

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, OCTOBER 5, 2021
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

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AGENDA

7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. PRINCIPAL’S REPORT – Dr. Mark Balsamo – Park Road Elementary School
- V. APPROVAL OF MINUTES September 14, 2021 (BOARD ACTION)
- VI. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership – next meeting – 11/3/21
 - 2. Executive Committee – next meeting – 10/6/21
 - 3. Information Exchange Committee – 10/13/21
 - 4. Labor Relations Committee – next meeting – 10/20/21
 - 5. Legislative Committee – next meeting – 10/6/21
 - 6. Steering Committee – next meeting – 11/10/21
 - 7. Communications Outreach Advisory Committee
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 10/7/21 – Board Tour (no visit) at Thornell Road Elementary School – 7:15 a.m.
 - 2. 10/8/21 – Schools Closed for Superintendent’s Conference Day
 - 3. 10/11/21 – Schools Closed for Columbus Day/Indigenous People’s Day Recess
 - 4. 10/19/21 – Next Regularly Scheduled Meeting
- VII. FINANCIAL REPORT – Mr. Kenney
 - A. Action Items:
 - 1. Acceptance of Treasurer’s Report – June 30, 2021 (BOARD ACTION)
 - 2. 4th Quarterly 20-21 Extraclassroom Activities Report (BOARD ACTION)
 - 3. External Audit Report and Management Letter (BOARD ACTION)
 - 4. Bid Award (**See Consent Agenda**)
 - a. BOCES II Cooperative Fall Fine Paper
 - B. Discussion:
 - C. Other:
- VIII. HUMAN RESOURCE REPORT – Mr. Clark
 - A. Action Items:
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - B. Discussion:
 - C. Other:
- IX. CURRICULUM REPORT – Mrs. Ward
 - A. Action Items:
 - B. Discussion:
 - 1. CTE Endorsement Presentation
 - C. Other:

- X. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items: (See Consent Agenda)
 - 1. Committee on Special Education: Amendments - Agreement No Meetings, Initial Eligibility Meetings, Requested Reviews, Transfer Student- Agreement No Meeting.
 - 2. Sub-Committee on Special Education: Amendments – Agreement No Meeting.
 - 3. Committee on Preschool Special Education: Amendment - Agreement No Meetings, Initial Eligibility Determination Meetings, Reevaluation Review.
 - B. Discussion:
 - C. Other:

- XI. SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - 2. Policy Approval – **2nd Reading** (See Consent Agenda)
 - a. #6213-Probation and Tenure
 - B. Discussion:
 - 1. Policy Recommendation – **1st Reading**
 - a. #5130-Budget Adoption
 - C. Other:

- XII. CONSENT AGENDA (BOARD ACTION)
 - A. Bid Award
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education
 - E. Approval of Policy #6213-Probation and Tenure

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. PUBLIC COMMENT

The Pittsford Board of Education values transparency and the public comments made during its meetings. As such, the Pittsford Board of Education provides this agenda item at its regular meetings. Board of Education meetings are not public forums, rather, they are business meetings held in public where dialogue is not normally conducted with audience members.

The purpose of this agenda item is for the Board to receive respectful and constructive feedback, opinions and information from District residents. If a person who is not a District resident wishes to address the Board, they must clearly state their purpose. Comments are taken under advisement by the Board of Education and the Superintendent of Schools. Respect and civility are required during these meetings, particularly as we have students routinely attending as part of their course work.

Comments should be in reference to an interest or topic, not an individual. Each speaker will have the floor for *no more than three minutes and yielding time amongst speakers is not permitted. The Board President reserves the right to limit the total amount of speaking time.* In an effort to avoid repetitiveness, if speakers are attending with other residents with similar input, we ask that the group designate one person to address the Board as a group. For speakers who do not follow meeting and decorum protocols, the speaker’s privilege to use the floor will no longer be recognized by the Board of Education. Those planning to address the Board during the Public Comment agenda item must share the nature of their topic, name and address with the Board Clerk before speaking. Notecards are available for this purpose at the sign-in table near the entrance of the meeting room.

- XVI. ADJOURNMENT/RECESS (BOARD ACTION)

Next regularly scheduled meeting: **Tuesday, October 19, 2021**

Mission: The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Tuesday, September 14, 2021
Barker Road Middle School
(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, September 14, 2021.

BOARD MEMBERS PRESENT: A. Thomas, T. Aroesty, J. Casey, S. Pelusio, R. Sanchez-Kazacos, R. Scott, P. Sullivan.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, D. Kenney, M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mrs. Thomas called the meeting to order at approximately 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED: AGENDA**

Vote: Unanimously carried

3. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its August 10, 2021, Regular meeting. **APPROVED: MINUTES 8/10/21**

Vote: Unanimously carried

4. Board Reports: Mrs. Thomas read the MCSBA meeting dates as well as other dates to remember. Mrs. Scott and Mrs. Pelusio reported out on the recent Legislative committee meeting.

5. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, the Board of Education of Pittsford Central School District does hereby declare the above equipment scrap or obsolete and does hereby authorize the auction and receipt of proceeds from the sale of the vehicles and equipment listed on the Consignment Contract from RTI Auctions. **APPROVED: AUCTION OF EQUIPMENT**

Vote: Unanimously carried

6. Mr. Kenney provided an update on transportation issues and driver shortages that districts are currently facing.

7. Motion was made by Mr. Casey, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report: **APPROVED: PROFESSIONAL STAFF REPORT**

Vote: Carried by all except Mr. Sullivan who abstained due to a perceived conflict of interest.

A. Appointment – Certificated Staff

Name: Leigh Anne Shaffer

Position: PRE Grade 3

Type of Position: Probationary

Tenure Area: Elementary

23.

Probationary Period: 09/01/2021 – 08/31/2024
Certification: Professional
Salary: \$55,632.00
Effective Date: 09/01/2021

Name: Madeleine Honan
Position: ACE Grade 3
Type of Position: Probationary
Tenure Area: Elementary
Probationary Period: 09/01/2021 – 08/31/2025
Certification: Initial
Salary: \$50,993.00
Effective Date: 09/01/2021

Name: Catherine Gibbons
Position: TRE Kindergarten
Type of Position: Probationary
Tenure Area: Elementary
Probationary Period: 09/01/2021 – 08/31/2025
Certification: Professional
Salary: \$53,168.00
Effective Date: 09/01/2021

Name: Allyson Wichtowski
Position: TRE Grade 1
Type of Position: Probationary
Tenure Area: Elementary
Probationary Period: 09/01/2021 – 08/31/2025
Certification: Emergency COVID - 19
Salary: \$46,243.00
Effective Date: 09/01/2021

Name: Julie Wilkins
Position: MHS .3 English
Type of Position: Part Time
Tenure Area: English
Probationary Period: N/A
Certification: Professional
Salary: \$18,420.00
Effective Date: 09/01/2021

Name: Stephanie Mongelli
Position: MCE Kindergarten
Type of Position: Probationary
Tenure Area: Elementary
Probationary Period: 09/01/2021 – 08/31/2025
Certification: Initial
Salary: \$49,798.00
Effective Date: 09/01/2021

Name: Paul Nichols
Position: JRE Kindergarten

Type of Position: Probationary
 Tenure Area: Elementary
 Probationary Period: 09/01/2021 – 08/31/2025
 Certification: Emergency COVID -19
 Salary: \$46,243.00
 Effective Date: 09/01/2021

Name: Andrea Germain
 Position: MCE Grade 1
 Type of Position: Probationary
 Tenure Area: Elementary
 Probationary Period: 09/01/2021 – 08/31/2025
 Certification: Professional
 Salary: \$51,666.00
 Effective Date: 09/01/2021

Name: Phyllis Peters
 Position: CRMS .5/SHS .2 Reading
 Type of Position: Part Time
 Tenure Area: Reading
 Probationary Period: N/A
 Certification: Professional
 Salary: \$46,901.00
 Effective Date: 09/01/2021

Name: Katherine Luchowski
 Position: TRE Grade 3
 Type of Position: Regular Substitute
 Tenure Area: Elementary
 Probationary Period: N/A
 Certification: Initial
 Salary: \$47,593.00
 Effective Date: 09/01/2021

Name: Jason Mathewson
 Position: TRE Grade 4
 Type of Position: Regular Substitute
 Tenure Area: Elementary
 Probationary Period: N/A
 Certification: Initial
 Salary: \$50,338.00
 Effective Date: 09/01/2021

Name: Leylan Aryuz
 Position: MHS Social Worker
 Type of Position: Probationary
 Tenure Area: Social Worker
 Probationary Period: 09/01/2021 – 08/31/2024
 Certification: Provisional
 Salary: \$51,803.00
 Effective Date: 09/01/2021

25.

Name: Grace Mingoea
Position: JRE .3/PRE .1/TRE .1 Music
Type of Position: Part Time
Tenure Area: Music
Probationary Period: N/A
Certification: Emergency COVID - 19
Salary: \$21,122.00
Effective Date: 09/01/2021

Name: Carissa Carlson
Position: SHS School Psychologist
Type of Position: Probationary
Tenure Area: Psychologist
Probationary Period: 09/27/2021 – 09/26/2024
Certification: Provisional
Salary: \$53,978.00
Effective Date: 09/27/2021

Name: Emily Bylund
Position: MCE .2 Library Media Specialist
Type of Position: Part Time
Tenure Area: Library Media Specialist
Probationary Period: N/A
Certification: Internship
Salary: \$9,704.00
Effective Date: 09/01/2021

Name: Leslie Psaty
Position: Student Services Teacher
Type of Position: Regular Substitute
Tenure Area: N/A
Probationary Period: N/A
Certification: Permanent
Salary: \$29,624.00
Effective Date: 09/15/2021

B. Part Time to Probationary

Name: Mallory Gregor
Position: MCE .5/JRE .3/MHS .2 Art
Type of Position: Probationary
Tenure Area: Art
Probationary Period: 09/01/2021 – 08/31/2024
Certification: Professional
Salary: \$53,264.00
Effective Date: 09/01/2021

C. Appointment – School Related Professional

Name: Alyssa Lamp
Position: PRE CSE Assigned Paraprofessional
Type of Position: Full Time

Salary: \$17,737.00
Effective Date: 09/01/2021

Name: Skirmante Juodeikyte - Philippone
Position: BRMS CSE Assigned Paraprofessional
Type of Position: Full Time
Salary: \$19,151.00
Effective Date: 09/01/2021

Name: Ijlal Gunay-Lenio
Position: BRMS CSE Assigned Paraprofessional
Type of Position: Full Time
Salary: \$20,849.00
Effective Date: 09/01/2021

Name: Alison Wrona
Position: PRE CSE Assigned Paraprofessional
Type of Position: Full Time
Salary: \$18,069.00
Effective Date: 09/01/2021

Name: Joshua Ketchum
Position: BRMS CSE Assigned Paraprofessional
Type of Position: Full Time
Salary: \$19,151.00
Effective Date: 09/01/2021

Name: Behice Fennie
Position: BRMS CSE Assigned Paraprofessional
Type of Position: Full Time
Salary: \$20,425.00
Effective Date: 09/01/2021

Name: Marissa Smith
Position: JRE School Nurse
Type of Position: Full Time
Salary: \$41,313.00
Effective Date: 09/01/2021

Name: Ariana Strife
Position: JRE CSE Assigned
Type of Position: Full Time
Salary: \$19,151.00
Effective Date: 09/01/2021

Name: Lubianska Musa
Position: MCE CSE Assigned
Type of Position: Full Time
Salary: \$19,246.00
Effective Date: 09/01/2021

27.

