

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, JULY 9, 2019
BOARD ROOM – BARKER ROAD MIDDLE SCHOOL

AGENDA
REGULAR MEETING
(Immediately Following Reorganization Meeting)

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. APPROVAL OF MINUTES: June 24, 2019 (BOARD ACTION)
- V. PUBLIC COMMENT
The Board of Education offers this time for those wishing to express public opinion. When addressing the Board, you will be asked to clearly state your name and address and limit your comment/s to approximately three minutes in order for the Board to accomplish the evening's agenda.
- VI. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board President's – next meeting – 10/2/19
 - 2. Executive Committee – next meeting – 9/11/19
 - 3. Information Exchange Committee – next meeting – 9/11/19
 - 4. Labor Relations Committee – next meeting – 9/25/19
 - 5. Legislative Committee – next meeting – 9/4/19
 - 6. Steering Committee – next meeting – 8/14/19
 - 7. Communications Outreach Advisory Committee - TBD
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 7/9/19 – District Summer Workshop – 8:00 am-3:00 pm
 - 2. 7/10/19 – District Summer Workshop – 8:00 am-12:00 pm/12:00-2:30 **BOE Attendance**
 - 3. 8/6/19 – (Tuesday) Next Regularly Scheduled Meeting – 7:00 p.m.
 - D. Annual Adoption and Signing of Board Governing Mission and Communications Agreement (BOARD ACTION)
- VII. FINANCIAL REPORT – Mr. Kenney
 - A. Action Items:
 - 1. Liability Reserve Expenditure Resolution (BOARD ACTION)
 - 2. Municipal Cooperation Resolution (BOARD ACTION)
 - 3. Approval of Construction Agreement (BOARD ACTION)
 - 4. Bid Award (See Consent Agenda)
 - a. Sale, Scrap, Dispose of Excess Materials
 - B. Discussion:
 - C. Other:
- VIII. HUMAN RESOURCE REPORT – Mr. Leone
 - A. Action Items:
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - 3. Per Diem Substitutes & Specialist Salaries 2019-2020 (BOARD ACTION)
 - B. Discussion:
 - C. Other:

- IX. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items: (See Consent Agenda)
 - 1. Committee on Special Education: Amendments – Agreements No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Reevaluation Reviews, Requested Review.
 - 2. Sub-Committee on Special Education: Amendments, Annual Reviews.
 - 3. Committee on Preschool Special Education: Annual Review/Reevaluation Meetings, Annual Reviews.
 - B. Discussion:
 - C. Other:

- X. SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - 2. Field Trip Approval to Orange County, CA (MHS) (BOARD ACTION)
 - B. Discussion:
 - 1. Policy Recommendation – 1st Reading
 - a. #5220-District Investments
 - C. Other:

- XI. CONSENT AGENDA (BOARD ACTION)
 - A. Bid Award
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education

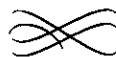
- XII. OLD BUSINESS

- XIII. NEW BUSINESS

- XIV. PUBLIC COMMENT

- XV. ADJOURNMENT/RECESS (BOARD ACTION)

Next regularly scheduled meeting: **(Tuesday)** August 6, 2019 – 7:00 p.m.



Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Monday, June 24, 2019
Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 6:30 p.m. in the Board Room, Barker Road Middle School on Monday, June 24, 2019.

BOARD MEMBERS PRESENT: K. McCluski, V. Baum, I. Narotsky, R. Sanchez-Kazacos, P. Sullivan
BOARD MEMBERS ABSENT: A. Thomas, T. Aroesty
LEADERSHIP TEAM PRESENT: M. Pero, D. Kenney, P. Vaughan-Brogan, M. Ward, N. Wayman, E. Woods

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. At 6:30 p.m., the Board immediately convened into an Executive Session for the purpose of discussing the employment of a particular person, where no official business was conducted.

2. Motion was made by Mrs. Narotsky, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 7:03 p.m.
Vote: Unanimously carried by those present

**APPROVED:
ADJOURNMENT**

3. Mrs. McCluski called the Regular meeting to order at 7:05 p.m. and asked everyone to stand for the Pledge of Allegiance.

