



Meeting Minutes

Attendance: Melanie Ward, Shawn Clark, Emily Odhiambo, ~~Tony Tepedino~~, Emily Labenski, ~~Rene Kazacos~~, Vince Blasio, ~~Natalie Crittenden~~, Jeannine Galusha, Danielle deManincor, Karen Smith, Katie Greco, Laura Hefner, ~~Amanda Moon~~, Larissa Lalka, Dr. Linda McGinley, Sharon Bednarczyk, Reeca Rothbaum, Radhika Ramesh, Julie Barker

Wednesday, June 2, 2021

3:30-4:30 p.m.

1) WELCOME and APPROVAL OF MAY MINUTES

Julie opened the meeting and welcomed Jen Cannell, who will be joining the Policy Board next year as the St. John Fisher representative. Dr. Linda McGinley, current SJFC representative, is retiring and Jen is here today as an observer.

Members reviewed the May minutes; Danielle deManincor motioned to approve the minutes and Laura Hefner seconded. The May minutes were approved unanimously.

2) BUDGET STATUS REPORT

Julie asked members to review the Budget Status report. The report reflects the transfers made since our last meeting based on the FS-10A and Julie shared there is a plan to spend all funds in available balances.

3) SELECTION OF POLICY BOARD CHAIR

Julie shared that Policy Board Chair, Karen Smith, is retiring at the end of this school year and thanked her for her long-standing service to the board. Laura Hefner has volunteered to be the Policy Board Chair. All members voted in favor of having Laura become the new PB Chair and Julie welcomed Laura to the new position.

4) CONTINUATION APPLICATION FOR 2021-2022

Julie shared a draft of the Continuation Application for 2021-2022. She began by reviewing the FS-10 with funds in the following codes:

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$31,800.00
Support Staff Salaries	16	0.00
Purchased Services	40	3,600.00
Supplies and Materials	45	6,607.00
Travel Expenses	46	1,000.00
Employee Benefits	80	0.00
Indirect Cost	90	0.00
BOCES Services	49	900.00
Minor Remodeling	30	0.00
Equipment	20	0.00
Grand Total		\$43,907.00

After reviewing the proposed plan for each of the budget codes, Julie asked members to review the Work Plan Matrix. Julie shared that based on our summer programs to date, our Focus Areas would be:

- #1 – Professional learning to enhance and deepen teacher content knowledge aligned with the NYS P-12 Learning Standards: ELA
- #2 – Professional learning to enhance and deepen teacher content knowledge aligned with the NYS P-12 Learning Standards: Math
- #3 – Professional learning to enhance and deepen teacher content knowledge aligned with the NYS P-12 Learning Standards: SS
- #4 – Professional learning to enhance and deepen teacher content knowledge aligned with the NYS P-12 Learning Standards: Science
- #8 – Professional learning and/or support for enhancing educators’ strategies and skills in **meeting the needs of diverse learners:** those who learn differently from the majority and/or are racially, ethnically, culturally, economically or linguistically diverse.
- #12 – Professional learning and/or support aligned with teacher growth, leadership and/or improvement needs as informed by a professional performance review, personal assessment, goal or “other”.
- #13 – Professional learning and/or support for new teachers through mentoring and induction.
- #18 – Professional learning and/or support for the creation and maintenance of safe, secure, supportive and inclusive learning environments for all students

Melanie noted that a series of elementary ELA workshops would fall under Focus Area #10 because they would be teaching teachers how to use the data collected from ELA assessments. All agreed that this should be included on the Work Plan Matrix and #10 was added to the list of Focus Areas.

After reviewing the details for each of the budget codes and the Work Plan Matrix, no other questions were raised. Radhika motioned to approve the 2021-2022 Continuation Application as is and Reeca seconded. All members voted to approve. Julie thanked the PB and stated that she would get the necessary signatures and submit it to SED as required.

5) **MEMBERSHIP CHANGES**

Julie reviewed the Policy Board positions that will be open after this year based on retirement or term of office expiring. Several members have chosen to renew their terms and remain on the Board. Julie thanked those members for their continued service. Emily Labenski, BRMS, and Natalie Crittenden, CRMS, will not be returning and were thanked for their years on the PB. Julie acknowledged Dr. Linda McGinley, SJFC, and Karen Smith, MHS, who are retiring at the end of this year. Dr. McGinley thanked the board for the work they do. She also mentioned how impressed she is with the professional learning that our teachers engage in and the amount of district support for professional learning that exists. Karen Smith also thanked members for the time they give to the PB. She appreciated the opportunity to be a part of PB and serve as chair, while also reflecting on her many experiences in the district during her time here.

Julie also shared that Robin Dixson, TC Assistant, is retiring at the end of June after more than 36 years of service to the PCSD. Julie thanked Robin for all of the work she has done for the PTC, as well as the District, and wished her all the best in her retirement.

The next Policy Board meeting is October 6, at 3:30 PM in Room 404 at Barker Road.

The meeting adjourned at 4:25 p.m.

Minutes prepared by Robin Dixson, Assistant to the Director of the Teacher Center.