

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, NOVEMBER 29, 2022
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

AGENDA

7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA **(BOARD ACTION)**
- IV. APPROVAL OF MINUTES: November 8, 2022 **(BOARD ACTION)**
- V. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership – next meeting – 3/1/23
 - 2. Executive Committee – next meeting – 11/30/22 **(5:45 pm)**
 - 3. Information Exchange Committee – next meeting – 1/11/23
 - 4. Labor Relations Committee – next meeting – 1/18/23
 - 5. Legislative Committee – next meeting – 11/30/22 **(Noon)**
 - 6. Steering Committee – next meeting – 1/25/23
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 12/1/22 – Board Visit/Tour at Barker Road Middle School (7:00 am Visit/7:30 am Tour)
 - 2. 12/13/22 – Next Regularly Scheduled Meeting
- VI. FINANCIAL REPORT – Mr. Vespi
 - A. Action Items:
 - 1. Acceptance of Treasurer’s Report – October 31, 2022 **(BOARD ACTION)**
 - 2. Musco Contract Resolution – SHS Field Lighting Repair **(BOARD ACTION)**
 - 3. Declaration of Scrap Equipment – AC Carpet Extractor **(BOARD ACTION)**
 - 4. Tax Certiorari Agreement – Widewaters ERA Hotel Property **(BOARD ACTION)**
 - B. Discussion:
 - C. Other:
- VII. HUMAN RESOURCE REPORT – Mr. Clark
 - A. Action Items:
 - 1. Professional Staff Report **(BOARD ACTION)**
 - 2. Support Staff Report **(BOARD ACTION)**
 - B. Discussion:
 - C. Other:
- VIII. CURRICULUM REPORT – Mrs. Ward
 - A. Action Items:
 - B. Discussion:
 - 1. 2021-22 Secondary Assessment Data Presentation
 - C. Other:

IX. SPECIAL EDUCATION REPORT – Ms. Woods

A. Action Items: **(See Consent Agenda)**

1. Committee on Special Education: Amendments – Agreement No Meetings, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Reevaluation Reviews, Requested Reviews.
2. Sub-Committee on Special Education: Amendments – Agreement No Meetings, Annual Review, Reevaluation Reviews, Requested Reviews.
3. Committee on Preschool Special Education: Amendments – Agreement No Meetings, Initial Eligibility Determination Meetings.

B. Discussion:

C. Other:

X. SUPERINTENDENT’S REPORT – Mr. Pero

A. Action Items:

1. Call for Executive Session **(BOARD ACTION)**
2. Gift to the District – **(See Consent Agenda)**
 - a. Donation of \$10,000.00 from PTSA for a Visiting Author Honorarium at all five (5) of the district’s Elementary schools.

B. Discussion:

1. **Policy Recommendations – 1st Reading**
 - a. #3211-Use of Assistance Animals
 - b. #1340-Code of Ethics: Board Members

C. Other:

XI. CONSENT AGENDA

(BOARD ACTION)

- A. Committee on Special Education
- B. Sub-Committee on Special Education
- C. Committee on Preschool Special Education
- D. Gift to the District

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. PUBLIC COMMENT

The Pittsford Board of Education values transparency and the public comments made during its meetings. As such, the Pittsford Board of Education provides this agenda item at its regular meetings. Board of Education meetings are not public forums, rather, they are business meetings held in public where dialogue is not normally conducted with audience members.

The purpose of this agenda item is for the Board to receive respectful and constructive feedback, opinions and information from District residents. Given the amount of public comment and to be fair to our residents, privilege of the floor will only be permitted to those who reside in the district. Comments are taken under advisement by the Board of Education and the Superintendent of Schools. Respect and civility are required during these meetings, particularly as we have students routinely attending as part of their course work.

Comments should be in reference to an interest or topic, not an individual. Each speaker will have the floor for no more than three minutes and yielding time amongst speakers is not permitted. The Board President reserves the right to limit the total amount of speaking time. For speakers who do not follow meeting and decorum protocols, the speaker’s privilege to use the floor will no longer be recognized by the Board of Education. Those planning to address the Board during the Public Comment agenda item must fill out an online submission form that can be made out in advance rather than filling out an index card at the meeting. Only those that submit an online form are eligible for public comment. The online submission form will become available five days before the regular Board of Education meeting date. Comments must be submitted no later than noon the day of the Board meeting. The first 10 residents to submit the online submission form will be notified by email and have the opportunity to read their comment at the meeting, or if they choose, it will be read aloud on their behalf. The Board of Education values feedback. Anyone wanting to contact the Board may do so at any time by way of email.

XV. ADJOURNMENT/RECESS

(BOARD ACTION)

Next regularly scheduled meeting: **December 13, 2022 – 7:00 p.m.**

Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, November 8, 2022

Barker Road Middle School

(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, November 8, 2022.

BOARD MEMBERS PRESENT: T. Aroesty, R. Scott, D. Berk, J. Casey, E. Kay, S. Pelusio, R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, N. Wayman, M. Ward, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mr. Aroesty called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting with the following addition: BOE recognition continuation.
Vote: Unanimously carried

APPROVED:
AGENDA

3. Mr. Pero opened the Pittsford Pride program and explained how the selection process begins in each building in order to bring us to this celebration. Mr. Aroesty, Mrs. Scott and Mr. Pero read the nomination write-ups that explained the reason why each of the students were selected for this honor. The following students are our Pittsford Pride recipients being recognized this evening:

Name	Grade Level	School
Charles (Charlie) Archer	5	Thornell Road
Cornelia Crumley	12	Sutherland HS
Annabelle (Annie) Lincoln	5	Jefferson Road
Hudson McCutchen	2	Allen Creek
Natalie Murray	7	Barker Road MS
Gianna Petraglia	7	Calkins Road MS
Gianni Roote	5	Park Road
Natalie Soja	3	Mendon Center
Emerson Stamp	12	Mendon HS

Short break 7:35 pm. Resumed at 7:38 pm.

4. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its October 18, 2022, Regular meeting.
Vote: Unanimously carried

APPROVED:
MINUTES
10/18/22

5. BOE Recognition Continuation: Ms. Shapiro on behalf of the Pittsford District Retired Teachers Association (PDRTA) thanked the Board for their service and dedication. She also presented gifts during the break.

42.

6. Board Reports: Mr. Aroesty noted the MCSBA meeting dates as well as other dates to remember. Mrs. Pelusio reported out on the Legislative Committee meeting. Mr. Pero noted the addition of a Board Retreat coming up on November 21, 2022 4:30 – 6:00 pm.

7. Motion was made by Mrs. Scott, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month of September 2022.
Vote: Unanimously carried

**ACCEPTED:
TREASURER'S
REPORTS**

8. Motion was made by Mr. Casey, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Extraclassroom Activities Report.
Vote: Unanimously carried

**APPROVED:
1ST QUARTER
EXTRACLASSROOM
ACTIVITIES REPORT**

9. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap, and does hereby authorize the sale and receipt of proceeds from such.
Vote: Unanimously carried

**APPROVED:
DECLARATION OF
SCRAP EQUIPMENT**

10. Motion was made by Mr. Berk, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of the Pittsford Central School District does hereby accept and approve the Expanded Budget Development Calendar for Fiscal Year 2023-2024 as presented.
Vote: Unanimously carried

**ACCEPTED:
EXPANDED BUDGET
DEVELOPMENT
CALENDAR**

11. Mr. Vespi summarized the summer work projects.

12. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Appointment – Certificated Staff - Change in FTE from 1.0 to .5

Name: Julia Smith
Position: CRMS .5 World Language Teacher
Type of Position: Part Time
Tenure Area: N/A
Probationary Period: N/A
Certification: Professional
Salary: \$36,230.50
Effective Date: 08/31/2022

B. Appointment – School Related Professional

Name: Christopher Backes
Position: BRMS CSE Assigned Paraprofessional
Type of Position: Full Time
Salary: \$20,528.00
Effective Date: 10/17/2022

Name: Teresa Wilmot
 Position: CRMS CSE Assigned Paraprofessional
 Type of Position: Full Time
 Salary: \$21,403.00
 Effective Date: 10/24/2022

C. Resignation – Administrator - see attached
 Kelly Zielke

D. Resignation – School Related Professional – see attached
 Alyssa Lamp

E. Termination – School Related Professional
 Jennifer Carbonel

F. Winter Coaching Salaries – see attached list

13. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL			LENGTH		
RESIGNATIONS	POSITION	BLDG	OF SVC	DATE	
Lisa Marie King	School Aide	MCE	3.5 months	10/13/2022	
Hilary Pulsipher	School Aide	MCE	1 month	10/11/2022	
Cindy Reales-O’Hara	School Aide	PRE	6 months	03/07/2022	

TRANSPORTATION			LENGTH		
APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Kelly Roberts	Bus Attendant	TMF	22.5 wk.	10/31/2022	\$15,295.00
Kristy Makusij	Bus Driver	TMF	26.25 wk.	11/21/2022	\$25,513.43

CUSTODIAL/MAINTANANCE			LENGTH		
APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Thomas Faticone	Maintenance Grounds	TMF	40 wk.	10/31/2022	\$33,291.00
Michael Kier	Cleaner	JRE	40 wk.	11/07/2022	\$30,487.00

FOOD SERVICE			LENGTH		
RESIGNATIONS	POSITION	BLDG	OF SVC	DATE	
Elina Jordan	Food Service Worker	MHS	3 months	10/21/2022	
Kelly Roberts	Food Service Worker	MHS	1 yr.	10/25/2022	

14. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the new course: Data Driven Business Analysis.
 Vote: Unanimously carried

**APPROVED:
 NEW COURSE**

15. Curriculum Report: Mrs. Ward presented the 3-8 State Assessment results.

16. Special Education Report: Ms. Woods noted that committee recommendations are on the Consent Agenda.

44.

17. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing proposed litigation and the employment of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting.

**APPROVED:
EXECUTIVE
SESSION**

Vote: Unanimously carried

18. Mr. Pero noted the second readings of the following policies (under Consent Agenda):

#7540 Suicide Prevention and Intervention

#8110 Curriculum Development, Resources and Evaluation

#8330 Objection to Instructional Materials and Controversial Issues

Policy Deletion: #8331 Controversial Issues (will be subsumed in revision of #8330)

19. Mr. Pero noted a donation of \$2,000.00 from PTSA for the Sources of Strength program at Sutherland and Mendon High Schools. He also noted a donation of \$4,000.00 from PTSA for Cultural Arts at PCSD.

20. Mr. Pero thanked the PTSA for the previously noted donations, the Super Sale proceeds of approximately \$50,000.00+ and the pumpkin Light the Loop event. Mr. Pero wished Mrs. Zielke the best of luck in her new position. He also spoke about transportation and the shortage of drivers as well as some remedies to help alleviate the situation. He continued by saying that the District is doing everything that it can and really trying to minimize the inconveniences to families. He also spoke about Superintendent's Conference Day and celebrating Veteran's Day on Friday. Mr. Pero read a statement thanking those who have served and wished everyone a happy Veteran's Day. He ended by saying that this week marks the end of the first marking period, schools are flourishing, and behavior and energy are back to pre-COVID.

21. Motion was made by Mr. Berk, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:

**APPROVED:
CONSENT
AGENDA**

Vote: Unanimously carried

Bid Awards:

Recycling and Trash Removal Services	Waste Management of New York	\$107,531.49
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Committee on Special Education: Amendments – Agreement No Meetings, Initial Eligibility Determination Meetings, Reevaluation Review, Requested Reviews.

Sub-Committee on Special Education: Amendments – Agreement No Meetings, Reevaluation Reviews.

Committee on Preschool Special Education: Requested Reviews, Initial Eligibility Determination Meetings, Amendments – Agreement No Meetings.

Policy Approval: #7540 Suicide Prevention and Intervention

#8110 Curriculum Development, Resources and Evaluation

#8330 Objection to Instructional Materials and Controversial Issues

Policy Deletion: #8331 Controversial Issues (will be subsumed in revision of #8330)

Gifts to the District: A donation of \$2,000.00 from PTSA for the Sources of Strength program at Sutherland and Mendon High Schools. A donation of \$4,000.00 from PTSA for Cultural Arts at PCSD.

22. Motion was made by Mrs. Scott, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 8:17 p.m.

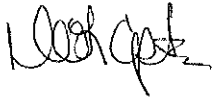
**APPROVED:
RECESS**

Vote: Unanimously carried

23. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 9:11 p.m.
Vote: Unanimously carried

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

October 31, 2022

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of October 31, 2022.

GENERAL FUND

- Real Property Taxes in the amount of \$67,697,913 were received. The amount collected so far is 79.12% of the levy (see page 4).
- The District invested \$24,000,000 into Certificate of Deposits (see page 2).
- The District received from NYS Foundation Aid of \$1,713,348 (see page 4).
- The District received payments of \$79,242 for in lieu of taxes (see page 4).
- The District received Lottery Grant Aid of \$160,352 (see page 4).

SCHOOL LUNCH FUND

- The school lunch program had net operations of \$51,534 for the month of October (see page 6).

MISCELLANEOUS REVENUES & CUSTODIAL FUNDS

- Activity was normal for the month of October (see page 8).

SPECIAL AID FUND

- Activity was normal for the month of October. The District received approval for the IDEA 611, IDEA 619 & Teacher Center Grants. The District is awaiting SED approvals for Title I, Title II, Title III and Title IV Grants (see page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$1,506,926 (see page 13).
- Reserve fund balances total \$39,888,855 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

October 31, 2022

GENERAL FUND

	9/30/2022 Balance	Receipts	Disbursements	10/31/2022 Balance
Cash in Banks - Checking	\$ 9,646,735.46	\$ 70,737,006.24	\$ 75,694,984.88	\$ 4,688,756.82
Money Market Account-Chase	124,907.17	14,005,198.00	-	14,130,105.17
Money Market Account- Key	59,670.07	7.53	25,000.00	34,677.60
Money Market Account- M & T	1,607,608.16	958.23	-	1,608,566.39
Money Market Account- CNB	136,954.65	24,000,221.80	24,000,000.00	137,176.45
Money Market Account- NYCLASS	1,170,744.11	25,026,167.83	-	26,196,911.94
Chase Purchasing Card	-	330,720.16	330,720.16	-
FSA/HRA Checking	978,472.32	38,187.18	30,407.32	986,252.18
Payroll Checking	39,046.91	6,838,516.76	6,864,253.82	13,309.85
Investments (See Schedule)	-	24,000,000.00	-	24,000,000.00
	\$ 22,103,673.51	\$ 164,976,983.73	\$ 106,945,366.18	\$ 71,795,756.40

RESERVES

	9/30/2022 Balance	Receipts	Disbursements	10/31/2022 Balance
Teachers Retirement Contribution	3,419,074.03	8,374.11	-	3,427,448.14
Capital Reserve	15,135,303.28	6,037.98	-	15,141,341.26
Bus Purchase Reserve	4,982,117.50	1,655.79	-	4,983,773.29
Consolidated Reserves Account	15,269,135.31	5,099.43	-	15,274,234.74
Instructional Technology Capital Reserve	1,811,452.20	604.97	-	1,812,057.17
	\$ 40,617,082.32	\$ 21,772.28	\$ -	\$ 40,638,854.60

SCHOOL LUNCH FUND

	9/30/2022 Balance	Receipts	Disbursements	10/31/2022 Balance
Cash in Banks - Checking	\$ 409,231.53	\$ 242,879.09	\$ 183,164.59	\$ 468,946.03
Money Market Account-NYCLASS	374,954.95	918.36	-	375,873.31
	\$ 771,433.69	\$ 243,797.45	\$ 183,164.59	\$ 844,819.34

CAPITAL FUND

	9/30/2022 Balance	Receipts	Disbursements	10/31/2022 Balance
Cash in Banks - Checking	\$ 109,809.94	\$ 25,013.39	\$ 130,715.26	\$ 4,108.07
Capital Reserve	4,679,214.54	-	86,081.28	4,593,133.26
Bus Purchase Reserve -Capital	145,283.90	-	-	145,283.90
	\$ 7,322,531.52	\$ 25,013.39	\$ 216,796.54	\$ 4,742,525.23

SPECIAL AID FUND

	9/30/2022 Balance	Receipts	Disbursements	10/31/2022 Balance
Cash in Banks - Checking	\$ 76,221.91	\$ 674,329.00	\$ 352,782.29	\$ 397,768.62
	\$ 76,221.91	\$ 674,329.00	\$ 352,782.29	\$ 397,768.62

PITTSFORD CENTRAL SCHOOLS

INVESTMENT SCHEDULES

As of October 31, 2022

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
10/7/2022	11/7/2022	CNB	10,000,000.00	3.00%	31	25,479.45
10/25/2022	11/23/2022	CNB	14,000,000.00	3.50%	29	38,931.51
			<u>24,000,000.00</u>			<u>64,410.96</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.00%-0.40%
JP Morgan Chase Money Market	0.90%
Key Checking	0.25%
Key Money Market	0.20%-0.30%
NYCLASS Money Market	2.88%
Canandaigua National Bank Money Market	0.44%
M & T Money Market -General Fund	0.75%

