

PITTSFORD CENTRAL SCHOOL DISTRICT  
PITTSFORD, NEW YORK  
BOARD OF EDUCATION MEETING  
**TUESDAY, JULY 14, 2020 - 5:00 P.M.**  
**Virtual Meeting by way of Zoom**  
(Public Access on Website)

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AGENDA  
REGULAR MEETING  
(Immediately Following Reorganization Meeting)

- I. CALL TO ORDER
- II. APPROVAL OF AGENDA (BOARD ACTION)
- III. APPROVAL OF MINUTES: June 22, 2020 (BOARD ACTION)
- IV. PUBLIC COMMENT
- V. BOARD OF EDUCATION REPORT
  - A. Monroe County School Boards Association Meeting Reports
    - 1. Board President's – next meeting
    - 2. Executive Committee
    - 3. Information Exchange Committee
    - 4. Labor Relations Committee
    - 5. Legislative Committee
    - 6. Steering Committee
    - 7. Communications Outreach Advisory Committee
  - B. Other Meeting Reports
  - C. Dates to Remember
    - 1. 7/14/20 – Summer Work Shop – 8:00 a.m.-3:00 p.m.
    - 3. 7/15/20 – Summer Workshop – 8:00 a.m.-12:00 p.m.
    - 4. 8/11/20 – **(Tuesday)** Next Regularly Scheduled Meeting – 7:00 p.m.
  - D. Annual Adoption and Signing of the Board Governing Mission and Communications Agreement. (BOARD ACTION)
- VI. FINANCIAL REPORT – Darrin Kenney
  - A. Action Items:
    - 1. Bid Award (See Consent Agenda)
      - a. Rescind Bid RFP#19-01 Student(s) with Special Needs Transportation 1-Year Extension.
  - B. Discussion:
  - C. Other:
- VII. HUMAN RESOURCE REPORT – Mr. Leone
  - A. Action Items:
    - 1. Professional Staff Report (BOARD ACTION)
    - 2. Support Staff Report (BOARD ACTION)
    - 3. Per Diem Sub and Specialist Salaries 2020-2021 (BOARD ACTION)
  - B. Discussion:
  - C. Other:

VIII. SPECIAL EDUCATION REPORT – Ms. Woods

- A. Action Items: (See Consent Agenda)
  - 1. Committee on Special Education: Amendments-Agreements No Meetings, Annual Reviews, Initial Eligibility Determination Meeting, Reevaluation/Annual Reviews, Reevaluation CPSE to CSE Transition, Reevaluation Reviews, Requested Reviews, Requested Review CPSE to CSE Transition Meeting.
  - 2. Sub-Committee on Special Education: Amendment, Amendments-Agreements No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Requested Reviews.
  - 3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Annual Reviews, Amendment-Agreement No Meeting, Reevaluation Review.
- B. Discussion:
- C. Other:

IX. SUPERINTENDENT'S REPORT – Mr. Pero

- A. Action Items:
  - 1. Call for Executive Session (BOARD ACTION)
  - 2. Policy Approvals – 2<sup>nd</sup> Reading (See Consent Agenda)
    - a. #8210-Safety Conditions and Prevention Instruction
    - b. #8240-Instruction in Certain Subjects
    - c. #8242-Patriotism, Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education
  - 3. Removal of Policies (See Consent Agenda)
    - a. #8211-Prevention Instruction (subsumed in #8210)
    - b. #8241-Patriotism, Citizenship and Human Rights Education (subsumed in #8242)
- B. Discussion:
- C. Other:

X. CONSENT AGENDA (BOARD ACTION)

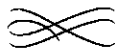
- A. Bid Award
- B. Committee on Special Education
- C. Sub-Committee on Special Education
- D. Committee on Preschool Special Education
- E. Policy Approvals – 2<sup>nd</sup> Reading
- F. Policy Removals (subsumed in other policies)

XI. OLD BUSINESS

XII. NEW BUSINESS

XIII. ADJOURNMENT/RECESS (BOARD ACTION)

Next regularly scheduled meeting: (Tuesday) August 11, 2020 – 7:00 p.m.



**Mission:** *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

**For school district information, visit our website at [pittsfordschools.org](http://pittsfordschools.org)**

*For Board  
Approval*

**PITTSFORD CENTRAL SCHOOL DISTRICT**  
Board of Education Meeting  
Monday, June 22, 2020  
BOARD ROOM – BARKER ROAD MIDDLE SCHOOL  
(Live Streaming/Zoom for Public Access – See Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the Board Room, Barker Road Middle School on Monday, June 22, 2020. The meeting was recorded and live-streamed for public access due to state wide school closures.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky, R. Sanchez-Kazacos, P. Sullivan  
LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, P. Vaughan-Brogan, M. Ward, E. Woods  
OTHERS PRESENT: M. Kwiatkowski, A. Juris, S. McCluski, D. Cerbone, V. Love, R. Scott, T. Bonas, C. Baker

1. Mrs. Thomas called the meeting to order at 7:16 p.m. (due to technical issues) and asked everyone to stand for the Pledge of Allegiance.

2. Mrs. Thomas asked everyone to join the Board in a moment of silence for the recent and tragic deaths of Rayshard Brooks, George Floyd, Breonna Taylor and Ahmad Armory who have suffered from oppression & injustice as well as the lives lost in the COVID-19 pandemic.

3. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.  
Vote: Unanimously carried

**APPROVED:  
AGENDA**

4. Motion was made by Mrs. McCluski, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its June 8, 2020, meeting.  
Vote: Unanimously carried.

