

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, JUNE 22, 2022
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

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AGENDA

7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA **(BOARD ACTION)**
- IV. APPROVAL OF MINUTES: May 24, 2022 **(BOARD ACTION)**
June 7, 2022 **(BOARD ACTION)**
- V. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership
 - 2. Executive Committee
 - 3. Information Exchange Committee
 - 4. Labor Relations Committee
 - 5. Legislative Committee
 - 6. Steering Committee
 - 7. Communications Outreach Advisory Committee
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. **6/24/22 (Friday) – Mendon High School Graduation – 4:00 p.m.**
Sutherland High School Graduation – 7:30 p.m.
 - 2. 7/12/22 – Summer Workshop – 8:00 a.m. - 3:30 p.m.
 - 3. 7/12/22 – Regularly Scheduled Reorganization & Regular Meeting – **5:00 p.m.**
 - 4. 7/13/22 – Summer Workshop – 8:00 a.m. - 12:00 p.m.
 - D. Approval of Superintendent’s Contract **(BOARD ACTION)**
- VI. FINANCIAL REPORT – Mr. Kenney
 - A. Action Items:
 - 1. Acceptance of Treasurer’s Report – May 31, 2022 **(BOARD ACTION)**
 - 2. Fund Balance Management Letter **(BOARD ACTION)**
 - 3. Transportation Services Contracts – Students with Special Needs **(BOARD ACTION)**
 - 4. Monroe #1 BOCES Transportation Contract-SY 2022-23 **(BOARD ACTION)**
 - 5. Foundation Aid Plan – Fiscal Year 2022-23 **(BOARD ACTION)**
 - 6. Bid Awards (**See Consent Agenda**)
 - a. Art Supplies
 - b. BOCES 2 Cooperative Athletic Supplies
 - c. BOCES 2 Cooperative Lunch Paper & Plastic Supplies
 - d. Mini Capital Improvement Project Bid Awards
 - B. Discussion:
 - C. Other:
- VII. HUMAN RESOURCE REPORT – Mr. Clark
 - A. Action Items:
 - 1. Professional Staff Report **(BOARD ACTION)**
 - 2. Support Staff Report **(BOARD ACTION)**
 - 3. Tutoring Center Coordinator **(BOARD ACTION)**
 - B. Discussion:
 - C. Other:
- VIII. STUDENT SERVICES REPORT – Mrs. Cutaia
 - A. Action Items:
 - 1. SEI Budget **(BOARD ACTION)**
 - B. Discussion:
 - C. Other:

IX. SPECIAL EDUCATION REPORT – Ms. Woods

A. Action Items: (**See Consent Agenda**)

1. Committee on Special Education: Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Review, Requested Review CPSE to CSE Transition, Requested Review Transfer Student.
2. Sub-Committee on Special Education: Amendments, Amendments – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Transfer Students – Agreements No Meetings.
3. Committee on Preschool Special Education: Annual Reviews, Initial Eligibility Determination Meetings.

B. Discussion:

C. Other:

X. SUPERINTENDENT’S REPORT – Mr. Pero

A. Action Items:

1. Call for Executive Session **(BOARD ACTION)**
2. **Policy Approval – 2nd Reading (See Consent Agenda)**
 - a. #7110-Comprehensive Student Attendance
3. Gift to the District (**See Consent Agenda**)

A donation from Scott Parker, Music Teacher, worth \$2,039.39 of over 200 pieces of music that he purchased throughout his career at Pittsford to share with his students, will be given to Calkins Road Middle School upon his retirement in June.

B. Discussion:

1. **Policy Recommendation – 1st Reading**

- a. #5672-Information Security Breach and Notification

C. Other:

XI. CONSENT AGENDA

(BOARD ACTION)

- A. Bid Awards
- B. Committee on Special Education
- C. Sub-Committee on Special Education
- D. Committee on Preschool Special Education
- E. Policy Approval of #7110
- F. Gift to the District

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. PUBLIC COMMENT

The Pittsford Board of Education values transparency and the public comments made during its meetings. As such, the Pittsford Board of Education provides this agenda item at its regular meetings. Board of Education meetings are not public forums, rather, they are business meetings held in public where dialogue is not normally conducted with audience members.

The purpose of this agenda item is for the Board to receive respectful and constructive feedback, opinions and information from District residents. Given the amount of public comment and to be fair to our residents, privilege of the floor will only be permitted to those who reside in the district. Comments are taken under advisement by the Board of Education and the Superintendent of Schools. Respect and civility are required during these meetings, particularly as we have students routinely attending as part of their course work.

Comments should be in reference to an interest or topic, not an individual. Each speaker will have the floor for *no more than three minutes and yielding time amongst speakers is not permitted. The Board President reserves the right to limit the total amount of speaking time.* In an effort to avoid repetitiveness, if speakers are attending with other residents with similar input, we ask that the group designate one person to address the Board as a group. For speakers who do not follow meeting and decorum protocols, the speaker’s privilege to use the floor will no longer be recognized by the Board of Education. Those planning to address the Board during the Public Comment agenda item must share the nature of their topic, name and address with the Board Clerk before speaking. Notecards are available for this purpose at the sign-in table near the entrance of the meeting room.

XV. ADJOURNMENT/RECESS

(BOARD ACTION)

Next regularly scheduled meeting: **Tuesday, July 12, 2022 – 5:00 p.m.**

***Mission:** The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, May 24, 2022

Barker Road Middle School

(Link to Public Viewing/Access on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 5:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, May 24, 2022.

A RECEPTION for tenure recipients was held at 6:15 p.m. where friends and family members attended to celebrate the occasion. Mr. Pero welcomed everyone and offered sincere congratulations to tonight's tenure recipients. He began by noting that tenure is not a rite of passage, but symbolizes hard work, demonstrated success and knowledgeable skills relevant to each position and only granted after producing consistently at a very high level over time. Mrs. Warchol spoke on behalf of Mr. Cerbone, president of PDTA that conveyed his pride, respect and sincere admiration for the accomplishments of the recipients. Mrs. Warchol announced names while Mr. Pero and Mrs. Chesko handed out certificates and pins. Mrs. Zielke, president of PDAA, gave congratulations to everyone present and announced the administrators receiving tenure.

BOARD MEMBERS PRESENT: A. Thomas, T. Aroesty, J. Casey, S. Pelusio, R. Sanchez-Kazacos, R. Scott
P. Sullivan

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, D. Kenney, M. Ward, E. Woods

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting*

1. At 5:03 p.m., the Board immediately convened into an Executive Session.

2. Motion was made by Mrs. Scott, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of a particular person, where no official business will be conducted.

**APPROVED:
EXECUTIVE
SESSION**

Vote: Unanimously carried

3. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 6:01 p.m.

**APPROVED:
ADJOURNMENT**

Vote: Unanimously carried

4. After a short break, Mrs. Thomas called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

5. Mrs. Thomas asked everyone to join the Board in a moment of silence for the tragic events that occurred in Buffalo, NY and Uvalde, Texas.

6. Motion was made by Mr. Sullivan, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.

**APPROVED:
AGENDA**

Vote: Unanimously carried

7. Mrs. Thomas celebrated our tenure recipients and congratulated them on behalf of the entire Board.

100.

8. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Change of Status – Probationary to Tenure

Name: Sarah Christopher
Position: CRMS Earth Science
Tenure Area: Science
Probationary Period: 09/03/2019 – 09/02/2022
Certification: Permanent

Name: Caitlin Colburn
Position: CRMS Mathematics
Tenure Area: Mathematics
Probationary Period: 08/30/2018 – 08/29/2022
Certification: Professional

Name: William Dixon
Position: SHS Mathematics
Tenure Area: Mathematics
Probationary Period: 09/03/2019 – 09/02/2022
Certification: Professional

Name: Kathryn Greco
Position: PRE Grade 1
Tenure Area: Elementary
Probationary Period: 08/30/2018 – 08/29/2022
Certification: Professional

Name: Alyson Hallett
Position: ACE Grade 4
Tenure Area: Elementary
Probationary Period: 08/30/2018 – 08/29/2022
Certification: Professional

Name: Kerri Hastings
Position: MCE Grade 3
Tenure Area: Elementary
Probationary Period: 08/30/2018 – 08/29/2022
Certification: Professional

Name: Amy Marino
Position: SHS Learning Specialist
Tenure Area: Special Education
Probationary Period: 09/03/2019 – 09/02/2022
Certification: Permanent

Name: Barbara McKinley
Position: MHS Chemistry
Tenure Area: Science
Probationary Period: 09/03/2019 – 09/02/2022
Certification: Professional

Name: Amy Overton
 Position: JRE/TRE Physical Education
 Tenure Area: Physical Education
 Probationary Period: 08/30/2018 - 08/29/2022
 Certification: Permanent

Name: David Pascarella
 Position: SHS Social Worker
 Tenure Area: Social Worker
 Probationary Period: 10/09/2019 - 10/08/2022
 Certification: Permanent

Name: Brittany Pilger
 Position: JRE Grade 2
 Tenure Area: Elementary
 Probationary Period: 08/30/2018 - 08/29/2022
 Certification: Initial

Name: Tanya Pittinaro
 Position: MCE Learning Specialist
 Tenure Area: Special Education
 Probationary Period: 09/03/2019 - 09/02/2022
 Certification: Professional

Name: Sarah Race
 Position: MHS Learning Specialist
 Tenure Area: Special Education
 Probationary Period: 08/30/2018 - 08/29/2022
 Certification: Initial

Name: Lauren Rister
 Position: MHS/BRMS Instrumental Music
 Tenure Area: Music
 Probationary Period: 09/03/2019 - 09/02/2022
 Certification: Professional

Name: Jennifer Sargent
 Position: MCE Grade 1
 Tenure Area: Elementary
 Probationary Period: 09/03/2019 - 09/02/2022
 Certification: Permanent

Name: Victoria Starr
 Position: JRE Grade 1
 Tenure Area: Elementary
 Probationary Period: 08/30/2018 - 08/29/2022
 Certification: Professional

Name: Andrea Tutino
 Position: MCE School Counselor
 Tenure Area: Counseling & Guidance
 Probationary Period: 08/30/2018 - 08/29/2022
 Certification: Permanent

102.

B. Supervisory & Technical – Increase in Salary

Name: Laurie Everhart
 Position: Information Specialist
 Type of Position: Civil Service
 Probationary Period: N/A
 Salary: \$55,796.00
 Effective Date: 04/27/2022

C. Appointment - Certificated Staff

Name: Karlie Borrell
 Position: MCE School Nurse Teacher .2
 Type of Position: Part Time
 Tenure Area: Nurse Teacher
 Probationary Period: N/A
 Certification: N/A
 Salary: \$9,959.60
 Effective Date: 11/01/2021

D. Appointment – School Related Professional

Name: Karlie Borrell
 Position: District Wide School Nurse .8
 Type of Position: Part Time
 Salary: \$33,050.16
 Effective Date: 11/01/2021

E. Retirement – Teacher – see attached

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Patricia	Gigantelli	JRE	Kindergarten	19	06/30/2022

9. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Kelly Gangloff	Payroll Clerk	DO	37.5 wk.	03/15/2022	\$35,666.00

CLERICAL

RESIGNATIONS	POSITION	BLDG	LENGTH OF SVC	DATE
Kimberly Oskin	School Aide	ACE	1 yr.	06/24/2022

TRANSPORTATION

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Joseph Burch	On Call Bus Driver	TMF	Per Diem	03/01/2022	\$21.00 hr.

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Devon Sides	Cleaner	CRMS	40 wk.	05/23/2022	\$30,386.00

FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Elina Jordan	Food Service Worker	District	20 wk.	05/23/2022	\$13.20
Kimberly Oskin	Food Service Worker	ACE	20 wk.	08/25/2022	\$13.90

10. Principal's Report: Ms. Melissa Julian, principal, presented to the Board on the activities taking place at Mendon High School. The following students described their experiences from their participation on said committees. Yasmeeen Rifai (11th - ILT), Sydney Grossman (12th - Social Emotional Committee) and Kaylynn Stokes (11th - Principal's Advisory Council).

11. Motion was made by Mrs. Scott, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its May 10, 2022, meeting.
Vote: Unanimously carried

**APPROVED:
MINUTES
5/10/22**

12. Board Reports: Mrs. Thomas noted the MCSBA meeting dates as well as other dates to remember.

13. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the record of the May 17, 2022, Budget Vote/Board of Education election:
Vote: Unanimously carried

**ACCEPTED:
VOTE/ELECTION
May 17, 2022**

Mrs. Cynthia Coleman, Chief Election Inspector, convened the Budget Vote/Board of Education Election of the Pittsford Central School District at 7:00 am on Tuesday, May 17, 2022

Mrs. Deborah Carpenter, School District Clerk, had available, the Proof of Publication, including the voting hours for the adoption of the budget, all propositions and school board vacancies.

Mrs. Coleman was given and noted the names of the Inspectors of Election duly appointed pursuant to Board Resolution, as provided by statute.

Monroe County Trained Inspectors of Election:

Deborah Cole, Diane Wood, Stacey Freed, John Reina, Krystal Lorenzo, Curtis Nelson, Nancy Tirabassi, Gerald Tirabassi, Marie Wraight, Patricia Costello, Neil Glassbrook, Sally Glassbrook, John Tanza, Annette Lorenzo, Ann Kaczka.

Volunteer Election Clerks:

The following are hereby appointed as Volunteer Election Clerks/Substitutes:

Gael Garrity, Tina Maffuci, Mary Hamblin, Paula Lobe, Becky Girouard, Maureen Kempinski, Marilyn Meritt, Mark Kempinski, Connie Bader, Sue Dodsworth, Alice Silver, Laurie Konte, Judy Weniger, Joan Matzner, Joanne Druziak, Ann Shelp, Mark Lillie, George Isgrigg, Suzanne Isgrigg, Roni Walker, Lois Houlihan, Nancy Ramsay, Geri Drooz and/or any additional unnamed volunteers not listed that may be needed due to last minute shortage of helpers due to unforeseen circumstances and/or illness.

CHIEF INSPECTOR/CHAIRPERSON OF ELECTION:

Mrs. Cynthia Coleman

Mrs. Coleman and Mrs. Carpenter verified that the ballots for the proposition and board election have been properly placed on the voting machines and that the machines are in order, and that the public counters are set at 000.

