

PITTSFORD CENTRAL SCHOOL DISTRICT  
PITTSFORD, NEW YORK  
BOARD OF EDUCATION MEETING  
MONDAY, APRIL 19, 2021  
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL  
(LINK TO PUBLIC VIEWING ON WEBSITE)

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AGENDA  
7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. PRINCIPAL’S REPORT – Ms. Melissa Julian – Mendon High School
- V. 2021-2022 PROPOSED BUDGET PRESENTATION AND ADOPTION (BOARD ACTION)
- VI. APPROVAL OF MINUTES April 7, 2021 (BOARD ACTION)
- VII. BOARD OF EDUCATION REPORT
  - A. Monroe County School Boards Association Meeting Reports
    - 1. Board Leadership – next meeting – 5/5/21 (5:45 p.m.) - Doubletree Inn
    - 2. Executive Committee – next meeting – 4/28/21 (5:45 p.m.) - Ridgemont Country Club
    - 3. Information Exchange Committee – TBD in May
    - 4. Labor Relations Committee – next meeting – 4/28/21 (12:00 p.m.) – In Person
    - 5. Legislative Committee – next meeting – 5/5/21 – (12:00 p.m.) – In Person
    - 6. Steering Committee – next meeting – 4/21/21 - (12:00 p.m.) – Doubletree Inn
    - 7. Communications Outreach Advisory Committee
  - B. Other Meeting Reports
  - C. Dates to Remember
    - 1. 4/30/21 – Schools Closed for Superintendent’s Conference Day
    - 2. 5/10/21 – Next Regularly Scheduled Meeting
  - D. BOCES Annual Election and Budget Vote
    - 1. Administrative Budget (BOARD ACTION)
    - 2. Candidates (BOARD ACTION)
- VIII. FINANCIAL REPORT – Mr. Kenney
  - A. Action Items:
    - 1. Declaration of Scrap Equipment Resolution-Pianos at CRMS (BOARD ACTION)
    - 2. Bid Award (See Consent Agenda)
      - a. BOCES II Cooperative Fine Paper
- IX. HUMAN RESOURCE REPORT – Mr. Clark
  - A. Action Items:
    - 1. Professional Staff Report (BOARD ACTION)
    - 2. Support Staff Report (BOARD ACTION)
  - B. Discussion:
  - C. Other:

- X. SPECIAL EDUCATION REPORT – Ms. Woods
  - A. Action Items: (See Consent Agenda)
    - 1. Committee on Special Education: Amendment, Amendments – Agreements No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Review, Transfer Student – Agreement No Meeting.
    - 2. Sub-Committee on Special Education: Amendment, Amendments – Agreements No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Reevaluation Reviews.
    - 3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendment – Agreement No Meeting, Reevaluation Reviews, Reevaluation/Annual Reviews.
  - B. Discussion:
    - 1. Policy Recommendation – 1<sup>st</sup> Reading
      - a. 7642-Extended School Year Services and/or Programs
  - C. Other:

- XI. SUPERINTENDENT’S REPORT – Mr. Pero
  - A. Action Items:
    - 1. Call for Executive Session (BOARD ACTION)
  - B. Discussion:
  - C. Other:

- XII. CONSENT AGENDA (BOARD ACTION)
  - A. Bid Award
  - B. Committee on Special Education
  - C. Sub-Committee on Special Education
  - D. Committee on Preschool Special Education

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. PUBLIC COMMENT


*The Pittsford Board of Education values transparency and the public comments made during its meetings. As such, the Pittsford Board of Education actively provides for this agenda item at its regular meetings. Board of Education meetings are not public forums, rather they are business meetings held in public where dialogue is not normally conducted with audience members.*

*The purpose of this agenda item is for the Board to receive respectful and constructive feedback, opinions and information. These comments are then taken under advisement by the Board of Education and the Superintendent of Schools. Respect and civility are required during these meetings, particularly as we have students routinely attending as part of their course work.*

*Comments should be in reference to an interest or topic, not an individual. Each speaker will have the floor for no more than three minutes. The Board President reserves the right to limit the total amount of speaking time. In an effort to avoid repetitiveness, if speakers are attending with other residents with similar input, we ask that the group designate one person to address the Board as a group. For speakers who do not follow meeting and decorum protocols, the speaker's privilege to use the floor will no longer be recognized by the Board of Education. Those planning to address the Board during the Public Comment agenda item must share the nature of their topic, name and address with the Board Clerk before speaking. Notecards are available for this purpose at the sign-in table near the entrance of the meeting room.*

- XVI. ADJOURNMENT/RECESS (BOARD ACTION)

Next regularly scheduled meeting: **May 10, 2021**



**Mission:** *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

**For school district information, visit our website at [pittsfordschools.org](http://pittsfordschools.org)**

# Pittsford Schools

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Darrin\_Kenney@pittsford.monroe.edu

Darrin Kenney  
Assistant Superintendent for Business

Date: April 15, 2021  
To: Michael Pero, Superintendent of Schools  
From: Darrin T. Kenney, Assistant Superintendent for Business DTK  
Re: Budget Adoption and Property Tax Report Card Resolution

An electronic and a hard copy binder of the Superintendent's Proposed 2021-2022 Programs and Services Budget have been prepared for your review. The format encapsulates extensive detail for the budget you will be recommending to the Board of Education to adopt as its own at the May 10, 2021 meeting. I have also included for you and the Board of Education's information, the legally required document (Property Tax Report Card) that will be appended to the Public Budget Document. The Property Tax Report Card has evolved over time to a complex document that I will cover in detail in the May 10, 2021 presentation Budget Hearing.

The Board of Education will be adopting and the community voting on your total 2021-22 Proposed Budget of \$143,925,548, which is \$3,597,376 or 2.56% more than the current year. The Property Tax Levy increase is estimated to be 1.95%, which is within the Tax Cap.

Please advise if Leeanne or I may be of further assistance to you in attaining Board of Education adoption of your budget. For your convenience I have provided a resolution below:

***BE IT RESOLVED*** that the Board of Education of the Pittsford Central School District does hereby adopt and support as a corporate body the Superintendent's 2021-2022 Proposed Budget in the total amount of \$143,925,548 as presented.

***BE IT FURTHER RESOLVED*** that the Board of Education of the Pittsford Central School District approves the Property Tax Report Card and authorizes the Assistant Superintendent for Business to electronically submit to the New York State Commissioner of Education within 24 hours, as per law.

DTK:k

PITTSFORD CENTRAL SCHOOL DISTRICT  
Board of Education Meeting  
Wednesday, April 7, 2021  
Barker Road Middle School  
(Live Streaming – Link to Public Access on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Wednesday, April 7, 2021.

BOARD MEMBERS PRESENT: A. Thomas, T. Aroesty, V. Baum, I. Narotsky, R. Sanchez-Kazacos, R. Scott, P. Sullivan  
LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, D. Kenney, P. Vaughan-Brogan, M. Ward, N. Wayman, E. Woods  
OTHERS PRESENT: A. Jurus, K. Sanson, M. Graham, K. Hoppin, T. Thavakumar, J. Sussman, V. Vetere, A. Johnson-Smith, C. Baker, M. Laird

1. Mrs. Thomas called the meeting to order at approximately 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.  
Vote: Unanimously carried

**APPROVED:  
AGENDA**

3. Motion was made by Mrs. Baum, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its March 22, 2021, meeting.  
Vote: Unanimously carried

**APPROVED:  
MINUTES  
3/22/21**

4. Board Reports: Mrs. Thomas read the MCSBA meeting dates as well as other dates to remember. Mrs. Baum reported out on the Legislative Committee meeting. Mrs. Thomas reported that the Monroe County School Boards Association (MCSBA) has again reached out to local legislators imploring them to push for updated guidance on re-opening schools fully.

5. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution:  
Vote: Unanimously carried

**APPROVED:  
CAPITAL RESERVE  
TECHNOLOGY  
PROPOSITION**

**Proposition - Capital Reserve Fund - Instructional Technology**

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund – Instructional Technology" a sum of money not to exceed Eight Hundred Seventy Five Thousand Dollars (\$875,000) to be used for the purchase of mobile student technology devices to supplement a 1:1 student technology learning program and replace beyond-useful life devices, used in the grade six through nine instructional program. Devices shall include laptop computers, iPads and related software, supplies and infrastructure.

79.

6. Motion was made by Mrs. Scott, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of funds as stated below:  
Vote: Unanimously carried

**APPROVED:  
BUDGET  
TRANSFER -  
TECHNOLOGY**

From:	To:
830-9060-800-0809 Health Insurance	660-2630-490-0630 Instructional Technology -
\$440,650	BOCES \$440,650
830-9020-800-0801 Teachers' Retirement	660-2630-490-0630 Instructional Technology -
System \$200,000	BOCES \$200,000

7. Motion was made by Mrs. Baum, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:  
Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

A. Resignation - Teacher - Amanda Moon - letter attached.

8. Motion was made by Mr. Aroesty, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:  
Vote: Unanimously carried

**APPROVED:  
SUPPORT  
STAFF REPORT**

CLERICAL			LENGTH	
<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Kathleen Posella	Office Clerk III	SHS/ CRMS	26.6 yrs.	07/02/2021

TRANSPORTATION			LENGTH	
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Patricia Wolk	Bus Attendant	TMF	3.3 yrs.	03/26/2021

CUSTODIAL/MAINTENANCE					
<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Jesus Marquez	Cleaner	MHS	8/hr. wk.	04/03/2021	\$12.90/hr.

