

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
MONDAY, JUNE 7, 2021
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

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AGENDA

6:00 P.M. – Executive Session

7:00 P.M. – Regular Meeting

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. APPROVAL OF MINUTES May 24, 2021 (BOARD ACTION)
- V. BOARD OF EDUCATION REPORT
  - A. Monroe County School Boards Association Meeting Reports
    - 1. Board Leadership
    - 2. Executive Committee
    - 3. Information Exchange Committee
    - 4. Labor Relations Committee
    - 5. Legislative Committee meeting with Board of Regents – 6/9/21
    - 6. Steering Committee
    - 7. Communications Outreach Advisory Committee
  - B. Other Meeting Reports
  - C. Dates to Remember
    - 1. 6/19/21 – Sutherland High School Graduation – 10:00 a.m. – Sutherland HS Turf Field  
Mendon High School Graduation – 2:00 p.m. – Mendon HS Turf Field
    - 2. 6/12/21 – New Board Member Training
    - 3. 6/21/21 - Next Regularly Scheduled Meeting
- VI. FINANCIAL REPORT – Mr. Kenney
  - A. Action Items:
    - 1. Budget Transfers – Technology Purchases (BOARD ACTION)
    - 2. Bid Awards (See Consent Agenda)
      - a. Fresh Pizza
      - b. Custodial Supplies
      - c. Disposal of Surplus – CRMS Pianos
  - B. Discussion:
  - C. Other:
- VII. HUMAN RESOURCE REPORT – Mr. Clark
  - A. Action Items:
    - 1. Professional Staff Report (BOARD ACTION)
    - 2. Support Staff Report (BOARD ACTION)
  - B. Discussion:
  - C. Other:

- VIII. SPECIAL EDUCATION REPORT – Ms. Woods
- A. Action Items: (See Consent Agenda)
    - 1. Committee on Special Education: Amendment, Amendments – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Reevaluation Reviews, Requested Reviews CPSE to CSE Transition.
    - 2. Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Reevaluation Review.
    - 3. Committee on Preschool Special Education: Amendments – Agreement No Meetings, Re-evaluation Review, Annual Reviews, Initial Eligibility Determination Meetings.
  - B. Discussion:
  - C. Other:
- IX. SUPERINTENDENT’S REPORT – Mr. Pero
- A. Action Items:
    - 1. Call for Executive Session (BOARD ACTION)
  - B. Discussion:
  - C. Other:
- X. CONSENT AGENDA (BOARD ACTION)
- A. Bid Awards
  - B. Committee on Special Education
  - C. Sub-Committee on Special Education
  - D. Committee on Preschool Special Education
- XI. OLD BUSINESS
- XII. NEW BUSINESS
- XIII. PUBLIC COMMENT
- The Pittsford Board of Education values transparency and the public comments made during its meetings. As such, the Pittsford Board of Education actively provides for this agenda item at its regular meetings. Board of Education meetings are not public forums, rather they are business meetings held in public where dialogue is not normally conducted with audience members. The purpose of this agenda item is for the Board to receive respectful and constructive feedback, opinions and information. These comments are then taken under advisement by the Board of Education and the Superintendent of Schools. Respect and civility are required during these meetings, particularly as we have students routinely attending as part of their course work. Comments should be in reference to an interest or topic, not an individual. Each speaker will have the floor for no more than three minutes. The Board President reserves the right to limit the total amount of speaking time. In an effort to avoid repetitiveness, if speakers are attending with other residents with similar input, we ask that the group designate one person to address the Board as a group. For speakers who do not follow meeting and decorum protocols, the speaker’s privilege to use the floor will no longer be recognized by the Board of Education. Those planning to address the Board during the Public Comment agenda item must share the nature of their topic, name and address with the Board Clerk before speaking. Notecards are available for this purpose at the sign-in table near the entrance of the meeting room.*
- XIV. ADJOURNMENT/RECESS (BOARD ACTION)

Next regularly scheduled meeting: **June 21, 2021**

**Mission:** *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

**For school district information, visit our website at [pittsfordschools.org](http://pittsfordschools.org)**

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Monday, May 24, 2021

Barker Road Middle School

(Link to Public Viewing on Website)

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The REGULAR MEETING of the Pittsford Central School District Board of Education began at 5:00 p.m. in the McCluski Room, Barker Road Middle School on Monday, May 24, 2021.

