

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
MONDAY, OCTOBER 7, 2019
BOARD ROOM – BARKER ROAD MIDDLE SCHOOL

AGENDA
7:00 P.M.

- I. CALL TO ORDER
- II. APPROVAL OF AGENDA (BOARD ACTION)
- III. APPROVAL OF MINUTES: September 25, 2019 (BOARD ACTION)
- IV. PUBLIC COMMENT
The Board of Education offers this time for those wishing to express public opinion. When addressing the Board, you will be asked to clearly state your name and address and limit your comment/s to approximately three minutes in order for the Board to accomplish the evening's agenda.
- V. BOARD OF EDUCATION REPORT
- A. Monroe County School Boards Association Meeting Reports
1. Board President's – next meeting – 11/6/19
 2. Executive Committee – next meeting – 12/4/19
 3. Information Exchange Committee – next meeting – 10/16/19
 4. Labor Relations Committee – next meeting – 10/23/19
 5. Legislative Committee – next meeting – 11/6/19
 6. Steering Committee – next meeting – 10/30/19
 7. Communications Outreach Advisory Committee- next meeting-10/21/19
- B. Other Meeting Reports
- C. Dates to Remember
1. 10/7/19 – Board Retreat – 5:00-6:30 p.m.
 2. 10/11/19 – Schools Closed for Superintendent's Conference Day
 3. 10/14/19 – Schools Closed for Columbus Day
 4. 10/17/19 – Board Visit/Tour at Thornell Road Elementary School
(Tour 7:15 am/Visit 7:30)
 5. 10/21/19 – Next Regularly Scheduled Meeting
- VI. FINANCIAL REPORT – Mr. Kenney
- A. Action Items:
1. Acceptance of Treasurer's Report (August 31, 2019) (BOARD ACTION)
 2. External Audit Report and Management Letter (BOARD ACTION)
 3. Bid Award (See Consent Agenda)
 - a. BOCES II Cooperative Fall Fine Paper
 - b. Sale and Disposal of School District Outdated Textbooks/Library Books
- B. Discussion:
- C. Other:
- VII. HUMAN RESOURCE REPORT – Mr. Leone
- A. Action Items:
1. Professional Staff Report (BOARD ACTION)
 2. Support Staff Report (BOARD ACTION)
- B. Discussion:
- C. Other:
- VIII. STUDENT SERVICES REPORT – Dr. Vaughan-Brogan
- A. Action Items:
- B. Discussion:
1. Code of Conduct Status Report
- C. Other:

- IX. CURRICULUM REPORT – Mrs. Ward
 - A. Action Items:
 - B. Discussion:
 - 1. 2019 3-8 Assessment Data
 - C. Other:

- X. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items: (See Consent Agenda)
 - 1. Committee on Special Education: Amendments – Agreements No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Requested Reviews, Requested Reviews Transfer Students, Transfer Students – Agreements No Meetings.
 - 2. Sub-Committee on Special Education: Amendments – Agreements No Meetings, Reevaluation Review, Transfer Students – Agreements No Meetings.
 - 3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendment – Agreement No Meeting.
 - B. Discussion:
 - C. Other:

- XI. SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - B. Discussion:
 - C. Other:

- XII. CONSENT AGENDA (BOARD ACTION)
 - A. Bid Award
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education

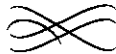
- XIII. OLD BUSINESS

- XIV. NEW BUSINESS

- XV. PUBLIC COMMENT

- XVI. ADJOURNMENT/RECESS (BOARD ACTION)

Next regularly scheduled meeting: October 21, 2019



Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting
Wednesday, September 25, 2019
Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the Board Room, Barker Road Middle School on Wednesday, September 25, 2019.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky, R. Sanchez-Kazacos, P. Sullivan

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, P. Vaughan-Brogan, M. Ward, N. Wayman, E. Woods

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mrs. Thomas called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. McCluski, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED: AGENDA**

Vote: Unanimously carried

3. Mr. Shawn Clark, principal, was present to update the Board on the activities taking place at Jefferson Road Elementary School.

4. Motion was made by Mr. Aroesty, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its September 9, 2019, meeting. **APPROVED: MINUTES 9/9/19**

Vote: Unanimously carried

5. Board Reports: Mrs. Thomas read the MCSBA meeting dates as well as other dates to remember.

6. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Reports for the months of June and July 2019. **ACCEPTED: TREASURER'S REPORTS**

Vote: Unanimously carried

7. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 4th Quarter Extraclassroom Activities Report as presented. **APPROVED: 4TH QUARTER EXTRACLASSROOM ACTIVITIES REPORT**

Vote: Unanimously carried

8. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District at its regular meeting of September 25, 2019 does hereby declare the above equipment scrap or obsolete and does hereby authorize the auction and receipt of proceeds from the sale of the vehicles and equipment listed on the Consignment Contract from Roy Teitworth, Inc. **APPROVED: AUCTION OF EQUIPMENT**

Vote: Unanimously carried

This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.

31.

9. Motion was made by Mr. Sullivan, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Appointment – Certificated Staff

Name: David Pascarella
Position: School Social Worker
Type of Position: Probationary
Tenure Area: School Social Worker
Probationary Period: 10/09/2019 – 10/08/2022
Certification: Professional
Salary: \$62,132
Effective Date: October 9, 2019

B. Appointment – Supervisory and Technical

Name: Leslie Pawluckie
Position: Purchasing Agent
Type of Position: Civil Service
Probationary Period: Provisional
Salary: \$52,700
Effective Date: October 1, 2019

C. Appointment Modification – Change in Tenure Area

Name: Lisa Williams
Position: .5 Special Education/.5 Reading
Type of Position: Probationary
Probationary Period: 09/01/2017 – 08/31/2020
Effective Date: September 1, 2017

D. Appointment – School Related Professional

Name: Phoebe Coats
Position: CSE Assigned Paraprofessional
Type of Position: Full-time
Probationary Period: 09/23/2019 – 09/22/2020
Salary: \$16,628
Effective Date: September 23, 2019

Name: Sophie Spyra
Position: CSE Assigned Paraprofessional
Type of Position: Full-time
Probationary Period: 09/23/2019 – 09/22/2020
Salary: \$16,564
Effective Date: September 23, 2019

Name: Sheila Lang
Position: CSE Assigned Paraprofessional
Type of Position: Full-time

Probationary Period: 09/03/2019 - 09/02/2020
 Salary: \$16,632
 Effective Date: September 3, 2019

Name: Gunjan Gupta
 Position: CSE Assigned Paraprofessional
 Type of Position: Full-time
 Probationary Period: 09/16/2019 - 09/15/2020
 Salary: \$17,619
 Effective Date: September 16, 2019

Name: Margaret Glitch
 Position: CSE Assigned Paraprofessional
 Type of Position: Full-time
 Probationary Period: 09/04/2019 - 09/03/2020
 Salary: \$17,220
 Effective Date: September 4, 2019

Name: Shelby Ide-Eames
 Position: CSE Assigned Paraprofessional
 Type of Position: Full-time
 Probationary Period: 09/09/2019 - 09/08/2020
 Salary: \$18,018
 Effective Date: September 9, 2019

Name: Derya Donmez-Kesgin
 Position: CSE Assigned Paraprofessional
 Type of Position: Full-time
 Probationary Period: 09/12/2019 - 09/11/2020
 Salary: \$17,619
 Effective Date: September 12, 2019

Name: Jennifer Shaffer
 Position: Educational Assistant
 Type of Position: Full-time
 Probationary Period: 09/03/2019 - 09/02/2020
 Salary: \$20,330
 Effective Date: September 3, 2019

Name: Colleen Mehan
 Position: CSE Assigned Paraprofessional
 Type of Position: Full-time
 Probationary Period: 09/23/2019 - 09/22/2020
 Salary: \$15,290
 Effective Date: September 23, 2019

E. Resignations - Teacher

Kimberly Barrett - letter attached

10. Motion was made by Mr. Aroesty, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL

| <u>APPOINTMENTS</u> | <u>POSITION</u> | <u>BLDG</u> | <u>HOURS</u> | <u>DATE</u> | <u>SALARY</u> |
|---------------------|-----------------|-------------|--------------|-------------|---------------|
| Sarah Walls | SST Assistant | BRMS | 37.5 | 10/21/2019 | \$23,123 |

CLERICAL

| <u>RESIGNATIONS</u> | <u>POSITION</u> | <u>BLDG</u> | <u>LENGTH OF SVC</u> | <u>DATE</u> |
|---------------------|-----------------|-------------|----------------------|-------------|
| Maureen Shay | Clerk PT | MCE | 1 yr. | 09/05/2019 |

TRANSPORTATION

| <u>APPOINTMENTS</u> | <u>POSITION</u> | <u>BLDG</u> | <u>HOURS</u> | <u>DATE</u> | <u>SALARY</u> |
|---------------------|------------------|-------------|--------------|-------------|---------------|
| Eileen Weigert | AM/PM Bus Driver | TMF | 4.5 | 09/19/2019 | \$16.86 hr. |

TRANSPORTATION

| <u>RESIGNATIONS</u> | <u>POSITION</u> | <u>BLDG</u> | <u>LENGTH OF SVC</u> | <u>DATE</u> |
|---------------------|------------------|-------------|----------------------|-------------|
| Michelle Corbett | Bus Attendant | TMF | 1 yr. | 09/16/2019 |
| James Burdett | AM/PM Bus Driver | TMF | 1 1/2 yrs. | 09/19/2019 |

CUSTODIAL/MAINTENANCE

| <u>RESIGNATIONS</u> | <u>POSITION</u> | <u>BLDG</u> | <u>LENGTH OF SVC</u> | <u>DATE</u> |
|----------------------|-----------------|-------------|----------------------|-------------|
| Souksavanh, Siharath | Cleaner | MHS | 3.5 yrs. | 09/13/2019 |
| Anderson, Michael | Summer Help | TMF | | 09/02/2019 |
| Cerbone, Nicholas | Summer Help | Tech. | | 09/02/2019 |
| Fursman, Christopher | Summer Help | TMF | | 09/02/2019 |
| Knight, Christopher | Summer Help | TMF | | 09/02/2019 |
| Leone, Nicholas | Summer Help | TMF | | 09/02/2019 |
| Tommasi, Matthew | Summer Help | TMF | | 09/02/2019 |
| Wikiera, John | Summer Help | Tech. | | 09/02/2019 |