**APPROVED:  
MINUTES  
6/8/20**

5. Public Comment: PDTA President, D. Cerbone on behalf of all PDTA members both past and present as well as past PDTA union presidents, congratulated and thanked Mrs. McCluski on her incredible service as a Board member. Resident V. Love spoke on the recent student organized protest. President of PTSA R. Scott, congratulated Mrs. McCluski on her 24 years of Board service while also noting Mrs. McCluski's past service as PTSA president and her recently received NYS Distinguished Service Award. Resident T. Bonas asked about continued actions and short term goals regarding the work on inclusivity. Resident C. Baker asked about schools opening. All questions were addressed by Mr. Pero.

6. Board Reports: Mrs. Thomas read the MCSBA meeting dates as well as other dates to remember.

7. Motion was made by Mrs. McCluski, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the record of the June 9, 2020, Budget Vote/Board of Education election:

**ACCEPTED:  
JUNE 9, 2020  
VOTE/ELECTION**

Mrs. Cynthia Coleman, Chief Election Inspector, convened the Budget Vote/Board of Education Election of the Pittsford Central School District at 5:00 pm on Tuesday, June 9, 2020

101.

Mrs. Deborah Carpenter, School District Clerk, had available, the Proof of Publication, including the voting hours for the adoption of the budget, bus proposition and school board vacancies.

Mrs. Coleman was given and noted the names of the Inspectors of Election duly appointed pursuant to Board Resolution, as provided by statute.

Monroe County Trained Inspectors of Election:

Dolores Hoffmann.

Volunteer Election Clerks:

The following are hereby appointed as Volunteer Election Clerks:

Mike Biondi, Kristina Otto (Waldman), Julie Barker, Amy Farmer, Suzanne Graser, John Nally, Shana Cutaia, Elizabeth Carpenter, Barbara Lynch, Amy Pierce, Rich Albano, M. David Shemancik, Jessica Bonadio, Jody DeBell, Rhonda Matthews, Colleen Mehan, Letitia Romas, Madhu Rekhi, Karoline Trojian, Kelly Knight, Laura Penkitis, Stephanie Barg, Molly Kirby, Josh Dougherty, Nancy Reale, Lori Manzella, Mike Falzoi, Aaron Frohm, Rebecca Tan, Kelly Gangloff, Sandy Dyer-Wigg, Martha Pradhan, Anne, Holahan, Kathleen Schumacher, Amy Miller, Cynthia Merrifield, Scott Barker, Erin Molinich, Keith Molinich, Laura Hefner, Megan Labuda-Spring, Anne Rizk, Erin Ciccone, Chrissy Doggett, Julie Testani, Janet Wright, Joani Moffett, Sue Lipari, Kathleen Curtis, Janet Realbuto, Shauna James, Michele Seidel, Joyce Bernard, Sue Burdett, Marla Cain, Sheila Lang, Robin Beel, Jennifer Shelton, Jennifer McLean-Bove, Jessica LeVan, Paul LeVan, Becky Berardino, Daniel Hosey, Tinarose DiPaulo, Dan Judd, Genna Bell, Melinda Pizzo, Jason Bernas and any additional qualified voter(s) of the district that may be needed due to any last minute shortage of helpers.

**CHIEF INSPECTOR/CHAIRPERSON OF ELECTION:**

Mrs. Cynthia Coleman

Mrs. Coleman and Mrs. Carpenter verified that the ballots for the budget, proposition and board election have been properly prepared and placed on tables to begin opening of the official oath envelopes at 5:01 pm.

Mrs. Carpenter and Mrs. Coleman, checked in the Inspectors of Election and directed them to their assignments.

Mrs. Carpenter conducted the training for all Election Inspectors.

Mrs. Carpenter declared the polls closed at 5:00 PM.

After certification of the votes by Mrs. Coleman, Mrs. Carpenter and witnesses, Mrs. Carpenter announced the results of the balloting as follows:

Budget Resolution:	\$140,328,172	Yes: 6053	No: 2318
Proposition #1:	Capital Reserve Fund	Yes: 6699	No: 1653

Candidates: Robin Scott: 6243, Ted Aroesty: 5408, Sareer Fazili: 3364

Total write-ins: 50 -- the complete list is duly made part of these minutes and kept in the supplemental file for this meeting.

Total Number of Voters: 8401

8. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Superintendent’s contract commencing July 1, 2020, and terminating on June 30, 2025.  
Vote: Unanimously carried

**APPROVED:  
SUPERINTENDENT’S  
CONTRACT**

9. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Treasurer’s Report for the period ending May 31, 2020.  
Vote: Unanimously carried

**ACCEPTED:  
TREASURER’S  
REPORT**

10. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution:  
Vote: Unanimously carried

**APPROVED:  
FUND BALANCE  
MANAGEMENT**

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby approve the maximum estimated allocation of 2019-2020 fiscal year undesignated unreserved fund balance to the following reserve funds and transfer to the School Lunch Fund as permitted by the applicable General Municipal and New York State Education Laws as set forth below:

<b>Reserve</b>	<b>Deposit no more than:</b>
Capital Reserve for Bus Purchases	\$ 1,318,755
Capital Reserve for Facilities	\$ 2,800,000
Capital Reserve for Technology	\$ 500,000
Liability Reserve	\$ 300,000
Retirement Contribution Reserve	\$ 1,000,000
Retirement Contribution Reserve TRS Sub-fund	\$ 903,092
Employee Benefit Accrued Liability Reserve	\$ 1,000,000
Workers Compensation Reserve	\$ 200,000
Unemployment Reserve	\$ 2,000,000
Transfer to School Lunch Fund	\$ 300,000

11. Motion was made by Mrs. McCluski, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby approves the 2020-2021 School Food Service budget and meal prices detailed below:  
Vote: Unanimously carried

**APPROVED:  
FOOD SERVICE  
BUDGET**

<b>Grade Level</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>Change</b>
Elementary	\$3.25	\$3.25	\$0.00
Secondary	\$3.50	\$3.50	\$0.00
Breakfast	\$2.25	\$2.25	\$0.00
Adult Ala Carte	\$5.25	\$5.50	\$0.25
Annual Budget	\$1,943,132	\$2,004,684	0.77%

12. Motion was made by Mrs. McCluski, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED that the Board of Education does hereby approve the transportation contract with the Monroe #1 BOCES estimated to be One Hundred Seven Thousand, Eight Hundred Forty Dollars and Twenty Cents (\$107,840.20) to transport and provide attendant/aide services to Pittsford Central School District students with disabilities for the 2020-21 School Year.