A RECEPTION for tenure recipients was held virtually at 6:30 p.m. Friends and family members attended to celebrate the occasion. Mr. Pero welcomed everyone and began by noting that tenure is not a rite of passage but symbolizes hard work, demonstrated success and knowledgeable skills relevant to each position. Mr. Cerbone, president of PDTA and Mrs. Zielke, president of PDAA, gave congratulations to everyone present, noting personal investment as well as dedication to our students is recognized, appreciated and celebrated at this event.

BOARD MEMBERS PRESENT: A. Thomas, T. Aroesty, V. Baum, I. Narotsky, R. Sanchez-Kazacos, R. Scott, P. Sullivan

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, D. Kenney, P. Vaughan-Brogan, M. Ward, N. Wayman, E. Woods

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. At 5:05 p.m., the Board immediately convened into an Executive Session.

2. Motion was made by Mrs. Baum, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of a particular person, where no official business will be conducted.

**APPROVED:  
EXECUTIVE  
SESSION**

Vote: Unanimously carried

3. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 5:56 p.m.

**APPROVED:  
ADJOURNMENT**

Vote: Unanimously carried

4. Mrs. Thomas called the meeting to order at approximately 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

5. Motion was made by Mrs. Scott, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.

**APPROVED:  
AGENDA**

Vote: Unanimously carried

6. Mrs. Thomas celebrated our tenure recipients and congratulated them on behalf of the entire Board.

7. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following tenure appointments:

**APPROVED:  
TENURE  
APPOINTMENTS**

Vote: Unanimously carried

A. Change of Status – Probationary to Tenure

99.

Name: Brian Bohrer  
Position: SHS Music  
Tenure Area: Music  
Probationary Period: 09/01/2017 – 08/31/2021  
Certification: Permanent

Name: Mark Catalfano  
Position: MHS Mathematics  
Tenure Area: Mathematics  
Probationary Period: 09/01/2017 – 08/31/2021  
Certification: Professional

Name: Kathryn Curtis  
Position: MHS English  
Tenure Area: English  
Probationary Period: 09/01/2017 – 08/31/2021  
Certification: Initial

Name: Kathryn Evans  
Position: CRMS Home and Careers  
Tenure Area: Home and Careers  
Probationary Period: 08/30/2018 – 08/29/2021  
Certification: Professional

Name: Kimberly Falzoi  
Position: PRE Grade 3  
Tenure Area: Elementary  
Probationary Period: 08/30/2018 – 08/29/2021  
Certification: Permanent

Name: Emily Harris  
Position: MCE Grade 3  
Tenure Area: Elementary  
Probationary Period: 11/17/2017 – 11/16/2021  
Certification: Initial

Name: Rachel McDonald  
Position: MHS Reading  
Tenure Area: Reading  
Probationary Period: 08/30/2018 – 08/29/2021  
Certification: Professional

Name: Claire Mendick  
Position: MHS Speech  
Tenure Area: Speech and Hearing Handicapped  
Probationary Period: 08/30/2018 – 08/29/2021  
Certification: Professional

Name: Jodi Orman  
Position: JRE Grade 3  
Tenure Area: Elementary  
Probationary Period: 08/30/2018 – 08/29/2021  
Certification: Professional

Name: Sean Roche  
 Position: MCE Psychologist  
 Tenure Area: Psychologist  
 Probationary Period: 08/30/2018 – 08/29/2021  
 Certification: Permanent

Name: Danielle Sargent  
 Position: MCE Art  
 Tenure Area: Art  
 Probationary Period: 08/30/2018 – 08/29/2021  
 Certification: Professional

Name: Rachel Sweet  
 Position: PRE Grade 1  
 Tenure Area: Elementary  
 Probationary Period: 08/30/2018 – 08/29/2021  
 Certification: Professional

Name: Nina Talamo  
 Position: MCE English as a Second Language  
 Tenure Area: English as a Second Language  
 Probationary Period: 09/01/2017 – 08/31/2021  
 Certification: Initial

Name: Jennifer Vistocco  
 Position: MCE Speech  
 Tenure Area: Speech and Hearing Handicapped  
 Probationary Period: 08/30/2018 – 08/29/2021  
 Certification: Professional

Name: Kimberly Voss  
 Position: MHS Science  
 Tenure Area: Science  
 Probationary Period: 08/30/2018 – 08/29/2021  
 Certification: Professional

Name: Benjamin Wilson  
 Position: TRE Grade 3  
 Tenure Area: Elementary  
 Probationary Period: 08/30/2018 – 08/29/2021  
 Certification: Permanent

Name: Kerri Yacono  
 Position: PRE Kindergarten  
 Tenure Area: Elementary  
 Probationary Period: 08/30/2018 – 08/29/2021  
 Certification: Permanent

8. Principal's Report: Ms. Heather Clayton, principal, presented to the Board on the activities taking place at Mendon Center Elementary.

101.

9. Motion was made by Mr. Sullivan, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its May 10, 2021, meeting.  
Vote: Unanimously carried

**APPROVED:  
MINUTES  
5/10/21**

10. Motion was made by Mr. Aroesty, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its May 12, 2021, Special meeting.  
Vote: Unanimously carried

**APPROVED:  
MINUTES  
5/12/21**

11. Board Reports: Mrs. Thomas read the MCSBA meeting dates as well as other dates to remember. Mrs. Baum reported out on a recent Legislative Committee meeting.

12. Motion was made by Mrs. Scott, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the record of the May 18, 2021, Budget Vote/Board of Education election:  
Vote: Unanimously carried

**ACCEPTED:  
VOTE/ELECTION  
May 18, 2021**

Mrs. Cynthia Coleman, Chief Election Inspector, convened the Budget Vote/Board of Education Election of the Pittsford Central School District at 7:00 am on Tuesday, May 18, 2021

Mrs. Deborah Carpenter, School District Clerk, had available, the Proof of Publication, including the voting hours for the adoption of the budget, all propositions and school board vacancies.

Mrs. Coleman was given and noted the names of the Inspectors of Election duly appointed pursuant to Board Resolution, as provided by statute.

**Monroe County Trained Inspectors of Election:**

Dolores Hoffmann, Karen Dumont, Stacey Freed, Ann Kaczka, Krystal Lorenzo, Curtis Nelson, Nancy Tirabassi, Gerald Tirabassi, Ed Kay, Kim Kay, Ginny Gordon, Matthew O'Connor, John Tanza, Cathleen Zdyb.

**Volunteer Election Clerks:**

The following are hereby appointed as Volunteer Election Clerks/Substitutes:

Gael Garrity, Tina Maffuci, Becky Girouard, Linda Traynor, Marilyn Meritt, Maureen Kempfski, Chris Hall, Jeanne Strazzabosco, Suzanne Kaier-Tuttle, Sue Dodsworth, Alice Silver, Laurie Konte, Cathy Senecal-Rice, Joanne Druziak, George Isgrigg, Suzanne Isgrigg, Gary Foti, Roni Walker, Lois Houlihan and/or any additional unnamed volunteers not listed that may be needed due to last minute shortage of helpers due to unforeseen circumstances and/or illness.

**CHIEF INSPECTOR/CHAIRPERSON OF ELECTION:**

Mrs. Cynthia Coleman

Mrs. Coleman and Mrs. Carpenter verified that the ballots for the proposition and board election have been properly placed on the voting machines and that the machines are in order, and that the public counters are set at 000.

Mrs. Carpenter, on behalf of Mrs. Coleman, checked in the Inspectors of Election and directed them to their assignments.

Mrs. Coleman declared the polls open for voting at 7:00 AM. Mrs. Carpenter on behalf of Mrs. Coleman declared the polls closed at 9:00 PM. All persons within the room who had not voted were entitled to vote.

After certification of the votes by Mrs. Coleman, Mrs. Carpenter and witnesses, Mrs. Carpenter announced the results of the balloting as follows:

|                    |                                                              |           |          |
|--------------------|--------------------------------------------------------------|-----------|----------|
| Budget Resolution: | \$143,925,548                                                | Yes: 2854 | No: 1007 |
| Proposition #1:    | Capital Reserve Fund -<br>Purchase of Buses                  | Yes: 3142 | No: 697  |
| Proposition #2:    | 2007/2011 General Capital Reserve<br>Fund of Capital Project | Yes: 3249 | No: 591  |
| Proposition #3:    | Authorization to Create and<br>Fund New Capital Reserve      | Yes: 3137 | No: 689  |
| Proposition #4:    | Capital Reserve Fund -<br>Instructional Technology           | Yes: 3157 | No: 671  |
| Candidates:        | Jeff Casey:                                                  | 2185      |          |
|                    | Sarah Pelusio:                                               | 2165      |          |
|                    | René Sanchez-Kazacos:                                        | 2143      |          |
|                    | Jen Canning:                                                 | 1545      |          |
|                    | Nicole Sidhu:                                                | 1035      |          |
|                    | Ruby Belton:                                                 | 853       |          |

Total write-ins: 42

*The complete list is duly made part of these minutes and kept in the supplemental file for this meeting.*

Total Number of Voters: 3897

13. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the period ending April 30, 2021.

Vote: Unanimously carried

**ACCEPTED:  
TREASURER'S  
REPORT**

14. Motion was made by Mr. Sullivan, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District authorizes the transfer of eight hundred thirty-seven thousand six hundred eighty dollars and ninety-eight cents (\$837,680.98) into the Tax Certiorari Reserve Funds from the General Fund Unrestricted Fund Balance for tax certiorari claims related to unsettled Notice of Petitions.

Vote: Unanimously carried

**APPROVED:  
TAX CERTIORARI  
RESERVE**

15. Motion was made by Mr. Aroesty, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

A. Change of Status -- Regular Sub to Probationary

Name: Sarah Collins  
Position: TRE Kindergarten  
Type of Position: Probationary  
Tenure Area: Elementary

103.

Probationary Period: 08/31/2020 - 08/30/2024  
Certification: Permanent  
Salary: \$54,139.00  
Effective Date: 09/01/2021

B. Change of Status - Part Time to Probationary

Name: Julia Anslem  
Position: PRE .7 Reading/TRE .3 Reading  
Type of Position: Probationary  
Tenure Area: Reading  
Probationary Period: 09/01/2021 - 08/31/2024  
Certification: Permanent  
Salary: \$53,890.00  
Effective Date: 09/01/2021

C. Appointment - Psychologist Interns

Name: Rachel Wendt  
Position: BRMS-E School Psychologist Intern  
Type of Position: Intern  
Tenure Area: N/A  
Probationary Period: N/A  
Certification: N/A  
Salary: \$17,000.00  
Effective Date: 09/01/2021 - 06/30/2022

Name: Ashley Maynard  
Position: BRMS-E School Psychologist Intern  
Type of Position: Intern  
Tenure Area: N/A  
Probationary Period: N/A  
Certification: N/A  
Salary: \$17,000.00  
Effective Date: 09/01/2021 - 06/30/2022

D. Appointment - School Related Professional

Name: Kalena Garbacz  
Position: MHS Paraprofessional  
Type of Position: Full Time  
Salary: \$15.44/hr.  
Effective Date: 05/11/2021

E. Resignation - School Related Professional - See attached letter

Jennifer Imburgia - revised resignation date effective 05/14/2021.

F. Spring Coaching Salaries - additions/changes highlighted

*These reports in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

16. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:  
Vote: Unanimously carried

**APPROVED:  
SUPPORT  
STAFF REPORT**



| CLERICAL RESIGNATIONS |                 |     | LENGTH OF SVC | DATE       |
|-----------------------|-----------------|-----|---------------|------------|
| POSITION              | BLDG            |     |               |            |
| David Pompa           | School Aide     | ACE | 6 mos.        | 05/05/2021 |
| Gina VanCeylon        | Part Time Clerk | JRE | 2.9 yrs.      | 06/04/2021 |

| TRANSPORTATION RETIREMENTS |            |     | LENGTH OF SVC | DATE       |
|----------------------------|------------|-----|---------------|------------|
| POSITION                   | BLDG       |     |               |            |
| Debra Noll                 | Bus Driver | TMF | 9 yrs.        | 06/26/2021 |

## CUSTODIAL/MAINTENANCE

| APPOINTMENTS        | POSITION      | BLDG | HOURS  | DATE       | SALARY      |
|---------------------|---------------|------|--------|------------|-------------|
| Alana Fursman       | Summer Helper | TMF  | 40/wk. | 05/10/2021 | \$12.50/hr. |
| Derek Fried         | Summer Helper | TMF  | 40/wk. | 06/01/2021 | \$12.50/hr. |
| Jack Whitaker       | Summer Helper | TMF  | 40/wk. | 05/26/2021 | \$12.50/hr. |
| Christopher Fursman | Summer Helper | TMF  | 40/wk. | 05/17/2021 | \$12.50/hr. |
| Ryan Mummery        | Summer Helper | TMF  | 40/wk. | 05/24/2021 | \$12.50/hr. |
| Jeffrey Maneiro     | Cleaner       | MHS  | 40/wk. | 05/24/2021 | \$28,970.00 |

17. Special Education Report: Mrs. Woods noted that all items would be acted upon this evening under the Consent Agenda.

18. Superintendent's Report: Mr. Pero noted the second reading of policy #7550 – Dignity for All Students (DASA), which would be acted upon this evening under the consent agenda.

19. Mr. Pero thanked the community for their support of the school budget. He also congratulated our tenure recipients that were recognized this evening. Mr. Pero noted that during times of struggle, we all need optimism and the help of others to push through - and that is what is best for kids. Mr. Pero also shared a daily routine of one of our math teachers, Nancy Ramsay, who will be retiring this year. Ms. Ramsay plays music as students enter her classroom to provide a sense of fun, calmness and engagement. Throughout this year, Ms. Ramsay noticed a music and theatre student who always entered her classroom singing. She asked this student to write a song about calculus. This student along with some friends created a video with calculus parody lyrics that was played before the AP exam – all in attendance viewed the video. Mr. Pero noted that the creation was a great example of mindset and noted that small things are important. He continued by saying that there are a million things to complain about, but there are two million things to celebrate. Mr. Pero concluded by sharing the dates of upcoming senior events as well as the continued work and advocacy efforts to fully re-open schools in the fall. In honor of Memorial Day, Mr. Pero expressed his condolences for families who have lost loved ones and thanked those who are serving and who have previously served in the US military.

20. Motion was made by Mr. Sullivan, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:  
Vote: Unanimously carried

**APPROVED:  
CONSENT  
AGENDA**

## Bid Awards:

|                                     |                                   |                         |
|-------------------------------------|-----------------------------------|-------------------------|
| Art Supplies                        | Various Vendors                   | \$7,389.02              |
| Athletic Supplies & Equipment       | Various Vendors                   | \$16,752.38             |
| Athletic Apparel                    | ADPRO Sports                      | \$15,367.50             |
| Dust Mop & Uniform Service          | Aramark                           | \$23,305.51 (estimated) |
| Field Maintenance Products          | Lakeside Sod Supply               | \$32,402.00             |
| Pool Supplies                       | Aqua Brothers Services, LLC       | see itemized sheet      |
| BOCES 2 Cooperative Beverage Supply | Kimmins Coffee                    | \$11,937.00 (estimated) |
| BOCES 2 Cooperative Bread Supply    | Midstate Bakery Distributors Inc. | \$1,203.70 (estimated)  |

105.

|                                         |                                     |                          |
|-----------------------------------------|-------------------------------------|--------------------------|
| BOCES 2 Cooperative Food Supply         | Palmer Food Service                 | \$159,299.44 (estimated) |
| BOCES 2 Cooperative Fresh Produce       | American Fruit & Vegetable Co. Inc. | \$18,120.83 (estimated)  |
| BOCES 2 Cooperative Ice Cream Supply    | Hershey's Ice Cream                 | \$6,094.80 (estimated)   |
| BOCES 2 Cooperative Milk & Juice Supply | Upstate Niagara Cooperative, Inc.   | \$77,401.59 (estimated)  |

*These reports in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

Committee on Special Education: Amendment, Amendments – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Reevaluation Review, Requested Reviews, Requested Reviews CPSE to CSE Transition.

Sub-Committee on Special Education: Amendment, Amendments – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Review, Amendments – Agreement No Meetings, Annual Reviews.

Policy Approval: #7550 – Dignity for All Students (DASA)

21. Mrs. Thomas read the protocols for public comment, also shown on the agenda.

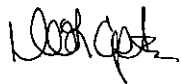
22. Public Comment: Resident J. Mallwitz spoke on grading policies. Resident C. Baker spoke on academic standards, test scores, re-opening schools and a letter he received. Mrs. Thomas and Mr. Pero addressed Mr. Baker regarding the letter. Resident S. Joerger spoke on his children's education and re-opening schools. Mr. Pero reiterated that the District is a government organization operated under the NYS Dept. of Health guidelines i.e. Governor Cuomo. He further added that Superintendents and Boards of Education are sworn to follow the laws of NYS and that the District cannot choose which laws to follow. Mr. Pero concluded by saying that the District will continue advocating to fully re-open schools.

23. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 8:05 p.m.

**APPROVED:  
ADJOURNMENT**

Vote: Unanimously carried

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk

# Pittsford Schools

Administrative Offices  
75 Barker Road – East Wing  
Pittsford, NY 14534  
585.267.1053

fax: 585.381.9368

Darrin\_Kenney@pittsford.monroe.edu

Darrin Kenney  
Assistant Superintendent for Business

Date: May 27, 2021  
To: Michael Pero, Superintendent of Schools  
From: Darrin T. Kenney, Assistant Superintendent for Business  
Re: Budget Transfers –Technology Purchases

DTK

Please find attached a budget transfer request to provide the necessary funds to place an order for technology purchases. The Technology Department has recommended the purchase of interactive panels for middle school special area classrooms, along with the replacement of 300 aging laptops and accessories at an estimated cost of \$325,200.

Pursuant to Board Policy 5330, any transfer in excess of \$75,000 requires Board of Education approval.

I therefore recommend the following resolution to wit:

**Be It Resolved**, that the Board of Education of the Pittsford Central School District at its regular meeting does hereby approve the budget transfer of funds as stated below:

**\$225,200**

From:  
830 9060 800 0809 Health Insurance

To:  
660 2630 490 0630 Instruc. Tech BOCES

**\$100,000**

From:  
830 9020 800 0801 Teachers' Ret. Sys.

To:  
660 2630 490 0630 Instruc. Tech BOCES

DTK:kd  
Attachment

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# Pittsford Schools

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Administrative Offices  
75 Barker Road - East Wing  
Pittsford, NY 14534  
**585.267.1036**

Fax: 585.381.9368

Leeanne\_Reister@pittsford.monroe.edu

Leeanne G. Reister  
*Director of Finance*

TO: Darrin Kenney, Asst. Superintendent for Business

FROM: Leanne Reister, Director of Finance 

DATE: May 17, 2021

RE: Budget Transfer Request – EOY Technology Purchases

As we continue to work through the year-end closeout and determine fund balance projections, I would like to recommend a budget transfer that will need the approval of the Board of Education. In recent years, the Technology Department has undertaken an initiative to install interactive flat panels in the elementary and middle school buildings. Earlier this year the BOE approved the final phase in elementary buildings to provide boards in the student support areas of these buildings. There was also an expansion further into middle school classrooms and some special area classrooms. The next priority is to complete Middle School special area classrooms. It is estimated that this phase will cost approximately \$115,200. Also, due to an aging laptops we would like to replace an additional 300 laptops plus accessories at an estimate of \$210,000. These will replace the ageing ones that normally would have been recycled in 2020 and 2021.

Due to the cost savings in benefits seen because of COVID and modest rate changes, we are projecting to have money available in Health Insurance and Retirement budget codes to purchase these items in the 2020-21 school year. If approved, an order will be placed with BOCES thus generating aid on them.

Therefore, I am requesting a resolution to transfer \$225,200 from 830.9060.800.0809 Health Insurance and \$100,000 from 830.9020.800.0801 Teachers' Retirement System to code 660.2630.490.0630 Instructional Technology – BOCES.

# PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

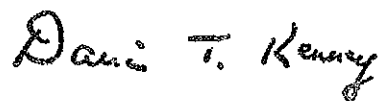
## RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education  
FROM: Darrin Kenney, Assistant Superintendent for Business  
(Prepared by Leslie Pawluckie, Purchasing Agent)  
BOE DATE: June 7, 2021  
TOPIC: Fresh Pizza  
Advertised Date: May 20, 2021, *The Daily Record*  
Date of Bid Opening: June 3, 2021  
Time of Bid Opening: 11:00 A.M.  
Source of Funds: School Lunch Fund: C94 2860 410

**BE IT RESOLVED**, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting District specifications:

| Vendor         | Item Bid                   | Cost per Pizza |
|----------------|----------------------------|----------------|
| Fat Dough, Inc | Cheese and Pepperoni Pizza | \$8.95         |
| DBA: Domino's  | Cheese Pizza               | \$8.95         |

**Comments:** The 21-22 Fresh Pizza Bid runs from 08/01/21 - 06/30/22. (Pizza is sold a la carte in the school lunchrooms at all nine Pittsford Schools during the school year.) Fat Dough, Inc. DBA Domino's is the only bidder. Only one bid was received at the time of bid opening making it unnecessary to conduct blind taste test per Bid Terms and Conditions. Bid response was reviewed by Paulette Vangellow, Food Service Director; Kimberly Palumbos, Assistant Purchasing Agent and Leslie Pawluckie, Purchasing Agent.



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Darrin Kenney, Assistant Superintendent for Business

# PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

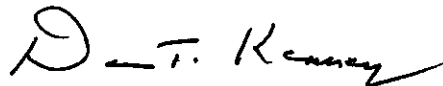
## RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education  
FROM: Darrin Kenney, Assistant Superintendent for Business  
(Prepared by Leslie Pawluckie, Purchasing Agent)  
DATE: June 7, 2021  
TOPIC: Custodial Supplies  
Date of Advertisement: April 28, 2021, *The Daily Record*  
Date of Bid Opening: May 12, 2021  
Time of Bid Opening: 11:00 A.M.  
SOURCE OF FUNDS: Custodial Supplies

**BE IT RESOLVED**, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

| ITEM BID                  | RECOMMENDED VENDORS                | AMOUNT              |
|---------------------------|------------------------------------|---------------------|
| <b>Custodial Supplies</b> |                                    |                     |
|                           | Central Poly-Bag Corp              | \$ 3,264.00         |
|                           | CooperFriedman Electric Supply Co. | \$ 111.90           |
|                           | CORR Distributers, Inc.            | \$ 383.90           |
|                           | Economy Products & Solutions Inc   | \$ 6,770.46         |
|                           | Hillyard Floor Care Supply         | \$ 196.31           |
|                           | Pyramid Paper Company              | \$ 2,599.07         |
|                           | Regional Distributers              | \$ 2,725.16         |
|                           | WB Mason                           | \$ 1,025.13         |
|                           | <b>TOTAL:</b>                      | <b>\$ 17,075.93</b> |

**Comments:** Custodial Supplies Bid runs from time of Board award through 4/30/22. Forty-seven (47) items were awarded. Additional items may be ordered through 4/30/22. Bid was reviewed by Joan Reynolds, OM Office Assistant; Dan Fursman, Head of Maintenance/Grounds; Kimberly Palumbos, Assistant Purchasing Agent; and Leslie Pawluckie, Purchasing Agent. Bid awarded on a line by line basis to the lowest responsive and responsible bidder meeting District specifications.



Darrin Kenney, Assistant Superintendent for Business

# PITTSFORD CENTRAL SCHOOL DISTRICT

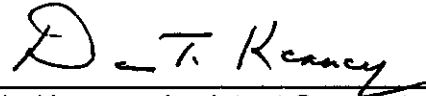
PITTSFORD, NEW YORK

## RECOMMENDATION FOR DISPOSAL OF CRMS PIANOS

TO: Board of Education  
FROM: Darrin Kenney, Assistant Superintendent for Business  
(Prepared by Leslie Pawluckie, Purchasing Agent)  
BOE DATE: June 7, 2021  
TOPIC: Disposal of Surplus CRMS Pianos  
ADVERTISE DATE: *The Daily Record*, May 20, 2021  
BID OPENED: May 27, 2021

Sealed bids were solicited for sale of 2 pianos at Calkins Road Middle School that were designated as scrap by the Board of Education and authorized for sale. No bids were received.

**BE IT RESOLVED**, that the Board of Education of the Pittsford Central School District approve the disposal of the two pianos that were previously designated as scrap.



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Darrin Kenney, Assistant Superintendent for Business