

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Board of Education Meeting

Monday, May 10, 2021

Barker Road Middle School

(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Monday, May 10, 2021.

BOARD MEMBERS PRESENT: A. Thomas, T. Aroesty, V. Baum, I. Narotsky, R. Sanchez-Kazacos, R. Scott, P. Sullivan

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, D. Kenney, P. Vaughan-Brogan, M. Ward, E. Woods

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mrs. Thomas called the meeting to order at approximately 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.

**APPROVED:  
AGENDA**

Vote: Unanimously carried

3. A required Public Budget Hearing was conducted by Mr. Pero and Mr. Kenney. Listed below are the Fast Facts shared regarding the 2021-2022 proposed budget:

- The Superintendent's proposed 2021-22 Budget was developed with the expectation that school **will** substantially return to pre-COVID operation.

- It is understood that COVID will have ramifications on the future of school operations and therefore flexibility within the budget and functions is tantamount to success.

- Is balanced, remains within the Property Tax Cap and preserves programs and services.

- Is eased considerably by the significant efforts of the NYS Legislature to address the 16-year long Foundation Aid debacle. However, the proposed budget is also cognizant of and cautious that NYS commitment may not be sustainable into the near future. Therefore, the conservative use of reserves is crucial to long-term sustainability and preservation of programs while addressing the mission, critical post pandemic needs of students.

- The year-to-year increase in spending is 2.56%.

- The Property Tax Levy (total property taxes to be collected) increase is 1.95% and within the NYS Property Tax Cap.

- Contains the Budget and Tax Levy growth below the County average, despite the lowest Foundation Aid Per Pupil and percent full-funded in the Western NY area.

Mr. Kenney also reviewed the spending plan, the three-part budget (administrative, program, capital), the NYS Report Card, the proposed total revenue summary, Foundation Aid, what will be on the ballot. The vote will be held in-person at Barker Road Middle School from 7:00 am – 9:00 pm on May 18, 2021.

4. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its April 19, 2021, meeting.

**APPROVED:  
MINUTES  
4/19/21**

Vote: Unanimously carried

## 88.

5. Board Reports: Mrs. Thomas read the MCSBA meeting dates as well as other dates to remember. Mrs. Baum reported out on the Legislative Committee meeting.

6. Motion was made by Mrs. Baum, seconded by Mrs. Sanchez-Kazacos regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following resolution:

**APPROVED:  
ANNUAL VOTE  
POLL WORKERS**

Vote: Unanimously carried

**BE IT RESOLVED**, that the Board of Education approves that the Annual Meeting of the Pittsford Central School District, Town of Pittsford, Monroe and Ontario Counties, New York, shall be held in the Barker Road Middle School, 75 Barker Road, Pittsford, New York, in said District, on the 18<sup>th</sup> day of May, 2021, with the polls to be open between the hours of 7:00 a.m. and 9:00 p.m. for the purpose of voting upon the budget resolution, proposition #1 - capital reserve fund-purchase of buses, proposition #2 - 2007/2011 General Capital Reserve Fund, proposition #3 - Authorization to Create and Fund New Capital Reserve and to Transfer Remaining 2007/2011 General Capital Reserve Fund Balance to Newly Created 2021 Capital Reserve, proposition #4 - capital reserve fund - Instructional Technology and three Board of Education seats as noted below. (*The proposed budget and propositions have previously been approved by the Board*); and **FURTHER**, that said Board of Education approves the Chief Inspector of Election/Chairperson of Election, Inspectors of Election, Assistant Inspector of Elections, Volunteers and Substitutes as listed below.

### I.

#### **BUDGET RESOLUTION**

SHALL THE FOLLOWING RESOLUTION BE ADOPTED:

**RESOLVED**, that the Board of Education of the Pittsford Central School District be authorized to expend the amount of \$143,925,548 for the 2021-2022 school year, **AND FURTHER**, that said Board of Education be authorized and directed to levy and collect a tax upon all taxable property in said School District in an amount necessary therefore.

