

MATTAPOISETT SCHOOL COMMITTEE MEETING
Mattapoisett, Massachusetts
BY: HYBRID FORMAT

MEETING MINUTES
March 21, 2024

Regular meeting of the Mattapoisett School Committee was held on Thursday, March 21, 2024, and called to order by Chairperson Carly Lavin at 6:33pm. Chairperson Lavin stated the meeting is being conducted via hybrid format and the public has the ability to participate in-person or remotely through zoom with the link provided.

MEMBERS PRESENT: Carly Lavin, Chairperson, James Muse, Cristin Cowles, Amanda Hastings and Tiffini Reedy (all in-person).

MEMBERS ABSENT: None

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools; Sharlene Fedorowicz, Assistant Superintendent of Teaching and Learning; Howard Barber, Assistant Superintendent of Finance and Operations; Dr. Linda Ashley, Principal – Center School; Kevin Tavares, Principal – Old Hammondtown School and Melissa Wilcox, Recording Secretary (all in-person).

MEETING TO ORDER:

Chairperson Lavin stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined.

FY25 PUBLIC BUDGET HEARING

Chairperson Lavin called the public budget hearing to order at 6:35pm.

Superintendent Nelson welcomed the school committee members and community members to the hearing. He informed the school committee that as they are aware, this was a more difficult budget season with the increase in the cost of doing business, specifically transportation, facilities and student services. He thanked Town Administrator Michael Lorenzo and Finance Committee member Colby Rottler for their collaboration throughout the budget process.

Mr. Barber, Assistant Superintendent of Finance and Operations, welcomed the school committee members and community members as well. He thanked the administration and staff for their support and feedback while developing the proposed FY25 budget. He appreciates the assistance of the school committee, town administrators and finance committee as well. Mr. Barber reviewed the below budget presentation with the FY25 Proposed budget being Mattapoisett Elementary Schools General Operating in the amount of \$8,064,433, and Bristol County Agricultural School District in the amount of \$130,618.

Mr. Barber shared the vision for the schools:

- Is dedicated to creating a safe and nurturing learning environment that offers inclusive and engaging educational experiences.
- Through collaborative relationships with our school community members, we strive to foster a respectful culture that prioritizes academic excellence and social emotional readiness.
- Our primary objective is to provide every student with the necessary skills and developed mindset to embrace future opportunities and become responsible, lifelong learners and contributing global citizens.

He then discussed the core values for the schools:

THINK:

Cultivate a culture of academic rigor and integrity, which encourages critical thinking, creative thinking, collaboration and effective communication.

LEARN:

Strive for academic excellence in educating the whole child through authentic, rigorous and evidence-based learning opportunities that foster real world application and a continuous pursuit of learning.

CARE:

Ensure a caring and safe environment for all school community members by promoting a sense of belonging and respect for all.

Mr. Barber explained the administration and budget subcommittee worked to create a budget the supports the following priorities:

- Ensuring high expectations of teaching and learning for all students
- Efficiency and cost-effectiveness measures
- Strategic staffing and professional development
- Data-driven decision-making

Mr. Barber reviewed the budget development process, which primarily takes place from October through May each year.

Preparation and Planning:

Superintendent, school administrators and other stakeholders analyze past budgets, assess current financial status and set budgetary goals for the upcoming fiscal year.

Budget Proposal Creation:

Based on the planning stage, a preliminary budget proposal is developed. This proposal outlines anticipated revenues, expenditures and allocations for different programs and departments.

The budget proposal may include funding for personnel salaries, benefits, instructional materials, technology, facilities maintenance, transportation and other operational costs.

School Committee Budget Approval:

After incorporating feedback and making necessary adjustments, the final Superintendent’s Budget proposal is presented to the School Committee and community at a Budget Public Hearing for approval.

The School Committee reviews the budget, conducts discussions and may vote to approve or make additional changes before finalizing the budget.

Final Budget Approval:

Once the budget is approved by the School Committee, the School Committee’s Proposed Budget is presented at the Annual Town Meeting.

The Superintendent or designated representative attends the Annual Town Meeting to offer any additional information in support of the School Committee’s Proposed Budget.

The next part of the presentation, Mr. Barber reviewed the budget information items for Rochester School District, which consists of three items:

- Bristol County Agricultural High School
- Grants and Other Special Revenues
- General Funds

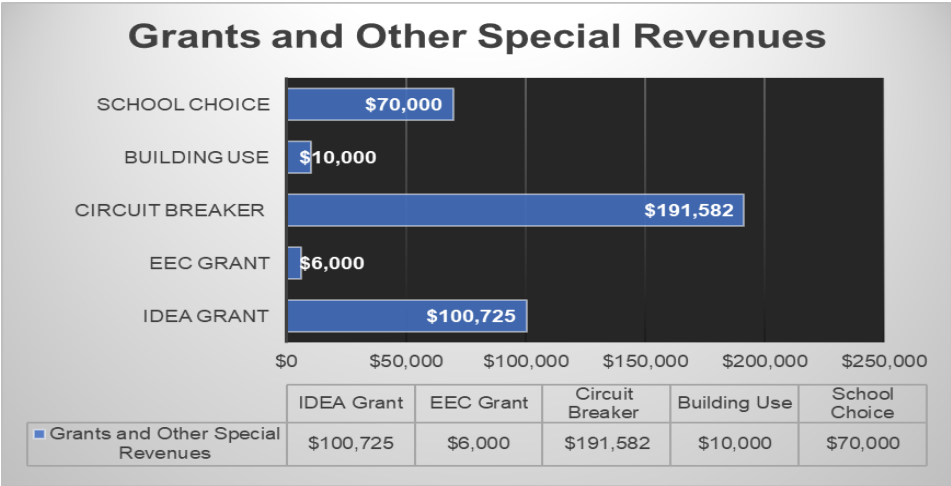
Three (3) Mattapoisett resident students attend Bristol County Agricultural High School.

Expenditure	Amount	Note
Tuition	\$ 67,769 *	* 3 Students Enrolled
Debt Service	\$ 17,939 *	
		** Bus Contract Split
Transportation	\$ 44,910 **	Between 2 Districts
Total BCAHS	\$ 130,618	

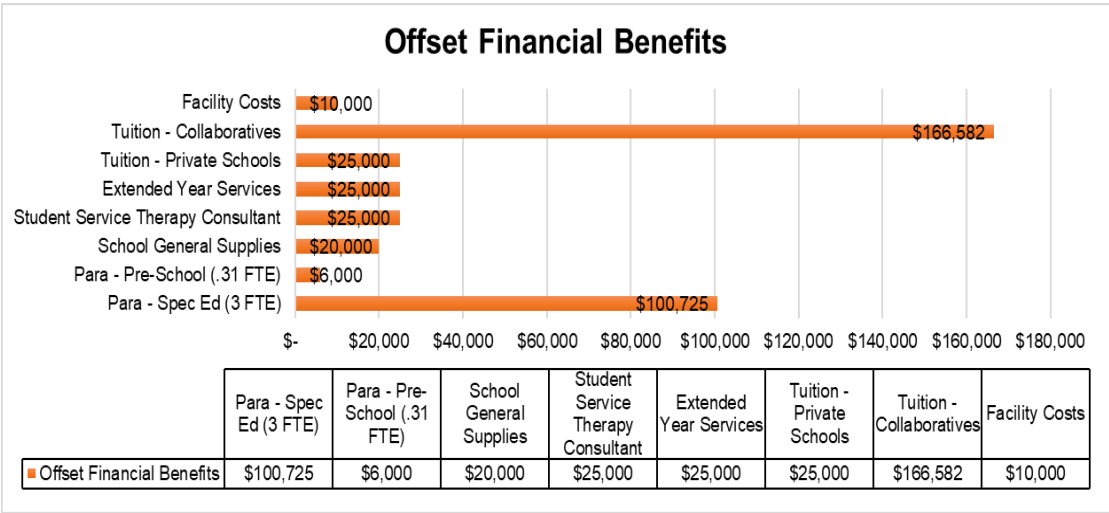
Grants and other special revenues are alternative funding used to supplement and reduce necessary general funds, typically called funding offsets. The information below shows buildings/departments supplemented by alternate funding.

Building/ Department	Funding Offsets
Center School	\$ 116,725
Old Hammondtown	\$ 10,000
Facilities	\$ 10,000
Student Services	\$ 241,582
Total FY25 Budget	\$ 378,307

The sources of these grants and other special revenues is shown in the graph below.



Mr. Barber continued to explain using the graph below where these funds are used.



Next, Mr. Barber discussed the general funds for Mattapoisett Public Schools. This the primary source of funding for academics, student services, facilities, technology and transportation for the school. Below shows the amount by building/department for the proposed budget.

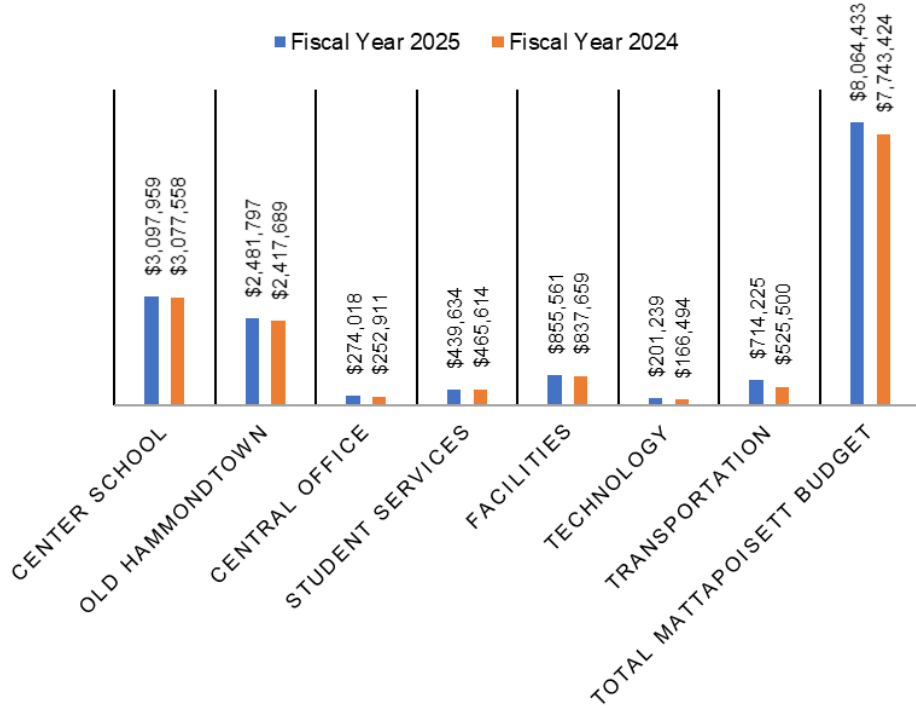
Building/ Department	Budget Amounts	
Center School	\$	3,097,959
Old Hammondtown	\$	2,481,797
Central Office	\$	274,018
Facilities	\$	855,561
Student Services	\$	439,634
Technology	\$	201,239
Transportation	\$	714,225
Total FY25 Budget		\$ 8,064,433
Total FY24 Budget		\$ 7,743,424
		\$ 321,009
		104.146%

The next slide of the presentation reviewed a comparison of the approved FY24 budget and the proposed FY25 budget by building/department.

School/ Department	Fiscal Year 2025	Fiscal Year 2024	Department Changes
Center School	\$ 3,097,959	\$ 3,077,558	\$ 20,401
Old Hammondtown	\$ 2,481,797	\$ 2,417,689	\$ 64,108
Central Office	\$ 274,018	\$ 252,911	\$ 21,107
Student Services	\$ 439,634	\$ 465,614	\$ (25,980)
Facilities	\$ 855,561	\$ 837,659	\$ 17,902
Technology	\$ 201,239	\$ 166,494	\$ 34,745
Transportation	\$ 714,225	\$ 525,500	\$ 188,725
Total Mattapoissett Budget	\$ 8,064,433	\$ 7,743,424	\$ 321,009

FISCAL YEAR COMPARISON

■ Fiscal Year 2025 ■ Fiscal Year 2024



Next, Mr. Barber showed the changes more in-depth by department.

Department Code	Department	Proposed Fiscal Year 2025 Budget	Approved Fiscal Year 2024 Budget	Budget Variance	Proposed Fiscal Year 2025 FTE	Approved Fiscal Year 2024 FTE	FTE Variance
001	School Committee	\$ 10,700	\$ 10,700	\$ -	-	-	-
004	Superintendents Office	\$ 206,519	\$ 210,410	\$ (3,891)	1.57	1.66	(0.09)
007	School Administration	\$ 459,055	\$ 432,264	\$ 26,791	6.00	6.00	-
010	Classroom Teachers	\$ 1,548,145	\$ 1,548,050	\$ 95	15.00	15.00	-
013	Kindergarten	\$ 296,760	\$ 289,382	\$ 7,378	3.00	3.00	-
016	Art	\$ 102,016	\$ 108,854	\$ (6,838)	1.00	1.00	-
022	Reading	\$ 295,451	\$ 246,104	\$ 49,347	2.80	2.50	0.30
024	ELL Program	\$ 23,083	\$ 21,606	\$ 1,477	0.20	0.20	-
025	English	\$ 110,964	\$ 107,960	\$ 3,004	1.00	1.00	-
037	Mathematics	\$ 141,702	\$ 138,244	\$ 3,458	1.50	1.50	-
040	Media Services	\$ 114,414	\$ 136,336	\$ (21,922)	1.00	2.00	(1.00)
043	Music	\$ 129,865	\$ 154,741	\$ (24,876)	1.80	1.80	-
049	Physical Education	\$ 135,649	\$ 131,321	\$ 4,328	1.30	1.30	-
052	Science	\$ 216,678	\$ 211,620	\$ 5,058	2.00	2.00	-
055	Social Studies	\$ 109,514	\$ 105,516	\$ 3,998	1.00	1.00	-
061	Curriculum Development	\$ 61,000	\$ 36,000	\$ 25,000	-	-	-
076	Health Services	\$ 172,753	\$ 166,078	\$ 6,675	2.00	2.00	-
079	Transportation	\$ 419,000	\$ 298,000	\$ 121,000	-	-	-
085	Miscellaneous	\$ 4,800	\$ 4,800	\$ -	-	-	-
088	Operation And Maintenance	\$ 855,561	\$ 837,659	\$ 17,902	2.17	2.18	(0.01)
093	Computer Program	\$ 201,239	\$ 166,494	\$ 34,745	1.05	1.11	(0.06)
100	Special Needs Administration	\$ 50,790	\$ 52,398	\$ (1,608)	0.35	0.37	(0.02)
102	Project Grow	\$ 171,120	\$ 166,782	\$ 4,338	3.54	3.28	0.26
103	Learning Support Center	\$ 1,020,401	\$ 1,003,120	\$ 17,281	19.00	19.00	-
118	Speech	\$ 226,546	\$ 217,735	\$ 8,811	2.00	2.00	-
121	Support Services	\$ 199,203	\$ 206,151	\$ (6,948)	1.00	1.00	-
127	Psychological Services	\$ 310,335	\$ 301,783	\$ 8,552	3.00	3.00	-
130	Sped Transportation	\$ 283,225	\$ 257,405	\$ 25,820	-	-	-
133	Program With Others Sped	\$ 187,944	\$ 175,911	\$ 12,033	-	-	-
		\$ 8,064,433	\$ 7,743,424	\$ 321,009	73.28	73.90	(0.62)

More information was shared to illustrate the major changes in the FY25 budget, including union contract obligations, tuition placement costs in special education and transportation.

Building/ Department	Fiscal Year 2025	Fiscal Year 2024	Department Changes	Notes
Center School	\$ 3,097,959	\$ 3,077,558	\$ 20,401	Union Contract Compensation, Staff Building Transfer
Old Hammondtown	\$ 2,481,797	\$ 2,417,689	\$ 64,108	Union Contract Compensation, Staff Building Transfer
Central Office	\$ 274,018	\$ 252,911	\$ 21,107	Core Literacy, Budget Offset Expired
Student Services	\$ 439,634	\$ 465,614	\$ (25,980)	Tuition Placement Costs, Circuit Breaker Reduced
Facilities	\$ 855,561	\$ 837,659	\$ 17,902	Contracted Services
Technology	\$ 201,239	\$ 166,494	\$ 34,745	Equipment and Software
Transportation	\$ 714,225	\$ 525,500	\$ 188,725	Reg & Sped Ed Bus Contracts
Total Mattapoisett Budget	\$ 8,064,433	\$ 7,743,424	\$ 321,009	4.146%

Mr. Barber reviewed major cost drivers of the budget. For building based expenses, cost drivers were union based compensation, 1.0 FTE Reduced Paraprofessional and 0.3 FTE Adjusted Teacher – Reading for a net \$75,000 increase. In academics and professional development a \$25,000 increase was reflected as one-time grant funding was eliminated. In student services, changes in programs of need enabled a \$25,000 reduction. A \$30,000 increase in facilities and operations was due to contracted custodial services and new contract agreement rates. In Technology, an increase of \$26,000 was due to equipment contracted updates and a \$13,000 increase was due to software programming costs. In transportation, the new three year bus contract increased the budget by \$121,000 and placement and route changes increased special needs transportation by \$61,000.

Next, Mr. Barber reviewed the below information from the Governor’s Proposed Budget of Chapter 70 aid which has aid at just a slight increase of \$11,490 more than FY24.

Comparison to FY24

	FY24	FY25	Change	Pct Chg
Enrollment	414	383	-31	-7.49%
Foundation budget	5,079,933	4,861,035	-218,898	-4.31%
Required district contribution	4,120,905	4,010,354	-110,551	-2.68%
Chapter 70 aid	1,005,221	1,016,711	11,490	1.14%
Required net school spending (NSS)	5,126,126	5,027,065	-99,061	-1.93%
Target aid share	17.50%	17.50%		
C70 % of foundation	19.79%	20.92%		
Required NSS % of foundation	100.91%	103.42%		

Mr. Barber concluded that the Superintendent’s Proposed FY25 Budget was \$8,064,433 an increase of \$321,009 from FY24.

Fiscal Year 2025 Proposed Budget	\$ 8,064,433
Fiscal Year 2024 Approved Budget	<u>\$ 7,743,425</u>
Net Increase:	<u>\$ 321,009</u>
Net Percentage Increase	4.146%

School Committee Feedback:

Chairperson Lavin thanked Mr. Barber and expressed her gratitude for his work, along with Superintendent Nelson’s as this is a lot of work to review the budget line by line during a difficult budget season. She has happy to see the .3 Reading Specialist as part of the proposed budget, since it was previously funded by other sources.

Mr. Muse agreed that this was an enormous amount of work as behind every bulletin the presentation is many, many lines that go into it.

Ms. Reedy asked to confirm that for three students to attend Bristol County Agricultural High School it costs \$130,000. Mr. Barber confirmed yes, but it is separate from the general funds for Center and Old Hammondtown Schools. Ms. Reedy asked if it is fiscally responsible to send students there. Mr. Barber said it is similar to school choice. The students elect to go there and the amount of students varies year to year. Superintendent Nelson added that Town Officials are aware this is separate from Mattapoisett Public Schools operating costs.

Chairperson Lavin mentioned that as the school committee may have noticed, over 50% of the increase this year in the budget is due to the new transportation contract.

Ms. Cowles said she is glad Amaral is the vendor that came out on top as they currently provide great service in Mattapoisett.

Superintendent Nelson added that the Town representatives recalled the current literacy initiatives in the schools and supported the .3 Reading Specialist being added to the proposed FY25 budget.

There were no comments from the community members present in-person or via Zoom.

Chairperson Lavin closed the Public Budget Hearing at 7:13pm.

I. Approval of Minutes:

1. A. 1. Approval of Minutes – Regular Session

Recommendation:

That the School Committee review and approve the minutes of January 31, 2024.

MOTION: by James Muse to approve the Regular Meeting minutes of January 31, 2024 as presented

SECONDED: Cristin Cowles

MOTION PASSED: 5:0

1. A. 3. Approval of Minutes – Budget Subcommittee

Recommendation:

That the School Committee review and approve the minutes of February 12, 2024.

MOTION: by James Muse to approve the Budget Subcommittee Meeting minutes of February 12, 2024 as presented

SECONDED: Carly Lavin

MOTION PASSED: 2:0

IV. General

A. Approval of FY25 Budget

Recommendation:

That the School Committee approve the FY25 Budget.

Mr. Barber reviewed the proposed motions in the school committee back-up information. Ms. Reedy further discussed if it is fiscally responsible if more students want to attend Bristol County Agricultural High School. Ms. Lavin explained that decision is not in the control of the school committee.

MOTION: by James Muse to approve the Superintendent's Proposed Fiscal Year June 30, 2025 Budget in the total amount of \$8,195,051 for the Mattapoisett Public Schools. The total amount of \$8,195,051 recognizes the two (2) segments of its funding:

1. Mattapoisett Elementary Schools General Operating in the amount of \$8,064,433, and 2. Bristol County Agricultural School District in the amount of \$130,618.

SECONDED: Carly Lavin

MOTION PASSED: 5:0

MOTION: by James Muse to approve the transfer of \$70,000 for the Mattapoisett Public Schools from the School Choice Revolving Fund account to expenditures to be incurred in addition to the Superintendent's Proposed Fiscal Year June 30, 2025 Budget.

SECONDED: Carly Lavin

MOTION PASSED: 5:0

B. Approval of Transportation Contract

Recommendation:

That the School Committee review the transportation contract for FY 2025-2027.

Superintendent Nelson explained this is the last stop in the four districts to review this new transportation agreement. Each Town is responsible for their transportation grades K-12 and the memorandum of agreement presented is to properly allocate funds between Mattapoisett and Old Rochester Regional based on ridership.

MOTION: by James Muse to approve the transportation contract as presented

SECONDED: Cristin Cowles

MOTION PASSED: 5:0

C. Approval of Grant

Recommendation:

That the School Committee review the FY2024 Safe and Supportive Schools Continuation Fund Code 337 in the amount of \$10,000.

Superintendent Nelson explained that this grant will support the four to five individuals leading this work in the form of stipends and/or support supplies needed. Each of the districts received and approved year one funds of \$10,000 each last year. There was no additional application process for year two. The teams were developed in the first year and determined the need for a specific social emotional curriculum. Fly Five was recommended. The materials are being unpacked by these teams in each district and discussion around when to pilot is on-going as the districts are all focusing on literacy at this time. This social emotional work also ties to the strategic plan and the school improvement plans as the districts work to support the whole child. MOTION: by James Muse to approve FY2024 Safe and Supportive Schools Continuation Fund Code 337 in the amount of \$10,000 as presented
SECONDED: Amanda Hastings
MOTION PASSED: 5:0

D. Approval of READS Collaborative Agreement Amendment

Recommendation:

That the School Committee review the READS Collaborative Agreement Amendment.

Superintendent Nelson informed the school committee that this updated agreement reflects new districts Whitman-Hanson and Brockton becoming part of the collaborative as supported by the school committee earlier this year.

MOTION: by James Muse to approve the READS Collaborative Agreement Amendment as presented

SECONDED: Carly Lavin

MOTION PASSED: 5:0

E. Approval of Donation(s)

Recommendation:

That the School Committee review a donation of the Books 1-10 of Diary of a Wimpy Kid Series, signed by the author, from student Collin Nashold and his mother, Kimberly Nashold.

Superintendent Nelson invited Collin to the table to share his story with the school committee. Collin informed the school committee that he was at The Unlikely Story bookstore and he participated and won a trivia show about the Diary of a Wimpy Kid book series. He won \$150 to spend at the store and decided to purchase the autographed books to donate to the Library at OHS. Mr. Tavares said he is very proud of Collin for winning and for his decision to donate to the school. The books will be in circulation for students to read per Collin's request.

MOTION: by James Muse to accept the Diary of Wimpy Kid books as presented

SECONDED: Carly Lavin

MOTION PASSED: 5:0

V. New Business

B. Business

1. Financial Report

Recommendation:

That the School Committee hear a report from Mr. Barber.

Mr. Barber reported that the Mattapoisett School District currently has \$297,287 available of the general funds appropriated in the 2024 Fiscal Year.

\$ 7,743,424 - General Funds Approved

\$ 7,446,137 – Obligations Paid Year to Date

\$ 297,287 - Remaining Available Funds

2. Food Services Report

Recommendation:

That the School Committee hear a report from Mr. Barber. Mr. Barber added the importance of families completing the free and reduced lunch application as needed throughout the school year.

Food Service Director's Report (By: Jill Henesey) as follows:

Center School

- Friendly reminder any extra items are available for purchase this year; limited snacks, beverages and second entrees at an extra cost.
- Had a successful week serving the students in the Math Acceleration Program.

- Currently working on procuring food and supplies for next year.
- Meal participation continues to be strong.

Old Hammondtown School

- Friendly reminder any extra items are available for purchase this year; limited snacks, beverages and second entrees at an extra cost.
- Had a successful week serving the students in the Math Acceleration Program.
- Currently working on procuring food and supplies for next year.
- Had repairs to the Walk-In Refrigerator.
- Meal participation continues to be strong.

3. Facilities Report

Recommendation:

That the School Committee hear a report from Mr. Barber.

Facilities Director's Report (By: Gene Jones) as follows:

Center Elementary School

- Completed fire alarm system inspection and testing.
- Completed fire sprinkler inspection.
- Repaired faulty electric lighting transformer
- Conducted inspection of ANSUL kitchen fire suppression system.
- Completed routine repair/maintenance on all facility equipment and systems.

Old Hammondtown Elementary School

- Completed fire alarm system inspection and testing.
- Replaced front awning lighting ballasts.
- Completed fire sprinkler inspection.
- Repaired basement kitchen drainpipe.
- Conducted inspection of ANSUL kitchen fire suppression system.
- Completed routine repair/maintenance on all facility systems.

Chairperson Lavin asked if Center School was all set after the recent fire alarm. Superintendent Nelson shared the Mattapoisett Fire Department responded with their best response time ever when it mattered most. The administration responded as well and immediately went to the school to support the students and staff. He explained the electrical inspector was also present to investigate what happened. He is grateful for the first responders, staff and students for their exceptional response in this situation.

VI. CHAIRPERSON'S REPORT:

Chairperson Lavin stated the following:

I'd like to use a few minutes to extend my gratitude and appreciation to the administration for their countless hours of work to prepare the budget that was shared this evening. There is no doubt that the financial landscape is challenging, but I am grateful for their thought leadership and their dedication to the constituents of Mattapoisett. One does not need to look very hard to see that financial pressures are rampant in schools across the state, with many facing double digit increases and or devastating cuts. If it wasn't for the efforts of this central office team to creatively put our contract out to a 2nd bid, the transportation costs would have been significantly higher than presented. Thank you.

As I was thinking about what message I would share tonight, it didn't take long for me to focus upon all of the wonderful things that are happening and have happened in our schools over the past few weeks. We had a wonderful community event with the 6th grade vs staff basketball game. And earlier this week we had a wonderful Art Show, which displayed art work from every student from Project Grow through 6th grade. It was wonderful to see all of the talent on full display. My personal favorite was the Terra-pin exhibit, which highlighted the cross departmental projects displaying science, art, and writing. Neither of these fabulous events would have been possible with dedicated staff and an amazing PTA. Thank you to all who helped create such wonderful memories for our children and the families of Mattapoisett.

CENTRAL OFFICE ADMINSTRATOR'S REPORT:

Superintendent Nelson agreed with Chairperson Lavin's comments about the recent great events held in the schools, and spring time always brings many more traditions in the buildings as well.

Dr. Fedorowicz discussed the following:

We had our Family Literacy night, which was held on Feb 7th at the ORR cafeteria to showcase the new K-6 IntoReading curriculum through an overview presentation followed by teacher-led small group presentations per grade level where families were able to look at the books, materials, resources and digital components. A special thank you to the PTO for the giveaway baskets and to our teachers that participated to share the new literacy curriculum. We had our last learning walk February 28th. Our next and last learning walk is in April. However, when visiting classrooms, the confidence and routine developed throughout the year regarding IntoReading is amazing and noticeable. Teachers and students have come a long way and should be proud. Thank you to our teachers for all of their hard work. We are looking forward to visiting classrooms. Our second to last PD day was Wednesday, March 6. Our teachers focused on Data Analysis, Small Group Planning and Progress Monitoring with the new literacy curriculum implementation. Our last PD day will be in June. Unbelievable! During our last New Teacher mentoring time, Kris Lincoln provided a thorough overview of the Student Services office which included an eloquent presentation and activities related to accommodations and modifications to help new teachers better understand the learning services provided for our students. Thank you Kris. At the end of February and again this week, we had another Project 351 workshop on the ORR Campus where the upper elementary students met and collaborated on leadership and sense of belonging scenarios. In meeting and working with students, they were excited and engaged, and worked so well together. The upper elementary students from all three districts met before lunch as a team on the same workshop. This was organized by Ms. Millette, which then concluded in a collaborative lunch. We had and continue to have a few community outreach opportunities to obtain input and feedback on the 3-year Student Opportunity Act (or SOA) plans from our stakeholders. The SOA plan serves to describe how we will utilize evidence-based approaches and strategies to address closing learning gaps for these student groups. A survey for community input is on the website, went out as an email and last Sunday's SMORES. It is open until Tuesday, March 26th. We hope you are able to spend some time filling out this important feedback survey. Last- what a phenomenal performance by our elementary and secondary students at the FORM chorus and instrumental concerts the past two weeks. The teachers and students are so talented and it was a pleasure to be able to hear them perform. Congratulations to them and a special thank you to FORM. That concludes information from the Office of Teaching and Learning.

Superintendent Nelson added that on Monday, in collaboration with Emily Field, the Public Health Nurse in Mattapoissett, along with Rochester and Marion, the districts will be welcoming Katie Greer to speak to students during the day and an evening presentation for parents about internet safety. The nurses had contacted him recently regarding funding to support public health in the schools and community and this will be covered by these funds.

PRINCIPAL'S REPORTS

Mr. Tavares submitted the following report (but was absent from this meeting):

We have made it to the middle of March but there are still lots of things to do at OHS. Teacher professional development regarding the implementation of our new District Reading Series continues. HILL for Literacy has provided ongoing PD throughout the year. MCAS is just around the corner with ELA testing in April, and Math and Grade 5 STE taking place in May. Here are a few of the things that have happened since the last time we met. Mattapoissett Tree Committee Poster Contest Winners, 1st Prize Cabot Van Keuren 2nd Prize Hadlee Weeden

The OHS Chorus under the direction of Dr. Leahy performed at this year's FORM Concert. They sounded amazing and we are very proud of their performance. The OHS Concert band under the direction of Mr. Alger performed at this year's FORM Concert. The band performed two sounds for the packed house and we are proud of their hard work and effort. Dominic Philie plays the timpani.

Breaking News! Mr. T's record remains unbeaten in his final Staff vs. Student Basketball Game.

The students defended their title in front of a packed house on Friday night. It was a close score at the half but the students broke out in the second to defeat the staff 72-49. The ORYF Cheerleaders were on hand at performed for the packed house. IT was our first ever half time show. The OHS pep band was also on hand and filled the air with cheering sounds.

A huge thank you goes out to Mr. C. for all of his hard work, planning, and keeping this tradition alive. This event would not take place without his commitment to making it happen. Thanks goes out to Mrs. Hughes for keeping the clock running, the Mattapoisett Police Dept., and all of the staff who risk their knees and elbows for this great event.

FUTURE DATES:

4/13-4/21 April Vacation
4/24 Spring Pictures – Class and Individual
5/21 6th Grade trip to Cuttyhunk (Rain date, May 23 rd)
5/29 Spring Concert
5/31 OHS Field Day (Rain date 6/3)
6/11 Last Day of School – Early Release

Dr. Ashley reported the following:

Literacy in Action:

Project Grow: Our youngest learners are learning and exploring famous artists and many artistic styles. Students are creating their own artwork in these styles. Look for their inspiring artwork during our upcoming Art Show! In their current reading module, kindergarteners are reading stories and poems about what makes America special. They apply the letters and sounds they have learned to read and spell words. First graders are reading traditional tales and contemporary stories that teach lessons. Students are reading about and discussing characters who overcome challenges and try new things. Second-grade students are reading and listening to stories about important people and how people's lives are shaped and molded by their experiences. They are learning that every person has an important story! Third graders are reading texts closely and thinking deeply about the information they are reading. They are working on adding details and textual evidence to their open-response writing.

Center School Events:

- Second-grade students went on a field trip to see the Young People's Concert performed by the New Bedford Symphony Orchestra. Students returned to school enthusiastic and proud of how their musical compositions were incorporated into the Symphony's performance.
- Mattapoisett Firefighters joined our All School Morning Meeting in the gym on Thursday, March 14th. Firefighters talked with students about important fire prevention and safety rules.
- March Book Madness is underway at Center School.

Center School students are reading and voting on their favorite picture books written by various authors. The books are centered around spring and garden themes in urban, suburban, and rural settings. Mrs. Mirabito is reading the books to her library classes and students vote on their favorites in each bracket. Winning books move to the next round. We will then read and celebrate winning semi-finalists and finalists during Morning Meetings in the gym. One of our School Improvement Plan goals is to celebrate books by authors and characters from different backgrounds. During School Council meetings, we brainstormed possible ideas for achieving this goal. We selected books with these characteristics from a variety of authors.

Important Dates:

April 9 and 10 - Grade 3 ELA MCAS
April 15 - Patriots' Day - No School
April 15 - 19 - April Vacation Week
May 8 - Grade 1 Concert @ 9:30 am - Parents/Guardians invited
May 9 -Center/OHS PTA Meeting
May 14 and 15 - Grade 3 Math MCAS
May 22 - Grade 2 Concert @ 9:30 am - Parents/Guardians invited
May 27 - Memorial Day - No School
June 5 - Early Release Day
June 6 - Grade 3 End-of-year concert and celebration @ 6:00 pm
June 11 - Tentative last day of school

VIII. School Committee

A. Committee Reports

1. ORR District School Committee - James Muse shared that this evening opening night for Little Shop of Horrors.
2. SMEC – Tiffini Reedy reported they meet again on April 30th.
3. READS – Superintendent Nelson reported they met virtually on March 14th and the majority of the business was an update on the collaborative amendment and updates to programming.
4. Early Childhood Council – Cristin Cowles reported they meet next week.
5. MASC – James Muse thanked Superintendent Nelson for sharing the reminders of webinars with all members and the Day on the Hill is coming up in May.
6. Mattapoissett Capital Planning – Chairperson Lavin reported they have warped up their work for this school year. She said Mr. Dahill is an excellent Chair and they presented their plan to the Select Board.
7. Tri-Town Education Foundation Fund– No report.
8. Policy Subcommittee – Cristin Cowles reported met on February 1st and approved updates to the CORI policies and added reference information to a policy based on a community member’s request.
9. Budget Subcommittee – no report.
10. Equity Subcommittee – Amanda Hastings reported they meet next week.

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

Mattapoissett School Committee

May 2, 2024 at 6:30pm

Joint School Committee

March 28, 2024 at 6:30pm (to be rescheduled)

B. FUTURE AGENDA ITEMS

- School Choice Public Hearing (April)
- Administrator Contracts (May)
- School Committee Reorganization (June)
- Approval of Leases (June)

X. Open Comments

Chairperson, Carly Lavin stated the following:

Public Comment is governed by approved school committee policy.

Per the committee’s policy we will offer up to 30 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the School Committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in-person, there is a sign in sheet for those looking to make a public comment located on the side wall and those on zoom, if you are attending this meeting by zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants.

Charles Motta of Mattapoissett shared his work as a school committee member and the clock tower at the time. He also wanted to share with the community that his grand-daughter is a Project 351 ambassador and they are currently collecting for a clothing drive. She has set up a box in the lobby of each elementary school if community members would like to donate.

XI. Information Items

Recommendation:

That the School Committee review the READS Collaborative Quarterly Report Overview.

XII. Executive Session

Recommendation:

That the School Committee enter into executive session for purposes of exception #3, To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

MOTION: by James Muse to enter executive session for purposes of exception #3, To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public

body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements and return to the regular meeting only for adjournment.

SECONDED: Carly Lavin

MOTION PASSED: 5:0

Roll Call: Carly Lavin – yes; James Muse – yes; Cristin Cowles – yes; Amanda Hastings – yes; Tiffini Reedy - yes

MOTION: by James Muse to exit executive session of the Mattapoisett School Committee at 8:21pm only to adjourn.

SECONDED: Cristin Cowles

MOTION PASSED: 5:0

Roll Call: Carly Lavin – yes; James Muse – yes; Cristin Cowles – yes; Amanda Hastings – yes; Tiffini Reedy - yes

ADJOURNMENT:

That the School Committee adjourn the Regular Session of the Mattapoisett School Committee at 8:22pm.

MOTION: by James Muse to adjourn at 8:22pm

SECONDED: Cristin Cowles

MOTION PASSED: 5:0

Respectfully Submitted,

Melissa Wilcox, Recording Secretary

MATTAPOISETT SCHOOL COMMITTEE MEETING

Mattapoisett, Massachusetts

REGULAR MEETING

Thursday, March 21, 2024

ZOOM LINK:

Join Zoom Meeting

<https://oldrochester-org.zoom.us/j/96815845547?pwd=MIJtRVFXOVlPTWVHaUllcEg3U2l1QT09>

Meeting ID: 968 1584 5547

Passcode: 146869

This meeting will be conducted in a hybrid format. School Committee and Administrators will have the option of meeting in person in the Cafeteria at Center School located at, 17 Barstow Street, Mattapoisett, MA 02739 or via zoom. Public is able to attend in person or via zoom.

6:30 P.M.

MEETING TO ORDER

FY25 PUBLIC BUDGET HEARING

RECOGNITION PRESENTATION

I. Approval of Minutes

A. Minutes

1. Regular Meeting Minutes – January 31, 2024

2. Executive Session Minutes

3. Budget Subcommittee Minutes – February 12, 2024

II. Consent Agenda

III. Agenda Items Pending

IV. General

A. Approval of FY25 Budget

B. Approval of Transportation Contract

C. Approval of Grant

D. Approval of READS Collaborative Agreement Amendment

E. Approval of Donation(s)

V. New Business

A. Curriculum

B. Business/Finance & Operations

1. Financial Report

2. Food Services Report

3. Facilities Report

4. Budget Transfers

C. Personnel

VI. Special Topic Report

CHAIRPERSON'S REPORT

CENTRAL OFFICE ADMINISTRATORS REPORT

PRINCIPAL'S REPORT

VII. Unfinished Business

VIII. School Committee

A. Committee Reports

1. ORR District School Committee

2. SMEC

3. READS

4. Early Childhood Council

5. MASC

6. Mattapoisett Capital Planning

7. Tri-Town Education Foundation Fund

8. Policy Subcommittee

9. Budget Subcommittee

10. Equity Subcommittee

B. School Committee Reorganization

C. School Committee Goals

IX. Future Business

A. Timeline

B. Future Agenda Items

X. Open Comments

XI. Information Items

XII. Executive Session

ADJOURNMENT

**MATTAPOISETT PUBLIC SCHOOLS
MATTAPOISETT, MA**

TO: Mattapoisett School Committee
FROM: Michael S. Nelson, Superintendent of Schools
DATE: March 19, 2024
RE: Agenda Items

The following items are on the agenda for March 21, 2024:

FY25 PUBLIC BUDGET HEARING

I. Approval of Minutes (VOTE NEEDED)

1. Approval of Minutes – Regular Session

Recommendation:

That the School Committee review and approve the minutes of January 31, 2024. Please refer to “MTSC 03212024 January Minutes”.

IV. General

A. Approval of FY25 Budget (VOTE NEEDED)

Recommendation:

That the School Committee approve the FY25 Budget. Please refer to “MTSC 03212024 Budget Motion”.

B. Approval of Transportation Contract (VOTE NEEDED)

Recommendation:

That the School Committee review the transportation contract for FY 2025-2027. Please refer to “MTSC 03212024 Transportation Mattapoisett”.

C. Approval of Grant (VOTE NEEDED)

Recommendation:

That the School Committee review the FY2024 Safe and Supportive Schools Continuation Fund Code 337 in the amount of \$10,000. Please refer to “MTSC 03212024 Safe and Supportive Schools Fund Code 337”.

D. Approval of READS Collaborative Agreement Amendment (VOTE NEEDED)

Recommendation:

That the School Committee review the READS Collaborative Agreement Amendment. Please refer to “MTSC 03212024 READS Collaborative Agreement Amendment”.

E. Approval of Donation(s) (VOTE NEEDED)

Recommendation:

That the School Committee review a donation of the Books 1-10 of Diary of a Wimpy Kid Series, signed by the author, from student Collin Nashold and his mother, Kimberly Nashold. Please refer to “MTSC 03212024 Book Donation”.

V. New Business

B. Business

1. Financial Report

Recommendation:

That the School Committee hear a report from Mr. Barber. Please refer to “MTSC 03212024 FY24 Financial Memo”, “MTSC 03212024 FY24 BCAHS Financial Report”, “MTSC 03212024 FY24 GF Financial Report” and “MTSC 03212024 FY24 GF Financial Report – Department Based”.

2. Food Services Report

Recommendation:

That the School Committee hear a report from Mr. Barber. Please refer to “MTSC 03212024 Food Service Report”.

3. Facilities Report

Recommendation:

That the School Committee hear a report from Mr. Barber. Please refer to “MTSC 03212024 Facilities Report”.

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

Mattapoisett School Committee

May 2, 2024 at 6:30pm

Hybrid Format

Joint School Committee

March 28, 2024 at 6:30pm (to be rescheduled)

Hybrid Format

B. FUTURE AGENDA ITEMS

- School Choice Public Hearing (May)
- Administrator Contracts (May)
- School Committee Reorganization (June)
- Approval of Leases (June)

XI. Information Items

Recommendation:

That the School Committee review the READS Collaborative Quarterly Report Overview. Please refer to “MTSC 03212024 READS Quarterly Report”.

XII. Executive Session

Recommendation:

That the School Committee enter into executive session for purposes of exception #3, To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

If you have questions about any of the recommendations above, please feel free to contact the Superintendent’s Office.

MATTAPOISETT SCHOOL COMMITTEE MEETING
Mattapoisett, Massachusetts
BY: HYBRID FORMAT

MEETING MINUTES
January 31, 2024

Regular meeting of the Mattapoisett School Committee was held on Thursday, January 31, 2024, and called to order by Chairperson Carly Lavin at 6:32pm. Chairperson Lavin stated the meeting is being conducted via hybrid format and the public has the ability to participate in-person or remotely through zoom with the link provided.

MEMBERS PRESENT: Carly Lavin, Chairperson (in-person), James Muse, Vice-Chair (remote), Cristin Cowles (in-person), Amanda Hastings (in-person) and Tiffini Reedy (in-person)

MEMBERS ABSENT: None

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools (in-person); Sharlene Fedorowicz, Assistant Superintendent of Teaching and Learning (in-person); Dr. Linda Ashley, Principal – Center School (in-person); and Melissa Wilcox, Recording Secretary (remote).

MEETING TO ORDER:

Chairperson Lavin stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined.

I. Approval of Minutes:

I. A. 1. Approval of Minutes – Regular Session – December 7, 2023

Recommendation:

That the School Committee review and approve the minutes of December 7, 2023.

MOTION: by Cristin Cowles to approve the Regular Meeting minutes of December 7, 2023 as presented

SECONDED: James Muse

OPPOSED: None

ROLL CALL: Carly Lavin (yes); James Muse (yes); Cristin Cowles (yes); Amanda Hastings (abstain); Tiffini Reedy (yes)

MOTION PASSED: 4:1

IV. General

A. FY25 Initial Budget Discussion

Recommendation:

That the School Committee review and discuss the FY25 Budget.

Superintendent Nelson reviewed the current status of the FY25 Budget in which the state Governor's budget is expected to be released in the coming days. He explained a major budget driver is the transportation contract that is currently out to bid and that a budget subcommittee meeting will be called together in the near future.

B. Approval of Donation(s)

Recommendation:

That the School Committee review for approval the following donations:

\$5,000 donation from the Theva Giving Fund for Kindergarten supplies at Center School

Superintendent Nelson explained that this a new donation from a new family in our schools.

MOTION: by Cristin Cowles to approve the donation from the Theva Giving Fund as presented

SECONDED: Amanda Hastings

OPPOSED: None

ROLL CALL: Carly Lavin (yes); James Muse (yes); Cristin Cowles (yes); Amanda Hastings (yes); Tiffini Reedy (yes)

MOTION PASSED: 5:0

\$500 donation from the Cape Cod 5 Foundation for Mrs. Carolyn Pawlishen's project Putting Science of Reading into Practice.

MOTION: by James Muse to approve the donation from Cape Cod 5 as presented

SECONDED: Cristin Cowles

OPPOSED: None

ROLL CALL: Carly Lavin (yes); James Muse (yes); Cristin Cowles (yes); Amanda Hastings (yes); Tiffini Reedy (yes)

MOTION PASSED: 5:0

\$854.91 donation from Shutterfly

MOTION: by James Muse to approve the donation from Shutterfly as presented

SECONDED: Carly Lavin

OPPOSED: None

ROLL CALL: Carly Lavin (yes); James Muse (yes); Cristin Cowles (yes); Amanda Hastings (yes); Tiffini Reedy (yes)

MOTION PASSED: 5:0

C. Approval of Grant(s)

Recommendation:

That the School Committee review Fund Code 274 Individuals with Disabilities Education Act Part B (IDEA) Federal Targeted Special Education Program Improvement Grant in the amount of \$8,239.

Superintendent Nelson explained that the Fund Code 274 Individuals with Disabilities Education Act Part B (IDEA) Federal Targeted Special Education Program Improvement Grant is an entitlement grant to support schools and districts to implement IEP Improvement Project, with a strong emphasis on transitioning to utilization of the newly revised forms and processes.

MOTION: by Amanda Hastings to approve the Fund Code 274 Individuals with Disabilities Education Act Part B (IDEA) Federal Targeted Special Education Program Improvement Grant in the amount of \$8,239 as presented.

SECONDED: James Muse

OPPOSED: None

ROLL CALL: Carly Lavin (yes); James Muse (yes); Cristin Cowles (yes); Amanda Hastings (yes); Tiffini Reedy (yes)

MOTION PASSED: 5:0

Recommendation:

That the School Committee review Fund Code 125 Math Acceleration Academies Grant in the amount of \$50,000.

Superintendent Nelson explained that all four districts have received this competitive grant. The purpose of competitive grant Fund Code 125 Math Acceleration Academies is to fund the implementation of a specific strategic initiative, the Acceleration Academies, to help accelerate the learning of students most affected by the COVID-19 pandemic. Staff have already applied for the positions and are willing to work during school vacation. Parents and guardians have been notified and are able to sign-up for the February session.

MOTION: by Amanda Hastings to approve the Fund Code 125 Math Acceleration Academies Grant in the amount of \$50,000 as presented.

SECONDED: James Muse

OPPOSED: None

ROLL CALL: Carly Lavin (yes); James Muse (yes); Cristin Cowles (yes); Amanda Hastings (yes); Tiffini Reedy (yes)

MOTION PASSED: 5:0

D. Approval of School Health Unit Application

Recommendation:

That the School Committee discuss for approval of the School Health Unit Application through the Massachusetts Department of Public Health. This application is submitted by Jaime Balsis, School Nurse for Center School and Amy Ripley, School Nurse for Old Hammondtown School on behalf of the district, it has been endorsed and signed by the nurse, school physician Dr. Steven Mendes and Superintendent of Schools, Mr. Michael S. Nelson and it also needs the approval of the school committee.

MOTION: by James Muse to approve the Fund Code 125 Math Acceleration Academies Grant in the amount of \$50,000 as presented.

SECONDED: Amanda Hastings

OPPOSED: None

ROLL CALL: Carly Lavin (yes); James Muse (yes); Cristin Cowles (yes); Amanda Hastings (yes); Tiffini Reedy (yes)

MOTION PASSED: 5:0

V. New Business

B. Business

1. Financial Report

Recommendation:

That the School Committee hear a report from Mr. Nelson.

Mr. Nelson reported that the Mattapoisett School District currently has \$747,911 available of the general funds appropriated in the 2024 Fiscal Year.

\$ 7,743,424 - General Funds Approved

\$ 7,104,401 – Obligations Paid Year to Date

\$ 639,023 - Remaining Available Funds

Bristol County Agricultural High School enrolled student operational budget of \$98,922, of which the excess liability balance for committed cost is (\$5,748).

2. Food Services Report

Recommendation:

That the School Committee hear a report from Mr. Nelson.

Food Service Director's Report (By: Jill Henesey) as follows:

Center School

- Friendly reminder any extra items are available for purchase this year; limited snacks, beverages and second entrees at an extra cost.
- Meal participation continues to grow strong.

Mr. Nelson added that numbers are down slightly in December due to absences of sick children.

Old Hammondtown School

- Friendly reminder any extra items are available for purchase this year; limited snacks, beverages and second entrees at an extra cost.
- Congratulate Ms. Tina Tetreault on her retirement and best wishers on her next chapter.
- Welcome Mr. Luis Rivera to the OHS team. Mr. Rivera has been a substitute for us for a few years and is a great addition to our team.
- Meal participation continues to grow strong.

3. Facilities Report

Recommendation:

That the School Committee hear a report from Mr. Nelson.

Facilities Director's Report (By: Gene Jones) as follows:

Center Elementary School

- Completed snow/ice removal operations.
- Repair of Office Suite Roof Top Unit (RTU) completed.
- Completed routine repair/maintenance on all facility equipment and systems.

Old Hammondtown Elementary School

- Completed snow/ice removal operations.
- Replaced gas regulator on emergency generator.
- Completed routine repair/maintenance on all facility equipment and systems.

Mr. Nelson added that the administration is meeting with the town regarding capital on February 5th.

E. Personnel

Erin Monteforte was hired as the Principal's Secretary at Center School, Steven Medeiros as the Building Supervisor at Center School and Ashleigh Wilson was hired as an Instructional Assistant at OHS.

VI. CHAIRPERSON'S REPORT:

Chairperson Lavin stated the following:

I would like to reflect on the journey that we have embarked on this school year, recognizing that we now find ourselves at an important milestone, one that is enthusiastically celebrated by my kindergartener, that we are at the mid-way point, somewhere between 90-100 days of school. This juncture offers a unique vantage point. One that allows us to look back on our achievements, challenges and growth, while simultaneously setting our sights on what lies ahead. The first half of the year has really been a testament to the resilience, commitment and innovation by our educational community. Our students have not only advanced academically, but also learning as individuals valuable lessons in perseverance, empathy and responsibility. They've explored ideas, engaged in meaningful projects and fostered friendships, all of which has contributed to their journey to become well-rounded members of society. Our teachers and staff deserve immense praise for their unwavering dedication to fostering and nurturing a stimulating learning environment. Their adaptability and passion have ensured that despite any obstacles, education remains a beacon of hope and progress. The creativity and resourcefulness that they have demonstrated and given our students is nothing short of inspiring. To our parents and families, your support has been a cornerstone of our schools' success. The collaboration between home and school and your involvement in your child's education has made a significant impact. Your encouragement, partnership and help has created a supported and connected community, which is crucial for the education and emotional well-being of our students. It is important to celebrate our successes and learn from our challenges. We have seen remarkable achievements and moments of joy and we have advocated through challenges together. This balance of experience is what shapes us and is a reminder of our capacity to grow. As we look forward, the second half of the year holds so much promise. It is time to solidify the foundations made and strive forward on our goals with renewed vigor and to continue supporting one another on our shared vision of education. Let us take the lessons learned into the coming months to ensure that we end the year with triumphs and celebration. In closing, I would like to extend my deepest gratitude to each and every one of you, our students, teachers, staff and families. All of your hard work is the lifeblood of our school system. We went from recognizing Ms. Sevigny who embodies all of these qualities to welcoming Ms. Monteforte and taking the cornerstones and bringing them forward. We have built a vibrant school community and I am really excited to see our continued growth.

CENTRAL OFFICE ADMINSTRATOR'S REPORT:

Superintendent Nelson shared that the first issue of the Superintendent's newsletter for 2024 was sent out to families today. He recently spent time at Center and OHS this week and included photos in his newsletter. The culture in the building shows how safe kids feel to explore and grow which is due to dedicated staff working with the children while embracing the literacy initiative. Also in the newsletter, ORRconnect mobile app officially launched. This aligns with the new strategic plan and the Superintendent's current goals, along with weekly newsletters from building principals for streamlined communication to families. Follow ORRconnect on Facebook as well.

Dr. Fedorowicz discussed the following:

Math Acceleration Academy: Grant from the state designed to accelerate student learning through engaging, standards-aligned lessons that meet the specific academic needs of students participating in the program. Each Acceleration Academy focuses on a specific content area and students who attend an Academy receive the equivalent of approximately one extra month of learning in one week. Acceleration Academy classes can either provide students with targeted supports to master grade-level standards or provide accelerated learning opportunities for advanced learners.

February Break: (and April Break)

Dates: Tuesday, February 20 - Friday, February 23

Student Times: 8:00am - 2:00pm

Student Schedule:

- 4 hrs: math
- 1 hr: special (teacher prep)
- 30 min: lunch
- (2) 15 min: breaks

We are continuing with our monthly implementation meetings and data meetings to best support teachers in the rollout of IntoReading which incorporates the Science of Reading. In visiting the meetings, the HILL training does a thorough job of answering questions and providing supports for teachers.

I am excited to announce we are having a Literacy Night on Wednesday, February 7th at 6pm. The snow date is Monday, February 12th. It will be located in the ORR Cafeteria and we will start with an overview presentation before visiting grade level tables with IntoReading resources and activities. You can read more about it in the Sunday SMORES. We are looking forward to sharing our new curriculum with you.

PD took place today on Wednesday, January 31. The teachers continued to focus on Science of Reading training. Our monthly Implementation PD with the HILL incorporates the Science of Reading into the new literacy curriculum implementation.

Our new teachers had a second training session with our returning trainer and author from last year, Dr. Robin Gilpatrick, on Classroom management. She was a grade 6 teacher and based on feedback from last year and this year, has effective management ideas for teachers.

Our next learning Walk is at the HS next week, which is the second LW for the HS.

On January 13th, some of our secondary students accompanied by Ms. Lauren Millette attended training again in Boston. We are continuing our work with Project 351 and are looking forward to expanding student leadership at the elementary levels.

Superintendent Nelson added that during the PD today, new IEP training with staff continued and Ms. Lincoln plans to share more with school committee in the spring. He continued that part of the current strategic plan and the school improvement plans for the 2023-2024 school year is supporting the whole child. The administration has been working with the clinical team system-wide discussing a piloting plan for Fly Five but literacy remains the current focus right now, as the administration does not want to cause initiative fatigue.

PRINCIPAL'S REPORTS

Mr. Tavares submitted the following report (but was absent from this meeting):

The Mattapoissett PTA held their Family Bingo night on December 5th in the OHS cafeteria. It was great to bring this annual event back in person after a few years of remote. The cafeteria was standing room only and it was a night filled with fun and excitement. A big shout out of thanks goes out the Mattapoissett PTA.

Mr. C. brought TopGolf to OHS on December 11th. Students worked on their golf skills by fine tuning their swings and shooting at targets. PGA and LPGA here we come.

OHS held its annual Holiday Concert on December 13th. A daytime show for students and staff took place at 1:30 and families were treated to a special show that evening at 6:30pm. This year's show was one of the best with both traditional and seasonal songs. The chorus, under the direction of Mrs. Willow Dowling sounded amazing. The Jazz band and concert band, under the direction of Mr. Brent Alger, wowed the crowd with their renditions of some familiar holiday favorites. The students showed off all of their hard work and practice and it was quite a treat.

OHS students were treated with a very special encore performance of the Center School Holiday Show. Buses shuttled students over to Center School for a morning performance. This was an annual event prior to the COVID break and so it was nice to be able to make the trek over to see the students perform.

And finally, I am happy to report that students got to play in the snow at recess. The tradition is back and from the looks on the students faces they were happy that it was. The pictures say it all.

FUTURE DATES:

2/13 NO JAZZ BAND

2/17-2/25 Winter Break

3/15 6th Grade Student/ Staff Basketball Game

3/19 OHS Art Show

4/13-4/21 April Vacation

5/29 Spring Concert

5/30 6th Grade trip to Cuttyhunk

5/31 OHS Field Day

Dr. Ashley reported the following:

Congratulations to Mrs. Willow Dowling on her retirement at the end of December. Mrs. Dowling looks forward to taking art, photography, and Italian classes and trips to Hawaii and Italy. Mrs. Dowling told us that she will miss the Mattapoissett community and will think fondly of all the children she had taught over the years. On behalf of the Mattapoissett Community, we thank Mrs. Dowling for her years of service and for bringing the joy of music to Mattapoissett students. We wish Mrs. Dowling all the best in her retirement!

We thank Mrs. Lori Sevigny for her 30.5 years of dedicated service to the students, families, and staff at Center School. We wish Mrs. Sevigny the best in her retirement! Mrs. Sevigny looks forward to relaxing and not driving to school in the winter weather! She will greatly miss the students and families she has worked with for many years.

We welcome Mrs. Erin Monteforte to our Center School team as our new administrative assistant.

We welcome Mr. Steve Medeiros to our Center School team as our new facility and grounds supervisor.

Center School Events:

Incoming K parents and guardians attended Kindergarten Information Night on Tuesday, January 30, from 6:00 to 7:00 pm at Center School. Kindergarten teachers, Mrs. Balsis, our school nurse, and Dr. Ashley presented information about kindergarten registration and our kindergarten program. Mrs. Monteforte was on hand to collect required paperwork.

The New Bedford Symphony Orchestra visited Center School. Grades 2 and 3 at Center School participated in an assembly with the NBSO musicians on Wednesday, January 10th. The NBSO educational program theme this year is Adaptations in Motion. Students learned about how various organisms move, swim, crawl, jump, and walk. Musicians performed vivid examples of classical music changing the motion of a melody from steps to skips to leaps, from low to high, and accelerating and slowing rhythmic motion.

The Math Acceleration Academy (MAA) will provide identified and eligible students enrolled in grades 3 through 10 with an opportunity to engage in a four-day (Tuesday - Friday) academic program designed to accelerate student learning in mathematics through engaging, standards-aligned lessons that meet the specific academic needs of identified students. The MAA will run February 20 – 23, 2024, from 7:45 am to 3:00pm.

K - 6 Family Literacy Night will be held on Wednesday, February 7, 2024, from 6:00 - 7:15 PM in the ORR High School Cafeteria.

Important Dates:

February 1 - PTA meeting via Zoom @ 7:00 pm

February 7 - Family Literacy Night, 6:00 - 7:30 pm - ORR HS Cafeteria

February 19 - Presidents' Day - No School

February 19 - 23 - February Vacation Week

March 6 - Project Grow Early Release 11:30 am, No lunches served

March 6 - K- 3 Early Release 12:20 pm, lunches served

March 19 - Center/OHS Art Show 4:00 - 6:00 pm @ Center School

April 9 and 10 - Grade 3 ELA MCAS

April 15 - Patriots' Day - No School

April 15 - 19 - April Vacation Week

May 14 and 15 - Grade 3 Math MCAS

VIII. School Committee**A. Committee Reports**

1. ORR District School Committee - James Muse shared that the Harvard Krokodiloes with alum Eddie Gonet are returning to perform on February 3rd.

2. SMEC – Tiffini Reedy reported they yesterday and approved staff appointments and resignations, revised policies and discussed the development and licensing of a new early childhood program.

3. READS – Superintendent Nelson reported they last met earlier this month and reviewed minutes, reports and the initial FY25 budget presentation.

4. Early Childhood Council – Cristin Cowles reported they were meeting tonight and the save-the-date for the community fair on march 9th.

5. MASC – James Muse reported MASC is always busy advocating for funding and this year pushing to support the Governor's proposal for early childhood.

6. Mattapoisett Capital Planning – Chairperson Lavin reported it is busy season for this group and the schools are sharing their information on February 5th. She stated it is important for residents to be aware of the Town’s infrastructure and needs.
7. Tri-Town Education Foundation Fund– Amanda Hastings reported they last met in November and are looking for community representatives for the group.
8. Policy Subcommittee – Cristin Cowles reported there were a number of policies recently approved at the Joint School Committee meeting. There was also a citizen’s request at their last meeting proposing a new book selection policy, which had been reviewed during last school year as well. The subcommittee took a second look at it and unanimously voted no recommendations on changing our existing policy again. Carly Lavin added that at the Joint School Committee meeting policy JJE regarding fundraising was sent back to the policy subcommittee for further clarification.
9. Budget Subcommittee – no report.
10. Equity Subcommittee – Amanda Hastings reported they met on January 18th and reviewed the current progress on the Equity Action Plan.

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

Mattapoisett School Committee

March 21, 2024 at 6:30pm

Hybrid Format

Joint School Committee

March 28, 2024 at 6:30pm

Hybrid Format

B. FUTURE AGENDA ITEMS

- Budget Approval (public hearings) (March)
- School Choice Public Hearing (April)
- Administrator Contracts (May)
- School Committee Reorganization (June)
- Approval of Leases (June)

X. Open Comments

Chairperson, Carly Lavin stated the following:

Public Comment is governed by approved school committee policy.

Per the committee’s policy we will offer up to 30 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the School Committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in-person, there is a sign in sheet for those looking to make a public comment located on the side wall and those on zoom, if you are attending this meeting by zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants.

There were no public comments.

XI. Information Items

Recommendation:

That the School Committee review the SMEC Annual Report for FY23.

Superintendent Nelson also informed the school committee that the principal position at OHS has been posted, as Mr. Tavares will be retiring at the end of this year.

ADJOURNMENT:

That the School Committee adjourn the Regular Session of the Mattapoisett School Committee at 7:39pm.

MOTION: by Cristin Cowles to adjourn at 7:39pm

SECONDED: Amanda Hastings

OPPOSED: None

ROLL CALL: Carly Lavin (yes); James Muse (yes); Cristin Cowles (yes); Amanda Hastings (yes); Tiffini Reedy (yes)

MOTION PASSED: 5:0

Respectfully Submitted,

Melissa Wilcox, Recording Secretary

**MATTAPOISETT SCHOOL COMMITTEE MEETING
BUDGET SUBCOMMITTEE MINUTES**

**February 12, 2024 12:00 p.m.
Via Zoom**

COMMITTEE MEMBERS PRESENT: Carly Lavin and James Muse.

ADMINISTRATORS PRESENT: Michael S. Nelson, Superintendent of Schools and Howard Barber, Assistant Superintendent of Finance & Operations.

Ms. Lavin called the meeting to order at 12:02 p.m.

SUMMARY OF DISCUSSION:

Superintendent Nelson opened the meeting with an overview of the proposed level service budget and the major impacts of FY25 increase at 4.69% being the increase in the costs of transportation, technology and equipment replacement, and union contracted agreements. Mr. Barber explained the transportation cost increases based on the posted busing contracts. Contracts have not been finalized but projections are included based on what has been received at this point. School committee members Ms. Lavin and Mr. Muse discussed the changes and expressed an understanding of the nature of the increases. Superintendent Nelson recommended that the school committee approve a discussion to be brought to the Town Administrator, Mr. Lorenzo for the next stage of the budget process. Ms. Lavin and Mr. Muse agreed.

Meeting was adjourned at 12:39 p.m.

Motion by Mr. Muse

Motion Seconded by Ms. Lavin

Roll Call, Motion Passed 2-0.

Respectfully submitted,



Michael S. Nelson
Superintendent



**OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SUPERINTENDENCY UNION #55**

Marion - Mattapoisett - Rochester
135 Marion Road
Mattapoisett, MA 02739

www.oldrochester.org

**Phone: 508-758-2772
Fax: 508-758-2802**

Michael S. Nelson, M.Ed.
Superintendent of Schools

Sharlene Fedorowicz, Ph.D.
Assistant Superintendent of Teaching & Learning

Howard Barber, CPA, SFO, MCPPO
Assistant Superintendent of Finance & Operations

Kristine Lincoln, M.Ed.
Interim Director of Student Services

**Town of Mattapoisett
Transportation Contract**

This Agreement is made and entered into for the 1st day of July, 2024, by and between the local School System for the Town of Mattapoisett, hereinafter called "Mattapoisett" and the School System for the Old Rochester Regional, hereinafter called "ORR".

WHEREAS, Mattapoisett has contracted with Amaral Bus Company, Inc. of 1090 State Road, Westport, Massachusetts for its regular day student transportation for grades K thru 12; and

WHEREAS, said contract is based upon a cost per bus; and

WHEREAS, the ridership for each tier is used to develop the proportionate cost per bus; and

WHEREAS, the contract is based upon a school calendar of 180 days;

NOW, THEREFORE, it is mutually agreed between the parties hereto as follows:

For the upcoming three years and the two option years (if taken) of the contract, the allocation for the cost of the routes necessary to transport all Mattapoisett students attending the school departments of Mattapoisett and ORR will be based on the student ridership count per bus. The ridership will be determined on October 1st of each school year. As payments are made monthly to Amaral Bus Company, Inc. by a single payee, the said allocation of cost determined by ridership will be issued as reimbursement of cost between Rochester and ORR.

IN WITNESS WHEREOF, the School Systems for the Town of Mattapoisett and Old Rochester Regional have caused this Agreement to be executed by their respective chairpersons, hereto duly authorized below:

Mattapoisett School System:

By: _____
Carly Lavin, Chairperson

Old Rochester Regional School District:

By: _____
Michelle Smith, Chairperson

Witnessed by: _____
Howard G. Barber, Chief Procurement Officer

The mission of our school system is to inspire all students to think, to learn and to care. The Old Rochester Regional School District and Massachusetts Superintendency Union #55 does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy, or pregnancy-related condition, homelessness, actual or perceived shared ancestry, ethnic background, national origin, or any other category protected by state or federal law in administration of its educational and employment policies, or in its programs and activities.

BID FORMS – Town of Mattapoisett**Transportation Bid Form****A. Bid given is for: Price Per Bus – Per Day****B. Seat Capacity for Contract Duration: (Select & Circle One – 71 / 77)****C. 1 Tier Only Transports Elementary School**

(Option Years)						
# of buses	Routes	Year 1	Year 2	Year 3	Year 4	Year 5
1	1 Tier	\$462.00	\$507.00	\$556.00	\$556.00	\$556.00
6	2 Tier	\$507.00	\$552.00	\$601.00	\$601.00	\$601.00

D. Bid given is for: Annual Total Price (180 days)

(Option Years)						
# of buses	Routes	Year 1	Year 2	Year 3	Year 4	Year 5
1	1 Tier	\$83,160.00	\$91,260.00	\$100,080.00	\$100,080.00	\$100,080.00
6	2 Tier	\$547,560.00	\$596,160.00	\$649,080.00	\$649,080.00	\$649,080.00
	TOTAL COST	\$630,720.00	\$687,420.00	\$749,160.00	\$749,160.00	\$749,160.00

\$ 2,067,300 3 year commitment

E. Bus (Secondary School Daily Rate up to 75 Days)**F. Price for 1 Late Bus in First Row or Cost if 2 Late Buses****G. Late Buses Determined by August 1st Each Year without Change During School Year****1 Bus x 75 days =**

(Option Years)						
# of buses	Route	Year 1	Year 2	Year 3	Year 4	Year 5
1	Late Bus	\$330.00	\$345.00	\$360.00	\$360.00	\$360.00
2	Late Bus	\$660.00	\$690.00	\$720.00	\$720.00	\$720.00

H. 2. Specific Terms and Requirements:

- Pricing for annual Tyler Technologies routing software, excluded from amounts Bid in A. through G. of Page 24. \$8,665.00

Signature of Bidder: *[Signature]* Date: January 30-2024Name of Company: Amaral Bus Co., Inc.**MUST BE RETURNED SIGNED WITH BID REPLY**

Secretary of the Commonwealth of Massachusetts
William Francis Galvin

Goods and Services submission confirmation

**The following Goods and
Services submission was
successfully received.**

Planned date of publish is 1/15/2024

Awarding Agency

Agency Name and Address: **Town of Mattapoisett School Committee Office of
the Assistant Superintendent 135 Marion Road
Mattapoisett, MA 02739**

Bid Number:

Contact Information

Name: **Howard Barber**

Title: **Asst. Superintendent for Finance and Operations**

Phone: **508-758-2772** Fax: **508-758-2802**

Email Address: **howardbarber@oldrochester.org**
Do not notify email address listed when final publish date assigned.

Address:
(if different
from above)

Description

**Invitation for Bids furnishing Regular Day School Bus Transportation,
7/1/2024-6/30/2027 with the School Committee's option to renew for a
fourth and fifth year.**

Contract Information

Estimated Rate: Duration: **3 years**

Bid Release Date: **1/15/2024** Release Time: **8:00AM**

Bid Deadline Date: **1/30/2024** Deadline Time: **10:00AM**

Additional Information: **Pre-bid conference: 1/23/24 @ 10:00 A.M. at the above agency address.
Questions concerning this invitation for bids must be submitted in writing
to Howard Barber, Assistant Superintendent of Schools and delivered or
emailed to the above agency address or howardbarber@oldrochester.org
before 1/23/24 @ 08:00 A.M.**

This page can be printed for your records.

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COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the [Standard Contract Form Instructions and Contractor Certifications](#), the [Commonwealth Terms and Conditions for Human and Social Services](#) or the [Commonwealth IT Terms and Conditions](#) which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.macomptroller.org/forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

CONTRACTOR LEGAL NAME: (and d/b/a): <u>Amaral Bus Co, Inc.</u>		COMMONWEALTH DEPARTMENT NAME: <u>MMARS Department Code: Town of Mattapoisett & Old Rochester Regional SD</u>	
Legal Address: (W-9, W-4): <u>1090 State Road, Westport, MA 02790</u>		Business Mailing Address: <u>135 Marion Road, Mattapoisett, MA 02739</u>	
Contract Manager: <u>Jose C Amaral</u>	Phone: <u>508-324-0551</u>	Billing Address (if different):	
E-Mail: <u>amaralcontroller@gmail.com</u>	Fax: <u>508-324-1988</u>	Contract Manager: <u>Howard G. Barber</u>	Phone: <u>508-758-2772 ext 1945</u>
Contractor Vendor Code:		E-Mail: <u>howiebarber@oldrochester.org</u>	Fax: <u>508-758-2802</u>
Vendor Code Address ID (e.g. "AD001"): <u>AD__</u> (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s):	
RFR/Procurement or Other ID Number: <u>Bus Bid - BD-23-1905-ORR01-CO001-97109</u>			
<input checked="" type="checkbox"/> NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) <input type="checkbox"/> <u>Statewide Contract</u> (OSD or an OSD-designated Department) <input type="checkbox"/> <u>Collective Purchase</u> (Attach OSD approval, scope, budget) <input checked="" type="checkbox"/> <u>Department Procurement</u> (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) <input type="checkbox"/> <u>Emergency Contract</u> (Attach justification for emergency, scope, budget) <input type="checkbox"/> <u>Contract Employee</u> (Attach Employment Status Form, scope, budget) <input type="checkbox"/> <u>Other Procurement Exception</u> (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		<input type="checkbox"/> CONTRACT AMENDMENT Enter Current Contract End Date <u>Prior</u> to Amendment: ____, 20 ____. Enter Amendment Amount: \$ _____. (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.) <input type="checkbox"/> <u>Amendment to Date, Scope or Budget</u> (Attach updated scope and budget) <input type="checkbox"/> <u>Interim Contract</u> (Attach justification for Interim Contract and updated scope/budget) <input type="checkbox"/> <u>Contract Employee</u> (Attach any updates to scope or budget) <input type="checkbox"/> <u>Other Procurement Exception</u> (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): <input checked="" type="checkbox"/> <u>Commonwealth Terms and Conditions</u> <input type="checkbox"/> <u>Commonwealth Terms and Conditions For Human and Social Services</u> <input type="checkbox"/> <u>Commonwealth IT Terms and Conditions</u>			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00 . <input type="checkbox"/> <u>Rate Contract.</u> (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) <input checked="" type="checkbox"/> <u>Maximum Obligation Contract.</u> Enter total maximum obligation for total duration of this contract (or <i>new</i> total if Contract is being amended). \$ _____.			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __% PPD; Payment issued within 20 days __% PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: __agree to standard 45 day cycle __statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); __only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) <u>Student transportation for the Students of the Town of Mattapoisett and the Old Rochester RSD for school years 2025 through 2027 with two annual renewal options for the years 4 & 5. Total bid amount for the three base years is \$2,067,300 dollars.</u>			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: <input checked="" type="checkbox"/> 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. <input type="checkbox"/> 2. may be incurred as of ____, 20 ____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. <input type="checkbox"/> 3. were incurred as of ____, 20 ____, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>June 30, 2027</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the " Effective Date " of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07 , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: _____ Date: _____ (Signature and Date Must Be Captured At Time of Signature) Print Name: <u>Jose C. Amaral</u> Print Title: <u>President</u>		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Captured At Time of Signature) Print Name: <u>Howard G. Barber, CPA, SFO, MCPPO</u> Print Title: <u>Assistant Superintendent of Finance and Operations.</u>	



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE BOSTON, MA 02133
(617) 725-4000

MAURA T. HEALEY
GOVERNOR

KIMBERLEY DRISCOLL
LIEUTENANT GOVERNOR

Thursday, October 5, 2023

Dear Superintendent Nelson,

Congratulations! We are pleased to notify you that Mattapoissett Public Schools has been awarded a Fiscal Year 2024 (FY2024) Safe and Supportive Schools Continuation Fund Code 337 grant in the amount of \$10,000.

Thank you for your commitment to creating safe and supportive schools for students, school staff, and families. Through this funding and your ongoing efforts, we are able to continue to strive to create conditions for learning that help all students across the Commonwealth be successful in and beyond school.

Please feel free to contact Kristen McKinnon, Assistant Director, Student and Family Support, (via Kristen.A.McKinnon@mass.gov) if you have any questions.

Sincerely,

Handwritten signature of Maura T. Healey in blue ink.

GOVERNOR MAURA T. HEALEY

Handwritten signature of Kimberley Driscoll in blue ink.

LT. GOVERNOR KIMBERLEY DRISCOLL



FY24 Safe and Supportive School Continuation Grant Approval Mattapoisett Public Schools

Graham, Samantha (DESE) <Samantha.Graham@mass.gov>

Thu, Oct 5, 2023 at 7:34 AM

To: Craig Davidson <craigdavidson@oldrochester.org>, "Howiebarber@oldrochester.org" <Howiebarber@oldrochester.org>, "michaelnelson@oldrochester.org" <michaelnelson@oldrochester.org>

Cc: "Traynham, Donna J (DESE)" <Donna.J.Traynham@mass.gov>, "Taylor, Emily (DESE)" <Emily.M.Taylor@mass.gov>

Dear Superintendent Nelson, Craig Davidson, and Howie Barber:

The review process for Mattapoisett Public School's 2023-2024 (FY2024) Safe and Supportive Schools Continuation Grant (FC337) has been completed and approved in EdGrants with a start date of 9/1/23. Please see the attached congratulatory letter from the Governor.

We have a number of virtual professional development and networking opportunities planned for this year, including continuing the work with the Equity Imperative. Please let me know if there are others who should be included on the grant contact list to ensure that those who may be interested in attending receive the information once it is available.

The online asynchronous course "Hope and Healing for Active Anti-Racism" will also be continuing this year. We are looking to enroll more people and will run a recap of what was covered last year. For more information and to register for this course please complete this [form](#).

If you have any questions, please do not hesitate to reach out.

Samantha Graham

Substance Use Prevention & Intervention Specialist [Office of Student and Family Support](#)

W 781-338-6305 | F 781-338-3090

samantha.graham@mass.gov

Massachusetts Department of Elementary and Secondary Education

[75 Pleasant Street, Malden, MA 02148](#)

***Please note: In December 2023 our office will move to:**

[135 Santilli Highway, Everett, MA 02149](#). Our phone numbers and email addresses will remain the same.

[Web](#) | [Twitter](#) | [Facebook](#) | [YouTube](#) | [Newsletters](#)



READS Collaborative

105 East Grove St., Middleboro, MA 02346

REGIONAL EDUCATIONAL ASSESSMENT AND DIAGNOSTIC SERVICES (READS) COLLABORATIVE AGREEMENT

Pursuant to M.G.L. c. 40, § 4E.

PREAMBLE / AUTHORIZATION

This document constitutes the Collaborative Agreement (herein, “Agreement”) of the Regional Educational Assessment and Diagnostic Services (READS) Collaborative (herein, “the Collaborative”), established pursuant to the provisions of Chapter 40, Section 4E of the General Laws of the Commonwealth of Massachusetts and acts or amendments thereof as they may from time to time be enacted by the legislature, and 603 CMR 50.00. This Agreement shall be effective upon approval by the Massachusetts Board of Elementary and Secondary Education (hereinafter “BESE”).

This Agreement replaces the original Agreement dated December 15, 1987, as most recently amended on **July 1, 2023**, entered into by and between the school committees listed in Section I (herein, the “Member Districts”) and will be effective upon the approval of the Member Districts and the BESE as indicated on the signatory page.

SECTION I: MEMBERSHIP

The membership of READS Collaborative, as of the effective date of this Agreement, includes the school committees from the following districts (herein after “Member Districts”), as indicated by the signatures of the chairs of the school committees:

1. School Committee for the Abington Public Schools
2. School Committee for the Acushnet Public Schools
3. School Committee for the Berkley Public Schools
4. School Committee for the Bridgewater-Raynham Regional School District
5. School Committee for the Bristol-Plymouth Regional Technical School District
6. **School Committee for the Brockton Public Schools**
7. School Committee for the Carver Public Schools
8. School Committee for the Dighton-Rehoboth Regional School District
9. School Committee for the East Bridgewater Public Schools
10. School Committee for the Freetown-Lakeville Regional School District
11. School Committee for the Marion Public Schools
12. School Committee for the Mattapoisett Public Schools
13. School Committee for the Middleborough Public Schools
14. School Committee for the Norton Public Schools
15. School Committee for the Rochester Public Schools
16. School Committee for the Somerset Public Schools
17. School Committee for the Somerset-Berkley Regional School District
18. School Committee for the Taunton Public Schools
19. School Committee for the West Bridgewater Public Schools
20. **School Committee for Whitman-Hanson Regional School District**

SECTION II: MISSION, OBJECTIVES, FOCUS, AND PURPOSES

READS Collaborative is focused on the mission to provide high quality, cost-effective educational programs and services for all students to prepare them for higher education or a career.

The purpose of READS Collaborative is to complement the educational programs of local school districts and to respond to additional needs of Member Districts as determined by the Board of Directors (herein, “the Board”). Such programs and/or services maximize cost efficiency and program effectiveness through a Collaborative effort. Notwithstanding any other provision of these articles, the Collaborative is organized exclusively for education purposes, as specified in Section 501(c) (3) of the Internal Revenue Code, and shall not carry on any activities not permitted to be carried on by an entity exempt from Federal Income tax under Section 501 (c) (3) of the Internal Revenue Code. No substantial part of the activities of the Collaborative shall be the carrying on of propaganda, or otherwise attempting to influence legislation, or participating in, or intervening in (including the publication or distribution of statements), any political campaign on behalf of any candidate for public office. The focus of READS Collaborative is to provide quality services that improve the lives and futures of children with disabilities as a collaboration with Member Districts.

The overall objectives of READS Collaborative are:

1. to complement the educational programs and services of districts in the least restrictive environment in a cost-effective manner;
2. to improve the growth of students in academics, social-emotional skills, communication and well-being;
3. to provide a range of diagnostic and educational assessments for students from districts in the southeast region;
4. to offer quality professional development opportunities to general and special education teachers, related service providers, and administrators; and
5. to expand program and services in a manner consistent with the needs of the students and/or the Member Districts.

READS Collaborative does not discriminate on the basis of race, sex, color, religion, sexual orientation, gender identity, age, disability, national or ethnic origin, status as a veteran, limited English speaking ability or any other protected class in the administration of its educational policies, administrative policies, scholarship or loan programs, athletic and other school administered programs or in employment. The Board’s policy of nondiscrimination will extend to students, staff, the general public and individuals with whom it does business.

SECTION III: PROGRAMS AND SERVICES TO BE OFFERED

The Collaborative will offer the following programs and services, which shall complement the educational programs and services of districts in a cost-effective manner:

1. Approved Public Day school placements
2. Specialized Substantially Separate Programs
3. Wraparound Services
4. Other programs and services for students as requested by Member Districts
5. Therapeutic consultation, assessment, intervention and support
6. Diagnostic and educational testing, evaluation and recommendation
7. Professional development
8. Grant applications and activities

9. Other cost-effective services as determined by the Board of Directors as permitted by M.G.L. c. 40, § 4E; 603 CMR 50.00.

SECTION IV: GOVERNANCE

1. The Collaborative shall be managed and operated by a Board of Directors (hereinafter “the Board”) whose members are appointed annually by the Member Districts.
2. The Board shall be comprised of the Superintendent of each of the Member Districts (hereinafter known as “**Board Members**”). The superintendent of each Member District shall be appointed to represent their Member District(s) to serve on the Board, and be entitled to a single vote for each district they represent. The Commissioner of the Department of Elementary and Secondary Education (herein Commissioner), shall appoint an individual to serve as liaison from the Department of Elementary and Secondary Education (herein Department) to the READS Collaborative Board of Directors.
3. The Board shall have all the powers and duties conferred and imposed upon educational Collaborative Boards by law, BESE policy and regulation, and this Agreement.
4. The Board shall annually elect or appoint an Executive Committee which shall consist of a President (who serves as the Board Chair), a Vice-President and a Secretary/Clerk. In successive years, the Vice-President shall move up to the position of President and the Secretary/Clerk shall move up to the position of Vice-President. A new Secretary/Clerk shall be nominated and appointed by a majority vote of the Board in June, but no later than September, of each year. The Board will vote to recognize the new Executive Committee at the first Board meeting in September. The new Executive Committee shall commence responsibilities after the vote.
5. The Board shall establish an advisory committee known as the Special Education Administrators (SEA), composed of each Member District’s Special Education Administrator. The purpose of the SEA shall be to advise the Board regarding programmatic issues related to the special education of students enrolled in the Collaborative and to review the program budgets.
6. The Board shall meet at least 6 times per year to conduct its business, one meeting of which shall be a joint meeting with the SEA. The superintendent appointed by each Member District shall count as a Board member for each district they represent. A majority of the Superintendents serving on the Board shall constitute a quorum at any **meeting**. A majority vote of the quorum shall be necessary to pass any resolution, policy or procedure brought before the Board, except in those cases where a two-thirds vote or a unanimous vote of the entire Board is necessary under the stipulations provided for within this Agreement.
7. The Board shall conduct all meetings in accordance with Chapter 30A, §§ 18 - 25 of the Massachusetts General Laws (Open Meeting Law).
8. The Board shall select and employ an executive officer (hereinafter known as the Executive Director), who shall serve under the general direction of the Board and who shall be responsible for the daily operation and supervision of the Collaborative. The Board shall delegate authority to the Executive Director to the extent permitted by applicable law and regulation.
9. The Board shall develop policies and shall operate in accordance with those policies.

SECTION V: CONDITIONS OF MEMBERSHIP

1. Each Member District shall commit to purchase one clinic slot per quarter as an annual requirement of membership in the Collaborative. READS Collaborative does not assess a membership fee.
2. Each Board Member shall be responsible for providing timely information and updates to its appointing Member District(s) on Collaborative activities, as outlined in M.G.L. c. 40, § 4E and 603 CMR 50.04(2) and for providing other information as required or requested.
3. Each Board Member shall be an active and engaged voting member of the Board and shall attend scheduled meetings and fulfill all duties as may be required by the Board, 603 CMR 50.00 and the Collaborative Agreement.
 - a. The attendance of a Board Member who is absent from 50% or more of scheduled Board meetings over a two-year period will be documented and brought to the attention of said Board Member by the President of the Board.
 - b. The Executive Committee will decide by majority vote to draft a letter to the Board Member notifying them that the lack of participation of their district will be brought to the attention of the READS Board of Directors at their next scheduled meeting.
 - c. If the Board Member continues to be absent from READS Board of Directors' meetings, the Executive Director will meet with the Executive Committee of the Board of Directors. Attendance of the Board Member at meetings over the previous two-year period and since the letter of notice was sent by the President will be reviewed. The impact on the ability to achieve a quorum to complete Collaborative business will be reviewed and a recommendation will be provided to the Board.
 - d. The Board will decide by majority vote to send a letter to the Chairperson of the Member District's School Committee notifying them of the lack of attendance of the Member District's appointee at Collaborative Board meetings and the resulting impact on votes and the work of the Collaborative.
4. All appointed Board Members are required to complete the state-mandated training in the timeframe set forth in M.G.L. c. 40, § 4E and 603 CMR 50.05(3) and 50.12(3).

SECTION VI: POWERS AND DUTIES OF THE BOARD

The Board shall manage the Collaborative and shall be responsible for providing fiduciary and organizational oversight and accountability over the operation of the educational collaborative. The Board shall be vested with all authority and responsibilities provided to it by M.G.L. c. 40, § 4E and 603 CMR 50.00 and all acts and regulations amendatory thereof, including but not limited to the following:

1. It is the function and responsibility of the Board to formulate policy for the Collaborative, to hire all staff, and to ensure compliance with applicable state and federal laws and regulations, including M.G.L. c. 40, § 4E and 603 CMR 50.00.
2. The READS Collaborative shall be a public entity.
3. The Board shall be vested with the authority to enter into agreements with Member Districts, non-Member Districts or other collaboratives to establish mutually beneficial programs and services or pricing arrangements.
4. The Board shall be responsible for:
 - a. ensuring adherence to this Collaborative Agreement (herein "Agreement") and progress toward achieving the purposes and objectives set forth in the Agreement;

- b. determining the cost-effectiveness of programs and services offered by the Collaborative;
 - c. ensuring that any borrowing, loans, or mortgages are cost-effective, necessary to carry out the purposes for which the Collaborative is established, in the best interest of the Collaborative and its Member Districts, and consistent with the terms of this Agreement, including the provisions of Section VII.C; and
 - d. approving all expenditures, including contracts, borrowing, and the purchase and sale of real estate.
- 5. The Board has standing to sue and be sued to the same extent as a city, town, or regional school district.
- 6. The Board is a public employer and shall ensure that all employees possess the necessary and required credentials and approvals, including those required by M.G.L. c. 71, § 38G and 603 CMR 7.00, M.G.L. c. 74 and 603 CMR 4.00, and all acts and regulations amendatory thereof. The Board may apply for a waiver to exempt the Collaborative Board for any one school year from the requirement to employ certified or approved personnel in accordance with M.G.L. c. 40, § 4E.
- 7. The Board shall hire an Executive Director to oversee and manage the operation of the Collaborative, a Business Manager or an employee with responsibilities similar to those of a town accountant to oversee Collaborative finances, at least one School Nurse to support Collaborative programs, and a Treasurer, who shall annually give bond consistent with the requirements of M.G.L. Ch. 40, § 4E. The Board shall ensure that there is segregation of duties between the Executive Director, Treasurer, and Business Manager, and that these employees shall not serve as a Board Member or as an officer or employee of any related for-profit or non-profit organization as defined in M.G.L. Ch. 40, § 4E.
- 8. The Board shall appoint an appropriate individual to serve as the Treasurer. The Treasurer of the Board may make appropriate investments of the money of the Collaborative consistent with Section 55B of chapter 44.
- 9. The Treasurer shall give bond annually for the services they perform as the Collaborative Treasurer in a form approved by the Department of Revenue and in such sum, not less than the amount established by said Department, as shall be fixed by the Board.
- 10. The Board may, in its discretion, pay compensation to the Treasurer for their services.
- 11. The Treasurer of the Collaborative shall not be eligible to serve as a Board Member or otherwise as an employee of the Collaborative.
- 12. The Board shall ensure that no employee of the Collaborative is employed at any related for-profit or non-profit organization.
- 13. All deeds, leases, transfers, notes, bonds, and other obligations endorsed by the Collaborative, as approved by majority vote of the Board, shall be signed by the President and the Treasurer.
- 14. The Board Members, Executive Director and employees of the Collaborative shall not be personally liable for any debt, liability, or obligation of the Collaborative.
- 15. All persons, corporations, or other entities extending credit to, contracting with, or having any claim against the Collaborative may look only to the funds and property of the Collaborative for the payment of any debt, damages, judgment or decree, or for any money that may otherwise become due or payable to them from the Collaborative.
- 16. The Board shall ensure that the Collaborative completes and files an annual report and an annual independent audit, as well as such other student, program, financial and staffing

information, reports or documents as the Department deems necessary. The Board shall ensure that annual reports and annual independent audits are filed with appropriate governmental agencies and posted on the Collaborative's website, consistent with the requirements of M.G.L. c. 40, § 4E and 603 CMR 50.00.

SECTION VII: FINANCE

A. Financial Terms

1. Each Member District shall commit to purchase one clinic slot per quarter as a requirement of membership in the Collaborative as noted in Section V.1.
2. The annual share of each Member District for tuition is based on Member District participation in an individual tuition-based program. The tuition shall be assessed per each student projected to be in a tuition-based program for the fiscal year. The tuition for each individual program is determined based on projected expenses for the program and an allocation for administrative costs, then divided by the number of students projected for enrollment in that program.
3. The Board shall have the authority to borrow money in anticipation of income up to ninety (90) days to meet ongoing payroll obligations.
4. A school committee of any city, town, or regional district may authorize the prepayment of tuition for any educational program or service of the Collaborative to the Treasurer of the Collaborative.
5. The Collaborative shall pay all its accrued debts within thirty (30) days of the notification/receipt of said bills on a no less than monthly basis.
6. The programs and/or services offered by this Agreement may be made available to children from districts who are not parties to this Agreement only if the particular program or service to which entrance/utilization is sought can entertain the addition of another child without burdening or interfering in any way with the program or service's operation and/or delivery.
7. The Board shall vote annually to establish the rate of the Non-Member surcharge on all program tuitions, clinic services and related services provided to Non-Member Districts in order to offset administrative costs and to contain costs for Member Districts. This surcharge shall not exceed 25%.
8. The Board may, by majority vote, apply for and accept gifts, grants, enter into contracts or receive contributions from governmental and private sources, whether in cash or in kind.
9. The Collaborative is subject to M.G.L. c. 30B for the procurement of goods and services.

B. Collaborative Fund

1. The Board herein agrees to establish and manage a Collaborative General fund, known as the READS Fund (hereinafter known as the Fund).
2. The Fund shall be the depository of all monies paid by the Member Districts and Non-Member Districts and all grants, gifts, or contracts from the federal government, state government, charitable foundations, private corporations, or any other source; all such monies shall be paid directly to the Collaborative Board and will be deposited in the General fund, in accordance with all applicable law and regulations.