Name: Joseph Koenig
Position: SHS Paraprofessional
Type of Position: Full Time
Salary: \$19,640.00
Effective Date: 09/01/2021

Name: Clark Dasson
Position: MHS Paraprofessional
Type of Position: Full Time
Salary: \$20,142.00
Effective Date: 09/01/2021

Name: Brian Malgieri
Position: CRMS Paraprofessional
Type of Position: Full Time
Salary: \$21,770.00
Effective Date: 09/01/2021

Name: Mariana Saad
Position: MHS Paraprofessional
Type of Position: Full Time
Salary: \$20,849.00
Effective Date: 09/01/2021

Name: Benjamin Bernstein
Position: BRMS Paraprofessional
Type of Position: Full Time
Salary: \$19,575.00
Effective Date: 09/01/2021

Name: Cristina Alongi
Position: JRE .8 Paraprofessional
Type of Position: Part Time
Salary: \$13,876.00
Effective Date: 09/01/2021

Name: Lauren DiMaria-Butler
Position: MHS School Nurse 2 hr. Daily
Type of Position: Part Time
Salary: \$11,017.00
Effective Date: 09/01/2021

Name: Julie Testani
Position: MCE Paraprofessional
Type of Position: Part Time
Salary: \$14.69 hr.
Effective Date: 09/01/2021

Name: Alison Sheldon
Position: MCE Paraprofessional
Type of Position: Part Time
Salary: \$13.73 hr.
Effective Date: 09/01/2021

Name: Paul Myers
 Position: MHS Library Educational Assistant
 Type of Position: Full Time
 Salary: \$24,057.00
 Effective Date: 09/01/2021

Name: Mary Patricia Rodenhouse
 Position: MCE Paraprofessional
 Type of Position: Full Time
 Salary: \$19,246.00
 Effective Date: 09/22/2021

Name: Emad Barsoum
 Position: BRMS Paraprofessional
 Type of Position: Full Time
 Salary: \$20,849.00
 Effective Date: 09/09/2021

Name: Cameron Pettrone
 Position: JRE Paraprofessional
 Type of Position: Full Time
 Salary: \$18,069.00
 Effective Date: 09/07/2021

Name: Matthew Howard
 Position: SHS Paraprofessional
 Type of Position: Full Time
 Salary: \$19,575.00
 Effective Date: 09/09/2021

D. Termination – Position Ending – Teacher

Name: Paul Myers
 Position: SHS Physical Education
 Type of Position: Part Time
 Effective Date: August 31, 2021

E. Resignation for Retirement – School related Professional - see attached

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
MaryKay	Kreienberg	TRE	Educational Assistant	10.2	11/05/2021

F. Resignation – Teacher – see attached letter

Cody Schweickert
 Kristen DeTaeye

G. Resignation – School Related Professional – see attached letter

Erin LaMar
 Bryan Kenville
 Thomas Gropp
 Morgan Ippolito
 Taylor Baxter

29.

Heather Frank
 Danielle Warrell
 Adam Hill
 Phoebe Coats

H. Fall Coaching Staff Salaries – see attached listing

8. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Jennifer Hoch	School Aide	ACE	15 wk.	09/01/2021	\$13.20 hr.
Carol Baumeister	Library Clerk	SHS/CRMS	37.5 wk.	09/01/2021	\$24,570.00
Kimberly Oskin	School Aide	ACE	15 wk.	09/09/2021	\$13.20 hr.
Elizabeth Bartolotta	Office Clerk III	JRE	37.5 wk.	08/23/2021	\$40,390.00
Carol Weber	Office Clerk III	TRE	37.5 wk.	09/14/2021	\$33,639.00

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Erick Smith	School Aide	MCE	1 yr.	08/13/2021
Mary Beth Burke	Office Clerk III	LOMB	3 yrs.	09/24/2021
Carol Sax	School Aide	CRMS	4 yrs.	09/01/2021

CLERICAL

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Usha Jagadish	Office Clerk III	BRMS-E	22.6 yrs.	01/03/2022

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Ronald Sauter	On-Call Bus Driver	TMF	Per Diem	08/30/2021	\$25.44 hr.
Lisa Marie Viggiani	Bus Driver	TMF	22.5 wk.	09/01/2021	\$22,838.00

TRANSPORTATION

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Erick Smith	Bus Driver	TMF	1 yr.	08/13/2021
Carol Sax	Bus Driver	TMF	4 yrs.	09/01/2021
Tashonta McCool	Bus Driver	TMF	2 yrs.	08/27/2021
Ronald Sauter	Bus Driver	TMF	2 yrs.	08/30/2021
Lawrence Mendell	Bus Driver	TMF	8 mos.	08/31/2021
Rickey Wilson	Bus Driver	TMF	10 yrs.	09/08/2021

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Raymond Torres	Cleaner	MHS	40 wk.	06/03/2021	\$28,970.00
Luis Valdez	Cleaner	SHS	40 wk.	07/19/2021	\$30,386.00

CUSTODIAL/MAINTENANCE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Christopher Burdick	Security Guard	MHS	3.9 yrs.	06/25/2021

CUSTODIAL/MAINTENANCE			LENGTH	
<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Robert Ewart	Maintenance Man	TMF	38.4 yrs.	10/29/2021

FOOD SERVICE					
<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Lisa Marie Viggiani	Food Service Worker	BRMS	17.5 wk.	09/01/2021	\$13.20 hr.
Vira Gurman	Food Service Worker	MHS	20 wk.	09/20/2021	\$13.20 hr.

FOOD SERVICE			LENGTH	
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Steven Krouth	Food Service Worker	CRMS	11 yrs.	08/23/2021

9. Curriculum Report: Mrs. Ward gave the Board an update on the 2021-2022 Curriculum Writing Projects.

10. Special Education Report: Mrs. Woods noted that CSE and CPSE items would be acted upon this evening under the Consent Agenda.

11. Motion was made by Mr. Aroesty, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the second reading of the Special Education District Plan.

**APPROVED:
SPECIAL ED.
DISTRICT PLAN**

Vote: Unanimously carried

12. Motion was made by Mr. Sullivan, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of two people, where no official business will be conducted. This session will take place immediately after the Regular Meeting.

**APPROVED:
EXECUTIVE
SESSION**

Vote: Unanimously carried

13. Mr. Pero noted the first reading of Policy #6213 – Probation and Tenure

Mr. Aroesty briefly stepped away and returned @ 7:20 pm.

14. Superintendent's Report: Mr. Pero shared updates on Opening Day, Gov. Hochul's priorities and mandates regarding masking and COVID testing. He also spoke about lunches and free periods at the high schools, vaccination status of staff, Qualtrics email asking for consent to test both students and staff, as well as the nationwide bus driver shortage. He ended by sharing the equity and inclusivity goals that were created at this year's summer workshop.

15. Motion was made by Mr. Casey, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:

**APPROVED:
CONSENT
AGENDA**

Vote: Unanimously carried

Bid Awards:

BOCES II Cooperative Bus Parts	Various Vendors	\$39,766.32
Sale and Disposal of School District Outdated Textbooks/Library Books		

These bids in their entirety are duly made a part of these minutes and kept in a supplemental file for this meeting.

31.

Committee on Special Education: Amendments - Agreement No Meetings, Initial Eligibility Determination Meetings, Reevaluation/Annual Review, Reevaluation Transfer Student, Requested Reviews, Requested Review Transfer Student, Transfer Student - Agreement No Meeting.

Sub-Committee on Special Education: Amendments - Agreement No Meetings, Transfer Students - Agreement No Meetings.

Committee on Preschool Special Education: Reevaluation Reviews, Amendments - Agreements No Meetings, Initial Eligibility Determination Meetings, Annual Reviews.

16. Mrs. Thomas read the protocols for public comment, also shown on the agenda.

17. Public Comment: J. Mallwitz spoke on grading, policy, schedules and attendance. S. Joerger spoke on the transition back to school from last year. L. O'Donnell, student at Mendon HS, spoke about free periods, lunch and study halls.

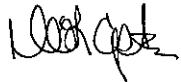
18. Motion was made by Mrs. Pelusio, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 8:21 p.m.
Vote: Unanimously carried

**APPROVED:
RECESS**

19. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 9:12 p.m.
Vote: Unanimously carried

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

June 30, 2021

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of June 30, 2021.

GENERAL FUND

- General Fund revenues for 2020-21 were 100.9% of budget revenues and expenditures totaled 94.79% of the revised budget including encumbrances of \$3,468,397 (See Pages 3 & 4).

SCHOOL LUNCH FUND

- The School Lunch program finished the year even after the monthly transfers from General Fund totaling \$650,236 (see page 6).

TRUST & AGENCY FUND

- Several scholarships were issued to MHS and SHS students from various memorial funds (see page 8).
- As a result of the District's implementation of GASB 84, the Trust & Agency accounts have been moved to General Fund and Custodial Fund. As such, all accounts were brought to zero in the Trust & Agency Fund as of June 30, 2021. All private purpose scholarships were also moved to Special Revenue Fund as well (see page 8).