FOOD SERVICE

| <u>APPOINTMENTS</u> | <u>POSITION</u> | <u>BLDG</u> | <u>HOURS</u> | <u>DATE</u> | <u>SALARY</u> |
|---------------------|------------------|-------------|--------------|-------------|---------------|
| Maricel Serrana | Food Service Sub | TMF | per diem | 09/15/19 | \$11.80 hr. |

FOOD SERVICE

| <u>RESIGNATIONS</u> | <u>POSITION</u> | <u>BLDG</u> | <u>LENGTH OF SVC</u> | <u>DATE</u> |
|---------------------|---------------------|-------------|----------------------|-------------|
| Sophie Spyra | Food Service Worker | CRMS | 2.5 yrs. | 09/20/2019 |

11. Dr. Vaughan-Brogan along with Ann Kane presented information to the Board on the current Youth Risk Behavior Survey.

12. Mrs. Ward gave the Board an update on the 2019-2020 Curriculum Projects.

13. Special Education Report: Mrs. Woods noted that all items would be acted upon this evening under the Consent Agenda.

14. Motion was made by Mrs. Baum, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing proposed, pending or current litigation, and the employment history of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting.
Vote: Unanimously carried

**APPROVED:
EXECUTIVE
SESSION**

15. Motion was made by Mr. Sullivan, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the participation of one student from Norman Howard school on the Pittsford Mendon modified cross country team for the fall 2019 season.
Vote: Unanimously carried

**APPROVED:
PARTICIPATION
FOR INCOMPLETE
TEAM**

16. Mr. Pero noted the 2nd reading of Policy #8340 – Instructional Materials & Textbook Adoptions that will be acted upon this evening under the Consent Agenda.

17. Mr. Pero noted the donation of \$3855.00 for (3) Daktronics Touchpads for Mendon H.S. from the Pack Swim Team of Pittsford that will be acted upon this evening under the Consent Agenda.

18. Mr. Pero said that Pittsford has joined (4) other districts that use a company to review submitted playlists for athletic team music, in which they provide a red light (not playable music) or a green light (playable music).

19. Mr. Pero noted attending the Urban Suburban breakfast & will continue to do so throughout the year.

20. Mr. Pero mentioned that he met the Chancellor while in Albany at a conference this past weekend. He said her hope was to reduce the divide between upstate vs. downstate schools. Some topics from the conference included: equity, students with disabilities and the shortage of teachers across the state to name a few.

21. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

**APPROVED:
CONSENT
AGENDA**

Committee on Special Education: Amendments – Agreements No Meetings, Requested Review CPSE to CSE Transition, Requested Review Transfer Student, Requested Reviews, Transfer Students – Agreements No Meetings.

Sub-Committee on Special Education: Amendments – Agreements No Meetings, Annual Reviews, Reevaluation Review, Transfer Students – Agreements No Meetings.

Committee on Preschool Special Education: Initial Eligibility Determination Meeting, Reevaluation Transfer Student Meetings, Amendment – Agreement No Meetings.

Policy Approval: #8340 – Instructional Materials & Textbook Adoptions

Gift to the District: Donation of \$3855.00 for (3) Daktronics Touchpads for Mendon H.S. from the Pack Swim Team of Pittsford

22. Old Business: Mrs. Thomas noted the upcoming NYSSBA conference in October.

23. New Business: Mr. Pero said that the first grade teachers are very impressed with the readiness of the first grade students and attribute it to our full day kindergarten program.

24. Public Comment: a resident spoke on Impact Earth. Mr. Pero provided an update while also noting that this is a student generated/driven club activity.

25. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 8:15 p.m.
Vote: Unanimously carried

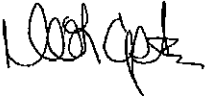
**APPROVED:
RECESS**

35.

26. Motion was made by Mr. Sullivan, seconded by Mrs. Thomas and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 9:30 p.m.
Vote: Unanimously carried

APPROVED:
ADJOURNMENT

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

August 31, 2019

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of August 31, 2019.

GENERAL FUND

- The District received their proportionate share of Sales Tax from Monroe County in the amount of \$1,464,581 (see page 3).
- The District received August Excess Cost Aid of \$398,782 (see page 3).

SCHOOL LUNCH FUND

- The school lunch program had net operations of (\$20,524) for the month of August (see page 6).

TRUST & AGENCY FUND

- Activity was normal for the month of August (see page 8).

SPECIAL AID FUND

- Activity was normal for the month of August. The District is awaiting SED approvals for Special Education grants IDEA 611, IDEA 619, and the Teacher Center Grant (see page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$6,550,333 (see page 13).
- Reserve fund balances total \$32,975,568 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
August 31, 2019

GENERAL FUND

| | 7/31/2019 Balance | Receipts | Disbursements | 8/31/2019 Balance |
|-----------------------------|-------------------------|------------------------|------------------------|-------------------------|
| Cash in Banks - Checking | \$ 6,456,876.46 | \$ 1,958,917.26 | \$ 5,485,567.11 | \$ 2,930,226.61 |
| Money Market Account-Chase | 388,222.90 | 187.86 | - | 388,410.76 |
| Money Market Account- Key | 433,018.80 | 73.56 | - | 433,092.36 |
| Money Market Account- M & T | 4,578,962.33 | 3,551.60 | - | 4,582,513.93 |
| Money Market Account- CNB | 581,843.56 | 38.26 | - | 581,881.82 |
| Chase Purchasing Card | - | 693.79 | 693.79 | - |
| Investments (See Schedule) | 2,045,590.07 | 7,159.57 | - | 2,052,749.64 |
| | \$ 14,484,514.12 | \$ 1,970,621.90 | \$ 5,486,260.90 | \$ 10,968,875.12 |

RESERVES

| | 7/31/2019 Balance | Receipts | Disbursements | 8/31/2019 Balance |
|--|-------------------------|----------------------|----------------------|-------------------------|
| Unemployment Reserve (Checking) | \$ 364,567.47 | \$ 46.34 | \$ - | \$ 364,613.81 |
| Workers' Compensation Reserve | 340,875.04 | 43.33 | - | 340,918.37 |
| Reserve for Tax Certiorari (Checking) | 1,090,908.43 | 138.65 | - | 1,091,047.08 |
| Employee Retirement Contribution | 2,103,796.70 | 267.39 | - | 2,104,064.09 |
| Reserve for Liability (Checking) | 1,601,230.84 | 203.52 | - | 1,601,434.36 |
| Insurance Reserve (Checking) | 1,187,215.61 | 150.90 | - | 1,187,366.51 |
| Capital Reserve | 13,076,923.85 | 2,073.27 | 28.60 | 13,078,968.52 |
| Bus Purchase Reserve | 4,826,723.70 | 425,888.58 | 425,261.20 | 4,827,351.08 |
| Employee Benefit Reserve | 2,266,618.76 | 288.09 | - | 2,266,906.85 |
| Instructional Technology Capital Reserve | 1,806,688.45 | 229.63 | - | 1,806,918.08 |
| Investments (See Schedule) | - | - | - | - |
| | \$ 28,665,548.85 | \$ 429,329.70 | \$ 425,289.80 | \$ 28,669,588.75 |

SCHOOL LUNCH FUND

| | 7/31/2019 Balance | Receipts | Disbursements | 8/31/2019 Balance |
|----------------------------|----------------------|---------------------|---------------------|----------------------|
| Cash in Banks - Checking | \$ 217,958.10 | \$ 25,020.33 | \$ 49,315.04 | \$ 193,663.39 |
| Money Market Account-Chase | 427,862.34 | 54.38 | - | 427,916.72 |
| | \$ 645,820.44 | \$ 25,074.71 | \$ 49,315.04 | \$ 621,580.11 |

CAPITAL FUND

| | 7/31/2019 Balance | Receipts | Disbursements | 8/31/2019 Balance |
|----------------------------------|------------------------|----------------------|----------------------|------------------------|
| Cash in Banks - Checking | \$ 75,082.42 | \$ 6.51 | \$ 29,731.00 | \$ 45,357.93 |
| Capital Reserve | 2,996,324.96 | 100,028.60 | 104,164.40 | 2,992,189.16 |
| Capital-Dec 2012 Proposition-BAN | 0.24 | - | 0.24 | - |
| Bus Purchase Reserve -Capital | 466,060.95 | 425,261.20 | 850,522.40 | 40,799.75 |
| | \$ 3,537,468.57 | \$ 525,296.31 | \$ 984,418.04 | \$ 3,078,346.84 |

SPECIAL AID FUND

| | 7/31/2019 Balance | Receipts | Disbursements | 8/31/2019 Balance |
|----------------------------|----------------------|----------------------|----------------------|----------------------|
| Cash in Banks - Checking | \$ 231,028.36 | \$ 498,547.00 | \$ 423,621.93 | \$ 305,953.43 |
| Money Market Account-Chase | - | - | - | - |
| | \$ 231,028.36 | \$ 498,547.00 | \$ 423,621.93 | \$ 305,953.43 |

PITTSFORD CENTRAL SCHOOLS
INVESTMENT SCHEDULES

As of August 31, 2019

GENERAL FUND

| Date Purchased | Maturity Date | Bank of Deposit | Principal Amount | Interest Rate | Number of Days | Interest Income |
|----------------|---------------|-----------------|---------------------|---------------|----------------|-----------------|
| 8/8/2019 | 10/7/2019 | CNB | 2,052,749.64 | 1.80% | 60 | 6,073.89 |
| | | | <u>2,052,749.64</u> | | | <u>6,073.89</u> |

Our current interest rates are as follows:

| | |
|--|--------------|
| JP Morgan Chase Checking | 0.10% -0.26% |
| JP Morgan Chase Money Market | 0.57% |
| Key Checking | 0.15% |
| Key Money Market | 0.15% -0.20% |
| Canandaigua National Bank Money Market | 0.08% |
| M & T Money Market -General Fund | 0.90% |

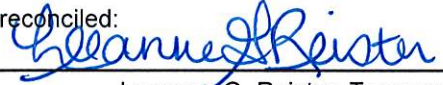
Many of our Chase money market accounts are bundled, but with separate account numbers to provide a higher rate of return.

