

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Board of Education Meeting

Tuesday, December 14, 2021

Barker Road Middle School

(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 6:00 p.m. in Room 410 and then moved to the McCluski Room at 7:00 pm, Barker Road Middle School on Tuesday, December 14, 2021.

BOARD MEMBERS PRESENT: A. Thomas, T. Aroesty, J. Casey, S. Pelusio, R. Sanchez-Kazacos, R. Scott, P. Sullivan

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, D. Kenney, M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

At 5:59 p.m., the Board immediately convened into an Executive Session.

1. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of a particular person, where no official business would be conducted.  
Vote: Unanimously carried

**APPROVED:  
EXECUTIVE  
SESSION**

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 6:47 p.m.  
Vote: Unanimously carried

**APPROVED:  
ADJOURNMENT**

3. Mrs. Thomas called the regular meeting to order at 7:02 p.m. and asked everyone to stand for the Pledge of Allegiance.

Mrs. Thomas noted that today was the nine-year anniversary of the Sandy Hook elementary school tragedy. She asked everyone to join the Board in a moment of silence in honor and in memory of all victims and families impacted by school shootings and for those most recently affected from the Oxford H.S. tragedy in Michigan.

4. Motion was made by Mr. Sullivan, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.  
Vote: Unanimously carried

**APPROVED:  
AGENDA**

5. Principal's Report: Principal, Mr. Josh Walker, VP Mr. Mike Falzoi and students (D. Durand, A. Ochoa, J. Dean) presented to the Board on the activities taking place at Calkins Road Middle School.

6. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its November 16, 2021, Regular meeting.  
Vote: Unanimously carried

**APPROVED:  
MINUTES  
11/16/21**

## 50.

7. Board Reports: Mrs. Thomas read the MCSBA meeting dates as well as other dates to remember. She also noted that the next Board Leadership and Legislative meetings might be conducted by Zoom depending on where the COVID numbers are landing at that time.

8. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month of October 31, 2021.

Vote: Unanimously carried

**ACCEPTED:  
TREASURER'S  
REPORT**

9. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, on the recommendation of the Audit Oversight Committee, accepts the Single Audit Report for year ended June 30, 2021.

Vote: Unanimously carried

**ACCEPTED:  
SINGLE AUDIT  
REPORT**

10. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, at its regular meeting, and on the recommendation of the Audit Oversight Committee, accepts the Extra-Classroom Activity Funds Financial Report for year ended June 30, 2021.

**ACCEPTED:  
EXTRA-CLASSROOM  
AUDIT REPORT**

BE IT FURTHER RESOLVED, that the Board of Education on the recommendation of the Audit Oversight Committee accepts the Extra-Classroom Audit Corrective Action Plan.

Vote: Unanimously carried

11. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Extra-Classroom Audit Report Response as presented.

Vote: Unanimously carried

**APPROVED:  
EXTRA-CLASSROOM  
AUDIT REPORT  
RESPONSE**

12. Motion was made by Mr. Aroesty, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does approve acceptance of the NYS Comptroller's Draft Report.

BE IT FURTHER RESOLVED that the Board of Education of the Pittsford Central School District approves the District Response Letter.

**APPROVED:  
NYS COMPTROLLER'S  
AUDIT FINDINGS &  
CORRECTIVE ACTION  
PLAN**

BE IT FURTHER RESOLVED that the Board of Education of the Pittsford Central School District does approve the District's Corrective Action Plan (CAP) as recommended by the District's Audit Oversight Committee.

BE IT FURTHER RESOLVED that the Board of Education of the Pittsford Central School District authorizes the Audit Oversight Committee and Superintendent to implement the Corrective Action Plan and provide oversight in accordance with all applicable laws and Board of Education Policy.

BE IT FURTHER RESOLVED that the Board of Education of the Pittsford Central School District expresses its appreciation to the Comptroller's Office for their professionalism and insights in providing feedback and a meaningful assessment tool confirming the Board of Education and District fiscal health and oversight.