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues
October 31, 2022

DESCRIPTION	BUDGETED REVENUES	REV. REC'D 10/31/2022	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	111,869,614.00	67,697,913.35	84,932,504.04	111,869,614.00	-
Other Payments in Lieu of Taxes	78,750.00	79,241.85	81,103.45	81,103.45	2,353
STAR Tax Relief Program	-	-	-	-	-
Interest & Penalties	100.00	-	-	100.00	-
County Sales Tax	6,125,200.00	-	213,870.51	6,125,200.00	-
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	7,364.00	7,364.00	7,364.00	7,364
Other Student Charges	5,000.00	150.00	300.00	5,000.00	-
Other Charges - Services	-	5.99	100.71	100.71	100.71
Tuition - Other Districts	225,000.00	-	8,118.00	225,000.00	-
Health Services - Other Districts	225,000.00	-	-	225,000.00	-
Interest Earned on Investments	50,000.00	35,749.62	61,055.14	61,055.14	11,055
Rental of Real Property	40,000.00	-	1,573.00	40,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	-	10,707.89	10,707.89	8,708
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	1,000.00	119.00	1,151.90	1,151.90	152
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	65,000.00	57,175.00	57,175.00	65,000.00	-
Insurance Recoveries	30,000.00	-	-	30,000.00	-
Other Compensation for Loss	1,000.00	304.88	1,139.88	1,139.88	140
Refund for BOCES Aided Services	300,000.00	-	-	300,000.00	-
Refund of Prior Years Expense	100,000.00	115.92	4,376.24	100,000.00	-
Gifts and Donations	40,000.00	-	1,694.11	40,000.00	-
Unclassified Revenues	155,000.00	34.71	29,023.61	155,000.00	-
State Aid - General Operating/Foundation Aid	10,737,340.36	1,713,348.36	3,438,117.68	10,737,340.36	-
State Aid - Excess Cost	604,945.00	-	-	604,945.00	-
State Aid - Building Aid	4,137,476.00	-	-	4,137,476.00	-
State Aid - Lottery Aid	7,465,020.65	-	7,465,020.65	7,465,020.65	-
State Aid - Lottery Grant	106,900.99	160,351.49	267,252.48	267,252.48	160,351
State Aid - Commercial Gaming Grant	-	-	-	-	-
State Aid - BOCES	3,492,199.00	-	-	3,492,199.00	-
State Aid - Textbooks	352,529.00	-	88,605.00	352,529.00	-
State Aid - Software Aid	92,412.00	-	-	92,412.00	-
State Aid - Hardware Aid	97,038.00	-	-	97,038.00	-
State Aid - Library Mat. Aid	38,556.00	-	-	38,556.00	-
State Aid - Other Charter School CSBT	-	-	-	-	-
State Aid - Other Urban Suburban	1,019,150.00	-	-	1,019,150.00	-
Medicaid Assistance	50,000.00	-	11,946.98	50,000.00	-
Subtotal	\$ 147,506,831.00	\$ 69,751,874.17	\$ 96,682,200.27	\$ 147,697,055.46	\$ 190,224.46
Appropriated Fund Balance	1,341,957.00	-	-	1,341,957.00	-
Appropriated Reserves:					
Workers Compensation Reserve	50,000.00	-	-	50,000.00	-
EBALR Reserve	400,000.00	-	-	400,000.00	-
ERS Reserve	300,000.00	-	-	300,000.00	-
Budgeted Revenues Total	\$ 149,598,788.00	\$ 69,751,874.17	\$ 96,682,200.27	\$ 149,789,012.46	\$ 190,224.46
Interest Allocated to Reserves	-	21,772.28	54,779.80	54,779.80	54,780
Reserve for Encumbrances	2,969,770.84	-	-	2,969,770.84	-
Adjusted Budgeted Revenues Total	\$ 152,568,558.84	\$ 69,773,646.45	\$ 96,736,980.07	\$ 152,813,563.10	\$ 245,004.26

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Schedule of Appropriated Expenses
October 31, 2022

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	20,788,555.00	192,904.10	20,981,459.10	3,792,892.65	14,735,053.73	2,453,512.72
Middle School	15,922,065.00	214,886.15	16,136,951.15	2,976,990.65	11,631,526.43	1,528,434.07
High School	21,977,859.00	121,346.00	22,099,205.00	4,470,942.40	14,596,494.67	3,031,767.93
Total School Operations	58,688,479.00	529,136.25	59,217,615.25	11,240,825.70	40,963,074.83	7,013,714.72
Central Student Programs & Services						
Special Education Office	644,603.00	24,280.36	668,883.36	96,392.21	294,947.29	277,543.86
Special Education Services	1,338,243.00	-	1,338,243.00	83,952.14	879,886.11	374,404.75
Out of District Spec. Ed Programs	6,796,995.00	292,174.44	7,089,169.44	1,098,298.52	5,404,047.18	586,823.74
Special Services	1,273,672.00	(1,096.40)	1,272,575.60	129,486.01	967,031.57	176,058.02
Summer Programs	30,000.00	-	30,000.00	5,200.00	20,800.00	4,000.00
Non Public Services	405,895.00	14,692.56	420,587.56	35,576.67	322,777.08	62,233.81
BOCES	480,000.00	8,129.67	488,129.67	205,408.36	252,508.40	30,212.91
Total Central Programs & Services	10,969,408.00	338,180.63	11,307,588.63	1,654,313.91	8,141,997.63	1,511,277.09
Instructional Services						
Curriculum & Instruction Services	845,257.00	77,451.66	922,708.66	302,946.40	437,024.18	182,738.08
Standards of Performance	590,309.00	2,518.22	592,827.22	104,225.52	389,178.13	99,423.57
Pupil Services Office	376,731.00	1,239.78	377,970.78	118,831.32	220,480.35	38,659.11
Instructional Technology Services	1,748,581.00	422,890.37	2,171,471.37	768,027.78	1,127,562.69	275,880.90
Professional Development Services	235,210.00	214.78	235,424.78	72,130.07	147,082.89	16,211.82
Data Team	491,502.00	(3,755.00)	487,747.00	162,431.44	284,618.72	40,696.84
Total Instructional Services	4,287,590.00	500,559.81	4,788,149.81	1,528,592.53	2,605,946.96	653,610.32
Support Services						
Finance Services	1,053,381.00	53,290.92	1,106,671.92	382,560.72	614,145.59	109,965.61
Personnel Services	540,084.00	17,301.36	557,385.36	156,666.25	253,900.45	146,818.66
Public Information Services	322,915.00	25,886.75	348,801.75	109,976.26	220,562.43	18,263.06
Operations and Maintenance	8,921,394.00	894,244.51	9,815,638.51	2,615,147.11	4,875,562.05	2,324,929.35
Printing and Mailing Services	258,900.00	2,560.15	261,460.15	83,384.12	134,949.28	43,126.75
Support Services Technology	1,556,229.00	867,564.93	2,423,793.93	1,453,156.37	762,837.48	207,800.08
Transportation Services	5,092,721.00	203,282.95	5,296,003.95	1,068,271.73	3,271,185.19	956,547.03
Total Support Services	17,745,624.00	2,064,131.57	19,809,755.57	5,869,162.56	10,133,142.47	3,807,450.54
Central Administration						
Board of Education	60,411.00	1,634.67	62,045.67	22,840.36	12,492.97	26,712.34
Superintendent's Office	431,999.00	1,315.90	433,314.90	149,297.13	250,661.10	33,356.67
Total Central Administration	492,410.00	2,950.57	495,360.57	172,137.49	283,154.07	60,069.01
Undistributed Expenses						
Debt Service & Interfund Transfers	10,726,825.00	-	10,726,825.00	5,633,405.00	4,908,420.00	185,000.00
Insurance & Fees	1,716,384.00	102,045.80	1,818,429.80	799,043.51	898,046.29	121,340.00
Employee Benefits	44,972,068.00	(567,233.79)	44,404,834.21	10,566,113.21	30,370,168.57	3,468,552.43
Total Undistributed Expenses	57,415,277.00	(465,187.99)	56,950,089.01	16,998,561.72	36,176,634.86	3,774,892.43
TOTAL	149,598,788.00	2,969,770.84	152,568,558.84	37,463,593.91	98,283,950.82	16,821,014.11

Transfers and Adjustments Detail:

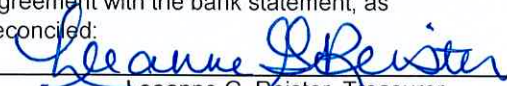
Prior Year Encumbrances	2,969,770.84
Total Transfers and Adjustments	2,969,770.84

