

Pittsford Central School District

Minutes – Safety Council

September 26, 2019
3:30 – 5:00 PM
BRMS – Room 2

Facilitator: Pat Brogan

Minute Taker: Nancy Wayman

Attendees: Richard Albano, Jeff Beardsley, ~~Ann Binstock~~, Elizabeth Carpenter, Kelly Cline, Michael Falzoi, Maria Hartman, ~~Laura Hefner~~, ~~Kathy Herriek~~, Emily Natoli-Burns, Laura Penkitis, Gina Plattos, Joan Reynolds, ~~Caitlin Ulloek~~, Pat Vaughan-Brogan, Kelly Wasson, Nancy Wayman

Agenda Items:

1. Introduced ourselves/Welcomed new members
2. Approved Minutes from June 12, 2019 meeting
3. Charter Review/Updates
 - We will meet monthly not 4 times a year as noted
 - Should we add MCSO Deputy to join Council?
 - Pat will talk to Mr. Pero
 - Greta Johnston (from Student Services) is working on threat assessment and it makes sense
 - Kelly Kline said it falls in line with their processes
4. Code of Conduct
 - Reviewed new Committee Code of Conduct. Some discussion about the “Support all decisions of the District Committee” We processed examples to aide understanding
5. Communication Processes
 - Discussion and explanation about how information is shared out and cascaded
 - PTSA- shares at District meetings
 - PDTA- shares with building representatives then they share at District meeting
 - PEOP- shares with members at meetings. If urgent they will email members
 - PDAA- can share via ELT, SLT and PDLT
6. Emergency Preparedness Guideline Status
 - EPG was approved by the Board of Ed in June
 - Updates went to the buildings
 - Maps with doors noted
 - Building EPGs will be completed soon (October)
7. Safety Updates
 - See Something Say Something campaign activities were reviewed
 - Emergency button in main offices – call 911, lockdown live – December/January
 - Help button at main entrance will be installed in October – live December/January
 - Mobilize Kits review
 - Training and installation in process

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- Reviewed results of Safety Councils evaluation from June
 - Cascading Communication was low in many committees
 - New member orientation highlight
 - Continuous improvement strategies- we make an effort to highlight this component

- 8. Ideas for 2019-2020
 - Sources of Strength
 - Focus on culture change to support Mental Health
 - High School Assistant Principals presented to PTSA
 - SOS empowers kids to be comfortable, connected to adults, use their protective factors
 - What options exist for elementary? Need to explore
 - Say Something from Sandy Hook Promise
 - Students can identify at-risk behavior
 - Anonymous help line
 - Difference between tattling and helping someone
 - Parents would like training because they need to know about what signs to look for in their children
 - Further enhance SOS program to other levels
 - Personal wellbeing vs. threat assessment target hardening activities
 - FBI training on sex trafficking and cyber use is available
 - Communication to parent re: food delivery at secondary schools (Specifically SHS)

Safety Council Norms:

1. Starting and ending on time
2. Stay within allotted time frame
3. Work to make decisions in a timely fashions
4. Responsibility to participate- each person represents a group-everyone participates
5. Providing feedback in timely fashion, commit to follow through-put timelines on tasks
6. Identify key take aways to share with groups