

# Instructional Leadership Council

## Meeting Minutes for November 4, 2021

**Attendees:** Julie Barker, Jessica Bonadio, Gina Brown, ~~Angela Carpin~~, Sumara Case, Tracy Castleberry, Dwayne Cerbone, Jeff Cimmerer, ~~Heather Clayton~~, Maribeth Curran, Kathy Curtis, Shana Cutaia, Liesa Erhlich, ~~Monica Gebell~~, ~~Sarah Jacob~~, Amanda Kirkebye, Matt Kwiatkowski, Sheila Lecca, ~~Esther Marino~~, Lenore McPherson, Kate Milne, Teresa Roets, Tish Romas, Toni Stevens-Oliver, Melanie Ward, Elizabeth Woods

**Chairperson:** Melanie Ward

**Co-Chair:** Julie Barker

**Note Taker:** Laurie Hummel

*Approved Minutes are on the Pittsford School District ILC webpage and members can access in Microsoft Teams.*

**Agenda:** Approved

**September 30, 2021 Minutes:** Approved with adjustments.

**Constituent Sharing:** This is an opportunity for members to share feedback and updates from their constituent groups regarding work related to ILC goals.

- MHS: ILT is setting goals around equity, SEL and Academics.
- Standards Leaders shared their excitement for opportunities presented because there will be no midterms. Need to work on making sure we stay aligned.
- BRMS librarian and English Department Leader have been working on a diversity audit of “book club books” that are part of the English curriculum. Once gaps are identified, recommendations will be made to fill them.
- CRMS is also auditing their books for diversity.
- PTSA is collaborating with Student Services to provide resources for parents. They are also excited to announce the formation of a SEPTA (Special Education Parent Teacher Association) chapter.
- PDTA is working through a significant shortage of staff. They have recently been approved for a “Grow Your Own Teachers” grant.

**District Equity Plan Goals:** Leadership work in the summer with the NYSED Culturally Responsive-Sustaining Education Framework led to District Equity goals approved by the Board of Education. Some of those goals are charged to ILC and

committees that report to ILC. Committee study of the Framework document continued, picking up from October’s ILC meeting.

The document is written by the NYS Board of Regents as a guideline of expectations for NY State public schools.

The State’s framework document presents four principles of equity through each education stakeholder group that includes students, teachers, school leaders, district leaders, and families and community members.

The four principles:

1. Creating a welcoming and affirming environment.
2. Fostering high expectations and rigorous instruction.
3. Identifying inclusive curriculum and assessment.
4. Engaging in ongoing professional learning and support.

Reflecting our commitment to diversity:

The State supports moving from a melting pot to a polyglot mindset. We want to honor our students for who they are and build upon assets that they bring.

The Culturally Responsive-Sustaining Education Framework document can be found on the NY State Ed. website.

There was discussion about how to respond to any concerns that may be raised by parents or community members regarding any of this work.

Teachers are looking for common language to respond to questions and concerns if they come up.

The PCSD website has definitions, resources, and a presentation about [Cultural Proficiency in Our Schools](#) for staff and community information.

**SAC's study for barriers to equity in AP course offerings as a goal:**

- SAC will unpack and drive the goal work.
- Student, parent, and community voices, should be included. Consider elementary and middle school membership.
- Development of equity evaluation protocols can help clarify the process for identifying students.

**Ad Hoc Committee Charge:**

ILC will charge an Ad Hoc committee to study math grouping practices in the district and will recommend structures and supports needed.

ILC discussed membership and ideas for moving forward.

**Yearly ILC goals analysis:** The committee went through current goals set previously to determine which have been accomplished or need to continue, be updated or set aside. Members considered each goal through the equity lens.

A synthesis of that work will be shared at the next meeting.

**Roundtable:** Representatives share what is going on in their areas/buildings.

- Thornell Road Elementary is celebrating their 50<sup>th</sup> Anniversary with a time capsule reveal and cornerstone rededication.
- Murals on the walls at Mendon High School will be painted as a welcoming project.
- Park Road Elementary library received a grant to purchase diverse texts. The money will support the purchasing of 72 new books for the PRE Library.
- Special Education Dept. The district has started a Unified Bowling Team. Matches have started. Our kids are having a lot of fun.

**Bring back to constituent groups:**

- We are working on updating ILC goals to make sure they are aligned with District equity goals.
- Beginning a study of PCSD's 4-6 grade math grouping structures.

**Next Meeting:** Dec. 29, 2021