

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, APRIL 5, 2022
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

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AGENDA
7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA **(BOARD ACTION)**
- IV. 2022-2023 PROPOSED BUDGET PRESENTATION AND ADOPTION **(BOARD ACTION)**
- V. APPROVAL OF MINUTES March 15, 2022 **(BOARD ACTION)**
- VI. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership – next meeting – 5/4/22
 - 2. Executive Committee – next meeting – 4/27/22 (5:45 pm)
 - 3. Information Exchange Committee – 4/13/22
 - 4. Labor Relations Committee – next meeting – 4/27/22 (Noon)
 - 5. Legislative Committee – next meeting – 4/6/22
 - 6. Steering Committee
 - 7. Communications Outreach Advisory Committee
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 4/7/22 – Board Tour/Visit at Mendon Center Elementary School
(Tour 7:15 am/Visit 7:30 am)
 - 2. 4/8/22 – Schools Closed for Superintendent’s Conference Day
 - 3. 4/15/22-4/22/22 – Schools Closed for Spring Break
 - 4. 4/26/22 – Next Regularly Scheduled Meeting
 - D. BOCES Annual Election and Budget Vote
 - 1. Candidates **(BOARD ACTION)**
 - 2. Budget **(BOARD ACTION)**
- VII. FINANCIAL REPORT – Mr. Kenney
 - A. Action Items:
 - 1. Acceptance of Treasurer’s Report – February 28, 2022 **(BOARD ACTION)**
 - 2. SEQRA-2021 Capital Project Resolution Amendment **(BOARD ACTION)**
 - B. Discussion:
 - C. Other:
- VIII. HUMAN RESOURCE REPORT – Mr. Clark
 - A. Action Items:
 - 1. Professional Staff Report **(BOARD ACTION)**
 - 2. Support Staff Report **(BOARD ACTION)**
 - 3. Coordinator of Social Emotional Learning **(BOARD ACTION)**
 - B. Discussion:
 - C. Other:

- IX. SPECIAL EDUCATION REPORT – Ms. Woods
- A. Action Items: (**See Consent Agenda**)
 - 1. Committee on Special Education: Amendments, Amendments - Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Reevaluation Review, Requested Reviews.
 - 2. Sub-Committee on Special Education: Amendments, Amendments – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Reevaluation Reviews, Transfer Student – Agreement No Meeting.
 - 3. Committee on Preschool Special Education: Reevaluation/Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Reviews, Amendment – Agreement No Meeting.
 - B. Discussion:
 - C. Other:

- X. SUPERINTENDENT’S REPORT – Mr. Pero
- A. Action Items:
 - 1. Call for Executive Session **(BOARD ACTION)**
 - 2. Gifts to the District
 - a. Donation of \$2,450.00 from Sam Patch Erie Canal Tours for a Boat Charter for 4th and 5th grade students at Jefferson Road Elementary School.
 - b. Donation of \$2,000.00 from Pittsford PTSA for the Sources of Strength program at Mendon and Sutherland High Schools.
 - B. Discussion:
 - C. Other:

- XI. CONSENT AGENDA **(BOARD ACTION)**
- A. Committee on Special Education
 - B. Sub-Committee on Special Education
 - C. Committee on Preschool Special Education
 - D. Gifts to the District

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. PUBLIC COMMENT

The Pittsford Board of Education values transparency and the public comments made during its meetings. As such, the Pittsford Board of Education provides this agenda item at its regular meetings. Board of Education meetings are not public forums, rather, they are business meetings held in public where dialogue is not normally conducted with audience members.

The purpose of this agenda item is for the Board to receive respectful and constructive feedback, opinions and information from District residents. Given the amount of public comment and to be fair to our residents, privilege of the floor will only be permitted to those who reside in the district. Comments are taken under advisement by the Board of Education and the Superintendent of Schools. Respect and civility are required during these meetings, particularly as we have students routinely attending as part of their course work.

Comments should be in reference to an interest or topic, not an individual. Each speaker will have the floor for *no more than three minutes and yielding time amongst speakers is not permitted. The Board President reserves the right to limit the total amount of speaking time.* In an effort to avoid repetitiveness, if speakers are attending with other residents with similar input, we ask that the group designate one person to address the Board as a group. For speakers who do not follow meeting and decorum protocols, the speaker’s privilege to use the floor will no longer be recognized by the Board of Education. Those planning to address the Board during the Public Comment agenda item must share the nature of their topic, name and address with the Board Clerk *before* speaking. Notecards are available for this purpose at the sign-in table near the entrance of the meeting room.

- XV. ADJOURNMENT/RECESS **(BOARD ACTION)**

Next regularly scheduled meeting: **Tuesday, April 26, 2022**


Mission: The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1053

Darrin Kenney
Assistant Superintendent for Business

Fax: 585.381.9368
Darrin_Kenney@pittsford.monroe.edu

Date: April 5, 2022
To: Michael Pero, Superintendent of Schools
From: Darrin T. Kenney, Assistant Superintendent for Business 
Re: Budget Adoption and Property Tax Report Card Resolution

An electronic and a hard copy binder of the Superintendent's Proposed 2022-2023 Programs and Services Budget have been prepared for your review. The format encapsulates extensive detail for the budget you will be recommending to the Board of Education to adopt as its own at the May 17, 2022 meeting. I have also included for you and the Board of Education's information, the legally required document (Property Tax Report Card) that will be appended to the Public Budget Document. The Property Tax Report Card has evolved over time to a complex document that I will cover in detail in the May 17, 2022 presentation Budget Hearing.

The Board of Education will be adopting and the community voting on your total 2022-23 Proposed Budget of \$149,598,788, which is \$5,673,240 or 3.94% more than the current year. The Property Tax Levy increase is estimated to be 2.53%, which is within the Tax Cap.

Please advise if Leeanne or I may be of further assistance to you in attaining Board of Education adoption of your budget. For your convenience I have provided a resolution below:

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby adopt and support as a corporate body the Superintendent's 2022-2023 Proposed Budget in the total amount of \$149,598,788 as presented.

BE IT FURTHER RESOLVED that the Board of Education of the Pittsford Central School District approves the Property Tax Report Card and authorizes the Assistant Superintendent for Business to electronically submit to the New York State Commissioner of Education within 24 hours, as per law.

DTK:dh

2022-23 Property Tax Report Card

261401 - Pittsford Central School District
 Contact Person: Leeanne Reister
 585-267-1036

	Budgeted 2021-22 (A)	Proposed Budget 2022-23 (B)
Total Budgeted Amount, not including Separate Propositions	143,925,548	149,598,788
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	109,113,586	111,869,614
B. Tax Levy to Support Library Debt, if Applicable	-	-
C. Tax Levy for Non-Excludable Propositions, if Applicable ²	-	-
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	-	-
E. Total Proposed School Year Tax Levy (A + B + C + D)	109,113,586	111,869,614
F. Permissible Exclusions to the School Tax Levy Limit	5,536,335	5,568,223
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	103,577,261	106,301,391
H. Total Proposed School Year Tax Levy, <u>Excluding</u> Levy to Support Library Debt and/or Permissible Exclusions (E + B + F + D)	103,577,261	106,301,391
I. Difference: (G - H), (negative value requires 60.0% voter approval) ²	-	-
Public School Enrollment	5,554	5,580
Consumer Price Index		4.70%

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2022-23, include any carryover from 2021-22 and exclude any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2021-22 (D)	Estimated 2022-23 (E)
Adjusted Restricted Fund Balance	35,612,589	37,605,860
Assigned Appropriated Fund Balance	1,541,746	1,341,597
Adjusted Unrestricted Fund Balance	5,757,022	5,983,952
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.00%	4.00%

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/22 Actual Balance	6/30/22 Estimated Ending Balance	Intended Use of the Reserve in the 2022-23 School Year
Capital	Capital Project Reserve	To pay the cost of any object or purpose for which bonds may be issued.	12,504,463	14,513,463	The District is preparing a Capital Project for voter authorization in 2022-23 to address construction needs. This project will be supported in part by the Capital Project Reserve.
Capital	Bus Purchase Reserve	To pay the cost of the purchase of buses and other transportation vehicles.	4,506,340	6,508,740	The District will propose a proposition on May 17, 2022 for the purchase of replacement buses per the District bus replacement plan in the amount of \$1,878,192 million.
Capital	Technology Reserve	To pay the cost of any object or purpose for technology projects.	2,035,799	1,312,299	The District will propose a proposition on May 17, 2022 for the purchase of 1:1 devices and accessories per the District technology plan in the amount of \$725,000.
Workers' Compensation	Workers' Compensation	To pay for Workers' Compensation and benefits.	496,339	496,339	The District will appropriate \$50,000 for the 2022-23 budget to offset premium expenditures.
Unemployment Insurance	Unemployment Insurance	To pay the cost of reimbursement to the State Unemployment Insurance Fund.	2,364,976	2,364,976	This reserve would be used in to offset unemployment costs in the 2022-23 budget. There is no planned use for this fund next year.
Insurance	Insurance	To pay liability, casualty, and other types of uninsured losses.	2,189,501	2,190,150	This reserve would be used in the event there are substantial liability, casualty or other uninsured losses during the 2022-23 school year.
Liability	Liability	To establish and maintain a program of reserves to cover liability claims incurred.	1,200,080	1,200,690	This reserve would be used in the event there are substantial liability costs incurred during the 2022-23 school year.
Tax Certiorari	Tax Certiorari	To establish a reserve fund for tax certiorari settlements	2,020,755	2,021,585	This reserve will be used if any tax certiorari claims against the District are settled in 2022-23 for a greater refund than can be managed within the budget.
EBALR - Employee Benefit Accrued Liability	EBALR - Employee Benefit Accrued Liability	For the payment of accrued 'employee benefits' due to employees upon termination of service.	2,740,509	2,742,109	The District will appropriate \$400,000 for the 2022-23 budget to offset costs at the time of retirement for those who retire during the year.
Retirement Contribution	ERS Retirement Contribution	To fund employer retirement contributions to the State and Local Employees' Retirement System	2,107,460	2,108,380	The District will appropriate \$300,000 for the 2022-23 budget to offset Employees Retirement System expenditures.
Retirement Contribution	TRS Retirement Contribution	To fund employer retirement contributions to the Teachers' Retirement System	2,439,386	2,440,286	This reserve would be used to offset Teachers' Retirement System expenditures. The District is not appropriating money for the 2022-23 budget.