Mrs. Carpenter, on behalf of Mrs. Coleman, checked in the Inspectors of Election and directed them to their assignments.

Mrs. Coleman declared the polls open for voting at 7:00 AM. Mrs. Carpenter on behalf of Mrs. Coleman declared the polls closed at 9:00 PM. All persons within the room who had not voted were entitled to vote.

After certification of the votes by Mrs. Coleman and Mrs. Carpenter and witnesses, Mrs. Carpenter announced the results of the balloting as follows:

Budget Resolution:	\$149,598,788	Yes: 2419	No: 998
Proposition #1:	Capital Reserve Fund - Purchase of Buses	Yes: 2726	No: 686
Proposition #2:	Capital Reserve Fund - Instructional Technology	Yes: 2753	No: 661
Candidates:	Emily Kay: 1937 Dave Berk: 1534 Tricia González-Johnson: 1333 Nancy Clifford Lewis: 955		

Total write-ins: 168 – the complete list is duly made part of these minutes and kept in the supplemental file for this meeting.

Total Number of Voters: 3466

14. Motion was made by Mr. Casey, seconded by Mrs. Scott regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer’s Report for the period ending April 30, 2022. **ACCEPTED: TREASURER’S REPORT**
Vote: Unanimously carried

15. Mr. Kenney updated the Board on the DOT out of service rating.

16. Special Education Report: Ms. Woods noted that the committee recommendations are on the Consent Agenda.

17. Superintendent’s Report: Mr. Pero spoke on the following: the upcoming Summer Workshop, the new three digit number for the State Behavioral Health Crisis hotline (988) that goes live July 16 and monthly newsletter, NYS Dept. of Education announced that the US history and government regents exam in June has been canceled, a reminder that last week the district honored over 50 retirees and those with 20 years of service.

18. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda: **APPROVED: CONSENT AGENDA**
Vote: Unanimously carried

Bid Awards:		
2022-23 Athletic Apparel	ADPRO Sports	\$40,348.50
2022-23 Nurse & Trainer Supplies	Various Vendors	\$11,631.00
2022-23 Physical Ed. Supplies	Various Vendors	\$11,141.57
2022-23 Natural Gas	2022-2023 Budget	\$815,000.00 (Budgeted)

Committee on Special Education: Amendments, Amendments - Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Review.

Sub-Committee on Special Education: Amendments, Amendments - Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Reevaluation Review.

Committee on Preschool Special Education: Reevaluation Review, Annual/Reevaluation Reviews, Initial Eligibility Determination Meetings, Amendment - Agreement No Meeting.

19. Mrs. Thomas noted the upcoming Board Retreat this Thursday.

20. New Business: Mrs. Thomas took the opportunity to correct some misinformation that has been circulating on social media regarding Board policy changes.

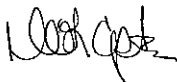
21. Public Comment: One person addressed the Board.

22. Motion was made by Mr. Sullivan, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 7:33 p.m.

**APPROVED:
ADJOURNMENT**

Vote: Unanimously carried

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Tuesday, June 7, 2022
Barker Road Middle School
(Link to Public Viewing/Access on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 6:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, June 7, 2022.

BOARD MEMBERS PRESENT: A. Thomas, T. Aroesty, J. Casey, S. Pelusio, R. Sanchez-Kazacos, R. Scott
P. Sullivan

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, D. Kenney, M. Ward, E. Woods

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting*

1. At 6:04 p.m., the Board immediately convened into an Executive Session.

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of a particular person, where no official business will be conducted.

**APPROVED:
EXECUTIVE
SESSION**

Vote: Unanimously carried

3. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 6:22 p.m.

**APPROVED:
ADJOURNMENT**

Vote: Unanimously carried

4. Mrs. Thomas called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

5. Motion was made by Mrs. Scott, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.

**APPROVED:
AGENDA**

Vote: Unanimously carried

6. NYSAAA Scholar-Athlete Scholarship Award Presentation: Mr. Scott Barker, Athletic Director, highlighted the many accomplishments of Mendon student and Scholar Athlete Award winner, John Santowski. This evening, Mr. Barker presented two plaques to John signifying him as the winner of both the Section V/Chapter 5, New York State Scholar Athlete Award and the Region 1 NIAAA Scholar Athlete Award from the National Interscholastic Athletic Administrators Association. John will also receive two additional awards for his outstanding accomplishments and because he was the Region 1 winner, he becomes the Region 1 nominee for the National award as well. In July, the National Awards Committee will select a winner from the twelve different regions spanning the country. Mrs. Thomas and Mr. Pero congratulated John and expressed their pride for his amazing character and noble distinction.

7. Board Reports: Mrs. Thomas noted the MCSBA meeting dates as well as other dates to remember. It was noted that the next Board of Education meeting would be on June 22, not June 21 as the agenda reflected the wrong date.

8. Motion was made by Mr. Sullivan, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the 2022-2023 School Food Service budget and meal prices detailed below:

**APPROVED:
FOOD SERVICE
BUDGET**

Vote: Unanimously carried

107.

<i>Grade Level</i>	2021-2022	2022-2023	<i>Change</i>
Elementary	\$3.50	\$4.00	\$0.50
Secondary	\$3.75	\$4.25	\$0.50
Ala Carte Meal - Adult	\$5.50	\$6.00	\$0.50
Annual Budget	\$2,049,159	\$2,112,180	3.1%

9. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District accepts the internal auditor’s April 2021 Payroll & Benefits Audit Report as presented to and recommended by the Audit Oversight Committee.
 Vote: Unanimously carried

**ACCEPTED:
INTERNAL AUDIT
REPORT**

10. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Professional Staff Report:
 Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Appointment - Certificated Staff - Part Time to Probationary

Name: Jessica Logan
 Position: CRMS .6 Speech SHS .4 SST
 Type of Position: Probationary
 Tenure Area: Speech & Hearing Handicapped
 Probationary Period: 05/23/2022 - 05/22/2026
 Certification: Professional
 Salary: \$59,159.00
 Effective Date: 05/23/2022

B. Appointment – Certificated Staff

Name: Amanda Sanders
 Position: JRE Grade TBD
 Type of Position: Probationary
 Tenure Area: Elementary
 Probationary Period: 08/31/2022 - 08/30/2025
 Certification: Professional
 Salary: \$63,645.00
 Effective Date: 08/31/2022

Name: Emma Wendell
 Position: TRE Grade TDB
 Type of Position: Probationary
 Tenure Area: Elementary
 Probationary Period: 08/31/2022 - 08/30/2026
 Certification: Professional
 Salary: \$57,466.00
 Effective Date: 08/31/2022

Name: Melissa Leshley
 Position: JRE Grade TDB
 Type of Position: Probationary

Tenure Area: Elementary
 Probationary Period: 08/31/2022 – 08/30/2026
 Certification: Professional
 Salary: \$60,782.00
 Effective Date: 08/31/2022

Name: Kayla Gehm
 Position: ACE Grade 2
 Type of Position: Probationary
 Tenure Area: Elementary
 Probationary Period: 08/31/2022 – 08/30/2026
 Certification: Professional
 Salary: \$53,880.00
 Effective Date: 08/31/2022

Name: Rachel Harrison
 Position: JRE Special Education Rise Program
 Type of Position: Probationary
 Tenure Area: Special Education
 Probationary Period: 08/31/2022 – 08/30/2026
 Certification: Initial
 Salary: \$51,936.00
 Effective Date: 08/31/2022

Name: Paris Leibenguth
 Position: MCE .5/BRMS .5 Speech Language Pathologist
 Type of Position: Probationary
 Tenure Area: Special Education
 Probationary Period: 08/31/2022 – 08/30/2025
 Certification: Permanent
 Salary: \$65,792.00
 Effective Date: 08/31/2022

Name: Elizabeth Foote
 Position: MHS French
 Type of Position: Probationary
 Tenure Area: Foreign Language
 Probationary Period: 08/31/2022 – 08/30/2026
 Certification: Initial
 Salary: \$51,396.00
 Effective Date: 08/31/2022

C. Certificated Staff – Increase in FTE

Name: Patricia Chodak
 Position: SHS .8 Social Studies
 Type of Position: Part Time
 Tenure Area: Social Studies
 Probationary Period: N/A
 Certification: Professional
 Salary: \$52,337.00
 Effective Date: 08/31/2022

109.

D. Certificated Staff – Regular Sub to Probationary

Name: Katherine Luchowski
Position: TRE Grade 5
Type of Position: Probationary
Tenure Area: Elementary
Probationary Period: 09/01/2021 – 08/31/2025
Certification: Initial
Salary: \$49,164.00
Effective Date: 08/31/2022

E. Appointment – Administrator

Name: Stephanie Barg
Position: Coordinator of Social Emotional Learning
Type of Position: Probationary
Tenure Area: Coordinator of Social Emotional Learning
Probationary Period: 07/01/2022 – 06/30/2026
Certification: Professional
Salary: \$88,000.00
Effective Date: 07/01/2022

F. Appointment – School Related Professional

Name: Erum Khan
Position: JRE Paraprofessional
Type of Position: Full Time
Salary: \$19,150.56
Effective Date: 03/21/2022

Name: Dennis Paone
Position: CRMS Paraprofessional
Type of Position: Full Time
Salary: \$19,150.56
Effective Date: 04/12/2022

G. Termination – Position Ending – Regular Sub

Name: Jason Mathewson
Position: TRE Grade 4
Type of Position: Regular Sub
Effective Date: June 30, 2022

Name: Stephanie Totin
Position: SHS Special Education
Type of Position: Regular Sub
Effective Date: June 30, 2022

Name: Jared Ziegler
Position: JRE Physical Education
Type of Position: Regular Sub
Effective Date: June 30, 2022

H. Abolish – Administrator- Coordinator of Technology Position

Name: Matthew Kwiatkowski
 Position: Coordinator of Technology
 Type of Position: Probationary
 Tenure Area: Coordinator of Technology
 Probationary Period: 09/03/2018 – 09/02/2022
 Certification: Professional
 Salary: (\$93,243.00)
 Effective Date: 06/30/2022

I. Appointment – Administrator – Reinstate the Director of Technology Position

Name: Matthew Kwiatkowski
 Position: Director of Technology
 Type of Position: Probationary
 Tenure Area: Director of Technology
 Probationary Period: 07/01/2022 – 06/30/2026
 Certification: Professional
 Salary: \$115,000.00
 Effective Date: 07/01/2022

J. Resignation – School Nurse – see attached
 Marissa Smith

K. Resignation - Paraprofessional – see attached
 Bridget Lasky

L. Resignation – Teacher – see attached
 Grace Mingo

11. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

**APPROVED:
 SUPPORT
 STAFF REPORT**

TRANSPORTATION			LENGTH	
<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Kenneth Grevell	Bus Driver	TMF	11.4 yrs.	06/24/2022

CUSTODIAL/MAINTENANCE					
<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Zachary Slutzky	Cleaner	MHS	40 wk.	05/23/2022	\$30,386.00
Sergio Alexander	Cleaner	BRMS	40 wk.	05/24/2022	\$28,727.00
Christopher Fursman	Summer Helper	TMF	40 wk.	05/13/2022	\$13.70 hr.
Alana Fursman	Summer Helper	TMF	40 wk.	05/13/2022	\$13.70 hr.
Jack Whitaker	Summer Helper	TMF	40 wk.	05/31/2022	\$13.70 hr.
Derek Fried	Summer Helper	TMF	40 wk.	05/31/2022	\$13.70 hr.

12. Curriculum Report: Mrs. Ward presented on the 6-Day High School Schedule and 10th period science labs.

13. Special Education Report: Ms. Woods noted that the committee recommendations are on the Consent Agenda.

111.

14. Superintendent’s Report: Mr. Pero noted the first reading of policy # 7110 – Comprehensive Student Attendance.

Mr. Pero noted that the next Board meeting was moved to Wednesday, June 22, 2022, from Tuesday, June 21 due to a scheduling conflict.

15. Motion was made by Mr. Sullivan, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

**APPROVED:
CONSENT
AGENDA**

Bid Awards:

Athletic Supplies & Equipment	Various Vendors	\$41,621.49
22-23 Beverage Supply	Kimmins Coffee & Water LLC	\$30,543.00 (Estimated)
22-23 Bread Supply	Midstate Bakery Distributions, Inc.	\$9,467.51 (Estimated)
22-23 Food Supply	Palmer Food Service	\$270,587.22 (Estimated)
22-23 Ice Cream	Hershey’s Ice Cream	\$5,818.95
22-23 Milk & Juice	Upstate Niagara Cooperative, Inc.	\$36,001.88 (Estimated)
22-23 Fresh Produce	American Fruit & Vegetable Co. Inc.	\$19,182.75 (Estimated)

Committee on Special Education: Amendments, Amendments - Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Review, Requested Reviews CPSE to CSE Transition Meetings.

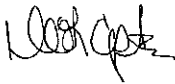
Sub-Committee on Special Education: Amendments, Amendments – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Annual Reviews, Reevaluation/Annual Review.

16. Motion was made by Mr. Aroesty, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 7:46 p.m.
Vote: Unanimously carried

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

May 31, 2022

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of May 31, 2022.

GENERAL FUND

- The District received their proportionate share of sales tax from Monroe County in the amount of \$1,700,158 for the first quarter of 2022 (see page 3).
- The District received, from other districts, \$14,216 for Health Services for the 2021-22 school year (see page 3).

SCHOOL LUNCH FUND

- The school lunch program had net operations of \$60,055 for the month of May (see page 9).

MISCELLANEOUS REVENUES & CUSTODIAL FUNDS

- Activity was normal for the month (see page 17).

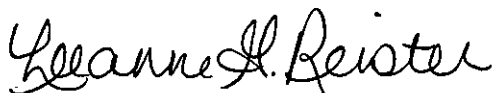
SPECIAL AID FUND

- Activity was normal for the month of May. The District received approval for amendments to Title III and Title IV. The District is awaiting approval for an amendment to Title II (See page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$8,159,521. The unencumbered balance increased after voter authorization on May 17, 2022 of \$1,578,192 from the Bus Purchase Reserve (see page 13).
- Reserve fund balances total \$34,592,068. The total reflects the transfer of the \$1,578,192 from the Bus Purchase Reserve to Capital, the approved transfer of 1,051,591 to the Bus Purchase Reserve, and the \$725,000 appropriation from the Capital IT Reserve (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues
May 31, 2022

DESCRIPTION	BUDGETED REVENUES	REV. REC'D 5/31/2022	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	104,135,323.72	(114,222.99)	104,085,691.75	104,085,691.75	(49,632)
Other Payments in Lieu of Taxes	62,137.00	-	66,847.50	66,847.50	4,711
STAR Tax Relief Program	4,978,272.28	-	4,978,272.28	4,978,272.28	-
Interest & Penalties	500.00	-	342.84	500.00	-
County Sales Tax	5,624,016.00	1,700,157.50	5,536,667.92	5,624,016.00	-
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	13,000.00	-	(8,166.01)	13,000.00	-
Tuition - Other Districts	225,000.00	(25.46)	6,699.67	225,000.00	-
Health Services - Other Districts	225,000.00	14,215.80	251,395.20	300,776.40	75,776
Interest Earned on Investments	50,000.00	7,671.55	53,455.63	53,455.63	3,456
Rental of Real Property	50,000.00	4,461.75	17,472.33	50,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	-	631.16	2,000.00	-
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	1,000.00	88.20	2,531.32	2,531.32	1,531
Sale of Instructional Materials - Textbooks	-	117.80	117.80	117.80	118
Sale of Equipment	85,000.00	5,000.00	165,316.00	165,316.00	80,316
Insurance Recoveries	30,000.00	562.12	20,702.46	30,000.00	-
Other Compensation for Loss	1,000.00	100.15	2,492.34	2,492.34	1,492
Refund for BOCES Aided Services	300,000.00	-	552,297.84	552,297.84	252,298
Refund of Prior Years Expense	100,000.00	340,103.87	754,015.57	754,015.57	654,016
Gifts and Donations	40,000.00	2,500.00	36,687.10	40,000.00	-
Unclassified Revenues	180,000.00	(0.35)	190,741.77	190,741.77	10,742
State Aid - General Operating/Foundation Aid	5,645,929.58	4,995.15	5,400,048.44	6,013,784.00	367,854
State Aid - Excess Cost	2,942,314.90	-	1,978,067.54	2,924,533.00	(17,782)
State Aid - Building Aid	4,525,735.00	-	4,511,761.00	4,525,735.00	-
State Aid - Lottery Aid	5,524,029.19	-	5,524,029.19	5,524,029.19	-
State Aid - Lottery Grant	586,657.79	-	586,657.79	586,657.79	-
State Aid - Commercial Gaming Grant	103,189.60	-	103,189.60	103,189.60	-
State Aid - BOCES	4,334,389.00	-	905,619.50	3,662,478.00	(671,911)
State Aid - Textbooks	348,747.00	-	349,384.00	349,384.00	637
State Aid - Software Aid	90,614.00	-	92,172.00	92,172.00	1,558
State Aid - Hardware Aid	92,960.00	-	92,916.00	92,916.00	(44)
State Aid - Library Mat. Aid	40,831.00	-	38,456.00	38,456.00	(2,375)
State Aid - Other Charter School CSBT	406.00	-	580.00	580.00	174
State Aid - Other Urban Suburban	1,195,150.00	-	1,141,270.00	1,195,150.00	-
Medicaid Assistance	50,000.00	4,995.17	81,711.42	81,711.42	31,711
Subtotal	\$ 141,583,802.06	\$ 1,970,720.26	\$ 137,520,074.95	\$ 142,328,448.20	\$ 744,646.14
Appropriated Fund Balance	1,541,746.00	-	-	1,541,746.00	-
Appropriated Reserves:	-	-	-	-	-
Workers Compensation Reserve	50,000.00	-	-	50,000.00	-
EBALR Reserve	450,000.00	-	-	450,000.00	-
ERS Reserve	300,000.00	-	-	300,000.00	-
Budgeted Revenues Total	\$ 143,925,548.06	\$ 1,970,720.26	\$ 137,520,074.95	\$ 144,670,194.20	\$ 744,646.14
Appropriated Reserve: Liability Reserve	163,827.00	-	-	163,827.00	-
Interfund Transfers	-	353,281.00	1,144,462.72	1,144,462.72	1,144,463
Interest Allocated to Reserves	-	2,225.77	11,233.58	11,233.58	11,234
Reserve for Encumbrances	3,468,397.31	-	-	3,468,397.31	-
Adjusted Budgeted Revenues Total	\$ 147,557,772.37	\$ 2,326,227.03	\$ 138,675,771.25	\$ 149,458,114.81	\$ 1,900,342.44

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Schedule of Appropriated Expenses
May 31, 2022

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	19,591,232.00	583,627.03	20,174,859.03	16,058,852.67	3,363,611.91	752,394.45
Middle School	15,248,736.00	330,598.26	15,579,334.26	12,412,192.89	2,580,813.29	586,328.08
High School	21,165,066.00	494,349.28	21,659,415.28	17,580,111.82	3,151,698.66	927,604.80
Total School Operations	56,005,034.00	1,408,574.57	57,413,608.57	46,051,157.38	9,096,123.86	2,266,327.33
Central Student Programs & Services						
Special Education Office	619,399.00	11,658.55	631,057.55	335,426.77	59,834.61	235,796.17
Special Education Services	1,256,295.00	(1,021.56)	1,255,273.44	995,935.53	243,466.70	15,871.21
Out of District Spec. Ed Programs	6,720,288.00	538,203.33	7,258,491.33	5,709,896.88	1,177,486.40	371,108.05
Special Services	1,277,458.00	89,538.09	1,366,996.09	914,584.38	189,833.84	262,577.87
Summer Programs	26,000.00	1,703.00	27,703.00	-	26,000.00	1,703.00
Non Public Services	391,908.00	4,656.07	396,564.07	123,287.45	253,057.79	20,218.93
BOCES	710,000.00	(70,009.93)	639,990.07	463,345.26	16,751.25	159,893.56
Total Central Programs & Services	11,001,348.00	574,727.55	11,576,075.55	8,542,476.27	1,965,430.59	1,067,168.69
Instructional Services						
Curriculum & Instruction Services	837,469.00	36,242.39	873,711.39	624,412.77	171,070.04	78,228.58
Standards of Performance	567,868.00	2,033.70	569,901.70	400,896.98	78,136.60	90,868.12
Pupil Services Office	350,364.00	9,306.95	359,670.95	283,464.24	40,262.07	35,944.64
Instructional Technology Services	1,715,269.00	570,648.13	2,285,917.13	1,567,701.34	649,581.69	68,634.10
Professional Development Services	248,823.00	2,339.19	251,162.19	209,807.19	19,724.13	21,630.87
Data Team	468,917.00	5,440.87	474,357.87	429,796.06	35,104.85	9,456.96
Total Instructional Services	4,188,710.00	626,011.23	4,814,721.23	3,516,078.58	993,879.38	304,783.27
Support Services						
Finance Services	990,050.00	45,301.85	1,035,351.85	908,877.19	95,331.11	31,143.55
Personnel Services	482,076.00	10,027.16	492,103.16	375,864.21	51,888.07	64,352.88
Public Information Services	317,160.00	12,287.42	329,447.42	253,218.66	58,711.61	17,517.15
Operations and Maintenance	8,420,736.00	796,979.36	9,217,715.36	6,562,406.70	2,091,747.53	563,561.13
Printing and Mailing Services	297,806.00	4,783.92	302,589.92	277,745.10	6,488.15	18,356.67
Support Services Technology	1,510,902.00	2,467,200.22	3,978,102.22	3,091,355.57	742,020.29	144,726.36
Transportation Services	4,701,318.00	(317,189.32)	4,384,128.68	3,399,946.99	669,120.35	315,061.34
Total Support Services	16,720,050.00	3,019,390.61	19,739,440.61	14,869,414.42	3,715,307.11	1,154,719.08
Central Administration						
Board of Education	53,175.00	1,100.00	54,275.00	37,820.71	3,939.63	12,514.66
Superintendent's Office	445,023.00	2,589.30	447,612.30	352,230.33	33,952.00	61,429.97
Total Central Administration	498,198.00	3,689.30	501,887.30	390,051.04	37,891.63	73,944.63
Undistributed Expenses						
Debt Service & Interfund Transfers	11,584,343.00	1,578,192.00	13,162,535.00	12,713,106.20	409,001.25	40,427.55
Insurance & Fees	1,693,846.00	39,959.18	1,733,805.18	1,597,684.08	68,821.44	67,299.66
Employee Benefits	42,234,019.00	(1,294,270.91)	40,939,748.09	35,315,504.30	4,416,275.13	1,207,968.66
Total Undistributed Expenses	55,512,208.00	323,880.27	55,836,088.27	49,626,294.58	4,894,097.82	1,315,695.87
TOTAL	143,925,548.00	5,956,273.53	149,881,821.53	122,995,472.27	20,703,730.39	6,182,618.87

Transfers and Adjustments Detail:

Prior Year Encumbrances	3,468,397.31
IT Capital Reserve Appropriation	725,000.00
Bus Purchase Appropriation	1,578,192.00
Equipment Donation	7,608.84
Liability Reserve Appropriation	177,075.38
Total Transfers and Adjustments	5,956,273.53

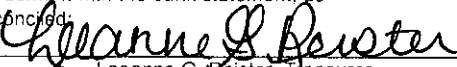
PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2022
 General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			<u>31,785,612.41</u>
	Receipts:			
	Taxes & Tax Items	59,118.48		
	Payroll Funding	7,496,435.36		
	Local Revenues	383,478.54		
	Sales Tax	1,700,157.50		
	FSA Deductions	37,812.94		
	Transfer from School Lunch Re: DT/DF	4,968.00		
	Federal Aid - Medicaid	9,990.32		
	Interest	7,287.97		
	Transfer from CD	10,018,206.46		
	Net Transfers	158,140.48		
	Total Receipts:			<u>19,875,596.05</u>
	Disbursements:			
	EFT/Wire Transfers		310,532.10	
	General Fund Checks #262606-263015		4,512,895.06	
	ACH #001167-ACH001185		2,027.98	
	Transfer to Special Aid Re: DT/DF		344.56	
	Transfer to School Lunch Re: DT/DF		61,665.81	
	Payroll Checks & Direct Deposits		7,500,428.43	
	Payroll Funding		7,252,650.85	
	Transfer- Reserves (Bus Purchase Res.)		1,051,591.20	
	Transfer- Reserves (Tax Cert Res.)		1,239,745.29	
	Void Checks		(1,640.97)	
	Net Transfers		158,140.48	
	Total Disbursements:			<u>(22,088,380.79)</u>
31-May	ENDING BALANCE	<u>\$ 19,875,596.05</u>	<u>\$ 22,088,380.79</u>	<u>29,572,827.67</u>

BANK RECONCILIATION

BALANCE PER BANK:	31,257,875.81
ADD:	
Outstanding Transfers	5,417.39
Outstanding Deposits	
NSF ACH/Checks	165.97
SUBTRACT:	
Outstanding Checks	(1,681,690.25)
Outstanding FSA Withdrawals	(3,523.85)
Outstanding Transfers	(5,417.39)
Outstanding Wire	(0.01)
ADJUSTED BANK BALANCE	<u>29,572,827.67</u>
BALANCE PER BOOKS	<u>29,572,827.67</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

BANK RECONCILIATION FOR THE MONTH OF MAY 2022

Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE				\$ 16,535,401.44
	Receipts:				
	Transfer from General Fund (Tax Cert Resolution)		1,239,745.29		
	Interest - Reserve for Liability		45.99		
	Interest - Tax Certiorari		108.88		
	Interest- Unemployment Insurance		78.99		
	Interest- Employee Benefit & Accrued Liabilities		106.55		
	Interest- Employee Retirement Contribution		80.39		
	Interest- Teachers Retirement Contribution		1,020.41		
	Interest- Workers' Compensation		18.25		
	Interest- Insurance Reserve		73.11		
	Transfers				
	Total Receipts:				1,241,277.86
	Disbursements:				
	EFT Withdrawals			-	
	Transfer to General Fund			-	
	Transfers				
	Total Disbursements:				-
31-May	ENDING BALANCE		\$ 1,241,277.86	\$ -	17,776,679.30

BANK RECONCILIATION

BALANCE PER BANK:	17,776,679.30
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	17,776,679.30
BALANCE PER BOOKS	17,776,679.30

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

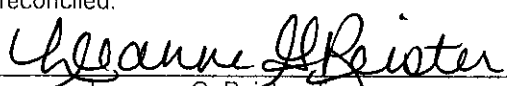
PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2022
 Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			<u>\$19,043,371.37</u>
	Receipts:			
	Transfer from General: Bus Purchase Aid Res.	1,051,591.20		
	Interest - Bus Purchase Reserve	117.82		
	Interest - Capital Reserve	476.25		
	Interest - Capital IT Reserve	99.13		
	Net Transfers			
	Total Receipts:			<u>1,052,284.40</u>
	Disbursements:			
	Transfer to Capital Fund: Bus Purchase Prop.		1,578,192.00	
	Net Transfers			
	Total Disbursements:			<u>(1,578,192.00)</u>
31-May	ENDING BALANCE	<u>\$ 693.20</u>	<u>\$ 1,578,192.00</u>	<u>18,517,463.77</u>

BANK RECONCILIATION

BALANCE PER BANK:	18,517,463.77
ADD:	
Transfer from General	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>18,517,463.77</u>
BALANCE PER BOOKS	<u>18,517,463.77</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
GENERAL FUND PAYROLL ACTIVITY
May 31, 2022**