4. Motion was made by Mrs. Narotsky, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.
Vote: Unanimously carried by those present

**APPROVED:
AGENDA**

5. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its June 10, 2019, meeting.
Vote: Unanimously carried by those present

**APPROVED:
MINUTES
6/10/19**

6. Mrs. McCluski reviewed the upcoming dates to remember. She also noted that the Communications Outreach Advisory Committee (COAC) plans to meet in July and they are currently looking for a Co-chair.

7. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried the following resolution: BE IT RESOLVED, that the Board of Education approves the Superintendent's contract commencing July 1, 2019, and terminating on June 30, 2024.
Vote: Unanimously carried by those present

**APPROVED:
SUPERINTENDENT'S
CONTRACT**

8. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Treasurer's Report for the period ending May 31, 2019.
Vote: Unanimously carried by those present

**ACCEPTED:
TREASURER'S
REPORT**

9. Motion was made by Mr. Sullivan, seconded by Mrs. Baum and carried regarding the following resolution:
 Vote: Unanimously carried by those present

**APPROVED:
 FUND BALANCE
 MANAGEMENT**

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby approve the maximum estimated allocation of 2018-2019 fiscal year undesignated unreserved fund balance to the following reserve funds as permitted by the applicable General Municipal and New York State Education Laws as set forth below:

Reserve	Deposit no more than:
Capital Reserve for Bus Purchases	\$ 1,952,042
Capital Reserve for Facilities	\$ 3,000,000
Capital Reserve for Technology	\$ 2,000,000
Liability Reserve	\$ 300,000
Retirement Contribution Reserve	\$ 500,000
Retirement Contribution Reserve TRS Sub-fund	\$ 867,535
Employee Benefit Accrued Liability Reserve	\$ 500,000
Workers Compensation Reserve	\$ 200,000

10. Motion was made by Mr. Sullivan, seconded by Mrs. Narotsky and carried regarding the following resolution:
 Vote: Unanimously carried by those present

**APPROVED:
 BOCES ESY 2019
 & 2019/2020 SY
 TRANSPORTATION
 CONTRACT**

BE IT RESOLVED that the Board of Education does hereby approve the transportation contracts with the Monroe #1 BOCES to transport and provide attendant/aide services to Pittsford Central School District students with disabilities for the 2019 Extended School Year and for the 2019-20 School Year.

11. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Sullivan and carried regarding the following resolution:
 Vote: Unanimously carried by those present

**APPROVED:
 EXTENSION OF
 2019/2020 APPLE
 TRANSPORTATION
 CONTRACT**

BE IT RESOLVED that the Board of Education at its regular meeting does hereby approve the extended transportation contract with Apple Transportation to transport and provide attendant/aide services to a Pittsford Central School District student with disabilities for the 2019 extended school year.

12. Mr. Kenney provided an update on the summer work schedule. Park Rd. Elementary will be started this summer and Barker Rd. Middle School has been delayed to next summer.

13. Motion was made by Mrs. Baum, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
 Vote: Unanimously carried by those present

**APPROVED:
 PROFESSIONAL
 STAFF REPORT**

A. Change of Status – Regular Sub to Part-time

Name: Stephen Gleeson
 Position: MHS .4/SHS .1 Social Studies
 Type of Position: Part-time
 Tenure Area: Social Studies
 Probationary Period: N/A
 Certification: Professional

Salary: \$51,917
 Effective Date: September 3, 2019

B. Appointment - Teacher

Name: Sarah Christopher
 Position: SHS Science
 Type of Position: Probationary
 Tenure Area: Science
 Probationary Period: 09/03/2019-09/02/2022
 Certification: Permanent
 Salary: \$62,202
 Effective Date: September 3, 2019

Name: Elizabeth Candeias
 Position: JRE Counselor
 Type of Position: Probationary
 Tenure Area: Counseling & Guidance
 Probationary Period: 09/03/2019-09/02/2023
 Certification: Permanent
 Salary: \$51,533
 Effective Date: September 3, 2019

Name: Colleen Pichette
 Position: JRE School Nurse Teacher
 Type of Position: Probationary
 Tenure Area: Nurse Teacher
 Probationary Period: 09/03/2019-09/02/2023
 Certification:
 Salary: \$49,161
 Effective Date: September 3, 2019

Name: Daniel Roberti
 Position: SHS Science
 Type of Position: Probationary
 Tenure Area: Science
 Probationary Period: 09/03/2019-09/02/2023
 Certification: Initial Pending
 Salary: \$48,543
 Effective Date: September 3, 2019

14. Motion was made by Mr. Sullivan, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried by those present

**APPROVED:
 SUPPORT
 STAFF REPORT**

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Joseph Zeznick	Bus Driver AM/PM	TMF	4.5 hrs/day	6/18/19	\$13,252.14

120.

TRANSPORTATION			YEARS	
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Michael Stratton	Bus Driver AM/PM	TMF	2.3 yrs	6/24/19

FOOD SERVICE LENGTH			YEARS	
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Daniel Victor	Food Svc Worker	TMF	25 yrs	5/24/19

15. Motion was made by Mrs. Narotsky, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Special Education District Plan. **APPROVED: SPECIAL EDUCATION DISTRICT PLAN**

Vote: Unanimously carried by those present

16. Motion was made by Mr. Sullivan, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District hereby authorizes the Superintendent of Schools to execute a Settlement Agreement on the District's behalf resolving a special education due process hearing matter between the District and the parents of a student classified by the District's CSE, SED Case Number 519888. **APPROVED: SETTLEMENT AGREEMENT**

Vote: Unanimously carried by those present

17. Motion was made by Mrs. Narotsky, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing proposed, pending or current litigation, where no official business will be conducted. This session will take place immediately after the Regular Meeting. **APPROVED: EXECUTIVE SESSION**

Vote: Unanimously carried by those present

18. Mr. Pero congratulated Mrs. Narotsky for her participation award in leadership development opportunities from the Board Mastery Program.

19. Mr. Pero shared that he received two certificates from the New York State Education Department for both of our high schools for being designated as recognition schools for having high academic achievement, growth and graduation rates. He also noted that Pittsford CSD received the top district award throughout Livingston, Monroe, Ontario, Seneca, Steuben, Wayne and Yates Counties. Mr. Pero said that our two high schools ranked #1 and #2 across those same counties and we also ranked #1 in having the highest SAT scores. Our two middle schools ranked #1 and #2 out of 99 middle schools in those same counties as well. Pittsford also received a 5 star district rating, which is the highest rating a school can receive. All 5 of our elementary schools were ranked in the top 10 for subject level awards across the same counties.

20. Mr. Pero thanked PTSA for the donation of \$2,000.00 to the Pittsford Unified Sports Program.

21. Mr. Pero thanked PTSA for the donation of \$2,000.00 to support the Sources of Strength Program at both Mendon and Sutherland High Schools.

22. Motion was made by Mrs. Narotsky, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda: **APPROVED: CONSENT AGENDA**

Vote: Unanimously carried by those present

Bid Awards:
 19-20 Fresh Bagels King of Bagels \$4.68 per dozen = \$7,488.00 (estimated)

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District reject all bids.
 2019 ESY Student(s) with Special Needs Transportation RFB #19-02
This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.

Committee on Special Education: Amendments – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Reevaluations CPSE –CSE Transitions, Requested Reviews, Requested Reviews CPSE-CSE Transition, Transfer Student – Agreement No Meeting.

Sub-Committee on Special Education: Amendment, Amendments – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Requested Reviews.

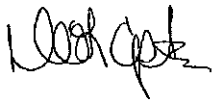
Committee on Preschool Special Education: Amendments – Agreement No Meetings, Annual Review/Reevaluation Meetings, Annual Review Meetings.

Gifts to the District: PTSA donated \$2,000.00 to the Pittsford Unified Sports Program and another \$2,000.00 to the Sources of Strength Program at both Mendon and Sutherland High Schools.

