

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, JANUARY 11, 2022
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

~ ~ ~

AGENDA

7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA **(BOARD ACTION)**
- IV. APPROVAL OF MINUTES December 14, 2021 **(BOARD ACTION)**
- V. PITTSFORD FIRE DEPARTMENT PRESENTATION - PARTIAL EXEMPTION FOR 1ST RESPONDERS
- VI. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership – next meeting – 3/2/22
 - 2. Executive Committee – next meeting – 2/2/22
 - 3. Information Exchange Committee – 1/12/22
 - 4. Labor Relations Committee – next meeting – 1/19/22
 - 5. Legislative Committee – next meeting – 2/2/22
 - 6. Steering Committee – next meeting – 1/26/22
 - 7. Communications Outreach Advisory Committee
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 1/17/22 – Schools Closed for Martin Luther King, Jr. Day
 - 2. 1/25/22 – Next Regularly Scheduled Meeting
- VII. FINANCIAL REPORT – Mr. Kenney
 - A. Action Items:
 - 1. Acceptance of Treasurer’s Report – November 30, 2021 **(BOARD ACTION)**
 - 2. Bid Awards (**See Consent Agenda**)
 - a. BOCES 2 Cooperative Food Supply (Re-Bid)
 - b. BOCES 2 Cooperative Multi-Media AV Equipment
 - B. Discussion:
 - C. Other:
- VIII. HUMAN RESOURCE REPORT – Mr. Clark
 - A. Action Items:
 - 1. Professional Staff Report **(BOARD ACTION)**
 - 2. Support Staff Report **(BOARD ACTION)**
 - B. Discussion:
 - C. Other:
- IX. CHIEF INFORMATION OFFICER REPORT – Dr. Cimmerer
 - A. Action Items:
 - B. Discussion:
 - 1. Enrollment Projections
 - C. Other

- X. SPECIAL EDUCATION REPORT – Ms. Woods
- A. Action Items: (**See Consent Agenda**)
 - 1. Committee on Special Education: Amendments - Agreement No Meetings, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Reevaluation Review, Requested Reviews.
 - 2. Sub-Committee on Special Education: Amendments – Agreement No Meetings, Reevaluation Reviews, Requested Reviews.
 - 3. Committee on Preschool Special Education: Amendments – Agreement No Meetings, Requested Reviews, Initial Eligibility Determination Meetings.
 - B. Discussion:
 - C. Other:

- XI. SUPERINTENDENT’S REPORT – Mr. Pero
- A. Action Items:
 - 1. Call for Executive Session **(BOARD ACTION)**
 - 2. **Policy Approvals – 2nd Reading (See Consent Agenda)**
 - a. #7552-Student Gender Identity
 - b. #7640-Student Individualized Education Program (IEP): Development and Provision
 - c. #7641-Transition Services
 - d. #7650-Identification and Register of Children with Disabilities (Child Find)
 - 3. **Policy Deletions (See Consent Agenda)**
 - a. #7617-Declassification of Students with Disabilities (no longer required)
 - b. #7620-Students with Disabilities Participating in District Programs (subsumed into policy #7410-Extracurricular Activities)
 - c. #7644-Behavioral Supports and Interventions for Students with Disabilities (subsumed into policy #7640-IEP)
 - B. Discussion:
 - 1. **Policy Recommendations – 1st Reading**
 - a. #5671-Data System and Information Integrity
 - b. #5677-Student Grading Information Systems
 - c. #7240-Student Records: Access and Challenge
 - d. #7241-Student Directory Information
 - C. Other:

- XII. CONSENT AGENDA **(BOARD ACTION)**
- A. Bid Awards
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education
 - E. Policy Approvals: #7552, #7640, #7641 and #7650
 - F. Policy Deletions: #7617, #7620 and #7644
 - G. Memorandum of Agreement

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. PUBLIC COMMENT

The Pittsford Board of Education values transparency and the public comments made during its meetings. As such, the Pittsford Board of Education provides this agenda item at its regular meetings. Board of Education meetings are not public forums, rather, they are business meetings held in public where dialogue is not normally conducted with audience members.

The purpose of this agenda item is for the Board to receive respectful and constructive feedback, opinions and information from District residents. Given the amount of public comment and to be fair to our residents, privilege of the floor will only be permitted to those who reside in the district. Comments are taken under advisement by the Board of Education and the Superintendent of Schools. Respect and civility are required during these meetings, particularly as we have students routinely attending as part of their course work.

Comments should be in reference to an interest or topic, not an individual. Each speaker will have the floor for *no more than three minutes and yielding time amongst speakers is not permitted. The Board President reserves the right to limit the total amount of speaking time.* In an effort to avoid repetitiveness, if speakers are attending with other residents with similar input, we ask that the group designate one person to address the Board as a group. For speakers who do not follow meeting and decorum protocols, the speaker’s privilege to use the floor will no longer be recognized by the Board of Education. Those planning to address the Board during the Public Comment agenda item must share the nature of their topic, name and address with the Board Clerk *before* speaking. Notecards are available for this purpose at the sign-in table near the entrance of the meeting room.

XVI. ADJOURNMENT/RECESS

(BOARD ACTION)

Next regularly scheduled meeting: **Tuesday, January 25, 2022**

***Mission:** The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, December 14, 2021

Barker Road Middle School

(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 6:00 p.m. in Room 410 and then moved to the McCluski Room at 7:00 pm, Barker Road Middle School on Tuesday, December 14, 2021.

BOARD MEMBERS PRESENT: A. Thomas, T. Aroesty, J. Casey, S. Pelusio, R. Sanchez-Kazacos, R. Scott, P. Sullivan

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, D. Kenney, M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

At 5:59 p.m., the Board immediately convened into an Executive Session.

1. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of a particular person, where no official business would be conducted. **APPROVED: EXECUTIVE SESSION**
Vote: Unanimously carried

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 6:47 p.m. **APPROVED: ADJOURNMENT**
Vote: Unanimously carried

3. Mrs. Thomas called the regular meeting to order at 7:02 p.m. and asked everyone to stand for the Pledge of Allegiance.

Mrs. Thomas noted that today was the nine-year anniversary of the Sandy Hook elementary school tragedy. She asked everyone to join the Board in a moment of silence in honor and in memory of all victims and families impacted by school shootings and for those most recently affected from the Oxford H.S. tragedy in Michigan.

4. Motion was made by Mr. Sullivan, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED: AGENDA**
Vote: Unanimously carried

5. Principal's Report: Principal, Mr. Josh Walker, VP Mr. Mike Falzoi and students (D. Durand, A. Ochoa, J. Dean) presented to the Board on the activities taking place at Calkins Road Middle School.

6. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its November 16, 2021, Regular meeting. **APPROVED: MINUTES 11/16/21**
Vote: Unanimously carried

50.

7. Board Reports: Mrs. Thomas read the MCSBA meeting dates as well as other dates to remember. She also noted that the next Board Leadership and Legislative meetings might be conducted by Zoom depending on where the COVID numbers are landing at that time.

8. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month of October 31, 2021.
Vote: Unanimously carried

**ACCEPTED:
TREASURER'S
REPORT**

9. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, on the recommendation of the Audit Oversight Committee, accepts the Single Audit Report for year ended June 30, 2021.
Vote: Unanimously carried

**ACCEPTED:
SINGLE AUDIT
REPORT**

10. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, at its regular meeting, and on the recommendation of the Audit Oversight Committee, accepts the Extra-Classroom Activity Funds Financial Report for year ended June 30, 2021.

**ACCEPTED:
EXTRA-CLASSROOM
AUDIT REPORT**

BE IT FURTHER RESOLVED, that the Board of Education on the recommendation of the Audit Oversight Committee accepts the Extra-Classroom Audit Corrective Action Plan.
Vote: Unanimously carried

11. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Extra-Classroom Audit Report Response as presented.
Vote: Unanimously carried

**APPROVED:
EXTRA-CLASSROOM
AUDIT REPORT
RESPONSE**

12. Motion was made by Mr. Aroesty, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does approve acceptance of the NYS Comptroller's Draft Report.

**APPROVED:
NYS COMPTROLLER'S
AUDIT FINDINGS &
CORRECTIVE ACTION
PLAN**

BE IT FURTHER RESOLVED that the Board of Education of the Pittsford Central School District approves the District Response Letter.

BE IT FURTHER RESOLVED that the Board of Education of the Pittsford Central School District does approve the District's Corrective Action Plan (CAP) as recommended by the District's Audit Oversight Committee.

BE IT FURTHER RESOLVED that the Board of Education of the Pittsford Central School District authorizes the Audit Oversight Committee and Superintendent to implement the Corrective Action Plan and provide oversight in accordance with all applicable laws and Board of Education Policy.

BE IT FURTHER RESOLVED that the Board of Education of the Pittsford Central School District expresses its appreciation to the Comptroller's Office for their professionalism and insights in providing feedback and a meaningful assessment tool confirming the Board of Education and District fiscal health and oversight.
Vote: Unanimously carried

13. Mr. Kenney noted the very sad news that one of our loyal bus drivers passed away today.

14. Motion was made by Mr. Sullivan, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Teacher Tenure - First Reading

B. Appointment - Certificated Staff

Name: Margaret Craig
Position: CRMS .5/BRMS .3 Mental Health Specialist
Type of Position: Part Time
Tenure Area: Counseling & Guidance
Probationary Period: N/A
Certification: Provisional
Salary: \$44,121.00
Effective Date: 11/30/2021

Name: Stephanie Totin
Position: SHS Special Education
Type of Position: Regular Substitute
Tenure Area: Special Education
Probationary Period: N/A
Certification: Permanent
Salary: \$28,626.00
Effective Date: 09/01/2021

Name: Murie Gillett
Position: SHS English
Type of Position: Probationary
Tenure Area: English
Probationary Period: 12/20/2021 - 12/19/2025
Certification: Initial
Salary: \$52,206.00
Effective Date: 12/20/2021

C. Appointment - Regular Substitute to Probationary

Name: Xiaoshan Zhang
Position: MCE ENL Teacher
Type of Position: Probationary
Tenure Area: English as a Second Language
Probationary Period: 10/19/2020 - 10/18/2024
Certification: Initial
Salary: \$51,670.00
Effective Date: 09/01/2021

D. Certificated Staff - Increase in FTE from .2 to .8

Name: Mary McKenna
Position: MCE .2 School Counselor/.6 DO Mental Health Specialist
Type of Position: Part Time

52.