### II.

#### **Proposition No. 1**

##### **Capital Reserve Fund - Purchase of Buses**

Shall the following resolution be adopted, to wit:

**BE IT RESOLVED**, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund - Purchase of Buses" a sum of money not to exceed One Million, Three Hundred Eighty-Eight Thousand, Six Hundred Sixty-One Dollars (\$1,388,661) to be used for the purchase of six (6) replacement sixty-six passenger buses, four (4) thirty-six passenger buses, two (2) twenty-two passenger vans and communications equipment used in the operation of such buses. State Aid generated on these purchases will be returned to the Capital Reserve Fund - Purchase of Buses.

### III.

#### **Proposition No. 2**

##### **2007/2011 General Capital Reserve Fund of Capitol Project**

Shall the following resolution be adopted, to wit:

**BE IT RESOLVED**, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "2007/2011 General Capital Reserve Fund" a sum of money not to exceed Six Million Dollars (\$6,000,000) to perform renovation and repair projects to enhance health and safety, efficiency and preservation of facilities.

**BE IT FURTHER RESOLVED**, that the Board of Education of the Pittsford Central School District does hereby authorize these funds to be used for the installation of emergency generators and related infrastructure at

Transportation Maintenance Building, Mendon High School, Thornell Road Elementary, the installation of LED lighting at various school buildings, the replacement and remediation of windows and boiler at the Lomb Building, upgrade of heat, ventilation and related systems at Mendon and Sutherland High Schools, partial roof replacement and restoration at Mendon Center Elementary and Mendon High, plumbing improvements at Allen Creek Elementary, public address system upgrade at Sutherland High School and other incidental work associated with said projects.

**IV.**

**Proposition No. 3**

**Authorization to Create and Fund New Capital Reserve and to Transfer Remaining 2007/2011 General Capital Reserve Fund Balance to Newly Created 2021 Capital Reserve**

**BE IT RESOLVED**, that the Board of Education of the Pittsford Central School District is hereby authorized and directed to establish a reserve fund pursuant to Education Law Section 3651 to be known as the “2021 Capital Project Reserve Fund” for the purpose of financing, in whole or in part, construction, reconstruction, additions, alterations, renovations or other improvements to said District’s buildings and facilities, including playgrounds, athletic fields, recreation areas, parking areas, roadways, and other site improvements, and the acquisition and installation of machinery, equipment, apparatus or furnishings, and costs incidental thereto; with the ultimate amount of such reserve fund not exceeding Forty-Two Million Dollars (\$42,000,000), plus any accrued earnings on amounts deposited in such reserve fund, the probable existence of said reserve fund being ten (10) years, but with said reserve fund continuing in existence for its stated purpose until liquidated in accordance with the Education Law or until the funds are exhausted, and the sources from which funds shall be obtained for said reserve fund being: (a) an initial amount transferred upon voter approval of all funds remaining in the 2007/2011 General Capital Reserve Fund; (b) from unappropriated fund balance remaining in the general fund at the end of this fiscal year and/or from time to time thereafter, in such amount as the Board of Education may designate; (c) State aid received and made available by the Board of Education from time to time; and (d) any other monies derived from budgetary appropriations or other sources authorized by the voters from time to time, all as permitted by law; and

**BE IT FURTHER RESOLVED**, that the Board of Education of the Pittsford Central School District is hereby authorized and directed to transfer all funds remaining in the “2007/2011 General Capital Reserve Fund,” following application of the results of the vote on Proposition 2 above, to the “2021 Building Capital Reserve Fund;” and

**BE IT FURTHER RESOLVED**, that the 2007/2011 General Capital Reserve Fund is hereby depleted and dissolved as a result of this action.

**V.**

**Proposition No. 4**

**Capital Reserve Fund - Instructional Technology**

**BE IT RESOLVED**, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the “Capital Reserve Fund – Instructional Technology” a sum of money not to exceed Eight Hundred Seventy Five Thousand Dollars (\$875,000) to be used for the purchase of mobile student technology devices to supplement a 1:1 student technology learning program and replace beyond-useful life devices, used in the grade six through nine instructional program. Devices shall include laptop computers, iPads and related software, supplies and infrastructure.

**VI.**

**THREE (3) BOARD OF EDUCATION MEMBERS  
THREE - THREE-YEAR TERMS**

**VII.  
POLL WORKERS**

Cynthia Coleman is hereby appointed as **Chief Inspector of Election/Chairperson of Election** for this annual district election.

The following are hereby appointed to act as **Inspectors of Election/Volunteer Election Clerks**

Monroe County Trained Election Inspectors:

Dolores Hoffmann, Karen Dumont, Stacey Freed, Ann Kaczka, Krystal Lorenzo, Curtis Nelson, Nancy Tirabassi, Gerald Tirabassi, Ed Kay, Kim Kay, Ginny Gordon, Matthew O'Connor, John Tanza, Cathleen Zdyb.

Volunteer Election Clerks/Substitutes:

The following are hereby appointed as Volunteer Election Clerks/Substitutes:

Gael Garrity, Tina Maffuci, Becky Girouard, Linda Traynor, Marilyn Meritt, Maureen Kempinski, Chris Hall, Jeanne Strazzabosco, Suzanne Kaier-Tuttle, Sue Dodsworth, Alice Silver, Laurie Konte, Cathy Senecal-Rice, Joanne Druziak, George Isgrigg, Suzanne Isgrigg, Gary Foti, Roni Walker, Lois Houlihan and/or any additional unnamed volunteers not listed that may be needed due to last minute shortage of helpers due to unforeseen circumstances and/or illness. *Each Election Clerk appointed for said vote, as herein provided, having volunteered, shall be entitled to no compensation for the work performed. The Clerk of said school district is hereby authorized and directed to give a written notice of appointment to the persons herein appointed.*

*For your information: The **Chief Inspector of Election/Chairperson of Election and Monroe County Trained Election Inspectors** are the only paid positions. All others are gracious volunteers.*

7. Mrs. Thomas politely reminded everyone in attendance that they must comply with the required masking protocol as some audience members removed their masks.

8. At 7:33 pm, a motion was made by Mr. Aroesty, seconded by Mr. Sullivan to temporarily suspend the meeting, due to the blatant disrespect of some audience members for non-compliance of the law and said business meeting, for refusing to wear their mask coverings.

**MEETING  
TEMPORARILY  
SUSPENDED**

Vote: Unanimously carried

Short recess/temporary suspension of meeting.

9. At 7:48 pm, a motion was made by Mrs. Narotsky, seconded by Mrs. Sanchez-Kazacos to resume the meeting and bring it back to order.

**MEETING  
RESUMED**

Vote: Unanimously carried

10. Motion was made by Mrs. Narotsky, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the period ending March 31, 2021.

**ACCEPTED:  
TREASURER'S  
REPORT**

Vote: Unanimously carried

11. Motion was made by Mrs. Baum, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 3<sup>rd</sup> Quarter Extraclassroom Activities Report.

**APPROVED:  
3<sup>rd</sup> QUARTER  
EXTRACLASSROOM  
ACTIVITIES REPORT**

Vote: Unanimously carried

12. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

Vote: Unanimously carried

## A. Teacher Tenure – First Reading

## B. Appointment – Assistant Director of Finance - Substitute

Name: Cynthia Pfeifer  
 Position: Per Diem Substitute  
 Type of Position: Per Diem  
 Probationary Period: N/A  
 Salary: \$55.00/hr.  
 Effective Date: 05/15/2021 anticipated through 10/05/2021

## C. Appointment – Certificated Staff

Name: Annabelle Proulx  
 Position: TRE Grade 5  
 Type of Position: Probationary  
 Tenure Area: Elementary  
 Probationary Period: 09/01/2021 – 08/31/2025  
 Certification: Initial  
 Salary: \$46,877.00  
 Effective Date: 09/01/2021

## D. Change of Status – Regular Sub to Probationary

Name: Laura Griffone  
 Position: JRE Grade 3  
 Type of Position: Probationary  
 Tenure Area: Elementary  
 Probationary Period: 09/03/2019 – 09/02/2023  
 Certification: Permanent  
 Salary: \$66,440.00  
 Effective Date: 09/01/2021

Name: Jacqueline Ehnot  
 Position: TRE Grade 5  
 Type of Position: Probationary  
 Tenure Area: Elementary  
 Probationary Period: 08/31/2020 – 08/30/2024  
 Certification: Professional  
 Salary: \$56,189.00  
 Effective Date: 09/01/2021

## E. Appointment – Director of Transportation

Name: Carla Grove  
 Position: Director of Transportation  
 Type of Position: Full Time  
 Probationary Period: Per Civil Service  
 Salary: \$75,000.00  
 Effective Date: 06/23/2021

## F. Certificated Staff – Correction of Salary

Name: Anne Fay  
 Position: BRMS Learning Specialist  
 Type of Position: Part-Time .6/Regular Substitute .4  
 Tenure Area: Special Education

## 92.

Probationary Period: N/A  
Certification: Permanent  
Salary: \$56,944.00  
Effective Date: 08/31/2020

### G. Change of Status – Part Time to Probationary

Name: Anne Fay  
Position: BRMS Special Education  
Type of Position: Probationary  
Tenure Area: Special Education  
Probationary Period: 08/31/2020 – 08/30/2024  
Certification: Permanent  
Salary: \$58,880.00  
Effective Date: 09/01/2021

### H. Resignation – School Related Professional – see attached letter Brook Price

### I. Resignation for Retirement - Supervisory & Technical – see attached letter Edward Jones

*These reports in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

13. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:  
Vote: Unanimously carried
- APPROVED:  
SUPPORT  
STAFF REPORT**

#### CLERICAL

| <u>APPOINTMENTS</u> | <u>POSITION</u> | <u>BLDG</u> | <u>HOURS</u> | <u>DATE</u> | <u>SALARY</u> |
|---------------------|-----------------|-------------|--------------|-------------|---------------|
| Alison Sheldon      | School Aide     | MCE         | 13.75/wk.    | 04/22/2021  | \$12.50/hr.   |

#### TRANSPORTATION

| <u>RESIGNATIONS</u> | <u>POSITION</u> | <u>BLDG</u> | <u>LENGTH<br/>OF SVC</u> | <u>DATE</u> |
|---------------------|-----------------|-------------|--------------------------|-------------|
| Bernard Notar       | On Call Driver  | TMF         | 7 yrs.                   | 04/27/2021  |

#### CUSTODIAL/MAINTENANCE

| <u>RESIGNATIONS</u>  | <u>POSITION</u> | <u>BLDG</u> | <u>LENGTH<br/>OF SVC</u> | <u>DATE</u> |
|----------------------|-----------------|-------------|--------------------------|-------------|
| Tyler Douangphachanh | Cleaner         | TRE         | 6.5 yrs.                 | 04/30/2021  |

14. Special Education Report: Mrs. Woods noted that all items would be acted upon this evening under the Consent Agenda.

15. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment history of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting.  
Vote: Unanimously carried
- APPROVED:  
EXECUTIVE  
SESSION**

16. Superintendent's Report: Mr. Pero noted the first reading of policy #7550 – Dignity for All Students (DASA). He also noted the second reading of policy #7642 – Extended School Year Services and/or Programs and several policy deletions, both of which would be acted upon this evening under the consent agenda.

17. Mr. Pero thanked our paraprofessionals and parents for their collective community help over this past year that allowed our K-5 students to attend 5 days per week since September. He also thanked our school nurses for testing thousands of students/staff, contact tracing, interpreting guidance and reporting procedures, among many other things, and noted that Tuesday is Nurse Appreciation Day. Mr. Pero also recognized a Pittsford Sutherland junior, Chris Shen and his sister Lindsey (7<sup>th</sup> grade at Calkins) for the poster that they designed to highlight Asian Pacific American Heritage month. Mr. Pero also noted that this is our second in-person Board meeting with spectators in attendance. He shared that if someone cannot physically attend a Board meeting, but would like to ask a question, they may submit questions/comments by way of email to Deb Carpenter, our District Clerk, at [Deborah\\_Carpenter@pittsford.monroe.edu](mailto:Deborah_Carpenter@pittsford.monroe.edu). Submissions must be received by 12 Noon the day of the Board meeting to be read that evening. Please enter “Public Comment” in the subject line of the email and include the following information: full name, address and the question or comment. Mr. Pero spoke on re-opening and described the steps that have been taken as well as the advocacy efforts that continue to happen. He noted that the State level decision-making seems to be heading in a positive direction. Mr. Pero spoke on our current “Red Zone” status, other schools re-opening, engaging students as well as upcoming plans for seniors.

18. Motion was made by Mr. Sullivan, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:  
Vote: Unanimously carried

**APPROVED:  
CONSENT  
AGENDA**

Bid Awards:

|  |                  |                         |
|--|------------------|-------------------------|
| Nurse & Trainer Supplies   | Various Vendors  | \$6,152.13              |
| Sale of Surplus Wrestling Mats   |                  |                         |
| Industrial Art Supplies  | Various Vendors  | \$2,082.52              |
| Physical Ed Supplies & Equipment                                       | Various Vendors  | \$5,320.86              |
| BOCES II Cooperative Natural Gas                                       | 2021-2022 Budget | \$740,000.00 (Budgeted) |
| Sale & disposal of School District Outdated<br>Textbooks/Library Books |                  |                         |

*These reports in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

Committee on Special Education: Amendments – Agreements No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Reviews.

Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meeting, Annual Reviews, Reevaluation/Annual Reviews, Requested Reviews.

Committee on Preschool Special Education: Reevaluation/Annual Reviews, Reevaluation Review, Amendment – Agreement No Meetings, Initial Eligibility Determination Meetings.

Policy Approval: #7642 - Extended School Year Services and/or Programs

Approval of Policy Deletions:

- #3430 - Statewide Uniform Violent Incident Reporting System (not needed as policy)
- #5680 - Safety and Security (Subsumed in Policy #5681-School Safety Plans)
- #7111 - Released Time of Students (Subsumed in Policy #7110)
- #7140 - Involuntary Transfer of Students (not needed as policy)
- #7150 - Educational Services for Married or Pregnant Students (subsumed in Policy #8100)
- #7310 - School Conduct and Discipline (subsumed in Code of Conduct)
- #7312 - Student Dress Code (subsumed in Code of Conduct and Handbooks)

## 94.

#7552 - Student Harassment and Bullying Prevention/Intervention: Peer Abuse in the Schools (subsumed and revised and renamed in DASA Policy #7550)

#8481 - Foreign Exchange Students (subsumed in Policy #7132)

19. Mrs. Thomas noted the revision of the public comment section on the agenda and read the new protocols.

20. Public Comment: Resident LJ Diekmann spoke on masking and vaccinations. Resident V. Vetere spoke on the budget. Residents C. Joerger, C. Baker, N. Sidhu and D. Muench spoke on re-opening schools. Resident S. Kumar spoke on home schooling. Mr. Pero and Mrs. Thomas addressed comments and concerns.

21. Motion was made by Mr. Aroesty, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 8:51 p.m.

Vote: Unanimously carried

**APPROVED:**

**RECESS**

22. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Thomas and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 9:08 p.m.

Vote: Unanimously carried

**APPROVED:**

**ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk