

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, FEBRUARY 23, 2021
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC ACCESS ON WEBSITE)

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AGENDA

6:00 P.M. – Budget Work Session

7:00 P.M. – Regular Meeting

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. PRINCIPAL’S REPORT – Mr. Mark Puma – Sutherland High School
- V. MS. TASHA POTTER – BOCES Director of Diversity and Equity Planning
- VI. APPROVAL OF MINUTES: February 8, 2021 (BOARD ACTION)
- VII. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership – next meeting – 3/3/21 (5:45 p.m.) - Doubletree Inn
 - 2. Executive Committee – next meeting – 4/28/21 (5:45 p.m.) - Ridgemont Country Club
 - 3. Information Exchange Committee – next meeting – 2/24/21 (4:00 p.m.) - **via ZOOM**
 - 4. Labor Relations Committee – next meeting – 2/24/21 (12:00 p.m.) - **via ZOOM**
 - 5. Legislative Committee – next meeting – 3/3/21 – (12:00 p.m.) – **via ZOOM**
 - 6. Steering Committee – next meeting – 4/21/21 - (12:00 p.m.) – Doubletree Inn
 - 7. Communications Outreach Advisory Committee
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 3/4/21 – Board Tour (no visit) at Barker Road Middle School – **7:30 a.m.**
 - 2. 3/9/21 – (**Tuesday**) Next Regularly Scheduled Meeting
- VIII. FINANCIAL REPORT – Mr. Kenney
 - A. Action Items:
 - 1. Acceptance of Treasurer’s Report – January 31, 2021 (BOARD ACTION)
 - 2. Transpo Bus Services Contract – Student w/ Special Needs (BOARD ACTION)
 - 3. Bid Award (See Consent Agenda)
 - a. Student(s) with Special Needs Transportation Services
 - B. Discussion:
 - C. Other:
- IX. HUMAN RESOURCE REPORT – Mr. Clark
 - A. Action Items:
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - B. Discussion:
 - C. Other:

- X. CURRICULUM REPORT – Mrs. Ward
 - A. Action Items:
 - B. Discussion:
 - 1. New Textbook Recommendation – 1st Reading:
 - a. By the People by James W. Fraser
 - 2. Social Studies Curriculum Update
 - C. Other:
- XI. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items: (See Consent Agenda)
 - 1. Committee on Special Education: Amendments – Agreements No Meetings, Reevaluation/Annual Review, Reevaluation Review, Requested Reviews, Initial Eligibility Determination Meetings.
 - 2. Sub-Committee on Special Education: Amendments, Amendments –Agreements No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Reevaluation Reviews, Requested Review, Transfer Students – Agreements No Meetings.
 - 3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Re-evaluation Meetings, Re-evaluation/Annual Review Meeting.
 - B. Discussion:
 - C. Other:
- XII SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - B. Discussion:
 - 1. 2021-2022 Budget Guidelines
 - C. Other:
- XIII. CONSENT AGENDA (BOARD ACTION)
 - A. Bid Award
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education
- XIV. OLD BUSINESS
- XV. NEW BUSINESS
- XVI. PUBLIC COMMENT

*The Board of Education offers this time for those wishing to express public opinion. When addressing the Board, you will be asked to clearly state your name and address and limit your comment(s) to no more than **three minutes**. We will keep time in order for the Board to accomplish the evening's agenda.*
- XVII. ADJOURNMENT/RECESS (BOARD ACTION)

Next regularly scheduled meeting: **(Tuesday)** March 9, 2021



Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Monday, February 8, 2021
Barker Road Middle School
(Live Streaming – Link to Public Access on Website)

A BUDGET WORKSHOP SESSION of the Pittsford Central School District Board of Education was held at 6:00 p.m. in the McCluski Room, Barker Road Middle School on Monday, February 8, 2021. Mr. Kenney highlighted information on the following: property tax cap, state aid detail, the governor’s executive budget proposal implications and budget challenges. Mr. Leone provided a detailed look and impact of District staffing.

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Monday, February 8, 2021.

- BOARD MEMBERS PRESENT: A. Thomas, T. Aroesty, V. Baum, I. Narotsky, R. Sanchez-Kazacos, R. Scott, P. Sullivan
- LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, P. Vaughan-Brogan, M. Ward, N. Wayman, E. Woods
- OTHERS PRESENT: S. Clark, L. Reister, A. Jurus, J. Balthaser

1. Mrs. Thomas called the meeting to order at approximately 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.

**APPROVED:
AGENDA**

Vote: Unanimously carried

3. Mr. Pero opened up the Pittsford Pride program. Mr. Pero explained how the selection process begins in each building in order to bring us to this celebration. Mrs. Thomas, Mr. Aroesty and Mr. Pero read the nomination write-ups that explained the reason why each of the students were selected for this honor. The following students are our Pittsford Pride recipients being recognized this evening:

Name	Grade Level	School
Anson Ardieta	12	Mendon HS
Alison Baleno	5	Thornell Road
Robert Harrington	5	Park Road
Christopher Johnson	8	Calkins Road MS
Cody Judd	7	Barker Road MS
Ian Pennington	3	Allen Creek
John Rodriguez	12	Sutherland HS
Joseph Roussell	K	Jefferson Road
Daniel Shi	3	Mendon Center

4. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its January 25, 2021, meeting.

**APPROVED:
MINUTES
1/25/21**

Vote: Unanimously carried

5. Board Reports: Mrs. Thomas read the MCSBA meeting dates, noting some changes. Mrs. Baum reported out on the Legislative Committee meeting and Mrs. Sanchez-Kazacos reported on a recent Town Hall meeting.

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6. Motion was made by Mrs. Scott, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby accept the Thyssenkrupp Elevator Corporation proposal for modernization of elevator equipment in the amount of Seventy-Nine Thousand, Seven Hundred Thirty-Nine Dollars and Eleven Cents (\$79,739.11).

**APPROVED:
THYSSENKRUPP
PROPOSAL**

Vote: Unanimously carried

7. Motion was made by Mrs. Baum, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

**APPROVED:
PROFESSIONAL
STAFF REPORT**

Vote: Unanimously carried

A. Appointment – School Related Professional

Name: Jennifer Imburgia
Position: MHS Paraprofessional
Type of Position: Full Time
Salary: \$21,400.00
Effective Date: February 1, 2021

B. Resignations for Retirements - Teacher

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Carol	Zogby	CRMS	Special Education	16	6/30/2021

C. Fall Coaching Appointments – see attached list

This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.

8. Motion was made by Mr. Aroesty, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:

**APPROVED:
SUPPORT
STAFF REPORT**

Vote: Unanimously carried

TRANSPORTATION

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Ivan Morales	Bus Driver	TMF	22.5/wk.	02/01/2021	\$13,854.51

CUSTODIAL/MAINTENANCE

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Thomas Landry	Cleaner	JRE	40/wk.	02/08/2021	\$32,607.00

9. Special Education Report: Mrs. Woods noted that all items would be acted upon this evening under the Consent Agenda.

10. Motion was made by Mr. Sullivan, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing pending or current litigation, where no official business will be conducted. This session will take place immediately after the Regular Meeting.