For Board
Approval

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Tuesday, March 15, 2022
Barker Road Middle School
(Link to Public Viewing/Access on Website)

A BUDGET WORKSHOP SESSION of the Pittsford Central School District Board of Education was held at 6:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, March 15, 2022. Mr. Pero reviewed the Central Administration budget. Mr. Kenney reviewed the Support Services and Undistributed budgets. Mrs. Ward reviewed the School Based budget.

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, March 15, 2022.

BOARD MEMBERS PRESENT: A. Thomas, T. Aroesty, J. Casey, S. Pelusio, R. Sanchez-Kazacos, R. Scott, P. Sullivan

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, D. Kenney, M. Ward, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting*

1. Mrs. Thomas called the meeting to order at 7:03 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.
Vote: Unanimously carried

APPROVED:
AGENDA

3. Principal's Report: Mr. Mark Puma, principal, along with Dr. Case, vice-principal and several students, presented to the Board on the activities taking place at Sutherland High School.

4. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its March 1, 2022, Regular meeting.
Vote: Unanimously carried

APPROVED:
MINUTES
3/1/22

5. Board Reports: Mrs. Thomas read the MCSBA meeting dates as well as other dates to remember.

6. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution:
Vote: Unanimously carried

APPROVED:
CAPITAL RESERVE
BUS PROPOSITION

Proposition – Capital Reserve Fund – Purchase of Buses

Shall the following resolution be adopted, to wit:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund – Purchase of Buses" a sum of money not to exceed One Million, Five Hundred Seventy Eight Thousand One Hundred Ninety Two Dollars (\$1,578,192.00) to be used for the purchase of Eleven (11) replacement sixty-six passenger buses and One (1) thirty passenger plus two wheel chair capacity bus and communications equipment used in the operation of such buses. State Aid generated on these purchases will be returned to the Capital Reserve Fund – Purchase of Buses.

76.

7. Coordinator of Technology Mr. Kwiatkowski, gave a brief overview of the planning for the 1:1 device initiative.

8. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution:

Vote: Unanimously carried

**APPROVED:
CAPITAL RESERVE
TECHNOLOGY
PROPOSITION**

Proposition - Capital Reserve Fund - Instructional Technology

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund – Instructional Technology" a sum of money not to exceed Seven Hundred Twenty-Five Thousand Dollars (\$725,000) to be used for the purchase of mobile student technology devices to supplement a 1:1 student technology learning program and replace beyond-useful life devices, used in the grade six through nine instructional program, instructional technology directly related to specialized instruction program. Devices shall include laptop computers, iPads and related software, supplies and infrastructure.

9. Motion was made by Mr. Casey, seconded by Mrs. Scott and carried regarding the following resolution:

Vote: Unanimously carried

**APPROVED:
EXTERNAL
AUDITOR RFP**

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, in accordance with New York State General Municipal and New York State Education Laws, participated in a Monroe County region cooperative Request For Proposal (RFP) process for External Audit Services, and as a result of such process does hereby accept the proposal of the audit firm of Mengel Metzger Bar & Company, LLP.

BE IT FURTHER RESOLVED, that the Board of Education, at its regular meeting of March 15, 2022 does hereby appoint the firm of Mengel Metzger Bar & Company, LLP for the 2021-2022 fiscal year under the terms and conditions of the RFP, and does hereby reserve the right to extend and/or modify services as permitted by law and the RFP.

10. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution:

Vote: Unanimously carried

**APPROVED:
INTERNAL
AUDITOR RFP**

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, in accordance with New York State General Municipal and New York State Education Laws, initiated a Request for Proposal (RFP) process for Internal Audit Services, and as a result of such process does hereby accept the proposal of the audit firm of Freed Maxick.

BE IT FURTHER RESOLVED, that the Board of Education, at its regular meeting does hereby appoint the firm of Freed Maxick for the 2021-2022 fiscal year under the terms and conditions of the RFP, and does hereby reserve the right to extend and/or modify services as permitted by law and the RFP.

11. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Change of Status – Probationary to Tenure

Name: Maeghan Archambault
Position: BRMS Science

Tenure Area: Science
 Probationary Period: 08/30/2018 – 04/01/2022
 Certification: Professional

B. Certificated Staff - Increase in FTE from .3 to .8

Name: Paul Myers
 Position: BRMS .3/JRE .2/PRE .2/MCE .1 Physical Education
 Type of Position: Part Time
 Tenure Area: Physical Education
 Probationary Period: N/A
 Certification: Initial
 Salary: \$40,787.00
 Effective Date: 03/07/2022

C. Appointment – School Related Professional

Name: Alan Greene
 Position: JRE Paraprofessional
 Type of Position: Full Time
 Salary: \$19,246.00
 Effective Date: 03/09/2022

Name: Rebecca Osbourne
 Position: SHS Paraprofessional
 Type of Position: Full Time
 Salary: \$22,057.00
 Effective Date: 03/21/2022

D. Retirement – Auxiliary Staff – see attached

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Tina	Jarvis	DO	Instr. Technology Support Specialist	21	06/24/2022

E. Resignations – School Related Professional

Alicia Hurlburt – see attached
 Paul Myers

F. Resignations – Supervisory & Technical – see attached

Jade Rood

12. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Cindy Reales-O'Hara	School Aide	PRE	12.5 wk.	03/07/2022	\$13.20 hr.
Mir Jesmine Begum	School Aide	PRE	12.5 wk.	02/28/2022	\$13.20 hr.

TRANSPORTATION

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Charles Davis	On Call Bus Driver	TMF	varies	03/01/2022	\$27.41 hr.

CUSTODIAL/MAINTENANCE

RESIGNATIONS	POSITION	BLDG	LENGTH OF SVC	DATE
Mark Engle	Cleaner	CRMS	5 yrs.	03/08/2022

13. Special Education Report: Mrs. Woods noted that CSE and CPSE items would be acted upon this evening under the Consent Agenda.

14. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment history of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting.

**APPROVED:
EXECUTIVE
SESSION**

Vote: Unanimously carried

15. Motion was made by Mr. Casey, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 2022/2023 Budget Guidelines as presented.

**APPROVED:
BUDGET
GUIDELINES**

Vote: Unanimously carried

16. Motion was made by Mrs. Pelusio, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 2022/2023 school calendar as presented.

**APPROVED:
2022/2023 SY
CALENDAR**

Vote: Unanimously carried

17. Superintendent's Report: Mr. Pero provided examples of the copious amounts of equity work that has been ongoing. He also spoke about the Pittsford Education Foundation (PEF) recently securing a \$100,000 donation to assist urban suburban students. Mr. Pero encouraged people to send positivity post cards located on the website under "partners". He congratulated the MHS boys basketball team for going far into State level competition and he wished the MHS girls basketball team good luck this weekend at the State championships.

18. Motion was made by Mr. Sullivan, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:

**APPROVED:
CONSENT
AGENDA**

Vote: Unanimously carried

Bid Awards:

Cooperative Magazine Bid	Various Vendors	\$4,522.08
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Committee on Special Education: Amendments, Amendment - Agreement No Meeting, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Reviews, Transfer Students - Agreement No Meetings.

Sub-Committee on Special Education: Amendments, Amendments - Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Reevaluation Reviews, Transfer Student - Agreement No Meeting.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Reviews, Amendments - Agreement No Meetings.

Approval of Internship Proposal

19. Public Comment: Four people addressed the Board.

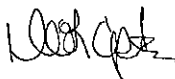
20. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 8:02 p.m.
Vote: Unanimously carried

**APPROVED:
RECESS**

21. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 8:31 p.m.
Vote: Unanimously carried

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

MONROE #1 BOCES ANNUAL ELECTION/BUDGET VOTE
April 26, 2022
RESOLUTION/BALLOT

The undersigned, being the duly appointed and acting clerk of the _____ School District (the "district"), hereby certifies as follows:

The Board of Education of the District, at a meeting duly called and held on _____ which _____ members were present and _____ members were absent, and at which a quorum was present and voting throughout, took the following action: (check "yes" if the board adopted the resolution, "no" if the board voted against the resolution, "abstain" if the board decides not to vote).

SEAT #1

RESOLVED: to cast one vote for the election of Kim McCluski, resident of the Pittsford Central School District, as a member of the Monroe #1 BOCES board for a term of office which will begin on July 1, 2022 and end on June 30, 2025.