FOOD SERVICE			LENGTH	
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Patricia Hornik	Food Service Worker	ACE	8 yrs.	06/25/2021

FOOD SERVICE			LENGTH	
<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Carolyn Blair	Food Service Worker	MHS	17 yrs.	06/15/2021

9. Special Education Report: Mrs. Woods noted that all items would be acted upon this evening under the Consent Agenda.

10. Motion was made by Mrs. Narotsky, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing proposed and pending litigation, where no official business will be conducted. This session will take place immediately after the Regular Meeting.  
Vote: Unanimously carried

**APPROVED:  
EXECUTIVE  
SESSION**

11. Mr. Pero noted the donation of a \$2000.00 monetary grant from the District PTSA for Allen Creek Elementary School.
12. Mr. Pero noted the second reading of policy #3422 - Educational Equity and Excellence Policy that will be acted upon this evening under the Consent Agenda.
13. Mr. Pero announced the dates of the upcoming senior events. June 5<sup>th</sup> will be the senior parade through the town and village. June 11<sup>th</sup> will be the senior prom under the stars - both high schools will have this event on their respective turf fields. June 19<sup>th</sup> will be graduation on each schools home turf field - Sutherland H.S. will be at 10:00 am and Mendon H.S. will be at 2:00 pm.
14. Mr. Pero thanked staff and families for making the most of this unusual year. He said he was appreciative that many people have reached out, offered support, and acknowledged how hard our staff has been working. Mr. Pero spoke on the advocacy efforts that are still taking place regarding the re-opening of schools. He noted that all the guidance up and to this point has been convoluted or simply not provided. He also noted that Dr. Mendoza does not recommend the use of barriers. Mr. Pero said he will be posting our re-opening plan by Monday and he hopes that the NYS Dept. of Health finds it acceptable. He also shared that every Wednesday he will be announcing whether or not schools can open fully the following week, which is dependent on NYS accepting the re-opening plans. He concluded by thanking the Scenario Planning Committee for their help.
15. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Baum and carried **APPROVED:**  
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **CONSENT**  
the following items per the Consent Agenda: **AGENDA**  
Vote: Unanimously carried

**Bid Awards:**

Surplus Disposal - Wrestling Mats	No bids were opened	
2021 Spring Reconditioning of		
Interscholastic Sport Equipment	Riddell	\$32, 831.00 (estimated)

Committee on Special Education: Amendments - Agreements No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Reevaluation Review.

Sub-Committee on Special Education: Amendments - Agreements No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Reevaluation Reviews.

Committee on Preschool Special Education: Amendment - Agreement No Meetings, Initial Eligibility Determination Meeting, Reevaluation Reviews, Requested Review, Annual Review/Reevaluations.

Gift to the District: A donation of a \$2000.00 monetary grant from the District PTSA for Allen Creek Elementary School.

Policy Approval: #3422 - Educational Equity and Excellence Policy

16. Public Comment: Resident M. Graham thanked the Superintendent and the Board for doing everything possible as well as keeping children safe during the pandemic and she commented on lunches, CDC guidelines and our re-opening plan. Resident K. Hoppin commented on board meetings, opening schools fully and suicide. Resident T. Thavakumar commented on COVID being traumatic and steps for transition with mental health services. Resident J. Sussman thanked the Board, Superintendent and the District Leadership Team for their service especially over this past year. He also commented on policy development. Resident V. Vetere commented on federal care funds, barriers, posting of policies online and re-opening of schools. Resident A. Johnson-Smith commented on being grateful for the school employees and the Board. She also stated that she was glad to hear about the transition plans as well as mental health supports for when the kids do return and commented on free training, cultural proficiency and racism. Resident C. Baker spoke on re-opening schools.

81.

Resident M. Laird commented on electric school buses.

17. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 8:13 p.m.

Vote: Unanimously carried

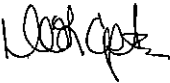
**APPROVED:  
RECESS**

18. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 9:45 p.m.

Vote: Unanimously carried

**APPROVED:  
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk

**MONROE #1 BOCES ANNUAL ELECTION/BUDGET VOTE**  
**April 20, 2021**  
**RESOLUTION/BALLOT**

The undersigned, being the duly appointed and acting clerk of the \_\_\_\_\_ School District (the "district"), hereby certifies as follows:

The Board of Education of the District, at a meeting duly called and held on April 20, 2021 which \_\_\_\_\_ members were present and \_\_\_\_\_ members were absent, and at which a quorum was present and voting throughout, took the following action: (check "yes" if the board adopted the resolution, "no" if the board voted against the resolution, "abstain" if the board decides not to vote).

**SEAT #1**

RESOLVED: to cast one vote for the election of Robert Dickson, resident of West Irondequoit Central School District, as a member of the Monroe #1 BOCES board for a term of office which will begin on July 1, 2021 and end June 30, 2024.

VOTE

Yes\_\_\_No\_\_\_

Abstain\_\_\_

**SEAT #2**

RESOLVED: to cast one vote for the election of Maureen Nupp, resident of the Fairport Central School District, as a member of the Monroe #1 BOCES board for a term of office which will begin on July 1, 2021 and end on June 30, 2024.

Yes\_\_\_No\_\_\_

Abstain\_\_\_

**SEAT #3**

RESOLVED: to cast one vote for the election of Thomas Nespeca, resident of the Webster Central School District, as a member of the Monroe #1 BOCES board for a term of office which will begin on July 1, 2021 and end on June 30, 2024.

Yes\_\_\_No\_\_\_

Abstain\_\_\_

**SEAT #4**

RESOLVED: to cast one vote for the election of Nancy Semal, resident of the East Irondequoit Central School District, as a member of the Monroe #1 BOCES board for a term of office which will begin on July 1, 2021 and end on June 30, 2024.

Yes\_\_\_No\_\_\_

Abstain\_\_\_

**SEAT #5**

RESOLVED: to cast one vote for the election of Mark Kokanovich, resident of the Brighton Central School District, as a member of the Monroe #1 BOCES board for a term of office which will begin July 1, 2021 and end on June 30, 2024

Yes\_\_\_No\_\_\_

Abstain\_\_\_



**ADMINISTRATIVE BUDGET VOTE**

RESOLVED: that the Board of Education of the  
\_\_\_\_\_ School District votes  
to approve the proposed BOCES administrative  
budget in the amount of **\$5,662,083** for the  
2021-2022 fiscal year.

Yes \_\_\_ No \_\_\_

Abstain \_\_\_

Dated: April \_\_\_\_, 2021

\_\_\_\_\_  
District Clerk

***\*Please complete this ballot, email it to Val Leonardo at [Valerie.Leonardo@boces.monroe.edu](mailto:Valerie.Leonardo@boces.monroe.edu) and send the signed original to Val regular/interoffice mail.***

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# Pittsford Schools

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Darrin\_Kenney@pittsford.monroe.edu

Darrin Kenney  
Assistant Superintendent for Business

Date: April 15, 2021  
To: Michael Pero, Superintendent of Schools  
From: Darrin T. Kenney, Assistant Superintendent for Business  
Re: Declaration of Scrap Equipment – Pianos at CRMS

GTK

Calkins Road Middle School has two (2) pianos that are near end-of-life and would like to dispose of them. Both pianos have not been used in some time and the piano tuner has informed the school that neither will hold a tuning for any length of time. One of the pianos is missing a caster and is dangerous to move.

It is my recommendation that the Board of Education declare these items scrap and sold as such and proceeds be deposited into the General Fund according to Policy Board Policy 5410 which states “The Superintendent or designee may dispose of property in such a manner that brings the most financial benefit to the District.”

Therefore, in accordance with Policy 5410 and applicable laws, I recommend the following:

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District does hereby declare the pianos designated by Calkins Road Middle School as scrap, and does hereby authorize the sale and receipt of proceeds from such.

DTK:kd

# PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

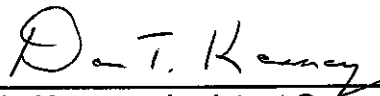
## RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education  
From: Darrin Kenney, Assistant Superintendent for Business  
(Prepared by Leslie Pawluckie)  
BOE Date: April 19, 2021  
Topic: BOCES II Cooperative Fine Paper Bid RFB-1942-21  
Date Advertised: February 19, 2021, *Democrat & Chronicle*  
Date of Bid Opening: March 4, 2021  
Time: 2:00 P.M., BOCES II  
Source of Funds: Budget, Each Building or Department

**BE IT RESOLVED**, That the Board of Education of the Pittsford Central School District award contracts to the following vendors as lowest responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
Fine Paper	Buffalo Envelope	\$ 612.00
	Economy Products and Solutions	\$ 10,350.00
	W.B. Mason	\$ 50,575.32
<b>TOTAL:</b>		<u><u>\$ 61,537.32</u></u>

**Comments:** The BOCES II Cooperative Fine Paper Bid contract is 5/1/2021- 10/31/2021. Pittsford and sixteen (16) other districts and/or BOCES participated. The bid was reviewed by Rose Brennan, BOCES II Bid Coordinator; Kimberly Palumbos, Purchasing Assistant; and Leslie Pawluckie, Purchasing Agent. It is recommended for award to the lowest responsive bidder meeting all required bid specifications. Items purchased from this bid are identified on an ongoing basis by budget managers in the departments and schools.



Darrin Kenney, Assistant Superintendent for Business