SPECIAL AID FUND

- Expenditures for Special Aid Fund projects totaled \$2,092,252 for the 2020-21 fiscal year (See page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$9,473,777 which includes the \$6 million proposition approved by voters on May 18, 2021 (See page 13).
- The Capital Fund expenditures totaled \$3,584,490 with \$1,784,232 in outstanding encumbrances for the 2020-21 fiscal year. Debt Service had expenditures of \$10,553,239 for the 2020-21 fiscal year (See page 13).
- Reserve fund balances total \$31,008,280 (See page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

June 30, 2021

GENERAL FUND

	5/31/2021 Balance	Receipts	Disbursements	6/30/2021 Balance
Cash in Banks - Checking	\$ 19,066,215.81	\$ 3,686,210.27	\$ 15,595,766.09	\$ 7,156,659.99
Money Market Account-Chase	3,401,946.64	390.88	-	3,402,337.52
Money Market Account- Key	109,657.59	1,813,750.40	1,813,749.00	109,658.99
Money Market Account- M & T	4,605,871.18	75.71	-	4,605,946.89
Money Market Account- CNB	135,098.43	8.55	-	135,106.98
Money Market Account- NYCLASS	2,027,848.02	121,699.60	42,536.73	2,107,010.89
Chase Purchasing Card	-	218,190.87	218,190.87	-
Investments (See Schedule)	2,079,705.10	-	-	2,079,705.10
	\$ 31,426,342.77	\$ 5,840,326.28	\$ 17,670,242.69	\$ 19,596,426.36

RESERVES

	5/31/2021 Balance	Receipts	Disbursements	6/30/2021 Balance
Unemployment Reserve (Checking)	\$ 2,364,975.76	\$ -	\$ -	\$ 2,364,975.76
Workers' Compensation Reserve	346,338.78	-	-	346,338.78
Reserve for Tax Certiorari (Checking)	1,182,238.16	905,151.40	67,439.96	2,019,949.60
Employee Retirement Contribution	2,106,552.00	51.82	-	2,106,603.82
Teachers Retirement Contribution	1,478,316.71	48.34	-	1,478,365.05
Reserve for Liability (Checking)	1,497,702.69	36.64	121,108.45	1,376,630.88
Insurance Reserve (Checking)	1,188,756.64	29.24	-	1,188,785.88
Capital Reserve	11,048,103.16	326.31	-	11,048,429.47
Bus Purchase Reserve	3,548,403.32	86.69	-	3,548,490.01
Employee Benefit Reserve	3,119,909.75	76.75	-	3,119,986.50
Instructional Technology Capital Reserve	2,409,664.60	59.28	-	2,409,723.88
	\$ 30,290,961.57	\$ 905,866.47	\$ 188,548.41	\$ 31,008,279.63

SCHOOL LUNCH FUND

	5/31/2021 Balance	Receipts	Disbursements	6/30/2021 Balance
Cash in Banks - Checking	\$ 199,658.79	\$ 58,275.51	\$ 122,237.90	\$ 135,696.40
Money Market Account-Chase	31,954.59	-	-	31,954.59
Money Market Account-NYCLASS	551,746.62	42,554.96	121,633.51	472,668.07
	\$ 783,360.00	\$ 100,830.47	\$ 243,871.41	\$ 640,319.06

CAPITAL FUND

	5/31/2021 Balance	Receipts	Disbursements	6/30/2021 Balance
Cash in Banks - Checking	\$ 37,458.28	\$ 1,813,753.39	\$ 41,215.16	\$ 1,809,996.51
Capital Reserve	6,000,000.00	-	-	6,000,000.00
Bus Purchase Reserve -Capital	1,388,661.00	-	-	1,388,661.00
	\$ 7,426,119.28	\$ 1,813,753.39	\$ 41,215.16	\$ 9,198,657.51

SPECIAL AID FUND

	5/31/2021 Balance	Receipts	Disbursements	6/30/2021 Balance
Cash in Banks - Checking	\$ 299,132.02	\$ 72,425.74	\$ 243,887.22	\$ 127,670.54
	\$ 299,132.02	\$ 72,425.74	\$ 243,887.22	\$ 127,670.54

PITTSFORD CENTRAL SCHOOLS

INVESTMENT SCHEDULES

As of June 30, 2021

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
5/28/2021	8/26/2021	CNB	2,079,705.10	0.20%	90	1,025.61
			2,079,705.10			1,025.61

Our current interest rates are as follows:

JP Morgan Chase Checking	0.00%-0.03%
JP Morgan Chase Money Market	0.14%
Key Checking	0.01%
Key Money Market	0.01%
NYCLASS Money Market	0.05%
Canandaigua National Bank Money Market	0.07%
M & T Money Market -General Fund	0.02%

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2021


General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>29,346,637.67</u>
	Receipts:			
	Taxes & Tax Items			
	Non Property Taxes			
	Local Revenues	403,165.48		
	State Aid (Excess Cost, Basic Aid/CARES)	2,039,825.25		
	Monroe #1 BOCES	1,036,013.61		
	Transfer- TRS Reserve			
	Transfer- ERS Reserve			
	Transfer- Liability Reserve	121,108.45		
	Transfer- Tax Certiorari Reserve	67,439.96		
	Transfer from School Lunch Re: DT/DF	121,633.51		
	Transfer from Trust & Agency Re: DT/DF			
	Transfer from CD			
	Federal Aid - Medicaid	18,282.77		
	Interest	917.38		
	Transfer- T&A GASB 84	1,243,128.21		
	Net Transfers			
	Total Receipts:			<u>5,051,514.62</u>
	Disbursements:			
	EFT/Wire Transfers		139,283.37	
	Check #259169-259595		1,267,385.49	
	ACH #000973-#001005		4,389.70	
	Transfer to Debt Service (Bond Payment 7/1)		435,487.50	
	Void Checks		-	
	Payroll Funding		10,813,915.14	
	Transfer- Tax Certiorari Reserve		905,120.94	
	Transfer to FSA Checking (DT/DF)		85.00	
	Transfer to School Lunch (DT/DF)		42,536.73	
	Transfer to Capital Fund (DT/DF)		1,813,749.00	
	Transfer to CD			
	Transfer to P-Card		216,349.95	
	Net Transfers			
	Total Disbursements:			<u>(15,638,302.82)</u>
30-Jun	ENDING BALANCE	<u>\$ 5,051,514.62</u>	<u>\$ 15,638,302.82</u>	<u>18,759,849.47</u>

BANK RECONCILIATION

BALANCE PER BANK:	19,317,040.63
ADD:	
Outstanding Deposits	
NSF ACH/Checks	452.90
SUBTRACT:	
Outstanding Checks	(465,048.30)
Outstanding Checks	(89,915.04)
Benefit Resources - Current Month's transactions taken Next Month	<u>(2,680.72)</u>
ADJUSTED BANK BALANCE	<u>18,759,849.47</u>
BALANCE PER BOOKS	<u>18,759,849.47</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled.



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues

June 30, 2021

DESCRIPTION	BUDGETED REVENUES	REV. REC'D 6/30/2021	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	101,675,131.47	-	101,599,039.06	101,599,039.06	(76,092)
Other Payments in Lieu of Taxes	105,836.00	-	113,318.22	113,318.22	7,482
STAR Tax Relief Program	5,348,792.53	-	5,349,341.80	5,349,341.80	549
Interest & Penalties	700.00	-	13.98	13.98	(686)
County Sales Tax	5,275,115.00	1,511,887.00	6,166,239.43	6,166,239.43	891,124
Textbook Charges	600.00	-	70.00	70.00	(530)
Tuition - Individuals	-	-	-	-	-
Other Student Charges	15,000.00	38,729.25	38,734.70	38,734.70	23,735
Admissions	13,500.00	-	-	-	(13,500)
Tuition - Other Districts	200,000.00	319,347.64	319,347.64	319,347.64	119,348
Health Services - Other Districts	225,000.00	-	213,120.96	259,570.40	34,570
Interest Earned on Investments	75,000.00	921.77	58,674.82	58,674.82	(16,325)
Rental of Real Property	75,000.00	-	10,413.85	10,413.85	(64,586)
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	3,000.00	-	-	-	(3,000)
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	1,000.00	230.40	2,571.97	2,571.97	1,572
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	85,000.00	-	109,000.00	109,000.00	24,000
Insurance Recoveries	30,000.00	-	38,110.82	38,110.82	8,111
Other Compensation for Loss	2,000.00	269.58	1,439.38	1,439.38	(561)
Refund for BOCES Aided Services	350,000.00	-	523,756.10	523,756.10	173,756
Refund of Prior Years Expense	100,000.00	13,675.75	507,295.37	507,295.37	407,295
Gifts and Donations	40,000.00	19.75	28,291.95	28,291.95	(11,708)
Unclassified Revenues	180,000.00	102,031.41	316,371.47	316,371.47	136,371
State Aid - General Operating/Foundation Aid	4,152,788.75	1,129,040.80	4,100,749.54	4,100,749.54	(52,039)
State Aid - Excess Cost	2,790,569.00	1,027,080.70	3,042,235.33	3,042,235.33	251,666
State Aid - Building Aid	4,584,888.00	-	4,486,137.33	4,486,137.33	(78,751)
State Aid - Lottery Aid	5,253,725.12	-	5,253,725.12	5,253,725.12	-
State Aid - Lottery Grant	735,611.67	-	735,611.67	735,611.67	-
State Aid - Commercial Gaming Grant	120,345.46	-	120,345.46	120,345.46	-
State Aid - BOCES	3,663,319.00	2,423,615.00	3,202,746.00	3,202,746.00	(460,573)
State Aid - Textbooks	358,645.00	-	352,180.00	352,180.00	(6,465)
State Aid - Software Aid	87,000.00	-	93,026.00	93,026.00	6,026
State Aid - Hardware Aid	93,175.00	-	93,175.00	93,175.00	-
State Aid - Library Mat. Aid	37,257.00	-	37,801.00	37,801.00	544
State Aid - Other Charter School CSBT	1,000.00	-	1,000.00	1,000.00	-
State Aid - Other FDK Conversion	258,085.00	-	258,085.00	258,085.00	-
State Aid - Other Urban Suburban	1,194,587.00	-	1,194,587.00	1,194,587.00	-
State Aid - Other Cares Act	194,594.00	156,468.00	195,583.00	195,583.00	989
Medicaid Assistance	50,000.00	9,141.39	77,779.18	77,779.18	27,779
Transfer from Debt Service	230,517.00	-	230,517.41	230,517.41	0
Subtotal	\$ 137,586,782.00	\$ 6,732,458.44	\$ 138,870,435.56	\$ 138,916,885.00	\$ 1,330,103.00
Appropriated Fund Balance	1,586,390.00	-	1,586,390.00	1,586,390.00	-
Appropriated Reserves:					
Unemployment Reserve	30,000.00	-	-	30,000.00	-
Workers Compensation Reserve	75,000.00	-	75,000.00	75,000.00	-
EBALR Reserve	450,000.00	-	430,272.50	450,000.00	-
ERS Reserve	300,000.00	-	300,000.00	300,000.00	-
TRS Reserve	300,000.00	-	300,000.00	300,000.00	-
Budgeted Revenues Total	\$ 140,328,172.00	\$ 6,732,458.44	\$ 141,562,098.06	\$ 141,658,275.00	\$ 1,330,103.00
Appropriated Reserve: Tax Certiorari Reserve	67,439.96	-	67,439.96	67,439.96	-
Appropriated Reserve: Unemployment Reserve	109,290.85	-	-	109,290.85	-
Appropriated Reserve: Liability Reserve	121,108.45	-	121,108.45	121,108.45	-
Appropriated Reserve: Capital Reserve	6,000,000.00	-	6,000,000.00	6,000,000.00	-
Appropriated Reserve: Bus Purchase Reserve	1,388,661.00	-	1,388,661.00	1,388,661.00	-
Appropriated Reserve: IT Capital Reserve	875,000.00	-	875,000.00	875,000.00	-
Additional Appropriated Fund Balance	1,296,033.90	-	1,296,033.90	1,296,033.90	-
Interfund Transfers	-	-	478,215.54	478,215.54	478,216
Interest Allocated to Reserves	-	745.53	9,825.73	9,825.73	9,826
Reserve for Encumbrances	2,236,101.62	-	2,236,101.62	2,236,101.62	-
Adjusted Budgeted Revenues Total	\$ 152,421,807.78	\$ 6,733,203.97	\$ 154,034,484.26	\$ 154,239,952.05	\$ 1,818,144.27