**APPROVED:  
MONROE #1 BOCES  
TRANSPORTATION  
CONTRACT**



103.

13. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting held on June 22, 2020 does hereby approve and accept the proposal by Siemens for Desigo Upgrade as presented in the amount of Ninety One Thousand, Ninety Dollars (\$91,090).

**ACCEPTED:  
SIEMENS  
CONTRACT**

14. Motion was made by Mrs. McCluski, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:  
Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

**A. Appointment – Certificated Staff**

Name: Alyse Palumbo  
Position: SHS Earth Science  
Type of Position: Probationary  
Tenure Area: Science  
Probationary Period: 08/31/2020 – 08/30/2023  
Certification: Professional  
Salary: \$57,736.00  
Effective Date: August 31, 2020

Name: Maddison Penrose  
Position: PRE Grade 3  
Type of Position: Probationary  
Tenure Area: Elementary  
Probationary Period: 08/31/2020 – 08/30/2024  
Certification: Initial  
Salary: \$46,146.00  
Effective Date: August 31, 2020

Name: Michael Madden  
Position: MHS Physics  
Type of Position: Probationary  
Tenure Area: Science  
Probationary Period: 08/31/2020 – 08/30/2023  
Certification: Professional  
Salary: \$59,655.00  
Effective Date: August 31, 2020

Name: Ashley Madden  
Position: SHS .6/ MCE .4  
Type of Position: Probationary  
Tenure Area: Speech and Hearing Handicapped  
Probationary Period: 08/31/2020 – 08/30/2023  
Certification: Professional  
Salary: \$59,359.00  
Effective Date: August 31, 2020

Name: Evealise Boughton  
 Position: JRE Grade 5  
 Type of Position: Probationary  
 Tenure Area: Elementary  
 Probationary Period: 08/31/2020 - 08/30/2024  
 Certification: Initial  
 Salary: \$49,161.00  
 Effective Date: August 31, 2020

Name: Catherine Phillips  
 Position: JRE Grade 4  
 Type of Position: Probationary  
 Tenure Area: Elementary  
 Probationary Period: 08/31/2020 - 08/30/2023  
 Certification: Professional  
 Salary: \$53,610.00  
 Effective Date: August 31, 2020

Name: Kelly Green  
 Position: JRE Grade 4  
 Type of Position: Probationary  
 Tenure Area: Elementary  
 Probationary Period: 08/31/2020 - 08/30/2023  
 Certification: Professional  
 Salary: \$53,340.00  
 Effective Date: August 31, 2020

#### B. Change of Status - Regular Sub to Probationary

Name: Andrea Kaminski  
 Position: CRMS Reading  
 Type of Position: Probationary  
 Tenure Area: Reading  
 Probationary Period: 08/31/2020 - 08/30/2023  
 Certification: Initial  
 Effective Date: August 31, 2020

#### C. Change of Status - Part time to Probationary

Name: Stephen Gleeson  
 Position: MHS Social Studies  
 Type of Position: Probationary  
 Tenure Area: Social Studies  
 Probationary Period: 08/31/2020 - 08/30/2024  
 Certification: Initial  
 Effective Date: August 31, 2020

Name: Robyn Loveland  
 Position: PRE School Counselor  
 Type of Position: Probationary  
 Tenure Area: Counseling and Guidance  
 Probationary Period: 08/31/2020 - 08/30/2023

## 105.

Certification: Permanent  
Effective Date: August 31, 2020

Name: Jennifer Nicholas  
Position: SHS Business  
Type of Position: Probationary  
Tenure Area: Business and Marketing  
Probationary Period: 08/31/2020 - 08/30/2023  
Certification: Initial  
Effective Date: August 31, 2020

Name: Nellie Yandek  
Position: BRMS-E .6 CPSE Chairperson/MCE .4 Speech Therapist  
Type of Position: Probationary  
Tenure Area: Speech and Hearing Handicapped  
Probationary Period: 08/31/2020 - 08/30/2024  
Certification: Professional  
Effective Date: August 31, 2020

### D. Modification of Tenure Area

Name: Laurie Cleveland-Lancto  
Position: MCE .2 Library/TRE .5 Kindergarten  
Type of Position: Part-Time  
Tenure Area: N/A  
Probationary Period: N/A  
Certification: Supplementary/Permanent  
Effective Date: August 31, 2020

### E. Appointment - Psychologist Interns

Name: Joseph Costanzo  
Position: BRMS-E School Psychologist Intern  
Type of Position: Intern  
Tenure Area: N/A  
Probationary Period: N/A  
Certification: N/A  
Salary: \$18,000.00  
Effective Date: July 1, 2020 - June 30, 2021

Name: Marissa Ramirez  
Position: BRMS-E School Psychologist Intern  
Type of Position: Intern  
Tenure Area: N/A  
Probationary Period: N/A  
Certification: N/A  
Salary: \$17,000.00  
Effective Date: September 1, 2020 - June 30, 2021

### F. Resignations - Certificated Staff

Jennifer Rosenbaum - see attached



## G. Resignations for Retirement - School Related Professional - see attached

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Julie	Dunn	PRE	Educational Assistant	18 yrs.	6/30/2020

## H. Termination of Position - Teacher Fellows

Stefanie	Bunnell	District	Teacher Fellow	05/31/2020
Lynn	Mckenzie	District	Teacher Fellow	05/31/2020
Nolan	Moore	District	Teacher Fellow	05/31/2020
Kaitlyn	Niedermeier	District	Teacher Fellow	05/31/2020
Ariana	Strife	District	Teacher Fellow	05/31/2020