Tenure Area: Counseling & Guidance
Probationary Period: N/A
Certification: Permanent
Salary: \$55,826.00
Effective Date: 12/01/2021

E. Certificated Staff – Part Time to Probationary

Name: Phyllis Peters
Position: CRMS .5/TRE .3/SHS .2
Type of Position: Probationary
Tenure Area: Reading
Probationary Period: 11/08/2021 – 11/07/2024
Certification: Professional
Salary: \$67,001.00
Effective Date: 11/08/2021

F. Change of Salary – Director of Transportation

Name: Carla Grove
Position: Director of Transportation
Type of Position: Full Time
Probationary Period: Per Civil Service
Salary: \$85,000.00
Effective Date: 07/01/2021

G. Appointment – School Related Professional – Highlighted Revised Start Date

Name: Kathryn Lippa
Position: MCE Paraprofessional
Type of Position: Full Time
Salary: \$18,462.00
Effective Date: 12/09/2021

Name: Lauren Andreassi
Position: PRE Paraprofessional
Type of Position: Full Time
Salary: \$18,069.00
Effective Date: 12/06/2021

Name: Amber Farr
Position: TRE School Nurse
Type of Position: Full Time
Salary: \$41,313.00
Effective Date: 12/06/2021

Name: Vivian Yervasi
Position: BRMS Paraprofessional
Type of Position: Full Time
Salary: \$19,575.00
Effective Date: 12/13/2021

Name: Jessica Lupinetti
 Position: TRE School Nurse
 Type of Position: Full Time
 Salary: \$41,252.00
 Effective Date: 12/22/2021

H. Termination – School Related Professional – Andrew Langton

I. Resignation – Managerial/Confidential

First Name	Last Name	Location	Position	Yrs. In District	Resignation Date
Mandie	Yantz	BR East	Payroll Supervisor	2	11/29/2021

J. Resignation – School Related Professional – Letter Attached

First Name	Last Name	Location	Position	Yrs. In District	Resignation Date
Emily	Peets	MHS	Paraprofessional	1 Wk.	11/20/2021
Dominica	Maedl	PRE	CSE Assigned	2.7 Yrs.	12/03/2021

K. Resignation – School Nurse – Letter Attached

First Name	Last Name	Location	Position	Yrs. In District	Resignation Date
Anne	Rizk	TRE	Registered Nurse	2.4 Yrs.	12/20/2021

L. Resignation for Retirement – Administrator – Letter Attached

First Name	Last Name	Location	Position	Yrs. In District	Resignation Date
Roger	DeBell	TRE	Principal	12.3	06/30/2021

15. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried
 Regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the
 Superintendent’s recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Marybeth Onimus	Office Clerk III	JRE	37.5 wk.	12/13/2021	\$23,283.00
Carrie Gibson	Office Clerk III	TMF	37.5 wk.	12/06/2021	\$31,609.00

CLERICAL

RESIGNATIONS	POSITION	BLDG	LENGTH OF SVC	DATE
Eileen Weigert	School Aide	MCE	3 months	11/30/2021
Jessica Lupinetti	Part Time Clerk	JRE	3 months	12/22/2021
Nicole Loughheed	Payroll Clerk	BRMS-E	2.3 yrs.	12/23/2021

CLERICAL

RETIREMENTS	POSITION	BLDG	LENGTH OF SVC	DATE
Karen Joynt	Office Clerk III	MHS	10.9 yrs.	03/09/2022

TRANSPORTATION

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Michelle Tullock	Bus Driver	TMF	22.5 wk.	12/01/2021	\$22,838.00

TRANSPORTATION

RESIGNATIONS	POSITION	BLDG	LENGTH OF SVC	DATE
Alejandra Rivera	Bus Attendant	TMF	9.3 yrs.	11/29/2021

CUSTODIAL/MAINTENANCE

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Jason Blumenstock	Grounds Person	TMF	40 wk.	11/30/2021	\$33,291.00
Daniel Greco	Maintenance/Mechanic	TMF	40 wk.	12/06/2021	\$33,291.00

FOOD SERVICE

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Jennifer Connor	Food Service Worker	MHS	20 wk.	12/13/2021	\$13.20 hr.
Steven Krouth	Food Service Worker	CRMS	20 wk.	12/01/2021	\$15.90 hr.
Jhanani Thayaruban	Food Service Worker	JRE	17.5 wk.	12/13/2021	\$13.20 hr.

16. Special Education Report: Mrs. Woods noted that CSE and CPSE items would be acted upon this evening under the Consent Agenda.

17. Motion was made by Mr. Aroesty, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District hereby authorizes the Superintendent of Schools to execute a Settlement Agreement on the District’s behalf resolving a special education due process hearing matter between the District and the parents of a student classified by the Committee on Special Education, SED Case Numbers 547772 and 555451, and the resulting appeal. **APPROVED: SETTLEMENT AGREEMENT**

BE IT ALSO RESOLVED that the Board of Education of the Pittsford Central School District does hereby authorize the treasurer to expend from the Liability Reserve for payment of the Settlement Agreement.

Vote: Unanimously carried

18. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the date changes for the 2021/22 Board of Education meetings as presented. **APPROVED: DATE CHANGES BOE MEETINGS**

Vote: Unanimously carried

19. Superintendent’s Report: Mr. Pero provided updates on the following: transportation issues, school safety, mental health programs and services, threat assessment training, Code of Conduct, COVID, testing kits/clinic and the Superintendent’s Student Advisory Council’s first meeting.

20. Mr. Pero noted the first reading of the following Policies:

- #7552 - Student Gender Identity
- #7640 - Student Individualized Education Program (IEP): Development and Provision
- #7641 - Transition Services
- #7650 - Identification and Register of Children with Disabilities (Child Find)

21. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda: **APPROVED: CONSENT AGENDA**

Vote: Unanimously carried

Bid Awards:

Lunch Paper & Plastic Supply	Regional Distributors, Inc.	\$18,977.56 (estimated)
Electrical, Plumbing & Building Supplies	Various Vendors	Ongoing basis
Sale & Disposal of Outdated School District Textbooks/Library Books		

These bids in their entirety are duly made a part of these minutes and kept in a supplemental file for this meeting.

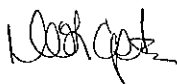
Committee on Special Education: Amendments - Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Reviews, Transfer Student – Agreement No Meeting.
Sub-Committee on Special Education: Amendments – Agreement No Meeting, Annual Review, Reevaluation Reviews, Reevaluation/Annual Review, Requested Review.
Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Requested Review, Amendment -Agreement No Meeting, Reevaluation Reviews.

22. Public Comment: Two people addressed the Board.

23. Motion was made by Mr. Casey, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 8:04 p.m.
Vote: Unanimously carried

APPROVED:
ADJOURNMENT

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

November 30, 2021

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of November 30, 2021.

GENERAL FUND

- Real Property Taxes in the amount of \$7,097,026 were received. The amount collected is 96.15% of the levy (see page 4).
- The District received their proportionate share of Sales Tax for the 3rd Quarter of 2021 from Monroe County in the amount of \$1,795,210 (see page 4).
- The District received Lottery Grant Aid of \$87,999 from New York State (see page 4).

SCHOOL LUNCH FUND

- The school lunch program had net operations of \$23,299 for the month of November (see page 6).

MISCELLANEOUS REVENUES & CUSTODIAL FUNDS

- Activity was normal for the month of November (see page 17).

SPECIAL AID FUND

- Activity was normal for the month of November. The District is awaiting SED approvals for Title I, Title II, and Title IV Grants (see page 11).
- The District is awaiting SED approval for the American Rescue Plan Grant (see page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$7,497,180 (see page 13).
- Reserve fund balances total \$34,773,731 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS November 30, 2021

GENERAL FUND

	11/1/2021 Balance	Receipts	Disbursements	11/30/2021 Balance
Cash in Banks - Checking	\$ 33,522,866.02	\$ 9,545,417.95	\$ 32,753,767.79	\$ 10,314,516.18
Money Market Account-Chase	16,104,161.53	22,004,293.91	-	38,108,455.44
Money Market Account- Key	109,662.69	0.74	50,000.00	59,663.43
Money Market Account- M & T	5,606,123.73	70.65	-	5,606,194.38
Money Market Account- CNB	135,138.33	8.29	-	135,146.62
Money Market Account- NYCLASS	2,107,205.40	60.84	-	2,107,266.24
Chase Purchasing Card	-	317,410.86	317,410.86	-
FSA/HRA Checking	148,316.98	37,756.14	46,975.33	139,097.79
Payroll Checking	46,888.89	6,475,942.95	6,503,590.30	19,241.54
Health Fund MM	1,018,249.72	25.05	-	1,018,274.77
Investments (See Schedule)	22,080,744.95	4,140.37	-	22,084,885.32
	\$ 80,879,358.24	\$ 38,385,127.75	\$ 39,671,744.28	\$ 79,592,741.71

RESERVES

	11/1/2021 Balance	Receipts	Disbursements	11/30/2021 Balance
Unemployment Reserve (Checking)	\$ 2,364,975.76	\$ -	-	\$ 2,364,975.76
Workers' Compensation Reserve	546,338.78	-	-	546,338.78
Reserve for Tax Certiorari (Checking)	2,020,153.30	49.70	-	2,020,203.00
Employee Retirement Contribution	2,406,820.98	59.21	-	2,406,880.19
Teachers Retirement Contribution	2,438,648.24	70.37	-	2,438,718.61
Reserve for Liability (Checking)	1,376,770.18	33.87	-	1,376,804.05
Insurance Reserve (Checking)	2,188,921.37	53.85	-	2,188,975.22
Capital Reserve	12,500,019.46	362.02	-	12,500,381.48
Bus Purchase Reserve	3,630,244.75	88.71	-	3,630,333.46
Employee Benefit Reserve	3,189,995.55	78.47	-	3,190,074.02
Instructional Technology Capital Reserve	2,909,974.73	71.59	-	2,910,046.32
	\$ 35,572,863.10	\$ 867.79	\$ -	\$ 35,573,730.89

SCHOOL LUNCH FUND

	11/1/2021 Balance	Receipts	Disbursements	11/30/2021 Balance
Cash in Banks - Checking	\$ 253,163.64	\$ 197,965.46	\$ 160,137.72	\$ 290,991.38
Money Market Account-Chase	31,954.59	-	-	31,954.59
Money Market Account-NYCLASS	372,708.30	10.80	-	372,719.10
	\$ 657,826.53	\$ 197,976.26	\$ 160,137.72	\$ 695,665.07

CAPITAL FUND

	11/1/2021 Balance	Receipts	Disbursements	11/30/2021 Balance
Cash in Banks - Checking	\$ 73,273.28	\$ 50,000.92	\$ 79,145.00	\$ 44,129.20
Capital Reserve	6,000,000.00	-	-	6,000,000.00
Bus Purchase Reserve -Capital	-	-	-	-
	\$ 6,073,273.28	\$ 50,000.92	\$ 79,145.00	\$ 6,044,129.20

SPECIAL AID FUND

	11/1/2021 Balance	Receipts	Disbursements	11/30/2021 Balance
Cash in Banks - Checking	\$ 1,377,735.98	\$ 13,026.00	\$ 190,372.22	\$ 1,200,389.76
	\$ 1,377,735.98	\$ 13,026.00	\$ 190,372.22	\$ 1,200,389.76

PITTSFORD CENTRAL SCHOOLS
INVESTMENT SCHEDULES

As of November 30, 2021

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
11/24/2021	1/24/2022	CNB	2,081,785.32	0.19%	61	661.04
11/15/2021	12/15/2021	CNB	20,003,100.00	0.18%	30	2,959.36
			<u>22,084,885.32</u>			<u>3,620.40</u>

Our current interest rates are as follows:

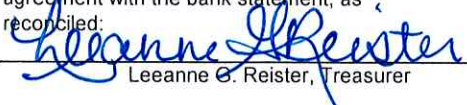
JP Morgan Chase Checking	0.00%-0.03%
JP Morgan Chase Money Market	0.14%
Key Checking	0.01%
Key Money Market	0.01%
NYCLASS Money Market	0.04%
Canandaigua National Bank Money Market	0.07%
M & T Money Market -General Fund	0.02%

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2021
General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>58,798,613.29</u>
	Receipts:			
	Taxes & Tax Items	7,097,026.31		
	Payroll Funding	6,475,118.61		
	Local Revenues	396,182.86		
	State Aid (Lottery Aid)	87,998.66		
	Sales Tax	1,795,209.52		
	FSA Deductions	37,756.14		
	Transfer from Special Aid Re: DT/DF	156,579.00		
	Federal Aid - Medicaid	13,085.73		
	Interest	4,779.15		
	Net Transfers	22,317,251.40		
	Total Receipts:			<u>38,380,987.38</u>
	Disbursements:			
	EFT/Wire Transfers		473,323.99	
	General Fund Checks #260786-261030		4,101,325.70	
	ACH #001045-001062		2,163.36	
	Payroll Checks & Direct Deposits		6,474,624.49	
	Payroll Funding		6,253,055.34	
	Transfer to Capital (DT/DF)		50,000.00	
	Net Transfers		22,317,251.40	
	Total Disbursements:			<u>(39,671,744.28)</u>
30-Nov	ENDING BALANCE	<u>\$ 38,380,987.38</u>	<u>\$ 39,671,744.28</u>	<u>57,507,856.39</u>