**APPROVED:
EXECUTIVE
SESSION**

Vote: Unanimously carried

11. Mr. Pero thanked Mr. Leone for his loyalty, dedication and service, as this evening is officially his last Board of Education meeting.

12. Mr. Pero talked about how the district had to change systems and structures as well as use staff creatively in order to open school during the pandemic. He also thanked PDTA, teachers and para's for their contributions that allowed students to be in school. He then spoke on advocacy efforts at the district level in the hopes that schools can fully open in a safe manner, noting that vaccines for staff members must be made available and specific data driven metrics that serve as guideposts need to be in place in order for that to happen.

13. Mr. Pero said that the district has signed on with Ms. Tasha Potter, the new BOCES Diversity & Equity consultant. Ms. Potter will assist the district in the following categories: Restorative Practices, Accessing Equity, Analysis of Data, Human Resources (recruitment, hiring, retention & promotion), System Audit, Identify and Disrupt Inequities in School as well as create an Equity Policy and a Code of Conduct. Mr. Pero noted that she would attend the next Board meeting where she will provide better clarity on services that she can provide.

14. Motion was made by Mr. Aroesty, seconded by Mrs. Narotsky and carried **APPROVED:**
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **CONSENT**
the following items per the Consent Agenda: **AGENDA**
Vote: Unanimously carried

Committee on Special Education: Amendment – Agreement No Meeting, Annual Review, Initial Eligibility Determination Meetings, Reevaluation Review.

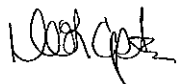
Sub-Committee on Special Education: Annual Reviews, Reevaluation Reviews.

Committee on Preschool Special Education: Amendments – Agreement No Meetings.

15. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried **APPROVED:**
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **RECESS**
recessing its Regular Meeting in order to enter into Executive Session at 8:07 p.m.
Vote: Unanimously carried

16. Motion was made by Mr. Aroesty, seconded by Mrs. Thomas and carried **APPROVED:**
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **ADJOURNMENT**
the adjournment of its Executive Session and Regular Meeting at 9:00 p.m.
Vote: Unanimously carried

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

January 31, 2021

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of January 31, 2021.

GENERAL FUND

- The District received from NYS, as expected, STAR in the amount of \$5,349,342 and Lottery Aid of \$110,342 (see page 4).

SCHOOL LUNCH FUND

- The school lunch program had net operations of (\$42,464) for the month of January (see page 6).

TRUST & AGENCY FUND

- Activity was normal for the month of January (see page 8).

SPECIAL AID FUND

- Activity was normal for the month of January. The District is awaiting SED approval for Title I, Title II, Title III, & Title IV (See page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$3,316,218 (see page 13).
- Reserve fund balances total \$37,087,127 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS January 31, 2021

GENERAL FUND

	12/31/2020 Balance	Receipts	Disbursements	1/31/2021 Balance
Cash in Banks - Checking	\$ 12,621,927.60	\$ 5,925,780.41	\$ 9,928,416.69	\$ 8,619,291.32
Money Market Account-Chase	18,393,740.49	2,497.50	-	18,396,237.99
Money Market Account- Key	259,651.26	1.88	50,000.00	209,653.14
Money Market Account- M & T	9,604,150.95	652.58	-	9,604,803.53
Money Market Account- CNB	135,060.10	7.51	-	135,067.61
Money Market Account- NYCLASS	2,127,410.51	87.95	-	2,127,498.46
Chase Purchasing Card	-	255,278.43	255,278.43	-
Investments (See Schedule)	24,082,162.74	9,279.14	-	24,091,441.88
	\$ 67,224,103.65	\$ 6,193,585.40	\$ 10,233,695.12	\$ 63,183,993.93

RESERVES

	12/31/2020 Balance	Receipts	Disbursements	1/31/2021 Balance
Unemployment Reserve (Checking)	\$ 2,364,975.76	\$ -	-	\$ 2,364,975.76
Workers' Compensation Reserve	421,338.78	-	-	421,338.78
Reserve for Tax Certiorari (Checking)	1,249,527.55	31.76	-	1,249,559.31
Employee Retirement Contribution	2,406,272.48	61.17	-	2,406,333.65
Teachers Retirement Contribution	1,777,973.55	73.50	-	1,778,047.05
Reserve for Liability (Checking)	1,497,517.26	38.07	-	1,497,555.33
Insurance Reserve (Checking)	1,188,609.46	30.21	-	1,188,639.67
Capital Reserve	16,568,245.53	478,552.68	-	17,046,798.21
Bus Purchase Reserve	4,936,453.11	126.95	-	4,936,580.06
Employee Benefit Reserve	3,119,523.46	79.30	-	3,119,602.76
Instructional Technology Capital Reserve	2,409,366.26	61.25	-	2,409,427.51
	\$ 37,939,803.20	\$ 479,054.89	\$ -	\$ 38,418,858.09

SCHOOL LUNCH FUND

	12/31/2020 Balance	Receipts	Disbursements	1/31/2021 Balance
Cash in Banks - Checking	\$ 52,843.28	\$ 179,733.36	\$ 107,470.30	\$ 125,106.34
Money Market Account-Chase	36,599.67	-	-	36,599.67
Money Market Account-NYCLASS	351,668.73	11.95	100,000.00	251,680.68
	\$ 441,111.68	\$ 179,745.31	\$ 207,470.30	\$ 413,386.69

CAPITAL FUND

	12/31/2020 Balance	Receipts	Disbursements	1/31/2021 Balance
Cash in Banks - Checking	\$ 32,302.44	\$ 50,000.28	\$ 66,239.38	\$ 16,063.34
Capital Reserve	478,215.54	-	478,215.54	-
Bus Purchase Reserve -Capital	81,739.27	-	-	81,739.27
	\$ 592,257.25	\$ 50,000.28	\$ 544,454.92	\$ 97,802.61

SPECIAL AID FUND

	12/31/2020 Balance	Receipts	Disbursements	1/31/2021 Balance
Cash in Banks - Checking	\$ 175,351.03	\$ -	\$ 119,097.54	\$ 56,253.49
	\$ 175,351.03	\$ -	\$ 119,097.54	\$ 56,253.49

PITTSFORD CENTRAL SCHOOLS

INVESTMENT SCHEDULES

As of January 31, 2021

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
1/29/2021	3/30/2021	CNB	10,007,445.81	0.20%	60	3,290.12
12/31/2020	3/31/2021	CNB	2,077,996.07	0.20%	90	1,024.77
1/13/2021	3/15/2021	CNB	12,006,000.00	0.20%	61	4,012.96
<u>24,091,441.88</u>						<u>8,327.85</u>

Our current interest rates are as follows:

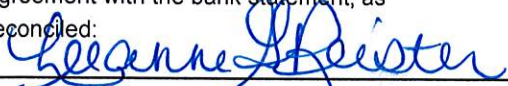
JP Morgan Chase Checking	0.00%-0.03%
JP Morgan Chase Money Market	0.16%
Key Checking	0.01%
Key Money Market	0.01%
NYCLASS Money Market	0.04%
Canandaigua National Bank Money Market	0.07%
M & T Money Market -General Fund	0.08%

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2021
General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Dec	BEGINNING BALANCE			<u>43,141,940.91</u>
	Receipts:			
	Taxes & Tax Items	5,349,341.80		
	Non Property Taxes	-		
	Local Revenues	454,669.05		
	State Aid (Charter Aid & Lottery Grant Aid)	110,901.75		
	Monroe #1 BOCES	-		
	Federal Aid - Medicaid	10,509.50		
	Interest	3,605.73		
	Net Transfers	-		
	Total Receipts:			<u>5,929,027.83</u>
	Disbursements:			
	EFT/Wire Transfers		76,334.34	
	Check #257876-258144		3,657,915.10	
	ACH #00898-000910		1,540.98	
	Payroll Funding		5,937,347.84	
	Transfer to Special Aid (DT/DF)			
	Transfer to Capital (DT/DF)		50,000.00	
	Transfer to P-Card		255,278.43	
	Net Transfers			
	Total Disbursements:			<u>(9,978,416.69)</u>
31-Jan	ENDING BALANCE	<u>\$ 5,929,027.83</u>	<u>\$ 9,978,416.69</u>	<u>39,092,552.05</u>

BANK RECONCILIATION

BALANCE PER BANK:	39,235,939.09
ADD:	
Outstanding Deposits	
NSF ACH/Checks	553.51
SUBTRACT:	
Outstanding Checks	(37,835.73)
Outstanding Transfer to P-Card	(106,104.82)
ADJUSTED BANK BALANCE	<u>39,092,552.05</u>
BALANCE PER BOOKS	<u>39,092,552.05</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues

January 31, 2021

DESCRIPTION	BUDGETED REVENUES	REV. REC'D 1/31/2021	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	101,675,131.47	(1,422.52)	99,699,381.09	101,675,131.47	-
Other Payments in Lieu of Taxes	105,836.00	-	113,318.22	113,318.22	7,482
STAR Tax Relief Program	5,348,792.53	5,349,341.80	5,349,341.80	5,349,341.80	549
Interest & Penalties	700.00	-	-	700.00	-
County Sales Tax	5,275,115.00	-	1,625,992.65	5,275,115.00	-
Textbook Charges	600.00	-	70.00	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	15,000.00	-	3.77	15,000.00	-
Admissions	13,500.00	-	-	-	(13,500)
Tuition - Other Districts	200,000.00	-	-	200,000.00	-
Health Services - Other Districts	225,000.00	-	-	225,000.00	-
Interest Earned on Investments	75,000.00	12,885.15	33,405.79	75,000.00	-
Rental of Real Property	75,000.00	-	10,413.85	15,000.00	(60,000)
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	3,000.00	-	-	3,000.00	-
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	1,000.00	353.13	1,308.83	1,308.83	309
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	85,000.00	-	109,000.00	109,000.00	24,000
Insurance Recoveries	30,000.00	-	10,996.26	30,000.00	-
Other Compensation for Loss	2,000.00	(3.00)	584.42	2,000.00	-
Refund for BOCES Aided Services	350,000.00	-	523,756.10	523,756.10	173,756
Refund of Prior Years Expense	100,000.00	339.40	286,667.54	286,667.54	186,668
Gifts and Donations	40,000.00	3,000.00	23,410.00	40,000.00	-
Unclassified Revenues	180,000.00	6.66	84,201.80	180,000.00	-
State Aid - General Operating/Foundation Aid	6,410,275.75	5,254.75	4,392,989.41	6,410,275.75	-
State Aid - Excess Cost	882,096.00	-	672,787.50	882,096.00	-
State Aid - Building Aid	4,564,888.00	-	-	4,564,888.00	-
State Aid - Lottery Aid	5,253,725.12	-	5,253,725.12	5,253,725.12	-
State Aid - Lottery Grant	507,383.13	110,341.75	507,383.13	507,383.13	-
State Aid - Commercial Gaming Grant	-	-	-	-	-
State Aid - BOCES	3,663,319.00	-	-	3,663,319.00	-
State Aid - Textbooks	358,645.00	-	90,690.00	358,645.00	-
State Aid - Software Aid	87,000.00	-	-	87,000.00	-
State Aid - Hardware Aid	93,175.00	-	-	93,175.00	-
State Aid - Library Mat. Aid	37,257.00	-	-	37,257.00	-
State Aid - Other Charter School CSBT	560.00	560.00	560.00	560.00	-
State Aid - Other FDK Conversion	258,085.00	-	-	258,085.00	-
State Aid - Other Urban Suburban	1,194,587.00	-	-	1,194,587.00	-
State Aid - Other Cares Act	194,594.00	-	-	194,594.00	-
Medicaid Assistance	50,000.00	5,254.75	26,262.97	50,000.00	-
Transfer from Debt Service	230,517.00	-	230,517.41	230,517.41	0
Subtotal	\$ 137,586,782.00	\$ 5,485,911.87	\$ 119,046,767.66	\$ 137,906,046.37	\$ 319,264.37
Appropriated Fund Balance	1,586,390.00	-	-	1,586,390.00	-
Appropriated Reserves:					
Unemployment Reserve	30,000.00	-	-	30,000.00	-
Workers Compensation Reserve	75,000.00	-	-	75,000.00	-
EBALR Reserve	450,000.00	-	-	450,000.00	-
ERS Reserve	300,000.00	-	-	300,000.00	-
TRS Reserve	300,000.00	-	-	300,000.00	-
Budgeted Revenues Total	\$ 140,328,172.00	\$ 5,485,911.87	\$ 119,046,767.66	\$ 140,647,436.37	\$ 319,264.37
Appropriated Reserve: Tax Certiorari Reserve	67,439.96	-	-	67,439.96	-
Appropriated Reserve: Unemployment Reserve	109,290.85	-	-	109,290.85	-
Additional Appropriated Fund Balance	750,000.00	-	-	750,000.00	-
Interfund Transfers	-	478,215.54	478,215.54	478,215.54	478,216
Interest Allocated to Reserves	-	839.35	5,036.41	5,036.41	5,036
Reserve for Encumbrances	2,236,101.62	-	-	2,236,101.62	-
Adjusted Budgeted Revenues Total	\$ 143,491,004.43	\$ 5,964,966.76	\$ 119,530,019.61	\$ 144,293,520.75	\$ 802,516.32

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Schedule of Appropriated Expenses
January 31, 2021

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	19,620,936.00	167,639.32	19,788,575.32	8,641,125.47	9,426,089.62	1,721,360.23
Middle School	15,012,831.00	147,834.06	15,160,665.06	6,549,037.40	7,273,143.91	1,338,483.75
High School	20,744,832.00	361,185.42	21,106,017.42	9,293,202.58	9,429,935.17	2,382,879.67
Total School Operations	55,378,599.00	676,658.80	56,055,257.80	24,483,365.45	26,129,168.70	5,442,723.65
Central Student Programs & Services						
Special Education Office	562,174.00	(24,972.08)	537,201.92	213,893.98	124,579.62	198,728.32
Special Education Services	1,277,834.00	(117,283.75)	1,160,550.25	501,842.50	648,841.53	9,866.22
Out of District Spec. Ed Programs	6,615,544.00	227,734.80	6,843,278.80	3,098,726.27	2,948,016.26	796,536.27
Special Services	1,134,385.00	28,707.45	1,163,092.45	425,698.99	452,112.26	285,281.20
Summer Programs	28,000.00	262.00	28,262.00	165.66	2,034.34	24,062.00
Non Public Services	422,441.00	5,693.00	428,134.00	37,167.32	256,548.90	134,417.78
BOCES	443,866.00	(53,306.98)	390,559.02	240,865.59	134,134.41	15,559.02
Total Central Programs & Services	10,482,244.00	66,834.44	10,549,078.44	4,518,360.31	4,566,267.32	1,464,450.81
Instructional Services						
Curriculum & Instruction Services	830,159.00	100,897.99	931,056.99	531,590.53	210,180.80	189,285.66
Standards of Performance	553,919.00	6,629.12	560,548.12	239,649.82	251,825.49	69,072.81
Pupil Services Office	386,031.00	1,800.84	387,831.84	186,350.34	156,785.54	44,695.96
Instructional Technology Services	1,725,224.00	542,523.41	2,267,747.41	1,142,186.94	716,650.14	408,910.33
Professional Development Services	249,494.00	3,408.78	252,902.78	129,174.26	94,294.42	29,434.10
Data Team	459,847.00	(813.25)	459,033.75	263,774.95	176,837.21	18,421.59
Total Instructional Services	4,204,674.00	654,446.89	4,859,120.89	2,492,726.84	1,606,573.60	759,820.45
Support Services						
Finance Services	978,553.00	80,755.97	1,059,308.97	560,670.66	361,625.54	137,012.77
Personnel Services	480,856.00	(1,373.14)	479,482.86	244,448.28	140,722.18	94,312.40
Public Information Services	321,473.00	53,247.90	374,720.90	212,651.41	111,583.14	50,486.35
Operations and Maintenance	8,280,639.00	950,201.05	9,230,840.05	3,889,705.73	3,555,359.06	1,785,775.26
Printing and Mailing Services	295,252.00	5,581.62	300,833.62	122,883.29	160,880.57	17,089.76
Support Services Technology	1,495,943.00	570,641.05	2,066,584.05	1,401,103.36	342,456.31	323,024.38
Transportation Services	4,691,834.00	58,481.25	4,750,315.25	1,773,044.54	1,893,633.82	1,083,636.89
Total Support Services	16,544,550.00	1,717,535.70	18,262,085.70	8,204,507.27	6,566,260.62	3,491,317.81
Central Administration						
Board of Education	51,255.00	726.59	51,981.59	22,603.18	6,180.02	23,198.39
Superintendent's Office	394,888.00	13,861.63	408,749.63	221,017.10	145,251.75	42,480.78
Total Central Administration	446,143.00	14,588.22	460,731.22	243,620.28	151,431.77	65,679.17
Undistributed Expenses						
Debt Service & Interfund Transfers	10,762,722.00	-	10,762,722.00	7,730,634.50	2,847,087.50	185,000.00
Insurance & Fees	1,678,255.00	99,989.36	1,778,244.36	1,164,592.14	500,731.97	112,920.25
Employee Benefits	40,830,985.00	(67,220.98)	40,763,764.02	19,815,860.36	18,266,235.54	2,681,668.12
Total Undistributed Expenses	53,271,962.00	32,768.38	53,304,730.38	28,711,087.00	21,614,055.01	2,979,588.37
TOTAL	140,329,172.00	3,162,832.43	143,491,004.43	68,653,667.15	60,633,757.02	14,203,580.26

Transfers and Adjustments Detail:

Prior Year Encumbrances	2,236,101.62
PPE & Covid-19 Related Expenses Resolution	750,000.00
Unemployment Reserve Appropriation	109,290.85
Tax Certiorari Reserve Appropriation	67,439.96
Total Transfers and Adjustments	3,162,832.43

PITTSFORD CENTRAL SCHOOLS
SCHOOL LUNCH FUND
 Monthly Operating Report
 January 31, 2021

	CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2020-21 YR-TO-DATE	2019-20 YR-TO-DATE
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REVENUES:

TYPE A SALES	\$ 39,934.25	\$ 76,782.25	\$ 168,424.25	\$ 372,067.25
OTHER CAFETERIA SALES	39,153.12	120,293.28	156,171.54	597,857.51
REBATES	-	555.66	983.47	1,535.29
INTEREST INCOME	11.95	337.26	145.80	1,442.41
INSURANCE/OTHER COMP	-	-	-	-
MISCELLANEOUS INCOME	-	-	30.98	400.86
TOTAL REVENUES:	\$ 79,099.32	\$ 197,968.45	\$ 325,756.04	\$ 973,303.32

EXPENDITURES

SALARIES	\$ 52,348.54	\$ 62,525.20	\$ 319,754.11	\$ 345,565.27
EQUIPMENT	3,004.68	-	3,004.68	-
CONTRACTUAL/BOCES	50.00	49.95	13,046.99	9,197.27
FOOD & MILK USED	33,323.09	69,533.03	133,125.40	349,059.25
REPAIRS	2,294.87	836.71	27,150.62	9,740.66
TRAVEL/MILEAGE	-	-	-	120.93
SUPPLIES	1,736.92	2,657.89	12,898.43	20,620.86
BENEFITS	32,805.67	48,324.82	210,781.21	224,302.13
TOTAL EXPENDITURES:	\$ 125,563.77	\$ 183,927.60	\$ 719,761.44	\$ 958,606.37

NET OPERATIONS:	\$ (46,464.45)	\$ 14,040.85	\$ (394,005.40)	\$ 14,696.95
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OTHER ITEMS AFFECTING FUND BALANCE

Cumulative Change in Reserve for Supplies Inventory	\$ 2,810.00	\$ 2,471.45
Change in Fund Balance:	(391,195.40)	17,168.40
Fund Balance at July 1	\$ 568,518.84	\$ 568,518.20
Fund Balance to date	<u>\$ 177,323.44</u>	<u>\$ 585,686.60</u>

Beginning Inventories	\$	57,760.69
Encumbrances	\$	-
Appropriated - Next Year's Budget	\$	31,790.00

Loss of State Aid (National Lunch & Breakfast Program)	\$7,984	Free, Reduced & Paid
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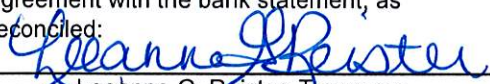
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2021**

School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Dec	BEGINNING BALANCE			<u>\$ 441,111.68</u>
	Receipts:			
	Daily Deposits	13,196.72		
	Prepays- School Lunch Office	287.00		
	Prepaid- via NutriKids/Heartland	65,922.99		
	Other Sales-Vending	326.65		
	Catering	-		
	Miscellaneous	-		
	Transfer from General re: DT/DF	-		
	Interest	11.95		
	Net Transfers	100,000.00		
	Total Receipts:			<u>179,745.31</u>
	Disbursements:			
	EFT/Wire Transfers		-	
	Check # 203089-203108		42,285.53	
	Payroll Funding		65,184.77	
	Void Checks		-	
	Transfer to Trust & Agency re: Sales Tax		-	
	Net Transfers		100,000.00	
	Total Disbursements:			<u>(207,470.30)</u>
31-Jan	ENDING BALANCE	<u>\$ 179,745.31</u>	<u>\$ 207,470.30</u>	<u>413,386.69</u>