## I. Termination of Position - Psychologist Interns

Leanne	Hofstead	BRMS - E	Psychologist Intern	06/30/2020
Kristi	Kohl	BRMS - E	Psychologist Intern	06/30/2020

15. Motion was made by Mrs. McCluski, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:  
Vote: Unanimously carried

**APPROVED:  
SUPPORT  
STAFF REPORT**

TRANSPORTATION			LENGTH	
<u>RESIGNATION</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Laird Smith	Bus Driver	TMF	2 yrs.	5/31/2020
TRANSPORTATION			LENGTH	
<u>RETIREMENT</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Paulette Bosaits	Bus Driver	TMF	11 yrs.	06/26/2020
CUSTODIAL/MAINTENANCE				
<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>
Nicholas Cerbone	Student Helper	BRMS-E	40 hrs.	06/08/2020 \$12.00/hr.
CUSTODIAL/MAINTENANCE			LENGTH	
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Eric Pedersen	Part-Time Painter	TMF	10 mos.	08/31/2020

16. Special Education Report: Mrs. Woods noted that all CSE and CPSE recommendations would be acted upon this evening under the Consent Agenda.

17. Superintendent's Report: Mr. Pero noted the first reading of the following policy recommendations:

- #8210-Safety Conditions and Prevention Instruction
- #8240-Instruction in Certain Subjects
- #8241(old)-Patriotism, Citizenship and Character Education
- #8241(new)- Patriotism, Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education

Mr. Pero spoke about the complex times that we are currently living in and said that all of the events that have been taking place can have a polarizing effect on people. He asked everyone to come together to help in a productive way and to have a transformation of thought towards the positive. Mr. Pero provided updates on the following: different scenarios for what school could look like in the fall, \$68,000 of grocery gift cards that have been distributed, race, inclusivity and black lives matter. He ended by saying that spreading hate, having a destructive tone and engaging in negative behavior has to stop. He added that it is easy to criticize, but the community needs to come together and everyone needs to have love in their hearts.

Mr. Pero spoke on Mrs. McCluski’s retirement from the Board of Education noting the incredible work she has done throughout her 24 years of service. He said that Mrs. McCluski has a resolve like no one else that he has ever met. Mr. Pero continued to list numerous accolades reflective of Mrs. McCluski and her many accomplishments, highlighting that she led in a way in which all leaders need to emulate. Mr. Pero said that he appreciates Mrs. McCluski’s focus and conviction and thanked her for everything she has done. He added that Mrs. McCluski leaves a legacy that is unprecedented. He closed by saying that Mrs. McCluski is adored by so many and will be missed very much.

18. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:  
 Vote: Unanimously carried

**APPROVED:  
 CONSENT  
 AGENDA**

Bid Awards:		
Student(s) with Special Needs Transportation 1-Year Extension	Apple Transportation, Inc.	\$37,531.00 (estimated)
20-21 Students with Special Needs Transportation	Rochester Medical Transportation	\$52,416.00
Custodial Supplies	Various Vendors	\$16,496.53
Fresh Pizza	Fat Dough, Inc. DBA: Domino’s	\$7.75 per pizza
BOCES II Cooperative Bread Supply	Midstate Bakery Distributors Inc.	\$3,371.30 (estimated)
BOCES II Cooperative Food Supply	Palmer’s Food Service	\$288,175.67 (estimated)
BOCES II Cooperative Athletic Supplies	Various Vendors	\$29,504.13

Committee on Special Education: Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Review CPSE to CSE Transition Meetings.  
Sub-Committee on Special Education: Amendment, Amendments – Agreements No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Reevaluation Review.  
Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Annual Reviews.

19. Old Business: On behalf of the Board, Mrs. Thomas reflected over the past few months noting that our society has experienced drastic life changes with the global pandemic and a nation full of hatred. She continued by saying that the Board is committed to lasting change to rule out hatred and racism in our schools and to have every student feel welcomed in this district, as well as providing a supportive environment for all. Mrs. Thomas also welcomed Mrs. Robin Scott to the Board of Education starting in July as well as thanking Mr. Aroesty for his continued dedication to serving our district.

20. On behalf of the Board, Mrs. Thomas continued by recognizing Mrs. McCluski for her dedication on the Pittsford Board of Education. Board members read the following resolution in honor of Mrs. McCluski, who will be retiring after 24 years of service on July 1, 2020.

## Board of Education Resolution □ Kim McCluski □ July 1, 2020

This evening, the Pittsford Board of Education recognizes Kim McCluski for 24 years of dedicated service on the Board of Education. Kim has served in a manner that represents PCSD in the highest regard, as she has always served with the strongest sense of integrity, care, compassion and professionalism. We thank Kim McCluski for consistently reflecting the highest values, ethics and level of transparency during these 24 years of service.

**WHEREAS**, Kim McCluski retires from the Board of Education on July 1, 2020 after completing outstanding leadership to the district since 1993 and;

**WHEREAS**, Kim McCluski served as PTSA Vice President and President 1993-1996 and:

**WHEREAS**, Kim McCluski served her first term as Pittsford Board of Education member in 1996 and;

**WHEREAS**, Kim McCluski has served multiple years as PCSD Board of Education President and Vice President and;

**WHEREAS**, Kim McCluski has brought the community together through the Rainbow Classic event that has raised more than \$600,000 for the Golisano Children's Hospital and;

**WHEREAS**, Kim McCluski has served as both Vice President and President for the Monroe County School Boards Association in 2002 and 2003, respectively and;

**WHEREAS**, Kim McCluski received the PTSA Honorary Lifetime Membership Award in 1996 and;

**WHEREAS**, Kim McCluski received the Pittsford Rotary Edward Francis Community Service Award in 2010 and;

**WHEREAS**, Kim McCluski received the Monroe County Legislature Willie W. Lightfoot Youth Advocate Award in 2016 and;

**WHEREAS**, Kim McCluski received the SAANYS (School Administrators Association of New York State) Friends of Education Award in 2017 and;

