:	08/31/2022

Name:	Emily Holbig
Position:	TBD Elementary
Type of Position:	Probationary
Tenure Area:	Elementary

15.

Probationary Period: 08/31/2022 – 08/30/2026
Certification: Professional
Salary: \$57,483.00
Effective Date: 08/31/2022

Name: Alisa Bottone
Position: CRMS .3/BRMS .1 Spanish
Type of Position: Part Time
Tenure Area: Spanish
Probationary Period: N/A
Certification: Professional
Salary: \$24,421.00
Effective Date: 08/31/2022

Name: Blake Embry
Position: BRMS Special Education
Type of Position: Probationary
Tenure Area: Special Education
Probationary Period: 08/31/2022 – 08/30/2025
Certification: Professional
Salary: \$58,550.00
Effective Date: 08/31/2022

C. Appointment - Certificated Staff - correction of information

Name: Justina Northrup
Position: TBD Elementary
Type of Position: Probationary
Tenure Area: Elementary
Probationary Period: 08/31/2022 – 08/30/2025
Certification: Professional
Salary: \$66,332.00
Effective Date: 08/31/2022

D. Appointment - Certificated Staff - Part Time to Probationary

Name: Marissa Vane
Position: TBD Elementary
Type of Position: Probationary
Tenure Area: Elementary
Probationary Period: 11/01/2021 – 10/31/2025
Certification: Initial
Salary: \$51,441.00
Effective Date: 08/31/2022

E. Appointment - Psychologist Interns

Name: Jamie Argento
Position: BRMS-E School Psychologist Intern
Type of Position: Intern
Tenure Area: N/A
Probationary Period: N/A

Certification: N/A
 Salary: \$17,000.00
 Effective Date: 08/31/2022 – 06/30/2023

Name: Tiffany Melendez
 Position: BRMS-E School Psychologist Intern
 Type of Position: Intern
 Tenure Area: N/A
 Probationary Period: N/A
 Certification: N/A
 Salary: \$17,000.00
 Effective Date: 08/31/2022 – 06/30/2023

F. Appointment – School Related Professional

Name: Nancy Trabold
 Position: BRMS CSE Assigned
 Type of Position: Part Time
 Salary: \$16.97 hr.
 Effective Date: 08/31/2022

G. Appointment – Supervisory & Technical

Name: Elyse Jones
 Position: Information Specialist
 Type of Position: Full -Time
 Probationary Period: 1 Year
 Salary: \$52,000.00
 Effective Date: 07/18/2022

H. Appointment of Part-Time Claims Auditor

Name: Virginia Winter
 Position: Claims Auditor
 Type of Position: Part Time
 Probationary Period: N/A
 Salary: \$22.00 hr.
 Effective Date: 08/01/2022

I. Resignation for Retirement – Teacher – letter attached

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Lisa	Riley	CRMS	Grade 6	23	08/30/2022

J. Resignation – Teacher – see attached letter
 Nichole Guillod

K. Resignation – School Related Professional – see attached letter
 Alison Wrona
 Sohug Mookerjee
 Emad Barsoum

17.

L. Resignation - School Nurse - see attached letter
Kiri Marsocci

M. Fall Coaching Salaries - see attached list

11. Motion was made by Mrs. Scott, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
Vote: Unanimously carried

**APPROVED:
SUPPORT
STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Kathleen Machiele	Office Clerk III	PRE	37.5 wk.	08/31/2022	\$24,328.00
Elizabeth Winslow-D'Amico	Office Clerk III	BRMS-E	20 wk.	08/22/2022	\$16.30 hr.

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Cynthia Pfeifer	Clerical Substitute	BRMS-E	N/A	07/14/2022

TRANSPORTATION

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Noel Kier	Bus Driver	TMF	8.7 yrs.	07/29/2022
Carmen Catalano	On Call Bus Attendant	TMF	3.3 yrs.	08/01/2022

CUSTODIAL/MAINTANANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Brian Malgieri	Summer Helper	Technology	Per Diem	07/11/2022	\$14.00 hr.

FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Antonette Carducci	Food Service Worker	BRMS	20 wk.	08/29/2022	\$13.90 hr.

FOOD SERVICE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Jhanani Thayaruban	Food Service Worker	JRE	7 months	07/14/2022
Vira Gurman	Food Service Worker	CRMS	1 yr.	07/15/2022

12. Mrs. Cutaia noted the 2022-2023 Emergency Preparedness Guide would be on the Consent Agenda.

13. Special Education Report: Ms. Woods noted that committee recommendations are on the Consent Agenda.

14. Superintendent's Report: Mr. Pero provided updates and spoke on the following: COVID BA5 variant, no mandates or vaccinations required at this time, feels like a typical school year and masks are optional. Staffing shortages resulting from the mass exodus in the education field last year and the continued difficulty in finding employees, noting that the candidate pool is not what it once was, and opening day and building relationships.

15. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

**APPROVED:
CONSENT
AGENDA**

Bid Awards:

Disposal of School District

Outdated Textbooks/Library Books

Transportation Services

Transpo Bus Services LLC, dba TBS

\$620,984.00 (Estimated)

2022-2023 Emergency Preparedness Guide (EPG)

Committee on Special Education: Amendments – Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings, Reevaluation/Annual Review, Requested Reviews.

Sub-Committee on Special Education: Amendments – Agreement No Meetings, Requested Review.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Annual Review, Amendments – Agreement No Meetings.

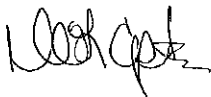
16. Public Comment: Two people addressed the Board.

17. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 5:28 p.m.

APPROVED:
ADJOURNMENT

Vote: Unanimously carried

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

Pittsford Schools

Administrative Offices
75 Barker Road – East Wing
Pittsford, NY 14534
585.267.1053
fax: 585.381.9368
Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: August 30, 2022

To: Michael Pero, Superintendent of Schools

From: Darrin T. Kenney, Assistant Superintendent for Business

DTK

Re: Declaration of Scrap Equipment – Maintenance & Special Ed Equipment

The Maintenance and Special Ed departments are requesting the following equipment be declared scrap:

Maintenance		
Quantity	Equipment	Reason for Disposal
1	Advance Floor Scrubber Convertamatic X26 DC	Not repairable Parts obsolete
1	Extractor – Clarke Image 16 IX	Not repairable
1	Pool Booster Heater Grundfos UPS 32-160f	Not repairable

Special Ed		
Quantity	Equipment	Reason for Disposal
2	Sunrise Mighty Lite Adult Strollers	Not repairable Obsolete

It is my recommendation that the Board of Education declare these items scrap and sold as such and proceeds be deposited into the General Fund according to Policy Board Policy 5410 which states “The Superintendent or designee may dispose of property in such a manner that brings the most financial benefit to the District.”

Therefore, in accordance with Policy 5410 and applicable laws, I recommend the following:

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap, and does hereby authorize the sale and receipt of proceeds from such.

DTK:dh

Pittsford Schools

Darrin Kenney
Assistant Superintendent for Business

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To: Michael Pero, Superintendent
Cc: Deborah Carpenter, District Clerk
From: Darrin T. Kenney, Assistant Superintendent for Business
Date: September 8, 2022

Re: Bond Re-funding

You may recall back in 2012 we did a bond re-funding (similar to refinancing a mortgage) that was extremely beneficial to the District. As a result resident of the District, a professional in the Bond market came to a Board meeting to compliment the District on capitalizing and the results achieved because we had worked hard to improve our Bond Rating (credit rating). We are currently at a point where we have a similar opportunity again, and this time we can do so from the BEST possible Bond Rating.

For you and the new Board members, I will attempt a thumbnail history. In 2002 the voters approved a large \$106 million capital project. The scope of that project included significant renovations and additions at every school building and the construction of Calkins Road Middle School. Due to the difference in timeline NYS recognizes assumed amortization which is the basis of Building Aid, NYS amortizes the aid for new construction over a longer period of time than renovations. Therefore, to match debt and aid payment cashflow, we split the total borrowing needed approximately \$40 million in to two groups, Series A and B Bonds. In 2012, the NYS budget retrospectively changed the way Building Aid was calculated, thereby reducing the Building Aid to the District, and increasing the local portion. Fortunately, we were able to exercise a “call option” on our remaining bonds. The economy at the time, our improved financial health and Bond Rating afforded us lower interest and debt service payments to the point where the local portion became significantly less than previous (hence the community member’s comments). Fast forward to today, and we are making our final payment on the Series A bonds this 2022-23 school year. Therefore, we have approximately \$20 million remaining on the Series B bonds which were for Calkins Road Middle School and the additions to other buildings.

Today the remaining re-financed 2012 Series B bonds have a call option. The District’s attorney and I agree with the recommendation of Fiscal Advisors to exercise the call and re-fund the remaining bonds. We have performed an RFP process for bond underwriter. The RFP experienced healthy competition, with Roosevelt Cross providing the most fortuitous option and experience. The benefits to the District of refunding now are:

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Darrin Kenney
Assistant Superintendent for Business

- Estimated average annual debt service reduction of \$178,000 without a reduction in Building Aid, for a total estimated savings of \$1.9 million
- Provide the opportunity to structure the debt schedule to smooth the payments for more of a level debt concept. The final payment this year on the Series A bonds would result in a \$5 million reduction in debt service next year. This debt schedule restructure will minimize the fluctuating impact on the Property Tax Cap and afford additional time to plan the next capital project.

Both of those bullets are exciting and at the right time, just as the 2012 opportunity was. As I composed this memo and consider the history I am struck by the irony that the history starts with my first months with the District and ends in my final days. I recall in 2006 when issuing the large debt, jokingly saying to then Superintendent, Mary Alice Price, “when this is paid off, I’ll be done”.