Vote: Unanimously carried

13. Mr. Kenney noted the very sad news that one of our loyal bus drivers passed away today.

14. Motion was made by Mr. Sullivan, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:  
Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

A. Teacher Tenure – First Reading

B. Appointment – Certificated Staff

Name: Margaret Craig  
Position: CRMS .5/BRMS .3 Mental Health Specialist  
Type of Position: Part Time  
Tenure Area: Counseling & Guidance  
Probationary Period: N/A  
Certification: Provisional  
Salary: \$44,121.00  
Effective Date: 11/30/2021

Name: Stephanie Totin  
Position: SHS Special Education  
Type of Position: Regular Substitute  
Tenure Area: Special Education  
Probationary Period: N/A  
Certification: Permanent  
Salary: \$28,626.00  
Effective Date: 09/01/2021

Name: Murie Gillett  
Position: SHS English  
Type of Position: Probationary  
Tenure Area: English  
Probationary Period: 12/20/2021 – 12/19/2025  
Certification: Initial  
Salary: \$52,206.00  
Effective Date: 12/20/2021

C. Appointment – Regular Substitute to Probationary

Name: Xiaoshan Zhang  
Position: MCE ENL Teacher  
Type of Position: Probationary  
Tenure Area: English as a Second Language  
Probationary Period: 10/19/2020 – 10/18/2024  
Certification: Initial  
Salary: \$51,670.00  
Effective Date: 09/01/2021

D. Certificated Staff – Increase in FTE from .2 to .8

Name: Mary McKenna  
Position: MCE .2 School Counselor/.6 DO Mental Health Specialist  
Type of Position: Part Time

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Tenure Area: Counseling & Guidance  
Probationary Period: N/A  
Certification: Permanent  
Salary: \$55,826.00  
Effective Date: 12/01/2021

### E. Certificated Staff – Part Time to Probationary

Name: Phyllis Peters  
Position: CRMS .5/TRE .3/SHS .2  
Type of Position: Probationary  
Tenure Area: Reading  
Probationary Period: 11/08/2021 – 11/07/2024  
Certification: Professional  
Salary: \$67,001.00  
Effective Date: 11/08/2021

### F. Change of Salary – Director of Transportation

Name: Carla Grove  
Position: Director of Transportation  
Type of Position: Full Time  
Probationary Period: Per Civil Service  
Salary: \$85,000.00  
Effective Date: 07/01/2021

### G. Appointment – School Related Professional – Highlighted Revised Start Date

Name: Kathryn Lippa  
Position: MCE Paraprofessional  
Type of Position: Full Time  
Salary: \$18,462.00  
Effective Date: 12/09/2021

Name: Lauren Andreassi  
Position: PRE Paraprofessional  
Type of Position: Full Time  
Salary: \$18,069.00  
Effective Date: 12/06/2021

Name: Amber Farr  
Position: TRE School Nurse  
Type of Position: Full Time  
Salary: \$41,313.00  
Effective Date: 12/06/2021

Name: Vivian Yervasi  
Position: BRMS Paraprofessional  
Type of Position: Full Time  
Salary: \$19,575.00  
Effective Date: 12/13/2021

Name: Jessica Lupinetti  
 Position: TRE School Nurse  
 Type of Position: Full Time  
 Salary: \$41,252.00  
 Effective Date: 12/22/2021

H. Termination – School Related Professional – Andrew Langton

I. Resignation – Managerial/Confidential

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Resignation Date</u>
Mandie	Yantz	BR East	Payroll Supervisor	2	11/29/2021

J. Resignation – School Related Professional – Letter Attached

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Resignation Date</u>
Emily	Peets	MHS	Paraprofessional	1 Wk.	11/20/2021
Dominica	Maedl	PRE	CSE Assigned	2.7 Yrs.	12/03/2021

K. Resignation – School Nurse – Letter Attached

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Resignation Date</u>
Anne	Rizk	TRE	Registered Nurse	2.4 Yrs.	12/20/2021

L. Resignation for Retirement – Administrator – Letter Attached

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Resignation Date</u>
Roger	DeBell	TRE	Principal	12.3	06/30/2021

15. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:  
 Vote: Unanimously carried

**APPROVED:  
 SUPPORT  
 STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Marybeth Onimus	Office Clerk III	JRE	37.5 wk.	12/13/2021	\$23,283.00
Carrie Gibson	Office Clerk III	TMF	37.5 wk.	12/06/2021	\$31,609.00

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Eileen Weigert	School Aide	MCE	3 months	11/30/2021
Jessica Lupinetti	Part Time Clerk	JRE	3 months	12/22/2021
Nicole Lougheed	Payroll Clerk	BRMS-E	2.3 yrs.	12/23/2021

CLERICAL

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Karen Joynt	Office Clerk III	MHS	10.9 yrs.	03/09/2022

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Michelle Tullock	Bus Driver	TMF	22.5 wk.	12/01/2021	\$22,838.00

TRANSPORTATION

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Alejandra Rivera	Bus Attendant	TMF	9.3 yrs.	11/29/2021

# 54.

## CUSTODIAL/MAINTENANCE

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Jason Blumenstock	Grounds Person	TMF	40 wk.	11/30/2021	\$33,291.00
Daniel Greco	Maintenance/Mechanic	TMF	40 wk.	12/06/2021	\$33,291.00

## FOOD SERVICE

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Jennifer Connor	Food Service Worker	MHS	20 wk.	12/13/2021	\$13.20 hr.
Steven Krouth	Food Service Worker	CRMS	20 wk.	12/01/2021	\$15.90 hr.
Jhanani Thayaruban	Food Service Worker	JRE	17.5 wk.	12/13/2021	\$13.20 hr.

16. Special Education Report: Mrs. Woods noted that CSE and CPSE items would be acted upon this evening under the Consent Agenda.

17. Motion was made by Mr. Aroesty, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District hereby authorizes the Superintendent of Schools to execute a Settlement Agreement on the District's behalf resolving a special education due process hearing matter between the District and the parents of a student classified by the Committee on Special Education, SED Case Numbers 547772 and 555451, and the resulting appeal.

**APPROVED:  
SETTLEMENT  
AGREEMENT**

BE IT ALSO RESOLVED that the Board of Education of the Pittsford Central School District does hereby authorize the treasurer to expend from the Liability Reserve for payment of the Settlement Agreement.

Vote: Unanimously carried

18. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the date changes for the 2021/22 Board of Education meetings as presented.

**APPROVED:  
DATE CHANGES  
BOE MEETINGS**

Vote: Unanimously carried

19. Superintendent's Report: Mr. Pero provided updates on the following: transportation issues, school safety, mental health programs and services, threat assessment training, Code of Conduct, COVID, testing kits/clinic and the Superintendent's Student Advisory Council's first meeting.

20. Mr. Pero noted the first reading of the following Policies:

- #7552 - Student Gender Identity
- #7640 - Student Individualized Education Program (IEP): Development and Provision
- #7641 - Transition Services
- #7650 - Identification and Register of Children with Disabilities (Child Find)

21. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:

**APPROVED:  
CONSENT  
AGENDA**

Vote: Unanimously carried

### Bid Awards:

Lunch Paper & Plastic Supply	Regional Distributors, Inc.	\$18,977.56 (estimated)
Electrical, Plumbing & Building Supplies	Various Vendors	Ongoing basis
Sale & Disposal of Outdated School District Textbooks/Library Books		

*These bids in their entirety are duly made a part of these minutes and kept in a supplemental file for this meeting.*

Committee on Special Education: Amendments - Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Reviews, Transfer Student – Agreement No Meeting.  
Sub-Committee on Special Education: Amendments – Agreement No Meeting, Annual Review, Reevaluation Reviews, Reevaluation/Annual Review, Requested Review.  
Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Requested Review, Amendment -Agreement No Meeting, Reevaluation Reviews.

22. Public Comment: Two people addressed the Board.

23. Motion was made by Mr. Casey, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 8:04 p.m.  
 Vote: Unanimously carried

**APPROVED:**  
**ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter  
 School District Clerk