



Meeting Minutes

Attendance: Melanie Ward, Shawn Clark, Emily Odhiambo, ~~Tony Tepedino~~, Emily Labenski, Rene Kazacos, Vince Blasio, Natalie Crittenden, Jeannine Galusha, Danielle deManincor, Karen Smith, ~~Katie Greco~~, Laura Hefner, ~~Amanda Moon~~, ~~Larissa Lalka~~, Dr. Linda McGinley, Sharon Bednarczyk, Reeca Rothbaum, Radhika Ramesh, Julie Barker

Wednesday, May 5, 2021

3:30-4:30 p.m.

1) WELCOME and APPROVAL OF MARCH MINUTES

Members were welcomed and the April minutes were reviewed. Melanie Ward motioned to approve the minutes and Jeannine Galusha seconded. All were in favor and the April minutes were approved as written.

Julie announced that Jessica Sabbour is the new PDTA Representative and will be joining us at the June meeting and begin her term next year.

2) BUDGET STATUS REPORT FS-10A

Julie shared a draft of the FS-10-A and explained the rationale for the increase and decrease in each of the codes. The proposed Amendment details movement of \$3706 into the 15 Professional Salaries code from each of the following codes:

Purchased Services	\$1991
Supplies and Materials	\$500
Travel expenses	\$315
BOCES Services	\$900

No questions were raised about the Amendment. Laura Hefner motioned to approve, Shawn Clark seconded; all were in favor. The FS-10A #1 was approved.

3) ATTENDANCE FROM POLICY BOARD MEETINGS: 3 YEAR REPORT

Julie shared Policy Board attendance data from the 2018-2019, 2019-2020, and 2020-2021 school years. This was in response to a question raised at the April meeting regarding whether or not meeting via Zoom has improved attendance at PB meetings.

Review and discussion of the data did not indicate a significant difference between in-person and Zoom meeting attendance. While there were some percentage rates in the 50s range during the 2018-2019 school year, it does not indicate that one model is significantly better than the other. This led to discussion related to whether or not we should meet in person for the 2021-2022 school year.

Concerns raised regarding going to fully virtual meetings included a perceived lack of attention during Zoom meetings due to distractions. It was also shared that the meeting agenda may be a good determinant of the best format for a meeting. After discussion, it was agreed that we will start the year in-person and will determine the format for meetings as the agendas are set.

4) UPDATE: SPRING TECHNOLOGY WORKSHOPS [ASYNCHRONOUS]

The district Instructional Technology Teachers (ITTs), Gwen Scibienski and Dave Muscato, piloted the use of creating Teams for asynchronous activities to collect evidence of learning this spring. They found there were advantages and disadvantages to using this model and did not feel this method would be a fit for every asynchronous activity. As a result, Julie will work with presenters of asynchronous activities to determine which method of evidence collection will fit best for the work they are doing.

5) SUMMER PROFESSIONAL LEARNING UPDATE

Julie announced the summer Professional Learning catalog will be released by Friday, May 28th. The summer session runs June 28 through August 31 this year and all four formats of professional learning delivery will be utilized. Each presenter will determine which delivery model will be best based on their anticipated outcomes.

6) POLICY BOARD MEETING DATES FOR 2021-2022 AND TERMS OF OFFICE:

Members reviewed their individual Term of Office and Julie asked anyone whose term is ending to email her regarding whether or not they plan to renew. The Policy Board Chair position is open beginning next year because Karen Smith, MHS, is retiring. Julie encouraged members who would be interested in serving as PB Chair to email her. Karen shared an overview of what the position entails and thanked Julie for her assistance in holding this seat.

Meeting dates for 2021-2022 were also shared. It was confirmed that the October meeting would be held in person in Room 404 at District Office.

7) DIRECTOR EVALUATION: 2020-2021

Karen announced that the Director's Evaluation would be sent to the PB electronically on Thursday, May 6th and will be open until Friday, May 14th. She asked that everyone complete the evaluation within that timeframe so the information can be compiled prior to the June meeting.

8) NEXT MEETING AGENDA:

- Continuation Application for 2021-2022 TC Grant
- Selection of PB Chair
- Recognition of those retiring/leaving Policy Board

The meeting adjourned at 4:25 p.m.

Minutes prepared by Robin Dixson, Assistant to the Director of the Teacher Center.