BANK RECONCILIATION

BALANCE PER BANK:	407,460.15
ADD: Outstanding Deposits	9,016.79
SUBTRACT:	
Outstanding Checks	(3,090.25)
ADJUSTED BANK BALANCE	<u>413,386.69</u>
BALANCE PER BOOKS	<u>413,386.69</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
TRUST & AGENCY
January 31, 2021**

	12/31/2020			1/31/2021
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Private Purpose Funds (Scholarships)	171,951.82	3,000.00	-	174,951.82
Special Revenue Funds (Local Grants/Donations)	16,908.51	-	-	16,908.51
Consolidated Payroll	-	3,748,898.09	3,748,898.09	-
Net 1099R Distributions	-	-	-	-
NYS Employee Retirement	416.62	25,940.27	-	26,356.89
Income Protection (LTD)	-	12,459.24	12,459.24	-
Hospital Insurance	-	230,886.59	230,886.59	-
AFLAC	-	1,251.08	1,251.08	-
NYS Income Tax	-	239,997.26	240,201.69	(204.43)
Federal Income Tax	(3,756.00)	515,163.13	515,590.31	(4,183.18)
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	4,831.26	4,831.26	-
Association Dues	-	80,806.55	80,806.55	-
Social Security	(2,469.52)	830,969.16	845,309.74	(16,810.10)
Teacher Loans	-	17,654.80	17,654.80	-
Tax Sheltered Annuities	-	334,978.42	334,978.42	-
Bid Deposits	-	-	-	-
Other Liabilities	-	-	-	-
United Way	-	1,364.00	1,364.00	-
Life Insurance	-	6,081.26	6,081.26	-
Flex Benefits-Medical Exp.	(3,135.38)	67,552.48	66,486.52	(2,069.42)
Flex Benefits-Dependent Care	46,824.67	16,800.00	13,684.70	49,939.97
Flex Benefits-Management Fee	(80.10)	493.20	291.60	121.50
529 College Savings	-	-	-	-
Sales Tax	-	-	-	-
HSA Accounts	-	5,416.25	5,416.25	-
Accounts Receivable	-	-	-	-
Due from Other Funds	(600.00)	6,098,332.19	6,098,348.44	(616.25)
Due to Other Funds	17,468.11	14,125.27	1,395.19	30,198.19
Health Fund Reserve	1,242,228.19	781.81	17,578.29	1,225,431.71
TOTALS:	\$ 1,485,756.92	\$ 12,257,782.31	\$ 12,243,514.02	\$ 1,500,025.21

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2021**

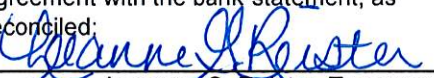
Trust & Agency Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Dec	BEGINNING BALANCE			<u>\$ 1,296,896.59</u>
	Receipts:			
	Payroll Funding	6,098,332.19		
	FSA Deductions	41,735.84		
	General Fund- DT/DF	-		
	FSA/Health Fund Prefunding Credit	-		
	Miscellaneous	-		
	Interest	28.72		
	Net Transfers	1,586,044.79		
	Total Receipts:			<u>7,726,141.54</u>
	Disbursements:			
	EFT/Wire Transfers-Taxes		1,586,044.79	
	EFT Withdrawals (FSA/Health Fund Accounts)		55,275.18	
	EFT/Wire Transfers (Omni, NYS ERS & HSA Bank)		340,394.67	
	Payroll Checks # 238868-238979		454,337.43	
	Direct Deposits (D364391-D366786)		3,692,776.39	
	T & A Checks #		-	
	Void Checks		-	
	Net Transfers		1,586,044.79	
	Total Disbursements:			<u>(7,714,873.25)</u>
31-Jan	ENDING BALANCE	<u>\$ 7,726,141.54</u>	<u>\$ 7,714,873.25</u>	<u>1,308,164.88</u>

BANK RECONCILIATION

BALANCE PER BANK	1,418,682.84
ADD:	
Credit from OMNI	287.02
SUBTRACT:	
Outstanding Checks	(103,233.54)
Benefit Resources - Current Month's transactions taken Next Month	(7,571.44)
	-
ADJUSTED BANK BALANCE	<u>1,308,164.88</u>
BALANCE PER BOOKS	<u>1,308,164.88</u>

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Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

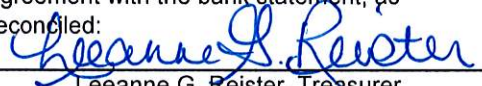
Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2021
Private Purpose Trusts and Special Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Dec	BEGINNING BALANCE			<u>\$ 188,860.33</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	3,000.00		
	Interest			
	Net Transfers			
	Total Receipts:			<u>3,000.00</u>
	Disbursements:			
	Checks 200673-200676		-	
	Void Checks			
	Net Transfers			
	Total Disbursements:			<u>-</u>
31-Jan	ENDING BALANCE	<u>\$ 3,000.00</u>	<u>\$ -</u>	<u>191,860.33</u>

BANK RECONCILIATION

BALANCE PER BANK:	191,860.33
ADD:	
Outstanding Transfer from General NSF Check	
SUBTRACT:	
Outstanding Checks	-
ADJUSTED BANK BALANCE	<u>191,860.33</u>
BALANCE PER BOOKS	<u>191,860.33</u>

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 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
 January 31, 2021

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						
Driver Education (Cumulative Balance)	26,027.51	-	8,725.12	-	17,302.39	Student Services
Summer Enrichment (Cumulative Balance)	12,298.62	2,595.50	75.00	-	9,628.12	
IDEA 611 20/21 (07/01/20-06/30/21) Covers special education expenditures	1,517,089.00	-	598,126.96	622,741.99	296,220.05	Special Education
IDEA 619 20/21 (07/01/20-06/30/21) Covers pre-school educational expenses.	34,508.00	-	17,246.62	17,261.38	-	Special Education
TITLE I 19/20 (09/01/19-08/31/20)	197,189.00	172,343.88	7,000.00	-	17,845.12	Student Services
TITLE I 20/21 (09/01/20-08/31/21) Provides program additions at qualifying schools to support students at risk of not passing the required state assessments.	169,975.00	-	71,513.09	94,554.10	3,907.81	Student Services
TITLE IIA GRANT 19/20 (09/01/19-08/31/20)	95,897.00	61,025.89	5,708.78	-	29,162.33	Student Services
TITLE IIA GRANT 20/21 (09/01/20-08/31/21) Enhances Teacher/Principal training and recruitment.	90,477.00	-	4,369.20	29,346.90	56,760.90	Student Services
TITLE III GRANT 19/20 (09/01/19-08/31/20)	23,692.00	4,507.02	1,257.30	-	17,927.68	Student Services
TITLE III GRANT 20/21 (09/01/20-08/31/21) Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards	24,796.00	-	737.23	7,483.69	16,575.08	Student Services
TITLE IV SSAE GRANT 19/20 (09/01/19-08/31/20)	21,403.00	6,845.57	-	-	14,557.43	Student Services
TITLE IV SSAE GRANT 20/21 (09/01/20-08/31/21) Provides resources to increase the capacity of local agencies to provide student support and academic enrichment programs	13,864.00	-	81.90	-	13,782.10	
TEACHER CENTER GRANT 2020-21 Provides staff development opportunities for teachers.	43,907.00	-	35,491.53	216.24	8,199.23	Teacher Center
SPECIAL ED SUMMER PROGRAMS 4408 Payments for tuition to BOCES and outside providers of summer special education programs.	260,000.00	-	255,873.82	-	4,126.18	Special Education
SPECIAL ED SUMMER PROGRAM-In District Expenses for staff and materials for state approved in-district special education summer program.	155,000.00	-	141,079.81	5,724.73	8,195.46	Special Education
SPECIAL ED SUMMER PROGRAM-Related Services Payments to outside providers and staff for related services during July and August.	20,000.00	-	19,468.76	-	531.24	Special Education
STATE SUPPORTED SCHOOLS 4211 Schools for the Blind and Deaf	43,000.00	-	33,807.18	9,392.82	-	Spec Ed/Business Office
TOTALS :	2,749,123.13	247,317.86	1,200,362.30	786,721.85	514,721.12	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2021**

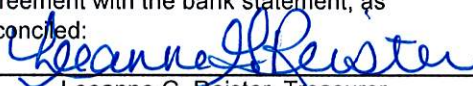
Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Dec	BEGINNING BALANCE			\$ 175,351.03
	Receipts:			
	Local Revenues	-		
	State Aid/Federal Aid	-		
	Transfer from General (20% funding)	-		
	Transfer from General DT/DF	-		
	Transfer to Special Aid Fund: write offs	-		
	Net Transfers	-		
	<u>Total Receipts:</u>			-
	Disbursements:			
	EFT/Wire Transfers		-	
	Check # 205861-205871		23,297.96	
	Transfer to General Fund re: DT/DF		-	
	Void Checks/Stop Payments/NSF Checks		-	
	Payroll Funding		95,799.58	
	Net Transfers		-	
	<u>Total Disbursements:</u>			<u>(119,097.54)</u>
31-Jan	ENDING BALANCE	<u>\$ -</u>	<u>\$ 119,097.54</u>	<u>56,253.49</u>

BANK RECONCILIATION

BALANCE PER BANK:	58,935.42
ADD:	
SUBTRACT:	
Outstanding Checks	(2,681.93)
ADJUSTED BANK BALANCE	<u>56,253.49</u>
BALANCE PER BOOKS	<u>56,253.49</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE January 31, 2021

DESCRIPTION	APPROPRIATIONS	PRIOR YEAR PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2020-21	1,517,553.00	-	1,435,813.73	81,739.27	-
Capital 14-15 Funded by General Fund	250,000.00	225,572.00	23,488.13	939.87	-
Capital 15-16 Funded by General Fund	250,000.00	207,061.70	42,938.30	-	-
Capital 16-17 Funded by General Fund	250,000.00	128,927.52	83,275.48	37,797.00	-
Capital 17-18 Funded by General Fund	250,000.00	-	34,783.44	135,477.45	79,739.11
Capital 18-19 Funded by General Fund	250,000.00	-	-	248,737.71	1,262.29
Capital 19-20 Funded by General Fund	685,000.00	-	-	-	685,000.00
Capital Funded by Reserve - May 2020	3,000,000.00	1,520,727.24	1,479,272.76	-	-
BOCES Capital Project	2,833,574.00	-	283,357.00	-	2,550,217.00
Subtotal - Capital Fund	9,286,127.00	2,082,288.46	3,382,928.84	504,691.30	3,316,218.40
Debt Service	10,553,239.41	-	7,981,151.91	2,592,087.50	-
TOTALS :	19,839,366.41	2,082,288.46	11,344,080.75	3,096,778.80	3,316,218.40

RESERVE BALANCES January 31, 2021

DESCRIPTION	FUND BALANCE AT 07/01/2020	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	4,935,714.69	-	865.37	-	4,936,580.06
Capital Reserve	16,566,233.39	-	2,349.28	478,215.54	17,046,798.21
Instructional Technology Capital Reserve	2,409,002.77	-	424.74	-	2,409,427.51
Insurance Reserve	1,188,430.14	-	209.53	-	1,188,639.67
Unemployment Insurance Reserve	2,364,940.45	(139,290.85)	35.31	-	2,225,684.91
Reserve for Liability	1,497,289.42	-	265.91	-	1,497,555.33
Reserve for Tax Certiorari	1,249,339.21	(67,439.96)	220.10	-	1,182,119.35
Employee Benefit & Accrued Liability Reserve	3,119,131.71	(450,000.00)	471.05	-	2,669,602.76
Reserve for Retirement Contributions	2,405,948.89	(300,000.00)	384.76	-	2,106,333.65
Reserve for Teacher Retirement Contributions	1,777,434.66	(300,000.00)	612.39	-	1,478,047.05
Workers' Compensation Reserve	421,301.46	(75,000.00)	37.32	-	346,338.78
TOTALS :	37,934,766.79	(1,331,730.81)	5,875.76	478,215.54	37,087,127.28

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2021**

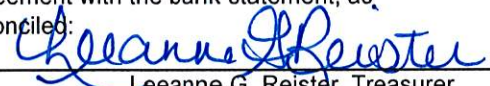
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Dec	BEGINNING BALANCE			<u>\$ 592,257.25</u>
	Receipts:			
	Transfer from General Fund re: Due to/from	50,000.00		
	Transfer from General Fund re: Bus Purch. Reserve	-		
	BAN Proceeds	-		
	Interest	0.28		
	Net Transfers	-		
	Total Receipts:			<u>50,000.28</u>
	Disbursements:			
	EFT/Wire Transfers		-	
	Transfer to Capital Reserve re: Closing of Project		478,215.54	
	Capital Checks-# 60144-60145		66,239.38	
	Capital Reserve Checks #917			
	Bus Purchase Reserve Checks #		-	
	Net Transfers		-	
	Total Disbursements:			<u>(544,454.92)</u>
31-Jan	ENDING BALANCE	<u>\$ 50,000.28</u>	<u>\$ 544,454.92</u>	<u>97,802.61</u>

BANK RECONCILIATION

BALANCE PER BANK:	97,802.61
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>97,802.61</u>
BALANCE PER BOOKS	<u>97,802.61</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2021**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Dec	BEGINNING BALANCE			\$	14,025,738.30
	Receipts:				
	Transfer from General Fund		-		
	Interest - Reserve for Liability		38.07		
	Interest -Tax Certiorari		31.76		
	Interest- Unemployment Insurance		-		
	Interest- Employee Benefit & Accrued Liabilities		79.30		
	Interest- Employee Retirement Contribution		61.17		
	Interest- Teachers Retirement Contribution		73.50		
	Interest- Workers' Compensation		-		
	Interest- Insurance Reserve		30.21		
	Transfers		-		
	Total Receipts:				314.01
	Disbursements:				
	EFT Withdrawals			-	
	Transfer to General Fund			-	
	Transfers			-	
	Total Disbursements:				-
31-Jan	ENDING BALANCE		\$ 314.01	\$ -	14,026,052.31

