

PITTSFORD CENTRAL SCHOOL DISTRICT  
 PITTSFORD, NEW YORK  
 BOARD OF EDUCATION MEETING  
 TUESDAY, FEBRUARY 7, 2023  
 MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL  
 (LINK TO PUBLIC VIEWING ON WEBSITE)

AGENDA

6:00 P.M. – Budget Work Session  
 7:00 P.M. – Regular Meeting

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA **(BOARD ACTION)**
- IV. PITTSFORD PRIDE
- V. PRINCIPAL’S REPORT – Mr. Edward Foote – Thornell Road Elementary School
- VI. APPROVAL OF MINUTES:        January 10, 2023                         **(BOARD ACTION)**  
    January 17, 2023 – Special Meeting                 **(BOARD ACTION)**
- VII. BOARD OF EDUCATION REPORT
  - A. Monroe County School Boards Association Meeting Reports
    - 1. Board Leadership – next meeting – 3/1/23 – **5:45 p.m.**
    - 2. Executive Committee – next meeting – 2/15/23
    - 3. Information Exchange Committee – next meeting – 2/8/23
    - 4. Labor Relations Committee – next meeting – 2/15/23
    - 5. Legislative Committee – next meeting – 3/1/23 - Noon
    - 6. Steering Committee – next meeting – 3/29/23
  - B. Other Meeting Reports
  - C. Dates to Remember
    - 1. 2/20/23-2/24/23 – Schools Closed for Presidents’ Week Recess
    - 2. 2/28/23 – Next Regularly Scheduled Meeting
- VIII. FINANCIAL REPORT – Mr. Vespi
  - A. Action Items:
    - 1. Acceptance of Treasurer’s Report – December 31, 2022         **(BOARD ACTION)**
    - 2. 2<sup>nd</sup> Quarterly Extraclassroom Activities Report                     **(BOARD ACTION)**
    - 3. Acceptance on Non-Resident Tuition Rates                         **(BOARD ACTION)**
    - 4. Revised Internal Audit Corrective Action Plan Resolution         **(BOARD ACTION)**
    - 5. Revised Extraclassroom Audit Corrective Action Plan             **(BOARD ACTION)**  
Resolution
    - 6. SEQRA for Emergency Project Resolution                         **(BOARD ACTION)**
    - 7. Emergency Project Resolution   **(BOARD ACTION)**
    - 8. Bid Award (**See Consent Agenda**)
      - a. BOCES 2 Cooperative Printer and Copier Supplies
  - B. Discussion:
  - C. Other:
- IX. HUMAN RESOURCE REPORT – Mr. Clark
  - A. Action Items:
    - 1. Professional Staff Report   **(BOARD ACTION)**
    - 2. Support Staff Report   **(BOARD ACTION)**
    - 3. Personnel Clerk   **(BOARD ACTION)**
  - B. Discussion:
    - 1. Tenure Recommendation – 1<sup>st</sup> Reading
  - C. Other:

- X. SPECIAL EDUCATION REPORT – Ms. Woods
  - A. Action Items: **(See Consent Agenda)**
    1. Committee on Special Education: Amendments – Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings, Requested Reviews.
    2. Sub-Committee on Special Education: Amendments, Amendments – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Review, Reevaluation Reviews, Requested Reviews.
    3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Requested Reviews, Amendments - Agreement No Meetings.
  - B. Discussion:
  - C. Other:

- XI. SUPERINTENDENT’S REPORT – Mr. Pero
  - A. Action Items:
    1. Call for Executive Session **(BOARD ACTION)**
  - B. Discussion:
    1. Pools/Athletics Reserve
  - C. Other:

- XII. CONSENT AGENDA **(BOARD ACTION)**
  - A. Bid Award
  - B. Committee on Special Education
  - C. Sub-Committee on Special Education
  - D. Committee on Preschool Special Education

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. PUBLIC COMMENT

*The Pittsford Board of Education values transparency and the public comments made during its meetings. As such, the Pittsford Board of Education provides this agenda item at its regular meetings. Board of Education meetings are not public forums, rather, they are business meetings held in public where dialogue is not normally conducted with audience members.*

*The purpose of this agenda item is for the Board to receive respectful and constructive feedback, opinions and information from District residents. Given the amount of public comment and to be fair to our residents, privilege of the floor will only be permitted to those who reside in the district. Comments are taken under advisement by the Board of Education and the Superintendent of Schools. Respect and civility are required during these meetings, particularly as we have students routinely attending as part of their course work.*

*Comments should be in reference to an interest or topic, not an individual. Each speaker will have the floor for no more than three minutes and yielding time amongst speakers is not permitted. The Board President reserves the right to limit the total amount of speaking time. For speakers who do not follow meeting and decorum protocols, the speaker’s privilege to use the floor will no longer be recognized by the Board of Education. Those planning to address the Board during the Public Comment agenda item must fill out an online submission form that can be made out in advance rather than filling out an index card at the meeting. Only those that submit an online form are eligible for public comment. The online submission form will become available five days before the regular Board of Education meeting date. Comments must be submitted no later than noon the day of the Board meeting. The first 10 residents to submit the online submission form will be notified by email and have the opportunity to read their comment at the meeting, or if they choose, it will be read aloud on their behalf. The Board of Education values feedback. Anyone wanting to contact the Board may do so at any time by way of email.*

- XVI. ADJOURNMENT/RECESS **(BOARD ACTION)**

Next regularly scheduled meeting: **February 28, 2023 – 6:00 p.m. Budget Work Session/7:00 p.m. Regular Meeting**

**Mission:** *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

***For school district information, visit our website at [pittsfordschools.org](http://pittsfordschools.org)***

PITTSFORD CENTRAL SCHOOL DISTRICT  
Board of Education Meeting  
Tuesday, January 10, 2023  
Barker Road Middle School  
(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, January 10, 2023.

BOARD MEMBERS PRESENT: T. Aroesty, R. Scott, D. Berk, J. Casey, E. Kay, S. Pelusio, R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mr. Aroesty called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED: AGENDA**  
Vote: Unanimously carried

3. Principal's Report: Mr. Michael Biondi, principal, was present to update the Board on the activities taking place at Allen Creek Elementary School.

4. Motion was made by Mrs. Kay, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its December 13, 2022, Regular meeting. **APPROVED: MINUTES 12/13/22**  
Vote: Unanimously carried

5. Board Reports: Mr. Aroesty noted the MCSBA meeting dates as well as other dates to remember.

6. Motion was made by Mrs. Pelusio, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month ending November 30, 2022. **ACCEPTED: TREASURER'S REPORT**  
Vote: Unanimously carried

7. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of \$155,000 to budget code 670-5540-400-0540, Contract Transportation from budget code 830-9060-800-0809, Health Insurance. **APPROVED: BUDGET TRANSFER - CONTRACT TRANSPORTATION**  
Vote: Unanimously carried

8. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education at its regular meeting does hereby approve the following contracts to provide services for Pittsford Central School District students: **APPROVED: TRANSPORTATION SERVICES CONTRACTS**  
Vote: Unanimously carried

<u>COMPANY</u>	<u>DATES</u>	<u>AMOUNT</u>	<u>BID INFORMATION</u>
Transpo Bus Services, LLC	1/10/23 – 6/23/23	\$92,432.00	Bid Opened 8/3/2022
Transpo Bus Services, LLC	1/3/23 – 6/23/23	\$57,888.00	Bid Opened 8/3/2022

9. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of \$300,000 from budget code 830-9060-800-0809, Health Insurance to code 530-2630-491-0530, Instructional Technology.  
Vote: Unanimously carried

**APPROVED:  
BUDGET  
TRANSFER -  
1:1 DEVICE  
PROGRAM**

10. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Professional Staff Report:  
Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

A. Change of Status - Probationary to Tenure

Name: Andrea Darcy  
Position: Reading  
Tenure Area: Reading  
Probationary Period: 01/28/2019 – 01/27/2023  
Certification: Professional

B. Appointment - Administrator

Name: Andrea Lynch  
Position: MHS Assistant Principal  
Type of Position: Probationary  
Tenure Area: Assistant Principal  
Probationary Period: 01/23/2023 – 01/22/2027  
Certification: Professional  
Salary: \$81,000.00  
Effective Date: 01/23/2023

Name: Elizabeth Konar  
Position: JRE Interim Principal  
Type of Position: Interim  
Tenure Area: N/A  
Probationary Period: N/A  
Certification: Permanent  
Salary: \$555.00 daily  
Effective Date: 01/09/2023

C. Agreement for Leave of Absence - Administrator

Name: Leah Kedley  
Position: JRE Principal  
Effective Date: 01/01/2023 – 06/30/2023

## D. Appointment – Certificated Staff

Name: Kacey Wilson  
 Position: PRE.3/JRE .3 English Speaker of Other Languages  
 Type of Position: Part Time  
 Tenure Area: English To Speakers Of Other Languages  
 Probationary Period: N/A  
 Certification: Professional  
 Salary: \$34,642.00  
 Effective Date: 01/03/2023

## E. Appointment – Certificated Staff – Extension of Regular Substitute Position

Name: Maria Jackson  
 Position: TRE Grade 4 and Grade 5  
 Type of Position: Regular Substitute  
 Tenure Area: Elementary  
 Probationary Period: N/A  
 Certification: Professional  
 Salary: \$29,138.00  
 Effective Date: 01/30/2023

## F. Appointment – School Related Professional

Name: Stacy Kubiak  
 Position: PRE Paraprofessional  
 Type of Position: Part-Time  
 Salary: \$16.97 hr.  
 Effective Date: 12/14/2022

Name: Kerina Czysz  
 Position: PRE Paraprofessional  
 Type of Position: Full- Time  
 Salary: \$19,808.00  
 Effective Date: 01/03/2023

Name: Hayden Meyer  
 Position: MHS Paraprofessional  
 Type of Position: Full- Time  
 Salary: \$22,409.00  
 Effective Date: 01/03/2023

Name: Madeline Greble  
 Position: ACE Paraprofessional  
 Type of Position: Full- Time  
 Salary: \$18,533.00  
 Effective Date: 01/03/2023

11. Motion was made by Mr. Casey, seconded by Mrs. Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:  
 Vote: Unanimously carried

**APPROVED:  
 SUPPORT  
 STAFF REPORT**

## CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Stacy Kubiak	School Aide	PRE	12.5 wk.	12/14/2022	\$15.00 hr.

## CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Carrie Gibson	Office Clerk III	TMF	1 yr.	01/20/2022

## CLERICAL

<u>TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Cynthia Thompson Ingram	School Aide	PRE	4 MONTHS	12/15/2022

## CUSTODIAL/MAINTANANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Taelor Kirkbye	Student Helper	DO	Per Diem	12/19/2022	\$14.20 hr.
Richard Howk	Cleaner	ACE	20 hrs. wk.	12/19/2022	\$14.20 hr.

## FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Annette Saint Ours	Food Service Worker	MHS	20 wk.	12/16/2022	\$14.20 hr.

## FOOD SERVICE

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Rosemary Statt- Hanscom	Cook Manager	PRE	20 yrs.	06/30/2023

12. Motion was made by Mrs. Scott, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the creation of an Assistant Payroll Supervisor position.

**APPROVED:  
ASST. PAYROLL  
SUPERVISOR**

Vote: Unanimously carried

Mr. Vespi discussed the Professional Service Contracts Report.

13. Chief Information Officer Report: Dr. Cimmerer presented the annual enrollment projections. Summary for the 2021-22 comparisons are as follows: 2021 total enrollment predictions for 2022 were 99% accurate, with 98% accuracy over the last 10 years and 96% accuracy over the past 5 years. Based on current projections, PCSD shows a gradual increase from 2022 to 2032.

14. Special Education Report: Ms. Woods noted that CSE & CPSE recommendations are on the Consent Agenda.

15. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing collective negotiations and the employment of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting.

**APPROVED:  
EXECUTIVE  
SESSION**

Vote: Unanimously carried

16. Mr. Pero gave a status update on the bus driver shortage. He highlighted the work of those who have been helping to resolve the impact in the transportation department. He noted that the district has gone several days without any cancellations. Mr. Pero also said, four drivers and a mechanic have been hired, two CDL certified personnel have just completed training and three others are currently in training. He added that a full-on blitz

to recruit is on-going. The recruitment fair will transition to radio news talk shows on WHAM 1180 and 95.1 from January 23 to February 3. He also noted the upcoming Ride-a-Bus campaign on February 4, from 9 am to 12 noon at the transportation department. He added that after February break the district will be honoring our bus drivers for all of their work. Mr. Pero ended by saying that approval has been granted to have advertising banners placed on buses and those buses will be located in Pittsford Plaza as well as the Basin.

17. Motion was made by Mrs. Pelusio, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:  
Vote: Unanimously carried

**APPROVED:  
CONSENT  
AGENDA**

Bid Awards:

Disposal of School District Outdated Textbooks/Library Books

Committee on Special Education: Amendments – Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Review CPSE to CSE Transition, Requested Review Transfer Student, Requested Reviews, Transfer Student Agreement No Meeting.

Sub-Committee on Special Education: Amendment, Amendments – Agreement No Meetings, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Review.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendments - Agreement No Meetings, Requested Reviews.

18. Public Comment: Mr. Aroesty recapped the protocols. Three people addressed the Board.

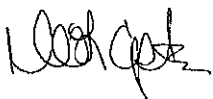
19. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 8:09 p.m.  
Vote: Unanimously carried

**APPROVED:  
RECESS**

20. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 8:30 p.m.  
Vote: Unanimously carried

**APPROVED:  
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, January 17, 2023

Barker Road Middle School

(Link to Public Viewing on Website)

---

The SPECIAL MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, January 17, 2023.

BOARD MEMBERS PRESENT: T. Aroesty, R. Scott, D. Berk, J. Casey, E. Kay, S. Pelusio, R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Cutaia, M. Vespi, M. Ward, N. Wayman, E. Woods.

LEADERSHIP TEAM ABSENT: S. Clark

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mr. Aroesty called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried **APPROVED:**  
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **AGENDA**  
the agenda for this meeting.  
Vote: Unanimously carried

3. Mr. Brian Cieslinski from SEI, presented on the proposed Capital Project.

4. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried **APPROVED:**  
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **SEQRA**  
the SEQRA as presented.  
Vote: Unanimously carried by way of Roll Call

THE PITTSFORD CENTRAL SCHOOL DISTRICT'S RESOLUTION CONCERNING 2023 CAPITAL  
IMPROVEMENT PROJECT PURSUANT TO THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT

WHEREAS, the Pittsford Central School District (the "District") is proposing a capital improvement project at a number of District facilities where work will include interior and exterior renovations, building upgrades, as well as associated mechanical, electrical and plumbing infrastructure upgrades including as follows: renovations of classrooms/technology/fitness center/storage/pool/small gym, reconfigure commons and kitchen, relocate band room and storage, new LGI and storage, new toilet rooms, renovations of main office/mental health/nurse suite, secure entries at main office and district office, emergency generator, area of assembly locks, security cameras, remove portable classrooms and restore site, remove tennis courts, new field events area at the Barker Road Middle School; a two--story addition for classrooms, renovations of existing classrooms/weight room, renovations of main office/mental health/counseling office, computer room cooling, secure entries, exterior door replacement, gymnasium and auditorium lobby improvements, technology corridor security upgrades, area



59.

of assembly locks, entry and hallway convectors, PA head end replacement, tennis courts replacement, new pickleball, toilet room building at stadium, baseball outfield drainage, pool bleachers, physical enhancements, video board and sound system, and security cameras at the Mendon High School; roof coating, area of assembly locks, emergency generator, heat pump replacement, auditorium HVAC, security cameras, and secure entry at main office at the Calkins Road Middle School; crawlspace sanitary replacement, exterior door replacement, area of assembly locks, emergency generator, security cameras, chiller replacement, new tennis courts, refurbish old tennis courts for pickleball, baseball outfield drainage, and secure entry at main office at the Sutherland High School; roof renovation/coating, area of assembly locks, emergency generator, locker rooms renovations for mental health suite/toilet rooms/offices/storage, security cameras, and secure entry at main office at the Allen Creek Elementary School; area of assembly locks, emergency generator, locker rooms renovations for mental health suite/toilet rooms/offices/storage, security cameras, and secure entry at main office at Jefferson Road Elementary School; area of assembly locks, emergency generator, locker rooms renovations for mental health suite/toilet rooms/offices/storage, security cameras, and secure entry with classroom and office renovations at the Mendon Center Elementary School; area of assembly locks, emergency generator, locker rooms renovations for mental health suite/toilet rooms/offices/storage, security cameras, and secure entry at main office at the Park Road Elementary School; area of assembly locks, locker rooms renovations for mental health suite/toilet rooms/offices/storage, security cameras, and secure entry at main office at the Thornell Road Elementary School; diesel tank replacement, security cameras, and RTU replacement at the District's Transportation and Maintenance facility; and restoration of windows, installation of security cameras, and completing exterior envelope including painting at the Lomb Building (collectively referred to hereafter as the "Project"); and

WHEREAS, the location where the Project will be undertaken include the District buildings and structures sited at the Barker Road Middle School, Mendon High School, Calkins Road Middle School, Sutherland High School, Allen Creek Elementary School, Jefferson Road Elementary School, Mendon Center Elementary School, Park Road Elementary School, Thornell Road Elementary School, the District's Transportation and Maintenance facility, and the Lomb Building (hereinafter the "Site" or the "Project Site"); and

WHEREAS, in accordance with applicable law and procedure, the District has reviewed the Project in light of the requirements pursuant to the New York State Environmental Quality Review Act, Article 8 of the New York Environmental Conservation Law and 6 NYCRR Part 617 (collectively referred to as "SEQRA"), identified the Project as an Unlisted Action, and conducted an uncoordinated review of the Project in accordance with SEQRA's requirements;

WHEREAS, the District has considered the potential impacts on the environment of the Project, as set forth in more detail below, by undertaking a thorough review of the Project's plans and completion of Parts 1 and 2 of the Short Environmental Assessment Form ("EAF"); and

WHEREAS, the District resolves based upon the information contained in the EAF, including Parts 1 and 2 of the EAF, for the Project completed by the District's consultants which the District hereby adopts as its own after review and analysis of same, as well as based on the review the District has completed of the EAF Mapper for the Project site where Project work is to be performed and its review of documents associated with the Project, the District has determined that the Project will not result in a potential significant negative impact to the environment.

NOW THEREFORE BE IT RESOLVED:

Upon thorough review and due consideration by the District of the EAF including the completed answers to Parts 1 and 2, the completed EAF Mapper prepared for the Project, and the plans and other documents provided regarding the Project, the District makes the following findings:

1. The District has considered the Project pursuant to the parameters and criteria set forth in 6 N.Y.C.R.R. §§ 617.2(b) and 617.3(g).

2. The District classifies its review and approval of the Project as an Unlisted Action pursuant to 6 N.Y.C.R.R. § 617.2(a1).

3. The District adopts each of the matters set out in the "Whereas" clauses herein as part of this resolution and adopts same as findings with the same force and effect of any other findings and determinations set out herein.

4. The District has considered the significance of the potential adverse environmental impacts of the Project by: (i) carefully reviewing and examining the responses to the EAF, including the information in the completed Parts 1 and 2, which the District hereby adopts and incorporates each of the parts of the EAF by reference with the enactment of this resolution, together with examining other available supporting information and documents concerning the Project in terms of Project plans, as well as reviewing the EAF Mapper results at the Site where Project work will be completed and assessing the potential impacts from the Project to land, stormwater and groundwater, wetlands, other water resources, agriculture, historic, archaeological and other recognized and/or protected resources, threatened or endangered plant and animal species, transportation, traffic, community character and cumulative impacts if any, and other impacts and potential impacts as required, and considered each of the other potential impacts as required by applicable regulation; (ii) considered the criteria set forth in 6 NYCRR § 617.7(c) in light of such potential impacts; and (iii) thoroughly analyzed the identified areas of relevant environmental concern in issuing this Negative Declaration, and finds that the Project will not result in a potential significant adverse impact on the environment for the following reasons:

Impacts to Community Character and Land:

## 61.

The Project will not have a significant adverse impact on land, since the location associated with the Project including where renovations of District buildings and site work will occur on the Project Site will take place on property that has for a significant period of time been developed and utilized for educational purposes, including those associated with administrative, educational, extracurricular, and transportation (associated with education and extracurricular activities) purposes, and such location will continue to be utilized for those or similar purposes when the Project is completed. Moreover, as indicated, each of the additions and alterations associated with the Project are proposed for the existing school campus site where the buildings and schools at issue are located, and there is no change in land use proposed. Further, no significant impact anticipated to the surrounding areas or settings because the Site will continue to be utilized directly by the District for the same purposes associated with education as the Project Site has been used for an extended period.

### Water/Stormwater Impacts:

The Project will not have a significant potential adverse environmental impact on water, including surface water and stormwater. The Project will not have a significant adverse impact on any protected water body. Further, while wetlands or other water bodies appear to be located in areas associated with the Project Site (based on EAF Mapper and other results), no significant adverse impacts from Project construction or Project operations (once it is constructed) to any such wetlands or bodies is anticipated based on the fact that all of the work is on the same site that has been used by the District for many years (for the same purpose), and no offsite property is to be acquired for the Project. Further, no water body in proximity to the Site has been identified as a water-quality impaired resource.

Further, New York State Department of Environmental Conservation (NYSDEC) Phase II Stormwater Regulations pursuant to the New York State Pollutant Discharge Elimination Permit program ("SPDES") requires approval of stormwater management system designs for projects having an overall disturbance area greater than one (1) acre. To the extent any of the Project work will result in site disturbance greater than one (1) acre and as otherwise appropriate, the District shall file and for such permits and seek coverage under the NYSDEC general SPDES permit program.

In addition, the Project will not alter drainage flow or patterns, or surface water runoff as any work on the Project site and features added will follow the current flow patterns previously established.

### Air Quality Impacts:

The Project will not result in any significant adverse impact to air quality. The District finds there will be no substantive negative impacts to air quality from the Project, including from construction activities, nor from any traffic increases that may result from development and operation of the Project based on the size and scope of the Project under the circumstances.

### Impacts to Plants and Animals:

The Project will not result in a significant adverse impact on plants or animals. Given the nature of the work to be completed in constructing the Project, no significant adverse impact from same is anticipated, nor from operation of the Project as the Site will continue to function as it has previously. Further, no impacts from construction of the Project are anticipated in light of the fact that other similar work on the Site has apparently taken place in the past without any documented significant adverse impact.

Impacts on Agricultural Resources:

The Project will not result in a significant adverse impact on agricultural resources.

Impacts of Aesthetic Resources:

The Project will not have a significant adverse impact on aesthetic resources. Proposed building additions and site work associated with the Project is consistent with the current use of the property and buildings encompassed by the Project, and as a result, it is not anticipated that the Project will have any significant adverse impact to aesthetic resources, including to the areas in proximity to where Project work will be undertaken.

Impacts to Historic and Archeological Resources:

The Project will not result in a significant adverse impact to historic or archaeological resources. The only structure that is listed on the State Register of Historic Places is the Lomb Building. All of the upgrade work proposed for the Lomb Building shall enhance and preserve the structure and be completed pursuant to the approval of the NYS Office of Parks, Recreation and Historic Preservation. As a result, the District finds there will be no significant adverse impact to any recognized historic or archeological resources.

Impacts on Open Space and Recreation:

The Project will not have a potential significant adverse impact on existing open space and recreation. As the Project contemplates work consistent with continued use of the Site for educational purposes, no potential significant adverse impact is anticipated to open space and recreation.

Impacts on Critical Environmental Areas:

The Project will not have a significant adverse impact on any Critical Environmental Area as designated pursuant to 6 N.Y.C.R.R. § 617.14(g) of the SEQRA regulations.

Impacts on Transportation (Traffic):

The Project will not have a significant adverse impact on transportation or the existing traffic patterns and flow. Based on the scope of the Project, the District determines there will be no significant adverse impact to transportation including from any Project related traffic including associated with construction or otherwise.

Impacts on Energy:

The Project will not have a significant adverse impact on energy.

Impacts Related to Noise, Odor and Light:

The Project will not have a significant adverse impact from objectionable noise or from odor or light. While during construction there will be some noise and potential odors, including potentially from heavy



<u>Aye</u>	Ted Aroesty	Nay _____	Absent _____
	Robin Scott	_____	_____
	Dave Berk	_____	_____
	Jeff Casey	_____	_____
	Emily Kay	_____	_____
	Sarah Pelusio	_____	_____
	René Sanchez-Kazacos	_____	_____

Accepted: 7 (seven)

Denied: 0 (zero)

5. Motion was made by Mr. Casey, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Special Meeting/Capital Project as presented.

**APPROVED:  
CAPITAL PROJECT  
VOTE**

Vote: Unanimously carried by way of Roll Call

**RESOLUTION OF THE BOARD OF EDUCATION OF THE PITTSFORD CENTRAL SCHOOL DISTRICT, MONROE AND ONTARIO COUNTIES, NEW YORK (THE "DISTRICT") AUTHORIZING THE SUBMISSION OF A PROPOSITION TO BE VOTED UPON BY THE QUALIFIED VOTERS OF SAID DISTRICT AT A SPECIAL MEETING THEREOF TO BE HELD ON MARCH 28, 2023**

WHEREAS, the Board of Education of the Pittsford Central School District, Monroe and Ontario Counties, New York (the "District") proposes to have the District undertake a capital improvement project consisting of alterations, renovations and improvements to the District's school buildings and associated facilities, including improvements to the District's Barker Road Middle School, Mendon High School, Calkins Road Middle School, Sutherland High School, Allen Creek Elementary School, Jefferson Road Elementary School, Mendon Center Elementary School, Park Road Elementary School, Thornell Road Elementary School, the District's Transportation and Maintenance facility, the Lomb Building, outdoor playground facilities, site improvements for various school purposes, and other appurtenant and related improvements, and the acquisition and installation in and around the foregoing improvements of original furnishings, equipment, machinery, apparatus and technology improvements, and preliminary and incidental costs related thereto (collectively, the "Project"), all at a total estimated cost not to exceed \$69,822,169, with such cost being raised by the expenditure of \$14,000,000 from the District's existing "Capital Project Reserve" capital reserve fund (said fund being established pursuant to a proposition approved by the qualified voters of the District on May 18, 2021), and with the balance thereof, not to exceed \$55,822,169, being raised by a tax upon the taxable property of the District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be offset by New York State aid available therefore, and in anticipation of such tax, by obligations of the District as may be necessary; and

WHEREAS, the Board, acting as lead agency under the State Environmental Quality Review Act and the regulations thereunder ("SEQRA"), by resolution adopted on January 17, 2023, immediately prior to the consideration of this resolution, determined that the actions to be undertaken as part of the Project constitute an "unlisted action" within the meaning of SEQRA and will not have a significant effect on the environment; and

WHEREAS, the Board of Education now intends to schedule a special meeting of the qualified voters of the District to be held on March 28, 2023 for the purpose of voting on a proposition on whether to authorize the District to undertake the Project.

65.

NOW THEREFORE, BE IT RESOLVED BY THIS BOARD OF EDUCATION OF THE PITTSFORD CENTRAL SCHOOL DISTRICT, MONROE AND ONTARIO COUNTIES, NEW YORK, AS FOLLOWS:

SECTION 1. A special meeting of the qualified voters of the Pittsford Central School District, Monroe and Ontario Counties, State of New York (the "District"), shall be held in the Barker Road Middle School Gym, 75 Barker Road, Pittsford, New York 14534, on March 28, 2023, at 7:00 a.m., with polls to be open between the hours of 7:00 a.m. and 9:00 p.m. for the purpose of voting upon the following proposition:

**PROPOSITION NO. 1**

Shall the Board of Education of the Pittsford Central School District, Monroe and Ontario Counties, New York (the "District") be authorized to undertake a capital improvement project consisting of alterations, renovations and improvements to the District's school buildings and associated facilities, including improvements to the District's Barker Road Middle School, Mendon High School, Calkins Road Middle School, Sutherland High School, Allen Creek Elementary School, Jefferson Road Elementary School, Mendon Center Elementary School, Park Road Elementary School, Thornell Road Elementary School, the District's Transportation and Maintenance facility, the Lomb Building, outdoor playground facilities, site improvements for various school purposes, and other appurtenant and related improvements, and the acquisition and installation in and around the foregoing improvements of original furnishings, equipment, machinery, apparatus and technology improvements, and preliminary and incidental costs related thereto; for a total aggregate maximum cost of \$69,822,169, with such cost being raised by the expenditure of \$14,000,000 from the District's existing "Capital Project Reserve" capital reserve fund (said fund being established pursuant to a proposition approved by the qualified voters of the District on May 18, 2021), and with the balance thereof, not to exceed \$55,822,169, being raised by a tax upon the taxable property of the District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be offset by State aid available therefore, and in anticipation of such tax, by obligations of the District as may be necessary; and

SECTION 2. Said special meeting shall be called by the publication of a notice of special meeting substantially in the form attached to this resolution as Exhibit A. The District Clerk is hereby authorized and directed to publish said notice of special meeting, in the manner required by law, in the *Daily Record* and the *Rochester Business Journal*, each a newspaper of general circulation within the District.

SECTION 3. Voting on the above referenced proposition shall be by ballot with the full text of such proposition appearing thereon.

SECTION 4. This resolution shall take effect immediately upon its adoption.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows.

AYES

NAYS

Ted Aroesty

\_\_\_\_\_

Robin Scott

\_\_\_\_\_

Dave Berk

\_\_\_\_\_

Jeffrey Casey

\_\_\_\_\_

Emily Kay

\_\_\_\_\_

Sarah Pelusio

\_\_\_\_\_

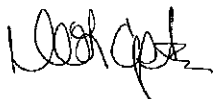
René Sanchez-Kazacos

\_\_\_\_\_

The resolution was thereupon declared duly adopted by a vote of 7 ayes and 0 nays.

6. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried **APPROVED:**  
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **ADJOURNMENT**  
the adjournment of its Special Meeting at 7:41 p.m.  
Vote: Unanimously carried

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk



# PITTSFORD CENTRAL SCHOOL DISTRICT

## TREASURER'S REPORT

### December 31, 2022

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of December 31, 2022.

#### GENERAL FUND

---

- The District received Excess Cost Aid of \$699,490 (see page 6).
- The District received Lottery Grant Aid of \$160,351 (see page 6).

#### SCHOOL LUNCH FUND

---

- The school lunch program had net operations of \$22,997 for the month of December (see page 9).

#### MISCELLANEOUS REVENUES & CUSTODIAL FUNDS

---

- Activity was normal for the month of December (see page 17).

#### SPECIAL AID FUND

---

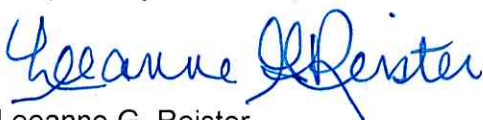
- Activity was normal for the month of November. The District is awaiting SED approvals for Title I, Title II, Title III and Title IV Grants (see page 11).
- The District received approval for an amendment to the Teacher Center Grant (see page 11).

#### CAPITAL, DEBT AND RESERVE FUNDS

---

- Capital and Debt Service Funds have an unencumbered balance of \$1,453,430 (see page 13).
- Reserve fund balances total \$39,973,835 (see page 13).

Respectfully submitted,



Leeanne G. Reister  
Director of Finance

# PITTSFORD CENTRAL SCHOOLS

15

## STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS December 31, 2022

### GENERAL FUND

	11/30/2022 Balance	Receipts	Disbursements	12/31/2022 Balance
Cash in Banks - Checking	\$ 6,870,837.88	\$ 10,697,001.36	\$ 14,375,562.41	\$ 3,192,276.83
Money Market Account-Chase	4,140,214.96	5,449.60	-	4,145,664.56
Money Market Account- Key	26,780.75	8.59	-	26,789.34
Money Market Account- M & T	1,609,558.27	1,025.58	-	1,610,583.85
Money Market Account- CNB	137,204.64	28.19	-	137,232.83
Money Market Account- NYCLASS	46,149,216.67	139,177.62	5,000,000.00	41,288,394.29
Chase Purchasing Card	-	230,535.97	230,535.97	-
FSA/HRA Checking	989,111.93	37,612.94	68,163.46	958,561.41
Payroll Checking	44,860.19	6,660,422.79	6,655,082.02	50,200.96
Investments (See Schedule)	24,065,305.55	29,242.01	3,997,353.80	20,097,193.76
	<b>\$ 84,033,090.84</b>	<b>\$ 17,800,504.65</b>	<b>\$ 30,326,697.66</b>	<b>\$ 71,506,897.83</b>

### RESERVES

	11/30/2022 Balance	Receipts	Disbursements	12/31/2022 Balance
Teachers Retirement Contribution	3,437,282.86	11,171.11	-	3,448,453.97
Capital Reserve	15,148,034.14	20,104.91	-	15,168,139.05
Bus Purchase Reserve	4,985,606.34	6,530.48	-	4,992,136.82
Consolidated Reserves Account	15,279,880.10	20,112.29	-	15,299,992.39
Instructional Technology Capital Reserve	1,812,726.91	2,386.02	-	1,815,112.93
	<b>\$ 40,663,530.35</b>	<b>\$ 60,304.81</b>	<b>\$ -</b>	<b>\$ 40,723,835.16</b>

### SCHOOL LUNCH FUND

	11/30/2022 Balance	Receipts	Disbursements	12/31/2022 Balance
Cash in Banks - Checking	\$ 512,446.68	\$ 213,926.08	\$ 425,088.85	\$ 301,283.91
Money Market Account-NYCLASS	376,951.86	251,690.36	-	628,642.22
	<b>\$ 889,398.54</b>	<b>\$ 465,616.44</b>	<b>\$ 425,088.85</b>	<b>\$ 929,926.13</b>

### CAPITAL FUND

	11/30/2022 Balance	Receipts	Disbursements	12/31/2022 Balance
Cash in Banks - Checking	\$ 104,660.18	\$ 33.52	\$ -	\$ 104,693.70
Capital Reserve	4,550,889.95	-	79,090.30	4,471,799.65
Bus Purchase Reserve -Capital	145,283.90	-	-	145,283.90
	<b>\$ 4,800,834.03</b>	<b>\$ 33.52</b>	<b>\$ 79,090.30</b>	<b>\$ 4,721,777.25</b>

### SPECIAL AID FUND

	11/30/2022 Balance	Receipts	Disbursements	12/31/2022 Balance
Cash in Banks - Checking	\$ 179,690.48	\$ 459,417.00	\$ 312,951.77	\$ 326,155.71
	<b>\$ 179,690.48</b>	<b>\$ 459,417.00</b>	<b>\$ 312,951.77</b>	<b>\$ 326,155.71</b>

# PITTSFORD CENTRAL SCHOOLS

## INVESTMENT SCHEDULES

*As of December 31, 2022*

### GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
12/7/2022	1/6/2023	CNB	10,055,075.34	3.69%	30	30,495.80
12/23/2022	1/23/2023	CNB	10,042,118.42	3.49%	31	29,765.94
<u>20,097,193.76</u>						<u>60,261.74</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.00%-0.50%
JP Morgan Chase Money Market	1.55%
Key Checking	0.38%
Key Money Market	0.38%
NYCLASS Money Market	3.82%
Canandaigua National Bank Money Market	0.25%
M & T Money Market -General Fund	0.75%

**PITTSFORD CENTRAL SCHOOLS**

**GENERAL FUND**

Monthly Statement of Revenues

December 31, 2022

DESCRIPTION	BUDGETED REVENUES	REV. REC'D 12/31/2022	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	111,869,614.00	-	105,055,908.21	111,869,614.00	-
Other Payments in Lieu of Taxes	78,750.00	-	81,103.45	81,103.45	2,353
STAR Tax Relief Program	-	-	-	-	-
Interest & Penalties	100.00	-	-	100.00	-
County Sales Tax	6,125,200.00	-	2,074,335.72	6,874,335.72	749,136
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	-	7,364.00	7,364.00	7,364
Other Student Charges	5,000.00	-	300.00	5,000.00	-
Other Charges - Services	-	-	100.71	100.71	100.71
Tuition - Other Districts	225,000.00	-	8,118.00	225,000.00	-
Health Services - Other Districts	225,000.00	-	-	225,000.00	-
Interest Earned on Investments	50,000.00	220,013.86	462,977.61	1,150,000.00	1,100,000
Rental of Real Property	40,000.00	-	2,148.28	40,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	-	10,707.89	10,707.89	8,708
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	1,000.00	205.40	1,395.30	1,395.30	395
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	65,000.00	-	57,175.00	65,000.00	-
Insurance Recoveries	30,000.00	3,221.06	3,221.06	30,000.00	-
Other Compensation for Loss	1,000.00	1,004.74	2,986.69	2,986.69	1,987
Refund for BOCES Aided Services	300,000.00	-	-	300,000.00	-
Refund of Prior Years Expense	100,000.00	204,923.17	209,347.07	209,347.07	109,347
Gifts and Donations	40,000.00	-	19,265.52	40,000.00	-
Unclassified Revenues	155,000.00	1,741.37	137,575.45	155,000.00	-
State Aid - General Operating/Foundation Aid	10,255,585.89	-	5,165,921.46	10,255,585.89	-
State Aid - Excess Cost	604,945.00	699,489.50	699,489.50	699,489.50	94,545
State Aid - Building Aid	4,137,476.00	-	-	4,137,476.00	-
State Aid - Lottery Aid	7,465,020.65	-	7,465,020.65	7,465,020.65	-
State Aid - Lottery Grant	587,955.46	160,351.49	587,955.46	587,955.46	-
State Aid - Commercial Gaming Grant	-	-	-	-	-
State Aid - BOCES	3,492,199.00	-	-	3,492,199.00	-
State Aid - Textbooks	352,529.00	-	88,605.00	352,529.00	-
State Aid - Software Aid	92,412.00	-	-	92,412.00	-
State Aid - Hardware Aid	97,038.00	-	-	97,038.00	-
State Aid - Library Mat. Aid	38,556.00	-	-	38,556.00	-
State Aid - Other Charter School CSBT	700.00	700.00	700.00	700.00	-
State Aid - Other Urban Suburban	1,019,150.00	-	-	1,019,150.00	-
Medicaid Assistance	50,000.00	-	22,776.31	50,000.00	-
<b>Subtotal</b>	<b>\$ 147,506,831.00</b>	<b>\$ 1,291,650.59</b>	<b>\$ 122,164,498.34</b>	<b>\$ 149,580,766.33</b>	<b>\$ 2,073,935.33</b>
Appropriated Fund Balance	1,341,957.00	-	-	1,341,957.00	-
Appropriated Reserves:					
Workers Compensation Reserve	50,000.00	-	-	50,000.00	-
EBALR Reserve	400,000.00	-	-	400,000.00	-
ERS Reserve	300,000.00	-	-	300,000.00	-
<b>Budgeted Revenues Total</b>	<b>\$ 149,598,788.00</b>	<b>\$ 1,291,650.59</b>	<b>\$ 122,164,498.34</b>	<b>\$ 151,672,723.33</b>	<b>\$ 2,073,935.33</b>
Interest Allocated to Reserves	-	60,304.81	139,760.36	139,760.36	139,760
Reserve for Encumbrances	2,969,770.84	-	-	2,969,770.84	-
<b>Adjusted Budgeted Revenues Total</b>	<b>\$ 152,568,558.84</b>	<b>\$ 1,351,955.40</b>	<b>\$ 122,304,258.70</b>	<b>\$ 154,782,254.53</b>	<b>\$ 2,213,695.69</b>

# PITTSFORD CENTRAL SCHOOLS

## GENERAL FUND Schedule of Appropriated Expenses December 31, 2022

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
<b>School Operations</b>						
Elementary Schools	20,788,555.00	236,823.64	21,025,178.64	7,316,858.54	11,511,703.93	2,196,616.17
Middle School	15,922,065.00	232,699.85	16,154,764.85	5,696,426.80	8,990,764.96	1,467,573.09
High School	21,977,859.00	121,377.76	22,099,236.76	8,122,783.72	11,520,918.37	2,455,534.67
<b>Total School Operations</b>	<b>58,688,479.00</b>	<b>590,701.25</b>	<b>59,279,180.25</b>	<b>21,136,069.06</b>	<b>32,023,387.26</b>	<b>6,119,723.93</b>
<b>Central Student Programs &amp; Services</b>						
Special Education Office	644,603.00	24,280.36	668,883.36	194,901.86	173,161.17	300,820.33
Special Education Services	1,338,243.00	-	1,338,243.00	363,702.81	741,503.32	233,036.87
Out of District Spec. Ed Programs	6,796,995.00	292,174.44	7,089,169.44	2,546,764.20	3,741,076.39	801,328.85
Special Services	1,273,672.00	(1,061.05)	1,272,610.95	391,817.65	643,774.86	237,018.44
Summer Programs	30,000.00	-	30,000.00	13,000.00	13,000.00	4,000.00
Non Public Services	405,895.00	14,692.56	420,587.56	72,759.54	299,511.52	48,316.50
BOCES	480,000.00	(51,955.33)	428,044.67	258,954.54	167,099.39	1,990.74
<b>Total Central Programs &amp; Services</b>	<b>10,969,408.00</b>	<b>278,130.98</b>	<b>11,247,538.98</b>	<b>3,841,900.60</b>	<b>5,779,126.65</b>	<b>1,626,511.73</b>
<b>Instructional Services</b>						
Curriculum & Instruction Services	845,257.00	77,451.66	922,708.66	452,911.79	273,678.69	196,118.18
Standards of Performance	590,309.00	2,518.22	592,827.22	198,867.08	308,380.35	85,579.79
Pupil Services Office	376,731.00	7,389.68	384,120.68	177,167.04	168,552.87	38,400.77
Instructional Technology Services	1,748,581.00	422,890.37	2,171,471.37	997,707.28	946,522.97	227,241.12
Professional Development Services	235,210.00	214.78	235,424.78	109,193.39	110,514.74	15,716.65
Data Team	491,502.00	(3,755.00)	487,747.00	246,973.43	215,757.83	25,015.74
<b>Total Instructional Services</b>	<b>4,287,590.00</b>	<b>506,709.71</b>	<b>4,794,299.71</b>	<b>2,182,820.01</b>	<b>2,023,407.45</b>	<b>588,072.25</b>
<b>Support Services</b>						
Finance Services	1,053,381.00	64,734.66	1,118,115.66	559,707.66	485,624.88	72,783.12
Personnel Services	540,084.00	16,446.36	556,530.36	243,255.47	195,814.36	117,460.53
Public Information Services	322,915.00	25,886.75	348,801.75	160,270.19	163,525.38	25,006.18
Operations and Maintenance	8,921,394.00	894,244.51	9,815,638.51	3,715,563.64	4,108,481.67	1,991,593.20
Printing and Mailing Services	258,900.00	2,560.15	261,460.15	121,593.16	92,393.79	47,473.20
Support Services Technology	1,556,229.00	867,564.93	2,423,793.93	1,702,736.72	390,074.95	330,982.26
Transportation Services	5,092,721.00	203,282.95	5,296,003.95	1,948,729.03	2,568,715.36	778,559.56
<b>Total Support Services</b>	<b>17,745,624.00</b>	<b>2,074,720.31</b>	<b>19,820,344.31</b>	<b>8,451,855.87</b>	<b>8,004,630.39</b>	<b>3,363,858.05</b>
<b>Central Administration</b>						
Board of Education	60,411.00	1,634.67	62,045.67	26,300.38	10,055.11	25,690.18
Superintendent's Office	431,999.00	1,315.90	433,314.90	209,162.91	188,924.62	35,227.37
<b>Total Central Administration</b>	<b>492,410.00</b>	<b>2,950.57</b>	<b>495,360.57</b>	<b>235,463.29</b>	<b>198,979.73</b>	<b>60,917.55</b>
<b>Undistributed Expenses</b>						
Debt Service & Interfund Transfers	10,726,825.00	-	10,726,825.00	7,474,185.00	3,067,640.00	185,000.00
Insurance & Fees	1,716,384.00	102,045.80	1,818,429.80	1,067,570.60	662,636.75	88,222.45
Employee Benefits	44,972,068.00	(585,487.78)	44,386,580.22	17,826,080.93	23,077,759.97	3,482,739.32
<b>Total Undistributed Expenses</b>	<b>57,415,277.00</b>	<b>(483,441.98)</b>	<b>56,931,835.02</b>	<b>26,367,836.53</b>	<b>28,808,036.72</b>	<b>3,755,961.77</b>
<b>TOTAL</b>	<b>149,598,788.00</b>	<b>2,969,770.84</b>	<b>152,568,558.84</b>	<b>62,215,945.36</b>	<b>74,837,568.20</b>	<b>15,515,045.28</b>

**Transfers and Adjustments Detail:**

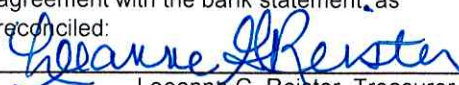
Prior Year Encumbrances	2,969,770.84
<b>Total Transfers and Adjustments</b>	<b>2,969,770.84</b>

**PITTSFORD CENTRAL SCHOOLS**  
**BANK RECONCILIATION FOR THE MONTH OF DECEMBER 2022**  
**General Fund Accounts (Checking and Money Market)**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			<u>59,967,785.29</u>
	<b>Receipts:</b>			
	Taxes & Tax Items	233,990.55		
	Payroll Funding	6,657,339.93		
	Local Revenues	559,937.66		
	State Aid (VLT Lottery Aid)	860,540.99		
	Transfer from CD	4,039,472.22		
	FSA Deductions	37,612.94		
	Interest	148,619.91		
	Net Transfers	5,230,535.97		
	<b>Total Receipts:</b>			<u>17,768,050.17</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers		2,172,370.40	
	General Fund Checks #264898-265218		4,124,594.87	
	ACH #001303-001318		1,926.14	
	Payroll Checks & Direct Deposits		6,624,489.20	
	Payroll Funding		6,334,418.43	
	Void Checks		(2,983.62)	
	Transfer to Debt (4/15 Bond Payment)		1,840,780.00	
	Net Transfers		5,230,535.97	
	<b>Total Disbursements:</b>			<u>(26,326,131.39)</u>
31-Dec	ENDING BALANCE	<u>\$ 17,768,050.17</u>	<u>\$ 26,326,131.39</u>	<u>51,409,704.07</u>

BANK RECONCILIATION	
<b>BALANCE PER BANK:</b>	54,276,604.94
<b>ADD:</b>	
Outstanding Deposits	20.00
ACH/Checks returns	429.26
Outstanding Transfers	77,322.47
<b>SUBTRACT:</b>	
Outstanding Checks	(2,864,075.20)
Outstanding FSA Withdrawals	(3,275.13)
Outstanding Transfers	(77,322.27)
<b>ADJUSTED BANK BALANCE</b>	<u>51,409,704.07</u>
<b>BALANCE PER BOOKS</b>	<u>51,409,704.07</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 \_\_\_\_\_  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF DECEMBER 2022**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,  
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			\$	18,717,162.96
	<b>Receipts:</b>				
	Transfer from General Fund (Year End Res. Funding)				
	Interest - Reserve for Liability		1,581.66		
	Interest - Tax Certiorari		4,297.43		
	Interest- Unemployment Insurance		3,117.47		
	Interest- Employee Benefit & Accrued Liabilities		4,271.12		
	Interest- Employee Retirement Contribution		3,172.84		
	Interest- Teachers Retirement Contribution		11,171.11		
	Interest- Workers' Compensation		786.01		
	Interest- Insurance Reserve		2,885.76		
	Transfers				
	Total Receipts:				31,283.40
	<b>Disbursements:</b>				
	EFT Withdrawals				
	Transfer to General Fund: Appropriations				
	Transfers				
	Total Disbursements:				-
31-Dec	ENDING BALANCE		\$ 31,283.40	\$ -	18,748,446.36

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	18,748,446.36
<b>ADD:</b>	
<b>SUBTRACT:</b>	
Outstanding Checks	
<b>ADJUSTED BANK BALANCE</b>	18,748,446.36
<b>BALANCE PER BOOKS</b>	18,748,446.36

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 \_\_\_\_\_  
 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS**  
**BANK RECONCILIATION FOR THE MONTH OF DECEMBER 2022**  
**Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			<u>\$21,946,367.39</u>
	<b>Receipts:</b>			
	Transfer from General: Year End Reserve Funding			
	Interest - Bus Purchase Reserve	6,530.48		
	Interest - Capital Reserve	20,104.91		
	Interest - Capital IT Reserve	2,386.02		
	Net Transfers			
	<b>Total Receipts:</b>			<u>29,021.41</u>
	<b>Disbursements:</b>			
	Transfer to Capital Fund: IT Capital Reserve			
	Net Transfers			
	<b>Total Disbursements:</b>			<u>-</u>
31-Dec	ENDING BALANCE	<u>\$ 29,021.41</u>	<u>\$ -</u>	<u>21,975,388.80</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	21,975,388.80
<b>ADD:</b>	
Transfer from General	-
<b>SUBTRACT:</b>	
Outstanding Checks	
 <b>ADJUSTED BANK BALANCE</b>	 <u>21,975,388.80</u>
<b>BALANCE PER BOOKS</b>	<u>21,975,388.80</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 \_\_\_\_\_  
 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk



**PITTSFORD CENTRAL SCHOOLS  
GENERAL FUND PAYROLL ACTIVITY  
December 31, 2022**

	12/1/2022			12/31/2022
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Consolidated Payroll	-	4,212,755.69	4,212,626.98	128.71
Net 1099R Distributions	-	-	-	-
United Way	-	1,948.80	1,948.80	-
NYS Employee Retirement	31,449.55	32,238.24	30,592.82	33,094.97
Income Protection (LTD)	-	8,783.31	8,783.31	-
Hospital Insurance	-	222,381.33	222,381.33	-
AFLAC	-	1,207.14	1,207.14	-
Life Insurance	-	5,567.35	5,567.35	-
NYS Income Tax	43.06	261,898.53	261,944.50	(2.91)
Federal Income Tax	10.33	542,669.74	542,680.07	-
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	3,645.19	3,645.19	-
Association Dues	-	82,522.52	82,522.52	-
Social Security	186.52	900,483.28	900,669.80	-
Teacher Loans	-	19,078.50	19,078.50	-
Tax Sheltered Annuities	20,239.18	317,351.34	324,101.34	13,489.18
Other Liabilities	(1,950.00)	1,950.00	-	-
Flex Benefits-Medical Exp.	23,009.79	52,960.76	52,796.43	23,174.12
Flex Benefits-Dependent Care	38,223.20	22,233.04	38,905.44	21,550.80
Flex Benefits-Management Fee	(13.78)	32.08	18.42	(0.12)
529 College Savings	-	-	-	-
HSA Accounts	(308.75)	8,260.00	8,286.25	(335.00)
Health Fund Reserve	928,878.39	-	14,029.86	914,848.53
<b>TOTALS:</b>	<b>\$ 1,039,767.49</b>	<b>\$ 6,697,966.84</b>	<b>\$ 6,731,786.05</b>	<b>\$ 1,005,948.28</b>

**PITTSFORD CENTRAL SCHOOLS  
SCHOOL LUNCH FUND  
Monthly Operating Report  
December 31, 2022**

CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2022-23 YR-TO-DATE	2021-22 YR-TO-DATE
--------------------------------	---------------------------------	-----------------------	-----------------------

**REVENUES:**

TYPE A SALES	\$ 77,720.25	\$ 68,571.25	\$ 347,413.50	\$ 290,856.00
OTHER CAFETERIA SALES	128,165.91	111,883.85	538,297.34	445,147.67
REBATES	-	-	729.42	283.62
INTEREST INCOME	1,690.36	11.15	5,371.67	62.18
INSURANCE/OTHER COMP	-	-	-	-
MISCELLANEOUS INCOME	149.52	-	375.92	15.00
<b>TOTAL REVENUES:</b>	<b>\$ 207,726.04</b>	<b>\$ 180,466.25</b>	<b>\$ 892,187.85</b>	<b>736,364.47</b>

**EXPENDITURES**

SALARIES	\$ 76,393.77	\$ 70,087.85	\$ 315,211.32	\$ 293,849.63
EQUIPMENT	-	-	4,955.75	-
CONTRACTUAL/BOCES	150.00	2,202.98	12,031.85	12,394.43
FOOD & MILK USED	67,177.10	86,837.36	315,844.49	295,920.83
REPAIRS	285.50	4,896.96	12,370.25	10,867.68
TRAVEL/MILEAGE	-	-	-	-
SUPPLIES	4,774.05	8,626.51	33,156.49	28,751.31
BENEFITS	35,948.67	41,388.83	162,955.22	180,494.15
<b>TOTAL EXPENDITURES:</b>	<b>\$ 184,729.09</b>	<b>\$ 214,040.49</b>	<b>\$ 856,525.37</b>	<b>\$ 822,278.03</b>

**NET OPERATIONS:**                      \$            22,996.95    \$            (33,574.24)    \$            35,662.48    \$            (85,913.56)

**OTHER ITEMS AFFECTING FUND BALANCE**

Cumulative Change in Reserve for Supplies Inventory	\$ 6,760.36	\$ 2,491.95
Change in Fund Balance:	42,422.84	(83,421.61)
Fund Balance at July 1	\$ 638,971.21	\$ 545,792.72
Fund Balance to date	\$ 681,394.05	\$ 462,371.11

Beginning Inventories	\$	26,838.47	
Encumbrances	\$	-	
Appropriated - Next Year's Budget	\$	35,582.50	

Loss of State Aid (National Lunch & Breakfast Program)	\$24,008	Free, Reduced & Paid
--	----------	----------------------

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF DECEMBER 2022**

School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			<u>\$ 889,398.54</u>
	<b>Receipts:</b>			
	Daily Deposits	25,617.57		
	Prepays- School Lunch Office	1,900.00		
	Prepaid- via NutriKids/Heartland	183,726.65		
	Other Sales-Vending	1,939.36		
	Catering	742.50		
	Miscellaneous			
	Transfer from General re: DT/DF			
	Interest	1,690.36		
	Net Transfers	250,000.00		
	<b>Total Receipts:</b>			<u>465,616.44</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers			
	Check # 203601-203628		93,032.79	
	Payroll Funding		82,056.06	
	Void Checks			
	Transfer to General re: DT/DF			
	Net Transfers		250,000.00	
	<b>Total Disbursements:</b>			<u>(425,088.85)</u>
31-Dec	ENDING BALANCE	<u>\$ 465,616.44</u>	<u>\$ 425,088.85</u>	<u>929,926.13</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	948,731.20
<b>ADD:</b> Outstanding Deposits	516.00
NSF Check	200.00
Outstanding Transfer	
<b>SUBTRACT:</b>	
Outstanding Checks	(19,521.07)
<b>ADJUSTED BANK BALANCE</b>	<u>929,926.13</u>
<b>BALANCE PER BOOKS</b>	<u>929,926.13</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
\_\_\_\_\_  
Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS**  
**SPECIAL AID FUNDS**  
**SCHEDULE OF APPROPRIATED EXPENSE**  
 December 31, 2022

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
<b>SERVICES FOR FEES</b>						
Driver Education (Cumulative Balance)	80,308.25	-	61,537.37	9,278.56	9,490.32	Student Services
Summer Enrichment (Cumulative Balance)	104,005.09	5,446.43	70,449.07	75.00	28,034.59	
<b>IDEA 611 (07/01/22-06/30/23)</b>	1,268,038.00	-	419,576.52	615,382.17	233,079.31	Special Education
Covers special education expenditures						
<b>IDEA 619 (07/01/22-06/30/23)</b>	35,565.00	-	15,781.40	19,321.60	462.00	Special Education
Covers pre-school educational expenses.						
<b>TITLE I 21/22 (09/01/21-08/31/22)</b>	172,155.00	151,542.10	-	-	20,612.90	Student Services
<b>TITLE I 22/23 (09/01/22-08/31/23)</b>	191,324.00	-	49,364.00	86,247.80	55,712.20	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments						
<b>TITLE IIA GRANT 21/22 (09/01/21-08/31/22)</b>	131,865.00	88,987.09	18,912.09	-	23,965.82	Student Services
<b>TITLE IIA GRANT 22/23 (09/01/22-08/31/23)</b>	85,186.00	-	22,871.28	35,712.50	26,602.22	Student Services
Enhances Teacher/Principal training and recruitment.						
<b>TITLE III GRANT 21/22 (09/01/21-08/31/22)</b>	41,250.00	11,640.24	19,405.47	-	10,204.29	Student Services
<b>TITLE III GRANT 22/23 (09/01/22-08/31/23)</b>	8,494.00	-	762.11	128.00	7,603.89	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
<b>TITLE IV SSAE GRANT (09/01/21-08/31/22)</b>	14,482.00	249.03	2,087.64	-	12,145.33	Student Services
Provides resources to increase the capacity of local agencies						
<b>TEACHER CENTER GRANT 2022-23</b>	65,867.00	-	52,509.73	247.65	13,109.62	Teacher Center
Provides staff development opportunities for teachers.						
<b>SPECIAL ED SUMMER PROGRAMS 4408</b>	200,000.00	-	158,308.22	607.40	40,884.38	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
<b>SPECIAL ED SUMMER PROGRAM-In District</b>	455,450.00	-	363,524.95	91,916.45	8.60	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
<b>SPECIAL ED SUMMER PROGRAM-Related Services</b>	17,858.78	-	17,858.78	-	-	Special Education
Payments to outside providers and staff for related services during July and August.						
<b>AMERICAN RESCUE PLAN</b>	1,287,512.00	182,686.40	200,267.35	115,432.53	789,125.72	Student Services
<b>AMERICAN RESCUE PLAN 611 GRANT</b>	265,089.00	129,186.00	15,270.88	20,543.02	100,089.10	Special Education
<b>AMERICAN RESCUE PLAN 619 GRANT</b>	29,267.00	7,767.04	2,723.91	9,821.95	8,954.10	Special Education
Provides resources to address the COVID-19 impact on schools						
<b>CRRSA - ESSER II FUND</b>	4,593,034.00	1,864,079.75	305,323.67	486,364.70	1,937,265.88	Student Services
for the purpose of providing emergency relief funds to address the impact that COVID-19 has had, and continues to have, on schools						
<b>CRRSA - GEER II FUND</b>	740,432.00	101,166.06	149,915.23	247,690.43	241,660.28	Student Services
provides grants to Governors for the purpose of providing educational agencies with emergency assistance to address the impact of Covid-19						
<b>SCHOOL LIBRARY SYSTEM GRANT 2022-23</b>	3,450.05	-	721.77	2,722.20	6.08	Various Schools
Mini grants through BOCES for School Library Media Specialists.						
<b>STATE SUPPORTED SCHOOLS</b>	-	-	-	-	-	Spec Ed/Business Office
4211 Schools for the Blind and Deaf						
<b>TOTALS :</b>	<b>9,790,630.17</b>	<b>2,542,750.14</b>	<b>1,947,171.44</b>	<b>1,741,691.96</b>	<b>3,559,016.63</b>	

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF DECEMBER 2022**

**Special Aid Funds**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			\$ 179,690.48
	<b>Receipts:</b>			
	Local Revenues	44,410.00		
	State Aid/Federal Aid	415,007.00		
	Transfer from General (20% funding)			
	Transfer from General DT/DF			
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	<b>Total Receipts:</b>			<u>459,417.00</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers			
	Check # 206493-206516		72,086.33	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		240,865.44	
	Net Transfers			
	<b>Total Disbursements:</b>			<u>(312,951.77)</u>
31-Dec	ENDING BALANCE	<u>\$ 459,417.00</u>	<u>\$ 312,951.77</u>	<u>326,155.71</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	345,882.14
<b>ADD:</b> Outstanding Deposit	
<b>SUBTRACT:</b>	
Outstanding Checks	(19,726.43)
<b>ADJUSTED BANK BALANCE</b>	<u>326,155.71</u>
<b>BALANCE PER BOOKS</b>	<u>326,155.71</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 \_\_\_\_\_  
 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

# PITTSFORD CENTRAL SCHOOLS

## Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE December 31, 2022

DESCRIPTION	APPROPRIATIONS	PRIOR YEAR PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2022-23	1,578,192.00	-	1,432,908.10	145,283.56	0.34
Capital 18-19 Funded by General Fund	250,000.00	237,425.00	7,558.76	-	5,016.24
Capital 19-20 Funded by General Fund	685,000.00	26,230.89	658,769.11	-	-
Capital 20-21 Funded by General Fund	250,000.00	-	250,000.00	-	-
Capital 21-22 Funded by General Fund	250,000.00	52,443.37	98,010.89	99,545.74	-
Capital 22-23 Funded by General Fund	600,000.00	-	-	26,107.69	573,892.31
Capital Funded by Reserve - May 2021	6,000,000.00	743,675.33	784,525.02	3,598,974.04	872,825.61
BOCES Capital Project	2,833,574.00	1,597,106.00	1,236,468.00	-	-
Subtotal - Capital Fund	12,446,766.00	2,656,880.59	4,468,239.88	3,869,911.03	1,451,734.50
Debt Service	29,299,941.60	-	26,835,821.60	2,462,425.00	1,695.00
<b>TOTALS :</b>	<b>41,746,707.60</b>	<b>2,656,880.59</b>	<b>31,304,061.48</b>	<b>6,332,336.03</b>	<b>1,453,429.50</b>

## RESERVE BALANCES December 31, 2022

DESCRIPTION	FUND BALANCE 7/1/2022	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	4,979,457.19		12,679.63		4,992,136.82
Capital Reserve	15,126,566.79		41,572.26		15,168,139.05
Instructional Technology Capital Reserve	1,810,569.32		4,543.61		1,815,112.93
Insurance Reserve	2,189,412.39		5,864.76		2,195,277.15
Unemployment Insurance Reserve	2,365,213.41		6,335.67		2,371,549.08
Reserve for Liability	1,199,996.12		3,214.42		1,203,210.54
Reserve for Tax Certiorari	3,260,445.83		8,733.73		3,269,179.56
Employee Benefit & Accrued Liability Reserve	3,240,692.02	(400,000.00)	8,468.27		2,849,160.29
Reserve for Retirement Contributions	2,407,348.14	(300,000.00)	6,321.02		2,113,669.16
Reserve for Teacher Retirement Contributions	3,407,982.02		40,471.95		3,448,453.97
Workers' Compensation Reserve	596,391.57	(50,000.00)	1,555.04		547,946.61
<b>TOTALS :</b>	<b>40,584,074.80</b>	<b>(750,000.00)</b>	<b>139,760.36</b>	<b>-</b>	<b>39,973,835.16</b>

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

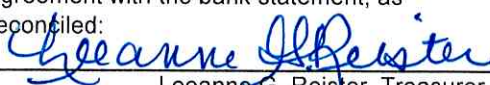
**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF DECEMBER 2022**

Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			<u>\$ 4,800,834.03</u>
	<b>Receipts:</b>			
	Transfer from General Fund re: Due to/from			
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	33.52		
	Net Transfers			
	<b>Total Receipts:</b>			<u>33.52</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers			
	Transfer to Capital Reserve re: Closing of Project			
	Capital Checks-# 60182-60183			
	Capital Reserve Checks #000945-000948		79,090.30	
	Bus Purchase Reserve Checks #			
	Net Transfers			
	<b>Total Disbursements:</b>			<u>(79,090.30)</u>
31-Dec	ENDING BALANCE	<u>\$ 33.52</u>	<u>\$ 79,090.30</u>	<u>4,721,777.25</u>

<b>BANK RECONCILIATION</b>
----------------------------

BALANCE PER BANK:	4,727,094.21
ADD:	
Bank Fees to be Credited Back	
SUBTRACT:	
Outstanding Checks	(5,316.96)
ADJUSTED BANK BALANCE	<u>4,721,777.25</u>
BALANCE PER BOOKS	<u>4,721,777.25</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:  
  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:  
 \_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF DECEMBER 2022  
Miscellaneous Revenue Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			<u>\$ 172,008.07</u>
	<b>Receipts:</b>			
	Miscellaneous -Dividend & Local Money	12,737.00		
	Total Receipts:			<u>12,737.00</u>
	<b>Disbursements:</b>			
	Checks 200791-200799		12,502.95	
	Void Checks			
	Total Disbursements:			<u>(12,502.95)</u>
31-Dec	ENDING BALANCE	<u>\$ 12,737.00</u>	<u>\$ 12,502.95</u>	<u>172,242.12</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	181,273.24
<b>ADD:</b>	
Outstanding Transfer from General NSF Check	
<b>SUBTRACT:</b>	
Outstanding Checks	(9,011.12)
Bank Error - Deposit	(20.00)
<b>ADJUSTED BANK BALANCE</b>	<u>172,242.12</u>
<b>BALANCE PER BOOKS</b>	<u>172,242.12</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
\_\_\_\_\_  
Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Deborah L. Carpenter, School District Clerk



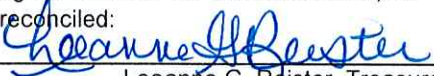
**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF DECEMBER 2022**

**Custodial Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			\$ -
	<b>Receipts:</b>			
	Miscellaneous	1,701.37		
	Interest			
	Net Transfers			
	<b>Total Receipts:</b>			1,701.37
	<b>Disbursements:</b>			
	EFT/Wire Transfers-Taxes		1,701.37	
	Net Transfers			
	<b>Total Disbursements:</b>			(1,701.37)
31-Dec	ENDING BALANCE	\$ 1,701.37	\$ 1,701.37	-

<b>BANK RECONCILIATION</b>
----------------------------

BALANCE PER BANK	-
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:  
  
 \_\_\_\_\_  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:  
 \_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

# PITTSFORD CENTRAL SCHOOLS

## MISCELLANEOUS REVENUE & CUSTODIAL ACTIVITY SUMMARY December 31, 2022

Miscellaneous Revenue Accounts	BEGINNING BALANCE 7/1/2022	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 12/31/2022
Special Revenue Funds (Scholarships/Grants)	164,888.09	44,186.21	36,832.18	172,242.12

Custodial Accounts	BEGINNING BALANCE 7/1/2022	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 12/31/2022
Sales Tax	-	3,437.67	3,437.67	-

Extraclassroom Accounts	BEGINNING BALANCE 7/1/2022	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 12/31/2022
Allen Creek Elementary	1,523.62	-	-	1,523.62
Jefferson Road Elementary	2,277.46	-	-	2,277.46
Mendon Center Elementary	17,643.80	5,025.95	6,065.14	16,604.61
Park Road Elementary	3,305.43	5,040.00	4,740.00	3,605.43
Thornell Road Elementary	3,661.10	7,363.00	6,771.80	4,252.30
Barker Road Middle School	53,181.47	89,404.86	81,228.39	61,357.94
Calkins Road Middle School	47,464.84	50,181.81	50,869.19	46,777.46
Sutherland High School	58,919.71	39,169.33	41,377.50	56,711.54
Mendon High School	99,356.18	36,239.11	22,071.83	113,523.46
<b>TOTALS :</b>	<b>287,333.61</b>	<b>232,424.06</b>	<b>213,123.85</b>	<b>306,633.82</b>

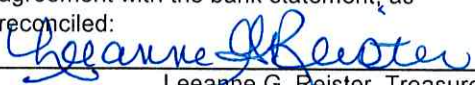
**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF DECEMBER 2022**

Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Dec	BEGINNING BALANCE			\$ 2,771,807.67
	<b>Receipts:</b>			
	Transfer from General Fund (per appropriations)	1,840,780.00		
	Proceeds of Advanced Refunding	5,799.72		
	Interest	3,389.53		
	Net Transfers			
	<b>Total Receipts:</b>			<u>1,849,969.25</u>
	<b>Disbursements:</b>			
	Depository Trust Company (Wires)		1,840,780.00	
	Net Transfers			
	<b>Total Disbursements:</b>			<u>(1,840,780.00)</u>
31-Dec	ENDING BALANCE	<u>\$ 1,849,969.25</u>	<u>\$ 1,840,780.00</u>	<u>2,780,996.92</u>

<b>BANK RECONCILIATION</b>
----------------------------

<b>BALANCE PER BANK:</b>	2,780,997.12
<b>ADD:</b>	
Outstanding Transfer	(0.20)
<b>SUBTRACT:</b>	
<b>ADJUSTED BANK BALANCE</b>	<u>2,780,996.92</u>
<b>BALANCE PER BOOKS</b>	<u><u>2,780,996.92</u></u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:  
  
 \_\_\_\_\_  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:  
 \_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

January 09, 2023

Page 1

03:46:25 PM

Budgetary Transfer Report  
 Fiscal Year: 2023  
 Current Appropriation - Effective From: 12/01/2022 To: 12/31/2022

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
<b>Fund: A - GENERAL FUND</b>						
12/06/2022	017785	TO MOVE FUNDS TO PAY FOR STRENGTH AND CONDITIONING SERVICES FOR ATHLETIC TEAMS.	A300-2855-500-0855 R	HS Athletics Supplies	-15,000.00	
			A300-2855-400-0855 R	HS Athletics Contr		15,000.00
12/08/2022	017921	To provide funds cataloging and processing fee for dvd order for MHS Library.	A341-2610-500-0610 R	MHS Library Supplies	-2.19	
			A341-2610-400-0610 R	MHS Library Contr		2.19
12/02/2022	018013	TO PROVIDE FUNDS to cover Principal's Conference Registration.	A232-2020-500-0020 R	CR Supr RegSch	-27.21	
			A232-2020-465-0020 R	CR Supr RegSch		27.21
12/05/2022	018028	TO COVER MILEAGE EXPENSES FOR KELLY GANGLOFF ASST TO PRINCIPAL AND CENTRAL TREASURER BUILDING NEEDS	A231-2110-200-0100 R	BR SchISuppt	-250.00	
			A231-2110-466-0100 R	BR SchISuppt		250.00
12/12/2022	018078	To repair french horn	A115-2110-455-0110 R	PR Tch RegSch	-150.00	
			A115-2110-455-0164 R	PR Music Instr Equip		150.00
12/06/2022	018120	TO COVER INCREASED COST OF BUILDING COPY PAPER FOR REMAINDER OF SCHOOL YEAR	A231-2110-200-0100 R	BR SchISuppt	-2,193.06	
			A231-2110-506-0100 R	BR SchISuppt Copy		2,193.06
12/06/2022	018168	Transfer funds to pay for Bushive hosting cloud softward (remote technical support and training) annual subscription 1-2-2023 to 1-1-2024.	A670-5510-465-0510 R	TRN Travel and	-204.28	
			A670-5510-400-0510 R	TRN Contracted		204.28
12/07/2022	018234	To provide funds for cataloging and processing of library books.	A112-2610-500-0610 R	AC Library Supplies	-3.70	
			A112-2610-400-0610 R	AC Library Contr Svc		3.70
12/07/2022	018392	To pay and close the Applied Business Systems PO	A610-1310-492-0310 R	FIN BusAdmn Print	-858.03	
			A610-1330-400-0330 R	FIN Tax Collection		858.03
12/08/2022	018936	To cover costs of I am Pittsford buttons and stickers.	A630-1480-200-0480 R	INF Equipment	-385.53	
			A630-1480-466-0480 R	INF Mileage	-300.00	
			A630-1480-400-0480 R	INF Contracted		685.53
12/13/2022	019067	To provide funds for public site moive licensing for Mendon High School.	A341-2610-500-0610 R	MHS Library Supplies	-478.00	
			A341-2610-400-0610 R	MHS Library Contr		478.00

12/15/2022	019185	To provide funds for instrumental music supplies	A112-2110-500-0110 R	AC Tch RegSch	-8.53	
			A112-2110-500-0164 R	AC Music Instr		8.53
12/19/2022	019328	FUND COPY PAPER FOR REST OF 2022 SCHOOL YEAR	A117-2110-500-0100 R	TR SchISuppt	-815.44	
			A117-2110-500-0110 R	TR Tch RegSch		815.44
12/19/2022	019399	"I am Pittsford Schools" buttons	A630-1480-200-0480 R	INF Equipment	-400.00	
			A630-1480-400-0480 R	INF Contracted		400.00
12/19/2022	019466	ROC2CHANGE BUS	A830-9060-800-0809 R	BEN Hospital Medical	-1,190.00	
			A340-2110-403-0110 R	SHS Tch RegSch		595.00
			A341-2110-403-0110 R	MHS Tch RegSch		595.00
12/19/2022	019545	For postage	A830-9010-800-0800 R	BEN Employee	-588.74	
			A610-1330-400-0330 R	FIN Tax Collection		588.74
12/31/2022	020437	To provide funds for negative budget codes	A112-2110-121-0153 R	AC Reading Tchr	-1,477.15	
			A112-2250-162-2250 R	AC SpEd Para Salary	-21,208.49	
			A115-2610-162-0610 R	PR Library Para	-1,637.66	
			A231-2020-150-0020 R	BR Supr RegSch	-164.91	
			A231-2810-161-0810 R	BR Counseling Clerk	-184.54	
			A231-2815-171-0815 R	BR HealthSv Reg	-194.25	
			A340-2110-131-0158 R	SHS Math Tchr	-49,370.84	
			A620-1430-143-0430 R	PER Teacher Fellows	-4,859.71	
			A670-5510-175-0510 R	TRN Bus Driver Extra	-7,817.86	
			A100-2110-146-0100 R	ES SchISuppt InSv		347.96
			A100-2110-466-0100 R	ES SchISuppt		465.87
			A112-2610-162-0610 R	AC Library Para		28.62
			A113-2020-161-0020 R	JR Supr RegSch		164.91
			A113-2110-173-0100 R	JR SchISuppt		228.08
			A114-2610-121-0610 R	MC Library Tch		1,415.00
			A115-2250-162-2250 R	PR SpEd Para Salary		20,273.15
			A117-2110-146-0100 R	TR SchISuppt InSv		355.71
			A117-2110-173-0100 R	TR SchISuppt		79.53
			A231-2110-131-0140 R	BR HealthEd Tchr		839.00
			A231-2110-131-0176 R	BR Science Tchr		4,923.00
			A231-2250-162-2250 R	BR SpEd Para Salary		935.34
			A231-2810-157-0810 R	BR Counselor Salary		184.54
			A231-2815-173-0815 R	BR HealthSv		105.27
			A232-2110-131-0134 R	CR World Lang Tchr		152.64
			A300-2110-163-0100 R	HS SchISuppt		152.33
			A340-2110-131-0176 R	SHS Science Tchr		42,818.57
			A340-2110-163-0100 R	SHS SchISuppt		485.30
			A340-2815-173-0815 R	SHS HealthSv		59.34
			A341-2610-162-0610 R	MHS Library Para		194.04
			A341-2815-173-0815 R	MHS HealthSv		29.64
			A610-1310-180-0310 R	FIN BusAdmn		855.00

A620-1430-135-0430 R	PER Admin Mentor	3,800.00
A620-1430-492-0430 R	PER Print Services	204.71
A670-5530-173-0530 R	TRN Overtime/Extra	7,817.86
<b>Total for Fund A - GENERAL FUND</b>		<b>-109,770.12      109,770.12</b>

Director of Finance  
(money is available and allowable)  
Assistant Superintendent for Business Approval

Cheranne J. Beister  
Thire J.

Date of Treasurer's Report for BOE review

February 7, 2023

Date Completed

1/09/23

Person Completing

Cheryl Muscarella

**Pittsford Central School District  
Quarterly Report on Extraclassroom Activity Funds**

**Allen Creek Elementary School**

	Beginning Balance July 1, 2022	Receipts	Disbursements	Ending Balance December 31, 2022
<b>Club/Activity</b>				
Student Council	\$ 1,523.62	\$ -	\$ -	\$ 1,523.62
Sales Tax Payable	-	-	-	-
	<u>\$ 1,523.62</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,523.62</u>

**Reconciliation of Cash Balances:**

**Checking Account**

Bank Statement Balance at End of Month	\$ 1,523.62
Less Outstanding Checks	-
Plus NSF Check	-
<b>Total Cash Balance at End of Month</b>	<u>\$ 1,523.62</u>

**Jefferson Road Elementary School**

	Beginning Balance July 1, 2022	Receipts	Disbursements	Ending Balance December 31, 2022
<b>Club/Activity</b>				
Student Council	\$ 2,277.46	\$ -	\$ -	\$ 2,277.46
Sales Tax	-	-	-	-
	<u>\$ 2,277.46</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,277.46</u>

**Reconciliation of Cash Balances:**

**Checking Account**

Bank Statement Balance at End of Month	\$ 2,277.46
Less Outstanding Checks	-
Plus Outstanding Receipts	-
<b>Total Cash Balance at End of Month</b>	<u>\$ 2,277.46</u>

**Mendon Center Elementary School**

	Beginning Balance July 1, 2022	Receipts	Disbursements	Ending Balance December 31, 2022
<b>Club/Activity</b>				
Student Council	\$ 3,919.27	\$ -	\$ -	\$ 3,919.27
Bookstore	12,429.86	\$ 1,227.76	\$ 1,325.14	12,332.48
Ski Club	1,129.17	3,700.00	4,740.00	89.17
Sales Tax	165.50	98.19	-	263.69
	<u>\$ 17,643.80</u>	<u>\$ 5,025.95</u>	<u>\$ 6,065.14</u>	<u>\$ 16,604.61</u>

**Reconciliation of Cash Balances:**

**Checking Account**

Bank Statement Balance at End of Month	\$ 16,604.61
Less Outstanding Checks	-
Plus Outstanding Receipts	-
Plus Outstanding Receipts - NSF checks	-
<b>Total Cash Balance at End of Month</b>	<u>\$ 16,604.61</u>

**Park Road Elementary**

	Beginning Balance July 1, 2022	Receipts	Disbursements	Ending Balance December 31, 2022
<b>Club/Activity</b>				
Student Council	\$ 2,975.32	\$ -	\$ -	\$ 2,975.32
Ski Club	330.11	5,040.00	4,740.00	630.11
Sales Tax	-	-	-	-
	<u>\$ 3,305.43</u>	<u>\$ 5,040.00</u>	<u>\$ 4,740.00</u>	<u>\$ 3,605.43</u>

**Reconciliation of Cash Balances:**

**Checking Account**

Bank Statement Balance at End of Month	\$ 3,605.43
Less Outstanding Checks	-
Plus Outstanding Receipts - Deposits in Transit	-
<b>Total Cash Balance at End of Month</b>	<u>\$ 3,605.43</u>

**Thornell Road Elementary School**

<u>Club/Activity</u>	Beginning Balance	Receipts	Disbursements	Ending Balance
	July 1, 2022			December 31, 2022
Student Council	\$ 3,128.08	\$ 1,228.00	\$ 1,228.00	\$ 3,128.08
Ski Club	533.02	6,121.15	5,529.95	1,124.22
Sales Tax	-	13.85	13.85	-
	<u>\$ 3,379.67</u>	<u>\$ 7,363.00</u>	<u>\$ 6,771.80</u>	<u>\$ 4,252.30</u>

**Reconciliation of Cash Balances:****Checking Account**

Bank Statement Balance at End of Month	\$ 4,252.30
Less Outstanding Checks	-
Plus Outstanding Receipts	-
<b>Total Cash Balance at End of Month</b>	<u>\$ 4,252.30</u>

**Barker Road Middle School**

<u>Club/Activity</u>	Beginning Balance	Receipts	Disbursements	Ending Balance
	July 1, 2022			December 31, 2022
Adventure Club	\$ 2,090.14	\$ 3,500.00	\$ 4,491.60	\$ 1,098.54
Art Club	31.58	-	-	31.58
Bookstore	5,418.38	-	348.38	5,070.00
Drama Club	13,733.54	17,943.08	18,445.83	13,230.79
Science Olympiad	575.84	-	-	575.84
Home & Careers	737.24	728.00	965.41	499.83
Latin Club	1.48	-	-	1.48
Music Activities	10,183.22	1,810.00	3,240.90	8,752.32
Ski Club	6,216.58	30,340.00	29,895.00	6,661.58
Student Council	13,506.54	35,737.78	24,197.12	25,047.20
Yearbook	318.37	-	-	318.37
Sales Tax	368.56	61.90	360.05	70.41
	<u>\$ 43,406.17</u>	<u>\$ 90,120.76</u>	<u>\$ 81,944.29</u>	<u>\$ 61,357.94</u>

**Reconciliation of Cash Balances:****Checking Account**

Bank Statement Balance at End of Month	\$ 96,273.59
Less Outstanding Checks	(34,915.65)
Plus Outstanding Receipts	-
Plus NSF Check	-
<b>Total Cash Balance at End of Month</b>	<u>\$ 61,357.94</u>

**Calkins Road Middle School**

<u>Club/Activity</u>	Beginning Balance	Receipts	Disbursements	Ending Balance
	July 1, 2022			December 31, 2022
Best Buddies	\$ 15.00	\$ -	\$ 15.00	\$ -
Blue Team	1,302.09	8,026.00	5,370.70	3,957.39
Bookstore	1,311.83	321.39	387.26	1,245.96
Drama Club	16,909.56	8,601.05	15,737.28	9,773.33
Home & Careers	2,816.97	1,234.19	1,804.92	2,246.24
Latin Club	1,020.30	-	-	1,020.30
Maroon Team	-	-	-	-
Music Activities	5,801.93	5,269.93	3,062.50	8,009.36
Principal's Cabinet	37.23	-	-	37.23
Science Olympiad	116.69	356.34	-	473.03
Ski Club	1,045.98	23,100.00	21,630.00	2,515.98
Spanish Club	1,305.60	-	-	1,305.60
Student Council	5,459.51	3,076.35	2,439.05	6,096.81
Yearbook	10,271.42	-	212.13	10,059.29
Sales Tax Payable	50.73	224.20	237.99	36.94
	<u>\$ 47,464.84</u>	<u>\$ 50,209.45</u>	<u>\$ 50,896.83</u>	<u>\$ 46,777.46</u>

**Reconciliation of Cash Balances:****Checking Account**

Bank Statement Balance at End of Month	\$ 47,672.76
Less Outstanding Checks	(945.30)
Plus Outstanding Receipts	-
Plus NSF Check	50.00
Plus Bank Service Charges	-
<b>Total Cash Balance at End of Month</b>	<u>\$ 46,777.46</u>



**Sutherland High School**

<b><u>Club/Activity</u></b>	<b>Beginning Balance July 1, 2022</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Ending Balance December 31, 2022</b>
Class of 2022	6,107.63	\$ -	\$ 6,107.63	-
Class of 2023	2,936.19	8,944.17	3,760.07	8,120.29
Class of 2024	1,527.45	2,004.81	781.20	2,751.06
Class of 2025	2,212.79	1,894.23	1,098.95	3,008.07
Class of 2026	-	2,283.65	780.03	1,503.62
Band	1,075.62	2,642.92	2,728.70	989.84
Best Buddies	448.01	476.12	106.09	818.04
DECA Club	744.47	1,050.00	1,024.00	770.47
Drama	7,403.09	5,375.66	5,100.88	7,677.87
Fine Arts	168.00	-	-	168.00
Gay Straight Alliance	460.17	-	58.29	401.88
Latin Club	684.57	-	-	684.57
Link Crew	1,932.77	201.92	1,966.59	168.10
Model UN	2,469.53	5,520.00	7,843.76	145.77
Musicals	7,830.32	-	3,735.00	4,095.32
Newspaper-Midnight	95.72	-	-	95.72
Pegasus	1,926.67	-	-	1,926.67
Project Earth	1,038.31	-	17.97	1,020.34
RESET	-	392.21	-	392.21
Science Olympiad	39.70	-	-	39.70
Show Choir	688.02	460.00	212.36	935.66
Ski Club	897.05	12,410.58	8,744.95	4,562.68
Student Council	7,933.51	1,573.07	2,908.81	6,597.77
Tri-M	146.74	-	100.00	46.74
Yearbook	9,875.10	-	220.87	9,654.23
Sales Tax Payable	278.28	547.62	688.98	136.92
	<b>\$ 58,919.71</b>	<b>\$ 45,776.96</b>	<b>\$ 47,985.13</b>	<b>\$ 56,711.54</b>

**Reconciliation of Cash Balances:**

**Checking Account**

Bank Statement Balance at End of Month	\$ 63,251.58
Less Outstanding Checks	(6,622.35)
Plus Outstanding Receipts - NSF checks	82.31
Plus Outstanding Receipts - Deposits in Transit	-
<b>Total Cash Balance at End of Month</b>	<b>\$ 56,711.54</b>

**Mendon High School**

<b><u>Club/Activity</u></b>	<b>Beginning Balance July 1, 2022</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Ending Balance December 31, 2022</b>
Class of 2022	3,862.49	37.04	3,899.53	-
Class of 2023	7,595.68	2,896.30	-	10,491.98
Class of 2024	3,065.89	3,228.30	-	6,294.19
Class of 2025	1,560.00	386.25	-	1,946.25
Class of 2026	-	886.24	-	886.24
Art Club	140.89	-	-	140.89
Best Buddies	345.69	-	-	345.69
Bookstore	2,727.33	122.19	224.96	2,624.56
DECA Club	1,390.90	4,720.00	2,790.00	3,320.90
Drama Club	4,875.67	3,991.77	938.57	7,928.87
French Club	224.52	-	-	224.52
Latin Club	756.02	-	-	756.02
Link Crew	2,203.03	245.19	450.00	1,998.22
Masterminds	272.82	-	19.99	252.83
Model UN	1,352.02	7,600.00	7,517.33	1,434.69
Musical	13,348.18	738.57	4,311.57	9,775.18
Music Activities	7,126.81	3,231.04	3,214.88	7,142.97
National Honor Society	764.39	-	-	764.39
Pittsford Girl Up	85.83	-	-	85.83
Science Olympiad	188.50	468.52	457.50	199.52
Students against Cancer	-	250.00	-	250.00
Student Council	12,278.12	4,486.55	1,050.57	15,714.10
Technology Club	1,304.66	552.47	587.66	1,269.47
Virtual Enterprises	840.25	-	-	840.25
Yearbook	32,148.17	6,628.04	-	38,776.21
Sales Tax Payable	898.32	371.70	1,210.33	59.69
	<b>\$ 99,356.18</b>	<b>\$ 40,840.17</b>	<b>\$ 26,672.89</b>	<b>\$ 113,523.46</b>

**Reconciliation of Cash Balances:**

**Checking Account**

Bank Statement Balance at End of Month	\$ 117,470.39
Less Outstanding Checks	(3,946.93)
Plus Outstanding MSB Deposits	-
<b>Total Cash Balance at End of Month</b>	<b>\$ 113,523.46</b>

TOTAL OF ALL CLUBS

306,633.82

# Pittsford Schools

Administrative Offices  
75 Barker Road - East Wing  
Pittsford, NY 14534  
585.267.1036

Leeanne G. Reister  
Director of Finance

Fax: 585.381.9368  
Leeanne\_Reister@pittsford.monroe.edu

Date: January 17, 2023

To: Michael Pero, Superintendent  
Michael Vespi, Asst. Superintendent for Business



From: Leanne Reister, Director of Finance

RE: Board Resolution – Non-Resident Tuition Rates

As you know, in the Pittsford District Teachers Association Contract, Section 19 allows children of non-resident staff to enroll in the Pittsford Central Schools with payment of tuition. The tuition rates follow those calculated and reported on the TRAEST report from the State Aid Unit each year. The New York Department of Education has published the estimated non-resident tuition rates for the 2022-23 school year. Per Section 174.2 (a) (6) of the Regulations of the Commissioner of Education, the non-resident tuition rates on the State Aid output reports are estimated rates for billing during the 2022-23 school year, when the actual rates become available refunds or additional charges are to be made.

Therefore, I recommend that the following resolution be approved by the Board of Education:

**RESOLVED**, that the Board of Education establishes the non-resident tuition rates for the 2022-23 school year and until new rates are published as follows:

**Tuition charge for regular education students based on net cost per student:**

Grade K-6	\$13,951
Grades 7-12	\$15,442

**Tuition Charge for students receiving special education services:**

Grade 1-6	\$48,419
Grades 7-12	\$49,910

An agreement will be executed for each non-resident student enrolling in PCSD under the PDTA contract and will describe terms for payment of tuition per Board Policy 7132.

---

# Pittsford Schools


---

Administrative Offices  
75 Barker Road - East Wing  
Pittsford, NY 14534  
**585.267.1053**

Fax: 585.381.9368

Michael\_Vespi@pittsford.monroe.edu

Michael Vespi  
*Assistant Superintendent for Business*

Date: February 7, 2023  
To: Michael Pero, Superintendent of Schools  
From: Michael Vespi, Assistant Superintendent for Business   
Re: Internal Audit Corrective Action Plan Resolution

Pursuant to Education Law Sections 1950, 2116-b and 2116-c and Pittsford Schools Board of Education Policy #1339, School Districts in New York State with greater than eight teachers are required to develop a risk audit and annual review of such audit. Further a report with recommended changes for strengthening controls, reducing identified risks, and preparing reports specifying timeframes for implementation of recommendations is required to be submitted to the Board of Education for review.

Upon submittal of the District's 2021-22 Internal Audit's corrective action response, the State Education Department requested specific dates be added to the report. At the December 7, 2022 Audit Oversight Committee (AOC) meeting, members reviewed the attached, revised Internal Audit Corrective Action Plan and is recommending approval by the Board of Education.

To that end, I offer the following resolution for Board of Education consideration on February 7, 2023.

**Be It Resolved**, that the Board of Education accepts the Internal Audit Corrective Action Plan as presented to and recommended by the Audit Oversight Committee for year ended June 30, 2022 as presented.

*MV:dh*

*Attachments*

*Cc: Leeanne Reister*

# Pittsford Schools

Administrative Offices  
75 Barker Road - East Wing  
Pittsford, NY 14534  
585.267.1053

Fax: 585.381.9368

Michael\_Vespi@pittsford.monroe.edu

Michael Vespi  
*Assistant Superintendent for Business*

Date: February 7, 2023

To: Michael Pero, Superintendent of Schools

From: Michael Vespi, Assistant Superintendent for Business *MV*

Re: Extra-Classroom Audit Corrective Action Plan Resolution

As required, and consistent with past practice, the Board of Education accepted the Extra-Classroom Activities Audit conducted by the external auditor for the year ended June 30, 2022 at their regular meeting on December 13, 2023. Findings were conveyed to the schools and responses were included for the Board's review.

Upon submittal of the District's 2021-22 Extra-Classroom Audit's corrective action response, the New York State Education Department requested specific dates be added to the report. A revised corrective action plan is attached for your review and approval.

For your convenience, I have provided a resolution below:

**Be It Resolved** that the Board of Education accepts the Extra-Classroom Audit Corrective Action Plan for year ended June 30, 2022 as presented.

*MV:dh*

*Attachments*

*Cc: L. Reister*

---

# Pittsford Schools

---

Administrative Offices  
75 Barker Road - East Wing  
Pittsford, NY 14534

585.267.1053

Fax: 585.381.9368

Michael\_Vespi@pittsford.monroe.edu

Michael Vespi  
*Assistant Superintendent for Business*

Date: February 7, 2023  
To: Michael Pero, Superintendent of Schools  
From: Michael Vespi, Assistant Superintendent for Business  
Re: SEQRA for Emergency Project Resolution

As part of the process to declare an emergency project, the Board of Education must also consider the environmental impact of the improvement activities.

For your convenience, I have provided a resolution below:

Determining that Action to Undertake Certain Unrelated Project is a Type II Action and is not Subject to Further Review

WHEREAS, the Pittsford Central School District (“the District”) plans to undertake capital improvement activities which include, repair, rehabilitation, reconstruction, and/or replacement work at existing District schools as more fully described herewith:

Pittsford Sutherland High School

The Project involves the reconstruction and/or replacement of the roof system and interior finishes due to damage occurring as part of a recent windstorm.

WHEREAS, pursuant to the New York State Environmental Quality Review Act (“SEQRA”) and the regulations in 6 NYCRR Part 617 adopted by the New York State Department of Environmental Conservation (the “Regulations”), the District desires to comply with SEQRA and the Regulations with respect to the Project; and

WHEREAS, pursuant to the Regulations, the District has considered the Project in light of the actions included on the Type I list specified in Section 617.4 of the Regulations and in light of the actions included on the Type II list specified in Section 617.5 of the Regulations.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The District has determined that the Project constitutes a “Type II action” (as the quoted term is defined in the Regulations) because it consists of one or more of the following action included on the Type II list specified in Section 617.5 of the Regulations.

# Pittsford Schools

Administrative Offices  
75 Barker Road - East Wing  
Pittsford, NY 14534  
585.267.1053

Fax: 585.381.9368

Michael\_Vespi@pittsford.monroe.edu

Michael Vespi  
*Assistant Superintendent for Business*

Date: February 7, 2023  
To: Michael Pero, Superintendent of Schools  
From: Michael Vespi, Assistant Superintendent for Business  
Re: Emergency Project Resolution

The district became aware of a roof leak at the Sutherland High School auditorium on January 6, 2023. A roofing contractor inspected the roof on January 9, 2023 and reported that the roof membrane had completely detached from the decking of the roof causing damage to the roof drains. The detached roof drains subsequently caused water to leak into the auditorium causing damage to the carpeting, sound dampening equipment and drywall. As a result of the damage, the auditorium had to be closed until temporary repairs could be made to the roof. It is suspected the winter storm that brought 60+ mph wind over the December break caused the damage to the roofing in several areas near and around the auditorium.

After consulting with SEI Architects, it has been recommended that the Board of Education pass a resolution declaring the replacement of the roof as an “emergency project.” This will allow the district to receive building aid for any approved expenditures less any amount received from the insurance company.

For your convenience, I have provided a resolution below:

Whereas, the Pittsford Central School District’s (“the District”) roof at Sutherland High School has encountered damage during a recent windstorm, discovered on 1/6/23, thereby creating an urgent safety hazard and endangering the welfare of the District’s students and personnel;

Whereas, Sutherland High School’s damaged roof must be repaired/reconstructed;

Whereas, the roof is integral to the safe operation of the Pittsford Sutherland High School, and necessary to ensure students and personnel are safe, warm, and dry:

Now, having determined the damage to roof an unforeseen emergency that must be urgently resolved, pursuant to General Municipal Law §103(4), the replacement costs are considered

ordinary contingent expenses: The District would like to appropriate funds from its General Fund to repair the roof immediately to eliminate the further risk of damage and environmental concerns to the building;

As such, BE IT NOW RESOLVED, the Board of Education of the Pittsford Central School District hereby authorizes the appropriation of funds from the General Fund in an amount not to exceed five hundred seventy-five thousand dollars \$575,000 to repair the roof as soon as possible. This amount will be settled after an insurance claim with the New York State Insurance Reciprocal (NYSIR).



PITTSFORD, NEW YORK  
RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education  
From: Michael Vespi, Assistant Superintendent for Business  
(Prepared by Leslie Pawluckie, Purchasing Agent)  
BOE Date: February 7, 2023  
Topic: BOCES 2 Cooperative Printer and Copier Supplies RFB-2020-22  
Date Advertised: October 28, 2022, *Democrat & Chronicle*  
Bid Opening Date: November 16, 2022  
Bid Opening Time: 2:00 PM  
Fund: Budget, Each Building or Department

**BE IT RESOLVED**, That the Board of Education of the Pittsford Central School District award contracts to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	ESTIMATED AMOUNT
<b>Printer Supplies</b>		
	Quill Corporation	316.8
	W.B. Mason	\$1,619.78

**TOTAL:** \$1,936.58  
(ESTIMATED)

**Comments:** BOCES 2 Cooperative Printer and Copier Supplies Bid contract is valid 02/01/23 - 01/31/24. Pittsford and four (4) other districts and/or BOCES participated. The bid was reviewed by Wendy Vergamini, BOCES 2 Director of Procurement, and Leslie Pawluckie, Purchasing Agent. The awards are recommended to the responsive bidders meeting all required bid specifications. Vendors offered discounts by brand for items not listed on the bid. Items are identified on an ongoing basis by budget managers in the departments and schools.

---

Michael Vespi, Assistant Superintendent for Business