

Instructional Leadership Council

Meeting Minutes for December 12, 2022

Attendees: ~~Julie Barker~~, Gina Brown, Angie Carpin, Dwayne Cerbone, Heather Clayton, ~~Maribeth Curran~~, Kathy Curtis, Shana Cutaia, Colleen Emmons, Liesa Ehrlich, John Halldow, Sarah Jacob, Amanda Kirkebye, ~~Matt Kwiatkowski~~, Sheila Lecce, Lenore McPherson, Kate Milne, Jodi Orman, Mark Puma, Teresa Roets, Tish Romas, Brian Shafer, Toni Stevens-Oliver, Melanie Ward, Elizabeth Woods

Chairperson: Melanie Ward

Co-Chair: Julie Barker

Note Taker: Laurie Hummel

Approved Minutes are on the Pittsford School District ILC webpage and members can access in Microsoft Teams.

Agenda: Approved.

Minutes from November 3, 2022 meeting:

Approved with suggested changes.

Constituent Sharing: This is an opportunity for members to share feedback and updates from their constituent groups regarding work related to ILC goals.

PTSA: A bulletin board was created at TRE with the help of TRE's Rainbow Club. "Be the I in Kind." The giant letter "I" is missing to leave a space for kids to stand and get their picture taken.

BRMS and CRMS sent a survey to building staff to collect their thinking on FLEX time. CRMS ILT is studying the data and making observations. BRMS formed a committee that will work through their FLEX time data.

CRMS: The Maroon Team collected candy to send to troops overseas.

MHS worked on connecting students to "trusted adults" on Superintendent's Conference Day. Work will continue at next building meetings.

AC: On Superintendent's Conference Day, staff studied an article about the impact of student voice on their learning and worked on the building goal of giving both students and staff a voice and choice.

PR is working on computer-based testing strategies and skills to get kids ready for future testing.

District PTSA created an ad hoc committee to do a program review. PTSA is also looking at best ways to give recognition and thanks to teachers.

NYS PTA is partnering with TikTok to get the word out on social media safety. This is a goal of PCSD PTSA.

Standards: Currently we are updating the PCSD Program of Studies and looking at textbooks and supplemental resources to support learning.

PR: Superintendent's Conference Day activities included a team building activity called "Hot Lava." Grade levels had PLC time to collaborate and participated in a presentation that includes differentiation.

Special Ed.: The Pittsford Inclusive Schools event on December 11th was a phenomenal success.

A parent advisory group was formed and is processing a parent survey data. The Special Education department will take action on the valuable feedback.

The Grading Ad Hoc Committee met for its first full meeting. The group processed articles that reground them in PCSD Grading Philosophy. Potential next steps will be presented to ILC.

The District is doing a review of online learning processes in the district and online courses that we can provide to our students with unique situations. Planning to bring more information to ILC.

Computer-Based Testing update:

NYS began using CBT Pre-Covid. Since then, other districts have moved to CBT. The process has improved with counterparts reporting it smoother than paper testing. PCSD is in a good position to join the rest of Monroe County with CBT.

Discussion points:

- PCSD 3-8th grade ELA and 5-8th grade Math testing will be computer-based this year. 3rd and 4th grade math will still be paper-based this year.

- District Technology and Data Team meets regularly to talk through logistics and have assigned roles in each building for the CBT process. Supports are in place.
- Sample tests are available online. Students can take the samples as often as they want and practice with any grade sampler.
- Technology Dept. created a Sway and have been in buildings to support.
- The State has a simulation test window in January. This experience will help PCSD figure out factors that need support and/or adjustments.
- We will stagger testing dates at the elementary buildings to share devices.
- The testing site will be secure.
- Proctors should be trained.

PTSA offered support. Parents have access to the test sample practices as well.

Financial literacy discussion continued: At last meeting's study of our graduate survey data, we recognized the trend of graduates reporting that "Financial Literacy" is a skill area in which they do not feel well-prepared.

Current status: Both high schools have a robust business education department with 18 different course offerings. All 12th graders take an Economics course. The Economics course includes real world projects based on career choices and budget development.

Discussion points: How can we improve?

- Communicate business courses to students and parents.
- Survey students for financial literacy needs.
- Creative ideas for opportunities to infuse financial aspects for the college years at school.
- Communicate opportunities to share responsibilities for teaching with community (courses, volunteering, etc.) and at home (student employment, checking accounts, etc.)

ILC Culturally Responsive Strategies Subgroup work: Presented by sub-group leaders.

Both subgroups have been working separately. Next steps, after this meeting, will involve bringing the groups together to merge the work.

Round Table:

BRMS Eighth grade chorus to perform for retired teachers.

5th graders at TR raised funds to purchase water tank units for Ugandan schools.

Share with constituent groups:

- Updates around Computer-Based Testing. The supports available through Technology Office. Connect with principals.
- Not ready to share financial literacy discussion.
- Subcommittee work continues.

Next Meeting: January 5, 2023