	5/1/2022			5/31/2022
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Consolidated Payroll	814.34	4,783,300.60	4,783,300.60	814.34
Net 1099R Distributions	-	-	-	-
United Way	-	1,879.50	1,879.50	-
NYS Employee Retirement	30,049.72	29,573.74	28,837.93	30,785.53
Income Protection (LTD)	-	9,091.60	9,091.60	-
Hospital Insurance	-	243,151.55	243,151.55	-
AFLAC	-	1,205.82	1,205.82	-
Life Insurance	-	5,918.17	5,918.17	-
NYS Income Tax	-	285,977.55	285,977.55	-
Federal Income Tax	(427.18)	612,330.09	612,330.09	(427.18)
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	185.02	4,324.11	4,324.11	185.02
Association Dues	-	81,959.02	81,959.02	-
Social Security	(731.78)	1,030,401.00	1,030,401.00	(731.78)
Teacher Loans	-	19,408.00	19,408.00	-
Tax Sheltered Annuities	9,840.37	357,764.07	356,864.06	10,740.38
Flex Benefits-Medical Exp.	16,071.68	57,348.80	48,316.28	25,104.20
Flex Benefits-Dependent Care	35,150.72	18,233.36	18,405.28	34,978.80
Flex Benefits-Management Fee	5.24	43.72	116.86	(67.90)
529 College Savings	-	-	-	-
HSA Accounts	(190.00)	5,590.00	5,608.75	(208.75)
Health Fund Reserve	986,119.19	-	12,371.14	973,748.05
TOTALS:	\$ 1,076,887.32	\$ 7,547,500.70	\$ 7,549,467.31	\$ 1,074,920.71

PITTSFORD CENTRAL SCHOOLS
SCHOOL LUNCH FUND
 Monthly Operating Report
 May 31, 2022

CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2021-22 YR-TO-DATE	2020-21 YR-TO-DATE
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REVENUES:

TYPE A SALES	\$ 102,067.00	\$ 44,170.00	\$ 722,939.25	\$ 334,411.25
OTHER CAFETERIA SALES	160,825.51	46,970.99	1,107,441.56	326,432.51
REBATES	-	-	531.28	983.47
INTEREST INCOME	155.96	21.11	356.17	211.74
INSURANCE/OTHER COMP	-	-	-	-
MISCELLANEOUS INCOME	-	-	1,097.81	74.05
TRANSFER FROM GENERAL	-	58,053.76	-	546,033.90
TOTAL REVENUES:	\$ 263,048.47	\$ 149,215.86	\$ 1,832,366.07	\$ 1,208,146.92

EXPENDITURES

SALARIES	\$ 78,218.42	\$ 64,595.76	\$ 655,626.60	\$ 566,487.34
EQUIPMENT	-	-	2,165.00	3,004.68
CONTRACTUAL/BOCES	-	-	12,515.13	13,046.99
FOOD & MILK USED	74,197.41	31,185.76	670,303.63	250,883.69
REPAIRS	-	-	15,410.08	31,356.86
TRAVEL/MILEAGE	-	-	-	-
SUPPLIES	3,171.95	1,666.44	57,215.25	19,195.25
BENEFITS	47,216.10	35,158.38	367,736.54	365,581.76
TOTAL EXPENDITURES:	\$ 202,803.88	\$ 132,606.34	\$ 1,780,972.23	\$ 1,249,556.57

NET OPERATIONS:	\$ 60,244.59	\$ 16,609.52	\$ 51,393.84	\$ (41,409.65)
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OTHER ITEMS AFFECTING FUND BALANCE

Cumulative Change in Reserve for Supplies Inventory	\$ 8,660.68	\$ (1,127.08)
Change in Fund Balance:	60,054.52	(42,536.73)
Fund Balance at July 1	\$ 545,792.72	\$ 568,518.84
Fund Balance to date	\$ 605,847.24	\$ 525,982.11

Beginning Inventories	\$ 21,475.05
Encumbrances	\$ -
Appropriated - Next Year's Budget	\$ 74,166.00

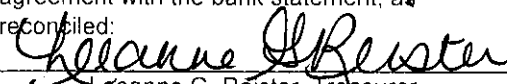
Loss of State Aid (National Lunch & Breakfast Program)	\$20,341	Free, Reduced & Paid
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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2022**

School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			<u>\$ 816,763.92</u>
	Receipts:			
	Daily Deposits	33,406.53		
	Prepays- School Lunch Office	1,511.00		
	Prepaid- via NutriKids/Heartland	196,058.97		
	Other Sales-Vending	3,950.66		
	Catering	970.50		
	Miscellaneous	1,934.75		
	Transfer from General re: DT/DF	61,665.81		
	Interest	155.96		
	Net Transfers	-		
	Total Receipts:			<u>299,654.18</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 203484-203502		88,813.71	
	Payroll Funding		75,652.90	
	Void Checks			
	Transfer to General re: DT/DF		4,968.00	
	Net Transfers			
	Total Disbursements:			<u>(169,434.61)</u>
31-May	ENDING BALANCE	<u>\$ 299,654.18</u>	<u>\$ 169,434.61</u>	<u>946,983.49</u>

BANK RECONCILIATION	
BALANCE PER BANK:	965,850.91
ADD:	
Outstanding Deposits	3,851.68
NSF Check	200.00
Outstanding Transfer	
SUBTRACT:	
Outstanding Checks	(22,919.10)
ADJUSTED BANK BALANCE	<u>946,983.49</u>
BALANCE PER BOOKS	<u>946,983.49</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
May 31, 2022

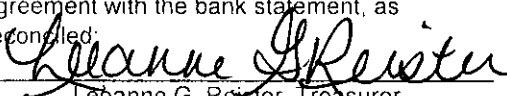
DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	116,871.06	-	77,397.93	1,752.57	37,720.56	
Summer Enrichment (Cumulative Balance)	87,050.69	-	66,821.49	-	20,229.20	
Summer Enrichment (2022-23)	48,385.00	-	2,943.98	11,580.10	33,860.92	
IDEA 611 20/21 (07/01/21-06/30/22)	1,264,566.00	-	952,355.52	195,658.95	116,551.53	Special Education
Covers special education expenditures						
IDEA 619 20/21 (07/01/21-06/30/22)	33,655.00	-	30,370.84	3,284.16	-	Special Education
Covers pre-school educational expenses.						
TITLE I 20/21 (09/01/20-08/31/21)	184,418.00	162,680.00	21,028.05	-	709.95	Student Services
TITLE I 21/22 (09/01/21-08/31/22)	172,155.00	-	118,059.80	31,089.80	23,005.40	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments						
TITLE IIA GRANT 20/21 (09/01/20-08/31/21)	89,677.00	47,677.00	26,567.80	-	15,432.20	Student Services
TITLE IIA GRANT 21/22 (09/01/21-08/31/22)	86,006.00	-	62,061.01	12,589.05	11,355.94	Student Services
Enhances Teacher/Principal training and recruitment						
TITLE III GRANT 20/21 (09/01/20-08/31/21)	36,246.00	10,923.00	1,881.20	-	23,441.80	Student Services
TITLE III GRANT 21/22 (09/01/21-08/31/22)	10,250.00	-	5,934.45	996.40	3,319.15	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
TITLE IV SSAE GRANT 20/21 (09/01/20-08/31/21)	13,864.00	222.00	249.03	-	13,392.97	Student Services
Provides resources to increase the capacity of local agencies						
TEACHER CENTER GRANT 2021-22	43,907.00	-	39,773.72	290.36	3,842.92	Teacher Center
Provides staff development opportunities for teachers.						
SPECIAL ED SUMMER PROGRAMS 4408	425,000.00	-	366,939.71	53,694.00	4,366.29	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
SPECIAL ED SUMMER PROGRAM-In District	325,000.00	-	309,421.31	762.94	14,815.75	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
SPECIAL ED SUMMER PROGRAM-Related Services	15,000.00	-	12,393.19	-	2,606.81	Special Education
Payments to outside providers and staff for related services during July and August						
AMERICAN RESCUE PLAN	1,286,581.00	-	122,651.74	8,319.38	1,155,609.88	Student Services
AMERICAN RESCUE PLAN 611 GRANT	265,089.00	-	66,224.01	42,344.49	156,520.50	Special Education
AMERICAN RESCUE PLAN 619 GRANT	29,267.00	-	1,203.68	5,045.34	23,017.98	Special Education
Provides resources to address the COVID-19 impact on schools						
CRRSA - ESSER II FUND	4,593,034.00	-	1,667,131.81	111,947.31	2,813,954.88	Student Services
for the purpose of providing emergency relief funds to address the impact that COVID-19 has had, and continues to have, on schools						
CRRSA - GEER II FUND	740,432.00	-	78,506.14	19,139.92	642,785.94	Student Services
provides grants to Governors for the purpose of providing educational agencies with emergency assistance to address the impact of Covid-19						
SCHOOL LIBRARY SYSTEM GRANT 2021-22	2,308.77	-	2,308.77	-	-	Various Schools
Mini grants through BOCES for School Library Media Specialists						
STATE SUPPORTED SCHOOLS	22,093.32	-	22,093.32	-	-	Spec Ed/Business Office
4211 Schools for the Blind and Deaf						
TOTALS:	9,890,855.84	221,502.00	4,054,318.50	498,494.77	5,116,540.57	

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2022

Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			\$ 1,242,196.99
	Receipts:			
	Local Revenues	28,740.00		
	State Aid/Federal Aid			
	Transfer from General (20% funding)			
	Transfer from General DT/DF	344.56		
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	Total Receipts:			<u>29,084.56</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 206252-206273		31,431.77	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks		(2,362.50)	
	Payroll Funding		168,131.61	
	Net Transfers			
	Total Disbursements:			<u>(197,200.88)</u>
31-May	ENDING BALANCE	<u>\$ 29,084.56</u>	<u>\$ 197,200.88</u>	<u>1,074,080.67</u>

BANK RECONCILIATION	
BALANCE PER BANK:	1,081,426.49
ADD: Outstanding Deposit	315.00
SUBTRACT:	
Outstanding Checks	(7,660.82)
ADJUSTED BANK BALANCE	<u>1,074,080.67</u>
BALANCE PER BOOKS	<u>1,074,080.67</u>

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 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE May 31, 2022

DESCRIPTION	PRIOR YEAR		O/S	UNENCUMBERED	
	APPROPRIATIONS	PROJECT EXPENDITURES			EXPENDITURES
Bus Purchases 2021-22	1,388,661.00	-	1,388,661.00	-	-
Bus Purchases 2022-23	1,578,192.00	-	-	-	1,578,192.00
Capital 17-18 Funded by General Fund	250,000.00	115,868.16	134,131.84	-	-
Capital 18-19 Funded by General Fund	250,000.00	-	232,491.10	17,508.90	-
Capital 19-20 Funded by General Fund	685,000.00	-	11,439.54	673,560.46	-
Capital 20-21 Funded by General Fund	250,000.00	-	-	250,000.00	-
Capital 21-22 Funded by General Fund	250,000.00	-	49,925.56	156,861.70	43,212.74
Capital Funded by Reserve - May 2021	6,000,000.00	-	334,346.64	364,005.39	5,301,647.97
Smart Schools Bond Act Phase 2	324,423.92	-	324,423.92	-	-
BOCES Capital Project	2,833,574.00	283,357.00	1,313,749.00	-	1,236,468.00
Subtotal - Capital Fund	13,809,850.92	399,225.16	3,789,169.60	1,461,936.45	8,159,520.71
Debt Service	9,907,875.00	-	9,500,887.50	406,987.50	-
TOTALS :	23,717,725.92	399,225.16	13,290,056.10	1,868,923.95	8,159,520.71

RESERVE BALANCES May 31, 2022

DESCRIPTION	FUND BALANCE 7/1/2021	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	4,504,888.01	-	1,009.80	(526,600.80)	3,979,297.01
Capital Reserve	12,498,658.93	-	4,002.04	-	12,502,660.97
Instructional Technology Capital Reserve	2,034,723.88	(725,000.00)	781.91	-	1,310,505.79
Insurance Reserve	2,188,785.88	-	533.50	-	2,189,319.38
Unemployment Insurance Reserve	2,364,975.76	-	137.17	-	2,365,112.93
Reserve for Liability	1,376,631.33	(177,075.38)	389.19	-	1,199,945.14
Reserve for Tax Certiorari	2,019,949.56	-	612.47	1,239,745.29	3,260,307.32
Employee Benefit & Accrued Liability Reserve	3,189,714.00	(450,000.00)	861.59	-	2,740,575.59
Reserve for Retirement Contributions	2,406,603.82	(300,000.00)	654.79	-	2,107,258.61
Reserve for Teacher Retirement Contributions	2,438,495.05	-	2,219.43	-	2,440,714.48
Workers' Compensation Reserve	546,338.78	(50,000.00)	31.69	-	496,370.47
TOTALS :	35,569,765.00	(1,702,075.38)	11,233.58	713,144.49	34,592,067.69

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

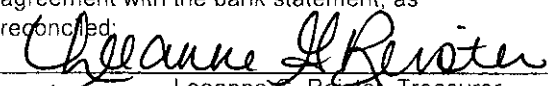
PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2022

Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			<u>\$ 5,819,487.45</u>
	Receipts:			
	Transfer from General Fund re: Due to/from			
	Transfer from General Fund re: Bus Purch. Reserve	1,578,192.00		
	BAN Proceeds			
	Interest	1.63		
	Net Transfers			
	Total Receipts:			<u>1,578,193.63</u>
	Disbursements:			
	EFT/Wire Transfers			
	Transfer to Capital Reserve re: Closing of Project			
	Capital Checks-#			
	Capital Reserve Checks #000920-000921		3,496.50	
	Bus Purchase Reserve Checks #			
	Net Transfers			
	Total Disbursements:			<u>(3,496.50)</u>
31-May	ENDING BALANCE	<u>\$ 1,578,193.63</u>	<u>\$ 3,496.50</u>	<u>7,394,184.58</u>

BANK RECONCILIATION

BALANCE PER BANK:	7,397,284.58
ADD:	
SUBTRACT:	
Outstanding Checks	(3,100.00)
ADJUSTED BANK BALANCE	<u>7,394,184.58</u>
BALANCE PER BOOKS	<u>7,394,184.58</u>

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 Leanne G. Reister, Treasurer

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 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2022

Miscellaneous Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			<u>\$ 177,901.69</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	3,050.00		
	Total Receipts:			<u>3,050.00</u>
	Disbursements:			
	Checks 200740-200747		14,668.10	
	Void Checks			
	Total Disbursements:			<u>(14,668.10)</u>
31-May	ENDING BALANCE	<u>\$ 3,050.00</u>	<u>\$ 14,668.10</u>	<u>166,283.59</u>

BANK RECONCILIATION

BALANCE PER BANK:	167,283.59
ADD:	
Outstanding Transfer from General NSF Check	
SUBTRACT:	
Outstanding Checks	(1,000.00)
ADJUSTED BANK BALANCE	<u>166,283.59</u>
BALANCE PER BOOKS	<u>166,283.59</u>

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Leeanne G. Reister, Treasurer

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Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2022

Custodial Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			\$ -
	Receipts:			
	Miscellaneous			
	Interest			
	Net Transfers			
	Total Receipts:			-
	Disbursements:			
	EFT/Wire Transfers-Taxes			
	Net Transfers			
	Total Disbursements:			-
31-May	ENDING BALANCE	\$ -	\$ -	-

BANK RECONCILIATION

BALANCE PER BANK

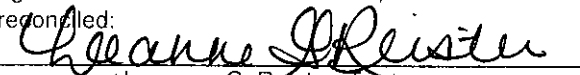
ADD:

SUBTRACT:

ADJUSTED BANK BALANCE
BALANCE PER BOOKS

	-
	-
	-

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 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MISCELLANEOUS REVENUE & CUSTODIAL ACTIVITY SUMMARY March 31, 2022

Miscellaneous Revenue Accounts	BEGINNING BALANCE 7/1/2021	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 3/31/2022
Special Revenue Funds (Scholarships/Grants)	184,340.96	29,940.28	47,997.65	166,283.59

Custodial Accounts	BEGINNING BALANCE 7/1/2021	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 3/31/2022
Other Liabilities	-	-	-	-
Sales Tax	134.86	5,187.82	5,322.68	-
Due from Other Funds	-	-	-	-
Due to Other Funds	-	-	-	-

Extraclassroom Accounts	BEGINNING BALANCE 7/1/2021	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 3/31/2022
Allen Creek Elementary	1,122.99	567.77	284.00	1,406.76
Jefferson Road Elementary	2,469.84	-	192.38	2,277.46
Mendon Center Elementary	15,581.08	8,439.82	6,577.45	17,443.45
Park Road Elementary	3,045.43	3,060.00	2,800.00	3,305.43
Thornell Road Elementary	3,379.67	3,906.00	3,624.57	3,661.10
Barker Road Middle School	38,244.47	83,364.75	66,793.01	54,816.21
Calkins Road Middle School	48,891.89	48,938.96	50,704.12	47,126.73
Sutherland High School	66,738.31	84,398.39	87,321.12	63,815.58
Mendon High School	95,433.38	85,008.67	64,399.24	116,042.81
TOTALS :	274,907.06	317,684.36	282,695.89	309,895.53

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MAY 2022**


Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-May	BEGINNING BALANCE			\$ 2,766,498.89
	Receipts:			
	Transfer from General Fund (per appropriations)			
	Interest	87.58		
	Net Transfers			
	Total Receipts:			87.58
	Disbursements:			
	Depository Trust Company (Wires)			
	Net Transfers			
	Total Disbursements:			-
31-May	ENDING BALANCE	\$ 87.58	\$ -	2,766,586.47

BANK RECONCILIATION

BALANCE PER BANK:	2,766,586.47
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>2,766,586.47</u>
BALANCE PER BOOKS	<u>2,766,586.47</u>

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 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report
Fiscal Year: 2022

Current Appropriation - Effective From: 05/01/2022 To: 05/31/2022

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
05/09/2022	024196	Move money to pay for PCSD two high school Best Buddy Chapters				
			A410-2250-500-2251 R	SpEd Office Supplies	-250.00	
			A410-2250-468-2251 R	SpEd Office Memberships		250.00
05/09/2022	024206	TO PAY FOR UNEXPECTED REPAIRS TO THE ICE MACHINE AT CALKINS ROAD USED FOR ATHLETICS.				
			A300-2855-412-0855 R	HS Athletics Gymnast Rent	-1,250.00	
			A300-2855-400-0855 R	HS Athletics Contr Svc		1,250.00
05/04/2022	024250	To cover costs of COVID testing				
			A830-9010-800-0800 R	BEN Employee Retirement	-850.00	
			A440-2815-400-0815 R	SPSV HealthSv SchPhys Con		850.00
05/09/2022	024355	TO COVER THE COST OF CONTRACTUAL SERVICES (INTERPRETEK)				
			A231-2110-500-0100 R	BR SchISuppt Supplies	-75.00	
			A231-2110-400-0100 R	BR SchISuppt Contr Svc		75.00
05/09/2022	024356	TO PROVIDE FUNDS FOR FED EX INVOICE				
			A232-2110-500-0100 R	CR SchISuppt Supplies	-2.58	
			A232-2110-400-0100 R	CR SchISuppt Contr Svc		2.58
05/09/2022	024423	TO COVER COST OF CONTRACTUAL SERVICES (DR. TUIITE)				
			A440-2815-433-0815 R	SPSV HealthSv Contractual	-6,825.00	
			A440-2820-465-0820 R	SPSV PsychSv Trav Conf	-1,448.52	
			A440-2815-400-0815 R	SPSV HealthSv SchPhys Con		8,273.52
05/10/2022	024677	To cover increase costs for Contract Transportation runs				
			A670-5581-490-0581 R	Transportation from BOCES	-25,000.00	
			A670-5540-400-0540 R	TRN Contr Transportation		25,000.00
05/10/2022	024691	TO TRANSFER FUNDS FOR INSTRUMENTAL REPAIRS				
			A231-2110-500-0165 R	BR Music Vocal Supplies	-1,500.00	
			A231-2110-455-0164 R	BR Music Instr Equip Rpr		1,500.00
05/11/2022	025273	E-Rate connectivity project costs				
			A670-5510-165-0510 R	TRN Bus Drivers Salaries	-297,000.00	
			A530-2630-491-0630 R	ITS-Comp Equip BOCES		297,000.00
05/16/2022	025307	TO PROVIDE FUNDS FOR AUDIOMETER CALIBRATION				
			A232-2110-500-0100 R	CR SchISuppt Supplies	-11.00	
			A232-2815-455-0815 R	CR HealthSv Equip Rpr		11.00
05/12/2022	025329	to cover BOCES Print & Mail Services				
			A650-1670-492-0670 R	Print & Mail Print Servs.	-2,853.03	
			A650-1670-490-0670 R	Print & Mail BOCES Servic		2,853.03
05/16/2022	025344	TO COVER THE COST OF CALIBRATING AUDIOMETERS IN NURSES OFFICE (ALLENDALE AND ST. LOUIS)				
			A520-2830-465-0830 R	PS Travel and Conference	-162.00	
			A460-2815-455-0815 R	NonPubSv HlthSv Equip Rpr		162.00

05/12/2022	025387	to cover BOCES services			
		A530-2630-492-0630 R	ITS Computer Inst Print	-2,988.17	
		A530-2630-490-0630 R	ITS Computer Inst BOCES		2,988.17
05/12/2022	025390	TO COVER THE COST OF OFFICIAL BUDGET BALLOTS FOR THE MAY 17, 2022 ELECTION			
		A710-1060-400-0006 R	BOE Dist Mtg Exp Cont Svc	-845.00	
		A710-1060-490-0006 R	BOE Dist Mtg BOCES Svcs		845.00
05/16/2022	025421	TO COVER COST OF AUDIOMETER CALIBRATION.			
		A340-2110-423-0100 R	SHS SchISuppt Rebinding	-11.00	
		A340-2815-455-0815 R	SHS HealthSv Equip Rpr		11.00
05/16/2022	025422	To provide funds for Varonis Renewal			
		A660-2630-490-0630 R	SST Computer Inst BOCES	-61,095.50	
		A530-2630-490-0630 R	ITS Computer Inst BOCES		61,095.50
05/16/2022	025483	to cover Instructional Hardware purchase per SED allocations			
		A460-2815-171-0815 R	NonPubSv Reg Nurse Salary	-521.24	
		A460-2630-202-0630 R	NonPubSv Computer Instr H		521.24
05/16/2022	025563	to cover the cost of a pressure washer for Transportation			
		A670-5510-200-0510 R	TRN Equipment	-620.00	
		A610-1310-200-0310 R	FIN BusAdmn Equipment		620.00
05/16/2022	025565	to cover the balance of cost for CRMS library furniture			
		A610-1310-200-0310 R	FIN BusAdmn Equipment	-1,195.00	
		A232-2110-500-0100 R	CR SchISuppt Supplies		1,195.00
05/16/2022	025580	to cover the balance of cost for CRMS Library furniture			
		A232-2110-500-0100 R	CR SchISuppt Supplies	-1,195.00	
		A232-2110-200-0100 R	CR SchISuppt Equipment		1,195.00
05/16/2022	025625	to cover the cost of pressure washer for transportation			
		A610-1310-200-0310 R	FIN BusAdmn Equipment	-1,240.00	
		A670-5510-200-0510 R	TRN Equipment		1,240.00
05/18/2022	025904	For Elementary ELA Textbook order			
		A340-2110-480-0100 R	SHS SchISuppt Textbooks	-4,238.33	
		A510-2110-480-0110 R	CURINS Tch RegSch Txtbook		4,238.33
05/19/2022	025987	TO PROVIDE FUNDS TO ATHLETIC SUPPLIES BUDGET CODE			
		A200-2855-455-0855 R	MS Athletics Equip Rpr	-2,233.33	
		A300-2855-401-0855 R	HS Athletics Chaperones	-1,500.00	
		A300-2855-443-0855 R	HS Athletics Skiing Fees	-4,576.00	
		A300-2855-455-0855 R	HS Athletics Equip Rpr	-7,000.00	
		A300-2855-465-0855 R	HS Athletics Trav Conf	-2,053.80	
		A300-2855-500-0855 R	HS Athletics Supplies		17,363.13
05/19/2022	026003	to cover Barnes and Noble Textbook purchase			
		A340-2110-480-0100 R	SHS SchISuppt Textbooks	-2,543.25	
		A510-2110-480-0110 R	CURINS Tch RegSch Txtbook		2,543.25
05/24/2022	026194	TO PROVIDE FUNDS FOR FIELD TRIP			
		A232-2110-500-0100 R	CR SchISuppt Supplies	-120.90	
		A232-2110-403-0110 R	CR Tch RegSch Field Trip		120.90
05/25/2022	026197	To provide funds for mileage.			
		A640-1621-500-0621 R	OM Maint/Cust Supplies	-1,000.00	
		A640-1620-466-0620 R	OM Mileage		1,000.00

05/24/2022	026206	TO COVER COST OF FRAMES FOR RETIREES			
		A720-2070-500-0002 R	Supt Office PD Supplies	-1,800.00	
		A720-1240-500-0002 R	SUPT Supplies		1,800.00
05/24/2022	026228	TO TRANSFER FUNDS TO HIGH SCHOOL ATHLETIC SUPPLIES			
		A200-2855-500-0855 R	MS Athletics Supplies	-2,654.93	
		A300-2855-409-0855 R	HS Athletics Hockey Rent	-625.00	
		A300-2855-500-0855 R	HS Athletics Supplies		3,279.93
05/25/2022	026240	TO COVER UNIFORM ORDER			
		A830-9060-800-0809 R	BEN Hospital Medical	-25,000.00	
		A300-2855-500-0855 R	HS Athletics Supplies		25,000.00
05/31/2022	026431	TO COVER HEALTH SERVICES CHARGES FROM OTHER DISTRICTS			
		A830-9060-800-0868 R	BEN Medicare Part B	-1,201.79	
		A460-2815-432-0815 R	NonPubSv HealthSv Othr Di		1,201.79
05/31/2022	026442	To cover ASBO meeting expenses			
		A610-1310-500-0310 R	FIN BusAdmn Supplies	-25.00	
		A610-1310-400-0310 R	FIN BusAdmn Contr Svc		25.00
05/31/2022	027097	To provide funds for negative budget codes			
		A112-2110-121-0110 R	AC Tch RegSch 1-3	-6,526.45	
		A112-2110-162-0100 R	AC SchlSuppt Para Salary	-9,141.45	
		A112-2850-155-0850 R	ACE Co-Curric Stipends	-3,841.00	
		A113-2110-162-0100 R	JR SchlSuppt Para Salary	-44,448.65	
		A114-2110-135-0100 R	MC SchlSuppt InstLdr Stp	-2,686.60	
		A114-2110-162-0100 R	MC SchlSuppt Para Salary	-28,055.61	
		A115-2110-162-0100 R	PR SchlSuppt Para Salary	-9,041.50	
		A231-2110-131-0158 R	BR Math Tchr Salary	-15,519.23	
		A231-2110-131-0165 R	BR Music Vocal Tchr Salar	-24,336.22	
		A231-2110-141-0100 R	BR SchlSuppt Sub Tchr Sal	-1,811.03	
		A231-2110-162-0100 R	BR SchlSuppt Para Salary	-130,315.57	
		A231-2110-492-0100 R	BR SchlSuppt Print Servs.	-3,201.45	
		A231-2855-137-0855 R	BRMS Athletics Coach Sala	-31,960.00	
		A232-2110-162-0100 R	CR SchlSuppt Para Salary	-63,342.66	
		A232-2250-131-2250 R	CR SpEd Tchr Salary	-10,191.06	
		A232-2855-137-0855 R	CRMS Athletics Coach Sala	-4,287.51	
		A340-2110-162-0100 R	SHS SchlSuppt Para Sal	-12,875.88	
		A340-2815-171-0815 R	SHS HealthSv Reg Nurse Sa	-83.96	
		A340-2855-139-0855 R	SHS Athletics-Other Emplo	-41,926.50	
		A341-2110-162-0100 R	MHS SchlSuppt Para Sal	-13,882.35	
		A410-2250-151-2251 R	SpEd Office CPSE Coord	-407.23	
		A530-2630-182-0630 R	ITS Computer Inst Aux Sal	-1,437.25	
		A550-2060-492-0060 R	DAT Print Services	-1,294.80	
		A620-1430-143-0430 R	PER Teacher Fellows	-4,680.00	
		A640-1620-164-0620 R	OM Maintenance/Custodial	-1,300.00	
		A670-5510-160-0510 R	TRN NonInstructional Sala	-5,774.20	
		A670-5510-165-0510 R	TRN Bus Drivers Salaries	-3,243.25	
		A830-9010-800-0800 R	BEN Employee Retirement	-2,520.00	
		A830-9020-800-0801 R	BEN Teachers Retirement	-28,833.37	
		A830-9060-800-0809 R	BEN Hospital Medical	-13,264.05	

A100-2110-466-0100 R	ES SchlSuppt Mileage	307.69
A112-2110-161-0100 R	AC SchlSuppt Clerk Sal	3,305.53
A112-2110-173-0100 R	AC SchlSuppt OT/Extra Hr	637.04
A112-2250-162-2250 R	AC SpEd Para Salary	9,141.45
A113-2110-121-0165 R	JR Music Vocal Tchr Sal	3,546.06
A113-2110-161-0100 R	JR SchlSuppt Clerk Sal	3,130.73
A113-2110-168-0100 R	JR SchlSuppt Clerk Subs	297.00
A113-2110-173-0100 R	JR SchlSuppt OT/Extra Hr	436.68
A113-2110-492-0100 R	JR SchlSuppt Print Svc	1,956.08
A113-2250-162-2250 R	JR SpEd Para Salary	44,448.65
A114-2110-161-0100 R	MC SchlSuppt Clerk Sal	4,780.76
A114-2110-173-0100 R	MC SchlSuppt OT/Extra Hr	217.56
A114-2250-162-2250 R	MC SpEd Para Salary	28,055.61
A114-2850-155-0850 R	MCE Co-Curric Stipends	3,841.00
A115-2110-121-0167 R	PR PhysEd Tchr Salary	2,844.45
A115-2110-146-0100 R	PR SchlSuppt InSv Paymts	282.12
A115-2110-161-0100 R	PR SchlSuppt Clerk Sal	2,064.09
A115-2110-173-0100 R	PR SchlSuppt OT/Extra Hr	547.71
A115-2250-162-2250 R	PR SpEd Para Salary	9,041.50
A117-2110-112-0110 R	TR Tch RegSch Kdg Sal	135.87
A117-2110-121-0153 R	TR Reading Tchr Salary	0.07
A117-2110-145-0100 R	TR SchlSuppt Proctors	69.80
A117-2110-146-0100 R	TR SchlSuppt InSv Paymts	343.47
A117-2110-161-0100 R	TR SchlSuppt Clerk Sal	6,145.71
A117-2110-162-0100 R	TR SchlSuppt Para Salary	1,298.43
A117-2110-169-0100 R	TR SchlSuppt Para Subs	7,838.97
A117-2110-173-0100 R	TR SchlSuppt OT/Extra Hr	106.58
A200-2855-137-0855 R	MS Athletics Coach Salary	41,926.50
A200-2855-139-0855 R	MS Athletics-Other Employ	2,215.18
A231-2110-131-0149 R	BR Technology Tchr Salary	604.06
A231-2110-135-0100 R	BR SchlSuppt InstLdr Stp	2,528.60
A231-2110-146-0100 R	BR SchlSuppt InSv Paymts	367.95
A231-2110-161-0100 R	BR SchlSuppt Clerk Sal	3,564.59
A231-2110-173-0100 R	BR SchlSuppt OT/Extra Hr	1,270.09
A231-2250-131-2250 R	BR SpEd Tchr Salary	6,182.68
A231-2250-162-2250 R	BR SpEd Para Salary	130,315.57
A232-2110-131-0134 R	CR World Lang Tchr Sal	5,131.95
A232-2110-135-0100 R	CR SchlSuppt InstLdr Stp	158.00
A232-2110-145-0100 R	CR SchlSuppt Proctors	747.69
A232-2110-161-0100 R	CR SchlSuppt Clerk Sal	1,797.61
A232-2110-173-0100 R	CR SchlSuppt OT/Extra Hr	342.58
A232-2250-162-2250 R	CR SpEd Para Salary	63,342.66
A300-2110-163-0100 R	HS SchlSuppt Security Sal	12,229.81
A300-2110-466-0100 R	HS SchlSuppt Mileage	937.68
A300-2855-131-0855 R	HS Athletics Tchr Salary	3,227.00
A300-2855-137-0855 R	HS Athletics Coach Salary	13,087.61
A300-2855-139-0855 R	HS Athletics Other Employ	16,966.72

A340-2110-173-0100 R	SHS SchISuppt OT/Extra Hr	136.50
A340-2250-131-2250 R	SHS SpEd Tchr Salary	1,360.89
A340-2250-162-2250 R	SHS SpEd Para Salary	12,875.88
A340-2815-173-0815 R	SHS HealthSv OT/Extra Hr	83.96
A341-2110-131-0140 R	MHS HealthEd Tchr Salary	6,286.65
A341-2110-131-0152 R	MHS English Tchr Sal	3,496.57
A341-2110-161-0100 R	MHS SchISuppt Clerk Sal	2,745.92
A341-2110-163-0100 R	MHS SchISuppt Security Sa	194.35
A341-2110-173-0100 R	MHS SchISuppt OT/Extra Hr	81.35
A341-2250-131-2250 R	MHS SpEd Tchr Salary	2,647.49
A341-2250-162-2250 R	MHS SpEd Para Salary	13,882.35
A341-2810-157-0810 R	MHS Counselor Salary	13,264.05
A341-2855-137-0855 R	MHS Athletics Coach Salar	751.00
A420-2250-151-2255 R	SpEd Sv Speech Tchr Salar	407.23
A530-2630-151-0630 R	ITS Computer Inst Teacher	1,437.25
A550-2060-161-0060 R	DAT Clerical/Secretarial	1,294.80
A610-1310-180-0310 R	FIN BusAdmn Sup/Tech Sal	2,520.00
A620-1430-161-0430 R	PER Clerical/Secretarial	4,680.00
A640-1620-172-0620 R	OM Longevity Award	1,300.00
A670-5510-175-0510 R	TRN Bus Driver Extra Hour	3,243.25
A670-5530-173-0530 R	TRN Overtime/Extra Hr	5,774.20
Total for Fund A - GENERAL FUND		-983,739.20
		983,739.20

Director of Finance
(money is available and allowable)
Assistant Superintendent for Business Approval

Loanne J. Reister
D. T. Reaney

Date of Treasurer's Report for BOE review

10/14/22

Date Completed

Person Completing

Cheryl Muscarella

Pittsford Schools

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Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: June 15, 2022

To: Michael Pero, Superintendent of Schools

From: Darrin T. Kenney, Assistant Superintendent for Business

Re: Fund Balance Management

As the school and fiscal year draws to a close, financial health and utilizing, that health strategically to maximize future benefit is a focus. As we are aware, the NYS Law limits the amount of Unappropriated Fund Balance (accumulation of prior year's surpluses) to no more than 4% of the ensuing year's budget. In PCSD's case, that is approximately \$6 million. The Governmental Accounting Standards Board (GASB) recommends an available Fund Balance sufficient to pay the normal expenditures of the organization for a period of at least three months without normal revenue supports. Previously, that sentiment seemed more like a textbook scenario than reality. However, the last two years, at times, has placed a very real perspective on the importance of Fund Balance and Reserves in sustaining financial health. While \$6 million is a lot of money, that cap placed by the NYS Comptroller and law, is not sufficient to cover one month of payroll expenses. We are projecting the 2021-22 school year to finish with approximately 3% surplus.

Therefore, it is important for the District to utilize alternate and additional fund balance management strategies that the law affords. Reserves are savings accounts for specific purposes that various laws permit. Schools may place unused surplus into these reserves (savings accounts) to assist in paying certain expenditures without raising additional taxes. A great example was our most recent vote, where the voters approved the withdrawal of funds to buy buses and acquire student technology, *without* increasing the budget or raising taxes. Other districts around us presented separate propositions for the purchase of buses that either levied additional taxes and/or issued debt.

Below I have recommended utilizing, in accordance with applicable laws, the 2021-22 Year-End Surplus to fund the following reserves.

It is important to realize that all amounts are specified as an “UP TO AMOUNT,” since the year-end closing of the books and final audit will not be completed until late August, but to comply with the law, we must project and obtain approval for the estimated amounts prior to June 30.

Michael Pero, Superintendent of Schools, Pittsford Central School District

Allen Creek Elementary • Jefferson Road Elementary • Mendon Center Elementary • Park Road Elementary • Thornell Road Elementary
Barker Road Middle School • Calkins Road Middle School • Pittsford Mendon High School • Pittsford Sutherland High School
www.pittsfordschools.org

Capital Reserve for Bus Purchases – This Reserve was re-established by the voters in May 2015 for the purpose of purchasing buses without the need to issue debt or pose an additional tax levy. This reserve was authorized to accumulate a maximum of \$15 million over a period of ten years. The current reserve balance is \$2,926,696. The voter approved Bus Purchase Resolution from May 17, 2022 states that the state aid received in the amount of (\$1,051,591) for the purchase of buses will be returned to the Reserve. The 2022-23 State Budget included language for schools to convert to electric buses by the year 2027. Since electric buses currently cost two and a half times more than a gas-powered bus, it is recommended that an additional amount up to \$1,000,000 of year-end surplus be transferred to the Bus Purchase Reserve.

Capital Reserve for Facilities – On May 18, 2021 the voters approved the establishment of a reserve to be used for the purpose of renovation, improvement and maintenance of facilities and infrastructure as permitted by NYSED Law Sec. 3651. The proposition approved specified maximum accumulated funding of \$42 million plus interest earnings for a term not to exceed May 2031. The reserve currently has a balance of \$12,502,661. The last NYS Building Condition Survey estimated in excess of \$296 million in facility maintenance needs over the next ten years. It is recommended that up to \$3,000,000 of year-fund surplus be transferred to the Capital Reserve.

Capital Instructional Technology Reserve – On May 20, 2014 the voters approved the establishment of a Capital Instructional Technology Reserve; the ultimate amount not to exceed \$10,000,000, plus interest, for a term of 10 years. The current reserve balance is \$1,310,506. It is recommended that we fund this reserve with a contribution of up to \$500,000.

Retirement Contribution Reserve – On October 14, 2008, the Board of Education, upon the recommendation of the District's Audit Oversight Committee (AOC) and External Auditor, Raymond Wager, established this reserve to afford the District budget stability for Employee Retirement System costs. The current reserve balance is \$2,406,604 with \$300,000 allocated to offset costs in this year's budget. It is recommended that we fund this reserve with up to \$500,000 of year-end surplus be transferred to the Retirement Contribution Reserve.

Liability Reserve - On June 26, 2006, pursuant to Ed Law 1709 (8) c, the Board of Education established an Insurance reserve to fund property loss, liability claims, litigation and legal judgements. This fund cannot exceed 3% of the

budget. The current balance of this reserve is \$1,199,945. It is recommended that we fund this reserve with up to \$300,000.

Teachers' Retirement System Reserve – The NYS budget enacted for the 2019-20 fiscal year allows Districts to establish a sub fund for NYS Teachers' Retirement Contributions within the Retirement Contribution Reserve. On June 10, 2019, the Board of Education approved a resolution establishing this new reserve for the Pittsford Central School District effective immediately. By law, a district can contribute up to 2% of the prior year TRS salaries to this reserve with a maximum of 10%. The current reserve balance is \$2,438,495. It is recommended that we fund this reserve up to the 2% limit of total TRS salaries of up to \$1,100,000.

Employee Benefit Accrued Liability Reserve (EBALR) – On October 14, 2008, the Board of Education established the Employee Benefit Accrued Liability Reserve to pay for unused sick day and longevity awards at the time of retirement. The current reserve balance is \$3,189,714 with \$450,000 in the 2021-22 budget to cover this year's retiree costs and another \$400,000 in the 2021-22 budget to cover retiree costs. This reserve is used in the budget annually and recently has not been replenished to the extent that it is used. It is recommended that we fund this reserve up to \$1,000,000 of year-end surplus.

Workers Compensation Reserve – On June 23, 2014 the Board of Education approved the establishment of a Workers Compensation Reserve. The current reserve balance is \$546,339 with \$50,000 in the 2021-22 budget and \$50,000 in the 2022-23 budget to help offset these costs. It is recommended that we fund this reserve with a contribution of up to \$200,000 of year-end surplus.

As we utilize the reserves, it is important to replenish them when we can to maintain their usefulness into the future and provide financial stability. We are required by law to present prior to year-end "up to amounts" for the reserves for Board of Education approval. When the year is done, the books are closed and the audit is complete, we will present specific finite amounts. In accordance with the law, the resolutions below provide some flexibility in later decisions by using "up to" amounts for each reserve.

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby approve the maximum estimated allocation of 2021-2022 fiscal year undesignated unreserved fund balance to the following reserve funds and transfer to the School Lunch Fund as permitted by the applicable General Municipal and New York State Education Laws as set forth below:

Reserve	Deposit no more than:
Capital Reserve for Bus Purchases	\$ 2,051,591
Capital Reserve for Facilities	\$ 3,000,000
Capital Reserve for Technology	\$ 500,000
Liability Reserve	\$ 300,000
Retirement Contribution Reserve	\$ 500,000
Retirement Contribution Reserve TRS Sub-fund	\$ 1,100,000
Employee Benefit Accrued Liability Reserve	\$ 1,000,000
Workers Compensation Reserve	\$ 200,000

Cc: L. Reister

Pittsford Schools

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Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: June 22, 2022
To: Michael Pero, Superintendent of Schools
From: Darrin T. Kenney, Assistant Superintendent for Business *DTK*
Re: Transportation Services Contracts – Students with Special Needs

The District has several special needs students who require transportation to various locations. At this time, we do not have vehicles or personnel to accommodate these transports. To that end, two transportation service bids have been extended for 2022 summer transportation and two transportation service bids have been extended for the 2022-23 school year.

To secure aid your signature, the Board of Education president and SED approval are necessary.

I therefore recommend the following resolution to be approved by the Board of Education:

BE IT RESOLVED that the Board of Education at its regular meeting does hereby approve the following contracts to provide services for Pittsford Central School District students with disabilities:

COMPANY	DATES	AMOUNT	BID INFORMATION
Transpo Bus Services	7/11/22-8/19/22	\$9,727	Extended
Rochester Medical Transportation	7/11/22-8/19/22	\$9,185	Extended
Transpo Bus Services LLC dba TBS	9/7/22-6/23/23	\$84,000	Extended
Rochester Medical Transportation	9/7/22-6/23/23	\$60,227	Extended

DTK:dh

Attachments

*Cc: L. Reister
C. Grove
E. Woods*

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Darrin Kenney
Assistant Superintendent for Business

Date: June 22, 2022
To: Michael Pero, Superintendent of Schools
From: Darrin T. Kenney, Assistant Superintendent for Business DTK
Re: Monroe #1 BOCES Transportation Contract – School Year 2022-2023

I recommend the enclosed State Education Department Transportation Contract for approval. The contract is with Monroe #1 BOCES to transport students with special needs, as well as provide for a bus attendant(s)/monitor(s). The contract is to serve our students during the 2022-2023 school year. Attached is information from BOCES detailing the anticipated cost of the services. Please be advised that the total charge may vary throughout the year as student placements/IEPs and enrollments may change.

Please also be advised that despite BOCES providing the service, BOCES aid will not be guaranteed, but excess cost (Special Education) and transportation aid will. Therefore, your signature, the Board of Education president and SED approval of the contracts are required to secure the aid, just as it would be if we were to contract with another provider.

I therefore recommend the following resolution to be approved by the Board of Education:

BE IT RESOLVED that the Board of Education does hereby approve the transportation contract with the Monroe #1 BOCES estimated to be Eighty-seven Thousand, Three Hundred Sixty-Nine Dollars (\$87,369.00) to transport and provide attendant/aide services to Pittsford Central School District students with special needs for the 2022-23 School Year.

DTK:dh

Attachment

*Cc: L. Reister
C. Grove
E. Woods*

Pittsford Schools

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585.267.1053

fax: 585.381.9368

Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: June 15, 2022
To: Michael Pero, Superintendent of Schools
From: Darrin T. Kenney, Assistant Superintendent for Business
Re: Foundation Aid Plan – Fiscal Year 2022-23

In late April, NYS enacted the 2022-23 budget. The enacted 2022-23 NYS budget continued last year's initiative to address the many years of Foundation Aid shortfall. A shortfall where some districts like Pittsford had been significantly underfunded since 2007 and some districts in recent years are overfunded. The 2022-23 NYS budget as it relates to Pittsford CSD is the second year of a three year phase-in or "catch-up goal" for Districts that were receiving less than 60% of the Foundation Aid formula. During the current year, (Phase-One) the District received a \$2.2 million; 22% increase in Foundation Aid to bring us to 65% of full formula (legal payment), up from 54% the prior year. For 2022-23, the enacted NYS budget proposes a \$3.9 million; 33% increase in Foundation Aid to bring us to 75% of full payment.

It is important to recognize that Foundation Aid was created in 2006-07 to replace General Operating Aid. This was done due to NYS losing the Campaign for Fiscal Equity lawsuit and the Supreme Court ruling the State's funding formulas to schools to be unconstitutional. Foundation Aid was to provide a "sound basic education" by returning to a formula, not political process and schools were to know four years in advance their Foundation Aid for planning purposes. Due to various reasons, NYS has not paid Foundation Aid according to formula. Since its inception; there have been freezes and various forms of reductions. Since 2006-07, PCSD is cumulatively due more than \$100 million in arrears in Foundation Aid.

New last year, NYS Education Law Section 56 requires Districts that are receiving a projected increase in Foundation Aid of more than 10% or \$10 million must present a plan to the NYSED and post the plan on the District's website of how the Aid increase will be utilized. The Plan shall provide a high level description of how the "increased" funds will be used to address student performance and need, including but not limited to the following criteria:

- Increasing graduation rates and eliminating achievement gap;
- Reducing class sizes;
- Providing support for students who are not meeting, or at risk of not meeting State learning standards in core academic subject areas;
- Addressing student social-emotional health; and

- Providing adequate resources to English Language Learners (ELL), students with disabilities (SWD), and students experiencing homelessness.

NYS is utilizing some of its Federal Stimulus Funds on this “Phase-In Process” and is required to report use to the U.S. Dept. of Ed., therefor NYSED is requiring the same of schools. Since Foundation Aid, is the base form of Aid for “schools to provide a sound basic education”, one could argue that the entire District Budget increase from 2021-22 to the 2022-23 fiscal year (\$5.7 million) meets the requirement.

To comply with the new Foundation Aid Plan caveat, please find below items originally contained within the 2022-23 voter approved budget that meet one or more of the criteria. While the Foundation Aid increase is \$3,923,451 (the target), we have listed items totaling \$5.4 million below:

This plan shall be published on the District’s website, no later than July 1, 2022.

Foundation Aid Increase (Target) \$ 3,923,451
Identified Expenditures \$ 5,386,227

Description	Type(s) of Expense	Estimated Budget
Increase in Class sections due to actual enrollment and student needs/services	Elementary - Teacher, Para Professional, AIS - Salary & Benefits	\$ 1,147,348
Increase in Class sections due to actual enrollment and student needs/services	Middle - Teacher, Para Professional, AIS - Salary & Benefits	\$ 498,482
Increase in Class sections due to actual enrollment and student needs/services	High - Teacher, Para Professional, AIS & Special Ed - Salary & Benefits	\$ 632,173
Classroom Sets for above sections/programs	Furniture & Instructional Materials	\$ 164,000
Additional High School Security	Salary & Benefits	\$ 42,746
Network Technician to serve 1:1 Device Initiative	Salary & Benefits, Supplies & Contractual	\$ 91,216
Coordinator for Student Services	Salary & Benefits, Supplies & Contractual	\$ 97,389
Technology & Data Assessment	Salary & Benefits, Contractual & Supplies	\$ 39,046
District Assigned Nurse	Salary & Benefits, Contractual & Supplies	\$ 56,992

Tutoring Center Coordinator - New	Salary & Benefits, Contractual & Supplies	\$ 119,629
Behavior Specialists	Salary & Benefits, Contractual & Supplies	\$ 588,870
Nursing, Health & SEL Svcs	Salary & Benefits, Contractual & Supplies	\$ 475,396
Cultural Diversity & Equity	Special Support Program - Supplies, Contractual	\$ 126,000
English Lang. Learner Faculty Support	Salary & Benefits, Contractual & Supplies	\$ 93,440
Network Security	Contractual	\$ 130,000
O&M	Utilities Increase	\$ 392,000
Student Transportation	Unleaded, Diesel & Contract Route Increase	\$ 491,500
Security & Infrastructure	Cameras / Prox Cards / Contract	\$ 200,000

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE Date: June 22, 2022
TOPIC: 22-23 Art Supplies Bid
Bid Advertised: February 23, 2022, *The Daily Record*
Bid Opening Date: March 23, 2022 @ 11:00AM
FUNDS: 2022-2023 Art Supplies Budget - Each Building

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
Art Supplies		
	Blick Art Materials	\$ 622.37
	Cascade School Supply, Inc.	\$ 939.30
	National Art & School Supplies	\$ 935.52
	Pyramid Paper	\$ 1,790.65
	Rochester Ceramics & Greenware Inc.	\$ 1,079.76
	School Specialty LLC	\$ 1,962.14
	S&S Worldwide	\$ 233.85
	WB Mason	\$ 1,548.79
	TOTAL BIDS BY VENDOR	\$ 9,112.38

Comments: Art Supplies Bid runs from date awarded by BOE to 01/31/2023. The bid was reviewed by Maribeth Curran, District Standards Leader for Art, and Leslie Pawluckie, Purchasing Agent. The bid represents 245 items with 231 being awarded. It is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting all required bid specifications. Vendors offered catalog discounts for items ordered during the 22-23 school year.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE Date: June 22, 2022
Topic: BOCES 2 Cooperative Athletic Supplies RFB-1982-22
Date Advertised: March 24, 2022
Bid Opening Date: April 22, 2022
Bid Opening Time: 2:00 PM, BOCES 2
Fund: 2022-2023 Athletic and PE Supply Budgets

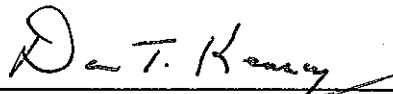
BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award contracts to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	ESTIMATED AMOUNT
Athletic Supplies		
	Pyramid School Products	3,496.01
	Varsity Brands dba BSN	8,987.37
	Jim Dalberth Sporting Goods	14,733.82
	Scholastic Sports Sales	1,821.00
	Laux Sporting Goods	3,575.77
	Riddell	1,148.29

TOTAL:

\$ 33,762.26

Comments: BOCES 2 Cooperative Athletic Supplies Bid contract is 07/01/22 - 06/30/23. Pittsford and Ten (10) districts participated. The bid was reviewed by Wendy Vergamini, BOCES 2 Director of Procurement, and Leslie Pawluckie, Purchasing Agent. Bid represents 58 awarded items. The bid is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting all required bid specifications. Awarded bidders offer discounts on various manufacturer product lines ordered throughout the year. Items ordered are identified on an ongoing basis by the Athletic Director and Physical Education Staff.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

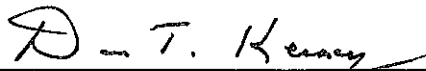
RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE Date: June 22, 2022
Topic: BOCES 2 Coop Lunch Paper & Plastic Supply RFB-2007-22
Date of Legal Notice: March 29, 2022, Democrat & Chronicle
Date of Bid Opening: May 12, 2022
Time: 2:00 PM at BOCES 2
Funds: C94 2860 410 School Lunch Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
LUNCH PAPER AND PLASTIC SUPPLY		
	Regional Distributors	\$ 29,486.14
TOTAL:		<hr/> \$29,486.14 (Cost Estimated)

Comments: The Boces 2 Cooperative Lunch Paper & Plastic Supply Bid contract is valid July 1, 2022 through December 31, 2022. Pittsford and twenty (20) other districts participated. The bid responses were reviewed by Wendy Vergamini, BOCES 2 Director of Procurement, and Leslie Pawluckie, Purchasing Agent. The bid for Cooperative Lunch Paper & Plastic Supply was recommended for award on an aggregate basis to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



Darrin Kenney, Assistant Superintendent for Business

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534

585.267.1053

Fax: 585.381.9368

Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

To: Michael Pero
Superintendent

From: Darrin T. Kenney
Assistant Superintendent for Business

Date: June 16, 2022

Re: Mini Capital Improvement Project Bid Awards

In May 2021, the voters authorized the withdrawal of six million from the Capital Reserve to fund what we call, "the mini CIP". The CIP was focused on addressing end of life failing HVAC mechanical systems and emergency generators at Mendon High, Thornell Elementary, and Transportation Facility. Also included are lighting replacement with more efficient and brighter LED lighting in several gymnasiums, cafeterias and auditoriums.

The team has been concerned about this bid, due to the current economic climate, labor and supply chain shortages and price escalation. On June 15, 2022, the District was fortunate to have better than anticipated bid participation and the recommended bid awards (below) total favorably to the budget.

The Architect, Construction Manager and I, therefore recommend awarding the following construction contracts to the following construction trades pursuant to the June 15, 2022 bid opening:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, at its regular meeting of June 22, 2022, does hereby award the June 15, 2022 bid for General Trades work related to the renovations and scope of work detailed in the bid specifications for the base bid for the total amount of seventy-eight thousand dollars (\$78,000) to Maracon Enterprises, Inc. All work and covenants of both parties shall be as set forth in the contract documents.

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, at its regular meeting of June 22, 2022, does hereby award the June 15, 2022 bid for Plumbing Trades work related to the renovations and scope of work detailed in the bid specifications for the base bid for the total amount of one hundred twenty two thousand four hundred dollars (\$122,400) to Thurston Dudek, Inc. All work and covenants of both parties shall be as set forth in the contract documents.

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, at its regular meeting of June 22, 2022, does hereby award the June 15, 2022 bid for Mechanical Trades work related to the renovations and scope of work detailed in the bid specifications for the base bid for the total

amount of one million one hundred forty nine thousand dollars (\$1,149,000) to Lawman Mechanical, Inc. All work and covenants of both parties shall be as set forth in the contract documents.

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, at its regular meeting of June 22, 2022, does hereby award the June 15, 2022 bid for Electrical Trades work related to the renovations and scope of work detailed in the bid specifications for the base bid for the total amount of one million one hundred fifty thousand dollars (\$1,150,000) to Billitier Electric, Inc. All work and covenants of both parties shall be as set forth in the contract documents.

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, at its regular meeting of June 22, 2022, does hereby award the June 15, 2022 bid for Electrical Trades (Theatrical Lighting) work related to the renovations and scope of work detailed in the bid specifications for the base bid for the total amount of one million twenty thousand three hundred dollars (\$1,020,300) to Billitier Electric, Inc. All work and covenants of both parties shall be as set forth in the contract documents.

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, at its regular meeting of June 22, 2022, does hereby award the June 15, 2022 bid for Roofing Trades work related to the renovations and scope of work detailed in the bid specifications for the base bid for the total amount of eight hundred three thousand dollars (\$803,000) to Elmer W. Davis, Inc. All work and covenants of both parties shall be as set forth in the contract documents.

Students

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE**Statement of Overall Objectives**

The Pittsford Central School District is an active partner with students and parents in the task of ensuring that all students meet or exceed the New York State Learning Standards. The District recognizes that consistent school attendance, academic success, and school completion have a positive correlation, and therefore has developed, and, if necessary, will revise a Comprehensive Student Attendance Policy to meet the following objectives:

- a) Increase school completion for all students;
- b) Raise student achievement and close gaps in student performance;
- c) Identify attendance patterns in order to design attendance improvement efforts;
- d) Know the whereabouts of students for safety and other reasons;
- e) Verify that individual students are complying with education laws relating to compulsory attendance;
- f) Determine the District's average daily attendance for state aid purposes.

Description of Strategies to Meet Objectives

The District will:

- a) Create and maintain a positive school building culture by fostering a positive physical and psychological environment where the presence of strong adult role models encourages respectful and nurturing interactions between adults and students. This positive school culture is aimed at encouraging a high level of student bonding to the school, which in turn should lead to increased attendance.
- b) Develop a Comprehensive Student Attendance Policy based upon the recommendations of a multifaceted District Team that includes representation from varied stakeholders. The District will hold at least one public hearing prior to the adoption of this collaboratively developed Comprehensive Student Attendance Policy.
- c) Maintain accurate recordkeeping via a Register of Attendance to record attendance, absence, tardiness, or early departure of each student.
- d) Utilize data analysis systems for tracking individual student attendance and individual and group trends in student attendance problems.
- e) Develop early intervention strategies to improve school attendance for all students.

(Continued)

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE (Cont'd.)**Student Attendance Recordkeeping/Data Collection**

The record of each student's presence, absence, tardiness, and early departure will be kept in a register of attendance in a manner consistent with Commissioner's regulations. An absence, tardiness, or early departure will be entered as "excused" or "unexcused" along with the District code for the reason.

Attendance will be taken and recorded in accordance with the following:

At the Elementary Level in Grades K through Five

Building attendance will be taken once a day, at the start of the school day, by the classroom teacher. The classroom teacher will enter daily attendance into the electronic database. The building attendance clerk is responsible for recording the reason for each individual student absence, using the coding system established in this policy. Students arriving late or leaving early from school shall report to the building attendance clerk who will enter that information into the electronic database to become a part of the student's permanent attendance record.

Parents or guardians are required to call the school in the morning if their child will be absent. If a child is tardy to school, the parent must accompany their child into school and sign in at the main office. Parents or guardians are required to send a note to the building attendance clerk if their child will be leaving school early. For all early dismissals, the parent or guardian must report to the main office to sign their child out of school.

At the Secondary Level in Grades Six through Twelve

Building attendance will be taken each period, by the classroom teacher. The teacher will enter attendance into the electronic database. The building attendance clerk is responsible for recording the reason for each individual student absence, using the coding system established in this policy. Students in grades 9-12 arriving late or leaving early from school, outside of their established schedule, shall report to the attendance office or front desk to sign in or out. Students in grades 6-8 arriving late shall report to the main office. Students in grades 6-8 leaving early from school shall report to the main office and must be accompanied by a parent or guardian to sign out. The building attendance clerk will enter that information into the electronic database to become a part of the student's permanent attendance record.

If any disciplinary actions are necessary, the appropriate Assistant Principal will initiate disciplinary consequences according to the Comprehensive Attendance Policy and the District Code of Conduct.

Parents or guardians are required to call the building attendance clerk in the morning if their child will be absent or tardy to school. Parents or guardians are required to call the attendance clerk or provide a note to the attendance clerk if their child will be leaving school early.

(Continued)

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE (Cont'd.)**Determination of Excused and Unexcused Absences, Tardiness, and Early Departures**

The following reasons for absences and tardiness are accepted by the Pittsford Central School District as excused:

- a) Sickness
- b) Sickness in the family
- c) Death in the family
- d) Religious observance Court attendance
- e) School music lesson
- f) DMV road tests
- g) Impassable roads or bad weather
- h) Approved school visits
- i) Medical appointment
- j) Approved cooperative work program
- k) School-sponsored activities
- l) Approved employment visits
- m) Activities in which students are representing the school or district
- n) Principal-approved educational experiences
- o) Death of a close friend, military obligation, or other reason as approved by the Superintendent.

All other reasons for absence and tardiness will be considered unexcused.

A written excuse, signed by a parent or guardian should be presented by the student when returning to school following each absence. Alternatively, parents or guardians may call the school with the reason for the absence.

Description of Coding System for Absences

Each building attendance clerk will follow the established coding system for the recording of absences, late arrivals and early departures.

(Continued)

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE (Cont'd.)**Daily attendance codes**

Code	Reason
Excused Codes	
AE	Absent Excused
TE	Tardy Excused
ML	Music Lesson
FT	Field Trip
CO	Conference Day
HT	Home Tutor
RO	Religious Observance
SO	Suspension Out of School
SI	Suspension In School
Unexcused Codes	
AU	Absent Unexcused
AV	Absent Vacation
DV	Early Dismissal Vacation
TU	Tardy Unexcused
DU	Early Dismissal Unexcused
TR	Truant

Attendance Review**At the Elementary and Middle Level in Grades K through Eight**

Every five weeks, the building principal will review the following attendance reports: students with fifteen or more absences, students with ten or more tardiness, and students with ten or more early dismissals, and determine if any intervention strategies need to be employed. Possible intervention strategies would include, but are not limited to: conference with student, letter to parent or guardian, phone call to parent or guardian, conference with parent or guardian, referral to appropriate community agency/support. Communication will include the reason for concern, a description of District policy, the impact on student learning and potential disciplinary and academic consequences.

(Continued)

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE (Cont'd.)At the Secondary Level in Grades Nine through Twelve

Every five weeks, the building principal will review the following attendance reports: students with nine or more absences in any full-year course, five or more absences in any semester course, and nine or more late arrivals to school or early dismissals from school, and determine if intervention strategies need to be employed. Possible intervention strategies would include, but are not limited to: conference with student, letter to parent or guardian, phone call to parent or guardian, conference with parent or guardian, referral to appropriate community agency/support. Communication will include the reason for concern, a description of District policy, the impact on student learning and potential disciplinary and academic consequences.

Record KeepingAt the District Level

The District Census Clerk will be responsible for maintaining the Register of Attendance for the District, in accordance to the procedures outlined in this policy. The Register will be kept electronically. At the end of each year, the current attendance record is electronically transferred into a history file; a back-up copy is created and stored permanently on microfiche at BOCES.

At the Building Level

The building attendance clerk will be responsible for maintaining the Register of Attendance for the building, in accordance to the procedures outlined in this policy. The Register will be kept electronically. Building attendance files, including, but not limited to, written excuses and investigation reports, will be kept for one year after the end of the school year.

Classroom Attendance

The classroom teacher will be responsible for maintaining the Register of Attendance for each of their classes, in accordance to the procedures outlined in this policy. The Register will be kept electronically.

Students of Military Families

Under the Interstate Compact on Educational Opportunity for Military Children, a school superintendent may excuse a student's absence for the purpose of visiting with a parent or legal guardian who is an active duty member of the uniformed services or who is on leave from, or immediately returned from, deployment to a combat zone or combat support posting.

(Continued)

SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE (Cont'd.)

The Superintendent may grant up to five days of excused absences for military-connected students whose parents are experiencing a deployment. The conditions under which the schools may approve excused absences are:

- 1) The absence is preapproved,
- 2) The student is in good standing,
- 3) The student has a prior record of good attendance,
- 4) Missed work is completed and turned in within a specified time period,
- 5) The absence is not during standardized testing dates.

Education Law Sections 3024, 3025, 3202, 3205, 3206,
3210, 3211, and 3213
8 New York Code of Rules and Regulations
(NYCRR) Sections 104.1, 109.2 and 175.6

PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name: SCOTT PARKER Phone: 585-727-3065
Address: 6134 MARCUS WAY, FARMINGTON, NY 14425
School: CRMS

- 1. Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

For many years I personally purchased lots of music I've used with my students at PMS + CRMS. Now that I'm retiring, much of this music that we've used for years I will not need to keep, so I'm donating it to the school. Its original marked purchase price was \$2,039.39 for over 200 pieces of music. A list is attached.

- 2. Describe any conditions or restrictions for its use.

It will reside at CR, but certainly can be loaned out to other buildings for everyone's use.

- 3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

4. Which of the following conditions does the gift fulfill?

Is it in support of and a benefit to all district schools or to a particular district school?

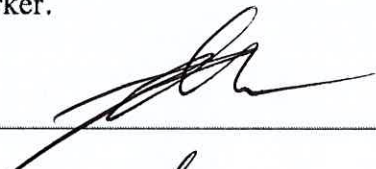
Is it for a purpose for which the district could legally expend its own funds?

Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

PLEASE NOTE:

In the case of Technology/Computer equipment, the gift needs to be approved by our Coordinator of Technology, Matthew Kwiatkowski. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Administrator's Approval:  Date 6/5/22
(When appropriate)

Principal's Approval:  Date 6/5/22

Superintendent's Approval:  Date 6/5/22

Board Action: Date: _____

<u>Leaving</u>	<u>Title</u>	<u>Cost total</u>
x	Movie Favorites - Tuba	\$4.95
x	Great Movie Instrumental Solos - horn	\$12.95
x	Best of the Beatles - horn	\$12.95
x	Contest Solos for the Young Snare Drummer	\$8.00
x	Yankee Doodle Paradiddle	\$4.00
x	Classic Festival Solo vol. 2 - Snare	\$4.95
x	Drum Solos - Downfall/Conecticut	\$3.00
x	Modern Drum Solos - 524 Main Street	\$2.50
x	Tea For Three - Snare Trio	\$3.50
x	The Solo Snare Drummer - vol. 1	\$9.95
x	2-Wilcoxin - Modern Rudimetal Snare Solos	\$21.90
x	Contemporary Album for the Snare Drum	\$7.95
x	12 Progressive Solos for Snare Drum	\$4.95
x	Colonial Capers - snare	\$4.00
x	Coordination - Snare	\$4.00
x	2-Modern Drum Solos - 2040's sortie - Abel	\$6.00
x	Three Means to an End - snare	\$4.50
x	Wilcoxin-Battin' 'em Out	\$3.50
x	March Militaire - mallets	\$3.50
x	Classic Festival Solos for Mallets Percussion	\$4.95
x	Grand Teton-timpani	\$5.50
x	Triptych Motif-timpani	\$4.00
x	2-Fundamental Solos for Timpani	\$15.90
x	8-McMillan Basic Tumpani Technic	\$44.00
x	Brown-Winning Snare Drum Solos	\$11.00
x	11-Peters Intermediate Timpani Studies	\$154.00
x	9-Mallet Student 1	\$49.50
x	7-Mallet Student 2	\$48.65
x	5-Mallet Student 3	\$39.75
x	Wedding Dance Percussion Ensemble	\$21.00
x	16-Percussion Ensembles	\$325.00
x	2-Concert and Contest Collection - trumpet piano part	\$13.90
x	Andante and Presto-Telemann - trumpet	\$2.00
x	Aria and Allegro-Haydn - trumpet	\$3.00
x	Sonatina-Laburda - trumpet	\$5.00
x	On Wings of Song-Mendelssohn - Fhorn	\$3.00
x	Berceuse-Buchtel - Fhorn	\$2.00
x	Two Sonatas-Cherubini - Fhorn	\$10.95
x	Solos For the Horn Player	\$14.95
x	Mozart - Four Horn Concertos	\$13.95
x	Solo Sounds for French horn - piano part	\$9.95
x	Solo Sounds for French horn - horn part	\$5.95
x	Ballad for Horn - Butts	\$6.00
x	Sonata in F - Corelli - horn	\$3.00

x	Sonata in G - Corelli - horn	\$3.90
x	Two Pieces by Loeillet - horn	\$8.95
x	3rd Sonate-Handel - horn	\$5.95
x	En Irlande - Boza - horn	\$14.00
x	Konzerte - Mozart - horn	\$4.25
x	Saraband-Handel - tbone	\$2.00
x	Arm, Arm Ye Brave-Handel - tbone	\$3.00
x	Cortege-Whitney - tbone	\$4.25
x	Prelude and Minuet-Corelli - tbone	\$5.50
x	Menuet in G-Bach - tbone	\$4.50
x	Gavotte-Elgar - tbone	\$5.50
x	9 Program Solos for Trombone	\$7.95
x	Heart Victorious-Carassimi - tbone	\$3.00
x	Per Questa Bella Mano-Mozart - tbone	\$4.95
x	Bach Collection-Krane - tbone	\$7.00
x	Hasse Suite - tbone	\$3.00
x	Sonata in G Minor-Corelli - trombone	\$4.00
x	Allerseelen-Strauss - euph	\$3.50
x	Sweet betsy Suite-Haack - euph	\$3.00
x	2-Concert Piece-Nelhybel - euph TC	\$6.00
x	Honor and Arms-Handel - euph	\$4.25
x	My Regards-Llewellyn - euph	\$5.95
x	introduction and Dance-Barat - euph	\$4.50
x	Morceau Vivant-Martou - euph	\$3.00
x	Suite for Baritone-Haddad - euph	\$7.00
x	Forty Fathoms - tuba	\$2.50
x	Solo Sounds for Tuba - tuba part	\$5.95
x	2-Concert and Contest Collection - tuba piano part	\$13.50
x	Aria-Scarlatti - tuba	\$4.50
x	Sonata in F Major - Telemann - flute	\$3.50
x	Summer Song-Billingsley - flute	\$4.00
x	2-Sonata No. 3-Handel - flute	\$9.00
x	Scherzino-Anderson - flute	\$2.50
x	Sicillenne-Faure - flute	\$3.00
x	Seven Sonatas - Handel - flute	\$13.50
x	Minuet-Bizet - flute	\$12.95
x	Sonata no. 1-Quantz - flute	\$3.25
x	Rondo d dur-Mozart - flute	\$9.95
x	Sonata No. 2-Blavet - flute	\$10.00
x	Suite in A Minor-Telemann - flute	\$4.75
x	Danse de la Chevez - Honneger - flute	\$6.95
x	Sonata G Minor-Vivaldi - flute	\$5.95
x	Cocnerto-Vivaldi - flute	\$3.50
x	Concerto No. 1 in G Major-Mozart - flute	\$3.00
x	Night Solioquy-Kennan - flute	\$2.50

x	Minuet-Telemann - oboe	\$5.00
x	Evening Piece-Benson - oboe	\$0.60
x	Concert and Contest Collection-Voxman - oboe solo	\$3.50
x	Concert and Contest Collection-Voxman - oboe piano	\$6.50
x	Mosquito Dance-Mendelssohn - oboe	\$2.50
x	largo and Allegro-Marelli - oboe	\$3.50
x	Concerto in F Minor-Telemann - oboe	\$5.00
x	Seven Minuets-Mozart - oboe	\$7.00
x	Concerto-Cimarosa - oboe	\$10.25
x	Classic Festival Solos - bassoon piano part	\$7.95
x	Classic Festival Solos - bassoon solo part	\$4.95
x	Minuet in G-Bach - bassoon	\$4.50
x	Columbine-Vander Cook - bassoon	\$2.00
x	March of a Marionette-Gounod - bassoon	\$4.95
x	Morceau Vivant-Martou - bassoon	\$4.95
x	Romanze-Weissenborn - bassoon	\$2.00
x	Gloucester-LaPlante - bassoon	\$6.95
x	2-Sound and Alarm-Handel - bassoon	\$9.90
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