

PITTSFORD CENTRAL SCHOOL DISTRICT  
PITTSFORD, NEW YORK  
BOARD OF EDUCATION MEETING  
TUESDAY, MAY 9, 2023  
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL  
(LINK TO PUBLIC VIEWING ON WEBSITE)

AGENDA

**Tenure Reception – 6:15 p.m.**

**Regular Meeting – 7:00 p.m.**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. HUMAN RESOURCE REPORT – Mr. Clark
  - A. Action Items:
    - 1. Professional Staff Report (BOARD ACTION)
    - 2. Support Staff Report (BOARD ACTION)
    - 3. Approval of the Pittsford Educational Office Professionals and School Aides Contract (BOARD ACTION)
    - 4. Approval of Pittsford District Teachers' Association Contract (BOARD ACTION)
  - B. Discussion:
  - C. Other:
- V. PITTSFORD PRIDE
- VI. PUBLIC BUDGET HEARING
- VII. PRINCIPAL'S REPORT – Mr. Mark Puma – Sutherland High School
- VIII. APPROVAL OF MINUTES: April 18, 2023 (BOARD ACTION)
- IX. BOARD OF EDUCATION REPORT
  - A. Monroe County School Boards Association Meeting Reports
    - 1. Board Leadership
    - 2. Executive Committee
    - 3. Information Exchange Committee
    - 4. Labor Relations Committee
    - 5. Legislative Committee
    - 6. Steering Committee
  - B. Other Meeting Reports
  - C. Dates to Remember
    - 1. **5/16/23 – Annual Budget Vote & School Board Election (7 a.m. – 9 p.m.)**
    - 2. 5/24/23 – MCSBA Annual Meeting
    - 3. 5/25/23 – PCSD Retirement & Recognition Party – 4:30 P.M. – Eagle Vale Golf Club
    - 4. 5/29/23 – Schools Closed for Memorial Day
    - 5. 6/1/23 – Board Visit/Tour at Mendon Center Elementary School (tour 7:15/visit 7:30)
    - 6. 6/13/23 – Next Regularly Scheduled Meeting
    - 7. 6/24/23 – SHS Graduation – 10:00 a.m. – RIT Gordon Field House
    - 8. 6/24/23 – MHS Graduation – 2:00 p.m. – RIT Gordon Field House
  - D. Approval of Annual Vote and Poll Workers (BOARD ACTION)

X. FINANCIAL REPORT – Mr. Vespi

A. Action Items:

1. Budget Transfer Request - Security Camera and Storage System (BOARD ACTION)
2. Declaration of Surplus Equipment - Titan Paper Cutter (BOARD ACTION)
3. Declaration of Scrap Equipment - Jacobsen Mower (BOARD ACTION)
4. Bus Auction Resolution (BOARD ACTION)
5. Declaration of Scrap Equipment (BOARD ACTION)
6. Bid Awards (**See Consent Agenda**)
  - a. BOCES 2 Cooperative Fine Paper
  - b. Athletic Apparel
  - c. Gym Door Safety
  - d. Dust Mop and Uniform Service
  - e. Field Maintenance Products

B. Discussion:

C. Other:

XI. SPECIAL EDUCATION REPORT – Ms. Woods

A. Action Items: (**See Consent Agenda**)

1. Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Review, Reevaluation/Annual Reviews, Requested Reviews, Transfer Student – Agreement No Meetings, Initial Eligibility Determination Meetings.
2. Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Review, Reevaluation/Annual Reviews, Requested Reviews.
3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Requested Reviews, Reevaluation/Annual Reviews, Amendment – Agreement No Meetings.

B. Discussion:

C. Other:

XII. SUPERINTENDENT’S REPORT – Mr. Pero

A. Action Items:

1. Call for Executive Session (BOARD ACTION)

B. Discussion:

C. Other:

XIII. CONSENT AGENDA (BOARD ACTION)

- A. Bid Awards
- B. Committee on Special Education
- C. Sub-Committee on Special Education
- D. Committee on Preschool Special Education
- E. Memorandum of Agreement

XIV. OLD BUSINESS

XV. NEW BUSINESS

XVI. PUBLIC COMMENT

*The Pittsford Board of Education values transparency and the public comments made during its meetings. As such, the Pittsford Board of Education provides this agenda item at its regular meetings. Board of Education meetings are not public forums, rather, they are business meetings held in public where dialogue is not normally conducted with audience members.*

*The purpose of this agenda item is for the Board to receive respectful and constructive feedback, opinions and information from District residents. Given the amount of public comment and to be fair to our residents, privilege of the floor will only be permitted to those who reside in the district. Comments are taken under advisement by the Board of Education and the Superintendent of Schools. Respect and civility are required during these meetings, particularly as we have students routinely attending as part of their course work.*

*Comments should be in reference to an interest or topic, not an individual. Each speaker will have the floor for **no more than three minutes and yielding time amongst speakers is not permitted. The Board President reserves the right to limit the total amount of speaking time.** For speakers who do not follow meeting and decorum protocols, the speaker’s privilege to use the floor will no longer be recognized by the Board of Education. Those planning to address the Board during the Public Comment agenda item must fill out an online submission form that can be made out in advance rather than filling out an index card at the meeting. Only those that submit an online form are eligible for public comment. The online submission form will become available five days before the regular Board of Education meeting date. Comments must be submitted no later than noon the day of the Board meeting. The first 10 residents to submit the online submission form will be notified by email and have the opportunity to read their comment at the meeting, or if they choose, it will be read aloud on their behalf. The Board of Education values feedback. Anyone wanting to contact the Board may do so at any time by way of email.*

XVII. ADJOURNMENT/RECESS

(BOARD ACTION)

Next regularly scheduled meeting: **June 13, 2023**

**Mission:** *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

**For school district information, visit our website at [pittsfordschools.org](http://pittsfordschools.org)**

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, April 18, 2023

Barker Road Middle School

(Link to Public Viewing on Website)

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The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, April 18, 2023.

BOARD MEMBERS PRESENT: T. Aroesty, R. Scott, D. Berk, J. Casey, E. Kay, S. Pelusio, R. Sanchez-Kazacos  
LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mr. Aroesty called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried **APPROVED:**  
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **AGENDA**  
the agenda for this meeting.  
Vote: Unanimously carried

3. Principal's Report: Interim Principal Ms. Elizabeth Konar, presented to the Board, the activities taking place at Jefferson Road Elementary School.

4. Mr. Pero and Mr. Vespi presented the 2023/2024 proposed budget. The Board was asked to adopt the Superintendent's proposed budget as their own, to be presented to the taxpayers to vote on. May 9th, a public budget hearing is scheduled, and the Board of Education Election and Budget Vote will be on May 16th.

5. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried, regarding **APPROVED:**  
the following resolutions: **2023/2024**  
Vote: Unanimously carried **BUDGET**

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby adopt and support as a corporate body the Superintendent's 2023-2024 Proposed Budget in the total amount of \$155,512,452 as presented.

BE IT FURTHER RESOLVED, that the Board of Education of the Pittsford Central School District approves the Property Tax Report Card and authorizes the Assistant Superintendent for Business to electronically submit to the New York State Commissioner of Education within 24 hours, as per law.

6. Motion was made by Mrs. Scott, seconded by Mr. Casey and carried **APPROVED:**  
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **MINUTES**  
the minutes of its February 28, 2023, Regular meeting. **2/28/23**  
Vote: Unanimously carried by all except Mr. Aroesty and Mrs. Kay, as they were not present at this meeting.

7. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried **APPROVED:**  
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **MINUTES**  
the minutes of its March 14, 2023, Regular meeting. **3/14/23**  
Vote: Unanimously carried by all except Mrs. Sanchez-Kazacos, as she was not present at this meeting.

86.

8. Board Reports: Mr. Aroesty noted the MCSBA meeting dates and other dates to remember. Mrs. Pelusio reported out on the Legislative committee meeting and also noted that their last meeting scheduled for 5/3/23 has been canceled.

9. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the record of the March 28, 2023 Capital Project Vote: Vote: Unanimously carried

ACCEPTED:  
CAPITAL PROJECT  
VOTE  
MARCH 28, 2022

Cynthia Coleman is hereby appointed as Chief Inspector of Election/Chairperson of Election for this capital project vote.

The following are hereby appointed to act as Inspectors of Election/Volunteer Election Clerks

Monroe County Trained Election Inspectors:

Karen Dumont, Stacey Freed, John Reina, Curtis Nelson, Edward Kay, Kimberly Kay, Nancy Tirabassi, Gerald Tirabassi, Marie Wraight, John Tanza.

Volunteer Election Clerks/Substitutes:

The following are hereby appointed as Volunteer Election Clerks/Substitutes:

Nancy Campbell, Tina Maffuci, Mary Hamblin, Betsey Soffer, Marigrace Piazza, Linday Traynor, George Isgrigg, Suzanne Isgrigg, Becky Girouard, Sandy Stein, Chris Hall, Elizabeth Berens, Lois Houlihan, Nancy Ramsay, Roni Walker, Logan Hazen, Geri Drooz

CHIEF INSPECTOR/CHAIRPERSON OF ELECTION:

Mrs. Cynthia Coleman

Mrs. Coleman and Mrs. Carpenter verified that the ballots for the proposition and board election have been properly placed on the voting machines and that the machines are in order, and that the public counters are set at 000.

Mrs. Carpenter, on behalf of Mrs. Coleman, checked in the Inspectors of Election and directed them to their assignments.

Mrs. Coleman declared the polls open for voting at 7:00 AM. Mrs. Carpenter on behalf of Mrs. Coleman declared the polls closed at 9:00 PM. All persons within the room who had not voted were entitled to vote.

After certification of the votes by Mrs. Coleman and Mrs. Carpenter and witnesses, Mrs. Carpenter announced the results of the capital project vote as follows:

Capital Project Resolution: Yes: 1981 No: 302

Total Number of Voters: 2283

10. The Board of Education voted on each on the following for Monroe #1 BOCES Annual Election/Budget vote:

MONROE #1 BOCES ANNUAL ELECTION

**SEAT #1**

RESOLVED: to cast one vote for the election of Amy West, resident of the Honeoye Falls-Lima Central School District, as a member of the Monroe #1 BOCES Board for a term of office which will begin on July 1, 2023 and end on June 30, 2026.

VOTE  
Yes 7 No 0  
Abstain 0

**SEAT #2**

RESOLVED: to cast one vote for the election of Lisa Latten resident of the Penfield Central School District, as a member of the Monroe #1 BOCES Board for a term of office which will begin on July 1, 2023 and end on June 30, 2026.

Yes\_7\_\_No\_o\_\_

Abstain\_o\_\_

**SEAT #3**

RESOLVED: to cast one vote for the election of Rebecca Hicks resident of the East Rochester Union Free School District, as a member of the Monroe #1 BOCES Board for a term of office which will begin on April 26, 2023 and end on June 30, 2025.

Yes\_7\_\_No\_o\_\_

Abstain\_o\_\_

MONROE #1 BOCES ADMINISTRATIVE BUDGET

RESOLVED: that the Board of Education of the Pittsford Central School District votes to approve the proposed BOCES administrative budget in the amount of **\$5,701,066** for the 2023-2024 fiscal year.

VOTE

Yes\_7\_\_No\_o\_\_

Abstain\_o\_\_

11. Motion was made by Mrs. Pelusio, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer’s Report for the month of March 31, 2023.  
Vote: Unanimously carried

**ACCEPTED:  
TREASURER’S  
REPORT**

12. Motion was made by Mr. Berk, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 3<sup>rd</sup> Quarter Extraclassroom Activities Report as presented.  
Vote: Unanimously carried

**APPROVED:  
3<sup>RD</sup> QUARTER  
EXTRACLASSROOM  
ACTIVITIES REPORT**

13. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District authorizes the transfer of eight hundred sixty thousand three hundred forty-nine dollars and forty-two cents (\$860,349.42) from the Tax Certiorari Reserve Funds to the General Fund Unrestricted Fund Balance for tax certiorari claims related to unsettled Notice of Petitions.  
Vote: Unanimously carried

**APPROVED:  
TAX CERTIORARI  
RESERVE**

14. Motion was made by Mrs. Scott, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the 2023-2024 School Food Service budget and meal prices detailed below:  
Vote: Unanimously carried

**APPROVED:  
FOOD SERVICE  
BUDGET 2023-24**

<i>Grade Level</i>	<i>2022-23</i>	<i>2023-2024</i>	<i>Change</i>
Elementary	\$4.00	\$4.00	\$0
Secondary	\$4.25	\$4.25	\$0
Ala Carte Meal – Adult	\$6.00	\$6.00	\$0
Annual Budget	\$2,112,180	\$2,277,395	7.82%

15. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Capital Project Bond Resolution April 2023.  
Vote: Unanimously carried by way of Roll Call

**APPROVED:  
CAPITAL PROJECT  
BOND RESOLUTION  
APRIL 2023**

WHEREAS, the qualified voters of the Pittsford Central School District, Monroe and Ontario Counties, New York (the "School District") on March 28, 2023 approved a proposition authorizing the Board of Education (the "Board") of the School District (i) to undertake a capital improvement project consisting of alterations, renovations and improvements to the District's school buildings and associated facilities, including improvements to the District's Barker Road Middle School, Mendon High School, Calkins Road Middle School, Sutherland High School, Allen Creek Elementary School, Jefferson Road Elementary School, Mendon Center Elementary School, Park Road Elementary School, Thornell Road Elementary School, the District's Transportation and Maintenance facility, the Lomb Building, outdoor playground facilities, site improvements for various school purposes, and other appurtenant and related improvements, and the acquisition and installation in and around the foregoing improvements of original furnishings, equipment, machinery, apparatus and technology improvements, and preliminary and incidental costs related thereto (collectively, the "Project"), all at a total aggregate maximum cost of \$69,882,169; and (ii) to expend \$14,000,000 from the School District's existing "Capital Project Reserve" capital reserve fund (said fund being established pursuant to a proposition approved by the qualified voters of the School District on May 18, 2021), and with the balance thereof, not to exceed \$55,882,169, being raised by a tax upon the taxable property of the School District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be offset by New York State aid available therefore, and in anticipation of such tax, by obligations of the School District as may be necessary (the "Proposition"); and

WHEREAS, the Board of Education of the School District, acting as lead agency under the State Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation adopted thereunder (6 NYCRR Part 617) (collectively, "SEQRA") by resolution adopted on January 17, 2023, determined that (i) the Project constitutes an "Unlisted" action within the meaning of SEQRA; (ii) the Project will not result in any significant adverse impact on the environment and issued a Negative Declaration under SEQRA to such effect; and (iii) the requirements of SEQRA applicable to the Project had been satisfied; and

WHEREAS, the Board of the School District now wishes to appropriate funds for the Project and to authorize the issuance of the School District's serial bonds or bond anticipation notes to finance said appropriation.

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE PITTSFORD CENTRAL SCHOOL DISTRICT, MONROE AND ONTARIO COUNTIES, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all its members), AS FOLLOWS:

SECTION 1. The School District is hereby authorized in accordance with the Proposition, to (i) undertake the Project and (ii) issue up to \$55,882,169 principal amount of serial bonds (including, without limitation, statutory installment bonds) (the "Bonds"), or bond anticipation notes in anticipation of the Bonds, pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law") to finance a portion of the estimated cost of the Project.

SECTION 2. It is hereby determined that the estimated maximum cost of the aforesaid specific objects or purposes is \$69,882,169, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the expenditure of \$14,000,000 from the School District's existing "Capital Project Reserve" capital reserve fund, (ii) the issuance of up to \$55,882,169 in serial bonds of the School District authorized to be issued pursuant to Section 1 of this resolution, or bond anticipation notes issued in anticipation of the bonds, and (iii) the payment of the principal of said bonds or bond anticipation notes and the interest thereon as the same shall become due and payable by the application of State aid, and, to the extent necessary, the levy and collection of taxes on all the taxable real property in the School District.

SECTION 3. It is hereby determined that the period of probable usefulness of the aforesaid specific objects or purposes is thirty (30) years, pursuant to paragraph 97. of subsection a. of Section 11.00 the Law.

SECTION 4. The temporary use of available funds of the School District, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the purposes described in Section 1 of this resolution. The School District shall reimburse such expenditures with the proceeds of the bonds or bond anticipation notes authorized by this resolution. This resolution shall constitute a declaration of "official intent" to reimburse the expenditures authorized by Section 1 hereof with the proceeds of the Bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.

SECTION 5. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of such serial bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the School District, payable as to both principal and interest by a general tax upon all the real property within the School District without legal or constitutional limitation as to rate or amount. The faith and credit of the School District are hereby irrevocably pledged to the punctual payment of the principal and interest on the Bonds and bond anticipation notes and provisions shall be made annually in the budget of the School District by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 6. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said obligations and of Section 21.00, Section 50.00, Section 54.90, Sections 56.00 through 60.00, Section 62.10 and Section 63.00 of the Law, the powers and duties of the Board relative to authorizing serial bonds and bond anticipation notes, including without limitation the determination of whether to issue bonds providing for substantially level or declining annual debt service, and all matters incidental thereto, and prescribing the terms, form and contents as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of the such bonds, and the renewals of said bond anticipation notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the School District (the "President of the Board"). The delegation of authority to the President of the Board contained in this Section 6 shall include the authority to determine whether to issue and sell the bonds in a private sale to the Dormitory Authority of the State of New York (the "Dormitory Authority") in accordance with Section 57.00(a) of the Law. In connection with, and in order to effectuate any such private sale of bonds to the Dormitory Authority pursuant to Section 57.00(a) of the Law, the President of the Board is hereby further authorized to execute one or more loan agreements, financing agreements and/or any other agreements with or for the benefit of the Dormitory Authority, including any amendments thereto and any instruments, certificates or other documents in connection therewith. Further, pursuant to subdivision b. of Section 11.00 of the Law, in the event that bonds authorized by this resolution are combined for sale, pursuant to subdivision c. of Section 57.00 of the Law, with bonds to be issued for one or more objects or purposes authorized by other bond resolutions of the Board, then the power of the Board to determine the "weighted average period of probable usefulness" (within the meaning of subdivision a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the President of the Board, as the chief fiscal officer of the School District.

SECTION 7. The President of the Board is hereby further authorized to take such actions and execute such documents as may be necessary (i) to ensure the continued status of the interest on the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and (ii) to designate the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof, if applicable, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

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SECTION 8. The President of the Board is further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchaser of the Bonds or bond anticipation notes in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 9. The intent of this resolution is to give the President of the Board sufficient authority to execute those applications, agreements, instruments, certificates or to do any similar acts necessary or in the opinion of the President of the Board advisable to effect the issuance of the Bonds or bond anticipation notes without resorting to further action of the Board.

SECTION 10. In the absence of the President of the Board, the Vice President of the Board is hereby specifically authorized to exercise the powers delegated to the President of the Board in this resolution.

SECTION 11. The validity of the Bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of the Bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the School District is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the Constitution.

SECTION 12. The School District Clerk is hereby authorized and directed to cause a copy of this resolution, or a summary thereof, to be published in the official newspaper(s) of the School District for legal notices, together with a notice of the School District in substantially the form provided in Section 81.00 of the Law.

SECTION 13. This resolution shall take effect immediately upon its adoption.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows.

<u>Aye</u>	Ted Aroesty Robin Scott Dave Berk Jeff Casey Emily Kay Sarah Pelusio René Sanchez-Kazacos	<u>Nay</u>	<u>Absent</u>
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Accepted: 7 (seven)                      Denied: 0 (zero)

16. Mr. Vespi spoke on the Sutherland High School Easement.

17. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Professional Staff Report:  
Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**



A. Appointment – School Related Professional

Name: Jordan Dube  
 Position: CRMS Paraprofessional  
 Type of Position: Full Time  
 Salary: \$20,309.00  
 Effective Date: 04/10/2023

Name: Ying Lu  
 Position: BRMS Paraprofessional  
 Type of Position: Full Time  
 Salary: \$20,965.00  
 Effective Date: 04/10/2023

Name: Madeline Britt  
 Position: CRMS Paraprofessional  
 Type of Position: Full Time  
 Salary: \$20,232.00  
 Effective Date: 05/01/2023

B. Appointment – Supervisory & Technical

Name: Taylor Badger  
 Position: Research Assistant  
 Type of Position: Full Time  
 Salary: \$44,850.00  
 Effective Date: 03/20/2023

C. Appointment – Teacher Fellow

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Date</u>
Caitlin	Napper	MCE	Teacher Fellow	04/13/2023 – 05/31/2023

D. Resignation for Retirement – Administrator – Letter Attached

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Retirement Date</u>
Scott	Barker	Lomb	Director of Athletics	28.3	10/01/2023

E. Resignation for Retirement – Teacher – Letter Attached

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Retirement Date</u>
Terry	Vanderlinden	MHS	Industrial Arts	35.7	06/30/2023

F. Resignation for Retirement – School Related Professionals – Letters Attached

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Retirement Date</u>
Susan	Amoroso	ACE	Educational Assistant	11	06/30/2023
Tracy	Anderson	PRE	Educational Assistant	15	06/30/2023
Elizabeth	Austin	PRE	Educational Assistant	13	06/30/2023
Susan	Burdett	ACE	Educational Assistant	22	06/30/2023
Mary	Case	PRE	Educational Assistant	16	06/30/2023

Surangee	De Vass Gunawardena	TRE	CSE Assigned	13	06/30/2023
Charlotte	Hawes	JRE	Educational Assistant	15.7	06/30/2023
Grace	Kemp	SHS	CSE Assigned	17	06/30/2023
Cheryl	Mazur-Tuite	SHS	Tutor	16.7	06/30/2023
Jill	Menard	MCE	Educational Assistant	12.39	08/16/2023
Pamela	Metcalf	BRMS	CSE Assigned	12	06/30/2023
Amy	Miller	BRMS	Educational Assistant	12.6	06/30/2023
Wendy	Rose	CRMS	CSE Assigned	15.2	06/30/2023
Hendrina	Schindeler	MCE	CSE Assigned	15	06/30/2023
Fauzia	Sheikh	MCE	Educational Assistant	21	06/30/2023
Lorinda	Spring	MCE	Educational Assistant	21	06/30/2023
Christine	Waldrop	SHS	Educational Assistant	11	06/30/2023
Mari	Wolk	TRE	Educational Assistant	28.9	06/30/2023

G. Resignation – Teacher – letters attached

- Carissa Carlson
- Barbara McKinley

H. Resignation – School Related Professional – letters attached

- Karen Ocque
- Dennis Paone
- Alan Greene
- Margaret Glitch

I. Resignation – Supervisory & Technical – see attached letter

- Holly Evans

J. Spring Coaching Salaries – see attached

18. Motion was made by Mrs. Scott, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:  
Vote: Unanimously carried

**APPROVED:  
SUPPORT  
STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Hiba El Mouji	School Aide	MCE	13.75 wk.	03/20/2023	\$15.00 hr.

CLERICAL

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Laurie Hummel	OC II	DO	24 yrs.	08/30/2023

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Andrew Willard	Bus Driver	TMF	22.5 wk.	04/10/2023	\$19,747.26

TRANSPORTATION

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Robin Sardone	Bus Attendant	TMF	8 yrs.	03/15/2023
Lisa Marie King	Bus Driver	TMF	1.7 yrs.	03/28/2023

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Edward Pretko	Cleaner	DO	22.5 wk.	04/17/2023	\$40.00 hr.

CUSTODIAL/MAINTENANCE			LENGTH	
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Zachary Slutzky	Cleaner	MHS	11 mos.	04/03/2023

CUSTODIAL/MAINTENANCE			LENGTH	
<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Mark Bezant	Head Custodian	SHS	25 yrs.	04/30/2023

FOOD SERVICE					
<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Laurie Patterson	Food Service Worker	CRMS	20 wk.	04/17/2023	\$16.00 hr.

FOOD SERVICE			LENGTH	
<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Marsha Chapman	Food Service Worker	SHS	17 yrs.	06/30/2023
Sunetra Deore	Food Service Worker	SHS	18 yrs.	06/30/2023

19. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the position of an Auditorium/Theatre Coordinator as presented.  
Vote: Unanimously carried

**APPROVED:  
AUDITORIUM/  
THEATRE  
COORDINATOR**

20. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the position Student and Family Coordinator as presented.  
Vote: Unanimously carried

**APPROVED:  
STUDENT &  
FAMILY  
COORDINATOR**

21. Mr. Clark noted the first reading of tenure recommendations.

22. Motion was made by Mrs. Pelusio, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves a new Foreign Exchange Agency as presented.  
Vote: Unanimously carried

**APPROVED:  
FOREIGN EXCHANGE  
AGENCY**

23. Special Education Report: Ms. Woods noted that CSE & CPSE recommendations are on the Consent Agenda.

24. Motion was made by Mrs. Kay, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Mendon High School (DECA) field trip to Orlando, FL from 4/22/23 to 4/26/23.  
Vote: Unanimously carried

**APPROVED:  
MHS DECA  
FIELD TRIP**

25. Motion was made by Mr. Berk, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Sutherland High School (DECA) field trip to Orlando, FL from 4/22/23 to 4/26/23.  
Vote: Unanimously carried

**APPROVED:  
SHS DECA  
FIELD TRIP**

26. Mr. Pero thanked Girl Scout Troop 60211 for their donation. He also congratulated the seniors on being in their final marking period of the year; he asked them to finish strong. He shared that the District will be meeting with different agencies to talk about the PGA Tournament and how it relates to Allen Creek Elementary, traffic patterns and security. Mr. Pero also spoke on the following: area school districts experiencing evacuations, lockdowns and emergency procedures due to some threats and how PCSD would handle and be ready for an all

94.

building/full District evacuation. Capital project update: the work will begin as soon as the State approves the design phase – this process alone takes about 6 months. Safety of building vestibules was a first priority & the hope is that work can begin the spring of 2024. Temporarily securing large rooms of assembly have been completed in the event of a lockdown.

27. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried **APPROVED:**  
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **CONSENT**  
the following items per the Consent Agenda: **AGENDA**  
Vote: Unanimously carried

Bid Award:

Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Requested Reviews, Transfer Student – Agreement No Meetings, Initial Eligibility Determination Meetings.

Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Review, Reevaluation/Annual Reviews, Requested Review.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Annual Reviews, Amendment – Agreement No Meeting, Requested Review.

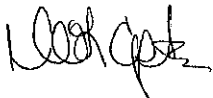
Gift to the District: Donation of \$1,954.90 from Girl Scout Troup 60211 for the purchase of a new Gaga Pit to include 5 balls and a “rules” sign to be placed at Thornell Road Elementary School.

28. New Business: Mr. Aroesty announced with mixed emotions that after 9 years, he would not seek a 4<sup>th</sup> term. Mrs. Scott thanked Mr. Aroesty for his dedicated 9 years of service. Mrs. Scott also announced that she plans to run for reelection and seek a 2<sup>nd</sup> term.

29. Public Comment: Mr. Aroesty shared that public comment is not a required component of the Board of Education business meetings, and that if people are uncomfortable with the process, there are other methods to connect with the Board. Four people addressed the Board in person and Mr. Aroesty read one comment.

30. Motion was made by Mrs. Scott, seconded by Mrs. Pelusio and carried **APPROVED:**  
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **ADJOURNMENT**  
the adjournment of its Regular Meeting at 8:35 p.m.  
Vote: Unanimously carried

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk

**PITTSFORD CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
RESOLUTION FOR ANNUAL MEETING AND POLL WORKERS  
OF MAY 16, 2023**

At a meeting of the Board of Education of Pittsford Central School District, New York, held at Barker Road Middle School, in the Town of Pittsford, Monroe County, New York, on the 9th day of May 2023, the following were acted upon:

**BE IT RESOLVED**, that the Board of Education approves that the Annual Meeting of the Pittsford Central School District, Town of Pittsford, Monroe and Ontario Counties, New York, shall be held in the Barker Road Middle School, 75 Barker Road, Pittsford, New York, in said District, on the 16<sup>th</sup> day of May, 2023, with the polls to be open between the hours of 7:00 a.m. and 9:00 p.m. for the purpose of voting upon the budget resolution, proposition #1 - capital reserve fund - purchase of buses, proposition #2 - capital reserve fund - transportation vehicles, proposition #3 - capital reserve fund - swimming facilities and two Board of Education seats as noted below. (*The proposed budget and propositions have previously been approved by the Board*); and **FURTHER**, that said Board of Education approves the Chief Inspector of Election/Chairperson of Election, Inspectors of Election, Volunteer Election Clerks and/or Substitutes as listed below.

**I.**

**BUDGET RESOLUTION**

SHALL THE FOLLOWING RESOLUTION BE ADOPTED:

**BE IT RESOLVED**, that the Board of Education of the Pittsford Central School District be authorized to expend the amount of \$155,512,452 for the 2023-2024 school year, **AND FURTHER**, that said Board of Education be authorized and directed to levy and collect a tax upon all taxable property in said School District in an amount necessary therefore.

**II.**

**Proposition No. 1**

**Capital Reserve Fund - Purchase of Buses**

Shall the following resolution be adopted, to wit:

**BE IT RESOLVED**, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund - Purchase of Buses" a sum of money not to exceed One Million, Seven Hundred Ninety Four Thousand Six Hundred Ninety Six Dollars (\$1,794,696) to be used for the purchase of five (5) replacement sixty-six passenger buses, five (5) replacement twenty-nine passenger buses, two (2) replacement thirty-six passenger buses, (1) replacement service truck and (1) replacement seven passenger sport utility vehicle and communications equipment used in the operation of such buses. State Aid generated on these purchases will be returned to the Capital Reserve Fund - Purchase of Buses.

**III.**

**Proposition No. 2**

**Capital Reserve Fund - Transportation Vehicles**

**BE IT RESOLVED**, that the Board of Education of the Pittsford Central School District, Monroe and Ontario Counties, New York (the "District") is hereby authorized and directed to

- (a) establish a reserve fund pursuant to Education Law Section 3651 to be known as the "Transportation Vehicles Reserve Fund-2023" for the purpose financing, in whole or in part, the purchase of school buses and vehicles by the District, with the ultimate amount of such reserve fund not exceeding fifty million dollars (\$50,000,000), plus any accrued earnings on amounts deposited in such reserve fund, the probable existence of said reserve fund being ten (10) years, but said reserve fund to continue in existence for its stated purpose until liquidated in accordance with the Education Law, and the sources from which funds shall be obtained for said reserve fund being (i) current and future unappropriated fund balances from the General Fund of the District, as directed by the Board of Education, (ii) appropriations authorized by the voters from time to time, (iii) fund balances transferred from other reserve funds of the District as may be authorized by the Board of Education or by the voters of the

District from time to time in accordance with applicable State law, and (iv) state aid, as directed by the Board of Education from time to time; and

(b) transfer to said capital reserve fund the entire balance on deposit in said District's existing "Capital Reserve Fund - Purchase of Buses" established pursuant to Education Law Section 3651 pursuant to a proposition approved by the qualified voters of said District on May 19, 2015.

**IV.**  
**Proposition No. 3**  
**Capital Reserve Fund - Swimming Facilities**

**BE IT RESOLVED**, that the Board of Education of the Pittsford Central School District, Monroe and Ontario Counties, New York (the "District") is hereby authorized and directed to establish a reserve fund pursuant to Education Law Section 3651 to be known as the "Swimming Facilities Reserve Fund-2023" for the purpose of financing, in whole or in part, the construction, reconstruction, improvements and maintenance of District swimming pools, including the acquisition and installation of machinery, equipment, apparatus or furnishings required for the purposes thereof, with the ultimate amount of such reserve fund not exceeding forty million dollars (\$40,000,000), plus any accrued earnings on amounts deposited in such reserve fund, the probable existence of said reserve fund being ten (10) years, but said reserve fund to continue in existence for its stated purpose until liquidated in accordance with the Education Law, and the sources from which funds shall be obtained for said reserve fund being (i) current and future unappropriated fund balances from the General Fund of the District, as directed by the Board of Education, (ii) appropriations authorized by the voters from time to time, (iii) fund balances transferred from other reserve funds of the District as may be authorized by the Board of Education or by the voters of the District from time to time in accordance with applicable State law, and (iv) state aid, as directed by the Board of Education from time to time.

**V.**  
**TWO (2) BOARD OF EDUCATION MEMBERS**  
**TWO - THREE-YEAR TERMS**

**VI.**  
**POLL WORKERS**

Cynthia Coleman is hereby appointed as **Chief Inspector of Election/Chairperson of Election** for this annual district election.

The following are hereby appointed to act as **Inspectors of Election/Volunteer Election Clerks**

Monroe County Trained Election Inspectors:

Karen Dumont, Stacey Freed, John Reina, Curtis Nelson, Edward Kay, Krystal Lorenzo, Nancy Tirabassi, Gerald Tirabassi, Marie Wraight, John Tanza.

Volunteer Election Clerks/Substitutes:

The following are hereby appointed as Volunteer Election Clerks/Substitutes:

Tina Maffuci, Judy Wallace, Linda Traynor, Becky Girouard, Sandy Stein, Marilyn Meritt, Sue Dodsworth, Judy Weniger, Joanne Druziak, Ann Shelp, Elizabeth Berens, George Isgrigg, Suzanne Isgrigg, Roni Walker, Logan Hazen, Lois Houlihan, Geri Drooz and/or any additional unnamed volunteers not listed that may be needed due to last minute shortage of helpers due to unforeseen circumstances and/or illness. *Each Election Clerk appointed for said vote, as herein provided, having volunteered, shall be entitled to no compensation for the work performed. The Clerk of said school district is hereby authorized and directed to give a written notice of appointment to the persons herein appointed.*

*For your information: The **Chief Inspector of Election/Chairperson of Election and Monroe County Trained Election Inspectors** are the only paid positions. All others are gracious volunteers.*

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# Pittsford Schools

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Administrative Offices  
75 Barker Road - East Wing  
Pittsford, NY 14534

585.267.1053

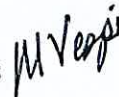
Fax: 585.381.9368

Michael\_Vespi@pittsford.monroe.edu

Michael Vespi  
*Assistant Superintendent for Business*

To: Michael Pero, Superintendent

From: Michael Vespi, Assistant Superintendent for Business



Date: April 26, 2023

Re: Budget Transfer Request – Security Camera and Storage System

Due to aging infrastructure and camera equipment, the Technology and Operations, Maintenance and Security Departments have been experiencing problems with our Security Camera system and storage. We have been informed that our current camera and storage solution is approaching end of service with the vendor and several cameras need replacement and upgrading. With advancements in technology and security systems, the District has determined that a system wide replacement is needed at this time.

After reviewing the current budget, the District has funds remaining in the Social Security budget line for use. Pursuant to Board Policy 5330, any transfer in excess of \$75,000 between function codes requires Board of Education approval. Therefore, we recommend for consideration the following resolution:

***BE IT RESOLVED***, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of **\$280,000** to code **530.2630.491.0630 Instructional Technology – BOCES** from **830.9030.800.0802 – Benefits – Social Security**

*MV:kd*

*Cc: Leanne Reister*

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# Pittsford Schools

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Pittsford, NY 14534  
585.267.1077

fax: 585.381.9368

Michael\_Vespi@pittsford.monroe.edu

Michael Vespi  
*Assistant Superintendent for Business*

Date: May 9, 2023  
To: Michael Pero, Superintendent of Schools  
From: Michael Vespi, Assistant Superintendent for Business *M Vespi*  
Re: Declaration of Surplus Equipment – Titan Paper Cutter

The District has determined that the following equipment be declared surplus and put out for bid:

Titan 200 Paper Cutter

It is my recommendation that the Board of Education declare this item surplus and sold as such and proceeds be deposited into the General Fund according to Policy Board Policy 5250 which states “The Superintendent or the Superintendent’s designee may dispose of property that is obsolete, surplus or unusable by the District in such a manner that brings the most financial benefit to the District...”

Therefore, in accordance with Policy 5250 and applicable laws, I recommend the following:

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District does hereby declare the above equipment surplus, and does hereby authorize the sale and receipt of proceeds from such.

*MV:kd*

*CC: Leanne Reister*



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# Pittsford Schools

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fax: 585.381.9368

Michael\_Vespi@pittsford.monroe.edu

Michael Vespi  
*Assistant Superintendent for Business*

Date: May 9, 2023  
To: Michael Pero, Superintendent of Schools  
From: Michael Vespi, Assistant Superintendent for Business *M Vespi*  
Re: Declaration of Scrap Equipment – Jacobsen Mower

The Maintenance Department has requested the following equipment be declared scrap.

Jacobsen Mower - Model 9016 – year 2014 - VIN/serial# 7053901792

It is my recommendation that the Board of Education declare the above equipment scrap and sold as such and proceeds be deposited into the General Fund according to Policy Board Policy 5250 which states “The Superintendent or the Superintendent’s designee may dispose of property that is obsolete, surplus or unusable by the District in such a manner that brings the most financial benefit to the District...”

Therefore, in accordance with Policy 5250 and applicable laws, I recommend the following:

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap, and does hereby authorize the sale and receipt of proceeds from such.

*MV:kd*

*CC: Leeanne Reister*

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# Pittsford Schools

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75 Barker Road - East Wing  
Pittsford, NY 14534  
585.267.1053

Fax: 585.381.9368

Michael\_Vespi@pittsford.monroe.edu

Michael Vespi  
*Assistant Superintendent for Business*

Date: May 4, 2023  
To: Michael Pero, Superintendent of Schools  
From: Michael Vespi, Assistant Superintendent for Business *M Vespi*  
Re: Auction of Buses

The Director of Transportation and head mechanic have identified the following four buses as surplus and are requesting the buses be declared as such, along with authorization to send these buses to auction. These buses have maintenance issues, and it is felt the District would realize a better return by putting them up for auction rather than used as a trade in.

497 - 2015 Blue Bird 65 passenger - 50,114 miles  
498 - 2015 Blue Bird 65 passenger - 57,608 miles  
503 - 2016 Blue Bird 65 passenger - 60,244 miles  
519 - 2017 Blue Bird 36 passenger - 54,827 miles

Additionally, bus #459 - 2013 Blue Bird Mid-Size Wheelchair 24 passenger + 1 wheelchair with 79,734 miles - was to be part of the 2022-23 trade in plan, but a low trade in value made sending it to auction more advantageous to the district.

Board Policy 5250 states "The Superintendent or designee may dispose of property in such a manner that brings the most financial benefit to the District."

Therefore, in accordance with Policy 5250 and applicable laws, I recommend the following:

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District does hereby declare the above vehicles surplus and does hereby authorize the auction and receipt of proceeds from the sale of the vehicles.

*MV:kd*

Cc: C. Grove  
L. Reister


# Pittsford Schools

Administrative Offices  
75 Barker Road – East Wing  
Pittsford, NY 14534  
585.267.1077

fax: 585.381.9368

Michael\_Vespi@pittsford.monroe.edu

Michael Vespi  
Assistant Superintendent for Business

Date: May 9, 2023  
To: Michael Pero, Superintendent of Schools  
From: Michael Vespi, Assistant Superintendent for Business   
Re: Declaration of Scrap Equipment

The Transportation Department has requested the following equipment be declared scrap.

- (1) Sandblasting cabinet, dust collection system inoperable
- (1) Transmission jack, leaks oil
- (2) Pairs of jackstands
- (2) International bus bumpers, used, do not fit our current buses
- (1) Fluid transfer pump, loses prime
- (24) chairs

Several odd sized tires, not usable on our vehicles or unusable due to older DOT dates on them

- (1) International 65 gallon fuel tank, does not fit any of our current buses
- (1) International bus rear tag panel, does not fit any of our current buses

It is my recommendation that the Board of Education declare the above equipment scrap and sold as such and proceeds be deposited into the General Fund according to Policy Board Policy 5250 which states “The Superintendent or the Superintendent’s designee may dispose of property that is obsolete, surplus or unusable by the District in such a manner that brings the most financial benefit to the District...”

Therefore, in accordance with Policy 5250 and applicable laws, I recommend the following:

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap, and does hereby authorize the sale and receipt of proceeds from such.

MV:kd

CC: C. Grove  
Leeanne Reister

# PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

## RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education  
From: Michael Vespi, Assistant Superintendent for Business  
(Prepared by Leslie Pawluckie)  
BOE Date: May 9, 2023  
Topic: BOCES 2 Cooperative Fine Paper Bid RFB-2023-23  
Date Advertised: February 17, 2023  
Date of Bid Opening: March 9, 2023  
Time: 2:00 PM  
Source of Funds: Budget, Each Building or Department

**BE IT RESOLVED**, That the Board of Education of the Pittsford Central School District award contracts to the following vendors as lowest responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
Fine Paper	Economy Products and Solutions	\$ 2,821.31
	Lindenmyr Munroe	\$ 755.00
	WB Mason	\$ 56,907.14
	<b>TOTAL:</b>	<b>\$ 60,483.45</b>

Comments: The BOCES 2 Cooperative Fine Paper Bid contract is 5/1/2023- 10/31/2023. Pittsford and sixteen (16) other districts and/or BOCES participated. The bid was reviewed by Wendy Vergamini, BOCES 2 Director of Procurement and Leslie Pawluckie, Purchasing Agent. It is recommended for award to the lowest responsive bidder meeting all required bid specifications. Items purchased from this bid are identified on an ongoing basis by budget managers in the departments and schools.

  
Michael Vespi, Assistant Superintendent for Business

# PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

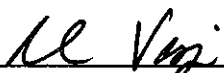
## RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education  
FROM: Michael Vespi, Assistant Superintendent for Business  
(Prepared by Leslie Pawluckie, Purchasing Agent)  
BOE DATE: May 9, 2023  
TOPIC: Athletic Apparel  
Advertised Date: April 3, 2023, The Daily Record  
Bid Opening Date: April 21, 2023  
FUNDS: 2023-2024 Athletic Department Budget

**BE IT RESOLVED**, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

Item Bid	RECOMMENDED VENDOR	AMOUNT
Athletic Apparel		
	Adpro Sports, LLC	\$ 10,589.40
	Varsity Brands Holding Co, Inc	\$ 13,875.00
	<b>TOTAL:</b>	<b>\$ 24,464.40</b>

**Comments:** Contract period for the 23-24 Athletic Apparel bid is from date awarded by Board of Education through 6/30/24. The bid is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting all required bid specifications. Awarded bidders offer discounts on various manufacturer product lines ordered throughout the year. Items ordered are identified on an ongoing basis by the Athletic Director. The bid was reviewed by Scott Barker, Athletic Director and Leslie Pawluckie, Purchasing Agent. Bid represents 13 items, with all items being awarded.

  
\_\_\_\_\_  
Michael Vespi, Assistant Superintendent for Business

# PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

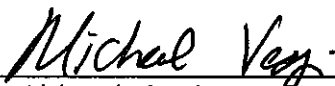
## RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education  
From: Michael Vespi, Assistant Superintendent for Business  
(Prepared by Leslie Pawluckie, Purchasing Agent)  
BOE Date: May 9, 2023  
Bid Title: Gym Door Safety  
Advertised Date: March 28, 2023, The Daily Record  
Date of Bid Opening: April 17, 2023  
Time of Bid Opening: 11:00 A.M.  
FUNDS: 2023-2024 O&M Supply Budget A-640-1620-500-0620

**BE IT RESOLVED**, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
	G.E.P. Services, Inc.	\$4,300.00

**Comments:** Gym Door Safety Check Bid was reviewed by Jeff Beardsley, Director of Operations, and Leslie Pawluckie, Purchasing Agent. G.E.P. Services, Inc. was the only vendor to submit a bid response.

  
\_\_\_\_\_  
Michael Vespi, Assistant Superintendent for Business

# PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

## RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education  
FROM: Michael Vespi, Assistant Superintendent for Business  
(Prepared by Leslie Pawluckie, Purchasing Agent)  
BOE DATE: May 9, 2023  
TOPIC: Dust Mop and Uniform Service  
Advertised Date: March 28, 2023, *The Daily Record*  
Date of Bid Opening: April 17, 2023  
Time of Bid Opening: 11:00 A.M.  
SOURCE OF FUNDS: 2023-2024 O&M and Food Service Contractual Budgets

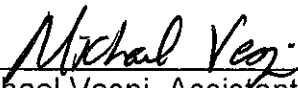
**BE IT RESOLVED**, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
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23-24 Dust Mop & Uniform Service	Aramark	\$ 23,305.51
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<b>TOTAL:</b>	\$ 23,305.51
	(Cost Estimated)

**Comments:** Dust Mop and Uniform Service Bid contract runs from 7/01/23 through 06/30/24. Aramark was the only vendor to submit bid. Bid response was reviewed by Jeffrey Beardsley, Director of Operations, and Leslie Pawluckie, Purchasing Agent.

  
\_\_\_\_\_  
Michael Vespi, Assistant Superintendent for Business

# PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

## RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education  
From: Michael Vespi, Assistant Superintendent for Business  
(Prepared by Leslie Pawluckie, Purchasing Agent)  
BOE Date: May 9, 2023  
Bid Title: Field Maintenance Products  
Advertised Date: March 28, 2023, *The Daily Record*  
Date of Bid Opening: April 17, 2023  
Time of Bid Opening: 11:00 A.M.  
FUNDS: 23-24 O&M Supply Budget A-640-1620-500-0620

**BE IT RESOLVED**, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
Field Maintenance Products	Lakeside Sod Supply Co, Inc	\$ 42,180.00
<b>TOTAL:</b>		<u>\$ 42,180.00</u>

Comments: Field Maintenance Products Bid was reviewed by Jeff Beardsley, Director of Operations and Leslie Pawluckie, Purchasing Agent. Lakeside Sod Supply Co. Inc. was the only vendor to submit a bid response.

  
\_\_\_\_\_  
Michael Vespi, Assistant Superintendent for Business