Yes___No___

Abstain___

SEAT #2

RESOLVED: to cast one vote for the election of D.Bryan Buttram resident of the Rush-Henrietta Central School District, as a member of the Monroe #1 BOCES board for a term of office which will begin on July 1, 2022 and end on June 30, 2025.

Yes___No___

Abstain___

SEAT #3

RESOLVED: to cast one vote for the election of Margaret Burns, resident of the West Irondequoit Central School District, as a member of the Monroe #1 BOCES board for a term of office which will begin on April 28, 2022 and end on June 30, 2024.

Yes___No___

Abstain___

SEAT #4

VACANT – East Rochester Union Free School District

ADMINISTRATIVE BUDGET VOTE

RESOLVED: that the Board of Education of the _____ School District votes to approve the proposed BOCES administrative budget in the amount of **\$5,698,479** for the 2022-2023 fiscal year.

Yes___No___

Abstain___

Dated: April____, 2022

District Clerk

****Please complete this ballot, email it to Val Leonardo at Valerie_Leonardo@boces.monroe.edu and send the signed original to Val regular/interoffice mail.***

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

February 28, 2022

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of February 28, 2022.

GENERAL FUND

- The District received from NYS the 2021 4th quarter sales tax payment of \$1,766,256 (see page 6).

SCHOOL LUNCH FUND

- The school lunch program had net operations of (\$12,179) for the month of February (see page 9).

MISCELLANEOUS REVENUES & CUSTODIAL FUNDS

- Activity was normal for the month of February (see page 17).

SPECIAL AID FUND

- Activity was normal for the month of December (see page 11).
- The District is awaiting approval of amendments for American Rescue Plan and Covid Response and Relief Supplemental Appropriation ESSR Grants (see page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$7,635,670 (see page 13).
- Reserve fund balances total \$34,599,260 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS February 28, 2022

GENERAL FUND

	2/1/2022 Balance	Receipts	Disbursements	2/28/2022 Balance
Cash in Banks - Checking	\$ 12,294,696.63	\$ 3,198,318.02	\$ 10,309,956.06	\$ 5,183,058.59
Money Market Account-Chase	18,115,705.07	1,942.73	-	18,117,647.80
Money Market Account- Key	59,664.44	0.46	-	59,664.90
Money Market Account- M & T	5,606,384.84	86.02	-	5,606,470.86
Money Market Account- CNB	135,162.69	7.26	-	135,169.95
Money Market Account- NYCLASS	2,107,391.99	62.49	-	2,107,454.48
Chase Purchasing Card	-	95,254.09	95,254.09	-
FSA/HRA Checking	1,072,076.34	39,231.61	59,274.75	1,052,033.20
Payroll Checking	17,314.60	6,498,559.36	6,492,372.81	23,501.15
Health Fund MM	19.63	-	19.63	0.00
Investments (See Schedule)	22,091,521.65	3,413.77	-	22,094,935.42
	\$ 61,499,937.88	\$ 9,836,875.81	\$ 16,956,877.34	\$ 54,379,936.35

RESERVES

	2/1/2022 Balance	Receipts	Disbursements	2/28/2022 Balance
Unemployment Reserve (Checking)	\$ 2,364,975.76	-	-	\$ 2,364,975.76
Workers' Compensation Reserve	546,338.78	-	-	546,338.78
Reserve for Tax Certiorari (Checking)	2,020,305.70	46.39	-	2,020,352.09
Employee Retirement Contribution	2,407,002.55	55.26	-	2,407,057.81
Teachers Retirement Contribution	2,438,864.10	72.32	-	2,438,936.42
Reserve for Liability (Checking)	1,376,874.05	31.61	-	1,376,905.66
Insurance Reserve (Checking)	2,189,086.51	50.26	-	2,189,136.77
Capital Reserve	12,501,127.18	335.18	-	12,501,462.36
Bus Purchase Reserve	3,630,516.80	82.80	-	3,630,599.60
Employee Benefit Reserve	3,190,236.20	73.25	-	3,190,309.45
Instructional Technology Capital Reserve	2,910,194.27	66.82	-	2,910,261.09
	\$ 35,575,521.90	\$ 813.89	\$ -	\$ 35,576,335.79

SCHOOL LUNCH FUND

	2/1/2022 Balance	Receipts	Disbursements	2/28/2022 Balance
Cash in Banks - Checking	\$ 395,544.83	\$ 171,135.74	\$ 189,338.62	\$ 377,341.95
Money Market Account-Chase	-	-	-	-
Money Market Account-NYCLASS	372,741.40	11.08	-	372,752.48
	\$ 768,286.23	\$ 171,146.82	\$ 189,338.62	\$ 750,094.43

CAPITAL FUND

	2/1/2022 Balance	Receipts	Disbursements	2/28/2022 Balance
Cash in Banks - Checking	\$ 192,249.95	\$ 1.48	\$ -	\$ 192,251.43
Capital Reserve	5,771,500.00	100,000.00	183,602.19	5,687,897.81
Bus Purchase Reserve -Capital	-	-	-	-
	\$ 5,963,749.95	\$ 100,001.48	\$ 183,602.19	\$ 5,880,149.24

SPECIAL AID FUND

	2/1/2022 Balance	Receipts	Disbursements	2/28/2022 Balance
Cash in Banks - Checking	\$ 1,070,689.40	\$ 162,077.00	\$ 181,425.10	\$ 1,051,341.30
	\$ 1,070,689.40	\$ 162,077.00	\$ 181,425.10	\$ 1,051,341.30

PITTSFORD CENTRAL SCHOOLS

INVESTMENT SCHEDULES

As of February 28, 2022

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
2/24/2022	3/25/2022	CNB	2,082,732.62	0.18%	29	297.86
2/14/2022	4/15/2022	CNB	20,012,202.80	0.18%	60	5,921.42
<u>22,094,935.42</u>						<u>6,219.28</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.00%-0.03%
JP Morgan Chase Money Market	0.14%
Key Checking	0.01%
Key Money Market	0.01%
NYCLASS Money Market	0.04%
Canandaigua National Bank Money Market	0.07%
M & T Money Market -General Fund	0.02%

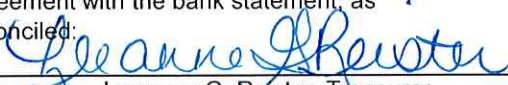
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2022
General Fund Accounts (Checking and Money Market)**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Feb	BEGINNING BALANCE			<u>39,408,416.23</u>
	Receipts:			
	Payroll Funding	6,492,497.34		
	Local Revenues	430,009.36		
	State Aid (VLT Lottery Aid)	87,998.66		
	Monroe #1 BOCES	905,619.50		
	Sales Tax	1,766,255.75		
	FSA Deductions	39,211.98		
	Federal Aid - Medicaid	13,837.61		
	Interest	2,316.45		
	Net Transfers	95,273.72		
	Total Receipts:			<u>9,833,020.37</u>
	Disbursements:			
	EFT/Wire Transfers		228,217.84	
	General Fund Checks #261654-261971		3,877,473.32	
	ACH #001096-001117		3,174.38	
	Payroll Checks & Direct Deposits		6,492,372.81	
	Payroll Funding		6,259,923.60	
	Void Checks			
	Net Transfers		95,273.72	
	Total Disbursements:			<u>(16,956,435.67)</u>
28-Feb	ENDING BALANCE	<u>\$ 9,833,020.37</u>	<u>\$ 16,956,435.67</u>	<u>32,285,000.93</u>

BANK RECONCILIATION

BALANCE PER BANK:	32,498,724.73
ADD:	
Outstanding Transfers	28,665.44
NSF ACH/Checks	497.13
Outstanding Credits	208.64
SUBTRACT:	
Outstanding Checks	(234,769.98)
Outstanding FSA Withdrawals	(8,325.03)
Outstanding Transfers	
ADJUSTED BANK BALANCE	<u>32,285,000.93</u>
BALANCE PER BOOKS	<u>32,285,000.93</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2022**


**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Feb	BEGINNING BALANCE			\$	16,533,683.65
	Receipts:				
	Transfer from General Fund				
	Interest - Reserve for Liability		31.61		
	Interest -Tax Certiorari		46.39		
	Interest- Employee Benefit & Accrued Liabilities		73.25		
	Interest- Employee Retirement Contribution		55.26		
	Interest- Teachers Retirement Contribution		72.32		
	Interest- Insurance Reserve		50.26		
	Transfers				
	Total Receipts:				329.09
	Disbursements:				
	EFT Withdrawals			-	
	Transfer to General Fund			-	
	Transfers			-	
	Total Disbursements:				-
28-Feb	ENDING BALANCE		\$ 329.09	\$ -	16,534,012.74

BANK RECONCILIATION

BALANCE PER BANK:	16,534,012.74
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	16,534,012.74
BALANCE PER BOOKS	16,534,012.74

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2022
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Feb	BEGINNING BALANCE			<u>\$19,041,838.25</u>
	Receipts:			
	Transfer from General: Year End Appropriations			
	Interest - Bus Purchase Reserve	82.80		
	Interest - Capital Reserve	335.18		
	Interest - Capital IT Reserve	66.82		
	Net Transfers			
	Total Receipts:			<u>484.80</u>
	Disbursements:			
	Net Transfers			
	Total Disbursements:			<u>-</u>
28-Feb	ENDING BALANCE	<u>\$ 484.80</u>	<u>\$ -</u>	<u>19,042,323.05</u>

BANK RECONCILIATION

BALANCE PER BANK:	19,042,323.05
ADD:	
Transfer from General	-
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>19,042,323.05</u>
BALANCE PER BOOKS	<u>19,042,323.05</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues
February 28, 2022

