

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Board of Education Meeting

Tuesday, March 15, 2022

Barker Road Middle School

(Link to Public Viewing/Access on Website)

A BUDGET WORKSHOP SESSION of the Pittsford Central School District Board of Education was held at 6:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, March 15, 2022. Mr. Pero reviewed the Central Administration budget. Mr. Kenney reviewed the Support Services and Undistributed budgets. Mrs. Ward reviewed the School Based budget.

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, March 15, 2022.

BOARD MEMBERS PRESENT: A. Thomas, T. Aroesty, J. Casey, S. Pelusio, R. Sanchez-Kazacos, R. Scott, P. Sullivan

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, D. Kenney, M. Ward, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting*

1. Mrs. Thomas called the meeting to order at 7:03 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried **APPROVED:**  
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **AGENDA**  
the agenda for this meeting.  
Vote: Unanimously carried

3. Principal's Report: Mr. Mark Puma, principal, along with Dr. Case, vice-principal and several students, presented to the Board on the activities taking place at Sutherland High School.

4. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding **APPROVED:**  
the following resolution: BE IT RESOLVED, that the Board of Education approves **MINUTES**  
the minutes of its March 1, 2022, Regular meeting. **3/1/22**  
Vote: Unanimously carried

5. Board Reports: Mrs. Thomas read the MCSBA meeting dates as well as other dates to remember.

6. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried **APPROVED:**  
regarding the following resolution: **CAPITAL RESERVE**  
Vote: Unanimously carried **BUS PROPOSITION**

**Proposition – Capital Reserve Fund – Purchase of Buses**

Shall the following resolution be adopted, to wit:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund – Purchase of Buses" a sum of money not to exceed One Million, Five Hundred Seventy Eight Thousand One Hundred Ninety Two Dollars (\$1,578,192.00) to be used for the purchase of Eleven (11) replacement sixty-six passenger buses and One (1) thirty passenger plus two wheel chair capacity bus and communications equipment used in the operation of such buses. State Aid generated on these purchases will be returned to the Capital Reserve Fund – Purchase of Buses.

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7. Coordinator of Technology Mr. Kwiatkowski, gave a brief overview of the planning for the 1:1 device initiative.

8. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution:

Vote: Unanimously carried

**APPROVED:  
CAPITAL RESERVE  
TECHNOLOGY  
PROPOSITION**

**Proposition - Capital Reserve Fund - Instructional Technology**

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund - Instructional Technology" a sum of money not to exceed Seven Hundred Twenty-Five Thousand Dollars (\$725,000) to be used for the purchase of mobile student technology devices to supplement a 1:1 student technology learning program and replace beyond-useful life devices, used in the grade six through nine instructional program, instructional technology directly related to specialized instruction program. Devices shall include laptop computers, iPads and related software, supplies and infrastructure.

9. Motion was made by Mr. Casey, seconded by Mrs. Scott and carried regarding the following resolution:

Vote: Unanimously carried

**APPROVED:  
EXTERNAL  
AUDITOR RFP**

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, in accordance with New York State General Municipal and New York State Education Laws, participated in a Monroe County region cooperative Request For Proposal (RFP) process for External Audit Services, and as a result of such process does hereby accept the proposal of the audit firm of Mengel Metzger Bar & Company, LLP.

BE IT FURTHER RESOLVED, that the Board of Education, at its regular meeting of March 15, 2022 does hereby appoint the firm of Mengel Metzger Bar & Company, LLP for the 2021-2022 fiscal year under the terms and conditions of the RFP, and does hereby reserve the right to extend and/or modify services as permitted by law and the RFP.

10. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution:

Vote: Unanimously carried

**APPROVED:  
INTERNAL  
AUDITOR RFP**

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, in accordance with New York State General Municipal and New York State Education Laws, initiated a Request for Proposal (RFP) process for Internal Audit Services, and as a result of such process does hereby accept the proposal of the audit firm of Freed Maxick.

BE IT FURTHER RESOLVED, that the Board of Education, at its regular meeting does hereby appoint the firm of Freed Maxick for the 2021-2022 fiscal year under the terms and conditions of the RFP, and does hereby reserve the right to extend and/or modify services as permitted by law and the RFP.

11. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

A. Change of Status - Probationary to Tenure

Name: Maeghan Archambault  
Position: BRMS Science

Tenure Area: Science  
 Probationary Period: 08/30/2018 – 04/01/2022  
 Certification: Professional

B. Certificated Staff - Increase in FTE from .3 to .8

Name: Paul Myers  
 Position: BRMS .3/JRE .2/PRE .2/MCE .1 Physical Education  
 Type of Position: Part Time  
 Tenure Area: Physical Education  
 Probationary Period: N/A  
 Certification: Initial  
 Salary: \$40,787.00  
 Effective Date: 03/07/2022

C. Appointment – School Related Professional

Name: Alan Greene  
 Position: JRE Paraprofessional  
 Type of Position: Full Time  
 Salary: \$19,246.00  
 Effective Date: 03/09/2022

Name: Rebecca Osbourne  
 Position: SHS Paraprofessional  
 Type of Position: Full Time  
 Salary: \$22,057.00  
 Effective Date: 03/21/2022

D. Retirement – Auxiliary Staff – see attached

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Retirement Date</u>
Tina	Jarvis	DO	Instr. Technology Support Specialist	21	06/24/2022

E. Resignations – School Related Professional  
 Alicia Hurlburt – see attached  
 Paul Myers

F. Resignations – Supervisory & Technical – see attached  
 Jade Rood

12. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:  
 Vote: Unanimously carried

**APPROVED:  
 SUPPORT  
 STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Cindy Reales-O'Hara	School Aide	PRE	12.5 wk.	03/07/2022	\$13.20 hr.
Mir Jesmine Begum	School Aide	PRE	12.5 wk.	02/28/2022	\$13.20 hr.

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TRANSPORTATION

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Charles Davis	On Call Bus Driver	TMF	varies	03/01/2022	\$27.41 hr.

CUSTODIAL/MAINTENANCE

RESIGNATIONS	POSITION	BLDG	LENGTH OF SVC	DATE
Mark Engle	Cleaner	CRMS	5 yrs.	03/08/2022

13. Special Education Report: Mrs. Woods noted that CSE and CPSE items would be acted upon this evening under the Consent Agenda.

14. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment history of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting.  
**APPROVED: EXECUTIVE SESSION**  
 Vote: Unanimously carried

15. Motion was made by Mr. Casey, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 2022/2023 Budget Guidelines as presented.  
**APPROVED: BUDGET GUIDELINES**  
 Vote: Unanimously carried

16. Motion was made by Mrs. Pelusio, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 2022/2023 school calendar as presented.  
**APPROVED: 2022/2023 SY CALENDAR**  
 Vote: Unanimously carried

17. Superintendent’s Report: Mr. Pero provided examples of the copious amounts of equity work that has been ongoing. He also spoke about the Pittsford Education Foundation (PEF) recently securing a \$100,000 donation to assist urban suburban students. Mr. Pero encouraged people to send positivity post cards located on the website under “partners”. He congratulated the MHS boys basketball team for going far into State level competition and he wished the MHS girls basketball team good luck this weekend at the State championships.

18. Motion was made by Mr. Sullivan, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:  
**APPROVED: CONSENT AGENDA**  
 Vote: Unanimously carried

Bid Awards:

Cooperative Magazine Bid	Various Vendors	\$4,522.08
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Committee on Special Education: Amendments, Amendment - Agreement No Meeting, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Reviews, Transfer Students – Agreement No Meetings.

Sub-Committee on Special Education: Amendments, Amendments – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Reevaluation Reviews, Transfer Student – Agreement No Meeting.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Reviews, Amendments – Agreement No Meetings.

Approval of Internship Proposal

19. Public Comment: Four people addressed the Board.

20. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 8:02 p.m.  
Vote: Unanimously carried

**APPROVED:  
RECESS**

21. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 8:31 p.m.  
Vote: Unanimously carried

**APPROVED:  
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk