

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, JANUARY 10, 2023
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

AGENDA

7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA **(BOARD ACTION)**
- IV. PRINCIPAL’S REPORT – Mr. Michael Biondi – Allen Creek Elementary School
- V. APPROVAL OF MINUTES: December 13, 2022 **(BOARD ACTION)**
- VI. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership – next meeting – 3/1/23
 - 2. Executive Committee – next meeting – 2/15/23
 - 3. Information Exchange Committee – next meeting – 1/11/23
 - 4. Labor Relations Committee – next meeting – 1/18/23
 - 5. Legislative Committee – next meeting – 2/1/23
 - 6. Steering Committee – next meeting – 1/25/23
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 1/16/23 – Schools Closed for Martin Luther King, Jr. Day
 - 2. 1/17/23 – Special Meeting – 7:00 p.m.
 - 3. 1/19/23 – Board Visit at District Office (no tour) – 8:00 a.m.
 - 4. 2/2/23 – Board Visit/Tour at Thornell Road Elementary School (Tour 7:15 am/Visit 7:30 am)
 - 5. 2/7/23 – Next Regular Scheduled Meeting – 6:00 pm Budget Work Session/7:00 Regular Mtg.
- VII. FINANCIAL REPORT – Mr. Vespi
 - A. Action Items:
 - 1. Acceptance of Treasurer’s Report – November 30, 2022 **(BOARD ACTION)**
 - 2. Budget Transfer Request – Contract Transportation **(BOARD ACTION)**
 - 3. Transportation Services Contracts-Transpo Bus Services, LLC **(BOARD ACTION)**
 - 4. Budget Transfer Request - 1:1 Device Program Purchases **(BOARD ACTION)**
 - 5. Bid Awards **(See Consent Agenda)**
 - a. Disposal of School District Outdated Textbooks/Library Books
 - B. Discussion:
 - 1. Professional Service Contracts Report
 - 2. Capital Project
 - C. Other:
- VIII. HUMAN RESOURCE REPORT – Mr. Clark
 - A. Action Items:
 - 1. Professional Staff Report **(BOARD ACTION)**
 - 2. Support Staff Report **(BOARD ACTION)**
 - 3. Assistant Payroll Supervisor **(BOARD ACTION)**
 - B. Discussion:
 - C. Other:

IX. CHIEF INFORMATION OFFICER (CIO) REPORT – Dr. Jeff Cimmerer

- A. Action Items:
- B. Discussion:
 - 1. Enrollment Projections
- C. Other:

X. SPECIAL EDUCATION REPORT – Ms. Woods

- A. Action Items: (**See Consent Agenda**)
 - 1. Committee on Special Education: Amendments – Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Review CPSE to CSE Transition, Requested Review Transfer Student, Requested Reviews, Transfer Student Agreement No Meeting.
 - 2. Sub-Committee on Special Education: Amendment, Amendments – Agreement No Meetings, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Review.
 - 3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendments - Agreement No Meetings, Requested Reviews.
- B. Discussion:
- C. Other:

XI. SUPERINTENDENT’S REPORT – Mr. Pero

- A. Action Items:
 - 1. Call for Executive Session **(BOARD ACTION)**
- B. Discussion:
- C. Other:

XII. CONSENT AGENDA **(BOARD ACTION)**

- A. Bid Award
- B. Committee on Special Education
- C. Sub-Committee on Special Education
- D. Committee on Preschool Special Education

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. PUBLIC COMMENT

The Pittsford Board of Education values transparency and the public comments made during its meetings. As such, the Pittsford Board of Education provides this agenda item at its regular meetings. Board of Education meetings are not public forums, rather, they are business meetings held in public where dialogue is not normally conducted with audience members.

The purpose of this agenda item is for the Board to receive respectful and constructive feedback, opinions and information from District residents. Given the amount of public comment and to be fair to our residents, privilege of the floor will only be permitted to those who reside in the district. Comments are taken under advisement by the Board of Education and the Superintendent of Schools. Respect and civility are required during these meetings, particularly as we have students routinely attending as part of their course work.

*Comments should be in reference to an interest or topic, not an individual. Each speaker will have the floor for **no more than three minutes and yielding time amongst speakers is not permitted. The Board President reserves the right to limit the total amount of speaking time.** For speakers who do not follow meeting and decorum protocols, the speaker’s privilege to use the floor will no longer be recognized by the Board of Education. Those planning to address the Board during the Public Comment agenda item must fill out an online submission form that can be made out in advance rather than filling out an index card at the meeting. Only those that submit an online form are eligible for public comment. The online submission form will become available five days before the regular Board of Education meeting date. Comments must be submitted no later than noon the day of the Board meeting. The first 10 residents to submit the online submission form will be notified by email and have the opportunity to read their comment at the meeting, or if they choose, it will be read aloud on their behalf. The Board of Education values feedback. Anyone wanting to contact the Board may do so at any time by way of email.*

XVI. ADJOURNMENT/RECESS

(BOARD ACTION)

Next regularly scheduled meeting: **February 7, 2023 – 6:00 p.m. Budget Work Session/7:00 p.m. Regular Meeting**

Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

*For Board
Approval*

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, December 13, 2022

Barker Road Middle School

(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 6:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, December 13, 2022.

BOARD MEMBERS PRESENT: T. Aroesty, R. Scott, D. Berk, J. Casey, E. Kay, S. Pelusio, R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

At 6:05 p.m., the Board immediately convened into an Executive Session.

1. Motion was made by Mr. Casey, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of a particular person, where no official business would be conducted. **APPROVED:
EXECUTIVE
SESSION**
Vote: Unanimously carried
2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 6:54 p.m. **APPROVED:
ADJOURNMENT**
Vote: Unanimously carried
3. Mr. Aroesty called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.
4. Motion was made by Mrs. Scott, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED:
AGENDA**
Vote: Unanimously carried
5. Principal's Report: Principal, Mrs. Sarah Jacob, presented to the Board on the activities taking place at Barker Road Middle School.
6. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its November 29, 2022, Regular meeting. **APPROVED:
MINUTES
11/29/22**
Vote: Unanimously carried
7. Board Reports: Mr. Aroesty noted the MCSBA meeting dates as well as other dates to remember. Mrs. Pelusio reported out on the Legislative meeting and Mr. Vespi reported out on the Audit Oversight meeting.
8. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, on the recommendation of the Audit Oversight Committee, accepts the Single Audit Report for year ended June 30, 2022. **ACCEPTED:
SINGLE AUDIT
REPORT**
Vote: Unanimously carried

51.

9. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, at its regular meeting, and on the recommendation of the Audit Oversight Committee, accepts the Extra-Classroom Activity Funds Financial Report for year ended June 30, 2022.

**ACCEPTED:
EXTRA-CLASSROOM
AUDIT REPORT &
CORRECTIVE
ACTION PLAN**

BE IT FURTHER RESOLVED, that the Board of Education on the recommendation of the Audit Oversight Committee accepts the Extra-Classroom Audit Corrective Action Plan.

Vote: Unanimously carried

10. Mr. Vespi along with Mr. Cieslinski from SEI Design Group, presented the Capital Project Report. Mr. Pero added that this is the right time to do a capital project, not only to keep facilities up and running properly, but also because the tax cap should be close to zero.

11. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

**APPROVED:
PROFESSIONAL
STAFF REPORT**

Vote: Unanimously carried

A. Appointment – Certificated Staff

Name: Paula Lobe
Position: SHS Earth Science 2ND Semester
Type of Position: Regular Substitute
Tenure Area: N/A
Probationary Period: N/A
Certification: Permanent
Salary: \$99,563.00
Effective Date: 01/30/2023

B. Appointment – School Related Professional

Name: Barbara Burnett
Position: TRE Paraprofessional
Type of Position: Full Time
Salary: \$20,746.00
Effective Date: 12/19/2022

Name: Vidya Padiki
Position: TRE Paraprofessional
Type of Position: Full Time
Salary: \$20,160.00
Effective Date: 11/14/2022

Name: Erin Gresko
Position: PRE Paraprofessional
Type of Position: Full Time
Salary: \$19,949.00
Effective Date: 12/19/2022

C. Resignation – School Related Professional – see attached letter

Clark Dasson
Brian Malgeri

D. Revised Winter Coaching Salaries – see attached list

12. Motion was made by Mr. Berk, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
Vote: Unanimously carried

**APPROVED:
SUPPORT
STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Sarah Daly	School Aide	BRMS		09/07/2022	\$15.00 hr.
Nachammai Sundaram	School Aide	MCE		10/17/2022	\$15.00 hr.

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Dianne Burdett	School Aide	MCE	3 months	11/15/2022
Sarah Walls	Office Clerk III	BRMS/CRMS	3.8 yrs.	01/02/2023

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Julian Russotto	Bus Driver	TMF	22.5	12/01/2022	\$20,044.08
Lawrence Mendell	Bus Driver	TMF	22.5	12/01/2022	\$21,912.30
Lance Benjamin	Bus Driver	TMF	22.5	12/08/2022	\$23,571.00
Esperanza Roncero	Bus Driver	TMF	22.5	12/09/2022	\$19,747.26

TRANSPORTATION

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Richard Ross	Bus Driver	TMF	10.4 yrs.	12/31/2022

CUSTODIAL/MAINTANANCE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Brian Malgeri	Summer Helper	DO	N/A	09/15/2022

FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Shelly Lawver	Food Service Worker	MHS	20 wk.	12/05/2022	\$14.20 hr.

FOOD SERVICE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Busra Ozcan	Food Service Worker	MHS	1 month	12/09/2022

Tenure Recommendation – First Reading

13. Special Education Report: Ms. Woods noted that CSE & CPSE recommendations are on the Consent Agenda.

14. Mr. Pero noted the second readings of the following policies (under Consent Agenda):

- #1340 Code of Ethics: Board Members
- #3211 Use of Assistance Animals

15. Mr. Pero said how proud he was of the previous week, noting that it was one of the highest levels of community engagement in quite a while. He shared that in working with PTSA, the Town and Village, the week was filled with celebration, including Inclusivity Week, a Power Hour on anxiety, Candlelight Night, Inclusivity Showcase and the "I am Pittsford Schools" video. The video was played for everyone in attendance

and Mr. Pero thanked all involved for working on it. He also noted that our students are all different, having differing backgrounds and unique needs. He further explained that it is the districts job to provide students, in a complimentary fashion, a sense of rigor and a sense of belonging and affirmation. Mr. Pero said that when students are feeling very good and they are being challenged at the highest level (both academically & personally), then a winning school district has been created. Mr. Pero ended by saying that the work will continue in balance, by creating rigor and inclusivity.

16. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried **APPROVED:**
 regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **CONSENT**
 the following items per the Consent Agenda: **AGENDA**
 Vote: Unanimously carried

Bid Awards:

BOCES 2 Cooperative Multi-Media/AV	Onscreen Solutions	\$186,480.00 (Estimated)
BOCES 2 Cooperative Building Supplies	Various Vendors	Ongoing Basis
Secure Document Destruction Services	Cascades Recovery USA, Inc.	\$5,000.00
BOCES 2 Cooperative Electricity	Energy Cooperative America	\$3,639,500.00 (Estimated)

Committee on Special Education: Amendments – Agreement No Meetings, Annual Review, Initial Eligibility Determination Meeting, Reevaluation Reviews, Reevaluation Transfer Student, Requested Reviews.

Sub-Committee on Special Education: Amendments – Agreement No Meetings, Reevaluation Reviews, Requested Reviews.

Committee on Preschool Special Education: Amendments – Agreement No Meetings, Initial Eligibility Determination Meeting.

Policy Approval: #1340 Code of Ethics: Board Members
 #3211 Use of Assistance Animals

Public Comment: Mr. Aroesty read one online submission.

17. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried **APPROVED:**
 regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **ADJOURNMENT**
 the adjournment of its Regular Meeting at 8:03 p.m.
 Vote: Unanimously carried

Respectfully submitted,



Deborah L. Carpenter
 School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

November 30, 2022

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of November 30, 2022.

GENERAL FUND

- Real Property Taxes in the amount of \$20,123,404 were received. The amount collected is 97.87% of the levy (see page 3).
- The District received their proportionate share of Sales Tax for the 3rd Quarter of 2022 from Monroe County in the amount of \$1,860,465 (see page 3).
- The District received Lottery Grant Aid of \$160,351 from New York State (see page 3).

SCHOOL LUNCH FUND

- The school lunch program had net operations of \$32,440 for the month of November (see page 9).

MISCELLANEOUS REVENUES & CUSTODIAL FUNDS

- Activity was normal for the month of November (see page 17).

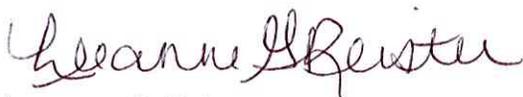
SPECIAL AID FUND

- Activity was normal for the month of November. The District is awaiting SED approvals for Title I, Title II, Title III and Title IV Grants (see page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$1,451,767 (see page 13).
- Reserve fund balances total \$39,913,530 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS November 30, 2022

GENERAL FUND	10/31/2022 Balance	Receipts	Disbursements	11/30/2022 Balance
Cash in Banks - Checking	\$ 4,688,756.82	\$ 32,834,764.03	\$ 30,652,682.97	\$ 6,870,837.88
Money Market Account-Chase	14,130,105.17	10,109.79	10,000,000.00	4,140,214.96
Money Market Account- Key	34,677.60	250,010.96	257,907.81	26,780.75
Money Market Account- M & T	1,608,566.39	991.88	-	1,609,558.27
Money Market Account- CNB	137,176.45	28.19	-	137,204.64
Money Market Account- NYCLASS	26,196,911.94	20,102,304.73	150,000.00	46,149,216.67
Chase Purchasing Card	-	228,206.81	228,206.81	-
FSA/HRA Checking	986,252.18	37,751.48	34,891.73	989,111.93
Payroll Checking	13,309.85	6,556,622.18	6,525,071.84	44,860.19
Investments (See Schedule)	24,000,000.00	65,305.55	-	24,065,305.55
	\$ 22,103,673.51	\$ 60,086,095.60	\$ 47,848,761.16	\$ 84,033,090.84
RESERVES	10/31/2022 Balance	Receipts	Disbursements	11/30/2022 Balance
Teachers Retirement Contribution	3,427,448.14	9,834.72	-	3,437,282.86
Capital Reserve	15,141,341.26	6,692.88	-	15,148,034.14
Bus Purchase Reserve	4,983,773.29	1,833.05	-	4,985,606.34
Consolidated Reserves Account	15,274,234.74	5,645.36	-	15,279,880.10
Instructional Technology Capital Reserve	1,812,057.17	669.74	-	1,812,726.91
	\$ 40,638,854.60	\$ 24,675.75	\$ -	\$ 40,663,530.35
SCHOOL LUNCH FUND	10/31/2022 Balance	Receipts	Disbursements	11/30/2022 Balance
Cash in Banks - Checking	\$ 468,946.03	\$ 223,173.83	\$ 179,673.18	\$ 512,446.68
Money Market Account-NYCLASS	375,873.31	1,078.55	-	376,951.86
	\$ 771,433.69	\$ 224,252.38	\$ 179,673.18	\$ 889,398.54
CAPITAL FUND	10/31/2022 Balance	Receipts	Disbursements	11/30/2022 Balance
Cash in Banks - Checking	\$ 4,108.07	\$ 257,936.11	\$ 157,384.00	\$ 104,660.18
Capital Reserve	4,593,133.26	-	42,243.31	4,550,889.95
Bus Purchase Reserve -Capital	145,283.90	-	-	145,283.90
	\$ 7,322,531.52	\$ 257,936.11	\$ 199,627.31	\$ 4,800,834.03
SPECIAL AID FUND	10/31/2022 Balance	Receipts	Disbursements	11/30/2022 Balance
Cash in Banks - Checking	\$ 397,768.62	\$ 42,906.07	\$ 260,984.21	\$ 179,690.48
	\$ 397,768.62	\$ 42,906.07	\$ 260,984.21	\$ 179,690.48

PITTSFORD CENTRAL SCHOOLS

INVESTMENT SCHEDULES

As of November 30, 2022

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
11/7/2022	12/7/2022	CNB	10,025,833.33	3.50%	30	28,841.44
11/23/2022	12/23/2022	CNB	14,039,472.22	3.60%	30	41,541.45
			<u>24,065,305.55</u>			<u>70,382.89</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.00%-0.50%
JP Morgan Chase Money Market	0.90%
Key Checking	0.35%
Key Money Market	0.34%-0.35%
NYCLASS Money Market	3.49%
Canandaigua National Bank Money Market	0.25%
M & T Money Market -General Fund	0.75%

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues

November 30, 2022

DESCRIPTION	BUDGETED REVENUES	REV. REC'D 11/30/2022	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	111,869,614.00	20,123,404.17	105,055,908.21	111,869,614.00	-
Other Payments in Lieu of Taxes	78,750.00	-	81,103.45	81,103.45	2,353
STAR Tax Relief Program	-	-	-	-	-
Interest & Penalties	100.00	-	-	100.00	-
County Sales Tax	6,125,200.00	1,860,465.21	2,074,335.72	6,874,335.72	749,136
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	-	7,364.00	7,364.00	7,364
Other Student Charges	5,000.00	-	300.00	5,000.00	-
Other Charges - Services	-	-	100.71	100.71	100.71
Tuition - Other Districts	225,000.00	-	8,118.00	225,000.00	-
Health Services - Other Districts	225,000.00	-	-	225,000.00	-
Interest Earned on Investments	50,000.00	181,908.61	242,963.75	750,000.00	700,000
Rental of Real Property	40,000.00	575.28	2,148.28	40,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	-	10,707.89	10,707.89	8,708
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	1,000.00	38.00	1,189.90	1,189.90	190
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	65,000.00	-	57,175.00	65,000.00	-
Insurance Recoveries	30,000.00	-	-	30,000.00	-
Other Compensation for Loss	1,000.00	842.07	1,981.95	1,981.95	982
Refund for BOCES Aided Services	300,000.00	-	-	300,000.00	-
Refund of Prior Years Expense	100,000.00	47.66	4,423.90	100,000.00	-
Gifts and Donations	40,000.00	17,571.41	19,265.52	40,000.00	-
Unclassified Revenues	155,000.00	106,810.47	135,834.08	155,000.00	-
State Aid - General Operating/Foundation Aid	10,416,637.38	1,727,803.78	5,165,921.46	10,416,637.38	-
State Aid - Excess Cost	604,945.00	-	-	604,945.00	-
State Aid - Building Aid	4,137,476.00	-	-	4,137,476.00	-
State Aid - Lottery Aid	7,465,020.65	-	7,465,020.65	7,465,020.65	-
State Aid - Lottery Grant	427,603.97	160,351.49	427,603.97	427,603.97	-
State Aid - Commercial Gaming Grant	-	-	-	-	-
State Aid - BOCES	3,492,199.00	-	-	3,492,199.00	-
State Aid - Textbooks	352,529.00	-	88,605.00	352,529.00	-
State Aid - Software Aid	92,412.00	-	-	92,412.00	-
State Aid - Hardware Aid	97,038.00	-	-	97,038.00	-
State Aid - Library Mat. Aid	38,556.00	-	-	38,556.00	-
State Aid - Other Charter School CSBT	-	-	-	-	-
State Aid - Other Urban Suburban	1,019,150.00	-	-	1,019,150.00	-
Medicaid Assistance	50,000.00	10,829.33	22,776.31	50,000.00	-
Subtotal	\$ 147,506,831.00	\$ 24,190,647.48	\$ 120,872,847.75	\$ 148,975,664.62	\$ 1,468,833.62
Appropriated Fund Balance	1,341,957.00	-	-	1,341,957.00	-
Appropriated Reserves:					
Workers Compensation Reserve	50,000.00	-	-	50,000.00	-
EBALR Reserve	400,000.00	-	-	400,000.00	-
ERS Reserve	300,000.00	-	-	300,000.00	-
Budgeted Revenues Total	\$ 149,598,788.00	\$ 24,190,647.48	\$ 120,872,847.75	\$ 151,067,621.62	\$ 1,468,833.62
Interest Allocated to Reserves	-	24,675.75	79,455.55	79,455.55	79,456
Reserve for Encumbrances	2,969,770.84	-	-	2,969,770.84	-
Adjusted Budgeted Revenues Total	\$ 152,568,558.84	\$ 24,215,323.23	\$ 120,952,303.30	\$ 154,116,848.01	\$ 1,548,289.17

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Schedule of Appropriated Expenses
November 30, 2022

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	20,788,555.00	237,588.11	21,026,143.11	5,554,164.04	13,080,392.92	2,391,586.15
Middle School	15,922,065.00	226,103.76	16,148,168.76	4,345,268.60	10,261,443.89	1,541,456.27
High School	21,977,859.00	125,819.38	22,103,678.38	6,280,382.37	13,083,643.68	2,739,652.33
Total School Operations	58,688,479.00	589,511.25	59,277,990.25	16,179,815.01	36,425,480.49	6,672,694.75
Central Student Programs & Services						
Special Education Office	644,603.00	24,280.36	668,883.36	158,011.90	205,627.10	305,244.36
Special Education Services	1,338,243.00	-	1,338,243.00	262,459.25	842,746.88	233,036.87
Out of District Spec. Ed Programs	6,796,995.00	292,174.44	7,089,169.44	2,047,988.13	4,282,183.13	758,998.18
Special Services	1,273,672.00	(1,061.05)	1,272,610.95	303,573.07	713,488.54	255,569.34
Summer Programs	30,000.00	-	30,000.00	10,400.00	15,600.00	4,000.00
Non Public Services	405,895.00	14,692.56	420,587.56	60,569.23	306,818.31	53,200.02
BOCES	480,000.00	(51,955.33)	428,044.67	234,450.13	191,603.80	1,990.74
Total Central Programs & Services	10,969,408.00	278,130.98	11,247,538.98	3,077,451.71	6,558,047.76	1,612,039.51
Instructional Services						
Curriculum & Instruction Services	845,257.00	77,451.66	922,708.66	376,877.02	342,722.01	203,109.63
Standards of Performance	590,309.00	2,518.22	592,827.22	154,583.06	352,107.49	86,136.67
Pupil Services Office	376,731.00	7,389.68	384,120.68	149,920.44	195,215.36	38,984.88
Instructional Technology Services	1,748,581.00	422,890.37	2,171,471.37	885,324.13	1,055,988.95	230,158.29
Professional Development Services	235,210.00	214.78	235,424.78	90,303.11	129,044.30	16,077.37
Data Team	491,502.00	(3,755.00)	487,747.00	209,792.68	251,716.31	26,238.01
Total Instructional Services	4,287,590.00	506,709.71	4,794,299.71	1,866,800.44	2,326,794.42	600,704.85
Support Services						
Finance Services	1,053,381.00	63,290.92	1,116,671.92	477,568.26	561,114.50	77,989.16
Personnel Services	540,084.00	17,301.36	557,385.36	196,464.61	231,533.34	129,387.41
Public Information Services	322,915.00	25,886.75	348,801.75	132,387.15	191,008.76	25,405.84
Operations and Maintenance	8,921,394.00	894,244.51	9,815,638.51	3,165,407.41	4,490,590.55	2,159,640.55
Printing and Mailing Services	258,900.00	2,560.15	261,460.15	99,467.03	114,519.92	47,473.20
Support Services Technology	1,556,229.00	867,564.93	2,423,793.93	1,627,715.40	465,096.27	330,982.26
Transportation Services	5,092,721.00	203,282.95	5,296,003.95	1,487,012.08	2,892,377.82	916,614.05
Total Support Services	17,745,624.00	2,074,131.57	19,819,755.57	7,186,021.94	8,946,241.16	3,687,492.47
Central Administration						
Board of Education	60,411.00	1,634.67	62,045.67	23,981.61	12,031.34	26,032.72
Superintendent's Office	431,999.00	1,315.90	433,314.90	176,802.40	220,905.76	35,606.74
Total Central Administration	492,410.00	2,950.57	495,360.57	200,784.01	232,937.10	61,639.46
Undistributed Expenses						
Debt Service & Interfund Transfers	10,726,825.00	-	10,726,825.00	5,633,405.00	4,908,420.00	185,000.00
Insurance & Fees	1,716,384.00	102,045.80	1,818,429.80	917,485.35	747,122.00	153,822.45
Employee Benefits	44,972,068.00	(583,709.04)	44,388,358.96	14,104,274.34	26,806,004.45	3,478,080.17
Total Undistributed Expenses	57,415,277.00	(481,663.24)	56,933,613.76	20,655,164.69	32,461,546.45	3,816,902.62
TOTAL	149,598,788.00	2,969,770.84	152,568,558.84	49,166,037.80	86,951,047.38	16,451,473.66

Transfers and Adjustments Detail:

Prior Year Encumbrances	2,969,770.84
Total Transfers and Adjustments	2,969,770.84

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2022**

General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>47,795,756.40</u>
	Receipts:			
	Taxes & Tax Items	20,123,404.17		
	Payroll Funding	6,553,247.18		
	Local Revenues	499,348.84		
	State Aid (VLT Lottery Aid)	160,351.49		
	Sales Tax	1,860,465.21		
	FSA Deductions	37,751.48		
	Federal Aid - Medicaid	21,658.66		
	Interest	116,574.76		
	Net Transfers	30,647,988.26		
	Total Receipts:			<u>60,020,790.05</u>
	Disbursements:			
	EFT/Wire Transfers		304,908.15	
	General Fund Checks #264636-264897		3,852,949.65	
	ACH #001282-001302		4,986.28	
	Payroll Checks & Direct Deposits		6,525,071.84	
	Payroll Funding		6,254,949.17	
	Transfer- Capital Re: DT/DF		257,907.81	
	Net Transfers		30,647,988.26	
	Total Disbursements:			<u>(47,848,761.16)</u>
30-Nov	ENDING BALANCE	<u>\$ 60,020,790.05</u>	<u>\$ 47,848,761.16</u>	<u>59,967,785.29</u>

BANK RECONCILIATION

BALANCE PER BANK:	60,355,356.00
ADD:	
Outstanding Deposits	140.00
NSF ACH/Checks	228.85
Outstanding Transfers	228,206.81
SUBTRACT:	
Outstanding Checks	(383,454.08)
Outstanding FSA Withdrawals	(4,485.48)
Outstanding Transfers	(228,206.81)
ADJUSTED BANK BALANCE	<u>59,967,785.29</u>
BALANCE PER BOOKS	<u>59,967,785.29</u>

This is to certify that the cash balance is in agreement with the bank statement, as

reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2022**

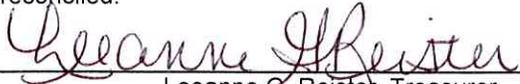
**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			\$	18,701,682.88
	Receipts:				
	Transfer from General Fund (Year End Res. Funding)				
	Interest - Reserve for Liability		443.96		
	Interest -Tax Certiorari		1,206.26		
	Interest- Unemployment Insurance		875.05		
	Interest- Employee Benefit & Accrued Liabilities		1,198.87		
	Interest- Employee Retirement Contribution		890.59		
	Interest- Teachers Retirement Contribution		9,834.72		
	Interest- Workers' Compensation		220.62		
	Interest- Insurance Reserve		810.01		
	Transfers				
	Total Receipts:				15,480.08
	Disbursements:				
	EFT Withdrawals				
	Transfer to General Fund: Appropriations				
	Transfers				
	Total Disbursements:				-
30-Nov	ENDING BALANCE		\$ 15,480.08	\$ -	18,717,162.96

BANK RECONCILIATION

BALANCE PER BANK:	18,717,162.96
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	18,717,162.96
BALANCE PER BOOKS	18,717,162.96

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2022
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>\$21,937,171.72</u>
	Receipts:			
	Transfer from General: Year End Reserve Funding			
	Interest - Bus Purchase Reserve	1,833.05		
	Interest - Capital Reserve	6,692.88		
	Interest - Capital IT Reserve	669.74		
	Net Transfers			
	Total Receipts:			<u>9,195.67</u>
	Disbursements:			
	Transfer to Capital Fund: IT Capital Reserve			
	Net Transfers			
	Total Disbursements:			<u>-</u>
30-Nov	ENDING BALANCE	<u>\$ 9,195.67</u>	<u>\$ -</u>	<u>21,946,367.39</u>

BANK RECONCILIATION

BALANCE PER BANK:	21,946,367.39
ADD:	
Transfer from General	-
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>21,946,367.39</u>
BALANCE PER BOOKS	<u>21,946,367.39</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
GENERAL FUND PAYROLL ACTIVITY
November 30, 2022**

	11/1/2022			11/30/2022
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Consolidated Payroll	-	4,105,652.74	4,105,652.74	-
Net 1099R Distributions	-	-	-	-
United Way	-	1,953.60	1,953.60	-
NYS Employee Retirement	749.00	30,700.55	-	31,449.55
Income Protection (LTD)	-	8,792.34	8,792.34	-
Hospital Insurance	-	242,419.60	242,419.60	-
AFLAC	-	1,321.14	1,321.14	-
Life Insurance	-	5,565.16	5,565.16	-
NYS Income Tax	9.67	258,601.01	258,567.62	43.06
Federal Income Tax	1.04	537,714.57	537,705.28	10.33
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	3,838.20	3,838.20	-
Association Dues	-	81,568.22	81,568.22	-
Social Security	84.16	888,473.58	888,371.22	186.52
Teacher Loans	-	18,647.04	18,647.04	-
Tax Sheltered Annuities	16,864.18	329,123.20	325,748.20	20,239.18
Other Liabilities	-	-	1,950.00	(1,950.00)
Flex Benefits-Medical Exp.	15,291.61	53,237.28	45,519.10	23,009.79
Flex Benefits-Dependent Care	34,717.89	22,233.36	18,728.05	38,223.20
Flex Benefits-Management Fee	(10.93)	32.32	35.17	(13.78)
529 College Savings	-	-	-	-
HSA Accounts	(282.50)	7,170.00	7,196.25	(308.75)
Health Fund Reserve	937,213.03	-	8,334.64	928,878.39
TOTALS:	\$ 1,004,637.15	\$ 6,597,043.91	\$ 6,561,913.57	\$ 1,039,767.49

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2022**

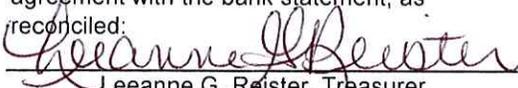
School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>\$ 844,819.34</u>
	Receipts:			
	Daily Deposits	26,006.30		
	Prepays- School Lunch Office	1,873.20		
	Prepaid- via NutriKids/Heartland	191,904.78		
	Other Sales-Vending	1,733.30		
	Catering	1,656.25		
	Miscellaneous	-		
	Transfer from General re: DT/DF	-		
	Interest	1,078.55		
	Net Transfers	-		
	Total Receipts:			<u>224,252.38</u>
	Disbursements:			
	EFT/Wire Transfers		-	
	Check # 203601-203628		96,407.00	
	Payroll Funding		83,266.18	
	Void Checks		-	
	Transfer to General re: DT/DF		-	
	Net Transfers		-	
	Total Disbursements:			<u>(179,673.18)</u>
30-Nov	ENDING BALANCE	<u>\$ 224,252.38</u>	<u>\$ 179,673.18</u>	<u>889,398.54</u>

BANK RECONCILIATION

BALANCE PER BANK:	887,962.27
ADD:	
Outstanding Deposits	9,523.00
NSF Check	200.00
Outstanding Transfer	
SUBTRACT:	
Outstanding Checks	(8,286.73)
ADJUSTED BANK BALANCE	<u>889,398.54</u>
BALANCE PER BOOKS	<u>889,398.54</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
 November 30, 2022

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						
Driver Education (Cumulative Balance)	80,306.25	-	53,627.16	10,737.50	15,941.59	Student Services
Summer Enrichment (Cumulative Balance)	20,229.20	-	-	-	20,229.20	
Summer Enrichment (2022-23)	83,775.89	5,446.43	70,449.07	75.00	7,805.39	
IDEA 611 (07/01/22-06/30/23)	1,268,038.00	-	303,364.72	727,974.84	236,698.44	Special Education
Covers special education expenditures						
IDEA 619 (07/01/22-06/30/23)	35,565.00	-	5,310.30	29,792.70	462.00	Special Education
Covers pre-school educational expenses.						
TITLE I 21/22 (09/01/21-08/31/22)	172,155.00	151,542.10	-	-	20,612.90	Student Services
TITLE I 22/23 (09/01/22-08/31/23)	191,324.00	-	43,263.00	92,348.80	55,712.20	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments						
TITLE IIA GRANT 21/22 (09/01/21-08/31/22)	131,865.00	88,987.09	18,912.09	-	23,965.82	Student Services
TITLE IIA GRANT 22/23 (09/01/22-08/31/23)	85,186.00	-	18,607.94	35,366.87	31,211.19	Student Services
Enhances Teacher/Principal training and recruitment.						
TITLE III GRANT 21/22 (09/01/21-08/31/22)	41,250.00	11,640.24	19,405.47	-	10,204.29	Student Services
TITLE III GRANT 22/23 (09/01/22-08/31/23)	8,494.00	-	762.11	128.00	7,603.89	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
TITLE IV SSAE GRANT (09/01/21-08/31/22)	14,482.00	249.03	2,087.64	-	12,145.33	Student Services
Provides resources to increase the capacity of local agencies						
TEACHER CENTER GRANT 2022-23	65,867.00	-	49,639.73	2,247.65	13,979.62	Teacher Center
Provides staff development opportunities for teachers.						
SPECIAL ED SUMMER PROGRAMS 4408	200,000.00	-	158,308.22	807.40	40,884.38	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
SPECIAL ED SUMMER PROGRAM-In District	425,000.00	-	326,401.28	91,916.45	6,682.27	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
SPECIAL ED SUMMER PROGRAM-Related Services	15,000.00	-	10,273.15	-	4,726.85	Special Education
Payments to outside providers and staff for related services during July and August.						
AMERICAN RESCUE PLAN	1,287,512.00	182,686.40	183,742.00	132,005.94	789,077.66	Student Services
AMERICAN RESCUE PLAN 611 GRANT	265,089.00	129,186.00	13,398.00	21,971.02	100,533.98	Special Education
AMERICAN RESCUE PLAN 619 GRANT	29,267.00	7,767.04	2,723.91	9,821.95	8,954.10	Special Education
Provides resources to address the COVID-19 impact on schools						
CRRSA - ESSER II FUND	4,593,034.00	1,864,079.75	204,229.65	461,225.04	2,063,499.56	Student Services
for the purpose of providing emergency relief funds to address the impact that COVID-19 has had, and continues to have, on schools						
CRRSA - GEER II FUND	740,432.00	101,166.06	104,388.80	280,977.92	253,899.22	Student Services
provides grants to Governors for the purpose of providing educational agencies with emergency assistance to address the impact of Covid-19						
SCHOOL LIBRARY SYSTEM GRANT 2022-23	3,450.05	-	-	3,443.97	6.08	Various Schools
Mini grants through BOCES for School Library Media Specialists.						
STATE SUPPORTED SCHOOLS	-	-	-	-	-	Spec Ed/Business Office
4211 Schools for the Blind and Deaf						
TOTALS :	9,757,321.39	2,542,750.14	1,588,894.24	1,900,841.05	3,724,835.96	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2022**

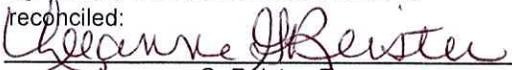
Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			\$ 397,768.62
	Receipts:			
	Local Revenues	-		
	State Aid/Federal Aid	42,906.07		
	Transfer from General (20% funding)			
	Transfer from General DT/DF			
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	Total Receipts:			<u>42,906.07</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 206479-206492		45,952.38	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		215,031.83	
	Net Transfers		-	
	Total Disbursements:			<u>(260,984.21)</u>
30-Nov	ENDING BALANCE	<u>\$ 42,906.07</u>	<u>\$ 260,984.21</u>	<u>179,690.48</u>

BANK RECONCILIATION

BALANCE PER BANK:	183,963.93
ADD: Outstanding Deposit	
SUBTRACT:	
Outstanding Checks	(4,273.45)
ADJUSTED BANK BALANCE	<u>179,690.48</u>
BALANCE PER BOOKS	<u>179,690.48</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE November 30, 2022

DESCRIPTION	PRIOR YEAR			O/S ENCUMBRANCES	UNENCUMBERED BALANCES
	APPROPRIATIONS	PROJECT EXPENDITURES	EXPENDITURES		
Bus Purchases 2022-23	1,578,192.00	-	1,432,908.10	145,283.56	0.34
Capital 18-19 Funded by General Fund	250,000.00	237,425.00	7,558.76	-	5,016.24
Capital 19-20 Funded by General Fund	685,000.00	26,230.89	658,769.11	-	-
Capital 20-21 Funded by General Fund	250,000.00	-	250,000.00	-	-
Capital 21-22 Funded by General Fund	250,000.00	52,443.37	98,010.89	99,545.74	-
Capital 22-23 Funded by General Fund	600,000.00	-	-	26,107.69	573,892.31
Capital Funded by Reserve - May 2021	6,000,000.00	743,675.33	705,434.72	3,678,031.70	872,858.25
BOCES Capital Project	2,833,574.00	1,597,106.00	1,236,468.00	-	-
Subtotal - Capital Fund	12,446,766.00	2,656,880.59	4,389,149.58	3,948,968.69	1,451,767.14
Debt Service	9,936,825.00	-	5,631,925.00	4,304,900.00	-
TOTALS :	22,383,591.00	2,656,880.59	10,021,074.58	8,253,868.69	1,451,767.14