**WHEREAS**, Kim McCluski received the highest award through PTSA, the Distinguished Service Award, in 2020 and;

**WHEREAS**, Kim McCluski has facilitated and participated in numerous school, county, and state committees and;

**WHEREAS**, the Board of Education acknowledges and thanks the entire McCluski family for the sacrifices they have made during Kim's 24 years of service and:

**NOW, THEREFORE, BE IT RESOLVED** that the Pittsford Board of Education takes great pleasure in memorializing the significant professional achievements of Kim McCluski and herewith expresses its sincere gratitude for her invaluable contributions to the Pittsford Central School District, Monroe County, and New York State communities.

**BE IT FURTHER RESOLVED** that this resolution be documented in the permanent minutes of the Pittsford Board of Education, and that copies be sent to Kim McCluski to share with her family, and that in recognition of her many accomplishments, Meeting Room 1 shall now be renamed **The McCluski Room**. A plaque will be affixed to the wall to signify the name change and to dedicate The McCluski Room effective July 1, 2020.

Mrs. McCluski was presented with the plaque that will change the name of the Board room. She thanked everyone and shared remembrances throughout her time of service on the Board of Education.

109.

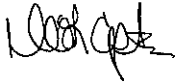
21. Mr. McCluski was presented with a gift from the Board of Education.

22. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 8:25 p.m.

Vote: Unanimously carried

**APPROVED:  
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk

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**Pittsford Central School District**  
**Board Governing Mission**

The Pittsford Central School District Board of Education, as the governing body of our school district:

- Values and upholds student success as the fundamental principle for all decisions.
- Serves as the steward and guardian of the District's values, vision and mission.
- Leads proactively in the District's strategic and operational planning, setting strong, clear direction and policy.
- Monitors District educational, administrative and financial performance against clearly defined standards.
- Ensures that constituencies contribute to the District's effectiveness.
- Values and promotes positive and productive relations with the community.
- Ensures that the District possesses necessary human, financial and other resources.
- Values and promotes a positive and productive Board-Superintendent working partnership.
- Engages all Board members in the governance process.
- Develops the governing skills of Board members.
- Promotes active teamwork on the Board.
- Takes accountability for its own performance as a governing body.
- Practices the highest levels of ethics and integrity.
- Actively advocates in areas that are in the best interest of the District.

Agreed to by:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_

Dated: July 14, 2020  
h/df/BOE/governing mission

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**Pittsford Board of Education**  
**Agreement Regarding Communications**

Board of Education members agree that:

- They will act and make decisions only as a seven member Board.
- The Board President is the spokesperson.
- Awareness of public and human relations is critical.
- They will help one another and constituents follow appropriate processes.
- Issues and concerns will be shared with the superintendent and/or Board president, and individual Board members as appropriate, in a timely fashion.
- It is essential to recognize that others see them as always wearing the "Board hat".
- Never dialogue for the purpose of sharing opinions on matters before the Board, or influencing others.
- They will be courteous listeners at Board meetings/functions.
- They will communicate at Board meetings/functions by sharing ideas and perspectives during discussions.

Agreed to by:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_

Dated: July 14, 2020

h/df/BOE/agreement re communications

**PITTSFORD CENTRAL SCHOOL DISTRICT**

PITTSFORD, NEW YORK

*RECOMMENDATION TO RESCIND BID*

TO: Board of Education  
FROM: Darrin Kenney, Assistant Superintendent for Business  
(Prepared by Leslie Pawluckie, Purchasing Agent)  
BOE DATE: July 14, 2020  
TOPIC: Rescind 19-01 Student(s) w/Special Needs Transportation 1-Year Extension  
LEGAL AD: *The Daily Record, July 23, 2018*  
BID OPENING: July 31, 2018, 11:00 A.M.  
BUDGET: Transportation Budget A-670-5540-400-0540

**BE IT RESOLVED, That the Board of Education of the Pittsford Central School District rescind a one (1) year extension contract to Apple Transportation, awarded at the June 22, 2020 Board Meeting.**

ITEM BID	RECOMMENDED VENDOR	AMOUNT
2018-19 Student(s) with Special Needs Transportation RFB #19-01 2nd One (1) Year Extension	Apple Transportation, Inc.	
<b>TOTAL:</b>		<u>\$0.00</u>
		(Total Annual Cost Estimated)

**Comments: Apple Transportation can no longer meet the specifications of the bid due to COVID-19 business downturn.**

  
\_\_\_\_\_  
Darrin Kenney, Assistant Superintendent for Business



## Instruction

**SUBJECT: SAFETY CONDITIONS AND PREVENTION INSTRUCTION**

~~All school buildings in the District shall comply with regulations that ensure the health and safety of students as regulated in the New York State Educational codes.~~

The practice of safety will be considered an integral part of the instructional program through fire prevention, emergency procedures and drills, driver education, and traffic and pedestrian safety. Each Principal will be responsible for the supervision of a safety program for his/her school. The safety program may include, but not be limited to, in-service training, plant inspection, fire prevention, accident recordkeeping, driver and vehicle safety programs, emergency procedures and drills, and traffic safety programs relevant to students, employees and the community. ~~It shall be the duty of~~ The Board will to provide inspections and supervision of the health and safety aspects of the school facilities.

**Acquired Immune Deficiency Syndrome (AIDS) Instruction in Health Education**

The Board shall provide a health education program that will include appropriate instruction for all students concerning Acquired Immune Deficiency Syndrome (AIDS). Accurate information concerning the nature of the disease, methods of transmission, and means of prevention shall be provided in an age-appropriate manner and shall be consistent with community values and will stress that abstinence is the most appropriate and effective premarital protection against AIDS.

A representative community advisory group consisting of appropriate school personnel, Board members, parents, religious representatives, and other community members shall be established in order to make recommendations for curriculum content, implementation, and evaluation of an AIDS instructional program. Appropriate training will be provided for instructional staff.

No student shall be required to receive instruction concerning the methods of prevention of AIDS if the parent or legal guardian has filed with the school principal a written request that the student not participate in such instruction, with an assurance that the student will receive this instruction at home.

(Continued)

**SUBJECT: SAFETY CONDITIONS AND PREVENTION INSTRUCTION****Substance Abuse Prevention Instruction**

~~The Board recognizes the need to educate students on the hazards of alcohol, tobacco and/or drug abuse. An educationally sequential health prevention program, utilizing as appropriate community, staff and student input, will be developed to inform students of:~~

- ~~a) Causes for substance abuse;~~
- ~~b) Physical and psychological damage associated with substance abuse;~~
- ~~c) Avoidance of alcohol, tobacco and drugs;~~
- ~~d) Dangers of driving while under the influence of alcohol or drugs.~~

**Hands-Only Cardio Pulmonary Resuscitation and Automated External Defibrillator (AED)****Instruction**

High school students will be provided instruction in hands-only cardiopulmonary resuscitation and the use of an AED. Standards for this instruction will be based on a nationally recognized instructional program that utilizes the most current guidelines for cardiopulmonary resuscitation and emergency cardiovascular care issued by the American Heart Association or a substantially equivalent organization, that are consistent with the requirements of the programs adopted by the American Heart Association or the American Red Cross, and that will incorporate instruction designed to:

- a) Recognize the signs of a possible cardiac arrest and to call 911;
- b) Provide an opportunity to demonstrate the psychomotor skills necessary to perform hands-only compression cardiopulmonary resuscitation; and
- c) Provide awareness in the use of an AED.

The Committee on Special Education or a Multidisciplinary Team, in accordance with Section 504 of the Rehabilitation Act, may determine, on an individual student basis, if a student with a disability should be excused from the requirement for instruction in hands-only CPR and the use of AEDs.

(Continued)



## Instruction

**SUBJECT: SAFETY CONDITIONS AND PREVENTION INSTRUCTION****Environmental Conservation Instruction**

The Board supports and encourages the development of a District-wide, articulated curriculum of environmental conservation integrated into other program disciplines.

**Fire and Arson Prevention Instruction**

The Board directs the administration to provide instruction in fire and arson prevention, **injury prevention, and life safety education relating to protection against injury or death and property loss or damage as a result of criminally initiated or other preventable fire.**

**This instruction will include materials to educate children on the dangers of falsely reporting a criminal incident, an impending explosion or fire emergency involving danger to life and property, an impending catastrophe, or a life safety emergency. The Board directs the administration to provide this instruction for all students in each school for a period of not less than forty-five (45) minutes each month that school is in session.**

**Student Safety**

Instruction in courses in technology education, science, home and career skills, art and physical education, health, and safety shall include and emphasize safety and accident prevention.

Safety instruction shall precede the use of materials and equipment by students in applicable units of work in the courses listed above, and instructors shall teach and enforce all safety procedures relating to the particular courses. These shall include the wearing of protective eye devices in appropriate activities.

**Eye Safety**

**The Superintendent or designee will ensure that eye safety devices are distributed as necessary and that they are properly repaired, cleaned, and stored to prevent the spread of germs or diseases after use. Each classroom teacher is responsible for the safe and proper use of all instructional materials and equipment by students in their classroom.**

**Emergency Planning**

The District will maintain updated plans and operating procedures to be followed in the event of natural or manmade disasters or enemy attack. Students will be provided instruction to respond effectively in emergency situations.

(Continued)

## Instruction

**SUBJECT: SAFETY CONDITIONS AND PREVENTION INSTRUCTION****Instruction on Prevention of Child Abduction**

All students in grades K through 8 in District schools shall receive instruction designed to prevent the abduction of children. Such instruction shall be provided by or under the direct supervision of regular classroom teachers and the Board shall provide appropriate training and curriculum materials for the regular classroom teachers who provide such instruction. However, at the Board's discretion, such instruction may be provided by any other public or private agency.

The Commissioner of Education will provide technical assistance to assist in the development of curricula for such courses of study which must be age appropriate and developed according to the needs and abilities of students at successive grade levels in order to provide awareness skills, information, self-confidence, and support to aid in the prevention of child abduction.

For purposes of developing such courses of study, the Board may establish local advisory councils or utilize the school-based shared decision making and planning committee established pursuant to the Regulations of the Commissioner to make recommendations concerning the content and implementation of such courses. Alternatively, the District may utilize courses of instruction developed by consortia of school districts, boards of cooperative educational services, other school districts, or any other public or private agency. Such advisory council shall consist of, but not be limited to, parents, school trustees and Board members, appropriate school personnel, business and community representatives, and law enforcement personnel having experience in the prevention of child abduction.

**Instruction on Child Development and Parenting Skills**

Instruction regarding child development and parenting skills may be offered by the District. The curriculum will include instruction on the consequences and prevention of shaken baby syndrome, which may include the viewing of a video presentation for students in secondary schools.

(Continued)



## Instruction

**SUBJECT: SAFETY CONDITIONS AND PREVENTION INSTRUCTION**

~~AIDS Instruction: 8 New York Code of Rules and Regulations (NYCRR) Sections 135.3(b)(2) and (c)(2) Civil Preparedness: New York State Office of Disaster Preparedness Fire and Arson: Education Law Section 808 Prevention of Child Abduction: Education Law Section 803-a Student Safety: Education Law Section 808 8 New York Code of Rules and Regulations (NYCRR) Sections 107 and 155 Substance Abuse: Education Law Section 804 8 New York Code of Rules and Regulations (NYCRR) Section 135.3(a)~~

Education Law §§ 409, 409-a, 807, 807-a, and 906

8 NYCRR Part 136 and § 141.10

AIDS Instruction:

8 NYCRR §§ 135.3(b)(2) and 135.3(c)(2)

Cardiopulmonary Resuscitation and Automated External Defibrillators:

Education Law §§ 804-C and 804-D; 8 NYCRR § 100.2(c)(11)

Civil Preparedness:

New York State Office of Disaster Preparedness

Fire and Arson/Injury Prevention/Life Safety:

Education Law § 808

8 NYCRR § 100.2(c)(6)

Prevention of Child Abduction:

Education Law § 803-a

Student Safety:

Education Law § 808

8 NYCRR §§ 107 and 155

Instruction on Child Development and Parenting Skills

Education Law § 804-B

NOTE: Refer also to Policies #3410 -- Code of Conduct on School Property

#5640 — ~~Smoking/Tobacco Use~~

#7320 -- Alcohol, Tobacco, Drugs and Other Substances

*District Code of Conduct ~~on School Property~~*

## Instruction

**SUBJECT: INSTRUCTION IN CERTAIN SUBJECTS****Driver Education**

A driver education course may be offered under the conditions set forth by the New York State Education Department and Commissioner's regulations.

**Gifted and Talented Students**

The Board will provide appropriate educational opportunities and experiences for students identified as gifted and talented.

**Physical Education Class**

All students, except those with medical excuses, will participate in physical education in accordance with the Commissioner's regulations.

An excuse from physical education class may be accepted from a licensed physician for medical reasons or a licensed chiropractor for conditions of the spine.

Any student whose condition precludes participation in a regular program will be provided with an alternative physical education as approved by their building principal. Students with special education needs may be considered for Adaptive Physical Education as approved by the Committee on Special Education.

**Health and Mental Health Education**

The District's health education program recognizes the multiple dimensions of health by including instruction related to:

- a) Mental health;
- b) The relation of physical and mental health;
- c) Alcohol, tobacco, and other drugs and substance abuse prevention; and
- d) The prevention and detection of certain cancers.

This instruction will enhance student understanding, attitudes, and behaviors that promote health, well-being, and human dignity.

Health education programs provided by the District will be designed according to the needs and abilities of the students at successive grade levels in accordance with applicable laws and regulations.

2020

8240  
1 of 2

Instruction

**SUBJECT: INSTRUCTION IN CERTAIN SUBJECTS**

Education Law §§ 803, 804, 806-a, and 3204  
Education Law Article 90  
8 NYCRR §§ 107.2, 135.1, 135.3, 135.4, and 142

Adoption Date



**8241 - PATRIOTISM, CIVILITY, CITIZENSHIP AND CHARACTER EDUCATION/INTERPERSONAL VIOLENCE PREVENTION EDUCATION**

The Pittsford Central School District promotes a spirit of patriotism and civil service obligation. It is the role of the District to provide instruction that fosters moral and intellectual qualities which are essential in preparing students to meet the obligations of citizenship. This includes instruction in patriotism, citizenship and human rights issues.

**Civility, Citizenship, and Character Education**

The Board recognizes that teaching students respect, civility and understanding toward others, as well as the practice and reinforcement of appropriate behavior and values of our society, is an important function of the District.

The District wishes to foster an environment where students exhibit behavior that promotes positive educational practices, allows students to grow socially and academically, and encourages healthy dialogue in respectful ways. By presenting teachers and staff as positive role models, the District stresses positive communication and discourages disrespectful treatment. This policy is not intended to deprive and/or restrict any student of his or her right to freedom of expression but, rather, seeks to maintain, to the extent possible and reasonable, a safe, harassment free and educationally conducive environment for our students and staff.

Furthermore, the District will ensure that the course of instruction in grades K through 12 includes a component on civility, citizenship, and character education in accordance with Education Law, with an emphasis on discouraging acts of harassment, bullying, and/or discrimination. Character education is the deliberate effort to help students understand, care about, and act upon core ethical values. The Board recognizes the importance of teaching students respect, civility and understanding toward others by instructing students in the principles of:

- a) Honesty,
- b) Tolerance,
- c) Personal responsibility,
- d) Respect for others,
- e) Awareness and sensitivity to discrimination and/or harassment as defined in the Dignity for All Students Act;

(Continued)

**8241 - PATRIOTISM, CIVILITY, CITIZENSHIP AND CHARACTER  
EDUCATION/INTERPERSONAL VIOLENCE PREVENTION EDUCATION**

f) Civility in relation to people of different races, weights, national origins, ethnic groups, religions, religious practices, physical or mental abilities, sexual orientations, genders or sexes:

g) Observance of laws and rules,

h) Courtesy,

i) Dignity, and other traits which will enhance the quality of students' experiences in, and contributions to, the community.

j) **Safe and responsible use of the Internet and electronic communications**

By presenting teachers and staff as positive role models, the District stresses positive communication and discourages disrespectful treatment.

Furthermore, the District shall ensure that the course of instruction in grades K through 12 includes a component on civility, citizenship and character education in accordance with Education Law. ~~Character education is the deliberate effort to help students understand, care about, and act upon core ethical values.~~

**Interpersonal Violence Prevention Education**

The District may utilize any interpersonal violence prevention education package made available by the State Education Department. These materials may be incorporated as part of the health or other related curricula or programs for students in grades K through 12.

Education Law §§ 801, 801-a, and 804(4)

8 NYCRR §§ 100.2(c)(2),(c)(6)

District Code of Conduct

~~Education Law Sections 801 and 804(4)~~

## **8211 - PREVENTION INSTRUCTION**

### **AIDS Instruction in Health Education**

The Board shall provide a health education program that will include appropriate instruction for all students concerning Acquired Immune Deficiency Syndrome (AIDS). Accurate information concerning the nature of the disease, methods of transmission, and means of prevention shall be provided in an age-appropriate manner and shall be consistent with community values and will stress that abstinence is the most appropriate and effective premarital protection against AIDS.

