



Meeting Minutes

Attendance: ~~Melanie Ward, Mike Leone, Emily Odhiambo, Tony Tepedino, Emily Labenski (Zoom), Rene Kazacos, Vince Blasio (Zoom), Natalie Crittenden, Liz Norten, Danielle deManincor (Zoom), Karen Smith, Katie Greco, Laura Hefner, Amanda Moon, Larissa Lalka (Zoom), Dr. Linda McGinley (Zoom), Sharon Bednarczyk, Rebecca Rothbaum, Radhika Ramesh, Julie Barker~~

Wednesday, Oct 8, 2020

3:30-4:30 p.m.

1) Welcome & Introductions

Julie welcomed the 2020-2021 Policy Board members and thanked them for their service. Two new members, Katie Greco, representing Park Road and Larissa Lalka, representing PTSA, were introduced as well as each member present and attending via zoom.

2) Approval of Minutes June 2020 Minutes

The June 3, 2020 minutes were reviewed. With no corrections, Radhika Ramesh made a motion to approve the minutes; Liz Norten seconded. All members present were in favor and the June 3, 2020 minutes passed.

3) Professional Learning Activities Update

Julie shared a report of professional learning activities that have been offered to date in this school year. She also reviewed the four formats activities are being offered in this year:

1. Synchronous – online learning that takes place at a specific time for everyone
2. Asynchronous – online learning that can be completed on your own time during a specified window
3. Blended – combination of asynchronous and synchronous learning modules
4. Face-to-Face – in-person activities

The report included the number of participants and the presenter fees for each activity. Julie shared that we have spent more to date than we typically have in past years. This is due to the large number of offerings we provided over the summer to prepare teachers for the remote and hybrid learning formats.

Members reviewed the report and asked clarifying questions related to participant numbers and presenter pay. Comments related to the report included:

- Radhika thanked Julie for the variety of formats offered. It made learning easy this summer.
- Dr. McGinley commented that St. John Fisher is doing the same type of learning and is impressed by Pittsford's participation.
- Julie mentioned that the Elementary Standards Leaders and Technology team were amazing in pushing out the content and wanted to recognize their work.
- The Return to the Classroom Series was very popular. It was great to see high enrollment for each of the live sessions and people enjoyed the 'lunch and learn' concept.

4) Budget Update

Julie shared the Budget Status Report and again noted the higher than usual spending in the 151 code. She also pointed out that we have funds in the 400 Contractual Services and 490 BOCES Services codes that we will not be using that can go into 151 to handle additional expenses. The NYS TC Spring Symposium will be virtual this year so the money budgeted for Julie's travel to Albany will not be needed either.

Julie shared the potential for a 20% cut in Teacher Center funds for this year. We don't know anything for sure and she will update members by email as soon as she hears anything confirmed. In the event of a cut, Julie will work with Dr. Pat Brogan, Director of Student Services, to see if there funds available from the Title II grant.

5) Open Meetings Law Reminders

As a reminder, Julie reviewed the essential pieces of the Open Meetings Law as they apply to Policy Board meetings.

- Our meeting dates are posted publically in the District calendar and on the bulletin board outside the Teacher Center.
- Our minutes are posted on the TC webpage.
- We cannot conduct votes via email. However, if someone attends via Zoom and is on camera, they can vote in a meeting.

6) Next Meeting Agenda

We discussed ideas for things to explore this year including:

- looking at participant surveys to gather feedback regarding what people liked and did not like as a result of learning in the new formats.
- looking into ways in which we can continue to offer online learning in synchronous and asynchronous formats using a better tracking system.

For our next meeting, we will look at surveys and gather information related to people's likes and dislikes with the synchronous, asynchronous, and blended models.

The meeting was adjourned at 4:30 p.m.

Minutes prepared by Robin Dixson, Assistant to the Director of the Teacher Center.