

Instructional Leadership Council

Meeting Minutes for March 30, 2023

Attendees: Julie Barker, ~~Gina Brown~~, Angie Carpin, Dwayne Cerbone, Heather Clayton, Maribeth Curran, Kathy Curtis, Shana Cutaia, Colleen Emmons, Liesa Ehrlich, John Halldow, Sarah Jacob, Amanda Kirkebye, Matt Kwiatkowski, Sheila Lecce, Lenore McPherson, Kate Milne, Jodi Orman, Mark Puma, Teresa Roets, Tish Romas, Brian Shafer, Toni Stevens-Oliver, Melanie Ward, Elizabeth Woods, guest: Stephanie Barg

Chairperson: ASI Melanie Ward

Co-Chair: Julie Barker

Note Taker: Laurie Hummel

Approved Minutes are on the Pittsford School District ILC webpage and members can access in Microsoft Teams.

Agenda: Approved.

Minutes from March 2, 2023: Approved.

Next Generation Skills/Instructional Moves Project:

Previous meeting work centered around discussion of a tool for teachers with instructional moves that teach next generation skills, SEL Benchmarks, and CR-SE Instruction.

At this meeting the committee discussed how to present the information. What would this tool look like and how would teachers easily access it?

The committee articulated specific ideas for a tool that is accessible and shareable. It should be colorful and organized with links to deeper information and strategies. A request for teachers to volunteer to be videotaped as they model strategies in the classroom was shared. This is a project that will continue over time.

Discussion points:

- Must be accessible; shared in a variety of ways.
- Links with additional information and resources.
- Create a template that organizes areas using color and consistent similar layouts.
- Envisioning a document with a placemat/landing page that connects the 5 skill areas. Each area has a similar template with an exclusive color.
- Text that defines the skill area.
- Benchmarks and skills would have links to a list of strategies linked to videos of PCSD classrooms showing the strategies.

- Invite art teachers to help with the look of this product – colorful and interesting.
- Create pdf as final product so that access to links is easy to manage.

Next steps: ILC chair and co-chair will continue to work on format of the final product while also building out the content links.

Curriculum Template Updates: The Standards Leader Team updated the Curriculum Writing Template along with a Curriculum Writer's Agreement document. The documents were presented for ILC to view and provide feedback.

- There are new responsibilities not reflected on our current template.
- The standards leaders studied templates from all over the country for ideas to refresh PCSD's template.
- A Curriculum Writer's Agreement document to clarify expectations for curriculum writers was also created.

Next steps: NYLearns will reflect the updated curriculum template by the beginning of the 2023-24 school year.

ILC Goals Review:

The committee participated in a World Café discussion protocol to examine the ILC Goals Document. Discussions for each of the goal areas focused on progress made or not made, potential revisions needed to the goal language, and other considerations.

The large committee came back together for discussion. Next steps will be determined at next meeting.

Sharing/News: ILC members share feedback/updates from their constituent groups regarding

work related to ILC goals and any other news as a quick roundtable.

MHS/SHS had 17 winners at the DECA competition.

PTSA reported results of the PTSA Parent Survey. Data from the survey will inform PTSA practices. Next steps are to survey faculty and staff. "How can PTSA help you?"

BRMS 8th graders are establishing pen pal friendships with students living in Modi'in, Israel.

Elementary Standards Leaders just finished K-5 release days. The main content was the "Science of

Reading." There will be exciting opportunities for more learning on this topic over the summer.

Take back to constituent groups:

- ILC is moving forward with the Next Generation Skills/Instructional Moves tool. To support the project, ILC is looking for teachers to share their NGS work in the classroom. Please email Melanie Ward directly if interested in volunteering.
- We have an updated process for curriculum writers this summer.
- ILC is planning for next projects.

Next meeting: May 4, 2023