23. Motion was made by Mrs. Baum, seconded by Mrs. Sanchez-Kazacos and carried **APPROVED:**
 regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **RECESS**
 recessing its Regular Meeting in order to enter into Executive Session at 7:23 p.m.
 Vote: Unanimously carried by those present

24. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Sullivan and carried **APPROVED:**
 regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **ADJOURNMENT**
 the adjournment of its Executive Session and Regular Meeting at 7:47 p.m.
 Vote: Unanimously carried by those present

Respectfully submitted,



Deborah L. Carpenter
 School District Clerk

Pittsford Central School District
Board Governing Mission

The Pittsford Central School District Board of Education, as the governing body of our school district:

- Values and upholds student success as the fundamental principle for all decisions.
- Serves as the steward and guardian of the District's values, vision and mission.
- Leads proactively in the District's strategic and operational planning, setting strong, clear direction and policy.
- Monitors District educational, administrative and financial performance against clearly defined standards.
- Ensures that constituencies contribute to the District's effectiveness.
- Values and promotes positive and productive relations with the community.
- Ensures that the District possesses necessary human, financial and other resources.
- Values and promotes a positive and productive Board-Superintendent working partnership.
- Engages all Board members in the governance process.
- Develops the governing skills of Board members.
- Promotes active teamwork on the Board.
- Takes accountability for its own performance as a governing body.
- Practices the highest levels of ethics and integrity.
- Actively advocates in areas that are in the best interest of the District.

Agreed to by:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

Dated: July 9, 2019
h/df/BOE/governing mission

Pittsford Board of Education
Agreement Regarding Communications

Board of Education members agree that:

- They will act and make decisions only as a seven member Board.
- The Board President is the spokesperson.
- Awareness of public and human relations is critical.
- They will help one another and constituents follow appropriate processes.
- Issues and concerns will be shared with the superintendent and/or Board president, and individual Board members as appropriate, in a timely fashion.
- It is essential to recognize that others see them as always wearing the “Board hat”.
- Never dialogue for the purpose of sharing opinions on matters before the Board, or influencing others.
- They will be courteous listeners at Board meetings/functions.
- They will communicate at Board meetings/functions by sharing ideas and perspectives during discussions.

Agreed to by:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

Dated: July 9, 2019

h/df/BOE/agreement re communications

Pittsford Schools

Administrative Offices
75 Barker Road -- East Wing
Pittsford, NY 14534
585.267.1053

fax: 585.381.9368

Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: June 26, 2019
To: Michael Pero, Superintendent of Schools
From: Darrin Kenney, Assistant Superintendent for Business
Re: Liability Reserve Expenditure Resolution

DTK

At the Board of Education meeting held on June 24, 2019 the Board approved the Settlement Agreement on pending litigation. This is a textbook reason why districts establish reserve funds. The District currently has the Liability Reserve; the purpose of this reserve is to fund property loss, liability claims, litigation and legal judgements. In order to expend funds from this reserve Board of Education approval is required.

I am therefore requesting Board of Education approval for expenditure from the above mentioned reserve to remit payment when the terms in the Agreement have been fulfilled.

I therefore recommend the following resolution to wit:

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby authorize the treasurer to expend up to a maximum of One Hundred Fourteen Thousand, Three Hundred Fifty-Three Dollars (\$114,353) from the Liability Reserve for the payment according the terms stipulated in the Settlement Agreement approved by the Board at its June 24, 2019 meeting.

DTK:kd

C: L. Reister

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1036

Fax: 585.381.9368

Leeanne_Reister@pittsford.monroe.edu

Leeanne G. Reister
Director of Finance

To: Michael Pero, Superintendent of Schools

From: Leanne Reister, Director of Finance



Date: June 27, 2019

Re: Municipal Cooperation Resolution

Per Pittsford Schools Investment Policy 5220, the Assistant Superintendent for Business or his/her designee have the authority to deposit and invest funds in accordance with the applicable sections of the General Municipal Law and Local Finance Law of the State of New York. During the 2018-19 school year, interest rates were on the rise so District funds were invested in Certificates of Deposit (CD) and Money Market Accounts (MMA) earning almost \$600,000.

New York Cooperative Liquid Assets Securities System (NYCLASS) is a short-term, highly liquid investment fund designed specifically for the public sector. NYCLASS provides school districts and other municipalities the opportunity to invest funds on a cooperative basis in short-term investments chosen to yield favorable returns while providing maximum safety and liquidity.