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2019
General Fund Accounts (Checking and Money Market)

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|--|------------------------|------------------------|-----------------------|
| 31-Jul | BEGINNING BALANCE | | | <u>12,438,924.05</u> |
| | Receipts: | | | |
| | Taxes & Tax Items | | | |
| | Non Property Taxes | 1,464,580.88 | | |
| | Local Revenues | 92,557.86 | | |
| | State Aid (Excess Cost Aid Aid) | 398,781.85 | | |
| | Federal Aid - Medicaid (Both Portions) | 1,998.45 | | |
| | Interest | 4,849.50 | | |
| | Net Transfers | | | |
| | Total Receipts: | | | <u>1,962,768.54</u> |
| | Disbursements: | | | |
| | EFT/Wire Transfers | | 88,563.72 | |
| | Check #253532-253766 | | 4,149,562.85 | |
| | ACH #000542-000562 | | 6,566.33 | |
| | Payroll Funding | | 1,240,180.42 | |
| | Transfer to P-Card | | 693.79 | |
| | Net Transfers | | | |
| | Total Disbursements: | | | <u>(5,485,567.11)</u> |
| 31-Aug | ENDING BALANCE | <u>\$ 1,962,768.54</u> | <u>\$ 5,485,567.11</u> | <u>8,916,125.48</u> |

BANK RECONCILIATION

| | |
|--|---------------------|
| BALANCE PER BANK: | 9,108,877.44 |
| ADD: | |
| NSF Payments | |
| Outstanding Transfer from School Lunch | |
| Outstanding Transfer from Trust & Agency | |
| SUBTRACT: | |
| Outstanding Checks | (192,751.96) |
| Outstanding Transfer to Special Aid | |
| ADJUSTED BANK BALANCE | <u>8,916,125.48</u> |
| BALANCE PER BOOKS | <u>8,916,125.48</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues
August 31, 2019

| DESCRIPTION | BUDGETED REVENUES WITH ADJUSTMENTS | REV. REC'D 8/31/2019 | REV. REC'D TO DATE | ESTIMATED TO 6/30 | OVER/(UNDER) BUDGET |
|--|---------------------------------------|-------------------------|-----------------------|--------------------------|------------------------|
| Real Property Taxes | 103,141,036.00 | - | - | 103,141,036.00 | - |
| Other Payments in Lieu of Taxes | 91,930.00 | - | - | 91,930.00 | - |
| STAR Tax Relief Program | - | - | - | - | - |
| Interest & Penalties | 515.00 | - | - | 515.00 | - |
| County Sales Tax | 5,330,861.00 | 58,804.88 | 58,804.88 | 5,330,861.00 | - |
| Textbook Charges | 600.00 | 12.00 | 12.00 | 600.00 | - |
| Tuition - Individuals | - | - | - | - | - |
| Other Student Charges | 15,000.00 | - | - | 15,000.00 | - |
| Admissions | 13,450.00 | - | - | 13,450.00 | - |
| Tuition - Other Districts | 125,000.00 | - | - | 125,000.00 | - |
| Health Services - Other Districts | 215,000.00 | - | - | 215,000.00 | - |
| Interest Earned on Investments | 225,000.00 | 12,052.23 | 36,133.26 | 225,000.00 | - |
| Rental of Real Property | 80,000.00 | 4,180.00 | 4,180.00 | 80,000.00 | - |
| Rental of Real Property, BOCES | - | - | - | - | - |
| Rental of Buses | 2,000.00 | 288.13 | 288.13 | 2,000.00 | - |
| Commissions | - | - | - | - | - |
| Forfeiture of Deposits | - | - | - | - | - |
| Sale of Scrap and Excess Materials | 1,000.00 | 201.60 | 727.47 | 1,000.00 | - |
| Sale of Instructional Materials - Textbooks | - | - | - | - | - |
| Sale of Equipment | 100,000.00 | - | - | 100,000.00 | - |
| Insurance Recoveries | 40,000.00 | - | 4,552.34 | 40,000.00 | - |
| Other Compensation for Loss | 2,000.00 | 328.28 | 538.60 | 2,000.00 | - |
| Refund for BOCES Aided Services | 285,000.00 | - | - | 285,000.00 | - |
| Refund of Prior Years Expense | 90,000.00 | 309.69 | 429.05 | 90,000.00 | - |
| Gifts and Donations | 30,000.00 | - | 640.37 | 30,000.00 | - |
| Unclassified Revenues | 170,000.00 | - | 17.59 | 170,000.00 | - |
| State Aid - General Operating/Foundation Aid | 12,402,907.00 | 999.23 | 6,198.56 | 12,402,907.00 | - |
| State Aid - Excess Cost | 810,756.00 | (11,624.00) | (11,624.00) | 810,756.00 | - |
| State Aid - Building Aid | 6,594,136.00 | - | - | 6,594,136.00 | - |
| State Aid - Lottery Aid | - | - | - | - | - |
| State Aid - Lottery Grant | - | - | - | - | - |
| State Aid - Commercial Gaming Grant | - | - | - | - | - |
| State Aid - BOCES | 2,819,445.00 | - | - | 2,819,445.00 | - |
| State Aid - Textbooks | 358,645.00 | - | - | 358,645.00 | - |
| State Aid - Software Aid | 90,583.00 | - | - | 90,583.00 | - |
| State Aid - Hardware Aid | 95,198.00 | - | - | 95,198.00 | - |
| State Aid - Library Mat. Aid | 39,719.00 | - | - | 39,719.00 | - |
| State Aid - Other Charter School CSBT | - | - | - | - | - |
| State Aid - Other FDK Conversion | 478,396.00 | - | - | 478,396.00 | - |
| State Aid - Other Urban Suburban | 1,071,244.00 | - | - | 1,071,244.00 | - |
| Medicaid Assistance | 50,000.00 | 999.22 | 6,198.54 | 50,000.00 | - |
| Interfund Transfers | - | - | - | - | - |
| Appropriated Fund Balance | 1,300,000.00 | - | - | 1,300,000.00 | - |
| Reserve for Encumbrances | 1,972,753.53 | - | - | 1,972,753.53 | - |
| Appropriated Reserve: Liability | 114,353.00 | - | - | 114,353.00 | - |
| Appropriated Reserve: Workers Compensation | 20,000.00 | - | - | 20,000.00 | - |
| Appropriated Reserve: EBALR | 400,000.00 | - | - | 400,000.00 | - |
| Appropriated Reserve: ERS | 200,000.00 | - | - | 200,000.00 | - |
| Appropriated Reserve: Unemployment Res | 40,000.00 | - | - | 40,000.00 | - |
| Appropriated Reserve: Bus Purchase Reserve | - | - | - | - | - |
| TOTALS: | \$ 138,816,527.53 | \$ 66,551.26 | \$ 107,096.79 | \$ 138,816,527.53 | \$ - |

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Schedule of Appropriated Expenses August 31, 2019