**PITTSFORD CENTRAL SCHOOLS
GENERAL FUND**

Schedule of Appropriated Expenses
June 30, 2021

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	19,620,936.00	199,241.27	19,820,177.27	18,700,504.11	31,123.24	1,088,549.92
Middle School	15,012,831.00	68,189.53	15,081,020.53	14,418,586.57	34,731.56	627,702.40
High School	20,744,832.00	585,422.85	21,330,254.85	20,076,122.89	236,400.28	1,017,731.68
Total School Operations	55,378,599.00	852,853.65	56,231,452.65	53,195,213.57	302,255.08	2,733,984.00
Central Student Programs & Services						
Special Education Office	562,174.00	(8,138.75)	554,035.25	544,751.68	6,074.47	3,209.10
Special Education Services	1,277,834.00	(117,054.75)	1,160,779.25	1,149,372.93	-	11,406.32
Out of District Spec. Ed Programs	6,615,544.00	284,511.80	6,900,055.80	6,016,461.68	288,577.56	595,016.56
Special Services	1,134,385.00	23,621.28	1,158,006.28	897,795.82	23,222.50	236,987.96
Summer Programs	26,000.00	262.00	26,262.00	497.00	1,703.00	24,062.00
Non Public Services	422,441.00	5,693.00	428,134.00	302,079.35	3,048.00	123,006.65
BOCES	443,866.00	(23,306.98)	420,559.02	402,350.93	17,649.07	559.02
Total Central Programs & Services	10,482,244.00	165,587.60	10,647,831.60	9,313,309.39	340,274.60	994,247.61
Instructional Services						
Curriculum & Instruction Services	830,159.00	180,791.42	1,010,950.42	909,083.79	31,611.05	70,255.58
Standards of Performance	553,919.00	17,940.52	571,859.52	553,335.54	33.46	18,490.52
Pupil Services Office	386,031.00	3,372.44	389,403.44	350,287.15	869.45	38,246.84
Instructional Technology Services	1,725,224.00	656,345.35	2,381,569.35	2,228,374.58	113,904.67	39,290.10
Professional Development Services	249,494.00	10,618.88	260,112.88	243,608.55	2,339.19	14,165.14
Data Team	459,847.00	6,605.25	466,452.25	456,669.20	-	9,783.05
Total Instructional Services	4,204,674.00	875,673.86	5,080,347.86	4,741,358.81	148,757.82	190,231.23
Support Services						
Finance Services	978,553.00	78,768.78	1,057,321.78	943,566.04	11,021.19	102,734.55
Personnel Services	480,856.00	(1,373.14)	479,482.86	419,047.76	8,049.91	52,385.19
Public Information Services	321,473.00	53,247.90	374,720.90	276,630.11	12,287.42	85,803.37
Operations and Maintenance	8,280,639.00	940,152.89	9,220,791.89	7,178,332.96	795,067.06	1,247,391.87
Printing and Mailing Services	295,252.00	8,581.62	303,833.62	275,062.89	4,783.92	23,986.81
Support Services Technology	1,495,943.00	2,478,149.55	3,974,092.55	2,170,130.73	1,803,295.72	666.10
Transportation Services	4,691,834.00	56,173.20	4,748,007.20	3,642,448.15	24,518.68	1,081,040.37
Total Support Services	16,544,550.00	3,613,700.80	20,158,250.80	14,905,218.64	2,659,023.90	2,594,008.26
Central Administration						
Board of Education	51,255.00	626.59	51,881.59	36,032.32	1,100.00	14,749.27
Superintendent's Office	394,888.00	17,461.63	412,349.63	394,493.95	65.09	17,790.59
Total Central Administration	446,143.00	18,088.22	464,231.22	430,526.27	1,165.09	32,539.86
Undistributed Expenses						
Debt Service & Interfund Transfers	10,762,722.00	7,953,618.61	18,716,340.61	18,729,283.40	-	(12,942.79)
Insurance & Fees	1,678,255.00	99,989.36	1,778,244.36	1,653,576.48	14,959.18	109,708.70
Employee Benefits	40,830,985.00	(1,485,876.32)	39,345,108.68	38,144,034.62	1,961.64	1,199,112.42
Total Undistributed Expenses	53,271,962.00	6,567,731.65	59,839,693.65	58,526,894.50	16,920.82	1,295,878.33
TOTAL	140,328,172.00	12,093,635.78	152,421,807.78	141,112,521.18	3,468,397.31	7,840,889.29

Transfers and Adjustments Detail:

Prior Year Encumbrances	2,236,101.62	
PPE & Covid-19 Related Expenses Resolution	750,000.00	
Unemployment Reserve Appropriation	109,290.85	
Tax Certiorari Reserve Appropriation	67,439.96	
Liability Reserve Appropriation	121,108.45	
School Lunch Deficit Appropriation Resolution	650,236.44	
Capital Reserve Appropriation	6,000,000.00	
IT Capital Reserve Appropriation	875,000.00	
Bus Purchase Appropriation	1,388,661.00	
Total Transfers and Adjustments	12,197,838.32	104,202.54

**PITTSFORD CENTRAL SCHOOLS
SCHOOL LUNCH FUND
Monthly Operating Report
June 30, 2021**

CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2020-21 YR-TO-DATE	2019-20 YR-TO-DATE
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REVENUES:

TYPE A SALES	\$ 39,422.00	\$ -	\$ 373,833.25	\$ 472,967.50
OTHER CAFETERIA SALES	46,317.51	3,456.68	372,750.02	771,858.25
REBATES	-		983.47	1,878.58
INTEREST INCOME	18.23	68.11	229.97	2,283.20
INSURANCE/OTHER COMP	-	-	-	-
MISCELLANEOUS INCOME	-	17.64	74.05	511.56
TRANSFER FROM GENERAL	104,202.54	277,353.00	650,236.44	330,907.50
TOTAL REVENUES:	\$ 189,960.28	\$ 280,895.43	\$ 1,398,107.20	\$ 1,580,406.59

EXPENDITURES

SALARIES	\$ 107,632.23	\$ 93,382.75	\$ 674,119.57	\$ 703,634.09
EQUIPMENT	4,219.72	-	7,224.40	1,227.79
CONTRACTUAL/BOCES	(7,835.01)	24.11	5,211.98	7,321.22
FOOD & MILK USED	21,231.74	5.00	272,115.43	445,456.78
REPAIRS	(4,251.64)	819.30	27,105.22	12,414.85
TRAVEL/MILEAGE	-	-	-	174.56
SUPPLIES	49.80	(2,859.36)	19,245.05	20,627.52
BENEFITS	23,553.03	29,778.68	389,134.79	389,549.14
TOTAL EXPENDITURES:	\$ 144,599.87	\$ 121,150.48	\$ 1,394,156.44	\$ 1,580,405.95

NET OPERATIONS:	\$ 45,360.41	\$ (52,202.16)	\$ 3,950.76	\$ 0.64
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OTHER ITEMS AFFECTING FUND BALANCE

Cumulative Change in Reserve for Supplies Inventory	\$ (3,950.76)	\$ (1,251.07)
Change in Fund Balance:	0.00	(1,250.43)
Fund Balance at July 1	\$ 567,267.77	\$ 568,518.20
Fund Balance to date	\$ 567,267.77	\$ 567,267.77

Beginning Inventories	\$ 57,760.69
Encumbrances	\$ -
Appropriated - Next Year's Budget	\$ 31,790.00

Loss of State Aid (National Lunch & Breakfast Program)	\$8,498	Free, Reduced & Paid
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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2021**

School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			<u>\$ 783,360.00</u>
	Receipts:			
	Daily Deposits	10,030.88		
	Prepays- School Lunch Office	87.65		
	Prepaid- via NutriKids/Heartland	44,106.22		
	Other Sales-Vending	1,547.62		
	Catering	1,657.55		
	Return of Change Funds	825.00		
	ARP Credit for FICA/Medicare	20.59		
	Miscellaneous			
	Transfer from General re: Board Res.	42,536.73		
	Transfer from Payroll re: DT/DF			
	Interest	18.23		
	Net Transfers			
	Total Receipts:			<u>100,830.47</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 203202-203239		25,446.59	
	Payroll Funding		96,791.31	
	Void Checks			
	Transfer to General re: DT/DF		121,633.51	
	Transfer to Trust & Agency re: Sales Tax			
	Net Transfers			
	Total Disbursements:			<u>(243,871.41)</u>
30-Jun	ENDING BALANCE	<u>\$ 100,830.47</u>	<u>\$ 243,871.41</u>	<u>640,319.06</u>

BANK RECONCILIATION	
BALANCE PER BANK:	649,865.37
ADD: Outstanding Deposits	105.00
SUBTRACT:	
Outstanding Checks	(9,651.31)
ADJUSTED BANK BALANCE	<u>640,319.06</u>
BALANCE PER BOOKS	<u>640,319.06</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
TRUST & AGENCY/CUSTODIAL ACCOUNT
June 30, 2021**