3. The Treasurer, subject to the direction of the Board, shall receive and disburse all money belonging to the Collaborative, without further appropriation.
4. All payments must be approved in accordance with the READS procedure for warrant signing which includes a requirement that all warrants be signed by two of the three Board Members of the Executive Committee.
5. The Treasurer may make appropriate investments of funds of the Collaborative not immediately necessary for operations, consistent with M.G.L. c. 44, § 55B.

C. Borrowing, Loans, and Mortgages:

1. The Board may authorize the borrowing of funds or enter into short- or long-term Agreements or mortgages, and acquire or improve fixed assets including real property to support Collaborative operations, subject to the following procedures:
 - a. All borrowing, loans, and mortgages shall be discussed at a public meeting of the Board;
 - b. The Board shall investigate options related to borrowing, loans, and mortgages in order to determine that the terms related to any borrowing, loans and mortgages are the most favorable available at the time of the application;
 - c. The Board shall determine, at a public meeting, through a majority vote, that the terms related to borrowing, loans, and mortgages are cost-effective and are the most favorable available at the time of the application; and
 - d. The Board shall determine, at a public meeting, through a majority vote, that the borrowing, loans or mortgages are necessary to carry out the purposes for which the Collaborative is established.
2. In the event that such borrowing, loan or mortgage is for the acquisition or improvement of real property:
 - a. The Board shall discuss its intent to apply for a real estate mortgage at a public meeting of the Board prior to the meeting of the Board at which the final vote is taken;
 - b. The Board shall provide notice to each Member District within thirty (30) calendar days of applying for real estate mortgages; and
 - c. The Board shall approve such action by a majority vote.

D. Cumulative Surplus Funds in Excess of the Regulatory Limit

Unexpended general funds (as defined in 603 CMR 50.00) at the end of the fiscal year, plus any previous year's surplus funds (as determined through the audited financial statements) will be considered cumulative surplus.

1. The determination of cumulative surplus shall not include funds deposited in a capital reserve as provided for in 603 CMR 50.07(10), funds deposited in trust in accordance with M.G.L. c. 32B, § 20, or any amounts prepaid for tuition or services in accordance with M.G.L. c. 40, § 4E.
2. On an annual basis, after the Board has discussed the audit results of the previous fiscal year, the Board shall approve, by majority vote, the final dollar amount of the cumulative surplus.
3. The Board will retain no more than 25 percent in cumulative surplus, in accordance with 603 CMR 50.03(5) (b)10.
4. The Board shall determine whether such final dollar amount of surplus funds is within the established 25 percent limit.

5. If the surplus funds exceed the 25 percent limit, the Board shall determine the amount of funds that will be allocated to the Capital Fund, OPEB Trust, Clinic credit or Tuition credit and amend the budget to reflect those allocations consistent with **603 CMR 50.07(9)** as noted below.

Cumulative surplus funds in excess of the agreement limit or 25 percent of the audited year's general fund expenditures, must be returned or credited to member districts consistent 603 CMR 50.07(9) and with the process outlined in the collaborative agreement and in the following ways:

- 1. Credited to member districts for tuition, services, etc. These credits must be used by the end of the fiscal year in which the vote is taken.*
 - 2. Deposited to an irrevocable trust and/or reserve fund. These deposits must be allocated by board vote to an approved capital reserve fund and/or to an irrevocable trust for retiree benefits. Once allocated, such funds are no longer available to the collaborative for any other purpose. Deposits must be made within 30 days after the vote of the collaborative board.*
 - 3. Returned to the school districts/towns. The collaborative board must follow the process as outlined in the collaborative agreement for returning surplus funds to member districts. The return of funds must be made within 30 days after the vote of the collaborative board.*
6. Upon withdrawal of a Member District, the Board shall ensure that the withdrawing Member District shares in any payments from funds designated by the Board for return as Tuition credit as defined in Section VII.D.5.b. to its Member Districts for the current fiscal year of withdrawal only. Other than funds designated by the Board for return to the Member Districts, individual Member Districts choosing to withdraw will not be entitled to receive a share of any other assets of the Collaborative.

E. Annual Budget Preparation

On an annual basis the Board shall propose a budget for the upcoming fiscal year. The proposed budget shall contain all operating expenditures, capital expenditures, debt service payments, and deposits to capital reserve, to be paid from general fund revenues of the Collaborative. All funds received for the operation of the Collaborative shall be considered general fund revenues with the exception of grants, contracts, or gifts. The annual budget is prepared as early as possible in the previous fiscal year to allow Member Districts to build their own budget, knowledgeable of the Collaborative tuitions. The process is as follows:

1. By April 30 of each year, the Board shall adopt a budget for the upcoming fiscal year. The Board shall identify the programs or services to be offered by the Collaborative in the upcoming fiscal year and the corresponding costs.
2. The proposed budget shall contain all planned financial activity for the upcoming fiscal year.
3. The proposed budget shall be classified into such line items as the Board shall determine, but shall at a minimum delineate amounts for operating expenditures,

and capital expenditures, including debt service payments and deposits to capital reserve.

4. As applicable, capital expenses shall be included in the budget and paid through tuition or fees for programs which they benefit. Capital expenses are defined as the acquisition or improvement of fixed assets, including real property, with a unit cost of \$5,000 and a useful life of one year or more, debt payments and deposits into capital reserve in accordance with 603 CMR 50.02.
5. The proposed budget process used to determine tuition prices for Member District and Non-Member District students, as well as the methodology to determine fees for services and clinic slots is based on the cost of providing Collaborative programs as described below.
 - a. The Executive Director annually determines the projected expenses necessary for each Collaborative program during the next fiscal year, based on an estimate of projected student enrollment in programs and projected Agreements for services.
 - b. The Executive Director identifies the next fiscal year's projected revenue from each funding source. These include a summary of projected receipts from tuitions and fees, grant funds and funds other than general fund revenues (i.e. donations, interest and investment income) based on the current fiscal year.
 - c. The Executive Director determines the total increase or decrease in required revenue needed to balance the overall budget by comparing anticipated revenue with expenses.
 - d. Program Directors present the preliminary budget to their individual SEA sub-committees which review and endorse the budget.
 - e. The Executive Director presents the preliminary budget to the full SEA for endorsement.
 - f. The Executive Director presents the preliminary budget to a joint meeting of the President of the Board, the Personnel Subcommittee of the Board and Finance Sub-Committee of the Board.
6. The Executive Director shall present the proposed budget to the full Board for discussion and shall propose tuition rates and fees needed to balance the budget.
7. The Board shall adopt the final budget by affirmative majority vote at a subsequent meeting no earlier than ten (10) working days after the Board meeting at which the Collaborative budget was first proposed, but no later than June 30 of the preceding fiscal year.

F. Transmitting the Budget and Payment Terms:

1. The Treasurer shall certify and transmit the budget, the fees for service, the committed clinic slot cost for membership and the tuition rates for the upcoming fiscal year to each Member District not later than June 30 of the preceding fiscal year.
2. The Collaborative shall invoice Member and Non-Member Districts on a quarterly basis, ninety (90) days in advance for all clinic slot payments and tuition payments. All fees-for-service are billed monthly. Payment shall be received by the Collaborative within 30 days of billing.

G. Procedure for Amending the Budget:

1. All budget amendments must be in writing and must be submitted to the Executive Director five working days before the Board meeting at which they will be discussed.
2. Any amendment that does not result in an increase in the tuition rates or fees for services shall be discussed by the Board and shall only be approved upon an affirmative majority vote.
3. Any amendment to the budget that results in an increase in the tuition rates, clinic slots, or fees for services shall adhere to the following procedures:
 - a. All Board Members shall, within ten (10) working days of the public meeting at which the amendment was first proposed, report to their Member Districts the content of the proposed amendment to the budget.
 - b. All amendments shall be voted on by the Board at a second public meeting of the Board following the completion of step 3.a. by all Member Districts. Adoption shall require a majority vote.
 - c. The Treasurer shall certify and transmit the amended tuition rates, clinic slots and fees for services to each Member District not later than ten (10) working days following the affirmative vote of the Board.
4. The Board has the authority to reduce tuition rates, clinic slots and fees for services to Member Districts and non-Member Districts, when doing so is determined to be in the best interest of the Collaborative.

SECTION VIII: PROCEDURE FOR AMENDING THE COLLABORATIVE AGREEMENT

Any and all subsequent amendments and/or revisions to this Agreement voted by the Board shall be subject to approval in accordance with the following procedures:

1. Any Board Member or the Executive Director may propose an amendment to the Collaborative Agreement. An amendment must be prepared in order to admit a new Member District, or to document the withdrawal of a Member District.
2. The proposed amendment shall be included in the posting of a public meeting of the Board.
3. A majority vote of the quorum of the Board is required to approve a proposed amendment except that any amendment that includes the admission of a new district shall require a majority vote of the entire Board as indicated in Section IX; the withdrawal of a district membership shall require a two-thirds vote as indicated in Section X.2; and the termination of the Collaborative Agreement shall require a unanimous vote as indicated in Section XI.
4. The Executive Director shall submit the proposed amendment to the Department for initial review.
5. Following the Department review, the Executive Director shall make such changes as the Department requires.
6. The proposed amendment to the Agreement shall be read a second time at the next regular meeting subsequent to the Department review, at which time, in order to be approved, there must be a majority vote of the Board in favor of the amendment except as detailed in Section 3 above. If the Board makes additional changes to the proposed amendment to the agreement, the document must be resubmitted to the Department for an additional review. Following the Department review and approval by the Board, the

amended Agreement shall be submitted to the Member Districts and any new Member District(s), for a majority vote to approve the amended Agreement.

7. Once a majority of all Member Districts and all new Member District(s) have approved and signed the amended Agreement, the Collaborative shall submit the signed amended Agreement in accordance with 603 CMR 50.03(4) to the Commissioner for approval by the BESE.
8. No amendment to the Collaborative Agreement shall be effective until approved and authorized by a majority of the Member Districts and by the BESE, except that any amendment that includes the admission of a new district shall require a two-thirds vote as indicated in Section IX; the withdrawal of a district membership shall require a two-thirds vote as indicated in Section X.2; and the termination of the Collaborative Agreement shall require a unanimous vote as indicated in Section XI.

SECTION IX: PROCEDURE AND TIMELINE FOR ADMITTING NEW MEMBER DISTRICTS

A school district, through its School Committee, or Charter School Board may become a Member District of the Collaborative consistent with the following terms:

1. Any School Committee or Charter School Board may apply for membership to the Collaborative by giving written notice of such request to join to the attention of the President of the Board. A copy of the vote of the School Committee or Charter School Board vote to seek membership shall accompany the request to apply.
2. Such written request shall be brought before the Board for discussion and action.
3. The request will be reviewed and a decision will be rendered within approximately sixty (60) days of the receipt of the written request to become a Member District.
4. A new Member District may be accepted by a majority vote of the entire Board, subject to majority vote of two-thirds of the Member School Committees, acceptance of the amended Agreement by the new Member District and approval by the BESE. The Collaborative Agreement shall require an amendment consistent with Section VIII of this Agreement.
5. A School Committee or Charter School Board may be admitted to the Collaborative as of July 1st of any fiscal year provided that all required approvals, including that of the BESE and Member Districts, are obtained by the preceding April 30th of the fiscal year prior to the fiscal year in which the new Member District is to be admitted to the Collaborative.
6. Pending approval of the amendment by the BESE, the Board may by majority vote extend the rights, privileges and membership responsibilities, with the exception of voting, to the districts that have been approved for membership by the Board and Member Districts as of July 1st of the fiscal year that membership would begin. These privileges include the right to receive member tuition rates and access to all services provided to Member Districts. The school committee or charter school Board may designate a non-voting representative to the Board until BESE approval of the amendment and may contribute to discussions before the Board and receive all correspondence from the Collaborative. The rights and privileges extended to the pending district will be contingent upon fulfilling 1) the responsibility to commit to purchase at least one clinic slot per quarter as an annual requirement of membership and 2) the responsibility to attend Board meetings and participate in governance of the Collaborative (with the exception of voting on matters before the Board).

SECTION X: PROCEDURE AND TIMELINE FOR WITHDRAWAL OF CURRENT MEMBER DISTRICT(S)

1. Any Member District, by appropriate vote, must give six (6) months written notice to the Board of READS Collaborative of its intent to withdraw from the Collaborative.
2. The Board must approve the withdrawal by a two-thirds vote. The Member Districts must approve the withdrawal by a majority vote consistent with the process for amending the Collaborative Agreement in Section VIII.
3. No Member District can withdraw membership except at the end of the fiscal year provided the six (6) months notice is given and provided that the BESE has approved the withdrawal by April 30th of the fiscal year in which the withdrawal is to occur.
4. No Member District who withdraws from the Collaborative shall be entitled to any asset of the Collaborative except that a withdrawing Member District shall be entitled to the tuition credit referenced in Section VII.D.5.b. The tuition credit for the withdrawing district may be applied to subsequent year tuition or paid to the withdrawing district in accordance with Section VII.D.5.b.
5. Any Member District or Member Charter School Board that withdraws will still be responsible for outstanding payments due to the Collaborative.
6. A Member District or Member Charter School Board that has withdrawn from the Collaborative will continue to be liable to the Collaborative for its share of liability in the collaborative of any debts, claims, demands, or judgments against the Collaborative, incurred during said school committee's or charter school Board's membership based on percentage of fiscal participation during that membership.
7. The withdrawal of any Member District(s) shall require an amendment to the Collaborative Agreement consistent with Section VIII.

SECTION XI: PROCEDURE FOR TERMINATION OF THE COLLABORATIVE AGREEMENT

1. The process to terminate the Collaborative must be initiated by following the process for amending the Collaborative Agreement as outlined in Section VIII except that in order for the Collaborative to be terminated, the Board must vote unanimously to begin the process to terminate the Agreement.
2. Each Member District must provide written evidence of approval by majority vote of the Member School Committee or Charter School Board to terminate this Agreement by sending an intent to terminate and a copy of the vote or approved minutes to the attention of the Executive Committee at least 9 months in advance of the end of the fiscal year.
3. The Board shall review the intent to terminate notices at the first meeting after a majority of School Committee votes have been received by the Executive Committee.
4. The Board shall take action to terminate the Agreement at the next subsequent Board meeting by a majority vote of the entire Board.
5. Written notice of intent to terminate will be provided to Non-Member Districts accessing the programs and services of the Collaborative, at least six (6) months before the end of such fiscal year.
6. Following the affirmative vote of all Member Districts to terminate the Collaborative Agreement, the Board shall submit the documentation required by 603 CMR 50.11 to the Department.

7. Upon termination of this Agreement, the Board shall:
 - a. Determine the fair market value of all assets of the collaborative, including, but not limited to, real estate, capital property, equipment, and supplies owned by the collaborative;
 - b. Determine the process for the appropriate disposition of federal/state funds, equipment and supplies;
 - c. Identify the Member District responsible for maintaining all fiscal records;
 - d. Identify the Member District(s) responsible for maintaining employee and program records;
 - e. Ensure the confidential return of records related to individual students to the sending Member or Non-Member Districts;
 - f. Determine the means of meeting all liabilities (debts and obligations) of the collaborative, including obligations for post-employment benefits. All liabilities must be met before any monies are distributed to Member Districts;
 - g. Provide for a final fiscal audit and ensure the appropriate disposition of all assets and liabilities of the collaborative, including any unencumbered funds held by the collaborative, and any capital property and real estate owned by the collaborative. Unless the Board determines otherwise, all assets shall be sold and the monies shall be used to fund any liabilities. Net assets will be distributed to the Member Districts.
8. The Board will utilize a two-fold process to distribute net assets:
 - a. **Part I** of the process recognizes contributions of perpetual/existing Member Districts who have contributed to the development and expansion of the Collaborative over the past four decades. Perpetual/existing Member Districts are those included in the allocation figures below:

After all liabilities have been met and a final audit has been completed the net assets as determined by an audit performed as of June 30, 2013 are to be apportioned to the perpetual/existing Member Districts according to the following formula: Abington – 8%, Berkley – 1%, Bridgewater-Raynham Regional – 18%, Carver – 3%, Dighton-Rehoboth Regional – 6%, East Bridgewater – 3%, Freetown-Lakeville Regional – 8%, Marion – 1%, Mattapoisett – 4%, Middleborough – 11%, Rochester – 4%, Taunton – 22%, West Bridgewater – 11%.
 - b. **Part II** recognizes contributions of all districts who may become Member Districts after July 1, 2013.

After all liabilities have been met and a final audit has been completed the FY 13 net asset figure will be deducted and apportioned according to the formula in Part I. The remaining net assets will then be apportioned to all Member Districts at the time of termination of the Agreement based on fiscal contribution. The fiscal contribution is purely a calculation of percentage of fiscal participation in the Collaborative over the period of membership from July 1, 2013 to the date of dissolution.

Should the Department revoke and/or suspend the approval of the educational Collaborative Agreement, the Board will follow all instructions from the Department, and Section XI shall be implemented to the extent these procedures are consistent with the order of the Department terminating the Collaborative Agreement.

SECTION XII: INDEMNIFICATION

Neither the Executive Director nor any other employee of the Collaborative, nor any appointed representative to the Board, shall be liable to the Collaborative or to any Member District thereof for any act or omission of the Executive Director or any other employee of the Collaborative or any appointed representative to the Board, or be held personally liable in connection with the affairs of the Collaborative, except only for liability arising out of his own willful misfeasance, bad faith, gross negligence or reckless disregard of duty to the Collaborative, or its Member Districts.

Neither the Executive Director nor any other employee of the Collaborative nor any appointed representative to the Board or Member District shall be personally liable for any debt, claim, demand, judgment, decree, liability or obligation of any kind of, against or with respect to the Collaborative, or arising out of any action taken or omitted for, or on behalf of the Collaborative and the Collaborative shall be solely liable therefore and resort shall be had exclusively to the Collaborative property for the payment or performance thereof and each appointed representative to the Board, Member School Committee and the Executive Director or any other employee of the Collaborative shall be entitled to full indemnity and full reimbursement out of Collaborative property, including, without limitation, fees and disbursements of counsel, if, contrary to the provision hereof, such appointed representative to the Board, Executive Director or any other employee of the Collaborative or Member School Committee shall be held personally liable. Any person dealing with the Collaborative shall be informed of the substance of this provision except that any such person need not be informed of the indemnification contained herein and, where the Board deems it appropriate, documents or instruments executed by or by authority of the Board shall contain reference hereto.

The Executive Director or any other employee of the Collaborative and his/her legal representatives and each appointed representative to the Board and his/her legal representatives, and each Member School Committee and its legal representatives shall be indemnified by the Collaborative against all liabilities and expenses, exclusive of amounts paid in settlement and counsel fees, incurred in reasonable settlement of any action, suit or proceeding to which such appointed representative to the Board, Member School Committee or Executive Director or any other employee of the Collaborative or his/its legal representatives may be made a party or otherwise involved by reason of his/its capacity as an appointed representative to the Board, Executive Director or any other employee of the Collaborative or Member School Committee, except only liabilities and expenses arising out of his/its own willful misfeasance, bad faith, gross negligence or reckless disregard of duty to the Collaborative as finally adjudged in such action or, in the event of settlement or termination of such action without final adjudication, as determined by independent counsel for the Collaborative. Said right of indemnification shall be in addition to any other rights to which such appointed representatives to the Board or Executive Director or any other employee of the Collaborative or Member School Committee may be entitled as a matter of law or which may be lawfully granted to him/her.

SECTION XIII: EFFECTIVE DATE

This Agreement shall become effective on July 1, 2024 and shall continue indefinitely, providing that all requisite approvals, including that of the Board of Elementary and Secondary Education have been obtained no later than April 30, 2024.

This Agreement has been approved by duly authorized votes at public meetings held by the individual school committees whose chairpersons have signed below.

Date approved by READS Collaborative Board of Directors: 1.18.2024

Dates approved by Member School Committees and signatures:

Mattapoisett School District

Date of School Committee Vote

Name of CHAIRPERSON of Mattapoisett School Committee (Please Print)

Signature of CHAIRPERSON of Mattapoisett School Committee

Date

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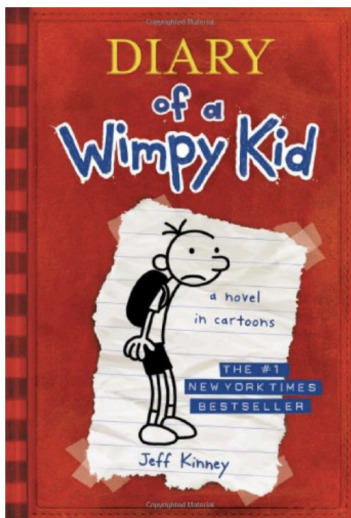
Date



Old Rochester Regional School District

Massachusetts Superintendency Union #55

Library Book Donation Review Form 2

Date of Receipt:	Jan 22, 2024
Name of Donating Individual/Group:	Collin and Kimberly Nashold
Contact Information (phone/email):	knashold23@gmail.com
Date of Librarian Review:	Jan 26, 2024
Title and Author of Book:	Books 1-10 of Diary of a Wimpy Kid Series
Professional Reviews Available: *If no professional reviews are available, the rubric below may not be applicable.	<div>This book is part of a series. The review below belongs to other titles review... ▾</div> <div>For Publisher Specific Titles: ▾</div> <div>Reviews available and posted here ▾</div> <p>Publishers Weekly</p> <div>  <div>BUY THIS BOOK</div> <div> <p>★ Diary of a Wimpy Kid</p> <p>Jeff Kinney, . . . Abrams/Amulet, \$14.95 (217pp) ISBN 978-0-8109-9313-6</p> <p>Kinney's popular Web comic, which began in 2004, makes its way to print as a laugh-out-loud "novel in cartoons," adapted from the series. Middle school student Greg Heffley takes readers through an academic year's worth of drama. Greg's mother forces him to keep a diary ("I know what it says on the cover, but when Mom went out to buy this thing I specifically told her to get one that didn't say 'diary' on it"), and in it he loosely recounts each day's events, interspersed with his comic illustrations. Kinney has a gift for believable preteen dialogue and narration (e.g., "Don't expect me to be all 'Dear Diary' this and 'Dear Diary' that"), and the illustrations serve as a hilarious counterpoint to Greg's often deadpan voice. The hero's utter obliviousness to his friends and family becomes a running joke. For instance, on Halloween, Greg and his best friend, Rowley, take refuge from some high school boys at Greg's grandmother's house; they taunt the bullies, who then T.P. her house. Greg's journal entry reads, "I do feel a little bad, because it looked like it was gonna take a long time to clean up. But on the bright side, Gramma is retired, so she probably didn't have anything planned for today anyway." Kinney ably skewers familiar aspects of junior high life, from dealing with the mysteries of what makes someone popular to the trauma of a "wrestling unit" in gym class. His print debut should keep readers in stitches, eagerly anticipating Greg's further adventures. Ages 8-13. (Apr.)</p> </div> </div>



	Select a Response
1. Library materials shall support and be consistent with the general educational goals of the state and district and the aims and objectives of the individual schools and specific curricula.	Item Meets Criteria ▾
2. Library materials shall meet high standards of quality in factual content (accuracy, authenticity, clarity), artistic and literary value, and presentation (including special features such as: tables of contents, indexes, illustrations, photographs, maps, charts, graphs).	Item Meets Criteria ▾
3. Library materials shall be appropriate for the subject area and for the age, emotional development, ability level, learning styles, and social development of students for whom materials are selected.	Item Meets Criteria ▾
4. Library materials shall support and foster an appreciation for both informational and recreational reading, viewing, and listening.	Item Meets Criteria ▾



Old Rochester Regional School District

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5. Library material shall meet the curriculum needs of students and staff.	Item Meets Criteria ▾
6. Physical format of library material shall be suitable for their intended use.	Item Meets Criteria ▾
7. Library materials shall be current and up-to-date.	Item Meets Criteria ▾
8. Library materials shall be selected to help students gain an awareness of our diverse society.	Item Meets Criteria ▾
9. Library materials shall be selected for their strengths rather than rejected for their weaknesses, examining the value of any work as a whole.	Item Meets Criteria ▾
10. Materials selected on controversial issues will present fair and unbiased information and will be directed towards maintaining a diverse collection representing various views.	Item Meets Criteria ▾

Following policy on Criteria for Selection of Library Materials and the professional examination by Library Media Specialist:

This book meets the criteria for inclusion in the library collection. ▾

Reason:

Due to positive professional reviews, this book meets the criteria for our library collection. ▾

(select) ▾

(select) ▾

Signed: _____



Old Rochester Regional School District
Massachusetts School Superintendency Union 55

Memo

To: School Committee Members of Mattapoisett

From: Howard G. Barber, Assistant Superintendent of Finance & Operations

Cc: Michael S. Nelson, Superintendent of Schools

Date: March 19, 2024

Re: Financial Report – Fiscal Year 2024

Financial Report:

Please find the following financial report in relation to the general funds of Mattapoisett School District:

- Budget Report – Detail Based for March 15, 2024
- Budget Report - Department Based for March 15, 2024

For the purpose of our Financial Forecasting:

The Mattapoisett School District currently has \$297,287 available of the general funds appropriated in the 2024 Fiscal Year. Per the attached Year to Date Budget Report by Department, we are able to identify how our funds are encumbered and expended. This report recognizes the activity of the total \$7,743,424 appropriated to the Mattapoisett School District.

- **\$ 7,743,424 - General Funds Approved**
- **\$ 7,446,137 – Obligations Paid Year to Date**
- **\$ 297,287 - Remaining Available Funds**

Mattapoisett Public Schools
Fiscal Year 2023-2024 Final Approved Budget - Department Based
As of March 5, 2024 for the Fiscal Year June 30, 2024

Departmer	Department Name	FY2023 Final Expenditures	FY2024 Budget	Year to Date	Encumbrances	Total Committed	Available FY2024 Budget
001	SCHOOL COMMITTEE	\$ 11,068	\$ 10,700	\$ 4,062	\$ 25	\$ 4,087	\$ 6,613
004	SUPERINTENDENTS OFFICE	\$ 183,753	\$ 210,410	\$ 120,569	\$ 50,477	\$ 171,047	\$ 39,363
007	SCHOOL ADMINISTRATION	\$ 426,201	\$ 432,264	\$ 309,636	\$ 127,831	\$ 437,467	\$ (5,203)
010	CLASSROOM TEACHERS	\$ 1,673,241	\$ 1,548,050	\$ 950,993	\$ 600,903	\$ 1,551,896	\$ (3,846)
013	KINDERGARTEN	\$ 272,545	\$ 289,382	\$ 166,102	\$ 120,358	\$ 286,460	\$ 2,922
016	ART	\$ 95,430	\$ 108,854	\$ 57,521	\$ 40,354	\$ 97,876	\$ 10,978
022	READING	\$ 235,060	\$ 246,104	\$ 150,574	\$ 107,326	\$ 257,900	\$ (11,796)
024	ELL PROGRAM	\$ 14,083	\$ 21,606	\$ 7,239	\$ 6,902	\$ 14,141	\$ 7,465
025	ENGLISH	\$ 743	\$ 107,960	\$ 59,775	\$ 43,835	\$ 103,610	\$ 4,350
037	MATHEMATICS	\$ 189,040	\$ 138,244	\$ 79,517	\$ 57,946	\$ 137,463	\$ 782
040	MEDIA SERVICES	\$ 131,803	\$ 136,336	\$ 64,439	\$ 57,477	\$ 121,916	\$ 14,420
043	MUSIC	\$ 148,506	\$ 154,741	\$ 93,839	\$ 46,212	\$ 140,051	\$ 14,690
049	PHYSICAL EDUCATION	\$ 124,429	\$ 131,321	\$ 77,538	\$ 53,052	\$ 130,590	\$ 731
052	SCIENCE	\$ 206,951	\$ 211,620	\$ 121,931	\$ 87,268	\$ 209,199	\$ 2,421
055	SOCIAL STUDIES	\$ 2,062	\$ 105,516	\$ 62,977	\$ 43,433	\$ 106,410	\$ (894)
061	CURRICULUM DEVELOPMENT	\$ 30,772	\$ 36,000	\$ 17,997	\$ 10,781	\$ 28,778	\$ 7,222
076	HEALTH SERVICES	\$ 154,998	\$ 166,078	\$ 95,836	\$ 69,226	\$ 165,062	\$ 1,016
079	TRANSPORTATION	\$ 300,772	\$ 298,000	\$ 166,286	\$ 111,714	\$ 278,000	\$ 20,000
085	MISCELLANEOUS	\$ 8,696	\$ 4,800	\$ 3,337	\$ -	\$ 3,337	\$ 1,463
088	OPERATION AND MAINTENANCE	\$ 849,059	\$ 837,659	\$ 592,476	\$ 252,442	\$ 844,918	\$ (7,259)
093	COMPUTER PROGRAM	\$ 213,291	\$ 166,494	\$ 92,739	\$ 36,176	\$ 128,915	\$ 37,579
100	SPECIAL NEEDS ADMINISTRATION	\$ 43,446	\$ 52,398	\$ 27,046	\$ 18,860	\$ 45,906	\$ 6,492
102	PROJECT GROW	\$ 162,624	\$ 166,782	\$ 96,527	\$ 64,735	\$ 161,261	\$ 5,521
103	LEARNING SUPPORT CENTER	\$ 939,044	\$ 1,003,120	\$ 562,395	\$ 411,463	\$ 973,858	\$ 29,262
106	LEARNING SUPPORT CENTER	\$ 1,635	\$ -	\$ -	\$ -	\$ -	\$ -
118	SPEECH	\$ 212,249	\$ 217,735	\$ 114,780	\$ 82,526	\$ 197,306	\$ 20,429
121	SUPPORT SERVICES	\$ 178,596	\$ 206,151	\$ 108,849	\$ 132,606	\$ 241,454	\$ (35,303)
127	PSYCHOLOGICAL SERVICES	\$ 51,223	\$ 301,783	\$ 172,427	\$ 123,107	\$ 295,534	\$ 6,249
130	SPED TRANSPORTATION	\$ 203,161	\$ 257,405	\$ 141,377	\$ 82,245	\$ 223,622	\$ 33,783
133	PROGRAM WITH OTHERS SPED	\$ 208,891	\$ 175,911	\$ (4,100)	\$ 92,174	\$ 88,074	\$ 87,837
Grand Total		\$ 7,273,369	\$ 7,743,424	\$ 4,514,682	\$ 2,931,455	\$ 7,446,137	\$ 297,287

Mattapoissett Public Schools

FY23-24 APPROVED BUDGET - SCHOOLS DEPT BASED

From Date: 7/1/2023

To Date: 6/30/2024

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.303.001.1110.04.33	M A S C	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.303.001.1110.04.35	LEGAL COUNSEL	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.303.001.1110.04.36	DOE AUDIT	\$2,000.00	\$1,857.88	\$1,857.88	\$142.12	\$0.00	\$142.12	7.11%
01.303.001.1110.05.36	MISCELLANEOUS	\$2,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	50.00%
01.303.001.1110.06.36	ADVERTISING	\$2,000.00	\$1,204.53	\$1,204.53	\$795.47	\$25.00	\$770.47	38.52%
01.303.001.1110.06.37	TRAVEL SCHOOL COMMITTEE	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
	Dept: SCHOOL COMMITTEE - 001	\$10,700.00	\$4,062.41	\$4,062.41	\$6,637.59	\$25.00	\$6,612.59	61.80%
01.303.004.1110.04.35	CENSUS	\$875.00	\$0.00	\$0.00	\$875.00	\$875.00	\$0.00	0.00%
01.303.004.1210.01.02	SUPERINTENDENT	\$37,393.00	\$24,180.28	\$24,180.28	\$13,212.72	\$11,825.82	\$1,386.90	3.71%
01.303.004.1210.02.02	EXEC ASST TO SUPT	\$13,667.00	\$7,897.42	\$7,897.42	\$5,769.58	\$3,509.22	\$2,260.36	16.54%
01.303.004.1210.04.33	ASSOCIATIONS & DUES	\$9,700.00	\$2,046.58	\$2,046.58	\$7,653.42	\$0.00	\$7,653.42	78.90%
01.303.004.1210.05.21	POSTAGE	\$1,000.00	\$805.62	\$805.62	\$194.38	\$0.00	\$194.38	19.44%
01.303.004.1210.05.22	SUPPLIES	\$2,500.00	\$2,828.32	\$2,828.32	(\$328.32)	\$0.00	(\$328.32)	-13.13%
01.303.004.1210.06.36	MISCELLANEOUS	\$1,000.00	\$4,621.49	\$4,621.49	(\$3,621.49)	\$0.00	(\$3,621.49)	-362.15%
01.303.004.1210.06.37	TRAVEL & CONFERENCES	\$3,000.00	\$2,858.57	\$2,858.57	\$141.43	\$0.00	\$141.43	4.71%
01.303.004.1220.01.02	ASST SUPT CURRICULUM	\$24,127.00	\$17,359.98	\$17,359.98	\$6,767.02	\$7,649.56	(\$882.54)	-3.66%
01.303.004.1220.02.02	CLERICAL, CURRICULUM	\$9,185.00	\$6,096.58	\$6,096.58	\$3,088.42	\$2,570.38	\$518.04	5.64%
01.303.004.1410.01.02	ASST SUPT FINANCE & OPERATIONS	\$29,855.00	\$18,920.43	\$18,920.43	\$10,934.57	\$9,574.71	\$1,359.86	4.55%
01.303.004.1410.03.02	FINANCE OFFICE STAFF	\$34,545.00	\$22,036.09	\$22,036.09	\$12,508.91	\$14,472.64	(\$1,963.73)	-5.68%
01.303.004.1420.03.02	HUMAN RESOURCES	\$14,313.00	\$9,075.68	\$9,075.68	\$5,237.32	\$0.00	\$5,237.32	36.59%
01.303.004.1435.04.01	LEGAL SETTLEMENT-CONTRACTED S	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
01.303.004.1450.04.27	COMPUTER SERVICES	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100.00%
01.303.004.1450.05.21	ADMINISTRATIVE TECHNOLOGY	\$1,000.00	\$325.44	\$325.44	\$674.56	\$0.00	\$674.56	67.46%
01.303.004.2356.06.37	PROFESSIONAL DEVELOPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.004.4130.04.15	TELEPHONE	\$4,000.00	\$1,057.05	\$1,057.05	\$2,942.95	\$0.00	\$2,942.95	73.57%
01.303.004.4230.04.27	MAINTENANCE OF EQUIPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.004.5300.04.21	COPIER RENTAL	\$3,500.00	\$459.76	\$459.76	\$3,040.24	\$0.00	\$3,040.24	86.86%
	Dept: SUPERINTENDENTS OFFICE - 004	\$203,660.00	\$120,569.29	\$120,569.29	\$83,090.71	\$50,477.33	\$32,613.38	16.01%
01.303.007.2210.01.02	PRINCIPAL	\$124,630.00	\$91,075.75	\$91,075.75	\$33,554.25	\$33,554.25	\$0.00	0.00%
01.303.007.2210.02.02	PRINCIPAL'S SECRETARY	\$0.00	\$3,737.50	\$3,737.50	(\$3,737.50)	\$0.00	(\$3,737.50)	0.00%
01.303.007.2210.02.09	CLERICAL	\$46,935.00	\$30,257.44	\$30,257.44	\$16,677.56	\$12,555.20	\$4,122.36	8.78%
01.303.007.2210.03.03	HEAD TEACHERS	\$1,500.00	\$1,153.80	\$1,153.80	\$346.20	\$846.20	(\$500.00)	-33.33%
01.303.007.2210.03.08	CAFE LUNCH MONITOR	\$29,459.00	\$13,837.95	\$13,837.95	\$15,621.05	\$10,147.83	\$5,473.22	18.58%
01.303.007.2210.04.33	ASSOCIATION DUES	\$800.00	\$499.00	\$499.00	\$301.00	\$0.00	\$301.00	37.63%
01.303.007.2210.05.23	SUPPLIES COPYING	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
01.303.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$7,500.00	\$11,960.34	\$11,960.34	(\$4,460.34)	\$103.37	(\$4,563.71)	-60.85%
01.303.007.2210.05.25	POSTAGE	\$1,100.00	\$375.90	\$375.90	\$724.10	\$44.49	\$679.61	61.78%
01.303.007.2210.06.37	TRAVEL & CONFERENCES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.007.2250.05.22	PRINCIPALS TECHNOLOGY	\$2,500.00	\$67.99	\$67.99	\$2,432.01	\$0.00	\$2,432.01	97.28%
01.303.007.5260.06.38	POSITION BONDS	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
01.303.007.5300.04.28	COPIER RENTAL	\$6,750.00	\$10,654.67	\$10,654.67	(\$3,904.67)	\$5,445.33	(\$9,350.00)	-138.52%
	Dept: SCHOOL ADMINISTRATION - 007	\$227,274.00	\$163,620.34	\$163,620.34	\$63,653.66	\$62,696.67	\$956.99	0.42%
01.303.010.2305.01.03	TEACHERS	\$876,026.00	\$510,923.50	\$510,923.50	\$365,102.50	\$370,176.50	(\$5,074.00)	-0.58%
01.303.010.2324.01.34	LONG TERM SUBS CENTER-PROFESS	\$0.00	\$31,095.54	\$31,095.54	(\$31,095.54)	\$0.00	(\$31,095.54)	0.00%
01.303.010.2325.03.34	SUBSTITUTES - CENTER	\$36,894.00	\$37,048.50	\$37,048.50	(\$154.50)	\$0.00	(\$154.50)	-0.42%
01.303.010.2325.03.35	OTHER SALARIES	\$0.00	\$165.00	\$165.00	(\$165.00)	\$0.00	(\$165.00)	0.00%
01.303.010.2351.04.03	TUITION REIMBURSEMENT	\$3,500.00	\$735.75	\$735.75	\$2,764.25	\$0.00	\$2,764.25	78.98%
01.303.010.2356.06.37	TRAVEL & CONFERENCES TEACHERS	\$7,500.00	\$854.00	\$854.00	\$6,646.00	\$0.00	\$6,646.00	88.61%

Mattapoissett Public Schools

FY23-24 APPROVED BUDGET - SCHOOLS DEPT BASED

From Date: 7/1/2023

To Date: 6/30/2024

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Dept: CLASSROOM TEACHERS - 010	\$923,920.00	\$580,822.29	\$580,822.29	\$343,097.71	\$370,176.50	(\$27,078.79)	-2.93%
01.303.013.2300.05.23	SUPPLIES CS	\$0.00	\$978.02	\$978.02	(\$978.02)	\$0.00	(\$978.02)	0.00%
01.303.013.2305.01.03	TEACHERS	\$286,982.00	\$165,124.15	\$165,124.15	\$121,857.85	\$120,357.85	\$1,500.00	0.52%
01.303.013.2430.05.23	KINDERGARTEN SUPPLIES	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: KINDERGARTEN - 013	\$289,382.00	\$166,102.17	\$166,102.17	\$123,279.83	\$120,357.85	\$2,921.98	1.01%
01.303.016.2305.01.03	TEACHERS	\$49,660.00	\$27,601.60	\$27,601.60	\$22,058.40	\$20,057.90	\$2,000.50	4.03%
01.303.016.2430.05.23	SUPPLIES & MATERIALS ART	\$2,400.00	\$1,419.22	\$1,419.22	\$980.78	\$0.00	\$980.78	40.87%
	Dept: ART - 016	\$52,060.00	\$29,020.82	\$29,020.82	\$23,039.18	\$20,057.90	\$2,981.28	5.73%
01.303.022.2305.01.03	TEACHERS	\$208,220.00	\$120,101.90	\$120,101.90	\$88,118.10	\$87,268.10	\$850.00	0.41%
01.303.022.2430.05.23	READING SUPPLIES	\$2,400.00	\$2,726.29	\$2,726.29	(\$326.29)	\$0.00	(\$326.29)	-13.60%
	Dept: READING - 022	\$210,620.00	\$122,828.19	\$122,828.19	\$87,791.81	\$87,268.10	\$523.71	0.25%
01.303.024.2300.05.23	SUPPLIES	\$0.00	\$343.81	\$343.81	(\$343.81)	\$0.00	(\$343.81)	0.00%
01.303.024.2305.01.03	TEACHERS	\$19,206.00	\$6,848.53	\$6,848.53	\$12,357.47	\$6,848.67	\$5,508.80	28.68%
01.303.024.2356.06.37	TRAVEL & CONFERENCES ELL	\$0.00	\$46.25	\$46.25	(\$46.25)	\$53.75	(\$100.00)	0.00%
01.303.024.2430.05.23	ELL SUPPLIES	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: ELL PROGRAM - 024	\$21,606.00	\$7,238.59	\$7,238.59	\$14,367.41	\$6,902.42	\$7,464.99	34.55%
01.303.025.2430.05.23	ENGLISH SUPPLIES	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: ENGLISH - 025	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
01.303.037.2305.01.03	TEACHERS	\$35,084.00	\$19,789.95	\$19,789.95	\$15,294.05	\$14,512.55	\$781.50	2.23%
	Dept: MATHEMATICS - 037	\$35,084.00	\$19,789.95	\$19,789.95	\$15,294.05	\$14,512.55	\$781.50	2.23%
01.303.040.2330.01.03	LIBRARIAN	\$0.00	\$300.00	\$300.00	(\$300.00)	\$0.00	(\$300.00)	0.00%
01.303.040.2340.01.03	LIBRARIAN	\$49,343.00	\$29,887.50	\$29,887.50	\$19,455.50	\$21,917.50	(\$2,462.00)	-4.99%
01.303.040.2340.03.08	LIBRARY PARAPROFESSIONAL	\$17,570.00	\$0.00	\$0.00	\$17,570.00	\$7,324.11	\$10,245.89	58.31%
01.303.040.2430.05.23	SUPPLIES LIBRARY	\$2,400.00	\$297.21	\$297.21	\$2,102.79	\$0.00	\$2,102.79	87.62%
01.303.040.2430.05.24	BOOKS AND MAGAZINES LIBRARY	\$0.00	\$1,939.42	\$1,939.42	(\$1,939.42)	\$0.00	(\$1,939.42)	0.00%
01.303.040.2430.05.25	RESOURCE MATERIALS LIBRARY	\$0.00	\$89.00	\$89.00	(\$89.00)	\$0.00	(\$89.00)	0.00%
	Dept: MEDIA SERVICES - 040	\$69,313.00	\$32,513.13	\$32,513.13	\$36,799.87	\$29,241.61	\$7,558.26	10.90%
01.303.043.2305.01.03	TEACHERS	\$50,658.00	\$31,456.13	\$31,456.13	\$19,201.87	\$13,005.27	\$6,196.60	12.23%
01.303.043.2430.05.23	SUPPLIES MUSIC	\$2,400.00	\$1,033.94	\$1,033.94	\$1,366.06	\$0.00	\$1,366.06	56.92%
	Dept: MUSIC - 043	\$53,058.00	\$32,490.07	\$32,490.07	\$20,567.93	\$13,005.27	\$7,562.66	14.25%
01.303.049.2305.01.03	TEACHER	\$41,304.00	\$24,310.00	\$24,310.00	\$16,994.00	\$17,534.00	(\$540.00)	-1.31%
01.303.049.2430.05.23	SUPPLIES PHYS ED	\$2,400.00	\$3,033.69	\$3,033.69	(\$633.69)	\$0.00	(\$633.69)	-26.40%
	Dept: PHYSICAL EDUCATION - 049	\$43,704.00	\$27,343.69	\$27,343.69	\$16,360.31	\$17,534.00	(\$1,173.69)	-2.69%
01.303.052.2305.01.03	TEACHER	\$61,896.00	\$35,836.20	\$35,836.20	\$26,059.80	\$26,059.89	(\$0.09)	0.00%
01.303.052.2305.01.04	TECHNOLOGY LAB INSTRUCTOR	\$51,830.00	\$30,387.50	\$30,387.50	\$21,442.50	\$21,917.50	(\$475.00)	-0.92%
01.303.052.2430.05.23	SUPPLIES	\$2,400.00	\$404.36	\$404.36	\$1,995.64	\$0.00	\$1,995.64	83.15%
	Dept: SCIENCE - 052	\$116,126.00	\$66,628.06	\$66,628.06	\$49,497.94	\$47,977.39	\$1,520.55	1.31%
01.303.055.2430.05.23	SUPPLIES SCIENCE	\$2,400.00	\$3,249.85	\$3,249.85	(\$849.85)	\$0.00	(\$849.85)	-35.41%
	Dept: SOCIAL STUDIES - 055	\$2,400.00	\$3,249.85	\$3,249.85	(\$849.85)	\$0.00	(\$849.85)	-35.41%
01.303.061.2351.04.03	CORE PROGRAM & DEVELOPMENT	\$25,000.00	\$15,139.18	\$15,139.18	\$9,860.82	\$10,434.68	(\$573.86)	-2.30%

Mattapoissett Public Schools

FY23-24 APPROVED BUDGET - SCHOOLS DEPT BASED

From Date: 7/1/2023

To Date: 6/30/2024

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.303.061.2351.05.23	SUPPLIES	\$4,200.00	\$2,460.47	\$2,460.47	\$1,739.53	\$0.00	\$1,739.53	41.42%
01.303.061.2358.04.35	CONSULTANT SERVICES	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
01.303.061.2415.06.37	TRAVEL & CONFERENCES	\$2,800.00	\$397.41	\$397.41	\$2,402.59	\$346.50	\$2,056.09	73.43%
	Dept: CURRICULUM DEVELOPMENT - 061	\$36,000.00	\$17,997.06	\$17,997.06	\$18,002.94	\$10,781.18	\$7,221.76	20.06%
01.303.076.3200.01.11	NURSE	\$91,452.00	\$52,760.70	\$52,760.70	\$38,691.30	\$38,691.30	\$0.00	0.00%
01.303.076.3200.04.11	PHYSICIAN SVCS - CONTRACTED	\$0.00	\$0.00	\$0.00	\$0.00	\$993.00	(\$993.00)	0.00%
01.303.076.3200.05.23	SUPPLIES NURSE	\$2,400.00	\$2,060.24	\$2,060.24	\$339.76	\$0.00	\$339.76	14.16%
	Dept: HEALTH SERVICES - 076	\$93,852.00	\$54,820.94	\$54,820.94	\$39,031.06	\$39,684.30	(\$653.24)	-0.70%
01.303.079.3300.06.40	REGULAR EDUCATION - PUPIL K-6	\$278,000.00	\$166,286.38	\$166,286.38	\$111,713.62	\$111,713.62	\$0.00	0.00%
01.303.079.3300.06.41	REGULAR EDUCATION - FUEL ADJUS	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
	Dept: TRANSPORTATION - 079	\$298,000.00	\$166,286.38	\$166,286.38	\$131,713.62	\$111,713.62	\$20,000.00	6.71%
01.303.085.3520.06.36	STUDENT ACTIVITY EXTRACURRICUL	\$2,400.00	\$365.75	\$365.75	\$2,034.25	\$0.00	\$2,034.25	84.76%
	Dept: MISCELLANEOUS - 085	\$2,400.00	\$365.75	\$365.75	\$2,034.25	\$0.00	\$2,034.25	84.76%
01.303.088.4110.01.02	DISTRICT FACILITIES MANAGER	\$19,553.00	\$12,100.90	\$12,100.90	\$7,452.10	\$5,710.27	\$1,741.83	8.91%
01.303.088.4110.03.10	CUSTODIAL SUPERVISOR	\$53,293.00	\$48,006.70	\$48,006.70	\$5,286.30	\$14,224.00	(\$8,937.70)	-16.77%
01.303.088.4110.03.11	CUSTODIAL CONTRACT SERVICES	\$97,000.00	\$70,722.53	\$70,722.53	\$26,277.47	\$26,277.47	\$0.00	0.00%
01.303.088.4110.03.34	CUSTODIAL SUBSTITUTES	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
01.303.088.4120.04.17	HEAT (GAS) CS	\$132,000.00	\$51,951.96	\$51,951.96	\$80,048.04	\$41,048.04	\$39,000.00	29.55%
01.303.088.4130.04.15	TELEPHONE	\$13,000.00	\$6,046.91	\$6,046.91	\$6,953.09	\$3,173.93	\$3,779.16	29.07%
01.303.088.4130.04.16	ELECTRICITY	\$216,000.00	\$112,694.75	\$112,694.75	\$103,305.25	\$64,305.25	\$39,000.00	18.06%
01.303.088.4130.04.19	WATER	\$36,000.00	\$4,875.81	\$4,875.81	\$31,124.19	\$12,424.19	\$18,700.00	51.94%
01.303.088.4210.04.32	MAINTENANCE OF GROUNDS	\$7,500.00	\$8,171.86	\$8,171.86	(\$671.86)	\$3,253.14	(\$3,925.00)	-52.33%
01.303.088.4220.04.26	LIGHTING	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.088.4220.04.32	MAINTENANCE OF BUILDING	\$66,550.00	\$112,342.98	\$112,342.98	(\$45,792.98)	\$24,336.14	(\$70,129.12)	-105.38%
01.303.088.4220.05.26	CHEMICALS	\$12,400.00	\$34,374.38	\$34,374.38	(\$21,974.38)	\$2,750.14	(\$24,724.52)	-199.39%
01.303.088.4220.05.27	PAPER	\$14,000.00	\$14,096.47	\$14,096.47	(\$96.47)	\$10,903.53	(\$11,000.00)	-78.57%
01.303.088.4220.06.37	TRAVEL	\$850.00	\$253.35	\$253.35	\$596.65	\$0.00	\$596.65	70.19%
01.303.088.4224.05.26	MISCELLANEOUS	\$1,000.00	\$929.08	\$929.08	\$70.92	\$570.92	(\$500.00)	-50.00%
01.303.088.4227.06.37	TRAVEL	\$850.00	\$0.00	\$0.00	\$850.00	\$0.00	\$850.00	100.00%
01.303.088.4230.04.32	MAINTENANCE OF EQUIP CAP	\$8,300.00	\$0.00	\$0.00	\$8,300.00	\$0.00	\$8,300.00	100.00%
	Dept: OPERATION AND MAINTENANCE - 088	\$685,296.00	\$476,567.68	\$476,567.68	\$208,728.32	\$208,977.02	(\$248.70)	-0.04%
01.303.093.2130.01.04	BUILDING TECH COORDINATOR	\$0.00	\$625.00	\$625.00	(\$625.00)	\$0.00	(\$625.00)	0.00%
01.303.093.2130.03.04	NETWORK TECHNICIANS	\$80,494.00	\$44,087.38	\$44,087.38	\$36,406.62	\$20,245.22	\$16,161.40	20.08%
01.303.093.2356.06.37	TRAVEL AND CONFERENCES	\$500.00	\$224.67	\$224.67	\$275.33	\$275.33	\$0.00	0.00%
01.303.093.2430.05.23	SOFTWARE TECHNOLOGY	\$25,000.00	\$22,716.87	\$22,716.87	\$2,283.13	\$0.00	\$2,283.13	9.13%
01.303.093.2430.05.24	SUPPLIES & MATERIALS TECHNOLOG	\$15,000.00	\$5,082.15	\$5,082.15	\$9,917.85	\$0.00	\$9,917.85	66.12%
01.303.093.2450.05.23	EDUCATIONAL EQUIPMENT TECHNOL	\$0.00	\$115.50	\$115.50	(\$115.50)	\$7,737.71	(\$7,853.21)	0.00%
01.303.093.4130.04.35	TELECOMMUNICATIONS	\$11,000.00	\$11,643.33	\$11,643.33	(\$643.33)	\$0.00	(\$643.33)	-5.85%
01.303.093.4230.04.29	MAINTENANCE OF EQUIPMENT	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$180.00	\$3,320.00	94.86%
01.303.093.4230.04.35	COMPUTER CONTRACT SERVICES	\$0.00	\$760.68	\$760.68	(\$760.68)	\$0.00	(\$760.68)	0.00%
	Dept: COMPUTER PROGRAM - 093	\$135,494.00	\$85,255.58	\$85,255.58	\$50,238.42	\$28,438.26	\$21,800.16	16.09%
01.303.100.1435.04.36	LEGAL SETTLEMENTS - SPED	\$5,000.00	\$1,655.50	\$1,655.50	\$3,344.50	\$3,344.50	\$0.00	0.00%
01.303.100.2105.04.33	ASSOCIATION DUES	\$0.00	\$127.28	\$127.28	(\$127.28)	\$0.00	(\$127.28)	0.00%
01.303.100.2110.01.02	DIRECTOR, STUDENT SERVICES	\$24,905.00	\$11,237.65	\$11,237.65	\$13,667.35	\$12,002.74	\$1,664.61	6.68%
01.303.100.2110.02.09	ADMINISTRATIVE ASST STUDENT SV	\$12,593.00	\$8,093.48	\$8,093.48	\$4,499.52	\$3,512.44	\$987.08	7.84%

Mattapoissett Public Schools

FY23-24 APPROVED BUDGET - SCHOOLS DEPT BASED

From Date: 7/1/2023

To Date: 6/30/2024

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.303.100.2110.06.37	TRAVEL/CONFERENCES	\$6,200.00	\$0.00	\$0.00	\$6,200.00	\$0.00	\$6,200.00	100.00%
01.303.100.2415.04.33	ASSOCIATION DUES	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
01.303.100.4130.04.15	TELEPHONE	\$200.00	\$65.98	\$65.98	\$134.02	\$0.00	\$134.02	67.01%
01.303.100.4230.04.31	SOFTWARE LICENSES	\$3,300.00	\$5,866.12	\$5,866.12	(\$2,566.12)	\$0.00	(\$2,566.12)	-77.76%
	Dept: SPECIAL NEEDS ADMINISTRATION - 100	\$52,398.00	\$27,046.01	\$27,046.01	\$25,351.99	\$18,859.68	\$6,492.31	12.39%
01.303.102.2305.01.03	TEACHERS	\$105,260.00	\$59,126.90	\$59,126.90	\$46,133.10	\$43,433.10	\$2,700.00	2.57%
01.303.102.2330.03.08	PARAPROFESSIONALS	\$60,222.00	\$36,790.72	\$36,790.72	\$23,431.28	\$21,101.44	\$2,329.84	3.87%
01.303.102.2351.06.37	TRAVEL PROJ GROW	\$200.00	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00	0.00%
01.303.102.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.102.2430.05.23	SUPPLIES & MATERIALS	\$600.00	\$609.00	\$609.00	(\$9.00)	\$0.00	(\$9.00)	-1.50%
	Dept: PROJECT GROW - 102	\$166,782.00	\$96,526.62	\$96,526.62	\$70,255.38	\$64,734.54	\$5,520.84	3.31%
01.303.103.2300.05.24	SUPPLIES & MATERIALS	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
01.303.103.2305.01.03	TEACHERS	\$307,506.00	\$184,671.86	\$184,671.86	\$122,834.14	\$129,210.30	(\$6,376.16)	-2.07%
01.303.103.2330.03.08	PARAPROFESSIONALS	\$191,580.00	\$97,871.23	\$97,871.23	\$93,708.77	\$72,548.95	\$21,159.82	11.04%
01.303.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$470.00	\$470.00	\$30.00	\$0.00	\$30.00	6.00%
01.303.103.2430.05.24	SUPPLIES & MATERIALS	\$0.00	\$153.58	\$153.58	(\$153.58)	\$0.00	(\$153.58)	0.00%
01.303.103.2450.05.24	EDUCATIONAL EQUIPMENT CS	\$2,500.00	\$2,405.78	\$2,405.78	\$94.22	\$0.00	\$94.22	3.77%
	Dept: LEARNING SUPPORT CENTER - 103	\$502,836.00	\$285,572.45	\$285,572.45	\$217,263.55	\$201,759.25	\$15,504.30	3.08%
01.303.118.2305.01.03	TEACHERS	\$103,660.00	\$60,775.00	\$60,775.00	\$42,885.00	\$43,835.00	(\$950.00)	-0.92%
01.303.118.2350.01.03	PROFESSIONAL DEVELOPMENT	\$0.00	\$4.24	\$4.24	(\$4.24)	\$0.00	(\$4.24)	0.00%
01.303.118.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.118.2430.05.24	SUPPLIES	\$800.00	\$739.57	\$739.57	\$60.43	\$0.00	\$60.43	7.55%
01.303.118.2800.04.35	THERAPY	\$18,984.00	\$0.00	\$0.00	\$18,984.00	\$0.00	\$18,984.00	100.00%
	Dept: SPEECH - 118	\$123,944.00	\$61,518.81	\$61,518.81	\$62,425.19	\$43,835.00	\$18,590.19	15.00%
01.303.121.2110.02.09	CLERICAL	\$17,888.00	\$11,538.75	\$11,538.75	\$6,349.25	\$6,151.75	\$197.50	1.10%
01.303.121.2305.01.03	TEACHER VISUALLY IMPAIRED	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	100.00%
01.303.121.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.121.2415.05.24	SUPPLIES	\$750.00	\$731.96	\$731.96	\$18.04	\$0.00	\$18.04	2.41%
01.303.121.2440.04.35	EXTENDED YEAR SERVICES	\$38,000.00	\$8,652.00	\$8,652.00	\$29,348.00	\$90,335.00	(\$60,987.00)	-160.49%
01.303.121.2710.04.03	SPECIALIZED INSTRUCTION	\$25,000.00	\$20,775.00	\$20,775.00	\$4,225.00	\$4,225.00	\$0.00	0.00%
01.303.121.2800.04.35	THERAPY	\$98,000.00	\$58,762.10	\$58,762.10	\$39,237.90	\$25,742.30	\$13,495.60	13.77%
	Dept: SUPPORT SERVICES - 121	\$188,138.00	\$100,459.81	\$100,459.81	\$87,678.19	\$126,454.05	(\$38,775.86)	-20.61%
01.303.127.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.127.2710.01.03	ADJUSTMENT COUNSELOR	\$94,819.00	\$55,203.20	\$55,203.20	\$39,615.80	\$40,115.80	(\$500.00)	-0.53%
01.303.127.2800.01.03	PSYCHOLOGIST	\$45,843.00	\$25,929.30	\$25,929.30	\$19,913.70	\$19,014.81	\$898.89	1.96%
01.303.127.2800.05.24	SUPPLIES	\$750.00	\$726.49	\$726.49	\$23.51	\$0.00	\$23.51	3.13%
01.303.127.2800.06.13	PSYCHOLOGICAL EVALUATIONS	\$9,316.00	\$5,287.00	\$5,287.00	\$4,029.00	\$1,529.00	\$2,500.00	26.84%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$151,228.00	\$87,145.99	\$87,145.99	\$64,082.01	\$60,659.61	\$3,422.40	2.26%
01.303.130.3300.06.43	SPED TRANSPORTATION - COLLABOR	\$132,266.88	\$85,682.04	\$85,682.04	\$46,584.84	\$45,084.84	\$1,500.00	1.13%
01.303.130.3300.06.44	SPED TRANSPORTATION - DAY SCHO	\$83,000.00	\$43,550.00	\$43,550.00	\$39,450.00	\$9,000.00	\$30,450.00	36.69%
01.303.130.3300.06.45	SPED TRANSPORTATION - PRESCHO	\$1,733.12	\$0.00	\$0.00	\$1,733.12	\$0.00	\$1,733.12	100.00%
01.303.130.3300.06.46	SPED TRANSPORTATION - MCKINNEY	\$35,404.90	\$11,445.00	\$11,445.00	\$23,959.90	\$23,959.90	\$0.00	0.00%
01.303.130.3300.06.47	SPED TRANSPORTATION - INTEGRAT	\$0.00	\$700.00	\$700.00	(\$700.00)	\$4,200.00	(\$4,900.00)	0.00%
01.303.130.3300.06.49	SPED TRANSPORTATION - EXTRA CU	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
	Dept: SPED TRANSPORTATION - 130	\$257,404.90	\$141,377.04	\$141,377.04	\$116,027.86	\$82,244.74	\$33,783.12	13.12%

Mattapoissett Public Schools

FY23-24 APPROVED BUDGET - SCHOOLS DEPT BASED

From Date: 7/1/2023

To Date: 6/30/2024

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.303.133.9300.06.13	TUITION PRIVATE SCHOOLS	\$147,143.10	\$0.00	\$0.00	\$147,143.10	\$59,306.47	\$87,836.63	59.69%
01.303.133.9300.06.43	SPED - TUITION COLLABORATIVE	\$28,768.00	(\$4,100.00)	(\$4,100.00)	\$32,868.00	\$32,868.00	\$0.00	0.00%
	Dept: PROGRAM WITH OTHERS SPED - 133	\$175,911.10	(\$4,100.00)	(\$4,100.00)	\$180,011.10	\$92,174.47	\$87,836.63	49.93%
01.304.004.5300.04.28	CONTRACTED SERVICE	\$6,750.00	\$0.00	\$0.00	\$6,750.00	\$0.00	\$6,750.00	100.00%
	Dept: SUPERINTENDENTS OFFICE - 004	\$6,750.00	\$0.00	\$0.00	\$6,750.00	\$0.00	\$6,750.00	100.00%
01.304.007.2210.01.02	PRINCIPAL	\$119,036.00	\$86,526.69	\$86,526.69	\$32,509.31	\$31,878.25	\$631.06	0.53%
01.304.007.2210.02.09	CLERICAL	\$34,015.00	\$27,292.48	\$27,292.48	\$6,722.52	\$17,057.92	(\$10,335.40)	-30.38%
01.304.007.2210.03.03	HEAD TEACHERS	\$1,500.00	\$1,153.80	\$1,153.80	\$346.20	\$846.20	(\$500.00)	-33.33%
01.304.007.2210.03.08	PARAPROFESSIONALS	\$33,439.00	\$19,136.25	\$19,136.25	\$14,302.75	\$13,813.29	\$489.46	1.46%
01.304.007.2210.04.33	ASSOCIATION DUES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.304.007.2210.05.22	SUPPLIES ADMINISTRATION	\$4,000.00	\$2,345.01	\$2,345.01	\$1,654.99	\$447.36	\$1,207.63	30.19%
01.304.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$7,500.00	\$6,967.98	\$6,967.98	\$532.02	\$92.05	\$439.97	5.87%
01.304.007.2210.05.25	POSTAGE	\$1,000.00	\$34.14	\$34.14	\$965.86	\$734.96	\$230.90	23.09%
01.304.007.2210.06.37	TRAVEL & CONFERENCES	\$900.00	\$2,559.19	\$2,559.19	(\$1,659.19)	\$264.25	(\$1,923.44)	-213.72%
01.304.007.2250.05.22	PRINCIPALS TECHNOLOGY	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
01.304.007.5260.06.38	POSITION BONDS	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
	Dept: SCHOOL ADMINISTRATION - 007	\$204,990.00	\$146,015.54	\$146,015.54	\$58,974.46	\$65,134.28	(\$6,159.82)	-3.00%
01.304.010.2305.01.03	TEACHERS	\$582,475.00	\$376,081.81	\$376,081.81	\$206,393.19	\$273,983.85	(\$67,590.66)	-11.60%
01.304.010.2324.01.34	LONG TERM SUBS OHS-PROFESSION.	\$0.00	\$6,218.17	\$6,218.17	(\$6,218.17)	\$0.00	(\$6,218.17)	0.00%
01.304.010.2324.03.34	LONG TERM SUBS OHS - OTHER	\$0.00	\$7,938.46	\$7,938.46	(\$7,938.46)	\$507.60	(\$8,446.06)	0.00%
01.304.010.2325.03.34	SUBSTITUTES - OHS	\$30,655.00	\$38,687.40	\$38,687.40	(\$8,032.40)	\$0.00	(\$8,032.40)	-26.20%
01.304.010.2351.04.03	TUITION REIMBURSEMENT	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
01.304.010.2356.06.37	CONFERENCES TEACHERS	\$7,500.00	\$1,019.97	\$1,019.97	\$6,480.03	\$69.68	\$6,410.35	85.47%
	Dept: CLASSROOM TEACHERS - 010	\$624,130.00	\$429,945.81	\$429,945.81	\$194,184.19	\$274,561.13	(\$80,376.94)	-12.88%
01.304.016.2305.01.03	TEACHERS	\$54,394.00	\$27,601.60	\$27,601.60	\$26,792.40	\$20,057.90	\$6,734.50	12.38%
01.304.016.2430.05.23	SUPPLIES & MATERIALS ART	\$2,400.00	\$898.87	\$898.87	\$1,501.13	\$238.60	\$1,262.53	52.61%
	Dept: ART - 016	\$56,794.00	\$28,500.47	\$28,500.47	\$28,293.53	\$20,296.50	\$7,997.03	14.08%
01.304.022.2305.01.03	TEACHERS	\$33,084.00	\$27,351.60	\$27,351.60	\$5,732.40	\$20,057.90	(\$14,325.50)	-43.30%
01.304.022.2430.05.23	SUPPLIES READING	\$2,400.00	\$393.73	\$393.73	\$2,006.27	\$0.00	\$2,006.27	83.59%
	Dept: READING - 022	\$35,484.00	\$27,745.33	\$27,745.33	\$7,738.67	\$20,057.90	(\$12,319.23)	-34.72%
01.304.025.2305.01.03	TEACHERS	\$103,160.00	\$0.00	\$0.00	\$103,160.00	\$0.00	\$103,160.00	100.00%
01.304.025.2430.05.23	SUPPLIES READING	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: ENGLISH - 025	\$105,560.00	\$0.00	\$0.00	\$105,560.00	\$0.00	\$105,560.00	100.00%
01.304.037.2305.01.03	TEACHERS	\$103,160.00	\$59,726.90	\$59,726.90	\$43,433.10	\$43,433.10	\$0.00	0.00%
	Dept: MATHEMATICS - 037	\$103,160.00	\$59,726.90	\$59,726.90	\$43,433.10	\$43,433.10	\$0.00	0.00%
01.304.040.2305.01.03	PROFESSIONAL SALARIES	\$475.00	\$0.00	\$0.00	\$475.00	\$0.00	\$475.00	100.00%
01.304.040.2330.01.03	LIBRARIAN	\$2,850.00	\$30,187.50	\$30,187.50	(\$27,337.50)	\$21,917.50	(\$49,255.00)	-1728.25%
01.304.040.2340.01.03	MEDIA CENTER	\$49,343.00	\$0.00	\$0.00	\$49,343.00	\$0.00	\$49,343.00	100.00%
01.304.040.2340.03.08	LIBRARY ASSISTANT	\$11,830.00	\$0.00	\$0.00	\$11,830.00	\$4,882.70	\$6,947.30	58.73%
01.304.040.2430.05.23	MEDIA SERVICE SUPPLIES	\$2,525.00	\$0.00	\$0.00	\$2,525.00	\$122.66	\$2,402.34	95.14%
01.304.040.2430.05.24	MEDIA BOOKS & MAGAZINES	\$0.00	\$1,320.17	\$1,320.17	(\$1,320.17)	\$1,312.51	(\$2,632.68)	0.00%
01.304.040.2440.05.23	MEDIA RESOURCE MATERIALS	\$0.00	\$260.26	\$260.26	(\$260.26)	\$0.00	(\$260.26)	0.00%

Mattapoisett Public Schools

FY23-24 APPROVED BUDGET - SCHOOLS DEPT BASED

From Date: 7/1/2023

To Date: 6/30/2024

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.304.040.4230.04.29	MAINTENANCE OF EQUIPMENT LIBRA	\$0.00	\$158.36	\$158.36	(\$158.36)	\$0.00	(\$158.36)	0.00%
	Dept: MEDIA SERVICES - 040	\$67,023.00	\$31,926.29	\$31,926.29	\$35,096.71	\$28,235.37	\$6,861.34	10.24%
01.304.043.2305.01.03	TEACHERS	\$98,433.00	\$59,003.94	\$59,003.94	\$39,429.06	\$33,207.07	\$6,221.99	6.32%
01.304.043.2330.04.09	ACCOMPANIST	\$850.00	\$560.00	\$560.00	\$290.00	\$0.00	\$290.00	34.12%
01.304.043.2430.05.23	SUPPLIES MUSIC	\$2,400.00	\$1,616.56	\$1,616.56	\$783.44	\$0.00	\$783.44	32.64%
01.304.043.4230.04.29	MAINTENANCE OF EQUIPMENT MUSIC	\$0.00	\$167.97	\$167.97	(\$167.97)	\$0.00	(\$167.97)	0.00%
	Dept: MUSIC - 043	\$101,683.00	\$61,348.47	\$61,348.47	\$40,334.53	\$33,207.07	\$7,127.46	7.01%
01.304.049.2305.01.03	TEACHERS	\$85,217.00	\$49,033.65	\$49,033.65	\$36,183.35	\$35,518.05	\$665.30	0.78%
01.304.049.2430.05.23	SUPPLIES PHYS ED	\$2,400.00	\$1,160.78	\$1,160.78	\$1,239.22	\$0.00	\$1,239.22	51.63%
	Dept: PHYSICAL EDUCATION - 049	\$87,617.00	\$50,194.43	\$50,194.43	\$37,422.57	\$35,518.05	\$1,904.52	2.17%
01.304.052.2305.01.03	TEACHERS	\$93,094.00	\$54,278.20	\$54,278.20	\$38,815.80	\$39,290.71	(\$474.91)	-0.51%
01.304.052.2430.05.23	SUPPLIES SCIENCE	\$2,400.00	\$1,024.65	\$1,024.65	\$1,375.35	\$0.00	\$1,375.35	57.31%
	Dept: SCIENCE - 052	\$95,494.00	\$55,302.85	\$55,302.85	\$40,191.15	\$39,290.71	\$900.44	0.94%
01.304.055.2305.01.03	TEACHER - STEM	\$100,716.00	\$59,726.90	\$59,726.90	\$40,989.10	\$43,433.10	(\$2,444.00)	-2.43%
01.304.055.2430.05.23	STEM SUPPLIES SCIENCE	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: SOCIAL STUDIES - 055	\$103,116.00	\$59,726.90	\$59,726.90	\$43,389.10	\$43,433.10	(\$44.00)	-0.04%
01.304.076.3200.01.11	NURSE	\$69,826.00	\$40,284.30	\$40,284.30	\$29,541.70	\$29,541.70	\$0.00	0.00%
01.304.076.3200.05.23	SUPPLIES NURSE	\$2,400.00	\$607.55	\$607.55	\$1,792.45	\$0.00	\$1,792.45	74.69%
01.304.076.4230.04.29	MAINTENANCE OF EQUIPT OHS NURSI	\$0.00	\$123.13	\$123.13	(\$123.13)	\$0.00	(\$123.13)	0.00%
	Dept: HEALTH SERVICES - 076	\$72,226.00	\$41,014.98	\$41,014.98	\$31,211.02	\$29,541.70	\$1,669.32	2.31%
01.304.085.3520.06.36	EXTRACURRICULAR	\$2,400.00	\$2,971.00	\$2,971.00	(\$571.00)	\$0.00	(\$571.00)	-23.79%
	Dept: MISCELLANEOUS - 085	\$2,400.00	\$2,971.00	\$2,971.00	(\$571.00)	\$0.00	(\$571.00)	-23.79%
01.304.088.4110.03.10	CUSTODIAL SUPERVISOR	\$54,863.00	\$40,918.40	\$40,918.40	\$13,944.60	\$15,075.20	(\$1,130.60)	-2.06%
01.304.088.4110.04.10	CUSTODIAL CONTRACT SVCS	\$97,000.00	\$65,610.17	\$65,610.17	\$31,389.83	\$28,389.83	\$3,000.00	3.09%
01.304.088.4115.03.34	SUBSTITUTES, P/T, OVERTIME	\$0.00	\$9,379.26	\$9,379.26	(\$9,379.26)	\$0.00	(\$9,379.26)	0.00%
01.304.088.4220.04.26	LIGHTING	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Dept: OPERATION AND MAINTENANCE - 088	\$152,363.00	\$115,907.83	\$115,907.83	\$36,455.17	\$43,465.03	(\$7,009.86)	-4.60%
01.304.093.2356.06.37	TRAVEL AND CONFERENCES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.304.093.2430.05.23	SOFTWARE TECHNOLOGY	\$15,000.00	\$79.99	\$79.99	\$14,920.01	\$0.00	\$14,920.01	99.47%
01.304.093.2450.05.23	EDUCATIONAL EQUIPMENT OHS	\$0.00	\$115.50	\$115.50	(\$115.50)	\$0.00	(\$115.50)	0.00%
01.304.093.2451.05.23	EDUCATIONAL EQUIPT TECHNOLOGY	\$2,000.00	\$1,265.38	\$1,265.38	\$734.62	\$7,737.71	(\$7,003.09)	-350.15%
01.304.093.4130.04.35	TELECOMMUNICATIONS	\$10,000.00	\$6,022.80	\$6,022.80	\$3,977.20	\$0.00	\$3,977.20	39.77%
01.304.093.4230.04.29	MAINTENANCE OF EQUIPT TECHNOLC	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
	Dept: COMPUTER PROGRAM - 093	\$31,000.00	\$7,483.67	\$7,483.67	\$23,516.33	\$7,737.71	\$15,778.62	50.90%
01.304.103.2305.01.03	TEACHERS	\$265,420.00	\$152,184.50	\$152,184.50	\$113,235.50	\$111,235.50	\$2,000.00	0.75%
01.304.103.2330.03.08	PARAPROFESSIONALS	\$225,614.00	\$110,660.09	\$110,660.09	\$114,953.91	\$98,468.39	\$16,485.52	7.31%
01.304.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.304.103.2430.05.23	SUPPLIES	\$750.00	\$750.14	\$750.14	(\$0.14)	\$0.00	(\$0.14)	-0.02%
01.304.103.2450.05.24	EDUCATIONAL EQUIPMENT OHS	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
01.304.103.3300.02.12	BUS MONITOR	\$5,500.00	\$13,227.41	\$13,227.41	(\$7,727.41)	\$0.00	(\$7,727.41)	-140.50%
	Dept: LEARNING SUPPORT CENTER - 103	\$500,284.00	\$276,822.14	\$276,822.14	\$223,461.86	\$209,703.89	\$13,757.97	2.75%

Mattapoissett Public Schools

FY23-24 APPROVED BUDGET - SCHOOLS DEPT BASED

From Date: 7/1/2023

To Date: 6/30/2024

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.304.118.2305.01.03	TEACHERS	\$93,791.00	\$53,260.70	\$53,260.70	\$40,530.30	\$38,691.30	\$1,839.00	1.96%
	Dept: SPEECH - 118	\$93,791.00	\$53,260.70	\$53,260.70	\$40,530.30	\$38,691.30	\$1,839.00	1.96%
01.304.121.2110.02.09	CLERICAL	\$18,013.00	\$8,388.75	\$8,388.75	\$9,624.25	\$6,151.75	\$3,472.50	19.28%
	Dept: SUPPORT SERVICES - 121	\$18,013.00	\$8,388.75	\$8,388.75	\$9,624.25	\$6,151.75	\$3,472.50	19.28%
01.304.127.2710.01.03	ADJUSTMENT COUNSELOR	\$104,712.00	\$59,351.89	\$59,351.89	\$45,360.11	\$43,433.10	\$1,927.01	1.84%
01.304.127.2800.01.03	PSYCHOLOGIST	\$45,843.00	\$25,929.15	\$25,929.15	\$19,913.85	\$19,014.74	\$899.11	1.96%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$150,555.00	\$85,281.04	\$85,281.04	\$65,273.96	\$62,447.84	\$2,826.12	1.88%
01.307.079.3300.06.48	BRISTOL AGGIE TRANSPORTATION	\$44,100.00	\$27,440.00	\$27,440.00	\$16,660.00	\$21,619.00	(\$4,959.00)	-11.24%
	Dept: TRANSPORTATION - 079	\$44,100.00	\$27,440.00	\$27,440.00	\$16,660.00	\$21,619.00	(\$4,959.00)	-11.24%
01.307.097.9100.06.36	BRISTOL AGGIE TUITION	\$44,020.00	\$43,651.34	\$43,651.34	\$368.66	\$0.00	\$368.66	0.84%
	Dept: PROGRAMS WITH OTHERS REG DAY - 097	\$44,020.00	\$43,651.34	\$43,651.34	\$368.66	\$0.00	\$368.66	0.84%
Grand Total:		\$7,831,544.00	\$4,585,773.41	\$4,585,773.41	\$3,245,770.59	\$2,953,073.74	\$292,696.85	3.74%

End of Report



Old Rochester Regional School District Massachusetts Superintendency Union #55

"Serving the towns of Marion, Mattapoisett, & Rochester"

Food Service Director's Report: March 2024
Center School

Directors Update:

- Friendly reminder that all students are eligible to receive one (1) Free Breakfast and one (1) Free Lunch per school day; any extra items are available for purchase this year; limited snacks, beverages and second entrees at an extra cost.
- Had a successful week serving the students in the Math Acceleration Program.
- Currently working on procuring food and supplies for next year.
- Meal participation continues to be strong.

Students Receiving Free and Reduced Meals:

Free: 46 → 20%

Reduced: 9 → 4%

SY 23					SY 24			
	Breakfast Counts	%	Lunch Counts	%	Breakfast Counts	%	Lunch Counts	%
August	48	10%	171	37%	75	16%	146	32%
September	1118	27%	2385	57%	1085	24%	2310	51%
October	1216	29%	2579	61%	1145	25%	2427	52%
November	942	27%	2172	61%	1020	26%	2209	56%
December	837	24%	2105	61%	742	21%	1991	57%
January	902	23%	2393	60%	957	22%	2536	58%
February	639	21%	1924	62%	693	22%	1811	59%
March	1539	32%	2965	62%				
April	859	29%	1729	59%				
May	1530	33%	2774	59%				
June	722	33%	1204	56%				

Student Meal Participation

Jill Henesey
Director of Food and Nutrition Services
Office: 508-758-2772 x1543
Mobile: 774-320-0801
Email: jillhenesey@oldrochester.org
<https://www.facebook.com/ORRnutrition4kids>



Old Rochester Regional School District Massachusetts Superintendency Union #55

"Serving the towns of Marion, Mattapoisett, & Rochester"

Food Service Director's Report: March 2024
Old Hammondtown School

Directors Update:

- Friendly reminder that all students are eligible to receive one (1) Free Breakfast and one (1) Free Lunch per school day; any extra items are available for purchase this year; limited snacks, beverages and second entrees at an extra cost.
- Had a successful week serving the students in the Math Acceleration Program.
- Currently working on procuring food and supplies for next year.
- Had repairs to the Walk-In Refrigerator.
- Meal participation continues to be strong.

Students Receiving Free and Reduced Meals:

Free: 38 → 22%

Reduced: 4 → 2%

Student Meal Participation

SY 23					SY 24			
	Breakfast Counts	%	Lunch Counts	%	Breakfast Counts	%	Lunch Counts	%
August	20	5%	181	48%	43	13%	166	49%
September	567	15%	2095	57%	819	25%	2098	64%
October	812	22%	2201	60%	927	27%	2208	64%
November	737	24%	1895	63%	922	32%	1925	66%
December	830	28%	1899	63%	732	29%	1755	69%
January	1016	30%	2137	62%	976	29%	2275	68%
February	742	28%	1693	63%	731	30%	1653	68%
March	1271	31%	2741	67%				
April	788	32%	1629	66%				
May	1282	32%	2639	67%				
June	568	31%	1034	57%				

Jill Henesey

Director of Food and Nutrition Services

Office: 508-758-2772 x1543

Mobile: 774-320-0801

Email: jillhenesey@oldrochester.org

<https://www.facebook.com/ORRnutrition4kids>



Facilities Director's Report: March 2024

Center Elementary School

- Completed fire alarm system inspection and testing.
- Completed fire sprinkler inspection.
- Repaired faulty electric lighting transformer
- Conducted inspection of ANSUL kitchen fire suppression system.
- Completed routine repair/maintenance on all facility equipment and systems.

Old Hammondtown Elementary School

- Completed fire alarm system inspection and testing.
- Replaced front awning lighting ballasts.
- Completed fire sprinkler inspection.
- Repaired basement kitchen drainpipe.
- Conducted inspection of ANSUL kitchen fire suppression system.
- Completed routine repair/maintenance on all facility systems.

Sincerely,

Gene Jones

Director of Facilities

Office: 508-758-2772 x1954

Cell: 508-509-6763

E-Mail: eugenejones@oldrochester.org

Principal's Report
Center School
Mattapoisett School Committee Meeting – March 21, 2024

Literacy in Action:

Project Grow: Our youngest learners are learning and exploring famous artists and many artistic styles. Students are creating their own artwork in these styles. Look for their inspiring artwork during our upcoming Art Show!

In their current reading module, kindergarteners are reading stories and poems about what makes America special. They apply the letters and sounds they have learned to read and spell words.

First graders are reading traditional tales and contemporary stories that teach lessons. Students are reading about and discussing characters who overcome challenges and try new things.

Second-grade students are reading and listening to stories about important people and how people's lives are shaped and molded by their experiences. They are learning that every person has an important story!

Third graders are reading texts closely and thinking deeply about the information they are reading. They are working on adding details and textual evidence to their open-response writing.

Center School Events:

- Second-grade students went on a field trip to see the Young People's Concert performed by the New Bedford Symphony Orchestra. Students returned to school enthusiastic and proud of how their musical compositions were incorporated into the Symphony's performance.
- Mattapoisett Firefighters joined our All School Morning Meeting in the gym on Thursday, March 14th. Firefighters talked with students about important fire prevention and safety rules.



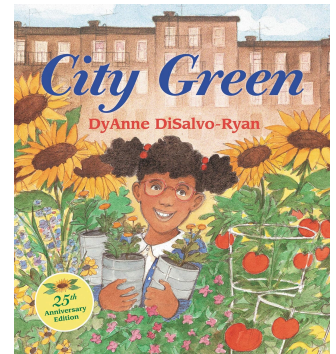
- March Book Madness is underway at Center School.

Center School students are reading and voting on their favorite picture books written by various authors. The books are centered around spring and garden themes in urban, suburban, and rural settings.



Mrs. Mirabito is reading the books to her library classes and students vote on their favorites in each bracket. Winning books move to the next round. We will then read and celebrate winning semi-finalists and finalists during Morning Meetings in the gym.

One of our School Improvement Plan goals is to celebrate books by authors and characters from different backgrounds. During School Council meetings, we brainstormed possible ideas for achieving this goal. We selected books with these characteristics from a variety of authors.



Important Dates:

April 9 and 10 - Grade 3 ELA MCAS

April 15 - Patriots' Day - No School

April 15 - 19 - April Vacation Week

May 8 - Grade 1 Concert @ 9:30 am - Parents/Guardians invited

May 9 -Center/OHS PTA Meeting

May 14 and 15 - Grade 3 Math MCAS

May 22 - Grade 2 Concert @ 9:30 am - Parents/Guardians invited

May 27 - Memorial Day - No School

June 5 - Early Release Day

June 6 - Grade 3 End-of-year concert and celebration @ 6:00 pm

June 11 - Tentative last day of school

Old Hammondtown School
Mattapoisett School Committee
Principal's Report
March 21, 2024

We have made it to the middle of March but there are still lots of things to do at OHS. Teacher professional development regarding the implementation of our new District Reading Series continues. HILL for Literacy has provided ongoing PD throughout the year. MCAS is just around the corner with ELA testing in April, and Math and Grade 5 STE taking place in May. Here are a few of the things that have happened since the last time we met.



Mattapoisett Mid Winter Bingo Night



Mattapoisett Tree Committee Poster Contest Winners
1st Prize Cabot Van Keuren 2nd Prize Hadlee Weeden



Force and Motion in the Science Lab



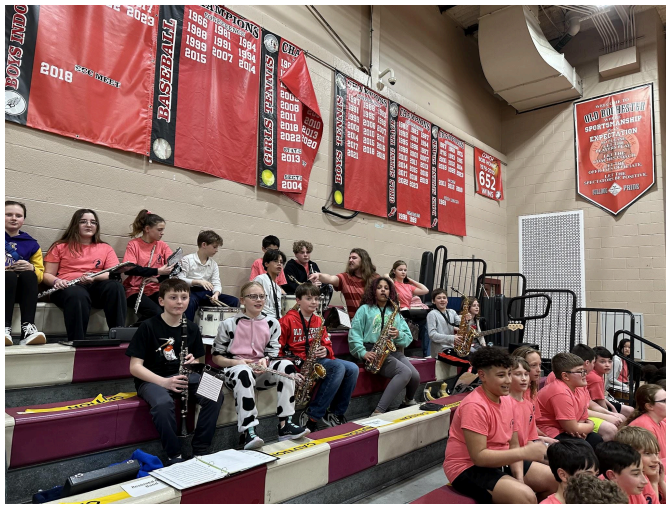
The OHS Chorus under the direction of Dr. Leahy performed at this year's FORM Concert. They sounded amazing and we are very proud of their performance.



The OHS Concert band under the direction of Mr. Alger performed at this year's FORM Concert. The band performed two sounds for the packed house and we are proud of their hard work and effort. Dominic Philie plays the timpani.
Animal Masks In Art



Breaking News! Mr. T's record remains unbeaten in his final Staff vs. Student Basketball Game. The students defended their title in front of a packed house on Friday night. It was a close score at the half but the students broke out in the second to defeat the staff 72-49. The ORYF Cheerleaders were on hand at performed for the packed house. IT was our first ever half time show. The OHS pep band was also on hand and filled the air with cheering sounds. A huge thank you goes out to Mr. C. for all of his hard work, planning, and keeping this tradition alive. This event would not take place without his commitment to making it happen. Thanks goes out to Mrs. Hughes for keeping the clock running, the Mattapoisett Police Dept., and all of the staff who risk their knees and elbows for this great event.



FUTURE DATES:

4/13-4/21 April Vacation

4/24 Spring Pictures – Class and Individual

5/21 6th Grade trip to Cuttyhunk (Rain date, May 23 rd)

5/29 Spring Concert

5/31 OHS Field Day (Rain date 6/3)

6/11 Last Day of School – Early Release



READS Collaborative - www.readscollab.org
Quarterly Report Overview - March/April 2024

- READS Strategic Plan Priorities- 2021-2024 (www.readscollab.org)
 - Plan for the safety and wellbeing of students and staff during and following the COVID-19 Pandemic.
 - READS continues to abide by the DESE mandates for COVID-19. So far this year, there have been 29 reported cases that include staff and students.
 - Promote social justice and improvement in practices that impact equity, diversity and inclusion.
 - READS continues to work with Dr. Carlos Hoyt, our DEI consultant. He will be presenting to all READS Academy staff during the scheduled full day Professional Development on March 13th. The focus will be on "Belonging".
 - Enhance programs and services to better serve the students and families, our staff, and the member districts.
 - This year, READS Academy staff and students in culinary work based learning took over the breakfast and lunch program. All of the meals are now made fresh at READS Academy. There has been positive feedback by students and staff. More students are eating breakfast and lunch.
 - The Board of Directors and their school committees have provided the necessary votes to include Brockton Public Schools and Whitman-Hanson Regional School District as READS Collaborative members.
 - Maintain cost effective programs and services in a manner that supports the fiscal health of the collaborative in the aftermath of the COVID-19 Pandemic.
 - The year started with unusually low enrollment, especially at the Academy. Effort has been made to support staff while also increasing enrollments. Currently, the Academy has 95 students and the DHH Program has 49 students.
 - READS continues to receive a large number of requests for evaluations to be completed through the Clinic and District Services
- Fiscal Update
 - The FY25 budget was approved by the Board of Directors on 2/15/2024.
 - Tuition and fees for FY25 are on the agenda to be approved at the 3/14/2024 Board Meeting.
 - READS has applied for state reimbursement to support our lunch program.
- Legislation/Compliance
 - READS annual report and financial audit were submitted to the DESE and sent to all member districts by January 1 as required. Both documents are posted on the website.
 - An amendment to the READS Collaborative Agreement has been approved by a majority of the member School Committees and will be moved forward to DESE for approval.
 - READS mid-cycle Coordinated Program Review onsite visit will be 3/21 and 3/22/24.
- Programmatic Information
 - READS DHH Program Director, Mrs. Evelyn Rankin, has provided notice of her retirement effective June 30, 2024. Ms. Rebekah Marchilena has been selected as the new DHH Program Director effective July 1, 2024.

MATTAPOISETT PUBLIC SCHOOLS
Mattapoisett, Massachusetts

TO: Town Clerk, Town of Mattapoisett, Massachusetts

DATE: March 19, 2024

SUBJECT: Meeting Notice

Pursuant to Chapter 30A of the Massachusetts General Laws, you are notified of the following REGULAR meeting of the **MATTAPOISETT SCHOOL COMMITTEE**.

Thursday, March 21, 2024 @ 6:30 p.m.

This meeting will be conducted in a hybrid format. School Committee and Administrators will have the option of meeting in person in the Cafeteria at Center School located at, 17 Barstow Street, Mattapoisett, MA 02739 or via zoom. Public is able to attend in person or via zoom.

If you need more information about this meeting, please feel free to call 508-758-2772 ext. 1956.

Respectfully submitted,

Melissa Wilcox
Executive Assistant to the Superintendent

MATTAPOISETT SCHOOL COMMITTEE MEETING

Mattapoisett, Massachusetts

REGULAR MEETING

Thursday, March 21, 2024

ZOOM LINK:

Join Zoom Meeting

<https://oldrochester-org.zoom.us/j/96815845547?pwd=MIJtRVFXOVlPTWVHaUlLcEg3U2l1QT09>

Meeting ID: 968 1584 5547

Passcode: 146869

This meeting will be conducted in a hybrid format. School Committee and Administrators will have the option of meeting in person in the Cafeteria at Center School located at, 17 Barstow Street, Mattapoisett, MA 02739 or via zoom. Public is able to attend in person or via zoom.

6:30 P.M.

MEETING TO ORDER

FY25 PUBLIC BUDGET HEARING

RECOGNITION PRESENTATION

I. Approval of Minutes

A. Minutes

1. Regular Meeting Minutes – January 31, 2024

2. Executive Session Minutes

3. Budget Subcommittee Minutes – February 12, 2024

II. Consent Agenda

III. Agenda Items Pending

IV. General

A. Approval of FY25 Budget

B. Approval of Transportation Contract

C. Approval of Grant

D. Approval of READS Collaborative Agreement Amendment

E. Approval of Donation(s)

V. New Business

A. Curriculum

B. Business/Finance & Operations

1. Financial Report

2. Food Services Report

3. Facilities Report

4. Budget Transfers

C. Personnel

VI. Special Topic Report

CHAIRPERSON'S REPORT

CENTRAL OFFICE ADMINISTRATORS REPORT

PRINCIPAL'S REPORT

VII. Unfinished Business

VIII. School Committee

A. Committee Reports

1. ORR District School Committee

2. SMEC

3. READS

4. Early Childhood Council

5. MASC

6. Mattapoisett Capital Planning

7. Tri-Town Education Foundation Fund

8. Policy Subcommittee

9. Budget Subcommittee

10. Equity Subcommittee

B. School Committee Reorganization

C. School Committee Goals

IX. Future Business

A. Timeline

B. Future Agenda Items

X. Open Comments

XI. Information Items

XII. Executive Session

ADJOURNMENT