| | ORIGINAL APPROPRIATIONS | TRANSFERS AND ADJUSTMENTS | REVISED APPROPRIATIONS | EXPENDITURES TO DATE | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCES |
|--|----------------------------|------------------------------|---------------------------|-------------------------|-----------------------------|--------------------------|
| School Operations | | | | | | |
| Elementary Schools | 18,785,800.00 | 167,260.04 | 18,953,060.04 | 269,067.90 | 17,115,821.86 | 1,568,170.28 |
| Middle School | 14,487,850.00 | 15,149.08 | 14,502,999.08 | 197,258.81 | 12,991,327.11 | 1,314,413.16 |
| High School | 20,253,891.00 | 201,322.92 | 20,455,213.92 | 411,403.54 | 17,050,477.83 | 2,993,332.55 |
| Total School Operations | 53,527,541.00 | 383,732.04 | 53,911,273.04 | 877,730.25 | 47,157,626.80 | 6,875,915.99 |
| Central Student Programs & Services | | | | | | |
| Special Education Office | 553,941.00 | 69,211.82 | 623,152.82 | 73,342.94 | 300,253.25 | 249,556.63 |
| Special Education Services | 1,228,511.00 | - | 1,228,511.00 | - | 944,192.00 | 284,319.00 |
| Out of District Spec. Ed Programs | 6,313,232.00 | 421,893.88 | 6,735,125.88 | 639,696.53 | 5,351,108.93 | 744,320.42 |
| Special Services | 687,772.00 | (36,630.00) | 651,142.00 | 28,903.46 | 443,339.20 | 178,899.34 |
| Summer Programs | 26,000.00 | 433.00 | 26,433.00 | 2,400.00 | 21,600.00 | 2,433.00 |
| Non Public Services | 428,114.00 | 10,174.90 | 438,288.90 | 12,520.32 | 181,759.23 | 244,009.35 |
| BOCES | 450,355.00 | 29,036.51 | 479,391.51 | 143,018.54 | 210,617.97 | 125,755.00 |
| Total Central Programs & Services | 9,687,925.00 | 494,120.11 | 10,182,045.11 | 899,881.79 | 7,452,870.58 | 1,829,292.74 |
| Instructional Services | | | | | | |
| Curriculum & Instruction Services | 754,251.00 | 30,635.20 | 784,886.20 | 102,453.48 | 488,455.23 | 193,977.49 |
| Standards of Performance | 501,720.00 | 7,267.68 | 508,987.68 | 8,547.93 | 396,328.53 | 104,111.22 |
| Pupil Services Office | 328,635.00 | 5,439.93 | 334,074.93 | 50,513.91 | 217,716.12 | 65,844.90 |
| Instructional Technology Services | 1,648,872.00 | 266,994.23 | 1,915,866.23 | 213,084.64 | 1,466,038.13 | 236,743.46 |
| Professional Development Services | 261,608.00 | 9,057.99 | 270,665.99 | 25,736.44 | 186,200.47 | 58,729.08 |
| Data Team | 420,585.00 | 2,705.11 | 423,290.11 | 81,140.24 | 331,745.72 | 10,404.15 |
| Total Instructional Services | 3,915,671.00 | 322,100.14 | 4,237,771.14 | 481,476.64 | 3,086,484.20 | 669,810.30 |
| Support Services | | | | | | |
| Finance Services | 947,453.00 | 16,472.97 | 963,925.97 | 180,303.15 | 701,147.64 | 82,475.18 |
| Personnel Services | 426,397.00 | 13,999.47 | 440,396.47 | 80,978.29 | 241,629.30 | 117,788.88 |
| Public Information Services | 363,098.00 | 5,484.87 | 368,582.87 | 49,769.16 | 257,528.23 | 61,285.48 |
| Operations and Maintenance | 8,155,228.00 | 855,720.23 | 9,010,948.23 | 846,019.16 | 5,879,397.08 | 2,285,531.99 |
| Printing and Mailing Services | 287,390.00 | 7,295.56 | 294,685.56 | 21,638.26 | 244,692.34 | 28,354.96 |
| Support Services Technology | 1,481,131.00 | (29,844.96) | 1,451,286.04 | 73,031.54 | 1,078,324.63 | 299,929.87 |
| Transportation Services | 4,804,057.00 | 77,229.20 | 4,881,286.20 | 186,786.50 | 3,432,758.65 | 1,261,741.05 |
| Total Support Services | 16,464,754.00 | 946,357.34 | 17,411,111.34 | 1,438,526.06 | 11,835,477.87 | 4,137,107.41 |
| Central Administration | | | | | | |
| Board of Education | 59,400.00 | 760.69 | 60,160.69 | 14,662.62 | 15,374.85 | 30,123.22 |
| Superintendent's Office | 372,525.00 | 6,962.08 | 379,487.08 | 64,133.73 | 263,078.63 | 32,274.72 |
| Total Central Administration | 431,925.00 | 7,722.77 | 439,647.77 | 78,796.35 | 298,453.48 | 62,397.94 |
| Undistributed Expenses | | | | | | |
| Debt Service & Interfund Transfers | 11,608,669.00 | 1,385.75 | 11,610,054.75 | 572,250.00 | 10,417,804.75 | 620,000.00 |
| Insurance & Fees | 1,667,676.00 | 149,162.47 | 1,816,838.47 | 177,239.69 | 1,389,816.85 | 249,781.93 |
| Employee Benefits | 39,385,260.00 | (217,474.09) | 39,167,785.91 | 2,719,070.00 | 31,844,960.79 | 4,603,755.12 |
| Total Undistributed Expenses | 52,661,605.00 | (66,925.87) | 52,594,679.13 | 3,468,559.69 | 43,652,582.39 | 5,473,537.05 |
| TOTAL | 136,689,421.00 | 2,087,106.53 | 138,776,527.53 | 7,244,970.78 | 113,483,495.32 | 18,048,061.43 |

Transfers and Adjustments Detail:

| | |
|--|---------------------|
| Prior Year Encumbrances | 1,972,753.53 |
| Liability Reserve Appropriation | 114,353.00 |
| Total Transfers and Adjustments | 2,087,106.53 |

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2019**

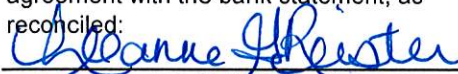
School Lunch Fund

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|--|---------------------|---------------------|----------------------|
| 31-Jul | BEGINNING BALANCE | | | <u>\$ 645,820.44</u> |
| | Receipts: | | | |
| | Daily Deposits | | | |
| | Prepays- School Lunch Office | 301.00 | | |
| | Prepaid- via NutriKids/Heartland | 23,822.16 | | |
| | Other Sales-Vending | 871.60 | | |
| | Catering | | | |
| | Miscellaneous | | | |
| | Interest | 79.95 | | |
| | Net Transfers | | | |
| | Total Receipts: | | | <u>25,074.71</u> |
| | Disbursements: | | | |
| | EFT/Wire Transfers | | | |
| | Check # 202600-202604 | | 33,117.70 | |
| | Payroll Funding | | 16,197.34 | |
| | Void Checks | | | |
| | Transfer to Trust & Agency re: Sales Tax | | | |
| | Net Transfers | | | |
| | Total Disbursements: | | | <u>(49,315.04)</u> |
| 31-Aug | ENDING BALANCE | <u>\$ 25,074.71</u> | <u>\$ 49,315.04</u> | <u>621,580.11</u> |

BANK RECONCILIATION

| | |
|----------------------------------|-------------------|
| BALANCE PER BANK: | 625,191.89 |
| ADD: Outstanding Deposits | 7,457.51 |
| NSF Checks | |
| SUBTRACT: | |
| Outstanding Checks | (11,069.29) |
| ADJUSTED BANK BALANCE | <u>621,580.11</u> |
| BALANCE PER BOOKS | <u>621,580.11</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
TRUST & AGENCY
August 31, 2019**

| | 7/31/2019 | | | 8/31/2019 |
|--|------------------------|------------------------|------------------------|------------------------|
| | BALANCE | RECEIPTS | DISBURSEMENTS | BALANCE |
| Private Purpose Funds (Scholarships) | 110,989.57 | 14.51 | - | 111,004.08 |
| Special Revenue Funds (Local Grants/Donations) | 22,701.26 | 2.94 | - | 22,704.20 |
| Consolidated Payroll | - | 1,067,678.53 | 1,067,678.53 | - |
| Net 1099R Distributions | - | - | - | - |
| NYS Employee Retirement | 12,580.97 | 12,644.06 | 11,913.64 | 13,311.39 |
| Income Protection (LTD) | - | - | - | - |
| Hospital Insurance | - | - | - | - |
| AFLAC | 15.88 | 7.94 | - | 23.82 |
| NYS Income Tax | (8.87) | 60,454.08 | 60,454.08 | (8.87) |
| Federal Income Tax | - | 130,972.54 | 130,972.54 | - |
| Federal Income Tax-1099R | - | - | - | - |
| Earned Income Credit | - | - | - | - |
| Income Execution | - | 2,590.92 | 2,590.92 | - |
| Association Dues | (9.82) | - | - | (9.82) |
| Social Security | (103.72) | 221,674.98 | 221,674.98 | (103.72) |
| Teacher Loans | - | - | - | - |
| Tax Sheltered Annuities | - | 75,635.92 | 75,635.92 | - |
| Bid Deposits | - | - | - | - |
| Other Liabilities | - | - | - | - |
| United Way | - | - | - | - |
| Life Insurance | - | - | - | - |
| Flex Benefits-Medical Exp. | (24,158.17) | 13,602.65 | 53,036.77 | (63,592.29) |
| Flex Benefits-Dependent Care | 10,407.02 | 9,268.72 | 9,614.28 | 10,061.46 |
| Flex Benefits-Management Fee | 704.36 | 101.25 | 171.00 | 634.61 |
| 529 College Savings | - | - | - | - |
| Sales Tax | - | 143.71 | - | 143.71 |
| Accounts Receivable | - | - | - | - |
| Due from Other Funds | - | 1,585,259.11 | 1,584,734.11 | 525.00 |
| Due to Other Funds | 998.56 | 36.65 | - | 1,035.21 |
| Health Fund Reserve | 1,652,544.70 | 185.68 | 38,766.89 | 1,613,963.49 |
| TOTALS: | \$ 1,786,661.74 | \$ 3,180,274.19 | \$ 3,257,243.66 | \$ 1,709,692.27 |

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2019**

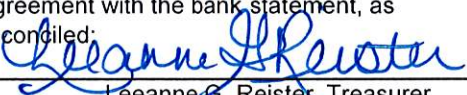
Trust & Agency Accounts

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|--|------------------------|------------------------|------------------------|
| 31-Jul | BEGINNING BALANCE | | | <u>\$ 1,652,970.91</u> |
| | Receipts: | | | |
| | Payroll Funding | 1,584,734.11 | | |
| | FSA Deductions | 9,889.54 | | |
| | General Fund- DT/DF | | | |
| | FSA/Health Fund Prefunding Credit | | | |
| | Miscellaneous | 151.65 | | |
| | Interest | 222.33 | | |
| | Net Transfers | 613,101.60 | | |
| | Total Receipts: | | | <u>2,208,099.23</u> |
| | Disbursements: | | | |
| | EFT/Wire Transfers-Taxes | | 413,101.60 | |
| | EFT Withdrawals (FSA/Health Fund Accounts) | | 89,030.86 | |
| | EFT/Wire Transfers (Omni, NYS ERS & NYS Sales Tax) | | 87,549.56 | |
| | Payroll Checks # 236732-236802 | | 66,389.70 | |
| | Direct Deposits (D326340-D327393) | | 1,016,962.83 | |
| | T & A Checks #200071 | | | |
| | FSA Checks #200089 | | | |
| | Void Checks | | | |
| | Net Transfers | | 613,101.60 | |
| | Total Disbursements: | | | <u>(2,286,136.15)</u> |
| 31-Aug | ENDING BALANCE | <u>\$ 2,208,099.23</u> | <u>\$ 2,286,136.15</u> | <u>1,574,933.99</u> |

BANK RECONCILIATION

| | |
|---|---------------------|
| BALANCE PER BANK | 1,612,722.84 |
| ADD: | |
| Deposit in Transit | |
| SUBTRACT: | |
| Outstanding Checks | (24,516.32) |
| Benefit Resources - Current Month's transactions taken Next Month | (13,272.53) |
| ADJUSTED BANK BALANCE | <u>1,574,933.99</u> |
| BALANCE PER BOOKS | <u>1,574,933.99</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

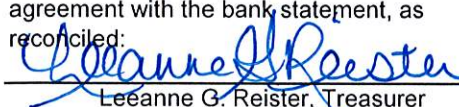
 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2019
Private Purpose Trusts and Special Revenue Accounts**

