

Instructional Leadership Council

Meeting Minutes for May 4, 2023

Attendees: Julie Barker, Gina Brown, Angie Carpin, Dwayne Cerbone, Heather Clayton, Maribeth Curran, Kathy Curtis, Shana Cutaia, Colleen Emmons, ~~Liesa Ehrlich~~, John Halldow, Sarah Jacob, Amanda Kirkebye, Matt Kwiatkowski, Sheila Lecce, Lenore McPherson, Kate Milne, Jodi Orman, Mark Puma, Teresa Roets, Tish Romas, Brian Shafer, Toni Stevens-Oliver, Melanie Ward, Elizabeth Woods, guest: Stephanie Barg

Chairperson: ASI Melanie Ward

Co-Chair: Julie Barker

Note Taker: Laurie Hummel

Approved Minutes are on the Pittsford School District ILC webpage and members can access in Microsoft Teams.

Agenda: Approved.

Minutes from March 30, 2023: Approved.

Business items:

ILC building representatives whose terms are ending will work with their buildings for a process to fill the membership for the next 3-year term.

Summer leadership workshop: ILC members are invited to attend. Dates are July 11th 8am-3pm and July 12th 8am-12pm at Mendon Golf Club.

Involves members of BOE, PCSD Administrators, ILC members, DPT members, PTSA Officers, PDTA Officers, and some others.

ILC Project Summary:

- ILC developed Next Generation Skills instructional documents based on a student, staff, and community survey data that shared students felt they would benefit from experiences that are more rigorous and authentic.
- Inclusivity and diversity, building safety and security, and social emotional behavioral efforts drew the district and committee's focus.
- State CR-SE documents and SEL benchmarks came out from NY State Ed. ILC studied these documents and looked for instructional moves that incorporate the strategies in PCSD's daily instruction in response to district goal.
- ILC realized the work this group has done around the NGS, SEL benchmarks and CR-SE can be put together in a way that incorporates all of these strategies into practice.

ILC work centered on the creation of a resource in support of the strategic initiatives that will be a guide to implement instructional moves that:

- Engage students in their learning by increasing rigor and authenticity through the development and use of instructional moves that allow the students to be involved in complex and challenging thinking.
- Includes practices that create a welcoming and affirming environment.
- Includes curriculum and dynamic structures that require integrative thinking and a global perspective.

At this meeting, the committee discussed ideas and ways to introduce and actualize the final product.

ILC Goals Review: At last meeting, ILC members worked in groups to examine ILC Goals by area. At this meeting, the committee followed up with a discussion to determine where they are with set goals and update and revise the ILC Goals document accordingly.

The committee recognized progress being made in all goal areas and work that needs to be done to prioritize the work for next year.

Examples of forward movement with ILC guidance:

- The NYLearns curriculum template will be updated and customized with separate areas to call attention to SEL benchmarks and computer science and digital fluency for use by curriculum writers this summer.
- EAC is developing a Field Trip document to identify common experiences aligned with curriculum expectations for students, district wide.
- The Math 4-6 Re-grouping Ad Hoc committee was formed to study regrouping practices for the purpose of making recommendations.

- The Secondary Grading Ad Hoc committee was formed to give recommendations for district-wide consistent agreed upon grading practices and structures.
- ILC is working on a way to share NGS, SEL Benchmarks, and CR-SE connections to instructional moves with PCSD teachers.
- Steps have been taken to give opportunity for community and academic partnerships.

Member connection activity:

Members participated in an activity in small groups where each selected a card with a question to share their thinking with the group.

Grading Ad Hoc Committee recommendations:

The committee re-anchored in the PCSD grading philosophy to study agreed upon grading practices and what is best for students.

The ad hoc committee revised documents and created documents.

- Documents to differentiate nonessential tasks from essential assignments. The documents will give teachers and admin guidance for student work not done that may result in failure for the course or grade.
- Flowcharts to guide the process of resolving missing essential tasks prior to the end of the marking period

Recommended next steps: The ad hoc committee proposed they continue work on three components of their discussions.

- Agreements on the essentials, learning, and tasks.
- An updated grading scale.
- Consistent meaningful reporting on learning behaviors separate from the academics.

The Grading Ad Hoc committee recommended moving forward next year with work to create a system for reporting on student learning behaviors at the secondary level.

Outcome: ILC will look at the Grading Ad Hoc Committee's documents and recommendations and come back to this next time to put a stamp of approval for this work.

Sharing/News: ILC members share feedback/ updates from their constituent groups.

- AC teacher Kate Milne is filming the Socratic Seminar to share with colleagues through the new ILC project.
- Buildings are excited to be having open houses and art shows.
- MHS PTSA held "Project Prom" - students shop for a free prom outfit from community donations.
- MCE Student Council held a drive for birthday bags.
- Several Secondary Core Standards Leaders planned their portion of Superintendent's Conference Day to include a focus on essentials and assessments.
- PTSA is gearing up for teacher appreciation day.
- TR: Three students are on their way to the New York State Math competition.
- BRMS decided to have the 8th grade bash as a carnival on the last day of school.

Take back to constituent groups:

Look for the Summer PD Catalog.

Share the work that ILC has been doing over the year.

Final meeting: June 1, 2023 cancelled. The DPT survey will be emailed to members to give feedback on ILC.