DESCRIPTION	BUDGETED REVENUES	REV. REC'D 2/28/2022	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	104,135,323.72	-	102,118,953.92	104,135,323.72	-
Other Payments in Lieu of Taxes	62,137.00	-	66,847.50	66,847.50	4,711
STAR Tax Relief Program	4,978,272.28	-	4,978,272.28	4,978,272.28	-
Interest & Penalties	500.00	-	-	500.00	-
County Sales Tax	5,624,016.00	1,766,255.75	3,836,510.42	5,624,016.00	-
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	13,000.00	362.00	(8,197.86)	13,000.00	-
Tuition - Other Districts	225,000.00	-	6,725.13	225,000.00	-
Health Services - Other Districts	225,000.00	-	-	225,000.00	-
Interest Earned on Investments	50,000.00	5,731.70	33,896.74	50,000.00	-
Rental of Real Property	50,000.00	-	10,501.08	50,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	-	311.92	2,000.00	-
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	1,000.00	-	1,466.30	1,466.30	466
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	85,000.00	-	160,316.00	160,316.00	75,316
Insurance Recoveries	30,000.00	-	18,488.03	30,000.00	-
Other Compensation for Loss	1,000.00	102.46	1,951.23	1,951.23	951
Refund for BOCES Aided Services	300,000.00	-	552,297.84	552,297.84	252,298
Refund of Prior Years Expense	100,000.00	87,192.00	413,571.61	413,571.61	313,572
Gifts and Donations	40,000.00	3,959.78	19,092.26	40,000.00	-
Unclassified Revenues	180,000.00	975.00	113,250.03	180,000.00	-
State Aid - General Operating/Foundation Aid	8,350,594.74	6,918.80	4,854,845.89	8,350,594.74	-
State Aid - Excess Cost	496,692.00	-	698,658.19	698,658.19	201,966
State Aid - Building Aid	4,511,761.00	-	71,422.00	4,511,761.00	-
State Aid - Lottery Aid	5,524,029.19	-	5,524,029.19	5,524,029.19	-
State Aid - Lottery Grant	498,659.07	87,998.66	498,659.07	498,659.07	-
State Aid - Commercial Gaming Grant	-	-	-	-	-
State Aid - BOCES	4,334,389.00	905,619.50	905,619.50	4,334,389.00	-
State Aid - Textbooks	348,747.00	-	89,970.00	348,747.00	-
State Aid - Software Aid	90,614.00	-	-	90,614.00	-
State Aid - Hardware Aid	92,960.00	-	-	92,960.00	-
State Aid - Library Mat. Aid	40,831.00	-	-	40,831.00	-
State Aid - Other Charter School CSBT	406.00	-	406.00	406.00	-
State Aid - Other FDK Conversion	-	-	-	-	-
State Aid - Other Urban Suburban	1,141,270.00	-	12,338.00	1,141,270.00	-
State Aid - Other Cares Act	-	-	-	-	-
Medicaid Assistance	50,000.00	6,918.81	57,411.82	57,411.82	7,412
Subtotal	\$ 141,583,802.00	\$ 2,872,034.46	\$ 125,037,614.09	\$ 142,440,493.49	\$ 856,691.49
Appropriated Fund Balance	1,541,746.00	-	-	1,541,746.00	-
Appropriated Reserves:					
Workers Compensation Reserve	50,000.00	-	-	50,000.00	-
EBALR Reserve	450,000.00	-	-	450,000.00	-
ERS Reserve	300,000.00	-	-	300,000.00	-
Budgeted Revenues Total	\$ 143,925,548.00	\$ 2,872,034.46	\$ 125,037,614.09	\$ 144,782,239.49	\$ 856,691.49
Appropriated Reserve: Liability Reserve	163,827.00	-	-	163,827.00	-
Interest Allocated to Reserves	-	813.89	6,570.79	6,570.79	6,571
Reserve for Encumbrances	3,468,397.31	-	-	3,468,397.31	-
Adjusted Budgeted Revenues Total	\$ 147,557,772.31	\$ 2,872,848.35	\$ 125,044,184.88	\$ 148,421,034.59	\$ 863,262.28

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Schedule of Appropriated Expenses

February 28, 2022

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	19,591,232.00	490,990.08	20,082,222.08	10,645,687.04	8,114,340.66	1,322,194.38
Middle School	15,248,736.00	318,519.52	15,567,255.52	8,093,633.42	6,288,390.87	1,185,231.23
High School	21,165,066.00	444,460.39	21,609,526.39	11,605,556.88	8,056,011.85	1,947,957.66
Total School Operations	56,005,034.00	1,253,969.99	57,259,003.99	30,344,877.34	22,458,743.38	4,455,383.27
Central Student Programs & Services						
Special Education Office	619,399.00	15,565.78	634,964.78	259,565.98	135,510.77	239,888.03
Special Education Services	1,256,295.00	(4,916.58)	1,251,378.42	648,375.95	566,412.52	36,589.95
Out of District Spec. Ed Programs	6,720,288.00	538,203.33	7,258,491.33	3,862,185.09	2,962,145.19	434,161.05
Special Services	1,277,458.00	87,188.09	1,364,646.09	647,637.06	513,539.96	203,469.07
Summer Programs	26,000.00	1,703.00	27,703.00	-	26,000.00	1,703.00
Non Public Services	391,908.00	3,358.00	395,266.00	73,583.79	296,168.50	25,513.71
BOCES	710,000.00	(31,391.93)	678,608.07	317,901.80	145,954.20	214,752.07
Total Central Programs & Services	11,001,348.00	609,709.69	11,611,057.69	5,809,249.67	4,645,731.14	1,156,076.88
Instructional Services						
Curriculum & Instruction Services	837,469.00	29,460.81	866,929.81	481,341.76	228,691.76	156,896.29
Standards of Performance	567,868.00	2,033.70	569,901.70	240,639.36	184,955.71	144,306.63
Pupil Services Office	350,364.00	(2,531.05)	347,832.95	205,457.48	112,889.39	29,486.08
Instructional Technology Services	1,715,269.00	177,121.72	1,892,390.72	1,220,340.52	428,416.40	243,633.80
Professional Development Services	248,823.00	2,339.19	251,162.19	146,033.64	73,837.47	31,291.08
Data Team	468,917.00	-	468,917.00	312,900.12	140,930.57	15,086.31
Total Instructional Services	4,188,710.00	208,424.37	4,397,134.37	2,606,712.88	1,169,721.30	620,700.19
Support Services						
Finance Services	990,050.00	14,146.62	1,004,196.62	682,012.72	273,290.01	48,893.89
Personnel Services	482,078.00	10,027.16	492,105.16	277,071.28	117,627.98	97,405.90
Public Information Services	317,160.00	12,287.42	329,447.42	189,817.23	113,981.95	25,648.24
Operations and Maintenance	8,420,736.00	794,624.57	9,215,360.57	4,657,022.65	2,743,611.62	1,814,726.30
Printing and Mailing Services	297,806.00	4,783.92	302,589.92	144,543.95	68,055.95	89,990.02
Support Services Technology	1,510,902.00	1,803,295.72	3,314,197.72	2,661,120.88	573,284.32	79,792.52
Transportation Services	4,701,318.00	(20,809.32)	4,680,508.68	2,314,960.89	1,461,739.90	903,807.89
Total Support Services	16,720,050.00	2,618,356.09	19,338,406.09	10,926,549.60	5,351,591.73	3,060,264.76
Central Administration						
Board of Education	53,175.00	1,100.00	54,275.00	26,157.40	6,145.30	21,972.30
Superintendent's Office	445,023.00	2,589.30	447,612.30	261,857.03	123,805.70	61,949.57
Total Central Administration	498,198.00	3,689.30	501,887.30	288,014.43	129,951.00	83,921.87
Undistributed Expenses						
Debt Service & Interfund Transfers	11,584,343.00	-	11,584,343.00	9,401,787.50	1,997,555.50	185,000.00
Insurance & Fees	1,693,846.00	39,959.18	1,733,805.18	1,246,117.65	419,351.77	88,335.76
Employee Benefits	42,234,019.00	(1,088,635.93)	41,145,383.07	24,344,842.84	15,289,517.96	1,511,022.27
Total Undistributed Expenses	55,512,208.00	(1,048,676.75)	54,463,531.25	34,992,747.99	17,706,425.23	1,764,358.03
TOTAL	143,925,548.00	3,645,472.69	147,571,020.69	84,968,151.91	51,462,163.78	11,140,705.00

Transfers and Adjustments Detail:

Prior Year Encumbrances	3,468,397.31
Liability Reserve Appropriation	177,075.38
Total Transfers and Adjustments	3,645,472.69

**PITTSFORD CENTRAL SCHOOLS
GENERAL FUND PAYROLL ACTIVITY
February 28, 2022**

	2/1/2022			2/28/2022
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Consolidated Payroll	814.34	4,036,632.98	4,036,632.98	814.34
Net 1099R Distributions	-	-	-	-
United Way	-	1,871.50	1,871.50	-
NYS Employee Retirement	619.28	29,164.81	29,040.28	743.81
Income Protection (LTD)	-	9,105.94	9,105.94	-
Hospital Insurance	-	245,593.01	245,593.01	-
AFLAC	-	1,205.82	1,205.82	-
Life Insurance	-	5,952.56	5,952.56	-
NYS Income Tax	-	252,899.40	252,899.40	-
Federal Income Tax	(427.18)	532,057.74	532,057.74	(427.18)
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	4,094.80	3,909.78	185.02
Association Dues	-	82,256.76	82,256.76	-
Social Security	(731.78)	886,232.76	886,232.76	(731.78)
Teacher Loans	-	15,379.13	15,379.13	-
Tax Sheltered Annuities	3,963.38	353,525.05	347,648.05	9,840.38
Flex Benefits-Medical Exp.	26,701.19	57,257.12	65,999.49	17,958.82
Flex Benefits-Dependent Care	21,250.86	17,733.36	13,468.86	25,515.36
Flex Benefits-Management Fee	224.66	43.72	116.86	151.52
529 College Savings	-	-	-	-
HSA Accounts	(128.75)	-	22.50	(151.25)
Health Fund Reserve	1,024,399.93	1,694.88	16,659.14	1,009,435.67
TOTALS:	\$ 1,076,685.93	\$ 6,532,701.34	\$ 6,546,052.56	\$ 1,063,334.71

PITTSFORD CENTRAL SCHOOLS
SCHOOL LUNCH FUND
Monthly Operating Report
February 28, 2022

CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2021-22 YR-TO-DATE	2020-21 YR-TO-DATE
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REVENUES:

TYPE A SALES	\$ 66,947.00	\$ 33,527.75	\$ 446,809.00	\$ 201,952.00
OTHER CAFETERIA SALES	\$ 102,151.35	32,834.91	680,948.52	189,006.45
REBATES	-	-	377.17	983.47
INTEREST INCOME	11.08	13.50	84.41	159.30
INSURANCE/OTHER COMP	-	-	-	-
MISCELLANEOUS INCOME	30.00	-	882.85	30.98
TOTAL REVENUES:	\$ 169,139.43	\$ 66,376.16	\$ 1,129,101.95	\$ 392,132.20

EXPENDITURES

SALARIES	\$ 75,300.08	\$ 62,386.50	\$ 437,710.15	\$ 382,140.61
EQUIPMENT	-	-	-	3,004.68
CONTRACTUAL/BOCES	54.10	-	12,491.02	13,046.99
FOOD & MILK USED	60,456.07	22,564.58	438,806.33	155,689.98
REPAIRS	1,384.40	1,815.35	12,789.62	28,965.97
TRAVEL/MILEAGE	-	-	-	-
SUPPLIES	7,309.20	906.08	42,275.18	13,804.51
BENEFITS	36,814.31	34,164.22	253,143.99	244,945.43
TOTAL EXPENDITURES:	\$ 181,318.16	\$ 121,836.73	\$ 1,197,216.29	\$ 841,598.17

NET OPERATIONS:	\$ (12,178.73)	\$ (55,460.57)	\$ (68,114.34)	\$ (449,465.97)
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OTHER ITEMS AFFECTING FUND BALANCE

Cumulative Change in Reserve for Supplies Inventory	\$ 8,797.90	\$ 1,785.63
Change in Fund Balance:	(59,316.44)	(447,680.34)
Fund Balance at July 1	\$ 545,792.72	\$ 568,518.84
Fund Balance to date	\$ 486,476.28	\$ 120,838.50

Beginning Inventories	\$ 21,475.05
Encumbrances	\$ -
Appropriated - Next Year's Budget	\$ 74,166.00

Loss of State Aid (National Lunch & Breakfast Program) \$12,764 Free, Reduced & Paid

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2022**

School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Feb	BEGINNING BALANCE			<u>\$ 768,286.23</u>
	Receipts:			
	Daily Deposits	24,146.08		
	Prepays- School Lunch Office	1,175.00		
	Prepaid- via NutriKids/Heartland	142,243.18		
	Other Sales-Vending	3,345.73		
	Catering	210.75		
	Miscellaneous	15.00		
	Transfer from General re: DT/DF			
	Interest	11.08		
	Net Transfers			
	Total Receipts:			<u>171,146.82</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 203405-203428		108,526.12	
	Payroll Funding		80,812.50	
	Void Checks			
	Transfer to Trust & Agency re: Sales Tax			
	Net Transfers			
	Total Disbursements:			<u>(189,338.62)</u>
28-Feb	ENDING BALANCE	<u>\$ 171,146.82</u>	<u>\$ 189,338.62</u>	<u>750,094.43</u>

BANK RECONCILIATION

BALANCE PER BANK:	758,072.03
ADD: Outstanding Deposits	3,111.99
NSF Check	200.00
Outstanding Transfer	
SUBTRACT:	
Outstanding Checks	(11,289.59)
ADJUSTED BANK BALANCE	<u>750,094.43</u>
BALANCE PER BOOKS	<u>750,094.43</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
February 28, 2022

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	53,505.00	-	50,193.32	6,110.23	(2,798.55)	
Summer Enrichment (Cumulative Balance)	74,752.07	-	66,821.49	-	7,930.58	
IDEA 611 20/21 (07/01/21-06/30/22)	1,264,566.00	-	649,754.11	517,737.28	97,074.61	Special Education
Covers special education expenditures						
IDEA 619 20/21 (07/01/21-06/30/22)	33,655.00	-	17,054.66	14,144.21	2,456.13	Special Education
Covers pre-school educational expenses.						
TITLE I 20/21 (09/01/20-08/31/21)	184,418.00	162,680.00	21,028.05	-	709.95	Student Services
TITLE I 21/22 (09/01/21-08/31/22)	172,155.00	-	98,717.10	78,612.34	(5,174.44)	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments						
TITLE IIA GRANT 20/21 (09/01/20-08/31/21)	89,677.00	47,677.00	26,567.80	-	15,432.20	Student Services
TITLE IIA GRANT 21/22 (09/01/21-08/31/22)	86,006.00	-	36,399.71	30,359.10	19,247.19	Student Services
Enhances Teacher/Principal training and recruitment.						
TITLE III GRANT 20/21 (09/01/20-08/31/21)	36,246.00	10,923.00	1,881.20	-	23,441.80	Student Services
TITLE III GRANT 21/22 (09/01/21-08/31/22)	10,250.00	-	3,815.10	2,367.91	4,066.99	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
TITLE IV SSAE GRANT 20/21 (09/01/20-08/31/21)	13,864.00	222.00	-	-	13,642.00	Student Services
Provides resources to increase the capacity of local agencies						
TEACHER CENTER GRANT 2021-22	43,907.00	-	33,523.38	1,135.97	9,247.65	Teacher Center
Provides staff development opportunities for teachers.						
SPECIAL ED SUMMER PROGRAMS 4408	415,000.00	-	360,527.05	53,694.00	778.95	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
SPECIAL ED SUMMER PROGRAM-In District	325,000.00	-	309,421.31	762.94	14,815.75	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
SPECIAL ED SUMMER PROGRAM-Related Services	15,000.00	-	12,393.19	-	2,606.81	Special Education
Payments to outside providers and staff for related services during July and August.						
AMERICAN RESCUE PLAN	1,286,581.00	-	97,777.58	33,277.53	1,155,525.89	Student Services
AMERICAN RESCUE PLAN 611 GRANT	265,089.00	-	-	20,150.00	244,939.00	Special Education
AMERICAN RESCUE PLAN 619 GRANT	29,267.00	-	-	-	29,267.00	Special Education
Provides resources to address the COVID-19 impact on schools						
CRRSA - ESSER II FUND	4,593,034.00	-	253,974.53	260,482.97	4,078,576.50	Student Services
for the purpose of providing emergency relief funds to address the impact that COVID-19 has had, and continues to have, on schools						
CRRSA - GEER II FUND	740,432.00	-	42,599.80	55,046.26	642,785.94	Student Services
provides grants to Governors for the purpose of providing educational agencies with emergency assistance to address the impact of Covid-19						
SCHOOL LIBRARY SYSTEM GRANT 2021-22	2,379.91	-	1,164.08	1,194.56	21.27	Various Schools
Mini grants through BOCES for School Library Media Specialists.						
STATE SUPPORTED SCHOOLS	25,000.00	-	16,569.99	8,430.01	-	Spec Ed/Business Office
4211 Schools for the Blind and Deaf						
TOTALS:	9,759,783.98	221,502.00	2,100,183.45	1,083,505.31	6,354,593.22	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2022**

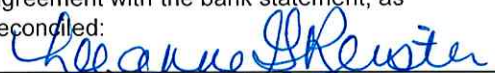
Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Feb	BEGINNING BALANCE			\$ 1,070,689.40
	Receipts:			
	Local Revenues	680.00		
	State Aid/Federal Aid	161,397.00		
	Transfer from General (20% funding)			
	Transfer from General DT/DF			
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	Total Receipts:			<u>162,077.00</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 206177-206192		29,663.86	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		151,761.24	
	Net Transfers			
	Total Disbursements:			<u>(181,425.10)</u>
28-Feb	ENDING BALANCE	<u>\$ 162,077.00</u>	<u>\$ 181,425.10</u>	<u>1,051,341.30</u>

BANK RECONCILIATION

BALANCE PER BANK:	1,066,524.70
ADD:	
SUBTRACT:	
Outstanding Checks	(15,183.40)
ADJUSTED BANK BALANCE	<u>1,051,341.30</u>
BALANCE PER BOOKS	<u>1,051,341.30</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE February 28, 2022

DESCRIPTION	APPROPRIATIONS	PRIOR YEAR PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2021-22	1,388,661.00	-	1,388,661.00		-
Capital 17-18 Funded by General Fund	250,000.00	115,868.16	134,131.84	-	-
Capital 18-19 Funded by General Fund	250,000.00	-	232,491.10	16,794.88	714.02
Capital 19-20 Funded by General Fund	685,000.00		11,439.54	14,791.35	658,769.11
Capital 20-21 Funded by General Fund	250,000.00				250,000.00
Capital 21-22 Funded by General Fund	250,000.00				250,000.00
Capital Funded by Reserve - May 2021	6,000,000.00	-	378,722.73	381,558.36	5,239,718.91
BOCES Capital Project	2,833,574.00	283,357.00	1,313,749.00	-	1,236,468.00
Subtotal - Capital Fund	11,907,235.00	399,225.16	3,459,195.21	413,144.59	7,635,670.04
Debt Service	9,907,875.00	-	9,399,587.50	508,287.50	-
TOTALS :	21,815,110.00	399,225.16	12,858,782.71	921,432.09	7,635,670.04

RESERVE BALANCES February 28, 2022

DESCRIPTION	FUND BALANCE 7/1/2021	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	4,504,888.01	-	711.59	-	4,505,599.60
Capital Reserve	12,498,658.93	-	2,803.43	-	12,501,462.36
Instructional Technology Capital Reserve	2,034,723.88	-	537.21	-	2,035,261.09
Insurance Reserve	2,188,785.88	-	350.89	-	2,189,136.77
Unemployment Insurance Reserve	2,364,975.76	-	-	-	2,364,975.76
Reserve for Liability	1,376,631.33	(177,075.38)	274.33	-	1,199,830.28
Reserve for Tax Certiorari	2,019,949.56	-	402.53	-	2,020,352.09
Employee Benefit & Accrued Liability Reserve	3,189,714.00	(450,000.00)	595.45	-	2,740,309.45
Reserve for Retirement Contributions	2,406,603.82	(300,000.00)	453.99	-	2,107,057.81
Reserve for Teacher Retirement Contributions	2,438,495.05	-	441.37	-	2,438,936.42
Workers' Compensation Reserve	546,338.78	(50,000.00)	-	-	496,338.78
TOTALS :	35,569,765.00	(977,075.38)	6,570.79	-	34,599,260.41

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2022**


Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Feb	BEGINNING BALANCE			<u>\$ 5,963,749.95</u>
	Receipts:			
	Transfer from General Fund re: Due to/from			
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	1.48		
	Net Transfers	100,000.00		
	Total Receipts:			<u>100,001.48</u>
	Disbursements:			
	EFT/Wire Transfers			
	Transfer to Capital Reserve re: Closing of Project			
	Capital Checks-#			
	Capital Reserve Checks #000918		83,602.19	
	Bus Purchase Reserve Checks #			
	Net Transfers		100,000.00	
	Total Disbursements:			<u>(183,602.19)</u>
28-Feb	ENDING BALANCE	<u>\$ 100,001.48</u>	<u>\$ 183,602.19</u>	<u>5,880,149.24</u>

BANK RECONCILIATION

BALANCE PER BANK:	5,880,149.24
ADD:	
 SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>5,880,149.24</u>
BALANCE PER BOOKS	<u>5,880,149.24</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk


**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2022**

Miscellaneous Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Feb	BEGINNING BALANCE			<u>\$ 173,481.77</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	6,148.76		
	Total Receipts:			<u>6,148.76</u>
	Disbursements:			
	Checks 200727-200731		50.00	
	Void Checks			
	Total Disbursements:			<u>(50.00)</u>
28-Feb	ENDING BALANCE	<u>\$ 6,148.76</u>	<u>\$ 50.00</u>	<u>179,580.53</u>

BANK RECONCILIATION

BALANCE PER BANK:	180,630.53
ADD:	
Outstanding Transfer from General NSF Check	
SUBTRACT:	
Outstanding Checks	(1,050.00)
ADJUSTED BANK BALANCE	<u>179,580.53</u>
BALANCE PER BOOKS	<u>179,580.53</u>

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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2022**

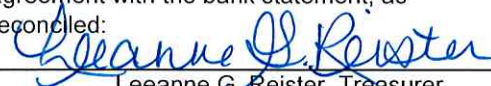
Custodial Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Feb	BEGINNING BALANCE			<u>\$ 2,367.77</u>
	Receipts:			
	Miscellaneous			
	Interest			
	Net Transfers			
	<u>Total Receipts:</u>			-
	Disbursements:			
	Void Checks			
	Net Transfers			
	<u>Total Disbursements:</u>			-
28-Feb	ENDING BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>2,367.77</u>

BANK RECONCILIATION

BALANCE PER BANK	2,367.77
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>2,367.77</u>
BALANCE PER BOOKS	<u>2,367.77</u>

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 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MISCELLANEOUS REVENUE & CUSTODIAL ACTIVITY SUMMARY February 28, 2022

Miscellaneous Revenue Accounts	BEGINNING BALANCE 7/1/2021	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 2/28/2022
Special Revenue Funds (Scholarships/Grants)	184,340.96	24,275.66	29,036.09	179,580.53

Custodial Accounts	BEGINNING BALANCE 7/1/2021	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 2/28/2022
Other Liabilities	-	-	-	-
Sales Tax	134.86	2,232.91	-	2,367.77
Due from Other Funds	-	-	-	-
Due to Other Funds	-	-	-	-

Extraclassroom Accounts	BEGINNING BALANCE 7/1/2021	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 2/28/2022
Allen Creek Elementary	1,122.99	32.40	-	1,155.39
Jefferson Road Elementary	2,469.84	-	-	2,469.84
Mendon Center Elementary	15,581.08	6,575.27	5,357.47	16,798.88
Park Road Elementary	3,045.43	3,060.00	2,800.00	3,305.43
Thornell Road Elementary	3,379.67	3,906.00	3,624.57	3,661.10
Barker Road Middle School	38,244.47	74,231.00	55,982.37	56,493.10
Calkins Road Middle School	48,891.89	38,485.20	34,877.91	52,499.18
Sutherland High School	66,738.31	30,793.34	38,623.73	58,907.92
Mendon High School	95,433.38	37,987.41	31,589.18	101,831.61
TOTALS :	274,907.06	195,070.62	172,855.23	297,122.45

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2022**

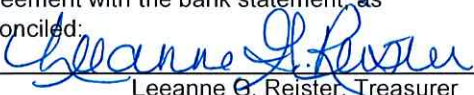
Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Feb	BEGINNING BALANCE			\$ 4,764,070.37
	Receipts:			
	Transfer from General Fund (per appropriations)			
	Interest	59.03		
	Net Transfers			
	<u>Total Receipts:</u>			<u>59.03</u>
	Disbursements:			
	Depository Trust Company (Wires)		1,998,000.00	
	Net Transfers			
	<u>Total Disbursements:</u>			<u>(1,998,000.00)</u>
28-Feb	ENDING BALANCE	<u>\$ 59.03</u>	<u>\$ 1,998,000.00</u>	<u>2,766,129.40</u>

BANK RECONCILIATION

BALANCE PER BANK:	2,766,129.40
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>2,766,129.40</u>
BALANCE PER BOOKS	<u>2,766,129.40</u>

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 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report
Fiscal Year: 2022

Current Appropriation - Effective From: 02/01/2022 To: 02/28/2022

Effective Date	Transaction Trans	Description Description	Budget Account Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
02/09/2022	017717	TO COVER FUNDS FOR PIANO TUNING/BRMS				
			A231-2110-500-0100 R	BR SchISuppt Supplies	-180.00	
			A231-2110-419-0165 R	BR Music Vocal Piano Tune		180.00
02/01/2022	017841	TO PROVIDE FUNDS FOR PAPER ORDER				
			A232-2110-500-0100 R	CR SchISuppt Supplies	-4,493.00	
			A232-2110-506-0100 R	CR SchISuppt Copy Paper		4,493.00
02/08/2022	017956	To cover the cost of the new snow blade.				
			A640-1621-200-0621 R	OM Custodial Equipment	-512.57	
			A640-1620-200-0620 R	OM Equipment		512.57
02/01/2022	018005	TO COVER COSTS FOR EXTENDED COVID TESTING CLINICS ON PO # 2522-02267				
			A830-9010-800-0800 R	BEN Employee Retirement	-15,000.00	
			A440-2815-400-0815 R	SPSV HealthSv SchPhys Con		15,000.00
02/02/2022	018045	TO PROVIDE FUNDS FOR INTERPRETER				
			A232-2110-500-0100 R	CR SchISuppt Supplies	-83.94	
			A232-2110-400-0100 R	CR SchISuppt Contr Svc		83.94
02/03/2022	018110	TO COVER MAINTENANCE COST FOE HILLSIDE RESIDENTIAL PLACEMENT (PO # 6122-01404)				
			A830-9060-800-0809 R	BEN Hospital Medical	-50,000.00	
			A430-2250-472-2552 R	PrivSchl Tuition		50,000.00
02/07/2022	018154	To cover registration for The Power of Progressions for Jeannine Galusha				
			A113-2110-465-0100 R	JR SchISuppt Trav Conf	-140.00	
			A113-2110-490-0100 R	JR SchISuppt BOCES		140.00
02/07/2022	018170	TO COVER NEGATIVE BALANCES FOR JANUARY				
			A112-2110-146-0100 R	AC SchISuppt InSv Paymts	-686.92	
			A113-2020-150-0020 R	JR Supr RegSch Admn Sal	-470.90	
			A113-2110-121-0176 R	JR Science Tchr Salary	-2,677.05	
			A114-2110-121-0164 R	MC Music Instr Tchr Sal	-3,049.53	
			A114-2110-162-0100 R	MC SchISuppt Para Salary	-5,930.29	
			A200-2110-173-0100 R	MS SchISuppt OT/Extra Hr	-2,641.25	
			A300-2855-500-0857 R	Athletics-Unified Sports	-17.64	
			A340-2110-169-0100 R	SHS SchISuppt Para Subs	-10,012.71	
			A341-2110-131-0158 R	MHS Math Tchr Salary	-7,297.95	
			A341-2110-161-0100 R	MHS SchISuppt Clerk Sal	-15,508.14	
			A420-2250-151-2255 R	SpEd Sv Speech Tchr Salar	-20,175.36	
			A420-2250-151-2256 R	SpEd Sv Adapt PE Tch Sal	-29,467.52	
			A520-2830-161-0830 R	PS Clerk Salary	-4,657.00	
			A620-1430-168-0430 R	PER Clerical/Secretary Su	-496.00	

	A830-9010-800-0800 R	BEN Employee Retirement	-7,471.88	
	A112-2110-121-0176 R	AC Science Tchr Salary		2,677.05
	A112-2110-161-0100 R	AC SchISuppt Clerk Sal		4,185.80
	A112-2110-173-0100 R	AC SchISuppt OT/Extra Hr		699.84
	A113-2110-121-0164 R	JR Music Instr Tchr Sal		2,053.43
	A113-2110-121-0165 R	JR Music Vocal Tchr Sal		996.10
	A113-2110-161-0100 R	JR SchISuppt Clerk Sal		3,024.40
	A113-2110-162-0100 R	JR SchISuppt Para Salary		4,941.58
	A113-2110-168-0100 R	JR SchISuppt Clerk Subs		304.11
	A113-2110-173-0100 R	JR SchISuppt OT/Extra Hr		563.06
	A114-2020-150-0020 R	MC Supr RegSch Admn Sal		1.00
	A114-2020-468-0020 R	MC Supr RegSch Membership		95.12
	A114-2110-161-0100 R	MC SchISuppt Clerk Sal		2,802.51
	A114-2110-173-0100 R	MC SchISuppt OT/Extra Hr		730.27
	A115-2110-146-0100 R	PR SchISuppt InSv Paymts		404.78
	A115-2110-161-0100 R	PR SchISuppt Clerk Sal		3,731.40
	A115-2110-162-0100 R	PR SchISuppt Para Salary		684.60
	A115-2110-173-0100 R	PR SchISuppt OT/Extra Hr		350.25
	A117-2020-468-0020 R	TR Supr RegSch Membership		69.00
	A117-2110-146-0100 R	TR SchISuppt InSv Paymts		282.14
	A117-2110-161-0100 R	TR SchISuppt Clerk Sal		7,765.45
	A231-2020-161-0020 R	BR Supr RegSch Clerk Sal		305.78
	A231-2110-161-0100 R	BR SchISuppt Clerk Sal		2,608.31
	A232-2110-131-0167 R	CR PhysEd Tchr Salary		9,667.08
	A232-2110-161-0100 R	CR SchISuppt Clerk Sal		1,402.98
	A300-2855-466-0857 R	HS Unified Sports Mileage		17.64
	A340-2110-131-0121 R	SHS Acad Interv Salary Tc		19,800.44
	A340-2110-131-0158 R	SHS Math Tchr Salary		7,297.95
	A340-2110-173-0100 R	SHS SchISuppt OT/Extra Hr		297.83
	A341-2110-131-0167 R	MHS PhysEd Tchr Salary		20,175.36
	A520-2830-150-0830 R	PS Admin Salary		4,657.00
	A530-2630-180-0630 R	ITS Computer Inst Sup/Tec		7,471.88
	A620-1430-150-0430 R	PER Administrative Salry		250.00
	A620-1430-161-0430 R	PER Clerical/Secretarial		246.00
02/07/2022	018226	Transfer &259.18 from library service budget to library supply budget per Emily Sweeney		
	A113-2610-400-0610 R	JR Library Contr Svc	-259.18	
	A113-2610-500-0610 R	JR Library Supplies		259.18
02/16/2022	018241	To purchase supplis for band		
	A115-2020-500-0020 R	PR Supr RegSch Supplies	-75.00	
	A115-2110-500-0164 R	PR Music Instr Supplies		75.00
02/08/2022	018311	TO COVER COSTS OF BOCES SERVICES ON PO # 0322-00346		
	A650-1670-161-0670 R	Print & Mail Clerk Salary	-3,000.00	
	A830-9060-800-0809 R	BEN Hospital Medical	-3,000.00	
	A650-1670-490-0670 R	Print & Mail BOCES Servic		3,000.00
	A830-9060-490-0809 R	BEN Hospital, Med BOCES S		3,000.00

02/14/2022	018865	To provide funds for interpreter services A231-2110-500-0100 R A231-2110-400-0100 R	BR SchISuppt Supplies BR SchISuppt Contr Svc	-300.00 300.00	
02/15/2022	018946	To cover the cost of library supplies and school supported textbooks A232-2610-400-0610 R A232-2610-500-0610 R	CR Library Contr Svc CR Library Supplies	-1,628.00 1,628.00	
02/11/2022	019066	TO COVER TUITION AT VILLA OF HOPE FOR NEWLY ENROLLED STUDENT. A430-2250-475-2552 R A430-2250-472-2552 R	PrivSchl Oth Dst-Prnt Plc PrivSchl Tuition	-30,000.00 30,000.00	
02/14/2022	019093	TO ASSIST WITH SWANK MOVIE LIC A117-2110-500-0100 R A117-2610-400-0610 R	TR SchISuppt Supplies TR Library Contr Svc	-266.39 266.39	
02/15/2022	019169	TO COVER ANTICIPATED CHARTER TRIPS FOR SPRING SPORTS A830-9060-800-0809 R A300-2855-407-0855 R	BEN Hospital Medical HS Athletics Team Trip	-15,000.00 15,000.00	
02/15/2022	019172	To provide funds for Jeff to attend ISTE 22 conference from 6/26/22-6/29/22 A550-2060-500-0060 R A550-2060-465-0060 R	DAT Supplies & Materials DAT Travel and Conference	-50.00 50.00	
02/16/2022	019281	To provide funds for year-end reading supplies A112-2110-500-0110 R A112-2110-500-0153 R	AC Tch RegSch Supplies AC Reading Supplies	-3.39 3.39	
02/17/2022	019350	Moving funds to supplys for Instru Chal Scantron sheet purchase. A100-2110-465-0136 R A100-2110-500-0136 R	ES InstrChall Trav Conf ES InstrChall Supplies	-100.00 100.00	
02/18/2022	019354	TRANSFER SCIENCE CONTRACTUAL TO SCIENCE SUPPLIES A341-2110-400-0176 R A341-2110-500-0176 R	MHS Science Contr Svc MHS Science Supplies	-400.00 400.00	
02/18/2022	019355	TRANSFER BUILDING SUPPLY FUNDS TO COUNSELING MEMBERSHIP A341-2110-500-0100 R A341-2810-468-0810 R	MHS SchISuppt Supplies MHS Counseling Membership	-39.00 39.00	
02/18/2022	019390	To allow for funds for Jeff to attend NYSCOSS Winter Institute 3/6/22-3/8/22 A550-2060-500-0060 R A550-2060-465-0060 R	DAT Supplies & Materials DAT Travel and Conference	-410.04 410.04	
02/23/2022	019418	To provide funds for pending order PND-03224 - SHS Business Dept. Maint. Agreement A340-2110-400-0100 R A340-2110-400-0116 R	SHS SchISuppt Contr Svc SHS Business Contr Serv	-99.00 99.00	
02/28/2022	019738	To provide funds for negative budget codes for February A112-2110-123-0110 R A115-2110-121-0110 R A115-2110-169-0100 R A115-2250-162-2250 R A117-2110-121-0110 R A117-2110-141-0100 R A117-2110-162-0100 R A231-2110-131-0153 R	AC Tch RegSch 4-5 PR Tch RegSch 1-3 PR SchISuppt Para Subs PR SpEd Para Salary TR Tch RegSch 1-3 TR SchISuppt Sub Tchr Sal TR SchISuppt Para Salary BR Reading/Literacy Tchr	-68,114.77 -96,764.35 -1,132.64 -16,828.63 -42,542.02 -856.16 -2,054.05 -9,920.56	

A232-2820-159-0820 R
 A300-2855-137-0855 R
 A340-2815-173-0815 R
 A341-2110-131-0158 R
 A341-2110-131-0182 R
 A520-2830-151-0830 R
 A530-2630-173-0630 R
 A550-2060-161-0060 R
 A830-9060-800-0809 R
 A112-2110-161-0100 R
 A112-2110-173-0100 R
 A113-2110-112-0110 R
 A113-2110-121-0167 R
 A113-2110-161-0100 R
 A113-2110-173-0100 R
 A113-2250-121-2250 R
 A114-2110-161-0100 R
 A114-2110-173-0100 R
 A114-2250-121-2250 R
 A115-2110-123-0110 R
 A115-2110-146-0100 R
 A115-2110-161-0100 R
 A115-2110-162-0100 R
 A115-2110-173-0100 R
 A117-2110-123-0110 R
 A117-2110-145-0100 R
 A117-2110-146-0100 R
 A117-2110-161-0100 R
 A117-2110-162-0100 R
 A117-2110-169-0100 R
 A117-2110-173-0100 R
 A117-2820-159-0820 R
 A200-2855-139-0855 R
 A231-2110-131-0164 R
 A231-2110-161-0100 R
 A231-2110-173-0100 R
 A232-2110-161-0100 R
 A300-2110-466-0100 R
 A340-2110-131-0149 R
 A340-2110-131-0158 R
 A340-2110-173-0100 R
 A340-2815-173-0815 R
 A341-2110-131-0149 R
 A341-2110-173-0100 R
 A341-2250-131-2250 R
 A420-2250-151-2255 R