RESERVE BALANCES

November 30, 2022

DESCRIPTION	FUND BALANCE 7/1/2022	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	4,979,457.19		6,149.15		4,985,606.34
Capital Reserve	15,126,566.79		21,467.35		15,148,034.14
Instructional Technology Capital Reserve	1,810,569.32		2,157.59		1,812,726.91
Insurance Reserve	2,189,412.39		2,979.00		2,192,391.39
Unemployment Insurance Reserve	2,365,213.41		3,218.20		2,368,431.61
Reserve for Liability	1,199,996.12		1,632.76		1,201,628.88
Reserve for Tax Certiorari	3,260,445.83		4,436.30		3,264,882.13
Employee Benefit & Accrued Liability Reserve	3,240,692.02	(400,000.00)	4,197.15		2,844,889.17
Reserve for Retirement Contributions	2,407,348.14	(300,000.00)	3,148.18		2,110,496.32
Reserve for Teacher Retirement Contributions	3,407,982.02		29,300.84		3,437,282.86
Workers' Compensation Reserve	596,391.57	(50,000.00)	769.03		547,160.60
TOTALS :	40,584,074.80	(750,000.00)	79,455.55	-	39,913,530.35

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2022**

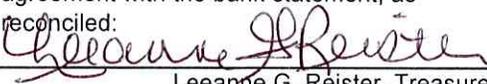
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>\$ 4,742,525.23</u>
	Receipts:			
	Transfer from General Fund re: Due to/from	257,907.81		
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	28.30		
	Net Transfers			
	Total Receipts:			<u>257,936.11</u>
	Disbursements:			
	EFT/Wire Transfers			
	Transfer to Capital Reserve re: Closing of Project			
	Capital Checks-# 60182-60183		157,384.00	
	Capital Reserve Checks #000941-000944		42,243.31	
	Bus Purchase Reserve Checks #			
	Net Transfers			
	Total Disbursements:			<u>(199,627.31)</u>
30-Nov	ENDING BALANCE	<u>\$ 257,936.11</u>	<u>\$ 199,627.31</u>	<u>4,800,834.03</u>

BANK RECONCILIATION

BALANCE PER BANK:	4,805,651.54
ADD:	
Bank Fees to be Credited Back	499.45
SUBTRACT:	
Outstanding Checks	(5,316.96)
ADJUSTED BANK BALANCE	<u>4,800,834.03</u>
BALANCE PER BOOKS	<u>4,800,834.03</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

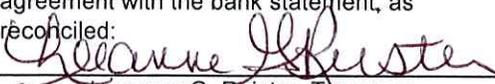
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2022**

Miscellaneous Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>\$ 144,689.07</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	27,895.00		
	Total Receipts:			<u>27,895.00</u>
	Disbursements:			
	Checks 200785-200790		768.00	
	Void Checks		(192.00)	
	Total Disbursements:			<u>(576.00)</u>
30-Nov	ENDING BALANCE	<u>\$ 27,895.00</u>	<u>\$ 576.00</u>	<u>172,008.07</u>

BANK RECONCILIATION

BALANCE PER BANK:	178,603.19
ADD:	
Outstanding Transfer from General NSF Check	
SUBTRACT:	
Outstanding Checks	(6,595.12)
ADJUSTED BANK BALANCE	<u>172,008.07</u>
BALANCE PER BOOKS	<u>172,008.07</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

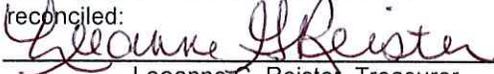
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2022**

Custodial Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			\$ -
	Receipts:			
	Miscellaneous			
	Interest			
	Net Transfers			
	<u>Total Receipts:</u>			-
	Disbursements:			
	EFT/Wire Transfers-Taxes			
	Net Transfers			
	<u>Total Disbursements:</u>			-
30-Nov	ENDING BALANCE	\$ -	\$ -	-

BANK RECONCILIATION

BALANCE PER BANK	-
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reistel, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MISCELLANEOUS REVENUE & CUSTODIAL ACTIVITY SUMMARY November 30, 2022

Miscellaneous Revenue Accounts	BEGINNING BALANCE 7/1/2022	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 11/30/2022
Special Revenue Funds (Scholarships/Grants)	164,888.09	31,449.21	24,329.23	172,008.07

Custodial Accounts	BEGINNING BALANCE 7/1/2022	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 11/30/2022
Sales Tax	-	1,736.30	1,736.30	-

Extraclassroom Accounts	BEGINNING BALANCE 7/1/2022	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 11/30/2022
Allen Creek Elementary	1,523.62	-	-	1,523.62
Jefferson Road Elementary	2,277.46	-	-	2,277.46
Mendon Center Elementary	17,643.80	4,532.45	5,525.38	16,650.87
Park Road Elementary	3,305.43	5,040.00	4,740.00	3,605.43
Thornell Road Elementary	3,661.10	6,135.00	4,740.00	5,056.10
Barker Road Middle School	53,181.47	69,023.61	36,503.45	85,701.63
Calkins Road Middle School	47,464.84	49,169.96	23,954.07	72,680.73
Sutherland High School	58,919.71	30,466.00	29,017.77	60,367.94
Mendon High School	99,356.18	29,282.26	14,337.99	114,300.45
TOTALS :	287,333.61	193,649.28	118,818.66	362,164.23

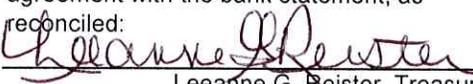
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2022**

Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			\$ 2,769,275.12
	Receipts:			
	Transfer from General Fund (per appropriations)			
	Interest	2,532.55		
	Net Transfers			
	Total Receipts:			<u>2,532.55</u>
	Disbursements:			
	Depository Trust Company (Wires)			
	Net Transfers			
	Total Disbursements:			<u>-</u>
30-Nov	ENDING BALANCE	<u>\$ 2,532.55</u>	<u>\$ -</u>	<u>2,771,807.67</u>

BANK RECONCILIATION

BALANCE PER BANK:	2,771,807.67
ADD:	
Outstanding Transfer	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>2,771,807.67</u>
BALANCE PER BOOKS	<u><u>2,771,807.67</u></u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

Budgetary Transfer Report
Fiscal Year: 2023
Current Appropriation - Effective From: 11/01/2022 To: 11/30/2022

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
11/01/2022	012918	To cover BOCES - Future Superintendent Academy Training	A520-2830-465-0830 R	PS Travel and Conference	-1,773.88	
			A520-2830-490-0830 R	PS BOCES		1,773.88
11/01/2022	015029	TO PROVIDE FUNDS FOR SCIENCE OLYMPIAD REGISTRATION	A232-2110-500-0100 R	CR SchISuppt Supplies	-112.50	
			A232-2110-500-0176 R	CR Science Supplies	-112.50	
			A232-2110-400-0100 R	CR SchISuppt Contr Svc		225.00
11/01/2022	015041	To cover copy of School Law Book for Administrators for Shana	A520-2830-492-0830 R	PS Print Services	-120.00	
			A520-2830-500-0830 R	PS Supplies & Materials		120.00
11/01/2022	015113	TO PROVIDE FUNDS FOR WB MASON PO #3223-02028	A232-2110-500-0100 R	CR SchISuppt Supplies	-0.69	
			A232-2110-506-0100 R	CR SchISuppt Copy Paper		0.69
11/02/2022	015151	To cover the membership dues.	A341-2110-500-0134 R	MHS World Lang Supplies	-160.00	
			A341-2110-468-0134 R	MHS World Lang Membership		160.00
11/03/2022	015178	To provide funds for art supplies	A112-2110-500-0110 R	AC Tch RegSch Supplies	-37.82	
			A112-2110-500-0113 R	AC Art Supplies		37.82
11/03/2022	015197	TO FUND NCSS NATL TRAVEL/CONFERENCE FOR T ROETS	A117-2110-500-0110 R	TR Tch RegSch Supplies	-266.00	
			A117-2110-465-0110 R	TR Tch RegSch Trav Conf		266.00
11/01/2022	015223	Cultural Arts 2022-23 BT November 2022	A470-2110-490-0110 R	BOCES Tch RegSch Sv	-53,085.00	
			A112-2110-493-0110 R	AC Tch RegSch Yng Aud-Cul		6,225.00
			A113-2110-493-0110 R	JR Tch RegSch Yng Aud-Cul		11,500.00
			A114-2110-493-0110 R	MC Tch RegSch Yng Aud-Cul		9,200.00
			A117-2110-493-0110 R	TR Tch RegSch Yng Aud-Cul		7,500.00
			A231-2110-493-0110 R	BR Tch RegSch Yng Aud-Cul		10,160.00
			A232-2110-493-0110 R	CR Tch RegSch Yng Aud-Cul		3,500.00
			A340-2110-493-0110 R	SHS Tch RegSch Yng Aud-Cu		3,000.00
			A341-2110-493-0110 R	MHS Tch RegSch YngAud-Cul		2,000.00
11/07/2022	015241	TO PROVIDE ADDITIONAL FUNDS TO ATHLETICIS CONTRACT SERVICE BUDGET CODE	A300-2855-500-0855 R	HS Athletics Supplies	-10,000.00	
			A300-2855-400-0855 R	HS Athletics Contr Svc		10,000.00
11/03/2022	015361	TO TRANSFER FUNDS FOR FUTURE SUPERINTENDNETS ACADEMY TRAINING	A830-9050-800-0806 R	BEN Unemployment Insuranc	-4,185.25	

			A520-2830-465-0830 R	PS Travel and Conference		1,171.37
			A520-2830-490-0830 R	PS BOCES		3,013.88
11/08/2022	016119	contribution for LETRS training				
			A115-2110-500-0100 R	PR SchISuppt Supplies	-200.00	
			A115-2110-490-0100 R	PR SchISuppt BOCES		200.00
11/08/2022	016206	CORRECTION TO NEGATIVRE BALANCE BUDGET ACCOUNT				
			A340-2110-500-0100 R	SHS SchISuppt Supplies	-101.25	
			A340-2110-466-0100 R	SHS SchISuppt Mileage		101.25
11/10/2022	016243	To cover Subscription for Cloud Cover Music for Phys Ed.				
			A114-2110-500-0100 R	MC SchISuppt Supplies	-193.92	
			A114-2110-400-0167 R	MC PhysEd Contr Svc		193.92
11/09/2022	016248	To cover Las Links Espanol online and hand scoring and reporting bundle				
			A520-2830-492-0830 R	PS Print Services	-35.35	
			A440-2830-500-0837 R	SPSV ENL Supplies		35.35
11/10/2022	016280	TO PROVIDE FUNDS TO ATHLETIC CONTRACT SERVICES BUDGET CODE				
			A300-2855-455-0855 R	HS Athletics Equip Rpr	-3,000.00	
			A300-2855-400-0855 R	HS Athletics Contr Svc		3,000.00
11/17/2022	016316	to cover travel conference LETRS training expenses				
			A115-2110-500-0100 R	PR SchISuppt Supplies	-87.00	
			A115-2110-465-0100 R	PR SchISuppt Trav Conf		87.00
11/15/2022	016445	Temporary accounting help				
			A830-9060-800-0809 R	BEN Hospital Medical	-10,000.00	
			A610-1310-400-0310 R	FIN BusAdmn Contr Svc		10,000.00
11/15/2022	016506	TO PROVIDE FUNDS FOR EQUICENTER FIELD TRIP				
			A232-2110-500-0100 R	CR SchISuppt Supplies	-3,000.00	
			A232-2110-403-0110 R	CR Tch RegSch Field Trip		3,000.00
11/16/2022	016671	To supplement BOE Supplies BC				
			A710-1040-465-0004 R	BOE DC Travel & Conferenc	-500.00	
			A710-1010-500-0001 R	BOE Supplies		500.00
11/18/2022	016740	TO PROVIDE FUNDS FOR SOUNDTRAP PO				
			A232-2110-500-0100 R	CR SchISuppt Supplies	-449.50	
			A232-2110-400-0100 R	CR SchISuppt Contr Svc		449.50
11/22/2022	016797	To fund a conference/training for Reading teacher-LETRS				
			A117-2110-500-0110 R	TR Tch RegSch Supplies	-15.00	
			A117-2110-465-0110 R	TR Tch RegSch Trav Conf		15.00
11/18/2022	016853	To cover cost of We are Pittsford stickers.				
			A630-1480-200-0480 R	INF Equipment	-1,208.93	
			A630-1480-400-0480 R	INF Contracted Services		1,208.93
11/21/2022	016854	To pay for instrument repairs				
			A115-2110-455-0110 R	PR Tch RegSch Equip Rpr	-350.00	
			A115-2110-455-0164 R	PR Music Instr Equip Rpr		350.00
11/18/2022	016892	To cover cost of ASCD membership for LShemancik				
			A511-2250-500-0050 R	STD SpEd Supplies	-89.00	
			A511-2250-468-0050 R	STD SpEd Memberships		89.00
11/18/2022	016893	Cultural Arts 2022-23 BT November 2022				
			A470-2110-490-0110 R	BOCES Tch RegSch Sv	-7,000.00	

			A115-2110-493-0110 R	PR Tch RegSch Yng Aud-Cul		7,000.00
11/28/2022	017325	FOR SOURCES OF STRENGTH COVERED BY PTSA DONATION				
			A830-9050-800-0806 R	BEN Unemployment Insuranc	-2,000.00	
			A520-2830-500-0830 R	PS Supplies & Materials		2,000.00
11/29/2022	017523	To provide funds for library book order.				
			A341-2610-400-0610 R	MHS Library Contr Svc	-185.06	
			A341-2610-481-0610 R	MHS Library Textbooks		185.06
11/30/2022	017692	To cover Mendon High School A's registration fee for Science Olympiad Midwestern Region, Div. C.				
			A341-2110-500-0100 R	MHS SchISuppt Supplies	-225.00	
			A341-2850-400-0850 R	MHS Co-Curric Contr Svc		225.00
11/29/2022	017708	FOR PARK ROAD LIBRARY BOOKS FUNDED BY CELEBRATE WITH A BOOK DONATIONS				
			A830-9050-800-0806 R	BEN Unemployment Insuranc	-290.00	
			A115-2610-500-0610 R	PR Library Supplies		290.00
11/30/2022	017734	To cover the purchase of library supplies for the remainder of the school year.				
			A115-2610-400-0610 R	PR Library Contr Svc	-815.00	
			A115-2610-500-0610 R	PR Library Supplies		815.00
11/30/2022	017784	To provide funds for streaming movie services.				
			A341-2610-500-0610 R	MHS Library Supplies	-645.03	
			A341-2610-400-0610 R	MHS Library Contr Svc		645.03
11/30/2022	017894	To fund Amazon order for Phys. Ed.				
			A341-2110-500-0100 R	MHS SchISuppt Supplies	-4.77	
			A341-2110-500-0167 R	MHS PhysEd Supplies		4.77
11/30/2022	018229	To provide funds for negative budget transfers				
			A112-2110-146-0100 R	AC SchISuppt InSv Paymts	-326.04	
			A114-2110-123-0110 R	MC Tch RegSch 4-5	-175.34	
			A200-2110-154-0100 R	MS SchISuppt Summer Wrk	-8.46	
			A200-2110-466-0100 R	MS SchISuppt Mileage	-456.26	
			A231-2110-131-0113 R	BR Art Teacher Salary	-2,512.75	
			A231-2110-131-0158 R	BR Math Tchr Salary	-35,922.98	
			A232-2250-162-2250 R	CR SpEd Para Salary	-1,004.57	
			A340-2610-161-0610 R	SHS Library Clerk Salary	-775.00	
			A341-2110-131-0158 R	MHS Math Tchr Salary	-31,311.30	
			A341-2110-163-0100 R	MHS SchISuppt Security Sa	-1,233.34	
			A341-2815-171-0815 R	MHS HealthSv Reg Nurse Sa	-595.11	
			A610-1310-161-0310 R	FIN BusAdmn Clerk Salary	-483.25	
			A620-1430-143-0430 R	PER Teacher Fellows	-8,200.00	
			A670-5510-165-0510 R	TRN Bus Drivers Salaries	-24,204.37	
			A100-2110-466-0100 R	ES SchISuppt Mileage		456.26
			A112-2110-173-0100 R	AC SchISuppt OT/Extra Hr		1,060.51
			A113-2110-173-0100 R	JR SchISuppt OT/Extra Hr		92.07
			A114-2610-121-0610 R	MC Library Tch Salary		175.34
			A115-2110-173-0100 R	PR SchISuppt OT/Extra Hr		671.96
			A117-2110-146-0100 R	TR SchISuppt InSv Paymts		326.04
			A117-2110-173-0100 R	TR SchISuppt OT/Extra Hr		688.21
			A231-2110-131-0167 R	BR PhysEd Tchr Salary		35,922.98
			A231-2250-162-2250 R	BR SpEd Para Salary		1,004.57
			A231-2815-173-0815 R	BR HealthSv OT/Extra Hr		535.08

A300-2110-154-0100 R	HS SchISuppt Summer Wrk	8.46
A340-2110-161-0100 R	SHS SchISuppt Clerk Sal	775.00
A340-2110-163-0100 R	SHS SchISuppt Security Sa	1,233.34
A340-2815-173-0815 R	SHS HealthSv OT/Extra Hr	30.39
A341-2110-131-0167 R	MHS PhysEd Tchr Salary	31,311.30
A341-2815-173-0815 R	MHS HealthSv OT/Extra Hr	29.64
A610-1310-180-0310 R	FIN BusAdmn Sup/Tech Sal	483.25
A620-1430-150-0430 R	PER Administrative Salry	8,200.00
A670-5530-166-0530 R	TRN Mechanic Salaries	19,143.35
A670-5530-173-0530 R	TRN Overtime/Extra Hr	5,061.02
Total for Fund A - GENERAL FUND		-207,457.22 207,457.22

Director of Finance
(money is available and allowable)
Assistant Superintendent for Business Approval
Date of Treasurer's Report for BOE review
Date Completed
Person Completing

Yvonne Reister
Michael Vg
January 10, 2023
12/07/22
Cheryl Muscarella

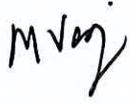
Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1053

Fax: 585.381.9368

Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

TO: Michael Pero, Superintendent
FROM: Michael Vespi, Assistant Superintendent for Business 
DATE: January 10, 2023
RE: Budget Transfer Request – Contract Transportation

As you know, schools nationwide continue to contend with a staffing crisis for bus drivers. Pittsford Schools is no exception. This year the District went out for bid for several school runs that previously were handled by in-district transportation staff. The Transportation Department now has the need to contract additional runs. As stated at the beginning of the year, these costs were budgeted for in Salary and Benefit codes in anticipation of having Pittsford CSD employees rather than the Contract Transportation transporting students.

Board of Education Policy #5330 states that the Superintendent or his/her designee may make and approve budgetary transfers (up to) \$75,000 between New York State functional appropriation accounts. Because these costs exceeded the Board Policy limit, the BOE will need to take action to cover the deficit.

Therefore, I recommend the following resolution:

Be It Resolved that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of **\$155,000** to budget code **670-5540-400-0540, Contract Transportation** from budget code **830-9060-800-0809, Health Insurance**.

MV:dh

Cc: Leanne Reister

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1077

Fax: 585.381.9368

Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

Date: January 10, 2023

To: Michael Pero, Superintendent of Schools

From: Michael Vespi, Assistant Superintendent for Business 

Re: Transportation Services Contracts – Transpo Bus Services, LLC

The District continues to cancel bus routes due to a bus driver staffing shortage. In an effort to reduce the number of daily cancellations, the District is utilizing contract transportation as much as possible. Approval is needed in order for Transpo Bus Services LLC. to move forward in providing this additional assistance. The original bid for transportation service contracts was opened on August 3, 2022.

To secure transportation aid, your signature, the Board of Education president and SED approval are necessary.

I therefore recommend the following resolution to be approved by the Board of Education:

BE IT RESOLVED that the Board of Education at its regular meeting does hereby approve the following contracts to provide services for Pittsford Central School District students:

COMPANY	DATES	AMOUNT	BID INFORMATION
Transpo Bus Services, LLC	1/10/23 – 6/23/23	\$92,432.00	Bid Opened 8/3/2022
Transpo Bus Services, LLC	1/3/23 – 6/23/23	\$57,888.00	Bid Opened 8/3/2022

MV:dh

Attachments

*Cc: L. Reister
C. Grove*

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1053

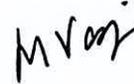
Fax: 585.381.9368

Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

To: Michael Pero, Superintendent

From: Michael Vespi, Assistant Superintendent for Business



Date: January 10, 2023

Re: Budget Transfer Request – 1:1 Device Program Purchases

For the last two years, the Technology Department has been implementing a 1:1 Device program in Pittsford Schools. Currently, grades 5-10 are utilizing this program and the plan for the 2023-24 school year is to expand this into other grade levels. Recently, the economy has been experiencing extended procurement times. To ensure that the ordered items are received and ready to distribute by the start of the 2023-24 school year, the Technology Department is recommending PCSD place the order for laptops earlier than previous years where this expense has been included in the end of year spending.

We are estimating \$300,000 to purchase the next phase of laptops. After reviewing the current budget, the District saw a lower increase to health insurance costs than were anticipated during budget development. I would like to recommend a budget transfer that per *Board policy 5330 – Budget Transfers*, will require the approval of the Board of Education

Therefore,

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of **\$300,000** from budget code **830-9060-800-0809, Health Insurance** to code **530-2630-491-0530, Instructional Technology**.

MV:dh

Cc: Leeanne Reister

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR SALE AND DISPOSAL OF SCHOOL DISTRICT TEXTBOOKS/LIBRARY BOOKS

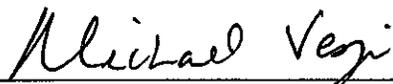
TO: Board of Education
FROM: Michael Vespi, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)

BOE DATE: January 10, 2023

TOPIC: December 2022 Disposal of School District Outdated
Textbooks/Library Books

A list of surplus textbooks and surplus library books was submitted by the schools to the Purchasing Department to request quotes for sale. Melanie Ward, Assistant Superintendent for Instruction, reviewed the list and approved the textbook/library books for sale or disposal. Quote requests were emailed December 19, 2022, to the following vendors: Northeast Book Co., K12 Books, K-12 Book Buyer, and K12 Savings . There were no bids received.

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District approve the disposal of the outdated surplus textbooks/library books.



Michael Vespi, Assistant Superintendent for Business