

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Monday, June 21, 2021

Sutherland High School

(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the Large Group Instruction Room (LGI), Sutherland High School on Monday, June 21, 2021.

BOARD MEMBERS PRESENT: A. Thomas, T. Aroesty, V. Baum, I. Narotsky, R. Sanchez-Kazacos, R. Scott, P. Sullivan

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, D. Kenney, P. Vaughan-Brogan, M. Ward, E. Woods

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mrs. Thomas called the meeting to order at approximately 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.
2. Mrs. Thomas noted the change in location for tonight's meeting due to severe weather that came through the area earlier, leaving the original meeting place without power. Mr. Aroesty provided an update regarding the damages incurred and loss of power brought on from the storm.

3. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.

Vote: Unanimously carried

**APPROVED:
AGENDA**

4. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its June 7, 2021, meeting.

Vote: Unanimously carried

**APPROVED:
MINUTES
6/7/21**

5. Board Reports: Mrs. Baum reported out on the recent Legislative Committee meeting. Mrs. Thomas read the upcoming dates to remember.

6. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Superintendent's contract commencing July 1, 2021, and terminating on June 30, 2026.

Vote: Unanimously carried

**APPROVED:
SUPERINTENDENT'S
CONTRACT**

7. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Treasurer's Report for the period ending May 31, 2021.

Vote: Unanimously carried

**ACCEPTED:
TREASURER'S
REPORT**

8. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the internal auditor's Risk Assessment and Internal Audit Universe report as presented to and recommended by the Audit Oversight Committee for year ended June 30, 2020.

Vote: Unanimously carried

**ACCEPTED:
RISK
ASSESSMENT
REPORT**

110.

9. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby approve the transportation contract with the Monroe #1 BOCES estimated to be Ninety-seven Thousand, Five Hundred Sixty-seven Dollars (\$97,567.00) to transport and provide attendant/aide services to Pittsford Central School District students with special needs for the 2021-22 School Year.

**APPROVED:
MONROE #1 BOCES
TRANSPORTATION
CONTRACT SCHOOL
YEAR - 2021-22**

Vote: Unanimously carried

10. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education at its regular meeting does hereby approve the following contracts to provide services for Pittsford Central School District students with disabilities.

**APPROVED:
TRANSPORTATION
CONTRACT - STUDENTS
WITH SPECIAL NEEDS**

Vote: Unanimously carried

<u>Company</u>	<u>Dates</u>	<u>Anticipated Cost</u>
Rochester Medical Transportation dba RMT	July 12 through August 20, 2021	\$8,640
Transpo Bus Services	July 12 through August 20, 2021	\$9,150
Rochester Medical Transportation	July 6 through August 13, 2021	\$14,616

11. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approves the 2021-2022 School Food Service budget and meal prices detailed below:

**APPROVED:
FOOD SERVICE
BUDGET**

Vote: Unanimously carried

Grade Level	2021-2021	2021-2022	Change
Elementary	\$3.25	\$3.50	\$0.25
Secondary	\$3.50	\$3.75	\$0.25
Breakfast	\$2.25	\$2.25	\$0.00
Adult Ala Carte	\$5.25	\$5.50	\$0.00
Annual Budget	\$2,004,684	\$2,049,159	2.22%

12. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby approve the maximum estimated allocation of 2020-2021 fiscal year undesignated unreserved fund balance to the following reserve funds and transfer to the School Lunch Fund as permitted by the applicable General Municipal and New York State Education Laws as set forth below:

**APPROVED:
FUND BALANCE
MANAGEMENT**

Vote: Unanimously carried

Reserve	Deposit no more than:
Capital Reserve for Bus Purchases	\$ 1,956,398
Capital Reserve for Facilities	\$ 3,000,000
Capital Reserve for Technology	\$ 500,000
Liability Reserve	\$ 300,000
Retirement Contribution Reserve	\$ 1,000,000
Retirement Contribution Reserve TRS Sub-fund	\$ 975,000
Employee Benefit Accrued Liability Reserve	\$ 1,000,000
Workers Compensation Reserve	\$ 200,000

13. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Appointment – Certificated Staff

Name: Samantha Hyde
Position: SHS Special Education
Type of Position: Probationary
Tenure Area: Special Education
Probationary Period: 09/01/2021 – 08/31/2025
Certification: Initial
Salary: \$50,068.00
Effective Date: 09/01/2021

Name: Christopher Compson
Position: CRMS English
Type of Position: Probationary
Tenure Area: English
Probationary Period: 09/01/2021 – 08/31/2024
Certification: Professional
Salary: \$65,111.00
Effective Date: 09/01/2021

Name: Tracey Lehman
Position: BRMS .6 Special Education
Type of Position: Part Time
Tenure Area: Special Education
Probationary Period: N/A
Certification: Professional
Salary: \$36,378.00
Effective Date: 09/01/2021

Name: Cody Schweickert
Position: MHS .3 English
Type of Position: Part Time
Tenure Area: English
Probationary Period: N/A
Certification: Emergency COVID -19
Salary: \$15,218.00
Effective Date: 09/01/2021

Name: Andrea Lanctot
Position: SHS .4 Mathematics
Type of Position: Part Time
Tenure Area: Mathematics
Probationary Period: N/A
Certification: Professional
Salary: \$20,397.00
Effective Date: 09/01/2021

112.

B Change of Status – Regular Substitute to Probationary

Name: Ryan Domina
Position: MHS Special Education
Type of Position: Probationary
Tenure Area: Special Education
Probationary Period: 09/01/2020 – 08/31/2024
Certification: Initial
Salary: \$52,727.00
Effective Date: 09/01/2021

C. Appointment – School Related Professional

Name: Jason Sackett
Position: BRMS CSE Assigned Paraprofessional
Type of Position: Full Time
Salary: \$18,662.00
Effective Date: 09/01/2021

Name: Anne Marie Romanick
Position: MCE CSE Assigned Paraprofessional
Type of Position: Full Time
Salary: \$19,246.00
Effective Date: 09/01/2021

Name: Andrea Longchamps
Position: Allendale Columbia School Nurse
Type of Position: Full Time
Salary: \$43,313.00
Effective Date: 09/01/2021

D. Resignation – School Psychologist – See attached
Greta Johnston

E. Resignation – School Related Professional – See attached
Katherine Luchowski
Courtney Richards

F. Termination of Position – Psychologist Interns

Joseph	Costanza	SHS	Psychologist Intern	06/30/2021
Marissa	Ramirez	MHS	Psychologist Intern	06/30/2021

G. Termination – Position Ending – Regular Sub

Name: Paula Allen
Position: SHS Remote Special Education
Type of Position: Regular Sub
Effective Date: June 30, 2021

Name: Elizabeth Blum
Position: MCE Remote Grade 1

Type of Position: Regular Sub
 Effective Date: June 30, 2021

Name: Elrich Earley
 Position: CRMS English
 Type of Position: Regular Sub
 Effective Date: June 30, 2021

Name: Kristina Otto
 Position: MHS Remote English
 Type of Position: Regular Sub
 Effective Date: June 30, 2021

Name: Christina Stoltz
 Position: ACE Grade 2
 Type of Position: Regular Sub
 Effective Date: June 30, 2021

Name: Kristen Tanny
 Position: BRMS Science
 Type of Position: Regular Sub
 Effective Date: June 30, 2021

Name: Stephanie Thomas
 Position: MCE Student Services Teacher
 Type of Position: Regular Sub
 Effective Date: June 30, 2021

Name: Kelly Valone
 Position: ACE Learning Specialist
 Type of Position: Regular Sub
 Effective Date: June 30, 2021

14. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Jill Adams	Office Clerk III	CRMS	37.5 wk.	06/30/2021	\$32,097.00

(*Correction of salary see below)

TRANSPORTATION

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Lisa Longyear	Bus Driver/SA	TMF	5.6 yrs.	06/30/2021

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Christian Stone	Summer Helper	Tech.	Per Diem	06/07/2021	\$12.50 hr.

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CUSTODIAL/MAINTENANCE			LENGTH	
RESIGNATIONS	POSITION	BLDG	OF SVC	DATE
Tammy Perrine	Cleaner	TRE/PRE	6 mos.	06/02/2021

CUSTODIAL/MAINTENANCE			LENGTH	
RETIREMENTS	POSITION	BLDG	OF SVC	DATE
Jocelyn Apo	Cleaner	BRMS	25.2 yrs.	11/08/2021

FOOD SERVICE					
APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Sandra Mehlenbacher	FSW	ACE	20 wk.	08/01/2021	\$13.40 hr.
Margaret Capuano	FSW	BRMS	20 wk.	08/01/2021	\$13.20 hr.
Michael Capuano	FS Courier	TMF	17.5 wk.	07/12/2021	\$22.01 hr.

FOOD SERVICE			LENGTH	
RESIGNATIONS	POSITION	BLDG	OF SVC	DATE
Sharon Fitzsimmons	Food Service Worker	BRMS	3 yrs.	06/15/2021
Daniel Rosica	Food Service Worker	MHS	2 yrs.	06/30/2021
Paula Willard	Food Service Worker	MHS	2.5 yrs.	06/15/2021

* Board Action for a Correction of Salary – see attached
 Retroactive correction of starting salary to receive a lump sum of past wages for the amount of \$4,762.70.
These reports in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.

15. Mrs. Thomas acknowledged and congratulated Jocelyn “Josh” Apo on his upcoming retirement.

16. Special Education Report: Mrs. Woods noted that all items would be acted upon this evening under the Consent Agenda.

17. Superintendent’s Report: Mr. Pero acknowledged and congratulated Jocelyn “Josh” Apo on his upcoming retirement, noting that he is a true educator in every way, shape and form. Mr. Pero shared the many acts of kindness and additional work that took place throughout the year. He also thanked many people for their hard work and endless support in a year like no other. Mr. Pero congratulated Dr. Vaughan-Brogan on her retirement and thanked her for her many contributions and support to staff, students and families over the years. Mr. Pero also thanked our retiring Board members, Mrs. Narotsky and Mrs. Baum, for being deeply committed and highly ethical in their volunteer service to our students, staff and community. Mr. Pero provided an update as to what is currently happening with learning models for next year. He also shared that Board members and area Superintendents are aligned in their advocacy efforts for a full return to school this fall.

18. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried **APPROVED:**
 regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **CONSENT**
 the following items per the Consent Agenda: **AGENDA**
 Vote: Unanimously carried

Bid Awards:
 BOCES II Cooperative Athletic Supplies Various Vendors \$25,683.02

This report in its entirety is duly made a part of these minutes and are kept in a supplemental file for this meeting.

Committee on Special Education: Amendments – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Reevaluation Reviews, Requested Reviews CPSE to CSE Transition.

Sub-Committee on Special Education: Amendment, Annual Reviews, Reevaluation/Annual Reviews, Reevaluation Review.

Committee on Preschool Special Education: Annual Reviews, Annual Review/Reevaluation, Reevaluation Review.

19. New Business: Mrs. Thomas noted the upcoming departures from the Board table. She acknowledged the bittersweet retirements of Dr. Vaughan-Brogan, Mrs. Baum and Mrs. Narotsky and noted all of the hard work that they have done throughout their years of service. Both Mrs. Baum and Mrs. Narotsky shared memories and expressed their gratitude for having the opportunity to serve. Mrs. Narotsky also shared some fun facts during her time of service and passed out gifts to the Board and Superintendent.

20. Mrs. Thomas read the protocols for public comment, also shown on the agenda.

21. Public Comment: Non-resident, K. Lockhart from Webster spoke on various topics. Resident J. Mallwitz spoke on policies. J. Canning spoke on equity work. Mr. Pero addressed comments. President of PDTA, Mr. Cerbone spoke on behalf of PDTA members and many others, he noted that although the year has been long and tough, everyone is very proud of what has been accomplished. He also thanked the Administration at all levels for their support, as well as to the community and families for their positive responses during this incredibly tough year. Mr. Cerbone thanked the Board and took a moment to note the incredibly challenging work that they face. He also noted that funds from the PDTA Day of Giving would be going to the Pittsford Education Foundation (PEF). He ended by thanking PDTA members for their contributions this year, not only in school but also at their own homes.

22. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 8:09 p.m.

APPROVED:
ADJOURNMENT

Vote: Unanimously carried

Respectfully submitted,



Deborah L. Carpenter
School District Clerk