BANK RECONCILIATION

BALANCE PER BANK:	60,078,038.16
ADD:	
Outstanding Transfers	50,157.21
Outstanding Deposits	105.00
NSF ACH/Checks	502.95
Outstanding Credits	8.64
SUBTRACT:	
Outstanding Checks	(2,568,203.26)
Outstanding FSA Withdrawals	(2,595.10)
Outstanding Transfers	(50,157.21)
ADJUSTED BANK BALANCE	<u>57,507,856.39</u>
BALANCE PER BOOKS	<u>57,507,856.39</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne C. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2021**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			\$	16,532,624.16
	Receipts:				
	Transfer from General Fund				
	Interest - Reserve for Liability		33.87		
	Interest -Tax Certiorari		49.70		
	Interest- Employee Benefit & Accrued Liabilities		78.47		
	Interest- Employee Retirement Contribution		59.21		
	Interest- Teachers Retirement Contribution		70.37		
	Interest- Insurance Reserve		53.85		
	Transfers				
	Total Receipts:				345.47
	Disbursements:				
	EFT Withdrawals			-	
	Transfer to General Fund			-	
	Transfers			-	
	Total Disbursements:				-
30-Nov	ENDING BALANCE		\$ 345.47	\$ -	16,532,969.63

BANK RECONCILIATION

BALANCE PER BANK:	16,532,969.63
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	16,532,969.63
BALANCE PER BOOKS	16,532,969.63

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2021
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>\$19,040,238.94</u>
	Receipts:			
	Transfer from General: Year End Appropriations			
	Interest - Bus Purchase Reserve	88.71		
	Interest - Capital Reserve	362.02		
	Interest - Capital IT Reserve	71.59		
	Net Transfers			
	Total Receipts:			<u>522.32</u>
	Disbursements:			
	Net Transfers			
	Total Disbursements:			<u>-</u>
30-Nov	ENDING BALANCE	<u>\$ 522.32</u>	<u>\$ -</u>	<u>19,040,761.26</u>

BANK RECONCILIATION

BALANCE PER BANK:	19,040,761.26
ADD:	
Transfer from General	-
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>19,040,761.26</u>
BALANCE PER BOOKS	<u>19,040,761.26</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues

November 30, 2021

DESCRIPTION	BUDGETED REVENUES	REV. REC'D 11/30/2021	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	104,135,323.72	7,094,110.09	100,119,747.04	104,135,323.72	-
Other Payments in Lieu of Taxes	62,137.00	-	66,847.50	66,847.50	4,711
STAR Tax Relief Program	4,978,272.28	-	-	4,978,272.28	-
Interest & Penalties	500.00	-	-	500.00	-
County Sales Tax	5,624,016.00	1,795,209.52	2,070,254.67	5,624,016.00	-
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	13,000.00	(155.50)	(8,572.06)	13,000.00	-
Tuition - Other Districts	225,000.00	-	-	225,000.00	-
Health Services - Other Districts	225,000.00	-	-	225,000.00	-
Interest Earned on Investments	50,000.00	8,920.44	13,413.63	50,000.00	-
Rental of Real Property	50,000.00	1,504.50	4,885.50	50,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	-	-	2,000.00	-
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	1,000.00	760.57	1,077.95	1,077.95	78
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	85,000.00	-	160,316.00	160,316.00	75,316
Insurance Recoveries	30,000.00	-	18,212.48	30,000.00	-
Other Compensation for Loss	1,000.00	217.26	427.84	1,000.00	-
Refund for BOCES Aided Services	300,000.00	-	-	300,000.00	-
Refund of Prior Years Expense	100,000.00	5,431.89	25,653.50	100,000.00	-
Gifts and Donations	40,000.00	2,939.98	3,046.48	40,000.00	-
Unclassified Revenues	180,000.00	6,312.08	55,528.26	180,000.00	-
State Aid - General Operating/Foundation Aid	8,614,996.72	1,618,700.60	4,850,026.88	8,614,996.72	-
State Aid - Excess Cost	496,692.00	-	14,661.44	496,692.00	-
State Aid - Building Aid	4,511,761.00	-	71,422.00	4,511,761.00	-
State Aid - Lottery Aid	5,524,029.19	-	5,524,029.19	5,524,029.19	-
State Aid - Lottery Grant	234,663.09	87,998.66	234,663.09	234,663.09	-
State Aid - Commercial Gaming Grant	-	-	-	-	-
State Aid - BOCES	4,334,389.00	-	-	4,334,389.00	-
State Aid - Textbooks	348,747.00	-	89,970.00	348,747.00	-
State Aid - Software Aid	90,614.00	-	-	90,614.00	-
State Aid - Hardware Aid	92,960.00	-	-	92,960.00	-
State Aid - Library Mat. Aid	40,831.00	-	-	40,831.00	-
State Aid - Other Charter School CSBT	-	-	-	-	-
State Aid - Other FDK Conversion	-	-	-	-	-
State Aid - Other Urban Suburban	1,141,270.00	-	-	1,141,270.00	-
State Aid - Other Cares Act	-	-	-	-	-
Medicaid Assistance	50,000.00	6,747.66	27,916.80	50,000.00	-
Subtotal	\$ 141,583,802.00	\$ 10,628,697.75	\$ 113,343,528.19	\$ 141,663,906.45	\$ 80,104.45
Appropriated Fund Balance	1,541,746.00	-	-	1,541,746.00	-
Appropriated Reserves:					
Workers Compensation Reserve	50,000.00	-	-	50,000.00	-
EBALR Reserve	450,000.00	-	-	450,000.00	-
ERS Reserve	300,000.00	-	-	300,000.00	-
Budgeted Revenues Total	\$ 143,925,548.00	\$ 10,628,697.75	\$ 113,343,528.19	\$ 144,005,652.45	\$ 80,104.45
Interfund Transfers	-	-	-	-	-
Interest Allocated to Reserves	-	867.79	3,965.89	3,965.89	3,966
Reserve for Encumbrances	3,468,397.31	-	-	3,468,397.31	-
Adjusted Budgeted Revenues Total	\$ 147,393,945.31	\$ 10,629,565.54	\$ 113,347,494.08	\$ 147,478,015.65	\$ 84,070.34

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Schedule of Appropriated Expenses
November 30, 2021

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	19,591,232.00	389,726.99	19,980,958.99	5,480,120.14	13,083,663.02	1,417,175.83
Middle School	15,248,736.00	287,393.22	15,536,129.22	4,129,579.68	10,055,411.25	1,351,138.29
High School	21,165,066.00	428,744.09	21,593,810.09	6,134,127.48	13,077,257.04	2,382,425.57
Total School Operations	56,005,034.00	1,105,864.30	57,110,898.30	15,743,827.30	36,216,331.31	5,150,739.69
Central Student Programs & Services						
Special Education Office	619,399.00	7,565.78	626,964.78	145,872.74	200,437.23	280,654.81
Special Education Services	1,256,295.00	35,557.74	1,291,852.74	344,712.83	945,976.91	1,163.00
Out of District Spec. Ed Programs	6,720,288.00	319,127.95	7,039,415.95	1,965,446.34	4,626,694.40	447,275.21
Special Services	1,277,458.00	46,688.09	1,324,146.09	343,207.52	777,659.69	203,278.88
Summer Programs	26,000.00	1,703.00	27,703.00	-	26,000.00	1,703.00
Non Public Services	391,908.00	3,358.00	395,266.00	39,559.60	323,662.18	32,044.22
BOCES	710,000.00	(31,391.93)	678,608.07	231,958.66	208,041.34	238,608.07
Total Central Programs & Services	11,001,348.00	382,808.63	11,383,956.63	3,070,757.69	7,108,471.75	1,204,727.19
Instructional Services						
Curriculum & Instruction Services	837,469.00	29,460.81	866,929.81	344,025.46	351,974.39	170,929.96
Standards of Performance	567,868.00	2,183.70	570,051.70	126,944.10	296,255.41	146,852.19
Pupil Services Office	350,364.00	(2,531.05)	347,832.95	103,296.78	143,273.34	101,262.83
Instructional Technology Services	1,715,269.00	159,499.84	1,874,768.84	771,277.50	865,442.83	238,048.51
Professional Development Services	248,823.00	2,339.19	251,162.19	92,043.76	125,575.19	33,543.24
Data Team	468,917.00	-	468,917.00	200,667.60	245,936.86	22,312.54
Total Instructional Services	4,188,710.00	190,952.49	4,379,662.49	1,638,255.20	2,028,458.02	712,949.27
Support Services						
Finance Services	990,050.00	10,632.05	1,000,682.05	438,640.38	456,428.26	105,613.41
Personnel Services	482,078.00	10,362.16	492,440.16	183,248.30	202,626.97	106,564.89
Public Information Services	317,160.00	12,287.42	329,447.42	121,514.01	178,594.62	29,338.79
Operations and Maintenance	8,420,736.00	794,289.57	9,215,025.57	2,972,100.71	3,939,158.83	2,303,766.03
Printing and Mailing Services	297,806.00	4,783.92	302,589.92	84,269.47	136,436.70	81,883.75
Support Services Technology	1,510,902.00	1,803,295.72	3,314,197.72	1,953,302.84	1,201,102.36	159,792.52
Transportation Services	4,701,318.00	(20,809.32)	4,680,508.68	1,315,381.12	2,067,374.35	1,297,753.21
Total Support Services	16,720,050.00	2,614,841.52	19,334,891.52	7,068,456.83	8,181,722.09	4,084,712.60
Central Administration						
Board of Education	53,175.00	1,100.00	54,275.00	22,283.35	10,002.14	21,989.51
Superintendent's Office	445,023.00	2,589.30	447,612.30	167,907.72	213,886.08	65,818.50
Total Central Administration	498,198.00	3,689.30	501,887.30	190,191.07	223,888.22	87,808.01
Undistributed Expenses						
Debt Service & Interfund Transfers	11,584,343.00	-	11,584,343.00	5,541,100.00	4,621,775.00	1,421,468.00
Insurance & Fees	1,693,846.00	39,959.18	1,733,805.18	873,146.27	750,694.35	109,964.56
Employee Benefits	42,234,019.00	(869,518.11)	41,364,500.89	13,576,255.94	25,681,556.90	2,106,688.05
Total Undistributed Expenses	55,512,208.00	(829,558.93)	54,682,649.07	19,990,502.21	31,054,026.25	3,638,120.61
TOTAL	143,925,548.00	3,468,397.31	147,393,945.31	47,701,990.30	84,812,897.64	14,879,057.37

Transfers and Adjustments Detail:

Prior Year Encumbrances	3,468,397.31
Total Transfers and Adjustments	3,468,397.31

**PITTSFORD CENTRAL SCHOOLS
GENERAL FUND PAYROLL ACTIVITY
November 30, 2021**

	11/1/2021			11/30/2021
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Consolidated Payroll	-	4,035,680.23	4,034,865.89	814.34
Net 1099R Distributions	-	-	-	-
United Way	-	1,911.50	1,911.50	-
NYS Employee Retirement	29,381.64	28,948.60	57,835.05	495.19
Income Protection (LTD)	-	8,858.64	8,858.64	-
Hospital Insurance	44.91	225,465.81	225,510.72	-
AFLAC	-	1,205.84	1,205.84	-
Life Insurance	-	5,922.87	5,922.87	-
NYS Income Tax	18.82	257,621.26	257,640.08	-
Federal Income Tax	(382.49)	547,199.30	547,243.99	(427.18)
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	5,778.00	5,778.00	-
Association Dues	-	82,208.71	82,208.71	-
Social Security	(650.88)	878,145.62	878,226.52	(731.78)
Teacher Loans	-	17,910.73	17,910.73	-
Tax Sheltered Annuities	7,963.38	336,015.62	336,015.62	7,963.38
Flex Benefits-Medical Exp.	6,595.70	42,756.48	29,641.81	19,710.37
Flex Benefits-Dependent Care	39,508.18	32,700.00	31,458.00	40,750.18
Flex Benefits-Management Fee	(135.30)	55.80	122.90	(202.40)
529 College Savings	-	-	-	-
HSA Accounts	(76.25)	4,700.00	4,718.75	(95.00)
Health Fund Reserve	1,121,086.68	-	23,490.01	1,097,596.67
TOTALS:	\$ 1,203,354.39	\$ 6,513,085.01	\$ 6,550,565.63	\$ 1,165,873.77

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2021**

School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>\$ 657,826.53</u>
	Receipts:			
	Daily Deposits	27,152.57		
	Prepays- School Lunch Office	892.00		
	Prepaid- via NutriKids/Heartland	167,472.70		
	Other Sales-Vending	1,588.44		
	Catering	859.75		
	Miscellaneous			
	Transfer from General re: DT/DF			
	Interest	10.80		
	Net Transfers			
	Total Receipts:			<u>197,976.26</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 203315-203345		84,602.76	
	Payroll Funding		75,534.96	
	Void Checks			
	Transfer to Trust & Agency re: Sales Tax			
	Net Transfers			
	Total Disbursements:			<u>(160,137.72)</u>
30-Nov	ENDING BALANCE	<u>\$ 197,976.26</u>	<u>\$ 160,137.72</u>	<u>695,665.07</u>

BANK RECONCILIATION

BALANCE PER BANK:	710,800.97
ADD: Outstanding Deposits	10,405.04
NSF Check	105.00
SUBTRACT:	
Outstanding Checks	(25,645.94)
ADJUSTED BANK BALANCE	<u>695,665.07</u>
BALANCE PER BOOKS	<u>695,665.07</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
November 30, 2021

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						
Driver Education (Cumulative Balance)	53,605.00	-	27,532.66	10,692.89	15,279.45	Student Services
Summer Enrichment (Cumulative Balance)	74,752.07	-	66,821.49	-	7,930.58	
IDEA 611 20/21 (07/01/21-06/30/22)	1,264,566.00	-	337,778.36	828,868.78	97,918.86	Special Education
Covers special education expenditures						
IDEA 619 20/21 (07/01/21-06/30/22)	33,655.00	-	4,366.08	26,832.79	2,456.13	Special Education
Covers pre-school educational expenses.						
TITLE I 20/21 (09/01/20-08/31/21)	184,418.00	162,680.00	21,028.05	-	709.95	Student Services
TITLE I 21/22 (09/01/21-08/31/22)	172,155.00	-	54,919.36	152,493.87	(35,258.23)	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments						
TITLE IIA GRANT 20/21 (09/01/20-08/31/21)	89,677.00	47,677.00	26,567.80	-	15,432.20	Student Services
TITLE IIA GRANT 21/22 (09/01/21-08/31/22)	86,006.00	-	16,351.63	48,577.18	21,077.19	Student Services
Enhances Teacher/Principal training and recruitment.						
TITLE III GRANT 20/21 (09/01/20-08/31/21)	36,246.00	10,923.00	1,881.20	-	23,441.80	Student Services
TITLE III GRANT 21/22 (09/01/21-08/31/22)	10,250.00	-	1,602.99	2,940.17	5,706.84	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
TITLE IV SSAE GRANT 20/21 (09/01/20-08/31/21)	13,864.00	222.00	-	-	13,642.00	Student Services
Provides resources to increase the capacity of local agencies						
TEACHER CENTER GRANT 2021-22	43,907.00	-	30,473.05	900.99	12,532.96	Teacher Center
Provides staff development opportunities for teachers.						
SPECIAL ED SUMMER PROGRAMS 4408	400,000.00	-	323,394.97	53,694.00	22,911.03	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
SPECIAL ED SUMMER PROGRAM-In District	270,000.00	-	265,662.19	762.94	3,574.87	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
SPECIAL ED SUMMER PROGRAM-Related Services	15,000.00	-	12,393.19	-	2,606.81	Special Education
Payments to outside providers and staff for related services during July and August.						
AMERICAN RESCUE PLAN	1,286,581.00	-	29,825.14	58,235.68	1,198,520.18	Student Services
Provides resources to address the COVID-19 impact on schools						
CRRSA - ESSER II FUND	4,593,034.00	-	128,975.42	303,640.24	4,160,418.34	Student Services
for the purpose of providing emergency relief funds to address the impact that COVID-19 has had, and continues to have, on schools						
CRRSA - GEER II FUND	740,432.00	-	8,731.74	22,660.46	709,039.80	Student Services
provides grants to Governors for the purpose of providing educational agencies with emergency assistance to address the impact of Covid-19						
SCHOOL LIBRARY SYSTEM GRANT 2021-22	1,185.35	-	-	1,185.35	-	Various Schools
Mini grants through BOCES for School Library Media Specialists.						
STATE SUPPORTED SCHOOLS	25,000.00	-	11,046.66	13,953.34	-	Spec Ed/Business Office
4211 Schools for the Blind and Deaf						
TOTALS :	9,394,233.42	221,502.00	1,369,351.98	1,525,438.68	6,277,940.76	

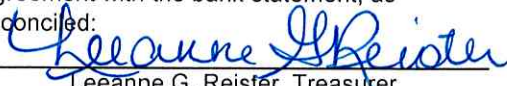
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2021**

Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			\$ 1,377,735.98
	Receipts:			
	Local Revenues			
	State Aid/Federal Aid	169,605.00		
	Transfer from General (20% funding)	-		
	Transfer from General DT/DF	-		
	Transfer to Special Aid Fund: write offs	-		
	Net Transfers	-		
	Total Receipts:			<u>169,605.00</u>
	Disbursements:			
	EFT/Wire Transfers		-	
	Check # 206117-206130		43,843.91	
	Transfer to General Fund re: DT/DF		156,579.00	
	Void Checks/Stop Payments/NSF Checks		-	
	Payroll Funding		146,528.31	
	Net Transfers		-	
	Total Disbursements:			<u>(346,951.22)</u>
30-Nov	ENDING BALANCE	<u>\$ 169,605.00</u>	<u>\$ 346,951.22</u>	<u>1,200,389.76</u>

BANK RECONCILIATION

BALANCE PER BANK:	1,233,101.14
ADD:	
Outstanding Transfers from GF	
SUBTRACT:	
Outstanding Checks	(32,711.38)
ADJUSTED BANK BALANCE	<u>1,200,389.76</u>
BALANCE PER BOOKS	<u>1,200,389.76</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE November 30, 2021

DESCRIPTION	APPROPRIATIONS	PRIOR YEAR PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2021-22	1,388,661.00	-	1,388,661.00		-
Capital 17-18 Funded by General Fund	250,000.00	115,868.16	134,131.84	-	-
Capital 18-19 Funded by General Fund	250,000.00	-	232,491.10	-	17,508.90
Capital 19-20 Funded by General Fund	685,000.00		135,513.29	272,926.25	276,560.46
Capital 20-21 Funded by General Fund	250,000.00				250,000.00
Capital Funded by Reserve - May 2021	6,000,000.00	-	-	-	6,000,000.00
BOCES Capital Project	2,833,574.00	283,357.00	1,313,749.00	-	1,236,468.00
Subtotal - Capital Fund	11,657,235.00	399,225.16	3,204,546.23	272,926.25	7,780,537.36
Debt Service	9,907,875.00	-	5,541,100.00	4,366,775.00	-
TOTALS :	21,565,110.00	399,225.16	8,745,646.23	4,639,701.25	7,780,537.36

RESERVE BALANCES November 30, 2021

DESCRIPTION	FUND BALANCE 7/1/2021	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	4,504,888.01	-	445.45	-	4,505,333.46
Capital Reserve	12,498,658.93	-	1,722.55	-	12,500,381.48
Instructional Technology Capital Reserve	2,034,723.88	-	322.44	-	2,035,046.32
Insurance Reserve	2,188,785.88	-	189.34	-	2,188,975.22
Unemployment Insurance Reserve	2,364,975.76	-	-	-	2,364,975.76
Reserve for Liability	1,376,631.33	-	172.72	-	1,376,804.05
Reserve for Tax Certiorari	2,019,949.56	-	253.44	-	2,020,203.00
Employee Benefit & Accrued Liability Reserve	3,189,714.00	(450,000.00)	360.02	-	2,740,074.02
Reserve for Retirement Contributions	2,406,603.82	(300,000.00)	276.37	-	2,106,880.19
Reserve for Teacher Retirement Contributions	2,438,495.05	-	223.56	-	2,438,718.61
Workers' Compensation Reserve	546,338.78	(50,000.00)	-	-	496,338.78
TOTALS :	35,569,765.00	(800,000.00)	3,965.89	-	34,773,730.89

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2021**

Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>\$ 6,073,273.28</u>
	Receipts:			
	Transfer from General Fund re: Due to/from	50,000.00		
	Transfer from General Fund re: Bus Purch. Reserve	-		
	BAN Proceeds	-		
	Interest	0.92		
	Net Transfers	-		
	Total Receipts:			<u>50,000.92</u>
	Disbursements:			
	EFT/Wire Transfers		-	
	Transfer to Capital Reserve re: Closing of Project		-	
	Capital Checks-# 60164-60165		79,145.00	
	Capital Reserve Checks #		-	
	Bus Purchase Reserve Checks #		-	
	Net Transfers		-	
	Total Disbursements:			<u>(79,145.00)</u>
30-Nov	ENDING BALANCE	<u>\$ 50,000.92</u>	<u>\$ 79,145.00</u>	<u>6,044,129.20</u>

BANK RECONCILIATION

BALANCE PER BANK:	6,044,129.20
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>6,044,129.20</u>
BALANCE PER BOOKS	<u>6,044,129.20</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

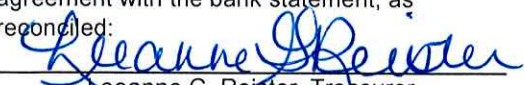
PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2021
 Miscellaneous Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>\$ 167,423.71</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	2,825.00		
	Total Receipts:			<u>2,825.00</u>
	Disbursements:			
	Checks 200720-200722		1,246.00	
	Void Checks			
	Total Disbursements:			<u>(1,246.00)</u>
30-Nov	ENDING BALANCE	<u>\$ 2,825.00</u>	<u>\$ 1,246.00</u>	<u>169,002.71</u>

BANK RECONCILIATION

BALANCE PER BANK:	171,142.71
ADD:	
Outstanding Transfer from General NSF Check	
SUBTRACT:	
Outstanding Checks	(2,140.00)
ADJUSTED BANK BALANCE	<u>169,002.71</u>
BALANCE PER BOOKS	<u>169,002.71</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2021

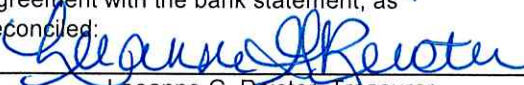
Custodial Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			<u>\$ 1,499.68</u>
	Receipts:			
	Miscellaneous			
	Interest			
	Net Transfers			
	Total Receipts:			-
	Disbursements:			
	Void Checks			
	Net Transfers			
	Total Disbursements:			-
30-Nov	ENDING BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>1,499.68</u>

BANK RECONCILIATION

BALANCE PER BANK	1,499.68
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>-</u>
BALANCE PER BOOKS	<u>1,499.68</u>
	<u>1,499.68</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MISCELLANEOUS REVENUE & CUSTODIAL ACTIVITY SUMMARY November 30, 2021

Miscellaneous Revenue Accounts	BEGINNING BALANCE 7/1/2020	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 11/30/2021
Special Revenue Funds (Scholarships/Grants)	184,340.96	5,116.00	20,454.25	169,002.71

Custodial Accounts	BEGINNING BALANCE 7/1/2021	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 11/30/2021
Other Liabilities	-	-	-	-
Sales Tax	134.86	1,364.82	-	1,499.68
Due from Other Funds	-	-	-	-
Due to Other Funds	-	-	-	-