Please find attached a voluminous Board Resolution prepared by the District’s attorney, Jeffrey Storch. The resolution gives some background on the bonds to be refinanced, the Board is approving to refinance by issuing an up to maximum for new bonds issued, which should cover the payment of existing bonds and any discounts or premiums. The resolution requires at least a two-thirds vote of the Board of Education to pass and the Board Clerk needs to record the individual votes. The next document is the Estoppel Notice the Board Clerk places in the District’s newspaper of record immediately after the September 13th Board Meeting. I have completed the financial disclosure and financial outlook reports as well as the Due Diligence Report that will be distributed on September 23rd and October 3rd respectively. Escrow has been established and NYS Office of the State Comptroller approval is in process. The expected closing date is November 9 so we may exercise the call on the old bonds on December 15th.

I therefore recommend the following Resolution:

(two-thirds of membership yeas required for approval, signature and seal of Board Clerk required)

REFUNDING BOND RESOLUTION OF THE BOARD OF EDUCATION OF THE PITTSFORD CENTRAL SCHOOL DISTRICT, MONROE COUNTY, NEW YORK (THE “DISTRICT”) AUTHORIZING THE ISSUANCE OF REFUNDING BONDS OF THE DISTRICT IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$20,500,000 PURSUANT TO THE LOCAL FINANCE LAW, AND PROVIDING FOR OTHER MATTERS IN RELATION THERETO AND THE PAYMENT OF THE BONDS TO BE REFUNDED THEREBY

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Darrin Kenney
Assistant Superintendent for Business

WHEREAS, the Pittsford Central School District, Monroe County, New York (the “District”) heretofore issued its School District Refunding (Serial) Bonds, 2012 Series B, dated and issued on August 8, 2012 in the original aggregate principal amount of \$29,645,000 (the “Series 2012 Bonds”), pursuant to a refunding bond resolution adopted by the Board of Education of the District on June 25, 2012, for the purpose of refinancing the School District’s “School District (Serial) Bonds, 2006”, dated and issued on June 15, 2006 in the original aggregate principal amount of \$37,714,936 (the “Series 2006 Bonds”), pursuant to a bond resolution adopted by the Board of Education on December 9, 2002 relating to the specific object or purpose identified in Exhibit A attached hereto, which Series 2012 Bonds have an outstanding principal amount of \$20,405,000, and mature in the following respective years and principal amounts: \$1,485,000 in the year 2022, \$1,555,000 in the year 2023, \$1,640,000 in the year 2024, \$1,705,000 in the year 2025, \$1,785,000 in the year 2026, \$1,855,000 in the year 2027, \$1,915,000 in the year 2028, \$1,985,000 in the year 2029, \$2,070,000 in the year 2030, \$2,160,000 in the year 2031, and \$2,250,000 in the year 2032 (the “Prior Bonds”); and

WHEREAS, the District has the power and authority to issue refunding bonds of the District for the purpose of refunding and thereby refinancing the outstanding Prior Bonds, including provision for incidental costs of issuance in connection therewith, pursuant to the provisions of Section 90.00 and/or 90.10 of the Local Finance Law; and

WHEREAS, in order for the District to realize the potential for substantial long-term debt service savings with respect to the Prior Bonds, the Board of Education of the District has determined, acting in consultation with the financial advisory and bond counsel firms retained by the District, that it is advisable and prudent for the District to consider the refunding of all or a portion of the outstanding Prior Bonds maturing in the years 2023 and thereafter (the “Bonds to be Refunded”); and

WHEREAS, the District has received a draft refunding financial plan, a copy of which is attached hereto as Exhibit B, from Roosevelt & Cross Incorporated (“Roosevelt & Cross”), with respect to a proposed refunding of the Bonds to be Refunded, which refunding would result in present value savings in debt service as required by Section 90.10 of the Local Finance Law; and

WHEREAS, the Bonds to be Refunded are, by their terms, subject to redemption prior to their stated maturity dates on any date occurring on or after December 15, 2022 at the option of the District; and

WHEREAS, Sections 90.00 and 90.10 of the Local Finance Law require that the District adopt a refunding bond resolution that includes a refunding financial plan setting forth all of the details in connection with the proposed refunding transaction; and

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Darrin Kenney
Assistant Superintendent for Business

WHEREAS, the Board of Education now intends to authorize the issuance of refunding bonds for the purpose of refunding all or a portion of the Bonds to be Refunded in accordance with the Refunding Financial Plan.

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF EDUCATION OF THE PITTSFORD CENTRAL SCHOOL DISTRICT, MONROE COUNTY, NEW YORK (by the favorable vote of not less than two-thirds (2/3'S) of all the members of the Board of Education) AS FOLLOWS:

SECTION 1. Based on the recommendation of Fiscal Advisors & Marketing, Inc., the financial advisory firm retained by the District, the Board of Education hereby determines to undertake a refunding of the Bonds to be Refunded, through the issuance of refunding bonds of the District. The Board of Education also hereby determines to retain the services of Roosevelt & Cross, Inc., as underwriter (the "Underwriter"), in connection with the issuance of the Refunding Bonds.