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF OCTOBER 2022
General Fund Accounts (Checking and Money Market)**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Oct	BEGINNING BALANCE			<u>13,764,138.85</u>
	Receipts:			
	Taxes & Tax Items	67,777,155.20		
	Payroll Funding	6,825,480.72		
	Local Revenues	596,427.44		
	State Aid (VLT Lottery Aid)	160,351.49		
	Monroe #1 BOCES	1,900,459.10		
	FSA Deductions	38,187.18		
	Transfer from Special Aid Re: DT/DF	287,084.00		
	Interest	35,736.23		
	Net Transfers	63,355,536.56		
	Total Receipts:			<u>140,976,417.92</u>
	Disbursements:			
	EFT/Wire Transfers		409,135.90	
	General Fund Checks #264230-264635		5,475,868.66	
	ACH #001262-001281		1,823.57	
	Transfer to Special Aid Re: DT/DF		250,000.00	
	Payroll Checks & Direct Deposits		6,864,253.82	
	Payroll Funding		6,563,679.07	
	Transfer- Capital Re: DT/DF		25,000.00	
	Transfer- CD Re: Investment		24,000,000.00	
	Void Checks		(497.21)	
	Net Transfers		63,355,536.56	
	Total Disbursements:			<u>(106,944,800.37)</u>
31-Oct	ENDING BALANCE	<u>\$ 140,976,417.92</u>	<u>\$ 106,944,800.37</u>	<u>47,795,756.40</u>

BANK RECONCILIATION

BALANCE PER BANK:	38,602,031.39
ADD:	
Outstanding Deposits	
NSF ACH/Checks	68.60
Outstanding Transfers	10,330,720.16
SUBTRACT:	
Outstanding Checks	(802,234.51)
Outstanding FSA Withdrawals	(4,109.08)
Outstanding Transfers	(330,720.16)
ADJUSTED BANK BALANCE	<u>47,795,756.40</u>
BALANCE PER BOOKS	<u>47,795,756.40</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF OCTOBER 2022
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Oct	BEGINNING BALANCE			<u>\$21,928,872.98</u>
	Receipts:			
	Transfer from General: Year End Reserve Funding			
	Interest - Bus Purchase Reserve	1,655.79		
	Interest - Capital Reserve	6,037.98		
	Interest - Capital IT Reserve	604.97		
	Net Transfers			
	Total Receipts:			<u>8,298.74</u>
	Disbursements:			
	Transfer to Capital Fund: IT Capital Reserve			
	Net Transfers			
	Total Disbursements:			<u>-</u>
31-Oct	ENDING BALANCE	<u>\$ 8,298.74</u>	<u>\$ -</u>	<u>21,937,171.72</u>

BANK RECONCILIATION

BALANCE PER BANK:	21,937,171.72
ADD:	
Transfer from General	-
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>21,937,171.72</u>
BALANCE PER BOOKS	<u>21,937,171.72</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF OCTOBER 2022**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Oct	BEGINNING BALANCE			\$	18,688,209.34
	Receipts:				
	Transfer from General Fund (Year End Res. Funding)				
	Interest - Reserve for Liability		401.03		
	Interest - Tax Certiorari		1,089.61		
	Interest- Unemployment Insurance		790.43		
	Interest- Employee Benefit & Accrued Liabilities		1,082.93		
	Interest- Employee Retirement Contribution		804.47		
	Interest- Teachers Retirement Contribution		8,374.11		
	Interest- Workers' Compensation		199.28		
	Interest- Insurance Reserve		731.68		
	Transfers				
	Total Receipts:				13,473.54
	Disbursements:				
	EFT Withdrawals				
	Transfer to General Fund: Appropriations				
	Transfers				
	Total Disbursements:				-
31-Oct	ENDING BALANCE		\$ 13,473.54	\$ -	18,701,682.88

BANK RECONCILIATION

BALANCE PER BANK:	18,701,682.88
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	18,701,682.88
BALANCE PER BOOKS	18,701,682.88

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Lianne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
GENERAL FUND PAYROLL ACTIVITY
October 31, 2022**

	10/1/2022			10/31/2022
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Consolidated Payroll	-	4,368,333.76	4,368,333.76	-
Net 1099R Distributions	-	-	-	-
United Way	-	1,953.60	1,953.60	-
NYS Employee Retirement	30,788.37	31,669.78	61,709.15	749.00
Income Protection (LTD)	-	8,820.02	8,820.02	-
Hospital Insurance	(127.71)	242,357.71	242,230.00	-
AFLAC	-	1,186.50	1,186.50	-
Life Insurance	-	5,563.66	5,563.66	-
NYS Income Tax	(152.25)	269,063.90	268,901.98	9.67
Federal Income Tax	(228.66)	565,456.45	565,226.75	1.04
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	3,134.86	3,134.86	-
Association Dues	(1.00)	12,458.65	12,457.65	-
Social Security	(493.80)	932,283.40	931,705.44	84.16
Teacher Loans	-	18,314.08	18,314.08	-
Tax Sheltered Annuities	5,964.18	342,353.28	331,453.28	16,864.18
Flex Benefits-Medical Exp.	957.36	54,097.28	39,763.03	15,291.61
Flex Benefits-Dependent Care	29,527.32	22,233.36	17,042.79	34,717.89
Flex Benefits-Management Fee	21.86	43.72	76.51	(10.93)
529 College Savings	-	-	-	-
HSA Accounts	(258.75)	7,500.00	7,523.75	(282.50)
Health Fund Reserve	948,901.45	-	11,688.42	937,213.03
TOTALS:	\$ 1,014,898.37	\$ 6,886,824.01	\$ 6,897,085.23	\$ 1,004,637.15

**PITTSFORD CENTRAL SCHOOLS
SCHOOL LUNCH FUND
Monthly Operating Report
October 31, 2022**

CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2022-23 YR-TO-DATE	2021-22 YR-TO-DATE
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REVENUES:

TYPE A SALES	\$ 97,281.75	\$ 84,267.50	\$ 184,099.25	\$ 146,826.75
OTHER CAFETERIA SALES	152,602.91	122,347.62	278,937.73	209,703.63
REBATES	420.36	144.97	729.42	283.62
INTEREST INCOME	918.36	10.84	2,602.76	40.23
INSURANCE/OTHER COMP	-	-	-	-
MISCELLANEOUS INCOME	(133.50)	-	166.40	-
TOTAL REVENUES:	\$ 251,089.88	\$ 206,770.93	\$ 466,535.56	\$ 356,854.23

EXPENDITURES

SALARIES	\$ 74,725.32	\$ 71,255.30	\$ 161,299.10	\$ 153,497.00
EQUIPMENT	-	-	4,955.75	-
CONTRACTUAL/BOCES	126.45	619.75	9,991.85	8,343.75
FOOD & MILK USED	85,758.48	92,164.90	180,731.89	148,768.83
REPAIRS	1,093.93	187.50	11,539.75	2,062.13
TRAVEL/MILEAGE	-	-	-	-
SUPPLIES	7,044.73	7,030.84	22,207.49	14,143.45
BENEFITS	30,806.66	33,554.17	95,583.87	105,677.31
TOTAL EXPENDITURES:	\$ 199,555.57	\$ 204,812.46	\$ 486,309.70	\$ 432,492.47

NET OPERATIONS:	\$ 51,534.31	\$ 1,958.47	\$ (19,774.14)	\$ (75,638.24)
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OTHER ITEMS AFFECTING FUND BALANCE

Cumulative Change in Reserve for Supplies Inventory	\$ 6,668.63	\$ 1,801.16
Change in Fund Balance:	(13,105.51)	(73,837.08)
Fund Balance at July 1	\$ 638,971.21	\$ 545,792.72
Fund Balance to date	<u>\$ 625,865.70</u>	<u>\$ 471,955.64</u>

Beginning Inventories	\$	26,838.47
Encumbrances	\$	-
Appropriated - Next Year's Budget	\$	35,582.50

Loss of State Aid (National Lunch & Breakfast Program)	\$29,034	Free, Reduced & Paid
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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF OCTOBER 2022**

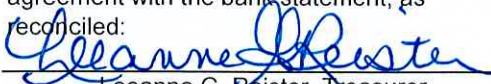
School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Oct	BEGINNING BALANCE			<u>\$ 784,186.48</u>
	Receipts:			
	Daily Deposits	29,657.55		
	Prepays- School Lunch Office	1,450.00		
	Prepaid- via NutriKids/Heartland	209,786.37		
	Other Sales-Vending	336.56		
	Catering	1,228.25		
	Miscellaneous	420.36		
	Transfer from General re: DT/DF			
	Interest	918.36		
	Net Transfers			
	Total Receipts:			<u>243,797.45</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 203577-203600		102,904.70	
	Payroll Funding		80,259.89	
	Void Checks			
	Transfer to General re: DT/DF			
	Net Transfers			
	Total Disbursements:			<u>(183,164.59)</u>
31-Oct	ENDING BALANCE	<u>\$ 243,797.45</u>	<u>\$ 183,164.59</u>	<u>844,819.34</u>

BANK RECONCILIATION

BALANCE PER BANK:	855,433.54
ADD:	
Outstanding Deposits	4,570.65
NSF Check	200.00
Outstanding Transfer	
SUBTRACT:	
Outstanding Checks	(15,384.85)
ADJUSTED BANK BALANCE	<u>844,819.34</u>
BALANCE PER BOOKS	<u>844,819.34</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
 October 31, 2022

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	80,306.25	-	42,541.79	12,271.43	25,493.03	
Summer Enrichment (Cumulative Balance)	20,229.20	-	-	-	20,229.20	
Summer Enrichment (2022-23)	83,775.89	5,446.43	70,449.07	75.00	7,805.39	
IDEA 611 (07/01/22-06/30/23)	1,268,038.00	-	225,319.86	827,443.33	215,274.81	Special Education
Covers special education expenditures						
IDEA 619 (07/01/22-06/30/23)	35,565.00	-	3,540.20	31,562.80	462.00	Special Education
Covers pre-school educational expenses.						
TITLE I 21/22 (09/01/21-08/31/22)	172,155.00	151,542.10	-	-	20,612.90	Student Services
TITLE I 22/23 (09/01/22-08/31/23)	191,324.00	-	30,922.00	104,689.80	55,712.20	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments						
TITLE IIA GRANT 21/22 (09/01/21-08/31/22)	131,865.00	88,987.09	18,912.09	-	23,965.82	Student Services
TITLE IIA GRANT 22/23 (09/01/22-08/31/23)	85,186.00	-	13,144.31	40,830.50	31,211.19	Student Services
Enhances Teacher/Principal training and recruitment.						
TITLE III GRANT 21/22 (09/01/21-08/31/22)	41,250.00	11,640.24	10,814.07	9,449.21	9,346.48	Student Services
TITLE III GRANT 22/23 (09/01/22-08/31/23)	8,494.00	-	308.11	582.00	7,603.89	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
TITLE IV SSAE GRANT (09/01/21-08/31/22)	14,482.00	249.03	2,087.64	-	12,145.33	Student Services
Provides resources to increase the capacity of local agencies						
TEACHER CENTER GRANT 2022-23	65,867.00	-	47,995.81	2,381.57	15,489.62	Teacher Center
Provides staff development opportunities for teachers.						
SPECIAL ED SUMMER PROGRAMS 4408	200,000.00	-	156,615.62	-	43,384.38	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
SPECIAL ED SUMMER PROGRAM-In District	425,000.00	-	326,126.28	93,546.45	5,327.27	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
SPECIAL ED SUMMER PROGRAM-Related Services	15,000.00	-	10,273.15	-	4,726.85	Special Education
Payments to outside providers and staff for related services during July and August.						
AMERICAN RESCUE PLAN	1,287,512.00	182,686.40	166,638.65	137,229.35	800,957.60	Student Services
AMERICAN RESCUE PLAN 611 GRANT	265,089.00	129,186.00	11,248.00	22,000.00	102,655.00	Special Education
AMERICAN RESCUE PLAN 619 GRANT	29,267.00	7,767.04	89.97	12,455.89	8,954.10	Special Education
Provides resources to address the COVID-19 impact on schools						
CRRSA - ESSER II FUND	4,593,034.00	1,864,079.75	149,005.77	547,040.32	2,032,908.16	Student Services
for the purpose of providing emergency relief funds to address the impact that COVID-19 has had, and continues to have, on schools						
CRRSA - GEER II FUND	740,432.00	101,166.06	23,020.86	110,603.12	505,641.96	Student Services
provides grants to Governors for the purpose of providing educational agencies with emergency assistance to address the impact of Covid-19						
STATE SUPPORTED SCHOOLS	-	-	-	-	-	Spec Ed/Business Office
4211 Schools for the Blind and Deaf						
TOTALS :	9,753,871.34	2,542,750.14	1,309,053.25	1,952,160.77	3,949,907.18	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF OCTOBER 2022**

Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Oct	BEGINNING BALANCE			\$ 76,221.91
	Receipts:			
	Local Revenues	-		
	State Aid/Federal Aid	424,329.00		
	Transfer from General (20% funding)	-		
	Transfer from General DT/DF	250,000.00		
	Transfer to Special Aid Fund: write offs	-		
	Net Transfers	-		
	Total Receipts:			<u>674,329.00</u>
	Disbursements:			
	EFT/Wire Transfers		-	
	Check # 206449-206478		171,240.53	
	Transfer to General Fund re: DT/DF		-	
	Void Checks/Stop Payments/NSF Checks		-	
	Payroll Funding		181,541.76	
	Net Transfers		-	
	Total Disbursements:			<u>(352,782.29)</u>
31-Oct	ENDING BALANCE	<u>\$ 674,329.00</u>	<u>\$ 352,782.29</u>	<u>397,768.62</u>

BANK RECONCILIATION

BALANCE PER BANK:	417,619.85
ADD: Outstanding Deposit	
SUBTRACT:	
Outstanding Checks	(19,851.23)
ADJUSTED BANK BALANCE	<u>397,768.62</u>
BALANCE PER BOOKS	<u>397,768.62</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE October 31, 2022

DESCRIPTION	PRIOR YEAR		O/S	UNENCUMBERED	
	APPROPRIATIONS	PROJECT EXPENDITURES			EXPENDITURES
Bus Purchases 2022-23	1,578,192.00	-	1,432,908.10	145,283.56	0.34
Capital 18-19 Funded by General Fund	250,000.00	237,425.00	7,558.76	-	5,016.24
Capital 19-20 Funded by General Fund	685,000.00	26,230.89	658,769.11	-	-
Capital 20-21 Funded by General Fund	250,000.00	-	175,816.89	74,183.11	-
Capital 21-22 Funded by General Fund	250,000.00	52,443.37	17,819.00	150,686.89	29,050.74
Capital 22-23 Funded by General Fund	600,000.00	-	-	-	600,000.00
Capital Funded by Reserve - May 2021	6,000,000.00	743,675.33	663,191.41	3,720,275.01	872,858.25
BOCES Capital Project	2,833,574.00	1,597,106.00	1,236,468.00	-	-
Subtotal - Capital Fund	12,446,766.00	2,656,880.59	4,192,531.27	4,090,428.57	1,506,925.57
Debt Service	9,936,825.00	-	5,631,925.00	4,304,900.00	-
TOTALS :	22,383,591.00	2,656,880.59	9,824,456.27	8,395,328.57	1,506,925.57

RESERVE BALANCES October 31, 2022

DESCRIPTION	FUND BALANCE 7/1/2022	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	4,979,457.19		4,316.10		4,983,773.29
Capital Reserve	15,126,566.79		14,774.47		15,141,341.26
Instructional Technology Capital Reserve	1,810,569.32		1,487.85		1,812,057.17
Insurance Reserve	2,189,412.39		2,168.99		2,191,581.38
Unemployment Insurance Reserve	2,365,213.41		2,343.15		2,367,556.56
Reserve for Liability	1,199,996.12		1,188.80		1,201,184.92
Reserve for Tax Certiorari	3,260,445.83		3,230.04		3,263,675.87
Employee Benefit & Accrued Liability Reserve	3,240,692.02	(400,000.00)	2,998.28		2,843,690.30
Reserve for Retirement Contributions	2,407,348.14	(300,000.00)	2,257.59		2,109,605.73
Reserve for Teacher Retirement Contributions	3,407,982.02		19,466.12		3,427,448.14
Workers' Compensation Reserve	596,391.57	(50,000.00)	548.41		546,939.98
TOTALS :	40,584,074.80	(750,000.00)	54,779.80	-	39,888,854.60

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF OCTOBER 2022**

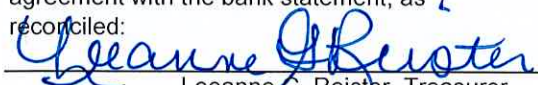
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Oct	BEGINNING BALANCE			<u>\$ 4,934,308.38</u>
	Receipts:			
	Transfer from General Fund re: Due to/from	25,000.00		
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	13.39		
	Net Transfers			
	Total Receipts:			<u>25,013.39</u>
	Disbursements:			
	EFT/Wire Transfers			
	Transfer to Capital Reserve re: Closing of Project			
	Capital Checks-# 60180-60181		130,715.26	
	Capital Reserve Checks #000935-000940		86,081.28	
	Bus Purchase Reserve Checks #			
	Net Transfers			
	Total Disbursements:			<u>(216,796.54)</u>
31-Oct	ENDING BALANCE	<u>\$ 25,013.39</u>	<u>\$ 216,796.54</u>	<u>4,742,525.23</u>

BANK RECONCILIATION

BALANCE PER BANK:	4,750,803.35
ADD:	
Bank Fees to be Credited Back	144.10
SUBTRACT:	
Outstanding Checks	(8,422.22)
ADJUSTED BANK BALANCE	<u>4,742,525.23</u>
BALANCE PER BOOKS	<u>4,742,525.23</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

BANK RECONCILIATION FOR THE MONTH OF OCTOBER 2022

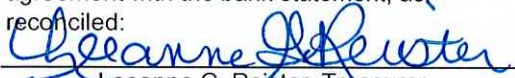
Miscellaneous Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Oct	BEGINNING BALANCE			<u>\$ 145,936.47</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	2,500.00		
	Total Receipts:			<u>2,500.00</u>
	Disbursements:			
	Checks 200776-200784		3,800.40	
	Void Checks		(53.00)	
	Total Disbursements:			<u>(3,747.40)</u>
31-Oct	ENDING BALANCE	<u>\$ 2,500.00</u>	<u>\$ 3,747.40</u>	<u>144,689.07</u>

BANK RECONCILIATION

BALANCE PER BANK:	151,678.89
ADD:	
Outstanding Transfer from General NSF Check	
SUBTRACT:	
Outstanding Checks	(6,989.82)
ADJUSTED BANK BALANCE	<u>144,689.07</u>
BALANCE PER BOOKS	<u>144,689.07</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

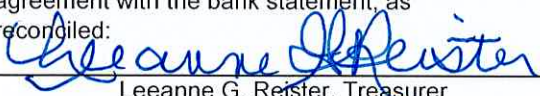
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF OCTOBER 2022**

Custodial Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Oct	BEGINNING BALANCE			\$ -
	Receipts:			
	Miscellaneous			
	Interest			
	Net Transfers			
	Total Receipts:			-
	Disbursements:			
	EFT/Wire Transfers-Taxes			
	Net Transfers			
	Total Disbursements:			-
31-Oct	ENDING BALANCE	\$ -	\$ -	-

BANK RECONCILIATION

BALANCE PER BANK	-
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

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 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MISCELLANEOUS REVENUE & CUSTODIAL ACTIVITY SUMMARY October 31, 2022

Miscellaneous Revenue Accounts	BEGINNING BALANCE 7/1/2022	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 10/31/2022
Special Revenue Funds (Scholarships/Grants)	164,888.09	3,362.21	23,561.23	144,689.07

Custodial Accounts	BEGINNING BALANCE 7/1/2022	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 10/31/2022
Sales Tax	-	1,736.30	1,736.30	-

Extraclassroom Accounts	BEGINNING BALANCE 7/1/2022	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 10/31/2022
Allen Creek Elementary	1,523.62	-	-	1,523.62
Jefferson Road Elementary	2,277.46	-	-	2,277.46
Mendon Center Elementary	17,643.80	324.25	40.00	17,928.05
Park Road Elementary	3,305.43	720.00	-	4,025.43
Thornell Road Elementary	3,661.10	1,228.00	1,228.00	3,661.10
Barker Road Middle School	53,181.47	65,131.60	16,527.90	101,785.17
Calkins Road Middle School	47,464.84	40,667.86	14,363.79	73,768.91
Sutherland High School	58,919.71	18,682.63	23,212.88	54,389.46
Mendon High School	99,356.18	20,343.04	11,292.10	108,407.12
TOTALS :	287,333.61	147,097.38	66,664.67	367,766.32

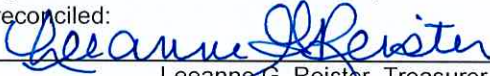
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF OCTOBER 2022**

Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Oct	BEGINNING BALANCE			\$ 2,768,415.71
	Receipts:			
	Transfer from General Fund (per appropriations)			
	Interest	859.41		
	Net Transfers			
	<u>Total Receipts:</u>			<u>859.41</u>
	Disbursements:			
	Depository Trust Company (Wires)			
	Net Transfers			
	<u>Total Disbursements:</u>			<u>-</u>
31-Oct	ENDING BALANCE	<u>\$ 859.41</u>	<u>\$ -</u>	<u>2,769,275.12</u>

BANK RECONCILIATION

BALANCE PER BANK:	2,769,275.12
ADD:	
Outstanding Transfer	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>2,769,275.12</u>
BALANCE PER BOOKS	<u>2,769,275.12</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Fiscal Year: 2023

Current Appropriation - Effective From: 10/01/2022 To: 10/31/2022

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
10/06/2022	010838	TO PROVIDE FUNDS FOR NYSSMA MEMBERSHIP FEE 2022-2023	A117-2110-500-0100 R	TR SchISuppt Supplies	-100.00	
			A117-2110-468-0164 R	TR Music Instr Membership		100.00
10/03/2022	011465	TO COVER AN ENTRY FEE FOR 14TH GALLERY EXHIBITION	A341-2110-500-0113 R	MHS Art Supplies	-50.00	
			A341-2110-406-0100 R	MHS SchISuppt Entry Fees		50.00
10/03/2022	012275	To cover travelconference	A115-2110-455-0110 R	PR Tch RegSch Equip Rpr	-500.00	
			A115-2020-465-0020 R	PR Supr RegSch Trav Conf		500.00
10/03/2022	012310	TO PROVIDE FUNDS FOR A PAPER ORDER	A232-2110-500-0134 R	CR World Lang Supplies	-114.85	
			A232-2110-506-0100 R	CR SchISuppt Copy Paper		114.85
10/03/2022	012313	To provide funds for National Geographic Subscriptions and Hosting Fee	A340-2610-500-0610 R	SHS Library Supplies	-1,277.45	
			A340-2610-400-0610 R	SHS Library Contr Svc		1,277.45
10/03/2022	012341	Transferring funds to MusicTravel budget line for upcoming conferences.	A511-2010-468-0064 R	STD Music Memberships	-50.00	
			A511-2010-500-0064 R	STD Music Supplies	-150.00	
			A511-2010-465-0064 R	STD Music Trav Conf		200.00
10/04/2022	012366	TO PROVIDE FUNDS FOR MCSMA DUES	A232-2110-500-0164 R	CR Music Instr Supplies	-2.78	
			A232-2110-468-0164 R	CR Music Instr Membership		2.78
10/17/2022	012379	To cover increase in dues for Monroe County School Music Association	A112-2110-500-0110 R	AC Tch RegSch Supplies	-2.76	
			A112-2110-468-0164 R	AC Music Instr Membership		2.76
10/04/2022	012403	TO COVER COST OF DUES FOR THE MONROE COUNTY SCHOOL MUSIC ASSOCIATION	A340-2110-500-0100 R	SHS SchISuppt Supplies	-27.78	
			A340-2110-468-0165 R	SHS Music Vocal Membershi		27.78
10/04/2022	012452	TO FUND JRE ART SUPPLIES FUNDED BY PTSA DONATION	A830-9060-800-0869 R	BEN Health Fund	-1,350.00	
			A113-2110-500-0113 R	JR Art Supplies		1,350.00
10/04/2022	012454	Please transfer \$2.78 from 113-2110-500-0110 to 113-2110-468-0164 cover music association dues	A113-2110-500-0110 R	JR Tch RegSch Supplies	-2.78	
			A113-2110-468-0164 R	JR Music Instr Membership		2.78
10/04/2022	012475	To cover travel conference	A115-2110-500-0110 R	PR Tch RegSch Supplies	-500.00	
			A115-2020-465-0020 R	PR Supr RegSch Trav Conf		500.00
10/04/2022	012505	TO COVER THE INCREASED COST OF DUES FOR MONROE COUNTY SCHOOL MUSIC ASSOCIATION MEMBERSHIP	A231-2110-500-0164 R	BR Music Instr Supplies	-2.78	
			A231-2110-468-0164 R	BR Music Instr Membership		2.78