Extraclassroom Accounts	BEGINNING BALANCE 7/1/2021	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 11/30/2021
Allen Creek Elementary	1,122.99	-	-	1,122.99
Jefferson Road Elementary	2,469.84	-	-	2,469.84
Mendon Center Elementary	15,581.08	3,648.75	20.00	19,209.83
Park Road Elementary	3,045.43	3,060.00	2,800.00	3,305.43
Thornell Road Elementary	3,379.67	3,806.00	3,608.95	3,576.72
Barker Road Middle School	38,244.47	63,020.00	25,467.02	75,797.45
Calkins Road Middle School	48,891.89	20,500.08	11,254.94	58,137.03
Sutherland High School	66,738.31	30,072.84	29,575.43	67,235.72
Mendon High School	95,433.38	20,208.19	11,025.45	104,616.12
TOTALS:	274,907.06	144,315.86	83,751.79	335,471.13

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF NOVEMBER 2021

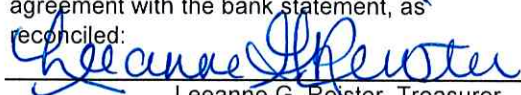
Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Nov	BEGINNING BALANCE			\$ 2,765,876.40
	Receipts:			
	Transfer from General Fund (per appropriations)			
	Interest	63.25		
	Net Transfers			
	<u>Total Receipts:</u>			<u>63.25</u>
	Disbursements:			
	Depository Trust Company (Wires)			
	Net Transfers			
	<u>Total Disbursements:</u>			<u>-</u>
30-Nov	ENDING BALANCE	<u>\$ 63.25</u>	<u>\$ -</u>	<u>2,765,939.65</u>

BANK RECONCILIATION

BALANCE PER BANK:	2,765,939.65
ADD:	
 SUBTRACT:	
ADJUSTED BANK BALANCE	<u>2,765,939.65</u>
BALANCE PER BOOKS	<u><u>2,765,939.65</u></u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 11/01/2021 To: 11/30/2021

Fiscal Year: 2022

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
11/08/2021	011344	To provide funds for Photo HD ink cartridge.	A340-2610-500-0610 R	SHS Library Supplies	-10.99	
			A340-2610-505-0610 R	SHS Library Prnt/Tnr Cart		10.99
11/12/2021	011655	To provide funds for library supplies.	A117-2610-481-0610 R	TR Library Textbooks	-94.26	
			A117-2610-500-0610 R	TR Library Supplies		94.26
11/18/2021	011681	To provide funds for instrumental supplies.	A117-2110-500-0100 R	TR SchISuppt Supplies	-43.36	
			A117-2110-500-0164 R	TR Music Instr Supplies		43.36
11/01/2021	011711	To replace missing graphic novel collection.	A830-9060-800-0809 R	BEN Hospital Medical	-2,599.34	
			A231-2610-400-0610 R	BR Library Contr Svc		158.34
			A231-2610-481-0610 R	BR Library Textbooks		2,441.00
11/08/2021	011733	To provide funds for Sedara Managed Security Services Software.	A530-2630-491-0630 R	ITS-Comp Equip BOCES	-34,099.23	
			A530-2630-490-0630 R	ITS Computer Inst BOCES		34,099.23
11/08/2021	011829	To provide funds for purchase of Calculators.	A511-2010-465-0058 R	STD Math Trav Conf	-72.00	
			A511-2010-500-0058 R	STD Math Supplies		72.00
11/08/2021	011847	TO PROVIDE FUNDS FOR MUSIC INSTRUMENT REPAIRS AND SERVICE.	A231-2110-500-0100 R	BR SchISuppt Supplies	-1,000.00	
			A231-2110-455-0164 R	BR Music Instr Equip Rpr		1,000.00
11/08/2021	011857	To cover the cost of memberships.	A100-2110-465-0136 R	ES InstrChall Trav Conf	-90.00	
			A511-2250-500-0050 R	STD SpEd Supplies	-90.00	
			A100-2110-468-0136 R	ES InstrChall Memberships		90.00
			A511-2250-468-0050 R	STD SpEd Memberships		90.00
11/08/2021	011933	To provide funds for maintenance supplies.	A640-1621-500-0621 R	OM Maint/Cust Supplies	-50,000.00	
			A640-1620-500-0620 R	OM Supplies		50,000.00
11/08/2021	011942	To cover the cost of memberships.	A511-2010-500-0040 R	STD Health Supplies	-35.00	
			A511-2010-468-0040 R	STD Health Memberships		35.00
11/08/2021	012173	TO PROVIDE FUNDS FOR ATHLETIC EQUIPMENT REPAIRS.	A300-2855-500-0855 R	HS Athletics Supplies	-2,700.00	
			A300-2855-455-0855 R	HS Athletics Equip Rpr		2,700.00

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 11/01/2021 To: 11/30/2021
 Fiscal Year: 2022

Effective Date	Trans ID	Transaction De:	Budget Account	Description	Amount Transferred From	Amount Transferred To
11/08/2021	012214	To cover cost of OM supplies.	A640-1620-418-0622 R	OM Utilities Electricity	-23,152.50	
			A640-1620-500-CO19 R	OM Supplies - COVID 19		23,152.50
11/10/2021	012344	To provide funds for, ROCHESTER SHUTTLE FOR 11/22/2021 FIELD TRIP.	A340-2110-500-0100 R	SHS SchISuppt Supplies	-345.00	
			A340-2110-403-0110 R	SHS Tch RegSch Field Trip		345.00
11/18/2021	012408	To approve funds for 4th T S-O Handw. Books.	A117-2110-500-0110 R	TR Tch RegSch Supplies	-48.60	
			A117-2110-480-0110 R	TR Tch RegSch Textbooks		48.60
11/17/2021	012464	To provide funds for cataloging and processing fee for DVD.	A341-2610-500-0610 R	MHS Library Supplies	-2.19	
			A341-2610-400-0610 R	MHS Library Contr Svc		2.19
11/15/2021	012482	To provide funds for contractual services.	A231-2110-500-0100 R	BR SchISuppt Supplies	-880.30	
			A231-2110-400-0100 R	BR SchISuppt Contr Svc		880.30
11/17/2021	013029	To provide funds for Science Olympiad registration.	A231-2110-500-0100 R	BR SchISuppt Supplies	-225.00	
			A231-2110-400-0100 R	BR SchISuppt Contr Svc		225.00
11/17/2021	013037	To cover the cost of memberships.	A341-2110-500-0134 R	MHS World Lang Supplies	-195.00	
			A341-2110-468-0134 R	MHS World Lang Membership		195.00
11/16/2021	013054	TO COVER NORDIC SKI GROOMING COSTS AT BRMS.	A830-9060-800-0809 R	BEN Hospital Medical	-946.00	
			A300-2855-400-0855 R	HS Athletics Contr Svc		946.00
11/16/2021	013164	To correct negative budget accounts -Board Approved. BOE Mtg 11/16/21	A830-9060-800-0809 R	BEN Hospital Medical	-681,000.00	
			A112-2110-110-0110 R	AC Tch RegSch Kdg Sal.		47,200.00
			A112-2110-162-0100 R	AC SchISuppt Para Salary		59,500.00
			A113-2110-121-0110 R	JR Tch RegSch 1-3		139,500.00
			A113-2110-123-0110 R	JR Tch RegSch 4-5		96,000.00
			A113-2110-162-0100 R	JR SchISuppt Para Salary		54,000.00
			A114-2110-112-0110 R	MC Tch RegSch Kdg Sal		49,800.00
			A114-2110-121-0165 R	MC Music Vocal Tchr Sal		33,000.00
			A115-2110-121-0167 R	PR PhysEd Tchr Salary		31,000.00
			A117-2110-112-0110 R	TR Tch RegSch Kdg Sal		26,000.00
			A117-2110-121-0110 R	TR Tch RegSch 1-3		145,000.00

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 11/01/2021 To: 11/30/2021

Fiscal Year: 2022

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
11/16/2021	013165	To correct a negative budget account, Board Approved. BOE Mtg. 11/16/2021	A670-5510-165-0510 R	TRN Bus Drivers Salaries	-173,990.00	
			A670-5540-400-0540 R	TRN Contr Transportation		173,990.00
11/18/2021	013282	To provide funds for contractual services.	A341-2110-500-0100 R	MHS SchISuppt Supplies	-143.00	
			A341-2850-400-0850 R	MHS Co-Curric Contr Svc		143.00
11/29/2021	013454	To provide funds for contractual services.	A341-2610-500-0610 R	MHS Library Supplies	-42.94	
			A341-2610-400-0610 R	MHS Library Contr Svc		42.94
11/23/2021	013456	To provide funds for contractual services.	A231-2110-500-0100 R	BR SchISuppt Supplies	-172.75	
			A231-2110-400-0100 R	BR SchISuppt Contr Svc		172.75
11/23/2021	013488	To provide funds for instructional software.	A530-2630-491-0630 R	ITS-Comp Equip BOCES	-1,138.10	
			A530-2630-464-0630 R	ITS Computer Inst Softwar		1,138.10
11/29/2021	013543	TO COVER NURSING SERVICES FOR COVID TESTING	A830-9060-800-0809 R	BEN Hospital Medical	-1,544.00	
			A440-2815-400-0815 R	SPSV HealthSv SchPhys Con		1,544.00
11/30/2021	015318	To correct negative budget accounts.	A112-2110-110-0110 R	AC Tch RegSch Kdg Sal	-47,181.30	
			A112-2110-146-0100 R	AC SchISuppt InSv Paymts	-453.82	
			A112-2110-162-0100 R	AC SchISuppt Para Salary	-17,957.40	
			A112-2110-168-0100 R	AC SchISuppt Clerk Subs	-267.31	
			A113-2110-121-0165 R	JR Music Vocal Tchr Sal	-3,574.78	
			A113-2110-123-0110 R	JR Tch RegSch 4-5	-40,000.00	
			A114-2110-121-0167 R	MC PhysEd Tchr Salary	-9,692.20	
			A114-2110-162-0100 R	MC SchISuppt Para Salary	-1,285.00	
			A117-2110-121-0167 R	TR PhysEd Tchr Salary	-24,134.01	
			A117-2110-123-0110 R	TR Tch RegSch 4-5	-9,000.00	
			A231-2110-161-0100 R	BR SchISuppt Clerk Sal	-24,010.57	
			A231-2815-173-0815 R	BR HealthSv OT/Extra Hr	-151.11	
			A232-2110-161-0100 R	CR SchISuppt Clerk Sal	-12,535.16	
			A232-2110-162-0100 R	CR SchISuppt Para Salary	-17,319.22	
			A300-2110-161-0167 R	HS PhysEd Lifeguards	-14,112.04	
			A340-2110-131-0158 R	SHS Math Tchr Salary	-32,001.06	
			A340-2815-171-0815 R	SHS HealthSv Reg Nurse S	-1,314.38	
			A610-1310-180-0310 R	FIN BusAdmn Sup/Tech Sa	-2,521.53	

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 11/01/2021 To: 11/30/2021
 Fiscal Year: 2022

Effective Date	Trans ID	Transaction Des	Budget Account	Description	Amount	Amount
					Transferred From	Transferred To
			A830-9010-800-0800 R	BEN Employee Retirement	-5,249.10	
			A830-9020-800-0801 R	BEN Teachers Retirement	-19,712.03	
			A830-9030-800-0802 R	BEN Social Security	-657.24	
			A112-2110-112-0110 R	AC Tch RegSch Kdg Sal		47,181.30
			A112-2110-121-0167 R	AC PhysEd Tchr Salary		9,692.20
			A112-2110-161-0100 R	AC SchISuppt Clerk Sal		8,833.02
			A112-2110-173-0100 R	AC SchISuppt OT/Extra Hr		1,756.33
			A112-2815-171-0815 R	AC HealthSv RegNrse Sal		187.77
			A113-2110-121-0110 R	JR Tch RegSch 1-3		9,380.40
			A113-2110-121-0167 R	JR PhysEd Tchr Salary		8,927.50
			A113-2110-161-0100 R	JR SchISuppt Clerk Sal		4,359.38
			A113-2110-168-0100 R	JR SchISuppt Clerk Subs		267.31
			A113-2110-173-0100 R	JR SchISuppt OT/Extra Hr		2,021.97
			A113-2815-171-0815 R	JR HealthSv RegNrse Sal		187.77
			A114-2110-123-0110 R	MC Tch RegSch 4-5		49,000.00
			A114-2110-161-0100 R	MC SchISuppt Clerk Sal		16,158.56
			A115-2110-121-0165 R	PR Music Vocal Tchr Sal		1,262.69
			A115-2110-146-0100 R	PR SchISuppt InSv Paymts		453.82
			A115-2110-161-0100 R	PR SchISuppt Clerk Sal		7,852.01
			A115-2110-162-0100 R	PR SchISuppt Para Salary		13,662.40
			A115-2110-173-0100 R	PR SchISuppt OT/Extra Hr		348.39
			A115-2815-171-0815 R	PR HealthSv RegNrse Sal		187.77
			A117-2110-121-0165 R	TR Music Vocal Tchr Sal		2,312.09
			A117-2110-121-0176 R	TR Science Tchr Salary		5,826.11
			A117-2110-161-0100 R	TR SchISuppt Clerk Sal		14,112.04
			A117-2110-162-0100 R	TR SchISuppt Para Salary		4,295.00
			A117-2110-173-0100 R	TR SchISuppt OT/Extra Hr		60.57
			A117-2815-171-0815 R	TR HealthSv Reg Nrse Sal		187.77
			A117-2815-173-0815 R	TR HealthSv OT/Extra Hr		151.11
			A231-2110-131-0153 R	BR Reading/Literacy Tchr		32,001.06
			A231-2110-162-0100 R	BR SchISuppt Para Salary		17,319.22
			A231-2815-171-0815 R	BR HealthSv Reg Nurse Sal		187.77
			A232-2815-171-0815 R	CR HealthSv Reg Nurse Sal		187.77
			A340-2110-173-0100 R	SHS SchISuppt OT/Extra Hr		1,061.84
			A341-2110-162-0100 R	MHS SchISuppt Para Sal		1,285.00
			A341-2815-171-0815 R	MHS HealthSv Reg Nurse Sa		187.76
			A440-2830-121-0838 R	SPSV Behav Spec Elem Tchr		19,712.03
			A610-1310-161-0310 R	FIN BusAdmn Clerk Salary		2,521.53

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 11/01/2021 To: 11/30/2021

Fiscal Year: 2022

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
11/30/2021	015319	To correct negative budget accounts.				
			A300-2855-137-0855 R	HS Athletics Coach Salary	-197.80	
			A610-1310-429-0310 R	FIN BusAdmn Copier Renta	-105.00	
			A300-2855-466-0857 R	HS Unified Sports Mileage		197.80
			A610-1310-435-0310 R	FIN BusAdmn FixAsset Rpt		105.00
			Total for Fund A - GENERAL FUND		-1,258,091.62	1,258,091.62

Director of Finance
 (money is available and allowable)
 Assistant Superintendent for Business Approval

Heaven Reister
D. T. King

Date of Treasurer's Report for BOE review

01/11/2022

Date Completed

12/17/2021

Person Completing

Cheri Cud-Greco

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

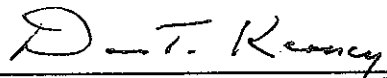
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: January 11, 2022
TOPIC: BOCES 2 Cooperative Food Supply (Re-Bid) RFB-2000-21
Date of Legal Ad: December 4, 2021, *Democrat & Chronicle*
Date of Bid Opening: December 15, 2021
Time of Bid Opening: 2:00 P.M., BOCES 2
SOURCE OF FUNDS: C 94-2860-410 School Lunch Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
21-22 Food Supply	Palmer Food Service (cost estimated)	\$322.65
TOTAL:		\$ 322.65

Comments: The BOCES 2 Cooperative Food Supply (Re-Bid) contract runs from date of Board approval - June 30, 2022. A Re-Bid was necessary due to awarded vendor supply and pricing issues. An escalator/de-escalator clause was added to the specifications. Pittsford and 18 other districts participated. Bid responses were reviewed by Deborah A. Hartung, BOCES 2 Assistant Purchasing Agent, and Paulette Vangellow, Director of Food Service. Bid is recommended for award on an aggregate basis to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE Date: January 11, 2021
Topic: BOCES 2 Cooperative Multi-Media AV Equipment RFB-1917-21
Date Advertised: October 14, 2021
Bid Opening Date: November 4, 2021
Bid Opening Time: 2:00 PM, BOCES II
Fund: Building/Dept

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award contracts to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	ESTIMATED AMOUNT
Audio-Visual Equipment		
	Adwar Video	\$ 156,400.00
	Camcor	\$ 21,159.20
	Troxell	\$ 236.80
		<u>\$ 177,796.00</u>

Comments: The BOCES 2 Cooperative Multimedia Audio Visual Equipment Bid contract is valid from 1/1/22-12/31/22. Pittsford and four (4) other Districts participated. The bids were reviewed by Wendy Vergamini, BOCES 2 Bid Coordinator, Kimberly Palumbos, Assistant Purchasing Agent, and Leslie Pawluckie, Purchasing Agent. It is recommended for award to the lowest responsive and responsible bidders meeting all required bid specifications. Catalog discounts were also obtained from the vendors as part of this bid. Items purchased from this bid are identified on an ongoing basis by budget managers in the AV departments and schools.



Darrin Kenney, Assistant Superintendent for Business

SUBJECT: STUDENT GENDER IDENTITY

The Pittsford Central School District (PCSD) will apply the principle of equity to all policies, programs, systems, operations, and practices to ensure that all students have a high quality education within a safe and supportive environment, where inclusivity is valued and contributes to successful school outcomes. Equity means that the learning needs of every student are supported in an environment where all students are valued and respected; and where student success will not be predicated on differences in age, race, ethnicity, color, religion, national origin, immigration status, language, family composition or economic status, culture, geographic location, mobility, gender, sexual orientation, gender identity, gender expression, gender nonconformity, or physical or cognitive ability.

This commitment will result in a welcoming environment, where multiple pathways to success support the academic and social growth of every child. For the PCSD learning community, equity and excellence in education goes beyond equality where all students are treated the same. Educational equity, diversity and inclusivity fosters excellence in schools where all students have the opportunity to benefit equitably based on their individual needs. It is when everyone has access to the opportunities necessary to satisfy their essential needs, advance their well-being, and reach their full potential. We will achieve the goal of equity and inclusive education when there is sufficient evidence that each child has high quality educational experiences in which the factors that predict success, outcomes or opportunity are no longer correlated or associated with any social identity group. The above statements are excerpts from the District's Equity Policy.

This policy specifically addresses the District's commitment to foster a safe learning environment for all students that is free from discrimination and harassment on the basis of sex, gender, gender identity, gender nonconformity, and gender expression. In accordance with applicable law, regulations, and guidelines, the District will ensure that students have equal access to all school programs, facilities, and activities. The District will assess and address the specific needs of each student on a case-by-case basis.

Key Terms

Generally, District personnel should use the language that individual students are using to describe their own gender identity, appearance, or behavior. These terms can change over time and new terms may be included. The most commonly used terms are:

Cisgender: a person whose gender identity corresponds to their assigned sex at birth.

Gender expression: the ways a person conveys their gender identity to others, such as through behavior, appearance, clothing, hairstyle, activities, voice, and mannerisms.

Gender or Gender identity: a person's inner sense or psychological knowledge of being male, female, neither, or both.

Gender nonconforming (GNC): describes someone whose gender identity or gender expression does not conform to social or stereotypical expectations of a person with that gender assigned at birth. This is also referred to as gender variant or gender atypical.

(Continued)

Students

SUBJECT: STUDENT GENDER IDENTITY (Cont'd.)

Non-binary: Relating to an individual whose gender identity is neither man nor woman. This can also be used as an umbrella term that includes many identities.

Transgender: someone whose gender identity is different than their sex assigned at birth.

Transition: the process by which a person socially or physically aligns their gender expression more closely to their gender identity than their assigned sex at birth.

Names and Pronouns

In accordance with the NYS Guidance dated 2015, students may request a name change in the school records. The District shall establish a process for this request, involving the student, family and school administrators to determine a communication plan for notification of appropriate school personnel.

When apprised of a student's request for a name change the District will endeavor to engage the student and their parents/guardians, as appropriate, in an effort to develop a plan that will accommodate the student's individual request at school. Students have the right to discuss and convey their gender identity and expression openly and to decide when, with whom, and how much to share this confidential information. The plan may therefore include when and how to initiate the student's name and associated pronoun use and if, when, and how this is communicated to others. District staff will use the name and pronoun that corresponds to the gender identity the student asserts at school.

Records

As required by law, the District will maintain the confidentiality of student information and records. If a student has officially changed their name, as demonstrated by court order or birth certificate, the District will change its official and unofficial records, as needed, to reflect the change.

If a student has not officially changed their name, but wishes to use to a different name that corresponds to their gender identity, the District will create or change unofficial records to reflect the name and gender identity that the student asserts at school. For certain reports to the New York State Education Department, and when necessary to ensure appropriate and coordinated medical care, however, the District will use the student's legal name and gender. Any student identification cards will be issued with the name reflecting the gender identity the student consistently asserts at school. Name and gender changes will be updated from the time of request moving forward.

Restrooms and Locker Rooms

All single-occupancy bathroom facilities are designated as gender neutral for use by no more than one occupant at a time or for family or assisted use. Transgender or GNC students may use the student restroom and locker room that corresponds to the student's expressed gender identity at school. Any student requesting increased privacy or other accommodations when using bathrooms or locker rooms will be provided with a safe and adequate alternative, but will not be required to use that alternative. Alternative arrangements should be provided in a non-stigmatizing way that protects the student's ability to keep their gender identity status confidential.

(Continued)

Students

SUBJECT: STUDENT GENDER IDENTITY (Cont'd.)**Physical Education and Sports---**

Physical education is a required part of the District's curriculum. Physical education and intramural opportunities will not be sex-segregated.

Upon written notification that a transgender or gender diverse student would like an opportunity to participate in the District's interscholastic athletics program consistent with their gender identity, the District will determine their eligibility in accordance with applicable law, regulations, and guidelines. The District will confirm the student's asserted gender identity with documentation it considers appropriate from a parent or guardian, counselor, doctor, psychologist, psychiatrist, or other medical professionals. The student's gender identity should be the same as the identity used for District registration and other school purposes.

The District's athletic director will notify opposing team athletic directors and league, section and state officials if a student needs accommodations during competitions. Any appeal regarding the District's eligibility decision will be directly to the Commissioner of Education.

Other Classes and Activities

Students will not be sex-segregated in classes.

Generally, in other circumstances where students may be sex-segregated, such as overnight field trips, students may be permitted to participate in accordance with the gender identity that the student consistently asserts at school. Questions relative to privacy will be addressed individually and on a case-by-case basis in accordance with District policy and applicable law, regulations, and guidelines. In some circumstance, an alternative arrangement may be provided that supports the safety and privacy of students. Alternative arrangements should be provided in a non-stigmatizing way that protects the student's ability to keep their gender identity status confidential.

Dress Code and Team Uniforms

Students may dress in accordance with their gender identity or expression, within the parameters of the District's dress code. The District will not restrict students' clothing or appearance on the basis of gender.

The District's dress code applies while students are traveling to and from athletic and extracurricular activities and contests. Students will have access to uniforms/attire that are appropriate for their activity.

(Continued)

Students

SUBJECT: STUDENT GENDER IDENTITY (Cont'd.)

Family Educational Rights and Privacy Act (FERPA), 20 USC § 1232g
34 CFR Part 99
Title IX of the Education Amendments of 1972
Education Law Article 2 and §§ 2-d, 11(7), 3201-a
8 NYCRR § 100.2

NOTE: Refer also to Policies #3410 -- Code of Conduct
#3420 -- Non-Discrimination and Anti-Harassment in the District
#7550 -- Dignity for all Students
#7551 -- Sexual Harassment of Students
#7553 -- Hazing of Students
#8242 -- Civility, Citizenship and Character Education/Interpersonal
Violence Prevention Education
Equity Policy

Students

**SUBJECT: STUDENT INDIVIDUALIZED EDUCATION PROGRAM (IEP):
DEVELOPMENT AND PROVISION****Development of Individualized Education Program**

The Board directs the Committee on Special Education (CSE) or Committee on Preschool Special Education (CPSE) to prepare a written individualized education program (IEP) for each child with a disability. Each student with a disability will have an IEP in effect at the beginning of each school year. The IEP will be developed by the CSE or CPSE upon referral, and reviewed or revised, as appropriate, for every child with a disability at least annually or when the program no longer appears to be appropriate to meet the student's needs.

Functional Behavioral Assessments/Behavioral Intervention Plans

A functional behavioral assessment (FBA) is an evaluative tool, requiring parental consent, which should be used throughout the process of developing, reviewing, and revising a student's IEP when the student's behavior impedes learning of the child or others. The FBA is the process of determining why a student engages in challenging behavior and how the student's behavior relates to the environment.

The FBA provides a baseline of the student's problem behaviors with regard to frequency, duration, intensity, and/or latency across activities, settings, people, and times of the day and includes the:

- a) Identification of the problem behavior;
- b) Definition of the behavior in concrete terms;
- c) Identification of the contextual factors that contribute to the behavior (including cognitive and affective factors); and
- d) Formulation of a hypothesis regarding the general conditions under which a behavior usually occurs and probable consequences that serve to maintain it.

The FBA must, as appropriate, be based on multiple sources of data such as structured interviews, behavior ratings scales, standardized assessments, and checklists. To this end, the FBA cannot be based solely on the student's history of presenting problem behavior.

In the case of a student whose behavior impedes their learning or that of others, the CSE or CPSE will consider strategies, including positive behavioral interventions and supports, to address that behavior. The need for a behavioral intervention plan (BIP) will be documented on the IEP which will be reviewed at least annually by the CSE or CPSE. In addition, regular progress monitoring of the frequency, duration, and intensity of the behavioral interventions will be conducted at scheduled intervals and documented and reported to the parent(s) and CSE or CPSE.

(Continued)

Students

**SUBJECT: STUDENT INDIVIDUALIZED EDUCATION PROGRAM (IEP):
DEVELOPMENT AND PROVISION (Cont'd.)****Individual Evaluations**

Parental consent must be provided for an initial evaluation. If this consent is not received within 30 calendar days of receipt of the referral, the CSE or CPSE Chairperson will document all attempts made to obtain consent.

Unless a referral is withdrawn, an individual evaluation at no cost to the parent will be completed by the CSE or CPSE within 60 calendar days after written parental consent has been obtained or a parental refusal to consent is overridden, unless:

- a) An extension is mutually agreed to by the parent and the CSE or CPSE for transfer students or students suspected of having learning disabilities; or
- b) The parent or student repeatedly fails or refuses to produce the student for evaluation.

No student will be required to obtain a prescription for a drug or other substance identified as a controlled substance by the federal Controlled Substances Act as a condition of receiving an evaluation.

The individual evaluation will include a variety of assessment tools and strategies, including information provided by the parent. The purpose of the evaluation is to gather relevant functional, developmental, and academic information that may assist in determining whether the student is a student with a disability and the content of the student's IEP.

As part of any evaluation, a group that includes the CSE or CPSE and other qualified professionals, as appropriate, will review existing evaluation data on the student including evaluations and information provided by the parents of the student, current classroom-based assessments, local or state assessments, classroom-based observations, and observations by teachers and related services providers. In addition, the group will consider information about the student's physical condition, social or cultural background, and adaptive behavior.

On the basis of that review, and input from the student's parents, the group will identify what additional data, if any, are needed to determine a variety of factors including, if the student has or continues to have a disability, present levels of academic achievement and developmental needs of the student.

The District must notify the parents if additional data is not needed, and the reasons for that determination as well as their right to request an assessment to determine whether, the student continues to be a student with a disability. The District is not required to conduct the assessment unless requested to do so by the student's parents.

(Continued)

Students

**SUBJECT: STUDENT INDIVIDUALIZED EDUCATION PROGRAM (IEP):
DEVELOPMENT AND PROVISION (Cont'd.)**

The determination that a student has a learning disability will be made in accordance with the procedures outlined in Commissioner's regulations.

Individual Reevaluations

The CSE or CPSE will arrange for an appropriate reevaluation of each student with a disability;

- a) If the District determines that the educational or related service needs, including improved academic achievement and functional performance of the student, warrant reevaluation;
- b) If the student's parent or teacher request a reevaluation;
- c) At least once every three years, unless the District and the parent or person in parental relation agree in writing that the reevaluation is unnecessary.

A reevaluation will not be conducted more frequently than once a year unless the parent and the District representative appointed to the CSE or CPSE agree otherwise.

The reevaluation will be conducted by a multi-disciplinary team or group of persons, including at least one teacher or other specialist with knowledge in the area of the student's disability. The reevaluation will be sufficient to determine the student's individual needs, educational progress and achievement, the student's ability to participate in instructional programs in regular education and the student's continuing eligibility for special education. The results of any reevaluations must be addressed by the CSE/CPSE in reviewing, and as appropriate, revising the student's IEP.

To the extent possible, the District will encourage the consolidation of reevaluation meetings with other CSE or CPSE meetings for the student.

Amendments to the IEP

Amendments to the IEP made after the annual review by the CSE or CPSE may be made by reconvening the CSE or CPSE and rewriting the IEP or by developing a written document to amend or modify the student's current IEP, provided that there is a request for, and agreement to, the amendment by the parent(s) and the District provides the parent(s) a written proposal to amend the IEP conveyed in

(Continued)

Students

**SUBJECT: STUDENT INDIVIDUALIZED EDUCATION PROGRAM (IEP):
DEVELOPMENT AND PROVISION (Cont'd.)**

language understandable to the parent(s) in their native language or other dominant mode of communication, informs and allows the parent(s) the opportunity to consult with the appropriate personnel or related service providers concerning the proposed changes, and the parent(s) agree in writing to the amendments.

If the parent(s) agree to amend the IEP without a meeting, they must be provided prior written notice of the changes to the IEP, as well as a revised copy of the IEP with the amendments incorporated.

Use of Recording Equipment at IEP Meetings

The Board will allow recording equipment to be used at meetings regarding IEPs for students with disabilities.

Provision of Individualized Education Program

The Superintendent or designee(s) will establish administrative practices and procedures to ensure that each regular education teacher, special education teacher, related service provider, and/or other service provider who is responsible for the implementation of a student's IEP is provided with access to a student's IEP (via paper or electronically) prior to the implementation of the program. The individuals responsible for implementing a student's IEP will be notified and trained on how to access the IEP electronically. For purposes of this policy, "other service provider" means a representative of another public school district, charter school, Board of Cooperative Educational Services (BOCES), or school where the student receives or will receive IEP services. Further, the District will designate at least one school official who will be responsible for maintaining a record of the personnel who have received IEP copies for each student.

Any copy of a student's IEP will remain confidential in accordance with the Individuals with Disabilities Education Act, the Family Educational Rights and Privacy Act, and District policy regarding confidentiality of student records, and will not be disclosed to any other person other than the parent of the student, except in accordance with federal and state laws and/or regulations. Appropriate training and information will be provided to designated school personnel, as applicable, to ensure the confidentiality of this information. Procedures will be established to ensure that copies of students' IEPs are stored in secure locations and retrieved or destroyed when those professionals are no longer responsible for implementing a student's IEP.

The Chairperson of the CSE, CSE subcommittee, or CPSE will designate for each student one or, as appropriate, more than one professional employee of the District with knowledge of the student's disability and education program who will be responsible to, prior to the implementation of the IEP, inform each teacher, provider, or school

(Continued)

Students

**SUBJECT: STUDENT INDIVIDUALIZED EDUCATION PROGRAM (IEP):
DEVELOPMENT AND PROVISION (Cont'd.)**

personnel of the responsibility to implement the recommendations on a student's IEP, Relevant school personnel will have ongoing access to a copy of the student's IEP.

A copy of a student's IEP will be provided to the student's parents at no cost to the parent(s).

Individuals with Disabilities Education Act (IDEA), 20 USC § 1400 et seq.

21 USC § 812(c)

Education Law Articles 81, 85 and 89 and §§ 207, 3208 and 4402(7)

8 NYCRR §§ 200.1(hh), 200.2(b)(11), 200.4(b)(4), 200.4(d)(3)(i), 200.4(e)(3), 200.4(f), 200.4(j),
200.16(e)(6) and 200.22

SUBJECT: TRANSITION SERVICES

Transition services means a coordinated set of activities for a student with a disability, designed within a results-oriented process that is focused on improving the academic and functional achievement of this student to facilitate movement from school to post-school activities. Post-school activities include, but are not limited to, post-secondary education, vocational education, integrated employment (including supported employment), continuing and adult education, adult services, independent living, or community participation. The coordinated set of activities must be based on the student's strengths, preferences, and interests, and will include needed activities in the following areas:

- a) Instruction;
- b) Related services (the term "related services" does not include a medical device that is surgically implanted, the optimization of the device's functioning (e.g., mapping), maintenance of, or the replacement of such device);
- c) Community experiences;
- d) The development of employment and other post-school adult living objectives; and
- e) When appropriate, acquisition of daily living skills and provision of a functional vocational evaluation.

Beginning not later than the first individualized education program (IEP) to be in effect when the student is age 15 (and at a younger age, if determined appropriate), and updated annually, the student's IEP must include:

- a) A statement of the student's needs taking into account the student's strengths, preferences and interests as they relate to transition from school to post-school activities;
- b) Appropriate measurable postsecondary goals based upon age appropriate transition assessments relating to training, education, employment and, where appropriate, independent living skills;
- c) A statement of transition service needs that focuses on the student's courses of study;
- d) Needed activities to facilitate the student's movement from school to post-school activities, including instruction, related services, community experiences, the development of employment and other post-school adult living objectives and, when appropriate, acquisition of daily living skills and functional vocational evaluation; and
- e) A statement of the responsibilities of the District and participating agencies, when applicable, for the provision of such services and activities, before the student leaves the school setting, that promote movement from school to post-school opportunities.

(Continued)

Students

SUBJECT: TRANSITION SERVICES (Cont'd.)

When developing transition goals and services, the District will discuss with the student's parents:

- a) Graduation requirements;
- b) The student's progress toward receiving a diploma; and
- c) The appeal, safety net, and Superintendent determination pathway options that may be available.

At the CSE meeting where the District discusses transition services with parents, it will provide written information explaining the graduation requirements, including eligibility criteria and processes for seeking an appeal and for requesting a local diploma through the Superintendent's determination pathway. The District will also inform parents that graduating with a local or Regents diploma terminates their child's entitlement to a free public education and special education services.

The District must invite a student with a disability to attend the student's CSE meeting if a purpose of the meeting will be the consideration of the postsecondary goals for the student and the transition services needed to assist the student in reaching those goals. If the student does not attend the CSE meeting, the District must take other steps to ensure that the student's preference and interests are considered. To the extent appropriate, with the consent of the parent or a student who has reached the age of majority, the District must also invite a representative of any participating agency that is likely to be responsible for providing or paying for transition services.