SECTION 2. For the object or purpose of refunding \$18,920,000 of the \$20,405,000 outstanding principal balance of the Bonds to be Refunded, including providing moneys which together with the interest earned from the investment of certain of the proceeds of the refunding bonds herein authorized, shall be sufficient to pay (a) the principal amount of the Bonds to be Refunded, (b) the aggregate amount of unmatured interest payable on the Bonds to be Refunded to and including the date or dates on which the Bonds to be Refunded which are optionally redeemable are to be called for redemption prior to their respective maturities in accordance with the refunding financial plan, (c) the redemption premiums, if any, payable on the Bonds to be Refunded which are to be called for redemption prior to their respective maturities, (d) the costs and expenses incidental to the issuance of the refunding bonds herein authorized, including without limitation, the development of the refunding financial plan, compensation to the Underwriter, costs and expenses of executing and performing the terms and conditions of the Escrow Contract (as defined in Section 7 of this resolution), and fees and charges of the Escrow Holder (as defined in Section 7 of this resolution), financial advisory fees, printing fees and legal fees, and (e) the premium or premiums for any policy or policies of municipal bond insurance or other form of credit enhancement facility or facilities for the refunding bonds as herein authorized, or any portion thereof, there are hereby authorized to be issued the "School District Refunding (Serial) Bonds, 2022" of the District, in an aggregate principal amount not to exceed \$20,500,000 pursuant to the provisions of Sections 90.00 and/or 90.10 of the Local Finance Law (the "Refunding Bonds"), it being currently anticipated that the amount of Refunding Bonds actually to be issued will be approximately \$16,605,000 as described in Section 6 hereof. The Refunding Bonds shall be dated as of such date as shall hereinafter be determined by the President of the Board of Education of the District pursuant to Section 6 hereof and shall be of the denomination of \$5,000 or any integral multiple thereof not exceeding the principal amount of each

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respective maturity. The Refunding Bonds shall mature annually and shall bear interest payable semi-annually on such dates as shall be determined by the President of the Board of Education of the District pursuant to Section 5 hereof, at the rate or rates of interest per annum as may be necessary to sell the same, all as shall be determined by the President of the Board of Education of the District. Notwithstanding anything in this resolution to the contrary, the Refunding Bonds shall only be issued by the District if the refunding of the Bonds to be Refunded hereby will result in present value savings as determined in accordance with the methodology set forth in Section 90.10(b)(2) of the Local Finance Law.

SECTION 3. The President of the Board of Education of the District, as the chief fiscal officer, is hereby delegated all powers of the Board of Education with respect to agreements for credit enhancement, derived from and pursuant to Section 168.00 of the Local Finance Law, for said Refunding Bonds, including, but not limited to the determination of the provider of such credit enhancement facility or facilities and the terms and contents of any agreement or agreements related thereto.

SECTION 4. The Refunding Bonds shall be executed in the name of the District by the manual or facsimile signature of the President of the Board of Education of the District, and a facsimile of its corporate seal shall be imprinted thereon and attested by the District Clerk of the District. The Refunding Bonds shall contain the recital required by Sections 90.00(g)(4) and 90.10(j)(4) of the Local Finance Law, and the recital of the validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals as the President of the Board of Education of the District shall determine.

SECTION 5. It is hereby determined that:

(a) The maximum amount of the Refunding Bonds authorized to be issued pursuant to this resolution does not exceed the limitation imposed by Section 90.10(b)(1) of the Local Finance Law with respect to the Bonds to be Refunded;

(b) The maximum period or periods of probable usefulness permitted by law at the time of the issuance of the Bonds to be Refunded or, if applicable, the date of issuance of the first bond anticipation note issued in anticipation thereof, whichever is earlier, for the object or purpose for which the Bonds to be Refunded were issued is as shown upon Exhibit A attached hereto;

(c) the last installment of the Refunding Bonds will mature not later than expiration of the maximum period of probable usefulness of the objects or purposes for which the Bonds to be Refunded were issued, or in the alternative, the weighted average remaining period of probable

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usefulness of the objects or purposes (or classes of objects or purposes) financed with the Bonds to be Refunded, in accordance with the provisions of Section 90.10(c)(1) of the Local Finance Law; and

(d) The estimated present value of the total debt service savings anticipated as a result of the issuance of the Refunding Bonds, computed in accordance with the provisions of Section 90.10(b)(2) of the Local Finance Law, is as shown in the Refunding Financial Plan described in Section 6 hereof.

SECTION 6. The financial plan for the refunding authorized by this resolution (the “Refunding Financial Plan”), showing the sources and amounts of all moneys required to accomplish such refunding, and the estimated present value of the total debt service savings anticipated to result from the issuance of the Refunding Bonds, computed in accordance with the requirements of Section 90.10(b)(2)(a) of the Local Finance Law, is set forth in Exhibit B attached hereto and made a part of this resolution. The Refunding Financial Plan has been prepared based upon the assumption that the Refunding Bonds will be issued in the principal amount of \$16,605,000 and that the Refunding Bonds will mature, be of such terms, and bear interest as set forth in Exhibit B. This Board of Education recognizes that the amount of the Refunding Bonds, and the maturities, terms, and interest rate and rates borne by the Refunding Bonds to be issued by the District will likely be different from such assumptions and that the final Refunding Financial Plan will also most probably be different from that attached hereto as Exhibit B. The President of the Board of Education of the District is hereby authorized and directed to determine the actual amount of the Refunding Bonds to be issued (not in excess of the maximum principal amount authorized by Section 1 of this resolution), the maturities and amounts of the Bonds to be Refunded to be refunded, the details as to the redemption of the Bonds to be Refunded, including the date and amount of such redemption or redemptions and the authorization and direction the Escrow Holder (as defined in Section 7 hereof) to cause notice of such redemption or redemptions to be delivered on behalf of the District, the dated date of the Refunding Bonds and the date of issue, maturities and terms thereof, the rate or rates of interest to be borne thereby, the provisions relating to the redemption of the Refunding Bonds prior to maturity, whether the Refunding Bonds shall provide for substantially level or declining debt service as authorized by Section 21.00 of the Local Finance Law, whether the Refunding Bonds will be insured by a policy or policies of municipal bond insurance or otherwise enhanced by a credit enhancement facility or facilities pursuant to Section 168.00 of the Local Finance Law, whether the Refunding Bonds shall be sold at a discount in the manner authorized by Section 57.00(e) of the Local Finance Law, whether the Refunding Bonds shall be sold in a private sale as authorized under Section 63.00 of the Local Finance Law, and to prepare, or cause to be prepared, a final Refunding Financial Plan for the Refunding Bonds (the “Final Refunding Financial Plan”), and, pursuant to Sections 50.00 and 56.00 of the Local Finance Law, all powers in connection therewith are hereby delegated to the President of the Board of Education of the District; provided that the terms of the Refunding Bonds to be issued,

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including the rate or rates of interest borne thereby, shall comply with the requirements of Section 90.00 and/or Section 90.10 of the Local Finance Law. The President of the Board of Education of the District shall file with the District Clerk of the District not later than the date of issuance of the Refunding Bonds, as herein provided, (1) the certificate of the President of the Board of Education determining the details of the Refunding Bonds and the Final Refunding Financial Plan and (2) unless the Refunding Bonds are sold in a private sale pursuant to Section 63.00 of the Local Finance Law and are issued in compliance with Section 90.00 of the Local Finance Law, a certificate setting forth the present value of the total debt service savings, as approved by a certificate of the State Comptroller, as required by Section 90.10(g) of the Local Finance Law.

SECTION 7. The President of the Board of Education of the District is hereby authorized and directed to enter into an escrow contract (the “Escrow Contract”) with a bank or trust company located and authorized to do business in the State of New York (the “State”) as the President of the Board of Education of the District shall designate (the “Escrow Holder”) for the purpose of having the Escrow Holder act, in connection with the Bonds to be Refunded, as the escrow holder to perform the services described in Section 90.10(i)(1) of the Local Finance Law.

SECTION 8. The faith and credit of said District are hereby irrevocably pledged for the payment of the principal of and interest on the Refunding Bonds herein authorized as the same become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of the District a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

SECTION 9.

(a) All of the proceeds from the sale of the Refunding Bonds, including the premium, if any (the “Proceeds of the Refunding Bonds”), shall immediately upon receipt thereof be placed in escrow with the Escrow Holder for the Bonds to be Refunded. From the Proceeds of the Refunding Bonds, the portion thereof as is necessary to pay the outstanding principal amount of the Bonds to be Refunded, the aggregate amount of unmatured interest on the Bonds to be Refunded to and including the respective maturity dates or redemption dates thereof as set forth in the Final Refunding Financial Plan prepared or caused to be prepared by the President of the Board of Education of the District in accordance with Section 6 of this resolution, and the redemption premiums, if any, payable on the Bonds to be Refunded on such redemption dates (such amount being hereinafter referred to as the “Escrow Deposit Amount”), shall be deposited in the escrow deposit fund to be established pursuant to the Escrow Contract, and either held in cash or invested in direct obligations of the United States of America or in obligations, the principal of and interest on which are unconditionally guaranteed

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by the United States of America, which obligations shall mature or be subject to redemption at the option of the holder thereof not later than the respective dates such moneys will be required to make payments in accordance with the Final Refunding Financial Plan. Amounts held on deposit in the Escrow Fund, whether in the form of cash or investments, or both, inclusive of any interest earned from the investment thereof, shall be irrevocably committed and pledged to the payment of the principal of, interest on, and redemption price of the Bonds to be Refunded in accordance with Section 90.10 of the Local Finance Law, and the holders, from time to time, of the Bonds to be Refunded shall have a lien upon such monies held by the Escrow Holder. Such pledge and lien shall become valid and binding upon the issuance of the Refunding Bonds and the moneys and investments held by the Escrow Holder for the Bonds to be Refunded in the Escrow Fund shall immediately be subject thereto without any further act. Such pledge and lien shall be valid and binding as against all parties having claims or any kind in tort, contract or otherwise against the District irrespective of whether such parties have notice thereof.

(b) After depositing the Escrow Deposit Amount into the Escrow Fund, in accordance with paragraph (a) above, the remaining balance, if any, of the Proceeds of the Refunding Bonds not so deposited shall, immediately upon receipt thereof, be placed in escrow with the Escrow Holder for the Bonds to be Refunded and deposited in the expense fund to be established under the Escrow Contract by the Escrow Holder to pay, to the President of the Board of Education of the District, as chief fiscal officer, or as the President of the Board of Education of the District may direct and be applied to pay (i) accrued interest on the Refunding Bonds from the dated date thereof to the date of issuance thereof, and (ii) costs of issuance or other administrative costs incurred in connection with the issuance of the Refunding Bonds.

SECTION 10. The President of the Board of Education of the District, as chief fiscal officer, is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the Refunding Bonds, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”) and, if applicable, to designate the bonds authorized by this resolution as “qualified tax-exempt bonds” in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 11. The Board of Education hereby determines that issuance of the Refunding Bonds is a Type II action that will not have a significant effect on the environment and, therefore, no other determination or procedures under the State Environmental Quality Review Act (“SEQRA”) is required.

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SECTION 12. In accordance with the provisions of Sections 53.00 and 90.10(h) of the Local Finance Law, the Board of Education of the District hereby elects to call in and redeem all or a portion of the Bonds to be Refunded on December 15, 2022, or such later date as may hereafter be determined by the President of the Board of Education and provided for in the Final Refunding Financial Plan. The sum to be paid therefor on each such redemption date shall be the par value of the Bonds to be Refunded being redeemed on such date plus the redemption premium, if any, and the accrued interest thereon to such redemption date. The Escrow Holder is hereby authorized and directed to cause notice of such call for redemption to be given in the name of the District in the manner and within the times provided in the respective Bonds to be Refunded being redeemed or in the certificates or documentation of the District pursuant to which they were issued. Upon the issuance of the Refunding Bonds, the election to call in and redeem the Bonds to be Refunded that are subject to redemption at the option of the District and the direction to cause notice thereof to be given as provided in this paragraph shall become irrevocable, subject to the publication requirements of Section 53.00(a) of the Local Finance Law, or any successor law thereto.

SECTION 13. The President of the Board of Education of the District is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the Refunding Bonds authorized by this resolution, if required, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 14. In the absence or unavailability of the President of the Board of Education of the District, the Vice President of the Board of Education of the District is hereby specifically authorized to exercise the powers delegated to the President of the Board of Education of the District in this resolution.

SECTION 15.

(a) Subject to compliance with the provisions of either Section 63.00 or Section 90.10(f)(2) of the Local Finance Law, the Refunding Bonds shall be sold at a private sale.

(b) The President of the Board of Education of the District is hereby authorized to negotiate the terms of such private sale with the Underwriter or such other investment banking firm as may be recommended by the District's financial advisor and selected by the President of the Board of Education of the District to serve as underwriter for the issuance of the Refunding Bonds, consistent with the Refunding Financial Plan approved in Section 6 hereof and attached hereto and to execute and deliver a bond purchase agreement for the Refunding Bonds in the name and on behalf of the District providing the terms and conditions for the sale and delivery of the Refunding Bonds;

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provided, however, that the sale of the Refunding Bonds pursuant to such bond purchase agreement may be subject to the approval of the terms and conditions of such sale by the State Comptroller as required by Section 90.10(f)(2) of the Local Finance Law. After the Refunding Bonds have been duly executed, they shall be delivered by the President of the Board of Education of the District in accordance with said bond purchase agreement, upon the receipt by the District of the applicable purchase price, including any premium or accrued interest, if any.

SECTION 16. The President of the Board of Education of the District and all other officers, employees and agents of the District are hereby authorized and directed for and on behalf of the District to execute and deliver all certificates and other documents, perform all acts and do all things required or contemplated to be executed, performed or done by this resolution or any document or agreement approved hereby.

SECTION 17. All other matters pertaining to the terms and issuance of the Refunding Bonds shall be determined by the President of the Board of Education of the District and all powers in connection therewith are hereby delegated to the President of the Board of Education of the District.

SECTION 18. The validity of the Refunding Bonds may be contested only if:

(a) Such obligations are authorized for an object or purpose for which said District is not authorized to expend money; or

(b) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

(c) Such obligations are authorized in violation of the provisions of the Constitution.

SECTION 19. Upon this resolution taking effect, the President of the Board of Education of the District is hereby authorized and directed to publish the same, or a summary thereof, together with a notice in substantially the form set forth in Section 81.00 of the Local Finance Law.

SECTION 20. This resolution shall take effect immediately upon its adoption.

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Darrin Kenney
Assistant Superintendent for Business

To: Michael Pero, Superintendent

From: Darrin T. Kenney, Assistant Superintendent for Business

Date: September 9, 2022

Re: Potential Purchase of Property

For many years the District has been interested in purchasing 92 Mendon Center Road, the property immediately north and adjacent to the Transportation Maintenance Facility. The owner of said property has recently approached the District and expressed interest in selling to the District. For a school to purchase real property, the acquisition and expenditure of funds must first be approved in a public vote. I therefore recommend this purchase (assuming negotiating to agreeable terms) be presented to the voters this winter as part of the Capital Project vote or a separate proposition in the annual budget vote. An excellent funding source would be from the Capital Reserve Fund, so additional Tax Levy would not result.

To start the negotiation process, the Board needs to authorize the District's attorney to negotiate on the District's behalf, conduct an appraisal and various other legally required steps. The below resolution, if approved by the Board of Education, provides authorization to start that process. I am extremely glad we are finally able to pursue this acquisition.

I therefore recommend the following Resolution:

**RESOLUTION OF BOARD OF EDUCATION FOR
PITTSFORD CENTRAL SCHOOL DISTRICT**

WHEREAS, the Pittsford Central School District (the "*District*") desires to purchase that certain parcel of real property located at 92 Mendon Center Road adjacent to the District's transportation facility (the "*Premises*") upon such other terms, conditions and contingencies as the Pittsford Central School District Board of Education (the "*Board*") deems to be in the best interest of the District;

WHEREAS, the Board has determined that the feasibility of future use and/or development of the Premises given its size and location is consistent with the long-term building plans of the District;

WHEREAS, the Board has determined that it is in the best interests of the District to negotiate the terms and conditions of a purchase and sale agreement (the "*Contract*") for the potential purchase the Premises from the owner, Julia M. Hellems;

WHEREAS, the District shall conduct any and all due diligence of the Premises and take all necessary action for the acquisition of the Premises;

WHEREAS, the negotiation and execution of the Contract is hereby approved.

NOW, THEREFORE BE IT RESOLVED by the Board that:

1. Give the size of the parcel and being located immediately adjacent to District property, the potential acquisition of the Premises for future use and/or development is in the best interest of the District.
2. The District is authorized to commission an appraisal of the Premises or otherwise establish the fair market value of the Premises, an environmental assessment, title examination and any other investigations of the Premises that the Board deems in the best interests of the District.
3. Any proposed Contract shall include at least the following contingencies which shall be satisfactorily met prior to the District closing on the acquisition of the Premises: (i) the marketability of title; (ii) Board approval; (iii) District being satisfied of the environmental condition of the Premises; and (iv) voter approval.
4. The District shall schedule a public referendum authorizing the acquisition of the Premises.
5. The Superintendent, and/or members of the Board, as appropriate are hereby authorized, empowered and directed to negotiate and execute the Contract with the owner of the Premises and to execute and deliver such documents and take all such action on behalf of the District as may be deemed necessary, appropriate or advisable to carry out the intent or purposes of the foregoing resolutions.
6. That any and all acts previously performed by any one or more of the District's officers or representatives on behalf of the District, in connection with the foregoing resolutions are in all respects ratified, affirmed and approved.
7. The foregoing resolutions shall remain in full force and effect until a copy of a subsequent resolution revoking or amending them, duly certified by the proper officers of the Board, shall be made by the Board.
8. This resolution shall be effective immediately and shall remain in full force and effect until a copy of a subsequent resolution revoking or amending them, duly certified by the proper officers of the Board, shall be made by the Board.

Moved by: _____ Seconded by: _____

Aye _____ Nay _____ Absent _____

Accepted September 13, 2022

Pittsford, New York

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Michael Vespi
Assistant Superintendent for Business

Date: September 13, 2022
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business
Re: Auction of Equipment

Several years ago the District initiated an effort to systematically update the aged Buildings and Grounds fleet. Part of the plan was to test what the Town of Pittsford and some other schools were doing:

- Replace vehicles/equipment at shorter intervals so that we improve safety, minimize long-term maintenance costs, and maximize resale value thereby minimizing net outlay.
- Utilize the services of a large auction company that specializes in county or statewide auctions of municipal vehicles and equipment.

This practice has proven very favorable for the District taxpayers.

Board Policy 5410 states “The Superintendent or designee may dispose of property in such a manner that brings the most financial benefit to the District.”

RTI Auctions (Roy Teitsworth Inc.) will inspect the equipment we are requesting be sent to auction on October 8, 2022. These are limited dates. All pieces of equipment will be sold to the highest bidder.

Additionally, while the District normally trades in older buses toward new bus purchases, the two buses listed have been problematic and are out of warranty. The Transportation Department does not foresee using these buses this coming school year due to the maintenance issues. It is felt the District would realize a better return by putting them up for auction rather than used as a trade-in.

The following items will be sent on consignment:

Year Make

2017 Ford F650

2016 Fort Transit

JD Tractor 3520 W/Snow Blower

2001 Triton Aluminum Trailer

2006 Prostar Trailer

2012 Road Clipper Trailer

Convertamatic Floor Cleaning Machine

Millermatic 25z Welder

Kitchen Skittle (Kettle)

3 Kitchen Slicers

Pittsford Schools

Michael Vespi
Assistant Superintendent for Business

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In accordance with Policy 5410 and applicable laws, I recommend the following:

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap or obsolete and does hereby authorize the auction and receipt of proceeds from the sale of the vehicles and equipment listed on the Consignment Contract from RTI Auctions.

MV:dh
Attachment

Cc: J. Beardsley



Auction Consignment Contract

Complete Service Auction Company
National and State Auction Association Members

Roy Teitsworth Inc
6502 Barber Hill Rd
Geneseo, NY 14454
Office 585-243-1563 Fax 585-243-3311
www.teitsworth.com

Seller Number _____ Auction Monroe County
Name Mr. Michael Vaspi October 8, 2022
Company Pittsford Schools MUNICIPAL
Address 75 Barker Road, Pittsford, NY 14534
Phone 585-267-1053 Fax _____
Email Michael.Vaspi@pittsford.monroe.edu

Commission	10%
No Sale	
Minimum	
Fees	
Other	

I certify that I am the legal owner of the following items and have the right to sell them. I further agree to the terms and rates below.

Signature X _____

• Ford F650 (2017) 9804 Miles	• 2012 Road Clipper Trailer H6UFU101XC1139765
UTNB1FDWF60L1H0B08997	• Convertermatic X260-C Floor Cleaning Machine
• 2016 Ford Transit 32,059 Miles	N40000002723
VEU81PTPR1CM46KB45229	• Millermatic 252 Weber M8190285N
• JD Tractor 3520 Wisconsin Blower * LV3520 P460P1	• Kitchen Skittle (Kettle)
• 2001 Triton Admin Trailer 4TC5021611HL90110	• 3 Kitchen Slices
• 2006 Prostar Trailer 1P0BF10126L508456	

It is hereby stated by the consignor that he or she is the legal owner, or that he or she has been authorized to sell and dispose of the items which have been consigned to this auction to be sold to the highest bidder at the commission schedule listed above. In the event of a no sale, the charge will be 5% of the final bid per lot. It is agreed that the consignee is not responsible for the loss of any item due to Fire, Theft, or Damage.
The consignor states that the items involved are free from any mortgage, lien, or any other encumbrance. It is agreed that all consignors are to be paid promptly, and any item, which does not sell, will be disposed of if it is not picked up at once by the consignor.
The seller hereby agrees to turn over and deliver to the auctioneers, to be sold at the public auction the items listed above and on the reverse side and attached sheets. No item will be sold or withdrawn from the sale prior to the auction except by mutual agreement between seller and auctioneer. If item is sold or withdrawn auctioneer shall receive full commission on the item. In the event a buyer fails to make settlement, the auctioneer shall be held harmless and the items will resort back to the seller.

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
 From: Darrin Kenney, Assistant Superintendent for Business
 (Prepared by Leslie Pawluckie)
 BOE Date: September 13, 2022
 Topic: BOCES 2 Cooperative Bus Parts RFB-2011-22
 Date Advertised: July 21, 2022 and August 5, 2022 *Democrat & Chronicle*
 Bid Opening Date: August 15, 2022
 Bid Opening Time: 2:00 PM, BOCES 2
 Fund: Transportation Dept.

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	ESTIMATED AMOUNT
Bus Parts		
	DeCarolis	\$ 3,830.30
	Deckman Oil	\$ 23,225.88
	Freightliner and Western Star of Batavia	\$ 9,051.35
	Leonard Bus Sales, Inc.	\$ 408.26
	Matthews Bus Sales	\$ 5,220.14
	Advance Auto Parts	\$ 575.90
	New York Bus Sales	\$ 3,728.90
	Oil Filter Service, Inc	\$ 1,994.10
	North Star Auto Electric	\$ 1,045.80
	TOTAL:	\$ 49,080.63

Comments: The BOCES 2 Cooperative Bus Parts Bid contract period is 9/1/22 - 8/31/23. Pittsford and eight (8) districts participated. The bids were reviewed by Wendi Vergamini, Director of Procurement at BOCES 2; Carla Grove, Director of Transportation; Aaron Bunce, Head Mechanic; Leslie Pawluckie, Purchasing Agent and Scoti Rodriguez, Assistant Purchasing Agent. The bid for Cooperative Bus Parts is recommended for award on a line by line basis to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



 Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name VARIOUS Phone _____

Address _____

School: _____

1. Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

donations to the Pittsford
Summer Enrichment Theatre
Programs of \$1,858⁰⁰

2. Describe any conditions or restrictions for its use.

FOR SEI only

3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

N/A

4. Which of the following conditions does the gift fulfill?

Is it in support of and a benefit to all district schools or to a particular district school?
Summer Enrichment Program Only

Is it for a purpose for which the district could legally expend its own funds?

Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

PLEASE NOTE:

In the case of Technology/Computer equipment, the gift needs to be approved by our Director of Technology, Melissa Julian. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Director's Approval:  Date 7/29/22
(When appropriate)

Principal's Approval: _____ Date _____

Superintendent's Approval:  Date 8/10/22

Board Action: Date: _____