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|---------------------------------------|-----------------|--------------|----------------------|
| 31-Jul | BEGINNING BALANCE | | | <u>\$ 133,690.83</u> |
| | Receipts: | | | |
| | Miscellaneous -Dividend & Local Money | | | |
| | Interest | 17.45 | | |
| | Net Transfers | | | |
| | Total Receipts: | | | <u>17.45</u> |
| | Disbursements: | | | |
| | Checks 200611-200612 | | | |
| | Void Checks | | | |
| | Net Transfers | | | |
| | Total Disbursements: | | | <u>-</u> |
| 31-Aug | ENDING BALANCE | <u>\$ 17.45</u> | <u>\$ -</u> | <u>133,708.28</u> |

| |
|----------------------------|
| BANK RECONCILIATION |
|----------------------------|

| | |
|------------------------------|-------------------|
| BALANCE PER BANK: | 135,113.28 |
| ADD: | |
| SUBTRACT: | |
| Outstanding Checks | (1,405.00) |
| ADJUSTED BANK BALANCE | <u>133,708.28</u> |
| BALANCE PER BOOKS | <u>133,708.28</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
 August 31, 2019

| DESCRIPTION | ORIGINAL BUDGET/REVENUES | PRIOR YR EXPENDITURES | CURRENT YR EXPENDITURES | O/S ENCUMBRANCES | UNENCUMBERED BALANCES | GRANT ADMINISTRATORS |
|---|-----------------------------|--------------------------|----------------------------|---------------------|--------------------------|-------------------------|
| SERVICES FOR FEES | | | | | | Student Services |
| Driver Education (Cumulative Balance) | 236,861.19 | 121,721.81 | 33,777.10 | 5,051.09 | 76,311.19 | |
| Summer Enrichment (Cumulative Balance) | 141,128.07 | 64,523.12 | 84,105.90 | 207.94 | 12,291.11 | |
| ROC 2 Change (Cumulative Balance) | 10,048.60 | - | - | - | 10,048.60 | |
| IDEA 611 19/20 (07/01/19-06/30/20) Covers special education expenditures | 1,215,727.00 | - | 78,464.15 | 729,469.65 | 407,793.20 | Special Education |
| IDEA 619 19/20 (07/01/19-06/30/20) Covers pre-school educational expenses. | 33,007.00 | - | - | - | 33,007.00 | Special Education |
| TITLE I 18/19 (09/01/18-08/31/19) Provides program additions at qualifying schools to support students at risk of not passing the required state assessments. | 198,070.00 | 177,809.09 | 3,560.00 | - | 16,700.91 | Student Services |
| TITLE IIA GRANT 18/19 (09/01/18-08/31/19) Enhances Teacher/Principal training and recruitment. | 165,126.00 | 87,687.21 | 12,677.45 | 25,294.30 | 39,467.04 | Student Services |
| TITLE III GRANT 18/19 (09/01/18-08/31/19) Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards | 38,642.00 | 18,072.95 | 2,375.00 | 653.10 | 17,540.95 | Student Services |
| TITLE IV SSAE GRANT 18/19 (09/01/18-08/31/19) Provides resources to increase the capacity of local agencies to provide student support and academic enrichment programs | 13,480.00 | 4,390.00 | - | 9,090.00 | - | Student Services |
| TEACHER CENTER GRANT 2019-20 Provides staff development opportunities for teachers. | 43,907.00 | - | 14,648.02 | 6,365.21 | 22,893.77 | Teacher Center |
| SPECIAL ED SUMMER PROGRAMS 4408 Payments for tuition to BOCES and outside providers of summer special education programs. | 360,000.00 | - | 51,763.66 | 121,936.34 | 186,300.00 | Special Education |
| SPECIAL ED SUMMER PROGRAM-In District Expenses for staff and materials for state approved in-district special education summer program. | 360,000.00 | - | 284,318.17 | 21,358.00 | 54,323.83 | Special Education |
| SPECIAL ED SUMMER PROGRAM-Related Services Payments to outside providers and staff for related services during July and August. | 19,000.00 | - | 6,291.16 | - | 12,708.84 | Special Education |
| STATE SUPPORTED SCHOOLS 4201 Schools for the Blind and Deaf | 85,000.00 | - | - | - | 85,000.00 | Spec Ed/Business Office |
| TOTALS: | 2,919,986.86 | 474,204.18 | 551,980.61 | 919,425.63 | 974,386.44 | |

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2019**

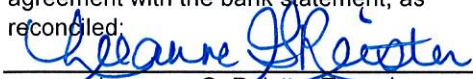
Special Aid Funds

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|--|----------------------|----------------------|---------------------|
| 31-Jul | BEGINNING BALANCE | | | \$ 231,028.36 |
| | Receipts: | | | |
| | Local Revenues | 12,360.00 | | |
| | State Aid/Federal Aid | 486,187.00 | | |
| | Transfer from General (20% funding) | | | |
| | Transfer from General DT/DF | | | |
| | Transfer to Special Aid Fund: write offs | | | |
| | Net Transfers | | | |
| | Total Receipts: | | | <u>498,547.00</u> |
| | Disbursements: | | | |
| | EFT/Wire Transfers | | | |
| | Check # 204875-204904 | | 95,265.58 | |
| | Transfer to General Fund re: DT/DF | | | |
| | Void Checks/Stop Payments/NSF Checks | | | |
| | Payroll Funding | | 328,356.35 | |
| | Net Transfers | | | |
| | Total Disbursements: | | | <u>(423,621.93)</u> |
| 31-Aug | ENDING BALANCE | <u>\$ 498,547.00</u> | <u>\$ 423,621.93</u> | <u>305,953.43</u> |

BANK RECONCILIATION

| | |
|--------------------------------------|-------------------|
| BALANCE PER BANK: | 367,514.45 |
| ADD: NSF Payments | 290.00 |
| Interfund Transfer from General Fund | - |
| SUBTRACT: | |
| Outstanding Checks | (61,851.02) |
| Outstanding Payment Center Fees | |
| ADJUSTED BANK BALANCE | <u>305,953.43</u> |
| BALANCE PER BOOKS | <u>305,953.43</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE August 31, 2019

| DESCRIPTION | PRIOR YEAR APPROPRIATIONS | PROJECT EXPENDITURES | EXPENDITURES | O/S ENCUMBRANCES | UNENCUMBERED BALANCES |
|--------------------------------------|------------------------------|----------------------|--------------|---------------------|--------------------------|
| Bus Purchases 2019-20 | 1,021,349.00 | - | 980,549.25 | - | 40,799.75 |
| Capital 14-15 Funded by General Fund | 250,000.00 | 111,599.54 | 29,731.00 | 107,178.31 | 1,491.15 |
| Capital 15-16 Funded by General Fund | 250,000.00 | - | - | 142,627.00 | 107,373.00 |
| Capital 16-17 Funded by General Fund | 250,000.00 | - | - | - | 250,000.00 |
| Capital 17-18 Funded by General Fund | 250,000.00 | - | - | - | 250,000.00 |
| Capital 18-19 Funded by General Fund | 250,000.00 | - | - | - | 250,000.00 |
| Capital Funded by Reserve - May 2019 | 3,000,000.00 | 138,580.41 | 4,135.80 | 40,188.79 | 2,817,095.00 |
| BOCES Capital Project | 2,833,574.00 | - | - | - | 2,833,574.00 |
| Subtotal - Capital Fund | 5,271,349.00 | 250,179.95 | 1,014,416.05 | 289,994.10 | 6,550,332.90 |
| Debt Service | 10,738,669.00 | - | 572,250.00 | 10,166,419.00 | - |
| TOTALS : | 16,010,018.00 | 250,179.95 | 1,586,666.05 | 10,456,413.10 | 6,550,332.90 |

RESERVE BALANCES August 31, 2019

| DESCRIPTION | FUND BALANCE AT 07/01/2019 | APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE | INTEREST/ OTHER REVENUES | APPROVED TRANSFER (In/Out) | FUND BALANCE TO DATE |
|--|-------------------------------|---|-----------------------------|----------------------------------|-------------------------|
| Bus Purchases Funded by Reserve | 5,087,762.02 | - | 1,386.06 | - | 5,089,148.08 |
| Capital Reserve | 16,074,876.07 | - | 4,092.45 | - | 16,078,968.52 |
| Instructional Technology Capital Reserve | 2,406,458.85 | - | 459.23 | - | 2,406,918.08 |
| Insurance Reserve | 1,187,064.73 | - | 301.78 | - | 1,187,366.51 |
| Unemployment Insurance Reserve | 364,520.26 | (40,000.00) | 93.55 | - | 324,613.81 |
| Reserve for Liability | 1,601,027.35 | (114,353.00) | 407.01 | - | 1,487,081.36 |
| Reserve for Tax Certiorari | 1,090,769.79 | - | 277.29 | - | 1,091,047.08 |
| Employee Benefit & Accrued Liability Reserve | 2,516,314.31 | (400,000.00) | 592.54 | - | 2,116,906.85 |
| Reserve for Retirement Contributions | 2,103,521.02 | (200,000.00) | 543.07 | - | 1,904,064.09 |
| Reserve for Teacher Retirement Contributions | 867,535.00 | - | - | - | 867,535.00 |
| Workers' Compensation Reserve | 440,830.90 | (20,000.00) | 87.47 | - | 420,918.37 |
| TOTALS : | 33,740,680.30 | (774,353.00) | 8,240.45 | - | 32,974,587.75 |

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2019**

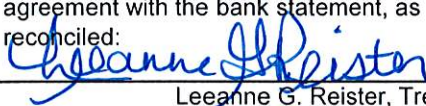
Capital

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|---|----------------------|----------------------|------------------------|
| 31-Jul | BEGINNING BALANCE | | | <u>\$ 3,537,468.57</u> |
| | Receipts: | | | |
| | Transfer from General Fund re: Due to/from | | | |
| | Transfer from General Fund re: Bus Purch. Reserve | | | |
| | BAN Proceeds | | | |
| | Interest | 6.51 | | |
| | Net Transfers | 525,289.80 | | |
| | Total Receipts: | | | <u>525,296.31</u> |
| | Disbursements: | | | |
| | EFT/Wire Transfers | | | |
| | Transfer to Debt Service Fund | | 0.24 | |
| | Capital Checks-# 60118 | | 29,731.00 | |
| | Capital Reserve Checks #871-873 | | 4,135.80 | |
| | Bus Purchase Reserve Checks #200030 | | 425,261.20 | |
| | Net Transfers | | 525,289.80 | |
| | Total Disbursements: | | | <u>(984,418.04)</u> |
| 31-Aug | ENDING BALANCE | <u>\$ 525,296.31</u> | <u>\$ 984,418.04</u> | <u>3,078,346.84</u> |

| |
|----------------------------|
| BANK RECONCILIATION |
|----------------------------|

| | |
|------------------------------|---------------------|
| BALANCE PER BANK: | 3,082,454.04 |
| ADD: | |
| SUBTRACT: | (4,107.20) |
| Outstanding Checks | |
| ADJUSTED BANK BALANCE | <u>3,078,346.84</u> |
| BALANCE PER BOOKS | <u>3,078,346.84</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2019**

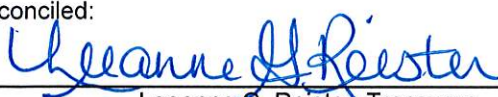
**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

| DATE | DESCRIPTION | CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|--|-----------------|-------------|--------------|--------------|
| 31-Jul | BEGINNING BALANCE | | | \$ | 8,955,212.85 |
| | Receipts: | | | | |
| | Transfer from General Fund | | | | |
| | Interest - Reserve for Liability | | 203.52 | | |
| | Interest -Tax Certiorari | | 138.65 | | |
| | Interest- Unemployment Insurance | | 46.34 | | |
| | Interest- Employee Benefit & Accrued Liabilities | | 288.09 | | |
| | Interest- Employee Retirement Contribution | | 267.39 | | |
| | Interest- Workers' Compensation | | 43.33 | | |
| | Interest- Insurance Reserve | | 150.90 | | |
| | Total Receipts: | | | | 1,138.22 |
| | Disbursements: | | | | |
| | EFT Withdrawals | | | | |
| | Transfer to General Fund | | | | |
| | Total Disbursements: | | | | - |
| 31-Aug | ENDING BALANCE | | \$ 1,138.22 | \$ - | 8,956,351.07 |

| |
|----------------------------|
| BANK RECONCILIATION |
|----------------------------|

| | |
|------------------------------|--------------|
| BALANCE PER BANK: | 8,956,351.07 |
| ADD: | |
| SUBTRACT: | |
| Outstanding Checks | |
| ADJUSTED BANK BALANCE | 8,956,351.07 |
| BALANCE PER BOOKS | 8,956,351.07 |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2019
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts**

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|---------------------------------|----------------------|----------------------|------------------------|
| 31-Jul | BEGINNING BALANCE | | | <u>\$19,710,336.00</u> |
| | Receipts: | | | |
| | Interest - Bus Purchase Reserve | 627.38 | | |
| | Interest - Capital Reserve | 2,044.67 | | |
| | Interest - Capital IT Reserve | 229.63 | | |
| | Net Transfers | 425,289.80 | | |
| | Total Receipts: | | | <u>428,191.48</u> |
| | Disbursements: | | | |
| | Net Transfers | | 425,289.80 | |
| | Total Disbursements: | | | <u>(425,289.80)</u> |
| 31-Aug | ENDING BALANCE | <u>\$ 428,191.48</u> | <u>\$ 425,289.80</u> | <u>19,713,237.68</u> |

| |
|----------------------------|
| BANK RECONCILIATION |
|----------------------------|

| | |
|-----------------------|----------------------|
| BALANCE PER BANK: | 19,713,237.68 |
| ADD: | - |
| SUBTRACT: | |
| Outstanding Checks | |
| ADJUSTED BANK BALANCE | <u>19,713,237.68</u> |
| BALANCE PER BOOKS | <u>19,713,237.68</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2019**

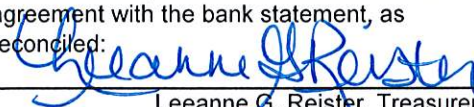
Debt Service Fund

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|---|------------------|--------------|---------------------|
| 31-Jul | BEGINNING BALANCE | | | \$ 2,982,248.38 |
| | Receipts: | | | |
| | Transfer from General Fund (per appropriations) | | | |
| | Transfer from Capital Fund (Assuming BAN Premium) | 0.24 | | |
| | Interest | 352.11 | | |
| | Net Transfers | | | |
| | <u>Total Receipts:</u> | | | <u>352.35</u> |
| | Disbursements: | | | |
| | Checks (001045) | | | |
| | Depository Trust Company (Wires) | | | |
| | Net Transfers | | | |
| | <u>Total Disbursements:</u> | | | <u>-</u> |
| 31-Aug | ENDING BALANCE | <u>\$ 352.35</u> | <u>\$ -</u> | <u>2,982,600.73</u> |

| |
|----------------------------|
| BANK RECONCILIATION |
|----------------------------|

| | |
|---|---------------------|
| BALANCE PER BANK: | 2,982,600.73 |
| ADD: | |
| | |
| SUBTRACT: Outstanding Wire Transfer for Bond Payment | |
| ADJUSTED BANK BALANCE | <u>2,982,600.73</u> |
| BALANCE PER BOOKS | <u>2,982,600.73</u> |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF AUGUST 2019**

Zero Balance Accounts: Purchasing Card

| DATE | DESCRIPTION CHECK/RECEIPT # | RECEIPTS | DISBURSEMENT | BALANCE |
|--------|-----------------------------|-----------|--------------|----------|
| 31-Jul | BEGINNING BALANCE | | | \$ - |
| | Receipts: | | | |
| | Transfer from General Fund | 693.79 | | |
| | Total Receipts: | | | 693.79 |
| | Disbursements: | | | |
| | JP Morgan Chase Withdrawal | | 693.79 | |
| | Total Disbursements: | | | (693.79) |
| 31-Aug | ENDING BALANCE | \$ 693.79 | \$ 693.79 | - |

| |
|----------------------------|
| BANK RECONCILIATION |
|----------------------------|

| | |
|------------------------------|---|
| BALANCE PER BANK: | - |
| ADD: | - |
| SUBTRACT: | - |
| ADJUSTED BANK BALANCE | - |
| BALANCE PER BOOKS | - |

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MONTHLY EXTRACLASSROOM ACTIVITY SUMMARY & RECONCILIATION August 31, 2019

| SCHOOL | BEGINNING BALANCE 7/1/2019 | RECEIPTS | DISBURSEMENTS | ENDING BALANCE 8/31/2019 |
|----------------------------|----------------------------------|-----------------|-----------------|--------------------------------|
| Allen Creek Elementary | 527.49 | - | - | 527.49 |
| Jefferson Road Elementary | 1,469.88 | - | - | 1,469.88 |
| Mendon Center Elementary | 13,552.41 | - | - | 13,552.41 |
| Park Road Elementary | 3,762.21 | - | - | 3,762.21 |
| Thornell Road Elementary | 4,282.63 | - | 7.00 | 4,275.63 |
| Barker Road Middle School | 43,135.02 | 2,443.46 | 6,559.06 | 39,019.42 |
| Calkins Road Middle School | 65,939.66 | - | 933.53 | 65,006.13 |
| Sutherland High School | 75,991.24 | 1,715.13 | 473.00 | 77,233.37 |
| Mendon High School | 93,429.77 | - | - | 93,429.77 |
| TOTALS : | 302,090.31 | 4,158.59 | 7,972.59 | 298,276.31 |

| BANK RECONCILIATION | | | |
|-----------------------------|---|--|------------|
| COMBINED BALANCES PER BANK: | | | 304,351.23 |
| ADD: | Outstanding Deposits / Bank Adjustments | | |
| | NSF Checks | | 310.00 |
| SUBTRACT: | Outstanding Checks | | (6,384.92) |
| ADJUSTED BANK BALANCE | | | 298,276.31 |
| BALANCE PER BOOKS | | | 298,276.31 |

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 08/01/2019 To: 08/31/2019
 Fiscal Year: 2019

| Effective Date | Trans ID | Transaction Description | Budget Account | Description | Amount Transferred From | Amount Transferred To |
|-------------------------------|----------|--|-----------------|---------------------------|-------------------------|-----------------------|
| Fund: A - GENERAL FUND | | | | | | |
| 08/01/2019 | 003396 | To pay for Books of the Season. | A115-2110-500 R | PR Tch RegSch Supplies | -254.48 | |
| | | | A115-2610-500 R | PR Library Supplies | | 254.48 |
| 08/01/2019 | 003573 | TO COVER COSTS OF TEXTBOOKS. | A114-2110-500 R | MC Tch RegSch Supplies | -509.59 | |
| | | | A114-2110-480 R | MC Tch RegSch Textbooks | | 509.59 |
| 08/06/2019 | 003855 | TO COVER COSTS OF TEXTBOOKS. | A114-2110-500 R | MC Tch RegSch Supplies | -258.75 | |
| | | | A114-2110-480 R | MC Tch RegSch Textbooks | | 258.75 |
| 08/07/2019 | 003977 | Tranfer funds to pay for Aqua Therapy OT. | A410-2251-400 R | SpEd Office Contractual | -2,340.00 | |
| | | | A430-2252-400 R | PrivSchl Contracted Servi | | 2,340.00 |
| 08/08/2019 | 004004 | TO COVER THE COST OF INSTRUMENTAL MUSIC REPAIRS. | A341-2164-500 R | MHS Music Instr Supplies | -217.80 | |
| | | | A341-2164-455 R | MHS Music Instr Equip Rpr | | 217.80 |
| 08/08/2019 | 004072 | TO PROVIDE FUNDS FOR SOC. ST. PAPER ORDER. | A232-2182-500 R | CR SocStudies Supplies | -13.02 | |
| | | | A232-2100-506 R | CRMS Schl Suppt Copy Pap | | 13.02 |
| 08/12/2019 | 004133 | To pay for textbooks. | A115-2100-500 R | PR SchlSuppt Supplies | -8.50 | |
| | | | A115-2110-480 R | PR Tch RegSch Textbooks | | 8.50 |
| 08/12/2019 | 004192 | To provide funds for textbooks. | A112-2110-500 R | AC Tch RegSch Supplies | -268.29 | |
| | | | A112-2110-480 R | AC Tch RegSch Textbooks | | 268.29 |
| 08/14/2019 | 004267 | SHS NYSSMA PARTICIPATION FEE 2019-2020 | A340-2164-500 R | SHS Music Instr Supplies | -305.00 | |
| | | | A340-2165-468 R | SHS Music Vocal Membershi | | 305.00 |