	5/31/2021			6/30/2021
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Private Purpose Funds (Scholarships)	-	-	-	-
Special Revenue Funds (Local Grants/Donations)	183,614.37	12,029.50	11,302.91	184,340.96
Consolidated Payroll	-	7,354,621.08	7,354,621.08	-
Net 1099R Distributions	-			-
NYS Employee Retirement	27,299.96	33,545.25	60,845.21	-
Income Protection (LTD)	-	12,345.65	12,345.65	-
Hospital Insurance	-	230,234.11	230,234.11	-
AFLAC	-	1,251.08	1,251.08	-
NYS Income Tax	-	466,625.37	466,625.37	-
Federal Income Tax	(427.18)	1,014,563.00	1,014,135.82	-
Federal Income Tax-1099R	-			-
Earned Income Credit	-			-
Income Execution	-	4,846.74	4,846.74	-
Association Dues	-	46,255.07	46,255.07	-
Social Security	(1,686.81)	1,550,490.81	1,548,804.00	-
Teacher Loans	-	17,381.00	17,381.00	-
Tax Sheltered Annuities	(100.00)	342,662.07	342,562.07	-
Bid Deposits	-			-
Other Liabilities	-			-
United Way	-	1,361.50	1,361.50	-
Life Insurance	-	6,135.76	6,135.76	-
Flex Benefits-Medical Exp.	(3,431.83)	33,518.01	30,086.18	-
Flex Benefits-Dependent Care	41,127.60	24,525.00	65,652.60	-
Flex Benefits-Management Fee	37.80	68.40	106.20	-
529 College Savings	-			-
Sales Tax Due (Custodial Fund)	-	134.86	-	134.86
HSA Accounts	-	5,625.00	5,625.00	-
Accounts Receivable	-			-
Due from Other Funds	(67.50)	11,124,520.68	11,124,453.18	-
Due to Other Funds	10,000.00		10,000.00	-
Health Fund Reserve	1,166,773.17	38,262.04	1,205,035.21	-
TOTALS:	\$ 1,423,139.58	\$ 22,321,001.98	\$ 23,559,665.74	\$ 184,475.82

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2021**

Trust & Agency/Custodial Account

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>\$ 1,239,525.21</u>
	Receipts:			
	Payroll Funding	11,124,435.68		
	FSA Deductions	38,720.54		
	General Fund- DT/DF	38,347.04		
	FSA/Health Fund Prefunding Credit	-		
	Miscellaneous	134.86		
	Interest			
	Net Transfers			
	Total Receipts:			<u>11,201,638.12</u>
	Disbursements:			
	EFT/Wire Transfers-Taxes		3,029,565.19	
	EFT Withdrawals (FSA/Health Fund Accounts)		46,600.52	
	EFT/Wire Transfers (Omni, NYS ERS & HSA Bank)		375,112.62	
	Payroll Checks # 239497-239643		484,451.06	
	Direct Deposits (D377046-D380013)		7,262,185.23	
	Transfer to General Re: DT/DF		-	
	Void Check		(14.36)	
	Transfers to General Fund Re: GASB 84		1,243,128.21	
	Total Disbursements:			<u>(12,441,028.47)</u>
30-Jun	ENDING BALANCE	<u>\$ 11,201,638.12</u>	<u>\$ 12,441,028.47</u>	<u>134.86</u>

BANK RECONCILIATION

BALANCE PER BANK 134.86

ADD:

SUBTRACT:

ADJUSTED BANK BALANCE	<u>134.86</u>
BALANCE PER BOOKS	<u>134.86</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

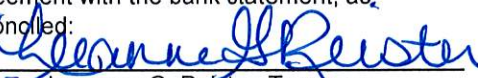
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2021
Private Purpose Trusts and Special Revenue Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>\$ 183,614.37</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	11,969.50		
	Interest			
	Net Transfers			
	Total Receipts:			<u>11,969.50</u>
	Disbursements:			
	Checks 200702-200711		11,302.91	
	Void Checks		(60.00)	
	Net Transfers			
	Total Disbursements:			<u>(11,242.91)</u>
30-Jun	ENDING BALANCE	<u>\$ 11,969.50</u>	<u>\$ 11,242.91</u>	<u>184,340.96</u>

BANK RECONCILIATION

BALANCE PER BANK:	193,040.96
ADD:	
Outstanding Transfer from General NSF Check	
SUBTRACT:	
Outstanding Checks	(8,700.00)
ADJUSTED BANK BALANCE	<u>184,340.96</u>
BALANCE PER BOOKS	<u>184,340.96</u>

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Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
 June 30, 2021

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	39,984.28	-	29,176.45	-	10,807.83	
Summer Enrichment (Cumulative Balance)	17,365.12	2,595.50	9,723.58	962.37	4,083.67	
IDEA 611 20/21 (07/01/20-06/30/21)	1,517,089.00	-	1,211,502.60	-	305,586.40	Special Education
Covers special education expenditures						
IDEA 619 20/21 (07/01/20-06/30/21)	34,508.00	-	34,508.00	-	-	Special Education
Covers pre-school educational expenses.						
TITLE I 19/20 (09/01/19-08/31/20)	197,189.00	172,343.88	7,000.00	-	17,845.12	Student Services
TITLE I 20/21 (09/01/20-08/31/21)	169,975.00	-	162,679.09	-	7,295.91	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments.						
TITLE IIA GRANT 19/20 (09/01/19-08/31/20)	95,897.00	61,025.89	5,708.78	-	29,162.33	Student Services
TITLE IIA GRANT 20/21 (09/01/20-08/31/21)	90,477.00	-	47,677.39	6,482.80	36,316.81	Student Services
Enhances Teacher/Principal training and recruitment.						
TITLE III GRANT 19/20 (09/01/19-08/31/20)	23,692.00	4,507.02	1,257.30	-	17,927.68	Student Services
TITLE III GRANT 20/21 (09/01/20-08/31/21)	24,796.00	-	10,923.04	4,006.13	9,866.83	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
TITLE IV SSAE GRANT 19/20 (09/01/19-08/31/20)	21,403.00	6,845.57	-	-	14,557.43	Student Services
TITLE IV SSAE GRANT 20/21 (09/01/20-08/31/21)	13,864.00	-	221.90	-	13,642.10	
Provides resources to increase the capacity of local agencies to provide student support and academic enrichment programs						
TEACHER CENTER GRANT 2020-21	43,907.00	-	43,907.00	-	-	Teacher Center
Provides staff development opportunities for teachers.						
SPECIAL ED SUMMER PROGRAMS 4408	260,000.00	-	258,464.82	-	1,535.18	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
SPECIAL ED SUMMER PROGRAM-In District	185,182.33	-	185,179.28	-	3.05	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
SPECIAL ED SUMMER PROGRAM-Related Services	23,299.35	-	23,299.35	-	-	Special Education
Payments to outside providers and staff for related services during July and August.						
STATE SUPPORTED SCHOOLS	67,214.35	-	61,023.07	-	6,191.28	Spec Ed/Business Office
4211 Schools for the Blind and Deaf						
TOTALS :	2,825,842.43	247,317.86	2,092,251.65	11,451.30	474,821.82	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2021**

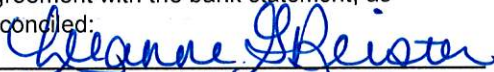
Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			\$ 299,132.02
	Receipts:			
	Local Revenues	54,225.00		
	State Aid/Federal Aid	12,009.46		
	Refund - Tuition	6,191.28		
	Transfer from General (20% funding)	-		
	Transfer from General DT/DF	-		
	Transfer to Special Aid Fund: write offs	-		
	Net Transfers	-		
	Total Receipts:			<u>72,425.74</u>
	Disbursements:			
	EFT/Wire Transfers		-	
	Check # 205941-205956		30,157.99	
	Transfer to General Fund re: DT/DF		-	
	Void Checks/Stop Payments/NSF Checks		-	
	Payroll Funding		213,729.23	
	Net Transfers		-	
	Total Disbursements:			<u>(243,887.22)</u>
30-Jun	ENDING BALANCE	<u>\$ 72,425.74</u>	<u>\$ 243,887.22</u>	<u>127,670.54</u>

BANK RECONCILIATION

BALANCE PER BANK:	152,807.51
ADD:	
Deposit in Transit	-
SUBTRACT:	
Outstanding Checks	(25,136.97)
ADJUSTED BANK BALANCE	<u>127,670.54</u>
BALANCE PER BOOKS	<u>127,670.54</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE June 30, 2021

DESCRIPTION	APPROPRIATIONS	PRIOR YEAR PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2020-21	1,517,553.00	-	1,517,553.00	-	-
Bus Purchases 2021-22	1,388,661.00	-	-	1,388,661.00	-
Capital 14-15 Funded by General Fund	250,000.00	225,572.00	24,428.00	-	-
Capital 15-16 Funded by General Fund	250,000.00	207,061.70	42,938.30	-	-
Capital 16-17 Funded by General Fund	250,000.00	128,927.52	121,072.48	-	-
Capital 17-18 Funded by General Fund	250,000.00	-	115,868.16	134,131.84	-
Capital 18-19 Funded by General Fund	250,000.00	-	-	250,000.00	-
Capital 19-20 Funded by General Fund	685,000.00	-	-	11,439.54	673,560.46
Capital 20-21 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital Funded by Reserve - May 2019	3,000,000.00	1,520,727.24	1,479,272.76	-	-
Capital Funded by Reserve - May 2021	6,000,000.00	-	-	-	6,000,000.00
BOCES Capital Project	2,833,574.00	-	283,357.00	-	2,550,217.00
Subtotal - Capital Fund	16,924,788.00	2,082,288.46	3,584,489.70	1,784,232.38	9,473,777.46
Debt Service	10,553,239.41	-	10,553,239.41	-	-
TOTALS :	27,478,027.41	2,082,288.46	14,137,729.11	1,784,232.38	9,473,777.46

RESERVE BALANCES June 30, 2021

DESCRIPTION	FUND BALANCE AT 07/01/2020	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	4,935,714.69	-	1,436.32	(1,388,661.00)	3,548,490.01
Capital Reserve	16,566,233.39	-	3,980.54	(5,521,784.46)	11,048,429.47
Instructional Technology Capital Reserve	2,409,002.77	-	721.11	-	2,409,723.88
Insurance Reserve	1,188,430.14	-	355.74	-	1,188,785.88
Unemployment Insurance Reserve	2,364,940.45	-	35.31	-	2,364,975.76
Reserve for Liability	1,497,289.42	(121,108.45)	449.91	-	1,376,630.88
Reserve for Tax Certiorari	1,249,339.21	(134,879.92)	369.37	905,120.94	2,019,949.60
Employee Benefit & Accrued Liability Reserve	3,119,131.71	-	854.79	-	3,119,986.50
Reserve for Retirement Contributions	2,405,948.89	(300,000.00)	654.93	-	2,106,603.82
Reserve for Teacher Retirement Contributions	1,777,434.66	(300,000.00)	930.39	-	1,478,365.05
Workers' Compensation Reserve	421,301.46	(75,000.00)	37.32	-	346,338.78
TOTALS :	37,934,766.79	(930,988.37)	9,825.73	(6,005,324.52)	31,008,279.63