BANK RECONCILIATION

BALANCE PER BANK:	14,026,052.31
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	14,026,052.31
BALANCE PER BOOKS	14,026,052.31

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2021
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Dec	BEGINNING BALANCE			<u>\$23,914,064.90</u>
	Receipts:			
	Transfer from Capital Fund: Closing of Project	478,215.54		
	Interest - Bus Purchase Reserve	126.95		
	Interest - Capital Reserve	337.14		
	Interest - Capital IT Reserve	61.25		
	Net Transfers			
	Total Receipts:			<u>478,740.88</u>
	Disbursements:			
	Net Transfers			
	Total Disbursements:			<u>-</u>
31-Jan	ENDING BALANCE	<u>\$ 525.34</u>	<u>\$ -</u>	<u>24,392,805.78</u>

BANK RECONCILIATION

BALANCE PER BANK:	24,392,805.78
ADD:	-
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>24,392,805.78</u>
BALANCE PER BOOKS	<u>24,392,805.78</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2021**

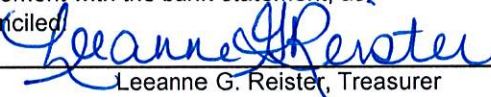
Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Dec	BEGINNING BALANCE			\$ 2,765,235.58
	Receipts:			
	Transfer from General Fund (per appropriations)			
	Interest	65.34		
	Net Transfers	-		
	Total Receipts:			65.34
	Disbursements:			
	Checks (001059)			
	Depository Trust Company (Wires)			
	Net Transfers			
	Total Disbursements:			-
31-Jan	ENDING BALANCE	<u>\$ 65.34</u>	<u>\$ -</u>	<u>2,765,300.92</u>

BANK RECONCILIATION

BALANCE PER BANK:	2,765,300.92
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>2,765,300.92</u>
BALANCE PER BOOKS	<u>2,765,300.92</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled.



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF JANUARY 2021**

Zero Balance Accounts: Purchasing Card

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Dec	BEGINNING BALANCE			\$ -
	Receipts:			
	Transfer from General Fund	255,278.43		
	Total Receipts:			255,278.43
	Disbursements:			
	JP Morgan Chase Withdrawal		255,278.43	
	Total Disbursements:			(255,278.43)
31-Jan	ENDING BALANCE	\$ 255,278.43	\$ 255,278.43	-

BANK RECONCILIATION

BALANCE PER BANK:	-
ADD: Outstanding Transfer from General	106,104.82
Outstanding Vendor Credit	39.36
SUBTRACT: Outstanding Payments	(106,144.18)
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeahne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MONTHLY EXTRACLASROOM ACTIVITY SUMMARY & RECONCILIATION January 31, 2021

SCHOOL	BEGINNING BALANCE 7/1/2020	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 1/31/2021
Allen Creek Elementary	1,058.39	50.70	-	1,109.09
Jefferson Road Elementary	2,469.84	-	-	2,469.84
Mendon Center Elementary	15,580.91	-	-	15,580.91
Park Road Elementary	3,002.83	42.60	-	3,045.43
Thornell Road Elementary	3,379.67	-	-	3,379.67
Barker Road Middle School	43,406.17	6,406.43	9,126.68	40,685.92
Calkins Road Middle School	53,030.02	3,800.97	2,498.09	54,332.90
Sutherland High School	57,420.03	19,102.97	9,805.75	66,717.25
Mendon High School	93,965.48	28,571.81	22,111.98	100,425.31
TOTALS :	273,313.34	57,975.48	43,542.50	287,746.32

BANK RECONCILIATION			
COMBINED BALANCES PER BANK:			298,389.52
ADD:	Outstanding Deposits / Bank Adjustments		
	NSF Checks		
SUBTRACT:	Outstanding Checks		(10,643.20)
ADJUSTED BANK BALANCE			<u>287,746.32</u>
BALANCE PER BOOKS			<u>287,746.32</u>

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 01/01/2021 To: 01/31/2021

Fiscal Year: 2021

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
01/07/2021	013795	Transfer for SHAPE membership for Health Standards.	A511-2010-465-0040 R	STD Health Trav Conf	-140.00	
			A511-2010-468-0040 R	STD Health Memberships		140.00
01/05/2021	014062	TO COVER COST OF NEW SMART BOARD FOR TRE.	A117-2110-500-0110 R	TR Tch RegSch Supplies	-4,749.00	
			A530-2630-491-0630 R	ITS-Comp Equip BOCES		4,749.00
01/07/2021	014142	Budget transfer to correct negative account balance.	A113-2110-500-0100 R	JR SchlSuppt Supplies	-81.75	
			A113-2610-481-0610 R	JR Library Textbooks		81.75
01/07/2021	014241	To cover the cost for World Language Standards Leader membership renewals.	A511-2010-465-0034 R	STD WorldLangTravel Con	-45.00	
			A511-2010-468-0034 R	STD WorldLang Membership		45.00
01/08/2021	014257	To cover the cost for AMTNYS membership.	A511-2010-465-0058 R	STD Math Trav Conf	-40.00	
			A511-2010-468-0058 R	STD Math Memberships		40.00
01/08/2021	014275	To provide funds for contracted services.	A341-2610-500-0610 R	MHS Library Supplies	-23.99	
			A341-2110-400-0100 R	MHS SchlSuppt Contr Svc		23.99
01/12/2021	014444	To cover the purchase of two Qualtrics certificate training courses.	A550-2060-465-0060 R	DAT Travel and Conferenc	-100.00	
			A530-2630-500-0630 R	ITS Computer Inst Supplie		100.00
01/19/2021	014610	To provide funds for NACAC MEMBERSHIP.	A340-2110-400-0100 R	SHS SchlSuppt Contr Svc	-112.50	
			A340-2810-468-0810 R	SHS Counseling Membership		112.50
01/22/2021	015185	To provide funds for OM contracted services.	A640-1621-400-0621 R	OM Contracted Services	-30,000.00	
			A640-1620-400-0620 R	OM Contracted Services		30,000.00
01/19/2021	015188	TO MAKE FUNDS AVAILABLE FOR INSTRUMENTAL EQUIPMENT REPAIRS.	A231-2110-419-0165 R	BR Music Vocal Piano Tun	-200.00	
			A231-2110-500-0164 R	BR Music Instr Supplies	-300.00	
			A231-2110-455-0164 R	BR Music Instr Equip Rpr		300.00
			A231-2110-500-0165 R	BR Music Vocal Supplies		200.00
01/22/2021	015228	To purchase library supplies.	A115-2110-500-0100 R	PR SchlSuppt Supplies	-279.40	
			A115-2610-500-0610 R	PR Library Supplies		279.40

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 01/01/2021 To: 01/31/2021

Fiscal Year: 2021

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
01/22/2021	015286	To cover the cost for instrument repairs.	A340-2110-406-0164 R	SHS Music Instr Entry Fee	-375.00	
			A340-2110-455-0164 R	SHS Music Instr Equip Rpr		375.00
01/22/2021	015381	TO COVER COST OF FLOORING REPLACEMENT DISTRICTWIDE.	A640-1620-420-0622 R	OM Utilities Natural Gas	-200,000.00	
			A640-1620-400-0620 R	OM Contracted Services		200,000.00
01/25/2021	015491	TO COVER COST OF STUDY.COM TEACHER'S EDITION.	A340-2250-500-2250 R	SHS SpEd Supplies	-479.99	
			A530-2630-400-0630 R	ITS Computer Inst ContrSv		479.99
01/26/2021	015494	TO RENEW LICENSING FOR MOVIES, MEDIA, ETC.	A117-2110-500-0100 R	TR SchISuppt Supplies	-213.00	
			A117-2110-400-0100 R	TR SchISuppt Contr Svc		213.00
01/26/2021	015495	TO PROVIDE FUNDS FOR PAPER ORDER.	A232-2110-500-0100 R	CR SchISuppt Supplies	-117.54	
			A232-2110-506-0100 R	CR SchISuppt Copy Paper		117.54
01/26/2021	015603	TO COVER THE COST FOR CONTRACTED SERVICES.	A640-1620-500-0625 R	OM Security Supplies	-9,834.64	
			A640-1620-400-CO19 R	OM Contracted Svcs COVID		9,834.64
01/27/2021	015615	TO COVER THE COST FOR ALL EASTERN PARTICIPATION FEES.	A341-2110-500-0164 R	MHS Music Instr Supplies	-29.00	
			A341-2110-406-0164 R	MHS Music Instr Entry Fee		29.00
01/28/2021	015640	To cover the cost for school support supplies.	A231-2110-500-0113 R	BR Art Supplies	-255.89	
			A231-2110-500-0100 R	BR SchISuppt Supplies		255.89
01/27/2021	015658	TO COVER COSTS ASSOCIATED WITH THE BUILDING CONDITION SURVEY.	A640-1620-418-0622 R	OM Utilities Electricity	-150,000.00	
			A640-1620-400-0620 R	OM Contracted Services		150,000.00
01/28/2021	015730	TO FUND VISITING AUTHOR VISITS FUNDED BY PTSA DONATION.	A830-9060-800-0809 R	BEN Hospital Medical	-10,000.00	
			A112-2110-494-0110 R	AC Tch RegSch Vistng Auth		2,000.00
			A113-2110-494-0110 R	JR Tch RegSch Vistng Auth		2,000.00
			A114-2110-494-0110 R	MC Tch RegSch Vistng Auth		2,000.00
			A115-2110-494-0110 R	PR Tch RegSch Vistng Auth		2,000.00
			A117-2110-494-0110 R	TR Tch RegSch Vistng Auth		2,000.00

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 01/01/2021 To: 01/31/2021
 Fiscal Year: 2021

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
01/31/2021	015867	To correct negative budget accounts.				
			A112-2250-121-2250 R	AC SpEd Tchr Salary	-33,783.20	
			A115-2110-123-0110 R	PR Tch RegSch 4-5	-37,516.45	
			A610-1310-180-0310 R	FIN BusAdmn Sup/Tech S:	-537.00	
			A630-1480-161-0480 R	INF Clerk Sal	-7,374.00	
			A830-9060-800-0809 R	BEN Hospital Medical	-9,720.00	
			A100-2110-466-0100 R	ES SchlSuppt Mileage		9.66
			A112-2110-121-0110 R	AC Tch RegSch 1-3		24,254.76
			A112-2110-173-0100 R	AC SchlSuppt OT/Extra Hr		34.94
			A114-2110-168-0100 R	MC SchlSuppt Clerk Subs		559.51
			A114-2110-173-0100 R	MC SchlSuppt OT/Extra Hr		602.63
			A115-2020-150-0020 R	PR Supr RegSch Admn Sal		9,720.00
			A115-2110-146-0100 R	PR SchlSuppt InSv Paymts		662.40
			A115-2250-162-2250 R	PR SpEd Para Salary		1,461.60
			A117-2110-146-0100 R	TR SchlSuppt InSv Paymts		404.76
			A117-2110-173-0100 R	TR SchlSuppt OT/Extra Hr		147.08
			A200-2110-466-0100 R	MS SchlSuppt Mileage		52.44
			A231-2110-162-0100 R	BR SchlSuppt Para Salary		10,237.22
			A300-2110-466-0100 R	HS SchlSuppt Mileage		551.05
			A340-2250-162-2250 R	SHS SpEd Para Salary		12,726.75
			A420-2250-151-2255 R	SpEd Sv Speech Tchr Salar		13,589.15
			A511-2250-135-0050 R	STD SpEd InstLdr Stp		6,005.70
			A610-1310-150-0310 R	FIN BusAdmn Salary		537.00
			A630-1480-180-0480 R	INF Supervisory/Technical		7,374.00
			Total for Fund A - GENERAL FUND		-496,307.35	496,307.35

Director of Finance
 (money is available and allowable)
 Assistant Superintendent for Business Approval

Yeganne Reister
D. T. Henry

Date of Treasurer's Report for BOE review

2/23/2021

Date Completed

2/5/2021

Person Completing

Choren Civil-Dreco

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1053

Fax: 585.381.9368

Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: February 17, 2021
To: Michael Pero, Superintendent of Schools
From: Darrin T. Kenney, Assistant Superintendent for Business
Re: Transpo Bus Services Contract – Student with Special Needs

DTK

The District has a special needs, student who requires transportation to a school in Batavia, NY. At this time, we do not have a vehicle or personnel to accommodate this transport. To that end, bids were solicited, opened on February 17, 2021 and the only and successful bidder, Transpo Bus Services LLC is being presented to the Board of Education this evening. To secure aid your signature, the Board of Education president and SED approval are necessary.

I therefore recommend the following resolution to be approved by the Board of Education:

BE IT RESOLVED that the Board of Education at its regular meeting does hereby approve the contract with Transpo Bus Services LLC to provide services for a Pittsford Central School District student with disabilities.

DTK:kd

Attachment

*Cc: L. Reister
K. Herrick
E. Woods*

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

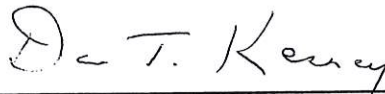
TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: February 23, 2021
TOPIC: RFB 21-01 Student(s) with Special Needs Transportation
LEGAL AD: February 10, 2021, *The Daily Record*
BID OPENING: February 17, 2021, 11:00 A.M.
BUDGET: Transportation Budget A-670-5540-400-0540

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting all district specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
21-01 Students with Special Needs Transportation	Transpo Bus Services LLC, dba TBS	\$25,010.00
TOTAL:		<u>\$25,010.00</u>
		(Total Annual Estimated Cost)

No Bid Received
Apple Transportation

Comments: 21-01 Students with Special Needs Transportation bid contract is valid from Board of Education award through last day of school 2021. One bid was received and reviewed by Leanne Reister, Director of Finance; Kathleen Herrick, Director of Transportation; Elizabeth Woods, Director of Special Education; and Leslie Pawluckie, Purchasing Agent. Bid is recommended for award to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



Darrin Kenney, Assistant Superintendent for Business