The NYCLASS portfolio consists of US Treasury Securities, Repurchase Agreements and Collateralized Bank Deposits, which are authorized in Policy 5220. Daily yields offered by NYCLASS have been running approximately .2% higher than CDs for shorter terms, therefore providing liquidity for cash flow.

Attached is a Municipal Cooperation Resolution for the Board of Education to approve authorizing Pittsford Schools to participate in this Cooperative. If approved this would enable PCSD to increase our already growing interest earnings providing a stronger revenue source for future budgets.

C: D. Kenney

Municipal Cooperation Resolution

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o ("Section 119-o" empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, town and villages, and districts] to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Pittsford Central School District wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 14, 2014;

WHEREAS, the Pittsford Central School District wishes to assure the safety and liquidity of its funds;

Now, therefore, it is hereby resolved as follows:

That Leanne Reister is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of and on behalf of Pittsford Central School District.

_____ Signature of Key Contact	_____ Director of Finance/Treasurer Title
_____ Leanne Reister Printed Name	_____ Date

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534

585.267.1053

Fax: 585.381.9368

Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

To: Michael Pero
Superintendent

From: Darrin T. Kenney *DTK*
Assistant Superintendent for Business

Date: July 3, 2019

Re: Approval of Construction Agreement

At the May annual budget vote, the voters overwhelmingly approved a proposition to conduct a small Capital Project to replace and repair sections of roof at Barker Road Middle and Park Road Elementary Schools. The voters also approved the funding to be from the Capital Reserve Fund, thus no local tax burden.

Today we received the long awaited NYSED Facilities Planning approval of the project and the requisite Building Permit will be issued. As detailed in the District's Project Manager's (Campus Construction) letter, the District was able to exercise the "piggyback bid" authority granted by the Board of Education to utilize a cooperative bid that included local contractors. Therefore there is no need for the Board to approve a bid award. Pursuant to the Board of Education's purchasing policy, the Board of Education must take action on contracts in excess of \$75,000.

Therefore I recommend the resolution below approving the agreement in the total amount of \$1,991,520 (\$1,489,320 BRMS, \$502,200 PRE) and authorizing execution of the agreement.

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting held July 9, 2019 does hereby approve the contract to Elmer W. Davis, Inc. in the total amount of one million nine hundred ninety one thousand five hundred twenty dollars (\$1,991,520) for the replacement and repairs of roofing at the Barker Road Middle and Parke Road Elementary Schools in accordance with the Capital Project Proposition approved by the voters on May 21, 2019.

BE IT FURTHER RESOLVED that the Board of Education directs the Superintendent or his designee to execute the contract with Elmer W. Davis, Inc. per Board Policy.

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK

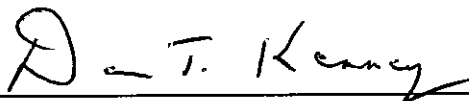
RECOMMENDATION FOR DISPOSAL OF SCHOOL DISTRICT EXCESS MATERIALS

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: July 9, 2019
TOPIC: Sale, Scrap, Dispose of Excess Materials
ADVERTISE DATE: *The Daily Record*, June 3, 2019
BID OPENED: June 17, 2019

Sealed bids for Excess Materials were received and publicly opened at the Administration East Wing Business Office, 75 Barker Road, Room 418, Pittsford, NY. The items bid included excess materials from Mendon High School, Sutherland High School, Barker Road Middle School, Jefferson Road Elementary, Park Road Elementary, Maintenance Shop, Bus Garage, and Storage Trailer. Fourteen (14) items were sold.

June 24, 2019: Jeffrey Beardsley, Director of Operations, Maintenance & Security, Leeanne Reister, Director of Finance, and Karen L. Houston, Purchasing Agent reviewed the opened bid responses. Mr. Beardsley recommended which items were to be sold, scraped, or disposed of (see attached list).

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District award each item to the highest bidder as noted on the attached document for a total revenue of \$302.00, to scrap metal items for the current rate, and to dispose of those items judged unusable.



Darrin Kenney, Assistant Superintendent for Business

Transportation:

Bus Garage:

1	Chicago Model S-814 Metal Brake 8'		\$225.00	
1	Hobart Beta-Mig 200 (missing plug & argon tank)		\$50.00	
1	Makita 2414 - 14" Cutt-off Saw		\$5.00	

Storage Trailer:

1	Honda HS828 Snow Blower (runs but doesn't move)		\$5.00	
1	Snap-On Brake Rotor Lathe, Model SDI-11545			
1	Rigid Band Saw w/Stand		\$1.00	
1	White Push Lawn Mower		\$1.00	
1	Portable San-Blast Sandblaster		\$1.00	
2	Large Jack Stands			
2	Medium Jack stands			
2	5 Gal. Used Oil Catch Can		\$2.00	
1	16 Gal. Used Oil Catch Can		\$1.00	
1	225/70R19.5 Recap Tire (New)		\$1.00	
1	245/70R19.5 Recap Tire (New)		\$1.00	
2	225/70R19.5 Tire on 8 Lug Rim (Used)		\$2.00	
2	245/70R19.5 Tire on 10 Lug Rim (Used)		\$2.00	

\$297.00

AARON BURKE
BUS GARAGE
DESK: (585)267-1488
MOBILE: (585)507-6668

Transportation:

Bus Garage:

1	Chicago Model S-814 Metal Brake 8'			
1	Hobart Beta-Mig 200 (missing plug & argon tank)			
1	Makita 2414 - 14" Cutt-off Saw			

Storage Trailer:

1	Honda HS828 Snow Blower (runs but doesn't move)			
1	Snap-On Brake Rotor Lathe, Model SDI-11545		\$5.00	
1	Rigid Band Saw w/Stand			
1	White Push Lawn Mower			
1	Portable San-Blast Sandblaster			
2	Large Jack Stands			
2	Medium Jack stands			
2	5 Gal. Used Oil Catch Can			
1	16 Gal. Used Oil Catch Can			
1	225/70R19.5 Recap Tire (New)			
1	245/70R19.5 Recap Tire (New)			
2	225/70R19.5 Tire on 8 Lug Rim (Used)			
2	245/70R19.5 Tire on 10 Lug Rim (Used)			

\$5.00

ADAM BRIGGS
BUS GARAGE
(585)698-6555
ADAM_BRIGGS@PITTSFORD.MONROE.EDU

MHS:

10	4-Drawer File Cabinet	SCRAP
2	2-Drawer File Cabinet	SCRAP
1	Blue Teacher's Desk	Metal?

SHS:

2	LifeFitness 9000HR Treadmill	TRASH
5	4-Drawer File Cabinet	SCRAP
9	2-Drawer File Cabinet	SCRAP
8	Large AV Carts w/ Outlet Strip	SCRAP

BRMS:

3	Upright Piano	TRASH
3	Tables	TRASH
2	4-Drawer File Cabinet	SCRAP
1	2-Drawer File Cabinet	SCRAP
1	Rolling Cabinet	SCRAP
1	Desk Extension	SCRAP
1	Safe	SCRAP

JRE:

2	Kidney Shaped Tables w/Legs	TRASH
40	Adjustable Height Student Desks	TRASH
40	Small Student Chairs	TRASH

PRE:

3	4-Drawer File Cabinet	SCRAP
1	3-Drawer File Cabinet	SCRAP

Maintenance Shop:

1	Fire King Electric Safe	SCRAP
1	Sentry Safe Combo	SCRAP
1	Gardau Safe Combo	SCRAP

Transportation:**Storage Trailer:**

2	Large Jack Stands	SCRAP
2	Medium Jack stands	SCRAP

Transportation:

Bus-Garage:

1	Chicago Model S-814 Metal Brake 8'				
\$25	1 Hobart Beta-Mig 200 (missing plug & argon tank)	out sid-NO.			
1	Makita 2414 - 14" Cutt-off Saw				

Storage Trailer:

1	Honda HS828 Snow Blower (runs but doesn't move)				
\$5	1 Snap-On Brake Rotor Lathe, Model SDI-11545	yes.			
1	Rigid Band Saw w/Stand				
1	White Push Lawn Mower				
1	Portable San-Blast Sandblaster				
2	Large Jack Stands				
2	Medium Jack stands				
2	5 Gal. Used Oil Catch Can				
1	16 Gal. Used Oil Catch Can				
1	225/70R19.5 Recap Tire (New)				
1	245/70R19.5 Recap Tire (New)				
2	225/70R19.5 Tire on 8 Lug Rim (Used)				
2	245/70R19.5 Tire on 10 Lug Rim (Used)				

Adam Briggs

Bus' Garage

585-698-6555

Adam_Briggs@pittsford.monroe.edu

Transportation:

Bus Garage:

1	Chicago Model S-814 Metal Brake 8'	\$ 225.00	yes.		
1	Hobart Beta-Mig 200 (missing plug & argon tank)	\$ 50.00	yes.		
1	Makita 2414 - 14" Cutt-off Saw	\$ 5.00	yes.		

Storage Trailer:

1	Honda HS828 Snow Blower (runs but doesn't move)	\$ 5.00	yes.		
X	1 Snap-On Brake Rotor Lathe, Model SDI-11545	\$ 1.00	OUT BID - NO		
1	Rigid Band Saw w/Stand	\$ 1.00	yes.		
1	White Push Lawn Mower	\$ 1.00	yes.		
1	Portable San-Blast Sandblaster	\$ 1.00	yes.		
2	Large Jack Stands	\$ 1.00 each	SCRAP.		
2	Medium Jack stands	\$ 1.00 each	SCRAP.		
2	5 Gal. Used Oil Catch Can	\$ 1.00 each	yes.		
1	16 Gal. Used Oil Catch Can	\$ 1.00	yes.		
1	225/70R19.5 Recap Tire (New)	\$ 1.00	yes.		
1	245/70R19.5 Recap Tire (New)	\$ 1.00	yes.		
2	225/70R19.5 Tire on 8 Lug Rim (Used)	\$ 1.00 each	yes.		
2	245/70R19.5 Tire on 10 Lug Rim (Used)	\$ 1.00 each	yes.		

Aaron Bruce
 Bus Garage
 (585) 267-1488 desk
 (585) 507-6668 cell

MHS:

10	4-Drawer File Cabinet			Scrap.		
2	2-Drawer File Cabinet			Scrap.		
1	Blue Teacher's Desk	(Metal)		Scrap/trash?		

SHS:

2	LifeFitness 9000HR Treadmill			Trash.		
5	4-Drawer File Cabinet			Scrap.		
9	2-Drawer File Cabinet			Scrap.		
8	Large AV Carts w/ Outlet Strip			Scrap		

BRMS:

3	Upright Piano			Trash.		
3	Tables			Trash.		
2	4-Drawer File Cabinet			Scrap.		
1	2-Drawer File Cabinet			Scrap.		
1	Rolling Cabinet			Scrap.		
1	Desk Extension			Scrap.		
1	Safe			Scrap.		

JRE:

2	Kidney Shaped Tables w/Legs			Trash.		
40	Adjustable Height Student Desks			Trash		
40	Small Student Chairs			Trash.		

PRE:

3	4-Drawer File Cabinet			Scrap		
1	3-Drawer File Cabinet			Scrap.		

Maintenance Shop:

1	Fire King Electric Safe	X	1.00	Scrap.		
1	Sentry Safe Combo	X	1.00	Scrap		
1	Gardau Safe Combo	X	1.00	Scrap.		

ReSubmit
ca/27/19

PITTSFORD CENTRAL SCHOOL DISTRICT
Secondary Preliminary Field Trip Request

Instructions:
Complete and submit to your building principal at least three months in advance for an overnight, out of state or out of country trip and 3 weeks for a day trip.

Teacher(s) Initiating Request: Mindy Johnston School: MHS

Please check all that apply:

- Day trip
- Overnight, one night, without missing instructional time
- Overnight, one night, with missing instructional time
- Extended, overnight for more than one night
- Out of state
- Out of country

Logistics of Trip

Destination (include exact address): DoubleTree by Hilton Anaheim, 100 The City Drive, Orange, CA 92868

Estimated Number of Students: 22 Round Trip Mileage: _____

Departure: Date 9/19/19 Time 4:00pm Return: Date 9/22/19 Time 10:00pm

Have both the district and building calendars been checked for conflicts, etc. yes no

Estimated Number of Chaperones: Teachers: 2 Parents _____ Other: _____

Type of Transportation:

District bus: _____ Please complete *Special Trip Request Card*
Commercial Carrier: Air Please complete form (8460F.7 - Trans)

Arrangement for meals and lodging (if necessary): _____

DoubleTree by Hilton Anaheim, 100 The City Drive, Orange, CA 92868

Cost:

Estimated Cost Per Student:

Event Fee: 175

Travel: 370

Lodging: 445

Meals: Parent cost

Other: _____

Total: 990

Estimated Funds from Each Source:

from District: 0

from student: 300

outside source: 0

fundraising: 690

other: _____

Total: 990

Describe fundraising or outside sources: Yearbook Ad sales

Complete for overnight, extended, out-of-state or out-of-country trips:

Date of parent informational meeting: TBA

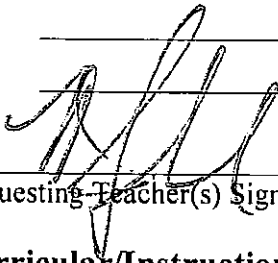
Supervision details: i.e. baggage checks, curfews, room checks, non-direct supervision activities:

I will be checking bags, enforcing a curfew when the workshop is finished for the evening and staying with the students at all times.

Expectations for student conduct: Include a copy of the conduct rules that will be shared with and signed by students and parents.

Date of chaperone meeting: TBA (Include a copy of chaperone responsibilities and expectations)

Other remarks: I will be with the students at all times and our hotel rooms



Requesting Teacher(s) Signature

6/5/19

Date

Curricular/Instructional Plan

For what course is this trip required? Yearbook

Instructional Objectives: Be specific, include outcomes, desired proficiency level and how you will measure what standards and district curriculum goals it meets.

Students will learn from national experts in the field of journalism, photojournalism, graphic design how to put together

take professional photos, write journalistic stories, put together a well designe

Students will also learn from national yearbook judges what it takes to create

Activities

Preparation: How will the student be prepared for the trips as an instructional activity?

Students have already begun to prepare by brainstorming themes, sketching covers and will be attending a small loca

on May 21, 2019 so that they go into the workshop with some pages complet

begins with a critique of what we already have completed, and then we get o

On trip: What instructional activities will occur on the trip?

see objectives.

Follow-Up: Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved.

When we return we will use what we learned to complete the remainder of the 2018-2019 yearbook and submit to 2 national com

Since we began attending these national conventions, we have earned awards from

We have steadily improved our ratings on these awards also, largely in part to atten

Provisions for Continuity of School Work - to be completed for any missed instructional.

What instructional provisions have been made to help participants keep up with other classes that they will miss?

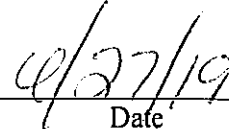
Students will get the work they will miss for the 1 school day we will be gone ahead of time.

What specific plans have been made for the continued instruction of those students in the class who will not participate in the field trip?

NA- yearbook is a club

TO BE COMPLETED BY THE BUILDING PRINCIPAL, DIRECTOR AND/OR ASI WHEN APPROPRIATE


Principal Approval

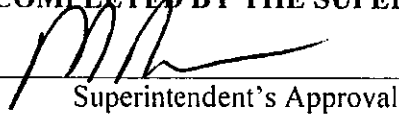

Date

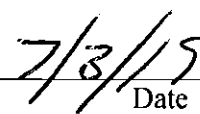
Director/ASI Approval

Date

Comments:

TO BE COMPLETED BY THE SUPERINTENDENT


Superintendent's Approval


Date

Comments:

*If commercial carrier is the mode of transportation, form 8460F.7-Trans should be forwarded to the Transportation Department.

Board Approval Date: _____

Sent to Transportation: _____