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2021**

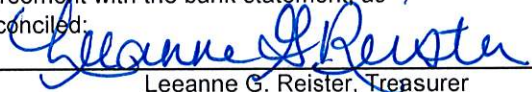
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			<u>\$ 7,426,119.28</u>
	Receipts:			
	Transfer from General Fund re: Cash flow	1,813,749.00		
	Transfer from General Fund re: Bus Purch. Reserve			
	Interest	4.39		
	Net Transfers			
	Total Receipts:			<u>1,813,753.39</u>
	Disbursements:			
	EFT/Wire Transfers			
	Capital Checks-# 60149		41,215.16	
	Capital Reserve Checks #			
	Net Transfers			
	Total Disbursements:			<u>(41,215.16)</u>
30-Jun	ENDING BALANCE	<u>\$ 1,813,753.39</u>	<u>\$ 41,215.16</u>	<u>9,198,657.51</u>

BANK RECONCILIATION

BALANCE PER BANK:	9,239,872.67
ADD:	
SUBTRACT:	
Outstanding Checks	(41,215.16)
ADJUSTED BANK BALANCE	<u>9,198,657.51</u>
BALANCE PER BOOKS	<u>9,198,657.51</u>

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Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2021**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			\$	13,284,790.49
	Receipts:				
	Transfer from General Fund		905,120.94		
	Interest - Reserve for Liability		36.64		
	Interest -Tax Certiorari		30.46		
	Interest- Unemployment Insurance				
	Interest- Employee Benefit & Accrued Liabilities		76.75		
	Interest- Employee Retirement Contribution		51.82		
	Interest- Teachers Retirement Contribution		48.34		
	Interest- Workers' Compensation				
	Interest- Insurance Reserve		29.24		
	Transfers		-		
	Total Receipts:				905,394.19
	Disbursements:				
	EFT Withdrawals			-	
	Transfer to General Fund			188,548.41	
	Transfers			-	
	Total Disbursements:				(188,548.41)
30-Jun	ENDING BALANCE		\$ 905,394.19	\$ 188,548.41	14,001,636.27

BANK RECONCILIATION

BALANCE PER BANK:	14,001,636.27
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	14,001,636.27
BALANCE PER BOOKS	14,001,636.27

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Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2021
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
30-Jun	BEGINNING BALANCE			<u>\$17,006,171.08</u>
	Receipts:			
	Transfer from Capital Fund: Closing of Project			
	Interest - Bus Purchase Reserve	86.69		
	Interest - Capital Reserve	326.31		
	Interest - Capital IT Reserve	59.28		
	Net Transfers			
	Total Receipts:			<u>472.28</u>
	Disbursements:			
	Transfer to Capital Fund: DT/DF			
	Net Transfers			
	Total Disbursements:			<u>-</u>
30-Jun	ENDING BALANCE	<u>\$ 472.28</u>	<u>\$ -</u>	<u>17,006,643.36</u>

BANK RECONCILIATION

BALANCE PER BANK:	17,006,643.36
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>17,006,643.36</u>
BALANCE PER BOOKS	<u>17,006,643.36</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2021**

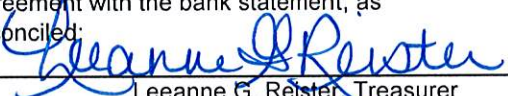
Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			\$ 2,765,553.87
	Receipts:			
	Transfer from General Fund (per appropriations)	435,487.50		
	Interest	63.24		
	Net Transfers			
	Total Receipts:			<u>435,550.74</u>
	Disbursements:			
	Depository Trust Company (Wires)		435,487.50	
	Net Transfers			
	Total Disbursements:			<u>(435,487.50)</u>
30-Jun	ENDING BALANCE	<u>\$ 435,550.74</u>	<u>\$ 435,487.50</u>	<u>2,765,617.11</u>

BANK RECONCILIATION

BALANCE PER BANK:	2,765,617.11
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>2,765,617.11</u>
BALANCE PER BOOKS	<u>2,765,617.11</u>

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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JUNE 2021**

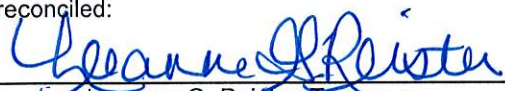
Zero Balance Accounts: Purchasing Card

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-May	BEGINNING BALANCE			\$ -
	Receipts:			
	Transfer from General Fund	365,421.99		
	Credit Adjustments	-		
	Total Receipts:			365,421.99
	Disbursements:			
	JP Morgan Chase Withdrawal		218,190.87	
	Debit Adjustments		-	
	Total Disbursements:			(218,190.87)
30-Jun	ENDING BALANCE	\$ 365,421.99	\$ 218,190.87	-

BANK RECONCILIATION

BALANCE PER BANK:	-
ADD: Outstanding Transfer from General	149,072.04
Outstanding Vendor Credit	
SUBTRACT: Outstanding Payments	(149,072.04)
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

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Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MONTHLY EXTRACLASROOM ACTIVITY SUMMARY & RECONCILIATION June 30, 2021

SCHOOL	BEGINNING BALANCE 7/1/2020	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 6/30/2021
Allen Creek Elementary	1,058.39	64.60	-	1,122.99
Jefferson Road Elementary	2,469.84	-	-	2,469.84
Mendon Center Elementary	15,580.91	14.76	14.59	15,581.08
Park Road Elementary	3,002.83	42.60	-	3,045.43
Thornell Road Elementary	3,379.67	-	-	3,379.67
Barker Road Middle School	43,406.17	10,919.48	16,081.18	38,244.47
Calkins Road Middle School	53,030.02	11,925.00	16,063.13	48,891.89
Sutherland High School	57,420.03	32,561.57	23,243.29	66,738.31
Mendon High School	93,965.48	47,962.08	46,494.18	95,433.38
TOTALS :	273,313.34	103,490.09	101,896.37	274,907.06

BANK RECONCILIATION			
COMBINED BALANCES PER BANK:			279,967.02
ADD:	Outstanding Deposits / Bank Adjustments		-
	NSF Checks		
SUBTRACT:	Outstanding Checks		(5,059.96)
ADJUSTED BANK BALANCE			<u>274,907.06</u>
BALANCE PER BOOKS			<u>274,907.06</u>

PITTSFORD CENTRAL SCHOOL DISTRICT
Budgetary Transfer Report
Current Appropriation - Effective From: 06/01/2021 To: 06/30/2021
Fiscal Year: 2021

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
06/02/2021	023190	To provide funds for OM Contracted Services.				
			A640-1621-400-0621 R	OM Contracted Services	-20,000.00	
			A640-1620-400-0620 R	OM Contracted Services		20,000.00
06/02/2021	023268	Transfer to cover speech license for WS.				
			A410-2250-468-2251 R	SpEd Office Memberships	-229.00	
			A420-2250-468-2255 R	SpEd Sv Speech Membership		229.00
06/02/2021	023281	TO COVER AUDITORIUM SUPPLIES.				
			A640-1620-400-0623 R	OM AV Contracted Services	-3,850.39	
			A640-1620-500-0623 R	OM AV Supplies		3,850.39
06/03/2021	023330	TRANSFER FUNDS FROM TRAVEL & CONFERENCE TO TEXTBOOK,				
			A341-2110-465-0100 R	MHS SchISuppt Trav Conf	-495.00	
			A341-2110-480-0100 R	MHS SchISuppt Textbooks		495.00
06/03/2021	023337	TO COVER COST OF SCIENCE TABLES.				
			A640-1621-200-0621 R	OM Custodial Equipment	-11,688.00	
			A341-2110-200-0176 R	MHS Science Equipment		11,688.00
06/03/2021	023410	TO COVER COST OF ROBOTIC KITS.				
			A830-9060-800-0809 R	BEN Hospital Medical	-3,899.00	
			A340-2110-500-0149 R	SHS Technology Supplies		3,899.00
06/04/2021	023513	TO COVER COST OF TRAINING.				
			A510-2010-490-CO19 R	CURINS BOCES Svcs COVID	-60.87	
			A510-2010-490-0010 R	CURINS BOCES Services		60.87
06/09/2021	024281	TO COVER TECHNOLOGY WORK STATIONS AT SHS.				
			A341-2110-200-0100 R	MHS SchISuppt Equipment	-2,028.64	
			A640-1621-200-0621 R	OM Custodial Equipment	-3,759.55	
			A670-5510-200-0510 R	TRN Equipment	-2,308.05	
			A340-2110-200-0149 R	SHS Technology Equipment		8,096.24
06/09/2021	024282	TO COVER INTERACTIVE PANELS AND LAPTOP PURCHASE PER RESOLUTION OF THE BOE ON 6/7/2021.				
			A830-9020-800-0801 R	BEN Teachers Retirement	-100,000.00	
			A830-9060-800-0809 R	BEN Hospital Medical	-225,200.00	
			A660-2630-490-0630 R	SST Computer Inst BOCES		325,200.00
06/17/2021	024616	To buy supplies for the summer projects.				
			A530-2630-465-0630 R	ITS Computer Inst TravCon	-1,750.00	
			A530-2630-500-0630 R	ITS Computer Inst Supplie		1,750.00
06/17/2021	024649	To COVER OUTDOOR GRADUATON EXPENSES.				
			A340-2110-461-0100 R	SHS SchISuppt Commencmt	-20,334.28	
			A341-2110-461-0100 R	MHS SchISuppt Commencmt	-18,029.42	
			A300-2110-461-CO19 R	HS SchISuppt Commencmt		38,363.70