CR PsychSv Psych Salary	-1,449.00	
HS Athletics Coach Salary	-2,834.61	
SHS HealthSv OT/Extra Hr	-75.71	
MHS Math Tchr Salary	-4,269.85	
MHS SocStudies Tchr Sal	-32,747.83	
PS Teacher Salaries	-1,101.05	
ITS Computer Inst OT/Extr	-495.81	
DAT Clerical/Secretarial	-36.22	
BEN Hospital Medical	-3,514.57	
AC SchISuppt Clerk Sal		3,299.78
AC SchISuppt OT/Extra Hr		988.08
JR Tch RegSch Kdg Sal		43,736.79
JR PhysEd Tchr Salary		24,377.98
JR SchISuppt Clerk Sal		3,776.86
JR SchISuppt OT/Extra Hr		165.00
JR SpEd Tchr Salary		135.00
MC SchISuppt Clerk Sal		7,588.93
MC SchISuppt OT/Extra Hr		171.44
MC SpEd Tchr Salary		7,390.03
PR Tch RegSch 4-5		96,764.35
PR SchISuppt InSv Paymts		171.75
PR SchISuppt Clerk Sal		4,200.37
PR SchISuppt Para Salary		831.30
PR SchISuppt OT/Extra Hr		558.75
TR Tch RegSch 4-5		42,542.02
TR SchISuppt Proctors		107.89
TR SchISuppt InSv Paymts		576.52
TR SchISuppt Clerk Sal		9,298.55
TR SchISuppt Para Salary		1,222.75
TR SchISuppt Para Subs		1,132.64
TR SchISuppt OT/Extra Hr		79.99
TR PsychSv Psych Salary		1,449.00
MS Athletics-Other Employ		2,834.61
BR Music Instr Tchr Salar		3,398.63
BR SchISuppt Clerk Sal		2,282.74
BR SchISuppt OT/Extra Hr		743.69
CR SchISuppt Clerk Sal		2,300.60
HS SchISuppt Mileage		897.27
SHS Technology Tchr Salar		58.83
SHS Math Tchr Salary		135.04
SHS SchISuppt OT/Extra Hr		89.63
SHS HealthSv OT/Extra Hr		75.71
MHS Technology Tchr Salar		6,328.06
MHS SchISuppt OT/Extra Hr		576.00
MHS SpEd Tchr Salary		135.04
SpEd Sv Speech Tchr Salar		9,168.56

A520-2830-161-0830 R
A530-2630-161-0630 R
A530-2630-400-0630 R
A550-2060-180-0060 R
A610-1310-180-0310 R

02/28/2022 019790 To provide funds for negative budget codes

A117-2110-141-0100 R
A231-2820-159-0820 R
A341-2815-173-0815 R
A117-2110-162-0100 R
A232-2820-159-0820 R
A340-2815-173-0815 R

Total for Fund A - GENERAL FUND

PS Clerk Salary 1,101.05
ITS Computer Inst Clerk S 495.80
ITS Computer Inst ContrSv 0.01
DAT Supervisory/Technical 36.22
FIN BusAdmn Sup/Tech Sal 3,514.57

TR SchISuppt Sub Tchr Sal -2,054.05
BR PsychSv Psych Salary -639.00
MHS HealthSv OT/Extra Hr -75.71
TR SchISuppt Para Salary 2,054.05
CR PsychSv Psych Salary 639.00
SHS HealthSv OT/Extra Hr 75.71
-523,106.24 523,106.24

Director of Finance
(money is available and allowable)
Assistant Superintendent for Business Approval

Date of Treasurer's Report for BOE review

Date Completed

Person Completing

Cheranne Reister
D. T. Keaney
April 5, 2022
3/17/22
Cheryl Muscarella

Pittsford Schools

Administrative Offices
75 Barker Road – East Wing
Pittsford, NY 14534
585.267.1053

fax: 585.381.9368

Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: April 5, 2022
To: Michael Pero, Superintendent of Schools
From: Darrin T. Kenney, Assistant Superintendent for Business
Re: SEQRA – 2021 Capital Project Resolution Type II

On March 22, 2021 the Board of Education approved a State Environmental Quality Review Act (SEQRA) resolution regarding the \$6 million Capital Project approved by the voters in May 2021. Pursuant to the resolution, the Board of Education determined that the project is a Type II action for SEQRA purposes, and accordingly, further environmental review was not required.

It has come to our attention that the Mendon High School partial roof remediation was not specifically detailed in the original SEQRA resolution. Therefore, we are submitting an amended SEQRA resolution, this time including the partial roof remediation. This addition does not change the original determination that the project is a Type II action, because such roof repairs are clearly defined as Type II actions under SEQRA regulations.

Please be advised that although the partial roof remediation was not referenced in the original SEQRA resolution, when the Board of Education approved the resolution for the vote proposition, this detail *was* included in the proposition and all presentations. Therefore, this correction does not impact the approved scope of the Capital Project.

RESOLUTION

WHEREAS, the Board of Education of the Pittsford Central School District is considering to undertake certain capital improvements (the “Project”), including:

- Emergency generators and related infrastructure at Pittsford Mendon High School, Thornell Road Elementary School and the Transportation Building;
- Replacement of outdated lighting in large common areas (gymnasiums, auditoriums, and cafeterias) at Pittsford Mendon High School, Pittsford Sutherland High School, Mendon Center Elementary School, Park Road Elementary School, and Thornell Road Elementary School;

- Minor HVAC repairs and replacement of air handling units and digital controls at Pittsford Mendon high School, and Pittsford Sutherland High School;
- Roof rehabilitation at Mendon High School;
- Replacement of roof and emergency egress doors at Mendon Center Elementary School;
- Replacement of failed windows and heating system for the Lomb building on the Pittsford Sutherland High School campus, which replacement is necessary to preserve that building; and
- Plumbing renovation and improvements at Allen Creek Elementary School

WHEREAS, the proposed Project consists of routine activities of an educational institution for the purpose of replacement, rehabilitation or reconstruction of a structure or facility including upgrades to meet code or legal requirements, in kind; and/or maintenance or repair involving no substantial changes in an existing structure or facility; and/or expansion of an accessory/appurtenant non-residential facility involving less than 4,000 square feet of gross floor area; and/or expansion of existing facilities by less than 10,000 square feet of gross floor area; and

WHEREAS, such actions are deemed, pursuant to the regulations adopted by the New York State Department of Environmental Conservation, to be "Type II" actions and are not subject to the requirements of the New York State Environmental Quality Review Act;

NOW THEREFORE IT IS RESOLVED, that the proposed proposition is a Type II action pursuant to 6 NYCRR § 617.5(c) and that further review pursuant to the New York State Environmental Quality Review Act is not necessary.

DTK:kd

* Holly has Check

5230F

PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name CHAN-SAM PATCH Erie Canal Tours Phone 585-662-5748

Address PO BOX 373 / 12 Schoen Place Pittsford, NY 14534

School: Jefferson Road

1. Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

BOAT CHARTER - FIELD TRIP
4th & 5th grades
\$2450.00

2. Describe any conditions or restrictions for its use.

3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

4. Which of the following conditions does the gift fulfill?

Is it in support of and a benefit to all district schools or to a particular district school?


Is it for a purpose for which the district could legally expend its own funds?

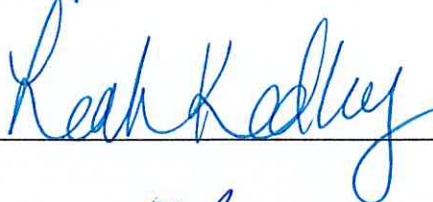
Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

PLEASE NOTE:

In the case of Technology/Computer equipment, the gift needs to be approved by our Coordinator of Technology, Matthew Kwiatkowski. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Administrator's Approval:  Date _____
(When appropriate)

Principal's Approval:  Date 3/11/22

Superintendent's Approval:  Date 3/12/22

Board Action: Date: _____

|
This will be contingent
on transportation. We
have not been able to
accommodate grade level
trips due to staffing
shortage

* Holly E. has check

5230F

PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name Tracy Castleberry Phone _____
Pittsford PTSA

Address _____

School: MHS-SHS
Sources of Strength

1. Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

check for \$2000

2. Describe any conditions or restrictions for its use.

Support for Sources of Strength
program at MHS-SHS

3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

4. Which of the following conditions does the gift fulfill?

Is it in support of and a benefit to all district schools or to a particular district school?

Is it for a purpose for which the district could legally expend its own funds?

Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

PLEASE NOTE:

In the case of Technology/Computer equipment, the gift needs to be approved by our Coordinator of Technology, Matthew Kwiatkowski. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Administrator's Approval:
(When appropriate)



Date 3/18/22

Principal's Approval:

_____ Date _____

Superintendent's Approval:



Date 3/20/22

Board Action: Date: _____