

PITTSFORD CENTRAL SCHOOL DISTRICT

Audit Oversight Committee (AOC)

Wednesday, December 8, 2021

Barker Rd. Middle School – Mtg. Room 404

3:30 pm

THOSE PRESENT: M. Pero, D. Kenney, L. Reister, J. Casey, R. Sanchez-Kazacos, R. Scott, J. Cimmerer, M. Kwiatkowski, David Frier

1. Dr. Cimmerer introduced Mr. David Frier, Senior Cybersecurity Program Manager of Sedara. Sedara is a national firm based in Buffalo, NY that offers cybersecurity services to schools and the private sector. Mr. Frier presented the companies offerings, including (SOC) – Security Operations Center & (SIEM) – Security Incident & Event Manager. He reviewed services that surrounding districts are currently utilizing through Sedara as well as the listing goals for PCSD. A discussion ensued after the cybersecurity presentation.

Mr. Frier left the mtg. @ 4:05 pm, Dr. Cimmerer & Mr. Kwiatkowski left the mtg. a moment later.

A discussion ensued regarding training & professional development related to cybersecurity.

2. The minutes from the September 29, 2021 meeting were approved.
3. The Single Audit Report yr. ended June 30, 2021 – have complied with everything, no material findings.
4. The Extraclassroom Audit Report yr. ended June 30, 2021 – qualified opinion, less activity than last year than in previous years, findings were shared with each bldg. Administrator, corrective actions were written to the findings.

Mrs. Reister noted that COVID played a major role in clubs being inactive, ultimately closing accounts, but they would probably become active again in the future. Mr. Kenney noted that Mrs. Reister & Mrs. Holly Evens conduct trainings with club advisors. He also mentioned that adding cyber training for secondary students might be a good thing as more & more transactions occur online.

5. Mr. Kenney spoke on the NYS Comptrollers Audit noting that a majority of the audit was completed before anyone knew that an audit was happening, as much of the information exists on the district website & is always readily available for anyone to see. A recommendation will go before the Board of Education to approve the corrective action plan. The document cannot go public until the Comptroller releases it on their website. Mr. Kenney also noted that it might be a while before we are audited again, as per the last several audits, we are extremely low risk & they are very happy with how we manage our reserves & fund balances. As in past practice, the NYS Comptroller's Office continues to refer other districts to our website as we model transparency very effectively. It was further noted that the Comptroller's Office had difficulties finding any material errors in this audit.
6. Mr. Kenney provided an update on the Internal Audit Special Focus Area, noting that our internal auditor, Mr. Tim Hungerford, is getting out of the business & the district will need to find a replacement – a request for proposal (RFP) will be created with the hopes of a summer appointment. He also noted that a draft of the special focus area would be sent to the State.

Adjournment: 4:26 pm

Respectfully submitted,



Deborah L. Carpenter
School District Clerk