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 06/01/2021 To: 06/30/2021

Fiscal Year: 2021

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
			A112-2020-150-0020 R	AC Supr RegSch Admn Sal		2,740.80
			A112-2110-121-0164 R	AC Music Instr Tchr Sal		18.14
			A112-2110-146-0100 R	AC SchISuppt InSv Paymts		466.07
			A113-2110-141-0100 R	JR SchISuppt Sub Tchr Sal		31,679.94
			A113-2110-146-0100 R	JR SchISuppt InSv Paymts		453.83
			A114-2020-150-0020 R	MC Supr RegSch Admn Sal		2,649.45
			A114-2110-146-0100 R	MC SchISuppt InSv Paymts		2,330.38
			A114-2110-168-0100 R	MC SchISuppt Clerk Subs		56.25
			A114-2110-169-0100 R	MC SchISuppt Para Subs		9,364.10
			A114-2110-173-0100 R	MC SchISuppt OT/Extra Hr		4,833.05
			A115-2110-135-0100 R	PR SchISuppt InstLdr Stp		642.00
			A115-2110-146-0100 R	PR SchISuppt InSv Paymts		791.12
			A115-2110-169-0100 R	PR SchISuppt Para Subs		2,556.76
			A115-2110-173-0100 R	PR SchISuppt OT/Extra Hr		106.71
			A115-2250-162-2250 R	PR SpEd Para Salary		2,413.29
			A117-2020-150-0020 R	TR Supr RegSch Admn Sal		2,667.95
			A117-2110-146-0100 R	TR SchISuppt InSv Paymts		208.51
			A117-2110-168-0100 R	TR SchISuppt Clerk Subs		367.71
			A200-2110-466-0100 R	MS SchISuppt Mileage		128.86
			A231-2020-150-0020 R	BR Supr RegSch Admn Sal		2,633.25
			A231-2110-146-0100 R	BR SchISuppt InSv Paymts		2,281.30
			A231-2110-161-0100 R	BR SchISuppt Clerk Sal		769.37
			A232-2020-150-0020 R	CR Supr RegSch Admn Sal		2,581.15
			A232-2110-135-0100 R	CR SchISuppt InstLdr Stp		500.00
			A232-2110-161-0100 R	CR SchISuppt Clerk Sal		2,860.12
			A232-2855-137-0855 R	CRMS Athletics Coach Sala		4,409.00
			A300-2020-150-0020 R	HS Supr RegSch Admn Sal		13,294.19
			A300-2110-466-0100 R	HS SchISuppt Mileage		1,379.20
			A300-2855-137-0855 R	HS Athletics Coach Salary		1,458.00
			A300-2855-139-0855 R	HS Athletics Other Employ		11,789.27
			A300-2855-150-0855 R	HS Athletics Admin Salary		3,221.35
			A340-2110-135-0100 R	SHS SchISuppt InstLdr Stp		8,059.59
			A340-2110-146-0100 R	SHS SchISuppt InSv Paymts		1,213.34
			A340-2110-173-0100 R	SHS SchISuppt OT/Extra Hr		3,559.28
			A340-2250-131-2250 R	SHS SpEd Tchr Salary		6,200.70
			A341-2020-150-0020 R	MHS Supr RegSch Admn Sal		2,676.48
			A341-2110-131-0153 R	MHS Rdg Teacher Salaries		28,403.50
			A341-2110-135-0100 R	MHS SchISuppt InstLdr Stp		1,814.00

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 06/01/2021 To: 06/30/2021

Fiscal Year: 2021

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
06/30/2021	025554	TO TRANSFER BUDGET FOR LONGEVITY EXPENSE TO EBALR RESERVE EXPENSE PER VOTER APPROVED APPROPRIATION.				
			A830-9089-802-0889 R	BEN Undist Longevity Awd	-430,272.50	
			A830-9089-8EB-0889 R	BEN Undist EBALR		430,272.50
06/30/2021	025570	TO TRANSFER BUDGET FOR LONGEVITY EXPENSE TO EBALR RESERVE EXPENSE PER VOTER APPROVED APPROPRIATION.				
			A830-9089-802-0889 R	BEN Undist Longevity Awd	-4,025.00	
			A830-9089-8EB-0889 R	BEN Undist EBALR		4,025.00
06/30/2021	025572	TRANSFER TECH SUPPLY FUNDS TO TECH REPAIRS TO COVER YEAR END SUPPLIES FOR 20-21.				
			A341-2110-500-0149 R	MHS Technology Supplies	-307.72	
			A341-2110-455-0149 R	MHS Technology Equip Rpr		307.72
06/30/2021	025576	FOR THE SHS GRADUATION MEAL FOR BOE.				
			A340-2110-500-0100 R	SHS SchISuppt Supplies	-140.63	
			A340-2110-461-0100 R	SHS SchISuppt Commencmt		140.63
06/30/2021	025598	TRANSFER TECH SUPPLY TO TECH CONTRACTUAL FOR RENTAL EXPENSE.				
			A341-2110-500-0149 R	MHS Technology Supplies	-40.00	
			A341-2110-400-0149 R	MHS Technology Contr Svc		40.00
06/30/2021	025704	To pay for instructional services..				
			A530-2630-400-0630 R	ITS Computer Inst ContrSv	-183.00	
			A530-2630-500-0630 R	ITS Computer Inst Supplie		183.00
06/30/2021	025715	To correct negative budget accounts.				
			A100-2110-147-0100 R	ES SchISuppt NTch Inserv	-4,973.76	
			A100-2810-153-0810 R	ES Counseling Summer Tchr	-3,534.84	
			A113-2020-150-0020 R	JR Supr RegSch Admn Sal	-18,139.65	
			A115-2020-468-0020 R	PR Supr RegSch Membership	-140.79	
			A200-2855-137-0855 R	MS Athletics Coach Salary	-8,540.12	
			A340-2020-465-0020 R	SHS Supr RegSch Trav Conf	-1,011.33	
			A410-2250-173-2251 R	SpEd Overtime/Extra Hr	-5,987.18	
			A440-2830-121-0838 R	SPSV Behav Spec Elem Tchr	-7,168.71	
			A510-2010-140-0010 R	CURINS Curric Dev Pmts	-7,923.64	
			A530-2630-173-0630 R	ITS Computer Inst OT/Extr	-2,383.47	
			A550-2060-422-0060 R	DAT Consultants	-4,866.39	
			A610-1310-465-0310 R	FIN BusAdmn Trav & Conf	-9,822.41	
			A620-1430-400-0430 R	PER Contracted Services	-8,143.35	
			A630-1480-161-0480 R	INF Clerk Sal	-5,372.39	
			A640-1620-164-0620 R	OM Maintenance/Custodial	-2,553.97	
			A650-1670-463-0670 R	Print & Mail Postage	-234.20	
			A670-5510-165-0510 R	TRN Bus Drivers Salaries	-5,521.88	

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 06/01/2021 To: 06/30/2021
 Fiscal Year: 2021

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
			A540-2070-400-0173 R	ProfDev Contracted Svc		0.32
			A550-2060-150-0060 R	DAT Admin Salaries		3,489.32
			A550-2060-161-0060 R	DAT Clerical/Secretarial		555.89
			A550-2060-180-0060 R	DAT Supervisory/Technical		821.18
			A610-1310-150-0310 R	FIN BusAdmn Salary		9,822.41
			A620-1430-150-0430 R	PER Administrative Saly		8,143.35
			A630-1480-180-0480 R	INF Supervisory/Technical		5,345.40
			A630-1480-492-0480 R	INF BOCES Services-Prints		26.99
			A640-1620-161-0620 R	OM Clerical Salary		703.52
			A640-1620-180-0620 R	OM Sup./Technical Sal.		1,793.87
			A640-1620-180-0625 R	OM Security Director		56.58
			A650-1670-161-0670 R	Print & Mail Clerk Salary		234.20
			A670-5510-160-0510 R	TRN NonInstructional Sala		4,628.10
			A670-5510-161-0510 R	TRN Clerical/Secretarial		893.78
			A710-1040-161-0004 R	BOE DC Clerical Salary		465.10
			A720-1240-150-0002 R	SUPT Admin Salaries		1,456.80
			A810-9901-950-0904 R	DBT Trnsfr-Special Aided		18,923.71
			Total for Fund A - GENERAL FUND		-1,337,486.79	1,337,486.79

Director of Finance
 (money is available and allowable)
 Assistant Superintendent for Business Approval

Jocanne Lewter
D. T. Kenney

Date of Treasurer's Report for BOE review

10/5/2021

Date Completed

7/29/2021

Person Completing

Chari Cuel-Treeo

**Pittsford Central School District
Annual Report on Extraclassroom Activity Funds**

Allen Creek Elementary School

	Beginning Balance July 1, 2020	Receipts	Disbursements	Ending Balance March 31, 2021
<u>Club/Activity</u>				
Student Council	\$ 1,058.39	\$ 50.70	\$ -	\$ 1,109.09
Sales Tax Payable	-	-	-	-
	<u>\$ 1,058.39</u>	<u>\$ 50.70</u>	<u>\$ -</u>	<u>\$ 1,109.09</u>

Reconciliation of Cash Balances:

<u>Checking Account</u>	
Bank Statement Balance at End of Month	\$ 1,109.09
Less Outstanding Checks	-
Plus NSF Check	-
Total Cash Balance at End of Month	<u>\$ 1,109.09</u>

Jefferson Road Elementary School

	Beginning Balance July 1, 2020	Receipts	Disbursements	Ending Balance March 31, 2021
<u>Club/Activity</u>				
Student Council	\$ 2,469.84	\$ -	\$ -	\$ 2,469.84
Sales Tax	-	-	-	-
	<u>\$ 2,469.84</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,469.84</u>

Reconciliation of Cash Balances:

<u>Checking Account</u>	
Bank Statement Balance at End of Month	\$ 2,469.84
Less Outstanding Checks	-
Plus Outstanding Receipts	-
Total Cash Balance at End of Month	<u>\$ 2,469.84</u>

Mendon Center Elementary School

	Beginning Balance July 1, 2020	Receipts	Disbursements	Ending Balance March 31, 2021
<u>Club/Activity</u>				
Student Council	\$ 3,905.27	\$ 14.00	\$ -	\$ 3,919.27
Best Buddies	-	-	-	-
Bookstore	9,891.88	0.76	-	9,892.64
Newspaper Club	-	-	-	-
Ski Club	1,769.17	-	-	1,769.17
Sales Tax	14.59	-	14.59	0.00
	<u>\$ 15,580.91</u>	<u>\$ 14.76</u>	<u>\$ 14.59</u>	<u>\$ 15,581.08</u>

Reconciliation of Cash Balances:

<u>Checking Account</u>	
Bank Statement Balance at End of Month	\$ 15,581.08
Less Outstanding Checks	-
Plus Outstanding Receipts	-
Plus Outstanding Receipts - NSF checks	-
Total Cash Balance at End of Month	<u>\$ 15,581.08</u>

Park Road Elementary

	Beginning Balance July 1, 2020	Receipts	Disbursements	Ending Balance March 31, 2021
<u>Club/Activity</u>				
Student Council	\$ 2,932.72	\$ 42.60	\$ -	\$ 2,975.32
Ski Club	70.11	-	-	70.11
Sales Tax	-	-	-	-
	<u>\$ 3,002.83</u>	<u>\$ 42.60</u>	<u>\$ -</u>	<u>\$ 3,045.43</u>

Reconciliation of Cash Balances:

<u>Checking Account</u>	
Bank Statement Balance at End of Month	\$ 3,045.43
Less Outstanding Checks	-
Plus Outstanding Receipts - Deposits in Transit	-
Total Cash Balance at End of Month	<u>\$ 3,045.43</u>

Thornell Road Elementary School

<u>Club/Activity</u>	Beginning	Receipts	Disbursements	Ending
	Balance			Balance
	July 1, 2020			March 31, 2021
Student Council	\$ 3,128.08	\$ -	\$ -	\$ 3,128.08
Ski Club	251.59	-	-	251.59
Sales Tax	-	-	-	-
	<u>\$ 3,379.67</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,379.67</u>