A representative community advisory group consisting of appropriate school personnel, Board members, parents, religious representatives, and other community members shall be established in order to make recommendations for curriculum content, implementation, and evaluation of an AIDS instructional program. Appropriate training will be provided for instructional staff.

No student shall be required to receive instruction concerning the methods of prevention of AIDS if the parent or legal guardian has filed with the school principal a written request that the student not participate in such instruction, with an assurance that the student will receive this instruction at home.

### **Substance Abuse-Prevention Instruction**

The Board recognizes the need to educate students on the hazards of alcohol, tobacco and/or drug abuse. An educationally sequential health prevention program, utilizing as appropriate community, staff and student input, will be developed to inform students of:

- a) Causes for substance abuse;
- b) Physical and psychological damage associated with substance abuse;
- c) Avoidance of alcohol, tobacco and drugs;
- d) Dangers of driving while under the influence of alcohol or drugs.

### **Environmental Conservation Instruction**

The Board supports and encourages the development of a District-wide, articulated curriculum of environmental conservation integrated into other program disciplines.

(Continued)

**8211 - PREVENTION INSTRUCTION (Cont'd.)****Fire and Arson Prevention Instruction**

The Board directs the administration to provide instruction in fire and arson prevention for all students in each school for a period of not less than forty-five (45) minutes each month that school is in session.

**Student Safety**

Instruction in courses in technology education, science, home and career skills, art and physical education, health, and safety shall include and emphasize safety and accident prevention.

Safety instruction shall precede the use of materials and equipment by students in applicable units of work in the courses listed above, and instructors shall teach and enforce all safety procedures relating to the particular courses. These shall include the wearing of protective eye devices in appropriate activities.

**Emergency Planning**

The District shall maintain updated plans and operating procedures to be followed in the event of natural or manmade disasters or enemy attack. Students shall be provided instruction to respond effectively in emergency situations.

**Instruction on Prevention of Child Abduction**

All students in grades K through 8 in District schools shall receive instruction designed to prevent the abduction of children. Such instruction shall be provided by or under the direct supervision of regular classroom teachers and the Board shall provide appropriate training and curriculum materials for the regular classroom teachers who provide such instruction. However, at the Board's discretion, such instruction may be provided by any other public or private agency.

The Commissioner of Education will provide technical assistance to assist in the development of curricula for such courses of study which must be age appropriate and developed according to the needs and abilities of students at successive grade levels in order to provide awareness skills, information, self-confidence, and support to aid in the prevention of child abduction.

(Continued)

## Instruction

**8211 - PREVENTION INSTRUCTION (Cont'd.)**

For purposes of developing such courses of study, the Board may establish local advisory councils or utilize the school-based shared decision making and planning committee established pursuant to the Regulations of the Commissioner to make recommendations concerning the content and implementation of such courses. Alternatively, the District may utilize courses of instruction developed by consortia of school districts, boards of cooperative educational services, other school districts, or any other public or private agency. Such advisory council shall consist of, but not be limited to, parents, school trustees and Board members, appropriate school personnel, business and community representatives, and law enforcement personnel having experience in the prevention of child abduction.

AIDS Instruction: 8 New York Code of Rules and Regulations (NYCRR) Sections 135.3(b)(2) and (c)(2) Civil Preparedness: New York State Office of Disaster Preparedness Fire and Arson: Education Law Section 808 Prevention of Child Abduction: Education Law Section 803-a Student Safety: Education Law Section 808 8 New York Code of Rules and Regulations (NYCRR) Sections 107 and 155 Substance Abuse: Education Law Section 804 8 New York Code of Rules and Regulations (NYCRR) Section 135.3(a)

NOTE: Refer also to Policies #3410 -- Code of Conduct on School Property #5640 -- Smoking/Tobacco Use #7320 -- Alcohol, Tobacco, Drugs and Other Substances (Students) District Code of Conduct on School Property

Pittsford Central School District Adopted: 5/23/05



## Instruction

**SUBJECT: PATRIOTISM, CITIZENSHIP, AND HUMAN RIGHTS EDUCATION**

In order to promote a spirit of patriotic and civil service and obligation, as well as to foster in students of the District moral and intellectual qualities which are essential in preparing them to meet the obligations of citizenship, the Board requires students attending District schools, over the age of eight years, to attend instructional courses in patriotism, citizenship, and human rights issues, with particular attention to the study of the inhumanity of genocide, slavery (including the Freedom Trail and Underground Railroad), the Holocaust, and the mass starvation in Ireland from 1845 to 1850.

The Board also directs that all students attending District schools in grades 8 through 12 receive instruction in the history, meaning, significance and effect of the United States Constitution, the New York State Constitution, and the Declaration of Independence.

The curricula for these courses must include the subjects specified by the Board of Regents and be for the period of instruction, as mandated by the Regents, which is necessary in these subjects in each of the appropriate grades.

One week during each school year a uniform course of exercises will be provided to teach students, in an age appropriate manner, the purpose, meaning, and importance of the Bill of Rights Articles in the United States and New York State Constitutions. These exercises will be in addition to the above required courses.

In addition, since the District receives Federal Funds for a fiscal year, it will hold an educational program on the United States Constitution on September 17th of each year for the students in the District to commemorate the September 17, 1787 signing of the Constitution, known as Constitution Day and Citizenship Day. However, when September 17 falls on a Saturday, Sunday, or holiday, this day will be held during the preceding or following week.

The Board directs that the above named subjects, as mandated by law, be addressed in the instructional curricula provided by the District.

Education Law § 801  
36 USC § 106

NOTE: Refer also to Policy #8242 -- Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education

Pittsford Central School District Adopted: 5/23/05  
Revised: