

4. In Step 2, you can choose to send it to an entire section (or multiple sections) or to specific people, choose the sections, choose parents vs. students, etc. When you are done click on next.

Class Message: Step 2

Recipients
 All recipients from section(s) Specific recipients from section(s)

Section(s)
 Select All Expand All

Term T1
 HRJ ELEM.5-502 Grade 5 (Regular)
 ELA) ELEM.5ela-502 Grade 5 ELA Standards (Regular)
 ELD) ELEM.5eld-502 Grade 5 ELD Standards (Regular)
 MATH) ELEM.5math-502 Grade 5 Math Standards (Regular)
 SCI) ELEM.5sci-502 Grade 5 Science Standards (Regular)
 SS) ELEM.5ss-502 Grade 5 SS Standards (Regular)

Term T2
 Term T3

Recipients
 Student Messenger Contacts Students

Choose to send it to all members of a section or a select number of recipients

Choose the section(s) for your message to go to

Choose if the message is going to parent/guardians and/or students

Back Close

5. On the next screen you should get a confirmation that your message has been sent!