

# Instructional Leadership Council

## Meeting Minutes for April 7, 2022

**Attendees:** Julie Barker, Jessica Bonadio, Gina Brown, Angela Carpin, Sumara Case, Tracy Castleberry, Dwayne Cerbone, Jeff Cimmerer, Heather Clayton, Maribeth Curran, Kathy Curtis, Shana Cutaia, Liesa Erhlich, John Halldow, Sarah Jacob, Amanda Kirkebye, Matt Kwiatkowski, Sheila Lecca, Esther Marino, Lenore McPherson, Kate Milne, Teresa Roets, Tish Romas, Brian Shafer, Toni Stevens-Oliver, Melanie Ward, Elizabeth Woods

**Chairperson:** Melanie Ward

**Co-Chair:** Julie Barker

**Note Taker:** Laurie Hummel

*Approved Minutes are on the Pittsford School District ILC webpage and members can access in Microsoft Teams.*

### **Agenda:** Approved

The meeting was led by Co-chair Julie Barker. Chair Melanie Ward attended through video conference.

**March 3, 2022 Minutes:** Approved with changes.

**Constituent Sharing:** This is an opportunity for members to share feedback and updates from their constituent groups regarding work related to ILC goals.

AC Student council voted on previewed texts and decided on a new book for all classrooms.

They are drafting a persuasive letter to encourage the book for use in all classrooms next year.

BRMS: Eighth grade students attended the live virtual tour of the Auschwitz-Birkenau Concentration Camp.

The English dept. recently added to their book club collections. These additions were selected as a result of the diversity audit done this past summer.

Barker Road is planning for a visit from award-winning author Steve Sheinkin in April. Sheinkin's books are 8<sup>th</sup> grade book club and Newberry Book Club selections. Mr. Sheinkin will hold two assemblies for our 8th graders, as well as provide a writing workshop with select students from 6th, 7th, and 8th grade. He will also have lunch with our Newbery Book Club.

Elementary Standards Leaders led K-5 Spring Release days. The work at each grade level was connected to our overarching work on the CR-SE Framework. Grade levels enjoyed working together after two years.

### **Protocols for review of Instructional materials:**

The ASI shared draft documents of updated protocols designed to assist in the review and selection of Instructional Materials. This is part of the District's work on equity goals.

This document is being reviewed by DSLT, COT, Inclusivity Advisory Council, EAC and SAC as well as ILC. The ASI will use feedback from these committees to make adjustments to improve the protocol draft.

Two parts to the Protocol document:

- 1) A comprehensive protocol for review of district adopted textbooks and other district-wide, curriculum embedded resources; guided by Standards Leaders.
- 2) One page document that guides individual teachers in thinking about instruction materials in use in their classroom.

The committee provided thoughtful conversation and suggestions to adjust the draft.

The final draft will likely become the focus of a DSLT summer academy day along with professional learning in this area. Attendees will be asked to bring materials to work through the protocol.

These protocol documents will help us make sure the materials in front our kids are appropriate and reflect PCSD's commitment to equity and culturally responsive practices.

**ILC Goal Statement Subgroup work:**

The committee regrouped into sub groups to continue to tackle selected ILC goals statements.

Goal 1: Instructional Practices and Strategies:

Goal 2: Integration between PCSD Next Generation Skills and the CR-SE Framework.

**Roundtable:** ILC Representatives share what is going on in their areas/buildings.

MHS: A shout out to Virtual Enterprise classes. They placed in the top 1% of the country at their National competition.

TRE students sent 4-5 letters to each of 60 veterans participating in honor flights. The students are excited to be receiving many letters back.

Special Ed.: Unified Basketball games have returned. Varsity and middle school games are

scheduled. See the [Unified Varsity game schedule](#) on the [Athletics page](#) of the PCSD website.

Town of Pittsford Chamber of Commerce is supporting Earth day. Students can join in planting trees and cleaning up the canal.

**Share with constituent groups:**

- ILC is in the process of creating protocols for instructional materials. The goal is to have the document available for use in the fall.
- Share updates on subgroup work with ILT.

**Next Meeting:** May 5, 2022