10/06/2022	012561	moving funds for purchase of Health binders/licenses for middle schools.	A511-2010-465-0040 R	STD Health Trav Conf	-430.00	
			A511-2010-500-0040 R	STD Health Supplies		430.00
10/07/2022	012604	BTR is to cover cost of National Geographic Databases under PO 4123-00660.	A341-2610-400-0610 R	MHS Library Contr Svc	-0.64	
			A341-2610-490-0610 R	MHS Library BOCES Service		0.64
10/06/2022	012605	To purchase books of the month	A115-2110-500-0110 R	PR Tch RegSch Supplies	-275.60	
			A115-2610-500-0610 R	PR Library Supplies		275.60
10/07/2022	012606	TO PROVIDE FUNDS FOR NURSE HEALTH SUPPLY ORDER	A232-2110-500-0100 R	CR SchISuppt Supplies	-46.89	
			A232-2815-500-0815 R	CR HealthSv Supplies		46.89
10/07/2022	012626	To cover the increase of the dues for MCSMA.	A341-2110-500-0164 R	MHS Music Instr Supplies	-1.39	
			A341-2110-500-0165 R	MHS Music Vocal Supplies	-1.39	
			A341-2110-468-0164 R	MHS Music Instr Membershi		1.39
			A341-2110-468-0165 R	MHS Music Vocal Membershi		1.39
10/20/2022	012645	Moving funds from travel to cover membership to ASCD for Instructional Challenge teacher and Amazon purchase for IC classrooms.	A100-2110-465-0136 R	ES InstrChall Trav Conf	-637.00	
			A100-2110-468-0136 R	ES InstrChall Memberships		87.00
			A100-2110-500-0136 R	ES InstrChall Supplies		550.00
10/07/2022	012730	To pay for Blue Ribbon conference	A115-2110-500-0110 R	PR Tch RegSch Supplies	-1,000.00	
			A115-2020-465-0020 R	PR Supr RegSch Trav Conf		1,000.00
10/12/2022	012816	To cover the registration.	A341-2110-500-0100 R	MHS SchISuppt Supplies	-125.00	
			A341-2850-406-0850 R	MHS Co-Curric Entry Fees		125.00
10/17/2022	012882	TO FUND PYRAMID PAPER BID INCREASE	A117-2110-500-0110 R	TR Tch RegSch Supplies	-27.20	
			A117-2110-500-0113 R	TR Art Supplies		27.20
10/12/2022	013439	FOR PO# 2923-00741 (REQUESTED BY LESLIE, SO THAT WORLDBOOK FOR TR IS PURCHASED OUT OF TR FUNDS)	A530-2630-464-0630 R	ITS Computer Inst Softwar	-306.54	
			A117-2630-464-0630 R	TR Computer Inst Software		306.54
10/12/2022	013538	To cover increased natural gas prices	A670-5510-165-0510 R	TRN Bus Drivers Salaries	-39,195.48	
			A670-5530-420-0530 R	TRN Utilities		39,195.48
10/12/2022	013603	To cover musical instruments damaged by water at ACE	A830-9060-800-0809 R	BEN Hospital Medical	-13,442.84	
			A112-2110-500-0164 R	AC Music Instr Supplies		13,442.84
10/14/2022	013782	TO COVER COST OF NYS SCHOOL LAW BOOK	A720-1240-500-0002 R	SUPT Supplies	-104.62	
			A710-1010-500-0001 R	BOE Supplies		104.62
10/17/2022	013807	TO FUND THE MON CTY SCH MUSIC ASSN DUES INCREASE FOR 2022-2023	A117-2110-500-0100 R	TR SchISuppt Supplies	-2.78	
			A117-2110-468-0164 R	TR Music Instr Membership		2.78
10/18/2022	013815	1) Swank K12 Streaming for Education Top 200 + 20 Add-on titles (\$1155.00) 2) To provide funds for Cataloging and Processing of Follett Books Orders (\$300.00)	A340-2610-500-0610 R	SHS Library Supplies	-1,455.00	
			A340-2610-400-0610 R	SHS Library Contr Svc		1,455.00

10/20/2022	013883	TO PROVIDE FUNDS FOR SCIENCE OLYMPIAD REGISTRATION	A232-2110-500-0176 R	CR Science Supplies	-225.00	
			A232-2110-400-0100 R	CR SchISuppt Contr Svc		225.00
10/17/2022	013889	To cover costs for annual census	A650-1670-463-0670 R	Print & Mail Postage	-1,560.00	
			A650-1670-400-0670 R	Print & Mail Contract Svc		1,560.00
10/20/2022	013898	TO COVER THE COST OF TRAVEL & CONFERENCE FOR ELIZABETH BAROODY-SOLOMAN FOR THE ACTFL NATIONAL CONFERENCE IN BOSTON,	A340-2110-465-0100 R	SHS SchISuppt Trav Conf	-500.00	
			A340-2110-465-0134 R	SHS World Lang Trav Conf		500.00
10/18/2022	013912	Appraisal for fixed asset accounting control and insurance valuation purposes	A830-9060-800-0809 R	BEN Hospital Medical	-19,860.00	
			A610-1310-435-0310 R	FIN BusAdmn FixAsset Rpt		19,860.00
10/20/2022	013993	to cover cost of BOCES conference attendance	A112-2110-465-0100 R	AC SchISuppt Trav Conf	-125.00	
			A112-2110-490-0100 R	AC SchISuppt BOCES		125.00
10/20/2022	014041	Moving funds to cover ALA membership for T. Baller, Library Standards Leader.	A511-2010-500-0062 R	STD Library Supplies	-29.00	
			A511-2010-468-0062 R	STD Library Memberships		29.00
10/28/2022	014173	To move funds back to BC 500 - PO was processed earlier in the year	A340-2610-400-0610 R	SHS Library Contr Svc	-1,000.00	
			A340-2610-500-0610 R	SHS Library Supplies		1,000.00
10/21/2022	014246	TO PROVIDE FUNDS FOR ACB REGISTRATION	A232-2110-500-0100 R	CR SchISuppt Supplies	-106.28	
			A232-2110-400-0100 R	CR SchISuppt Contr Svc		106.28
10/21/2022	014297	TO COVER THE COST OF MASTERMINDS AND AMERICAN COMPUTER LEAGUE REGISTRATIONS.	A341-2110-500-0100 R	MHS SchISuppt Supplies	-275.00	
			A341-2850-400-0850 R	MHS Co-Curric Contr Svc		275.00
10/21/2022	014432	moving funds to pay for registrations to Soc St conference for Standards Leaders.	A511-2010-500-0082 R	STD SocStudies Supplies	-100.00	
			A511-2010-465-0082 R	STD SocStudies Trav Conf		100.00
10/31/2022	014606	To provide funds to pay the invoice for Junior Library Guild book subscription	A117-2610-400-0610 R	TR Library Contr Svc	-775.74	
			A117-2610-481-0610 R	TR Library Textbooks		775.74
10/25/2022	014674	To provide funds for OM supplies.	A640-1621-500-0621 R	OM Maint/Cust Supplies	-50,000.00	
			A640-1620-500-0620 R	OM Supplies		50,000.00
10/26/2022	014696	Adding funds to IC supplies code for Staples and Amazon order.	A100-2110-465-0136 R	ES InstrChall Trav Conf	-190.00	
			A100-2110-500-0136 R	ES InstrChall Supplies		190.00
10/31/2022	015269	To provide funds for negative budget codes	A112-2110-121-0110 R	AC Tch RegSch 1-3	-392.54	
			A113-2110-121-0110 R	JR Tch RegSch 1-3	-81,102.84	
			A200-2110-154-0100 R	MS SchISuppt Summer Wrk	-16.92	
			A231-2815-171-0815 R	BR HealthSv Reg Nurse Sal	-2,209.39	
			A232-2110-131-0153 R	CR Reading/Literacy Tchr	-4,013.17	
			A232-2250-162-2250 R	CR SpEd Para Salary	-21,049.21	
			A300-2110-466-0100 R	HS SchISuppt Mileage	-307.70	
			A340-2110-146-0100 R	SHS SchISuppt InSv Paymts	-5,000.00	
			A341-2110-131-0182 R	MHS SocStudies Tchr Sal	-71,973.55	

A341-2110-163-0100 R	MHS SchISuppt Security Sa	-1,075.60	
A610-1330-400-0330 R	FIN Tax Collection Cont S	-5,065.20	
A830-9010-800-0800 R	BEN Employee Retirement	-7,471.85	
A830-9020-800-0801 R	BEN Teachers Retirement	-4,988.00	
A100-2110-466-0100 R	ES SchISuppt Mileage		206.45
A112-2110-121-0165 R	AC Music Vocal Tchr Sal		392.54
A114-2820-159-0820 R	MC PsychSv Psych Salary		4,988.00
A115-2110-146-0100 R	PR SchISuppt InSv Paymts		5,000.00
A117-2110-121-0113 R	TR Art Teacher Salary		15,494.24
A117-2110-121-0153 R	TR Reading Tchr Salary		49,102.10
A117-2110-121-0167 R	TR PhysEd Tchr Salary		16,506.50
A231-2110-131-0176 R	BR Science Tchr Salary		71,973.55
A231-2250-131-2250 R	BR SpEd Tchr Salary		1,080.00
A231-2250-162-2250 R	BR SpEd Para Salary		19,622.27
A231-2815-173-0815 R	BR HealthSv OT/Extra Hr		46.39
A232-2020-150-0020 R	CR Supr RegSch Admn Sal		307.49
A232-2110-131-0113 R	CR Art Teacher Salary		703.45
A232-2110-131-0134 R	CR World Lang Tchr Sal		3,019.22
A232-2815-171-0815 R	CR HealthSv Reg Nurse Sal		1,997.65
A232-2815-173-0815 R	CR HealthSv OT/Extra Hr		60.78
A300-2110-154-0100 R	HS SchISuppt Summer Wrk		16.92
A340-2110-163-0100 R	SHS SchISuppt Security Sa		1,075.60
A340-2110-466-0100 R	SHS SchISuppt Mileage		101.25
A340-2815-173-0815 R	SHS HealthSv OT/Extra Hr		81.78
A341-2110-131-0140 R	MHS HealthEd Tchr Salary		290.50
A341-2815-173-0815 R	MHS HealthSv OT/Extra Hr		22.79
A510-2010-150-0010 R	CURINS Admin Salary		6,144.16
A511-2010-153-0010 R	CURINS STD Curric Summ		1,020.20
A511-2250-135-0050 R	STD SpEd InstLdr Stp		346.94
A610-1310-150-0310 R	FIN BusAdmn Salary		5,065.20
A830-9060-800-0809 R	BEN Hospital Medical	-1,305.75	
A112-2110-173-0100 R	AC SchISuppt OT/Extra Hr		1,133.20
A113-2110-121-0110 R	JR Tchr RegSch 1-3		172.55
Total for Fund A - GENERAL FUND		-341,901.29	341,901.29