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 3,379.67
Less Outstanding Checks	-
Plus Outstanding Receipts	-
Total Cash Balance at End of Month	<u>\$ 3,379.67</u>

Barker Road Middle School

<u>Club/Activity</u>	Beginning	Receipts	Disbursements	Ending
	Balance			Balance
	July 1, 2020			March 31, 2021
Adventure Club	\$ 1,476.16	\$ -	\$ -	\$ 1,476.16
Art Club	31.58	-	-	31.58
Bookstore	5,189.81	80.53	-	5,270.34
Drama Club	13,722.42	325.38	332.74	13,715.06
Science Olympiad	878.70	-	-	878.70
Home & Careers	1,483.34	-	-	1,483.34
Latin Club	1.48	-	-	1.48
Music Activities	9,017.06	1,320.00	2,774.12	7,562.94
Ski Club	1,291.54	-	-	1,291.54
Student Council	7,903.71	6,145.00	5,579.22	8,469.49
Yearbook	2,399.02	-	1,945.63	453.39
Sales Tax	11.35	6.37	17.72	-
	<u>\$ 43,406.17</u>	<u>\$ 7,877.28</u>	<u>\$ 10,649.43</u>	<u>\$ 40,634.02</u>

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 42,047.25
Less Outstanding Checks	(1,413.23)
Plus Outstanding Receipts	-
Plus NSF Check	-
Total Cash Balance at End of Month	<u>\$ 40,634.02</u>

Calkins Road Middle School

<u>Club/Activity</u>	Beginning	Receipts	Disbursements	Ending
	Balance			Balance
	July 1, 2020			March 31, 2021
Best Buddies	\$ 15.00	\$ -	\$ -	\$ 15.00
Blue Team	4,380.80	-	824.50	3,556.30
Bookstore	1,001.98	15.05	20.00	997.03
DIY Club	3.81	-	-	3.81
Drama Club	12,091.69	6,031.76	1,527.73	16,595.72
Home & Careers	3,031.68	-	-	3,031.68
Latin Club	1,020.30	-	-	1,020.30
Maroon Team	-	-	-	-
Music Activities	9,275.35	958.50	950.35	9,283.50
Principal's Cabinet	37.23	-	-	37.23
Science Olympiad	77.01	50.41	10.73	116.69
Ski Club	155.98	-	-	155.98
Spanish Club	1,305.60	-	-	1,305.60
Student Council	9,692.69	656.00	570.00	9,778.69
Yearbook	10,883.12	92.96	451.95	10,524.13
Sales Tax Payable	57.78	8.38	64.96	1.20
	<u>\$ 53,030.02</u>	<u>\$ 7,813.06</u>	<u>\$ 4,420.22</u>	<u>\$ 56,422.86</u>

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 56,422.86
Less Outstanding Checks	-
Plus Outstanding Receipts	-
Plus NSF Check - Stop Payment	-
Plus Bank Service Charges	-
Total Cash Balance at End of Month	<u>\$ 56,422.86</u>

Sutherland High School

<u>Club/Activity</u>	Beginning Balance July 1, 2020	Receipts	Disbursements	Ending Balance March 31, 2021
Class of 2020	\$ 3,177.96	\$ 300.00	\$ 3,477.96	\$ -
Class of 2021	4,308.12	1,311.80	712.00	4,907.92
Class of 2022	2,721.00	1,667.56	716.00	3,672.56
Class of 2023	518.10	1,338.16	305.95	1,550.31
Class of 2024	-	2,256.99	686.88	1,570.11
Band	663.45	1,576.00	1,560.00	679.45
Best Buddies	448.01	-	-	448.01
DECA Club	760.47	900.00	880.00	780.47
Drama	7,504.11	-	-	7,504.11
Fine Arts	201.00	-	-	201.00
Gay Straight Alliance	412.90	-	-	412.90
Girl Up	-	-	-	-
Latin Club	659.57	-	-	659.57
Link Crew	505.46	1,258.44	632.70	1,131.20
Model UN	4,206.80	-	50.00	4,156.80
Musicals	6,678.07	9,077.16	3,015.88	12,739.35
Newspaper-Midnight	95.72	-	-	95.72
Pegasus	1,926.67	-	-	1,926.67
Project Earth	1,113.72	-	-	1,113.72
Runway for Relief	-	-	-	-
Science Olympiad	1,948.70	-	-	1,948.70
Show Choir	1,469.48	-	-	1,469.48
Ski Club	1,143.22	-	-	1,143.22
Student Council	9,132.67	939.71	724.10	9,348.28
Tri-M	146.74	-	-	146.74
Yearbook	7,655.69	195.30	-	7,850.99
Sales Tax Payable	22.40	200.64	217.34	5.70
	\$ 57,420.03	\$ 21,021.76	\$ 12,978.81	\$ 65,462.98

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 67,022.98
Less Outstanding Checks	(1,560.00)
Plus Outstanding Receipts - NSF checks	-
Plus Outstanding Receipts - Deposits in Transit	-
Total Cash Balance at End of Month	\$ 65,462.98

Mendon High School

<u>Club/Activity</u>	Beginning Balance July 1, 2020	Receipts	Disbursements	Ending Balance March 31, 2021
Class of 2020	\$ 12,185.56	\$ -	\$ 12,185.56	\$ -
Class of 2021	4,608.24	7,156.02	500.00	11,264.26
Class of 2022	3,082.97	6,444.42	-	9,527.39
Class of 2023	1,741.89	1,662.56	500.00	2,904.45
Class of 2024	-	2,162.56	-	2,162.56
Art Club	64.04	-	-	64.04
Best Buddies	110.68	-	-	110.68
Bookstore	3,185.33	0.26	-	3,185.59
Concert Band	50.81	-	-	50.81
Concert Choir	1,478.07	120.00	60.00	1,538.07
DECA Club	3,093.00	7,500.00	8,153.00	2,440.00
Drama Club	5,405.44	-	1,007.76	4,397.68
Electrathon	367.84	-	-	367.84
Environmental Awareness	39.02	-	-	39.02
French Club	355.36	-	-	355.36
Latin Club	751.02	-	-	751.02
Link Crew	1,855.69	-	807.81	1,047.88
Model UN	2,472.29	65.00	65.00	2,472.29
Musical Activities	20,096.59	-	3,015.88	17,080.71
National Honor Society	764.39	-	-	764.39
Orchestra	748.11	532.00	532.00	748.11
Pittsford Girl Up	215.30	-	-	215.30
Reality Check	116.61	-	-	116.61
Science Olympiad	413.50	-	-	413.50
Runway for Relief	353.63	-	-	353.63
Sea Turtle Club	19.00	-	-	19.00
Students against Cancer	498.83	-	-	498.83
Student Council	9,995.32	2,156.69	402.74	11,749.27
Technology Club	650.22	1,532.52	1,456.48	726.26
Virtual Enterprises	450.00	-	-	450.00
Wind Ensemble	803.71	4,527.34	520.00	4,811.05
Yearbook	17,920.10	4,365.40	407.68	21,877.82
Sales Tax Payable	72.92	140.36	140.47	72.81
	\$ 93,965.48	\$ 38,365.13	\$ 29,754.38	\$ 102,576.23

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 104,783.97
Less Outstanding Checks	(2,207.74)
Plus Outstanding Receipts - NSF checks	
Total Cash Balance at End of Month	\$ 102,576.23

TOTAL OF ALL CLUBS

290,681.20

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1053

Fax: 585.381.9368
Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: September 30, 2021
To: Michael Pero, Superintendent of Schools
From: Darrin Kenney, Assistant Superintendent for Business
Re: External Audit Report Acceptance Resolution

DTK

As required by law, and consistent with past practice, the Board of Education is required to accept and approve the Basic Financial Statements. Our Audit Committee has reviewed and been given the opportunity to ask questions regarding the reports, financial conditions, fund balances and reserves. In addition, a copy of the Communicating Internal Control Related Matters Identified in an Audit Report (formerly Management Letter) and the Financial Executive Summary for Years Ended June 30, 2020 and 2021, as presented by the Board appointed External Independent auditor Tom Zuber to the Audit Oversight Committee, are included for your perusal.

Leeanne Reister and I, as well as the Audit Committee, will be available to answer questions. For your convenience I have provided a resolution below:

Be It Resolved that the Board of Education at its regular meeting, and on the recommendation of the Audit Oversight Committee, accepts the Basic Financial Statements for the year ended June 30, 2021, and;

Be It Also Resolved, the Board of Education, on the recommendation of the Audit Oversight Committee, accepts the Communicating Internal Control Related Matters Identified in an Audit Report (formerly Management Letter) for the year ended June 30, 2021 as presented.

DTK:kd

Attachments

Cc: L. Reister

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

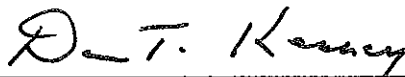
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: October 5, 2021
TOPIC: BOCES II Cooperative Fall Fine Paper Bid RFB-1969-21
DATE ADVERTISED: August 20, 2021, *Democrat & Chronicle*
DATE BID OPENING: September 9, 2021
TIME: 2:00 PM
FUNDS: Budget Each Department and Building

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDORS
Copier Paper	Economy Paper W.B. Mason

Comments: The BOCES II Cooperative Fine Paper Bid contract is 11/1/21 - 4/30/22. Pittsford and fifteen (15) Districts participated. The bid was reviewed by Rose Brennan, BOCES II Bid Coordinator, and Leslie Pawluckie, Purchasing Agent. The awards are recommended to the responsive bidder who met all specifications for the bid. Items purchased from this bid are identified on an ongoing basis by budget managers in the departments and schools.



Darrin Kenney, Assistant Superintendent for Business

SUBJECT: PROBATION AND TENURE**Probation**

Certified staff members shall be appointed to a probationary period by a majority vote of the Board of Education upon recommendation of the Superintendent of Schools.

Full-time certified staff members shall be appointed to a probationary period of four (4) years. However, the probationary period shall not exceed three (3) years for teachers previously appointed to tenure in this or another school district or BOCES within the state, provided the teacher was not dismissed from the former district. Additionally, up to two (2) years of service as a regular substitute teacher may be applied towards probationary service. This is sometimes referred to as Jarema Credit.

During the probationary period, a staff member shall be given assistance in adjusting to the new position, but the essential qualifications for acceptable performance shall be assumed because of the possession by the staff member of the required certification or license.

Tenure

Certified staff members successfully completing a probationary period in the Pittsford Central School District may be recommended (by the Superintendent of Schools) to the Board of Education for tenure appointment.

The Board will follow all applicable statutes regarding tenure.

Education Law Sections 3012 and 3031