Graduation/Aging Out

The District is not required to conduct a reevaluation of a student before the termination of a student's eligibility due to graduation with a local high school or Regents diploma or exceeding the age eligibility for a free appropriate public education. However, the District must provide the student with a summary of the student's academic achievement and functional performance, including recommendations on how to assist the student in meeting his or her post-secondary goals.

Before a student's graduation from high school with a Skills and Achievement Commencement Credential or Career Development and Occupational Studies Commencement Credential, parents must receive prior written notice indicating that the student continues to be eligible for a free appropriate public education until the end of the school year in which the student turns 21 or until receipt of a regular high school diploma.

Individuals with Disabilities Education Act (IDEA), 20 USC §§ 1400 et seq.
34 CFR §§ 300.321, 300.343, 300.347, and 300.348
Education Law § 4401
8 NYCRR §§ 200.1(qq), 200.1(fff), 2004.(d)(2)(ix), and 200.5(c)(2)(vii)

Pittsford Central School District Adopted: 4/25/05, 10/10/06, 12/14/21-First Reading

Students

**SUBJECT: IDENTIFICATION AND REGISTER OF CHILDREN WITH DISABILITIES
(CHILD FIND)**

The District will locate, identify, and evaluate all students with disabilities who reside within its boundaries, including homeless children, children who are wards of the state, home-schooled children, and children attending private schools or charter schools. Further, it is the policy of the Board to conduct a census in order to locate and identify all children with disabilities within the District under the age of 21, including those children as described above, and to establish a register of those students entitled to attend school or receive preschool services.

The Committee on Special Education (CSE) or Committee on Preschool Special Education (CPSE) will maintain and annually revise the register of these students and others referred to the committee as possibly having a disability, as appropriate. In addition, census data will be reported by October 1 to the CSE or CPSE as appropriate.

The District understands that its Child Find obligations have been expanded to include notification to every parent or person in parental relation, upon enrollment of their child in the District, of their rights regarding referral and evaluation for the purposes of special education services or programs in accordance with applicable federal and state laws. The notification will contain the contact information for the District Special Education Office to support parents who have questions or wish to refer their child to the Committee on Special Education.

Any student suspected of having a disability should be referred to the applicable CSE or CPSE for evaluation and possible identification as a student with a disability.

Nonpublic School Students with Disabilities Who Are Parentally Placed

If the District boundaries encompass a nonpublic school, the District, as the district of location, must develop and implement methods to identify, locate, and ensure the identification and evaluation of students with disabilities who have been, or are going to be, parentally placed in the nonpublic school.

The child find activities must be similar to those for students with disabilities in public schools and must be completed in a time period comparable to that for other students attending public schools in the District.

As the district of location, the District must also consult with the appropriate representatives of the nonpublic schools and parents of parentally placed nonpublic school students to determine an accurate count of students with disabilities attending those schools and receiving special education services.

(Continued)

Students

**SUBJECT: IDENTIFICATION AND REGISTER OF CHILDREN WITH DISABILITIES
(CHILD FIND)**

These requirements only pertain to students with disabilities parentally placed in elementary and secondary nonpublic schools, not to parental placements of preschool children with disabilities in private day care or preschool programs; or to CSE placements of students with disabilities in approved private schools, Special Act School Districts, state-supported or state-operated schools; or to charter schools.

Individuals with Disabilities Education Act (IDEA), 20 USC § 1400 et seq.

34 CFR Part 300

Education Law §§ 3240-3242, 3602-c(2)(a), 4401-a, 4402, 4404, 4405 and 4410-6

8 NYCRR §§ 200.2(a) and 200.4

NOTE: Refer also to Policies #7130 -- Entitlement to Attend - Age and Residency
#7140 -- School Census

Pittsford Central School District Adopted: 6/28/82, 6/26/89, 6/9/97, 6/25/01, 4/25/05, 11/6/06;
12/14/21-(first reading)

POLICY

2005

7617

1 of 3

Students

SUBJECT: DECLASSIFICATION OF STUDENTS WITH DISABILITIES

The District shall establish and implement a plan for the appropriate declassification of students with disabilities which must include:

- a) The regular consideration for declassifying students when appropriate;
- b) A reevaluation of the student prior to declassification; and
- c) The provision of educational and support services to the student upon declassification.

Eligibility Determinations

The District must evaluate a student with a disability prior to determining that a student is no longer a student with a disability as defined in accordance with Commissioner's Regulations, and the District shall provide a copy of the evaluation report and the documentation of eligibility to the student's parent. The District is not required to conduct a reevaluation of a student before the termination of a student's eligibility due to graduation with a local high school or Regents diploma or exceeding the age eligibility for a free appropriate public education. However, the parent must receive prior written notice, in accordance with Commissioner's Regulations, before the student's graduation from high school with a local or Regents diploma or before he/she receives an Individualized Education Program (IEP) diploma. The results of any reevaluations must be addressed by the Committee on Special Education (CSE) in a meeting to review and, as appropriate, revise the student's IEP.

Prior to the reevaluation, the District shall obtain informed parental consent unless otherwise authorized pursuant to law and/or regulation. Parental consent need not be obtained if the District can demonstrate that it has taken reasonable measures to obtain that consent, and the student's parents fail to respond. The District must have a record of its attempts to obtain parental consent. Should the student's parents refuse consent for the reevaluation, the District may continue to pursue the reevaluation by using mediation and/or due process procedures.

The District shall take whatever action is necessary to ensure that the parent understands the proceedings at the meeting of the CSE, including arranging for an interpreter for parents with deafness or whose native language is other than English.

Individual Evaluation

As part of any reevaluation, a group that includes the CSE and other qualified professionals, as appropriate, shall review existing evaluation data on the student including evaluations and information provided by the parents of the student, current classroom-based assessments and observations, and observations by teachers and related services providers.

(Continued)

POLICY

2005

7617
2 of 3

Students

SUBJECT: DECLASSIFICATION OF STUDENTS WITH DISABILITIES (Cont'd.)

On the basis of that review, and input from the student's parents, the CSE and other qualified professionals, as appropriate, shall identify what additional data, if any, are needed to determine:

- a) In the case of a reevaluation of a student, whether the student continues to have such a disability;
- b) The present levels of performance and educational needs of the student;
- c) In the case of a reevaluation of a student, whether the student continues to need special education; and
- d) Whether any additions or modifications to the special education services are needed to enable the student to meet the measurable annual goal set out in the Individualized Education Program (IEP) of the student and to participate, as appropriate, in the general curriculum.

If additional data are not needed, the District must notify the parents of that determination and the reasons for it and of the right of the parents to request an assessment to determine whether, for purposes of services provided in accordance with law and Commissioner's Regulations, the student continues to be a student with a disability. The District is not required to conduct the assessment unless requested to do so by the student's parents.

The CSE shall arrange for an appropriate reevaluation of each student with a disability at least every three (3) years by a multidisciplinary team or group of persons, including at least one (1) teacher or other specialist with knowledge in the area of the student's disability. The reevaluation shall be sufficient to determine the student's individual needs, educational progress and achievement, the student's ability to participate in instructional programs in regular education and the student's continuing eligibility for special education. The results of any reevaluations must be addressed by the CSE in reviewing and, as appropriate, revising the student's IEP.

Recommendation for Declassification

If the student has been receiving special education services, but it is determined by CSE that the student no longer needs special education services and can be placed in a regular educational program on a full-time basis, the recommendation shall:

- a) Identify the declassification support services, if any, to be provided to the student; and/or the student's teachers; and

(Continued)

POLICY

2005

7617

3 of 3

Students

SUBJECT: DECLASSIFICATION OF STUDENTS WITH DISABILITIES (Cont'd.)

- b) Indicate the projected date of initiation of such services, the frequency of provision of such services, and the duration of these services, provided that such services shall not continue for more than one (1) year after the student enters the full-time regular education program.

Declassification Support Services

When appropriate, the District shall provide declassification support services to students who have moved from special education to a full-time regular educational program in accordance with the recommendation of the CSE.

Declassification support services means those services provided by persons appropriately certified pursuant to Part 80 of Commissioner's Regulations, or holding a valid teaching license in the appropriate area of service, to a student or the student's teacher to aid in the student's move from special education to full-time regular education, including:

- a) For the student, psychological services, social work services, speech and language improvement services, noncareer counseling, and other appropriate support services; and
- b) For the student's teacher, the assistance of a teacher aide or a teaching assistant, and consultation with appropriate personnel.

Procedural Safeguards Notice

The District shall use the procedural safeguards notice prescribed by the Commissioner of Education. The District will further ensure that the procedural safeguards notice is provided in the native language of the parent or other mode of communication used by the parent, unless it is clearly not feasible to do so. If the native language or other mode of communication of the parent is not a written language, the District shall take steps to ensure that the notice is translated orally or by other means to the parent in his/her native language or other mode of communication; that the parent understands the content of the notice; and that there is written evidence that all due process procedures, pursuant to law and/or regulation, have been met.

20 United States Code (USC) Sections 1400-1485,
Individuals with Disabilities Education Act (IDEA)
34 Code of Federal Regulations (CFR) Part 300
State Law - Education Law Sections 4401-4410-a
8 New York Code of Rules and Regulations
(NYCRR) Sections 100.1(q), 100.2(u), 200.2(b)(8),
200.4(b)(4) and (5), 200.4(c)(3), 200.4(d)(1), and 200.5

POLICY

2004

7620

Students

SUBJECT: STUDENTS WITH DISABILITIES PARTICIPATING IN DISTRICT PROGRAMS

All students with disabilities residing in the District, including those of preschool age, shall be provided with full access and opportunity to participate in District programs, including extracurricular programs and activities, that are available to all other students enrolled in the public schools of the District. Parents/guardians of students with disabilities, including those students placed in out-of-District programs, shall receive timely notice of such District programs and activities.

8 New York Code of Rules and Regulations
(NYCRR) Section 200.2(b)(1) and (2)

POLICY

2008

7644

Students

SUBJECT: BEHAVIORAL SUPPORTS AND INTERVENTIONS FOR STUDENTS WITH DISABILITIES

The Board of Education acknowledges that some students with disabilities may need support to address behavioral issues. Accordingly, the Board delegates to the Superintendent or designee the responsibility for assuring the implementation of Part 200 Regulations of the Commissioner of Education relative to behavioral interventions and supports for students with disabilities (Section 200.22). The Regulations prohibit the use of corporal punishment or aversive interventions.

When a student's IEP team determines that, based upon a pattern of behaviors, a plan is required to address a student's behavior, the team will, where applicable, conduct a Functional Behavioral Assessment (FBA) and formulate a Behavioral Support Plan (BSP). The plan will make provisions for the use of positive behavior interventions.

The use of positive behavioral principles will guide intervention and support for students. Positive behavioral support is characterized by an understanding of the function of behavior, creating individualized and socially meaningful supports, creating student-centered environments and using a collaborative team approach.

In the event of an emergency situation, trained staff may be called upon to implement emergency intervention, including the use of reasonable physical force, if the situation is such that alternative procedures and methods not involving the use of physical force cannot be reasonably employed.

Time out rooms shall only be used in conjunction with a BSP in which a student is removed to a supervised area in order to facilitate self-control or to remove a student from a potentially dangerous situation.

All situations involving functional behavioral assessments, behavior support plans, emergency interventions and/or time out rooms shall follow the procedures and guidelines outlined in the regulations that accompany this policy.

Individuals with Disabilities Education Act (IDEA)
20 United State Code (USC) Sections 1400-1485
34 Code of Federal Regulations (CFR) Part 200
Education Law Sections 4404(1) and 4410 (7)
8 New York Code of Rules and Regulations (NYCRR)
Sections 200.1(f), 200.1(III), 200.1(mmm), 200.4(d)(3)(i), 200.22,201.2(a),
201.3, and 19.5
Pittsford Central School District Policy 3410-Code of Conduct
Pittsford Central School District Policy 7310-School Conduct and Discipline

Pittsford Central School District Adopted: 6/23/08