10/31/2022

016035

To provide funds for negative budget codes

Director of Finance
 (money is available and allowable)
 Assistant Superintendent for Business Approval

Date of Treasurer's Report for BOE review

Date Completed

Person Completing

Cherianne Reister

MC Vg

November 29, 2022

11/14/22

Cheryl Marcarella

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534

585.267.1053

Fax: 585.381.9368

Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

Date: November 29, 2022
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business *M Vespi*
Re: Musco Contract – SHS Field Lighting Repair

The field lighting at Sutherland High School needs to be repaired. Approximately 25% (13 out of 54) of the lights are not currently operational. The lights were installed in 2015 during a capital improvement project that included a new turf field at SHS. The lights are made by Qualite and were installed by Hewitt Young Electric. Unfortunately, Hewitt Young is no longer able to provide the warranty work and the light bulbs that were installed are no longer manufactured or available. Since time is of the essence for safety reasons, it is necessary to move forward with a repair which includes a plan to retrofit the lights with LED fixtures.

Based on a comprehensive review of the situation, it is recommended that Musco Lighting be used to retrofit the existing lights with LED fixtures. On November 8, 2022, Campus Construction received a proposal from Musco and reviewed it with SEI Design Group and district officials. The proposed LED lighting would provide a decrease in energy consumption resulting in utility savings. The current lighting consumes approximately 91 kW for the 40 foot candle field/20 foot candle track illumination (40fc/20fc). The proposed system from Musco 40fc/20fc solution would consume 63.4 KW or approximately 60-70% less energy. This lighting solution can also focus the LED lights on the field which is an important feature to be respectful to the surrounding neighborhood.

The cost for this solution including installation will be Two-Hundred Ninety Thousand Seven-Hundred Thirty Dollars. (\$290,730.00) This maintenance repair is not eligible for building aid due to the installation less than 8 years ago. The proposed contract is part of a cooperative purchasing agreement which allows the district to move forward with the agreement. It is recommended that the capital transfer funds be used to complete this repair.

Policy 5411 Professional Service Policy Procurements requires Board action on contracts in excess of \$75,000. I therefore recommend the following resolutions to be approved by the Board of Education:

BE IT RESOLVED that the Board of Education at its regular meeting does hereby approve Musco Lighting to provide services for the retrofit of existing lights to LED fixtures at the SHS field for Pittsford Central School District for the amount of Two-Hundred Ninety Thousand Seven-Hundred Thirty Dollars. (\$290,730.00)

MV:dh
Attachment

Cc: L. Reister

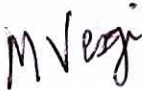
Pittsford Schools

Administrative Offices
75 Barker Road – East Wing
Pittsford, NY 14534
585.267.1077

fax: 585.381.9368

Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

Date: November 29 2022
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business 
Re: Declaration of Scrap Equipment – ACE Carpet Extractor

The Maintenance Department has requested one carpet extractor be declared scrap. This extractor is obsolete and not repairable.

It is my recommendation that the Board of Education declare this item scrap and sold as such and proceeds be deposited into the General Fund according to Policy Board Policy 5250 which states “The Superintendent or the Superintendent’s designee may dispose of property that is obsolete, surplus or unusable by the District in such a manner that brings the most financial benefit to the District...”

Therefore, in accordance with Policy 5250 and applicable laws, I recommend the following:

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap, and does hereby authorize the sale and receipt of proceeds from such.

MV:dh

INVENTORY CONTROL FORM DISPOSALS/MOVEMENT

INSTRUCTIONS

The Business Office maintains an equipment inventory database for all fixed assets valued at \$1000 and above. Please use this form to notify the Business Office of the desire to dispose of equipment or the movement of any equipment that meets this criterion.

Please complete the appropriate sections.

Use one form per item.

Return to: **Charin Cirel-Greco, Administration Building, ext. 1055**

Retain a copy for your records, if needed.

SECTION ONE TO REPORT DESIRE TO DISPOSE OF EQUIPMENT

School/Department: Allen Creek Elementary / Custodial

Equipment Description: Carpet extractor (Ex. Laptop, Printer)

Tag #: 001616 Serial #: 52737

(Pittsford CSD Tag w/ Blue Line)

Make & Model #: Pacific Steamex

Condition of Equipment (check where applicable): Working _____ Repairable _____ Not repairable

Status of Equipment (check where applicable): Surplus _____ Obsolete

[Signature]
Signature of Supervisor or Principal

11/8/22
Date

SECTION TWO TO REPORT MOVEMENT OF EQUIPMENT

School/Department: _____

Equipment Description: _____

Tag #: _____ Serial #: _____

(Pittsford CSD Tag w/ Blue Line)

Make & Model #: _____

Transferred from: _____ to _____
(Bldg & Room) (Bldg & Room)

Signature of Supervisor or Principal

Date

PITTSFORD CSD



001616

FOR OFFICE USE ONLY:

Disposed of: _____ Date: _____

Sold to: _____ Cost: _____ Date: _____

Sent to BOCES: _____ Date: _____

VFACS Updated: _____ Date: _____

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Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

Date: November 29, 2022
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business *M Vespi*
Re: Tax Certiorari Agreement – Widewaters ERA Hotel Property, LLC

Description of the property: Widewaters ERA Hotel Property, LLC located at 199 Woodcliff Drive in Fairport, Town of Perinton, New York.

Current Assessed value: \$13,500,000

Appraisal of Property: (see attachment #1) The property appraisal totaled \$15.2 million. However, the Town of Perinton has an equalization rate of 80%. At this rate, the assessed value of the property would be closer to \$12,160,000 instead of the current assessed value of \$13,575,600.

Proposed Settlement: The proposed settlement would involve a refund of the 2022 School taxes. The Town will agree to a total assessed value of \$12,000,000 for the two parcels listed below and currently assessed as follows:

193.02-3-2:	AV \$13,500,000
193.02-3-5:	<u>AV \$ 74,600</u>
	\$13,574,600

The offer would be to reduce 193.02-3-2's assessment from \$13,500,000 by \$1,574,600 to \$11,925,400 (adding the \$74,600 assessment of 193.02-3-5 would bring the total assessment of the two parcels used for the golf course to \$12,000,000). (See page 2 of the Consent Judgement.)

If the District accepts this reduction in full settlement of all claims in the pending actions, the Town will submit a resolution to the full Town Board. (This settlement is subject to Town and School Board approval.) No adjustment would be made to any 2021 assessments and the 2022 reduction/refunds would be limited to those resulting from the 2022 reduction of 193.02-3-2. All pending actions would be discontinued and RPTL §727 would apply (no revaluation is planned in the near future).

Financial Impact: The school district would have to provide a current year refund of \$44,413.33 paid out of the general fund. The district had previously set aside \$802,128.54 in the tax certiorari reserve based on the claimed assessment. This reserved amount will be used to offset the settlement amount at the end of the year.

I therefore recommend the following resolution to wit:

BE IT RESOLVED THAT the Board of Education of Pittsford Central School District, at its regular meeting, does hereby authorize the approval of the consent judgement for the tax certiorari proceedings for the Widewaters ERA Hotel Property, LLC located at 199 Woodcliff Drive, Fairport, NY.

BE IT FURTHER RESOLVED THAT the Board of Education of Pittsford Central School District authorizes the attorney for the District to execute the consent order, and further authorizes the refund of forty-four thousand four hundred thirteen dollars and thirty-three cents, (\$44,413.33) for 2022-2023 taxes paid by the taxpayer.

MV/dh

Attachments

C: L. Reister

Holly has check

5230F

PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name Timothy Via for PTSA Phone 585-322-2741

Address 2 Kurt Rd Pittsford 14534

School: All 5 Elementary Schools

1. Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

\$10,000.00 ~~CASH~~ CMV
(CHECK)

2. Describe any conditions or restrictions for its use.

Visiting Author Honorarium at all
5 Elementary Schools

3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

4. Which of the following conditions does the gift fulfill?

Yes Is it in support of and a benefit to all district schools or to a particular district school?

Yes Is it for a purpose for which the district could legally expend its own funds?

No Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

PLEASE NOTE:

In the case of Technology/Computer equipment, the gift needs to be approved by our Coordinator of Technology, Matthew Kwiatkowski. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Administrator's Approval: Cheranne Foster Date 11/22/22
(When appropriate)

Principal's Approval: _____ Date _____

Superintendent's Approval: MA Date 11/22/22

Board Action: Date: _____