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 08/01/2019 To: 08/31/2019
 Fiscal Year: 2019

| Effective Date | Trans ID | Transaction Description | Budget Account | Description | Amount Transferred From | Amount Transferred To |
|----------------|----------|---|-----------------|---------------------------|-------------------------|-----------------------|
| 08/13/2019 | 004302 | TO PARTIALLY COVER SALARIES IN NURSE'S OFFICES DUE TO RESTRUCTURING. | | | | |
| | | | A102-2815-162 R | ACE HealthSv Para Salary | -25,900.00 | |
| | | | A103-2815-162 R | JRE HealthSv Para Salary | -22,484.00 | |
| | | | A104-2815-162 R | MCE HealthSv Para Salary | -23,567.00 | |
| | | | A105-2815-162 R | PRE HealthSv Para Salary | -23,877.00 | |
| | | | A107-2815-162 R | TRE HealthSv Para Salary | -21,276.00 | |
| | | | A201-2815-162 R | BR HealthSv Para Salary | -23,908.00 | |
| | | | A202-2815-162 R | CR HealthSv Para Salary | -23,344.00 | |
| | | | A310-2815-162 R | SHS HealthSv Para Salary | -25,477.00 | |
| | | | A311-2815-162 R | MHS HealthSv Para Salary | -19,664.00 | |
| | | | A102-2815-158 R | ACE HealthSv NurseTchr Sa | | 25,900.00 |
| | | | A103-2815-158 R | JRE HealthSv NurseTchr Sa | | 22,484.00 |
| | | | A104-2815-158 R | MCE HealthSv NurseTchr Sa | | 23,567.00 |
| | | | A105-2815-158 R | PRE HealthSv NurseTchr Sa | | 23,877.00 |
| | | | A107-2815-158 R | TRE HealthSv NurseTchr Sa | | 21,276.00 |
| | | | A201-2815-171 R | BR HealthSv Reg Nurse Sal | | 23,908.00 |
| | | | A202-2815-171 R | CR HealthSv Reg Nurse Sal | | 23,344.00 |
| | | | A310-2815-171 R | SHS HealthSv Reg Nurse Sa | | 25,477.00 |
| | | | A311-2815-171 R | MHS HealthSv Reg Nurse Sa | | 19,664.00 |
| 08/14/2019 | 004494 | TO COVER MEMBERSHIP EXPENSES | | | | |
| | | | A720-1240-492 R | SUPT Print Services | -200.00 | |
| | | | A720-1240-468 R | SUPT Memberships | | 200.00 |
| 08/15/2019 | 004900 | TO COVER BOE TRAVEL & CONFERENCE EXPENSE. | | | | |
| | | | A710-1040-465 R | BOE Travel & Conference | -460.00 | |
| | | | A710-1010-465 R | BOE Travel & Conference | | 460.00 |
| 08/19/2019 | 004969 | FUNDS TO COVER TRAVEL & CONFERENCE FEES. | | | | |
| | | | A231-2100-500 R | BR SchISuppt Supplies | -1,700.00 | |
| | | | A231-2020-465 R | BR Supr RegSch Trav Conf | | 1,700.00 |
| 08/19/2019 | 005016 | TRANSFER FUNDS FROM TECHNOLOGY SUPPLIES TO CONTRACTUAL AND REPAIRS TO COVER AUTOSHOP EXPENSES. | | | | |
| | | | A341-2149-500 R | MHS Technology Supplies | -550.00 | |
| | | | A341-2149-400 R | MHS Technology Contr Sv | | 150.00 |
| | | | A341-2149-455 R | MHS Technology Equip Rpr | | 400.00 |
| 08/19/2019 | 005113 | To pay for Books of the Season. | | | | |
| | | | A115-2100-500 R | PR SchISuppt Supplies | -250.00 | |
| | | | A115-2610-500 R | PR Library Supplies | | 250.00 |

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 08/01/2019 To: 08/31/2019
 Fiscal Year: 2019

| Effective Date | Trans ID | Transaction Description | Budget Account | Description | Amount Transferred From | Amount Transferred To |
|----------------|----------|--|-----------------|----------------------------|-------------------------|-----------------------|
| 08/20/2019 | 005202 | Transfer funds to pay for contractual services. | A430-2252-472 R | PrivSchl Tuition | -2,000.00 | |
| | | | A430-2252-400 R | PrivSchl Contracted Servi | | 2,000.00 |
| 08/21/2019 | 005261 | To provide funds for Instrument Supplies. | A115-2100-500 R | PR SchISuppt Supplies | -95.16 | |
| | | | A115-2164-500 R | PR Music Instr Supplies | | 95.16 |
| 08/28/2019 | 005638 | To provide funds for computer equipment. | A530-2630-500 R | ITS Computer Inst Supplie | -602.04 | |
| | | | A530-2630-491 R | ITS-Comp Equip BOCES | | 602.04 |
| 08/28/2019 | 005717 | TO PROVIDE FUNDS FOR WORLD LANGUAGE PAPER ORDER. | A232-2134-500 R | CR World Lang Supplies | -5.22 | |
| | | | A232-2100-506 R | CRMS Schl Suppt Copy Pap | | 5.22 |
| 08/31/2019 | 006184 | To correct negative budget accounts. | A102-2815-158 R | ACE HealthSv NurseTchr Sa | -25,943.00 | |
| | | | A103-2815-158 R | JRE HealthSv NurseTchr Sa | -43,323.00 | |
| | | | A104-2815-158 R | MCE HealthSv NurseTchr Sa | -23,696.60 | |
| | | | A105-2815-158 R | PRE HealthSv NurseTchr Sa | -23,652.00 | |
| | | | A107-2815-158 R | TRE HealthSv NurseTchr Sa | -21,365.00 | |
| | | | A440-2815-171 R | SPSV HlthSV Register Nurse | -11,247.00 | |
| | | | A440-2815-171 R | SPSV HlthSV Register Nurse | -15,934.00 | |
| | | | A630-9069-800 R | BEN Health Fund | -45,640.40 | |
| | | | A102-2815-171 R | ACE HealthSv Reg Nurse S | | 36,724.00 |
| | | | A103-2815-171 R | JRE HealthSv Reg Nurse S | | 36,724.00 |
| | | | A104-2815-171 R | MCE HealthSv Reg Nurse S | | 36,724.00 |
| | | | A105-2815-171 R | PRE HealthSv Reg Nurse S | | 36,724.00 |
| | | | A107-2815-171 R | TRE HealthSv Reg Nurse S | | 36,724.00 |
| | | | A310-2815-171 R | SHS HealthSv Reg Nurse Sa | | 11,247.00 |
| | | | A311-2815-171 R | MHS HealthSv Reg Nurse Sa | | 15,934.00 |
| 08/31/2019 | 006389 | To correct a negative budget account. | A200-2250-171 R | MS Spec Ed Nurse Sal | -19,494.00 | |
| | | | A201-2815-171 R | BR HealthSv Reg Nurse Sal | | 19,494.00 |

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 08/01/2019 To: 08/31/2019
 Fiscal Year: 2019

| Effective Date | Trans ID | Transaction Description | Budget Account | Description | Amount Transferred From | Amount Transferred To |
|----------------|----------|--------------------------------------|-----------------|---------------------------|-------------------------|-----------------------|
| 08/31/2019 | 006809 | To correct negative budget accounts. | | | | |
| | | | A102-2250-162 R | ACE SpEd Para Salary | -9,222.50 | |
| | | | A103-2250-162 R | JRE SpEd Para Salary | -3,924.00 | |
| | | | A201-2250-162 R | BR SpEd Para Salary | -48,197.00 | |
| | | | A201-2250-162 R | BR SpEd Para Salary | -5,734.00 | |
| | | | A310-2250-162 R | SHS SpEd Para Salary | -12,894.00 | |
| | | | A830-9069-800 R | BEN Health Fund | -74,520.00 | |
| | | | A830-9069-800 R | BEN Health Fund | -39,097.00 | |
| | | | A102-2100-162 R | ACE SchISuppt Para Salary | | 7,916.50 |
| | | | A102-2610-162 R | ACE Library Para Salary | | 1,306.00 |
| | | | A103-2100-162 R | JRE SchISuppt Para Salary | | 2,611.00 |
| | | | A103-2610-162 R | JRE Library Para Salary | | 1,313.00 |
| | | | A107-2250-162 R | TRE SpEd Para Salary | | 73,127.00 |
| | | | A107-2610-162 R | TRE Library Para Salary | | 1,393.00 |
| | | | A201-2100-162 R | BR SchISuppt Para Salary | | 2,859.00 |
| | | | A201-2610-162 R | BR Library Para Salary | | 2,875.00 |
| | | | A202-2250-162 R | CR SpEd Para Salary | | 39,097.00 |
| | | | A310-2100-162 R | SHS SchISuppt Para Sal | | 12,894.00 |
| | | | A311-2250-162 R | MHS SpEd Para Salary | | 48,197.00 |
| 08/31/2019 | 006810 | To correct negative budget accounts. | | | | |
| | | | A310-2810-162 R | SHS Counseling Para Salar | -36,847.00 | |
| | | | A311-2810-162 R | MHS Counseling Para Salar | -32,353.00 | |
| | | | A830-9069-800 R | BEN Health Fund | -651.00 | |
| | | | A830-9069-800 R | BEN Health Fund | -666.00 | |
| | | | A310-2810-182 R | SHS Counseling Aux Salary | | 37,498.00 |
| | | | A311-2810-182 R | MHS Counseling Aux Salary | | 33,019.00 |
| 08/31/2019 | 006813 | To correct negative budget accounts. | | | | |
| | | | A300-2855-137 R | HS Athletics Coach Salary | -91,824.17 | |
| | | | A300-2855-161 R | HS Athletics Clerk Salary | | 13.00 |
| | | | A310-2855-137 R | SHS Athletics Coach Salar | | 48,250.00 |
| | | | A311-2855-131 R | MHS Athletics Tchr Salary | | 73.17 |
| | | | A311-2855-137 R | MHS Athletics Coach Salar | | 43,488.00 |

PITTSFORD CENTRAL SCHOOL DISTRICT
 Budgetary Transfer Report
 Current Appropriation - Effective From: 08/01/2019 To: 08/31/2019
 Fiscal Year: 2019

| Effective Date | Trans ID | Transaction Description | Budget Account | Description | Amount Transferred From | Amount Transferred To |
|----------------|----------|--------------------------------------|--|---------------------------|-------------------------|-----------------------|
| 08/31/2019 | 006817 | To correct negative budget accounts. | | | | |
| | | | A102-2100-161 R | ACE SchISuppt Clerk Sal | -1,417.00 | |
| | | | A201-2100-161 R | BR SchISuppt Clerk Sal | -9,817.40 | |
| | | | A310-2020-161 R | SHS Supr RegSch Clerk Sal | -1,113.00 | |
| | | | A670-5510-165 R | TRN Bus Drivers Salaries | -518.00 | |
| | | | A103-2020-161 R | JRE Supr RegSch Clerk Sal | | 74.00 |
| | | | A104-2020-161 R | MCE Supr RegSch Clerk Sal | | 88.00 |
| | | | A105-2020-161 R | PRE Supr RegSch Clerk Sal | | 1,177.00 |
| | | | A107-2020-161 R | TRE Supr RegSch Clerk Sal | | 78.00 |
| | | | A201-2610-161 R | BR Library Clerk Salary | | 3.40 |
| | | | A202-2100-161 R | CR SchISuppt Clerk Sal | | 9,814.00 |
| | | | A300-2855-161 R | HS Athletics Clerk Salary | | 13.00 |
| | | | A310-2100-161 R | SHS SchISuppt Clerk Sal | | 550.00 |
| | | | A311-2810-161 R | MHS Counseling Clerk Sala | | 550.00 |
| | | | A670-5510-161 R | TRN Clerical/Secretarial | | 518.00 |
| | | | Total for Fund A - GENERAL FUND | | -818,624.92 | 818,624.92 |

Director of Finance
 (money is available and allowable)
 Assistant Superintendent for Business Approval

Cheranne J. Reister
Dan T. Kenney

Date of Treasurer's Report for BOE review

9/25/2019

Date Completed

9/17/2019

Person Completing

Chamie Carl-Greco

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1053

Fax: 585.381.9368
Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

Date: October 1, 2019
To: Michael Pero, Superintendent of Schools
From: Darrin Kenney, Assistant Superintendent for Business
Re: Audit Reports Acceptance Resolution

DTK

As required by law, and consistent with past practice, the Board of Education is required to accept and approve the Basic Financial Statements. Our Audit Committee has reviewed and been given the opportunity to ask questions regarding the reports, financial conditions, fund balances and reserves. In addition, a copy of the Communicating Internal Control Related Matters Identified in an Audit Report (formerly Management Letter) and the Financial Executive Summary for Years Ended June 30, 2018 and 2019, as presented by Tom Zuber to the Audit Oversight Committee, are included for your perusal.

Leeanne Reister and I, as well as the Audit Committee, will be available to answer questions. For your convenience I have provided a resolution below:

Be It Resolved that the Board of Education, at its regular meeting held on October 7, 2019 and on the recommendation of the Audit Oversight Committee accepts the Basic Financial Statements and Communicating Internal Control Related Matters Identified in an Audit Report (formerly Management Letter) for the year ended June 30, 2019 as presented.

DTK:kd

Attachments

Cc: L. Reister

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: October 7, 2019
TOPIC: BOCES II Cooperative Fall Fine Paper Bid RFB-1901-19
DATE ADVERTISED: August 14, 2019, *Democrat & Chronicle*
DATE BID OPENING: September 5, 2019
TIME: 2:00 PM
FUNDS: Budget Each Department and Building

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

| ITEM BID | RECOMMENDED VENDOR |
|--------------|--------------------|
| Copier Paper | WB Mason |
| | Economy Paper |

Comments: The BOCES II Cooperative Fine Paper Bid contract is 11/1/19 - 4/30/20. Pittsford and nineteen (19) Districts participated. The bid was reviewed by Rose Brennan, BOCES II Bid Coordinator, and Karen L Houston, Purchasing Agent. The awards are recommended to the responsive bidders who met all specifications for the bid. Items purchased from this bid are identified on an ongoing basis by budget managers in the departments and schools.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR SALE AND DISPOSAL OF SCHOOL DISTRICT TEXTBOOKS/LIBRARY BOOKS

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: October 7, 2019
TOPIC: Sale and Disposal of School District Outdated Textbooks/Library Books

The attached list of surplus textbooks/library books was submitted to the Purchasing Department to request quotes for sale or disposal. Melanie Ward, Assistant Superintendent for Instruction, reviewed the list and approved the textbooks/library books for sale or disposal. Quote requests were emailed September 25, 2019, to the following vendors: Earthlink, Follett School Solutions, K12 Books, K-12 Book Buyer, K12 Savings, Meg Buys Books, Northeast Books, and Textbook Buyer. Northeast Books, K-12 Book Buyer, and K12 Books responded with a bid on the textbooks. No bids were received for the Library Books.

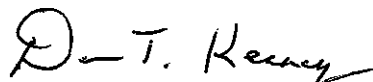
The following quotes were received for the textbooks:

| | |
|-----------------|----------|
| K12 Books | \$284.00 |
| K-12 Book Buyer | \$487.75 |
| Northeast Books | \$121.00 |

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District sell the textbooks to K-12 Book Buyer for \$487.75.

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District approve the disposal of the outdated surplus library books.

Comments: Please see attached list of textbooks/library books to be disposed.



Darrin Kenney, Assistant Superintendent for Business

K12 BookBuyer

Pittsford Central School District

Textbook Quote Request

2/20/2019

| Title | Copyright | Publisher | ISBN# | Condition | Quantity | Unit Cost | Total Cost |
|--|-----------|------------------|-------------------|-----------|----------|-------------------|------------|
| D'Accord 1 Teacher's Edition | 2015 | Vista/Blanco | 978-1-61857-866-2 | New | 2 | \$3.75 | \$7.50 |
| D'Accord 1A Teacher's Edition | 2016 | Vista/Blanco | 978-1-68004-107-1 | New | 6 | \$3.00 | \$18.00 |
| D'Accord 1B Teacher's Edition | 2016 | Vista/Blanco | 978-1-68004-108-8 | New | 6 | \$3.00 | \$18.00 |
| D'Accord 2 Teacher's Edition | 2015 | Vista/Blanco | 978-1-61857-867-9 | New | 3 | \$2.45 | \$7.35 |
| D'Accord 3 Teacher's Edition | 2015 | Vista/Blanco | 978-1-61857-868-6 | New | 3 | \$3.40 | \$10.20 |
| T'es Branche 1 Student Edition | 2014 | EMC Publishing | 978-0-82195-852-0 | New | 3 | \$7.80 | \$23.40 |
| T'es Branche Teacher Edition | 2014 | EMC Publishing | 978-0-82195-853-7 | New | 4 | \$3.40 | \$13.60 |
| T'es Branche 2 Student Edition | 2014 | EMC Publishing | 978-0-82195-997-8 | New | 6 | \$8.60 | \$51.60 |
| T'es Branche 2 Teacher Edition | 2014 | EMC Publishing | 978-0-82195-998-5 | New | 6 | \$3.00 | \$18.00 |
| T'es Branche 3 Student Edition | 2014 | EMC Publishing | 978-0-82195-999-2 | New | 2 | \$3.20 | \$6.40 |
| T'es Branche 3 Teacher Edition | 2014 | EMC Publishing | 978-0-82196-000-4 | New | 6 | \$2.80 | \$16.80 |
| Descubre 1 Teacher Edition | 2014 | Vista Publishing | 978-1-61857-203-5 | New | 5 | \$5.60 | \$28.00 |
| Descubre 1A Teacher Edition | 2014 | Vista Publishing | 978-1-61857-206-6 | New | 6 | \$2.00 | \$12.00 |
| Descubre 1A Student Edition | 2014 | Vista Publishing | 978-1-61857-201-1 | New | 1 | \$2.00 | \$2.00 |
| Descubre 1B Teacher Edition | 2014 | Vista Publishing | 978-1-61857-207-3 | New | 6 | \$2.00 | \$12.00 |
| Descubre 1B Student Edition | 2014 | Vista Publishing | 978-1-61857-202-8 | New | 1 | \$3.20 | \$3.20 |
| Descubre 2 Teacher Edition | 2014 | Vista Publishing | 978-1-61857-199-1 | New | 4 | \$2.50 | \$10.00 |
| Descubre 2 Student Edition | 2014 | Vista Publishing | 978-1-61857-204-2 | New | 1 | \$2.50 | \$2.50 |
| Descubre 3 Teacher Edition | 2014 | Vista Publishing | 978-1-61857-205-9 | New | 3 | \$2.60 | \$7.80 |
| Que Chevere! 1 Teacher Edition | 2016 | EMC Publishing | 978-0-82196-923-6 | New | 3 | \$3.80 | \$11.40 |
| Que Chevere! 1 Student Edition | 2016 | EMC Publishing | 978-0-82196-922-9 | New | 4 | \$18.40 | \$73.60 |
| Que Chevere! 2 Teacher Edition | 2016 | EMC Publishing | 978-0-82196-941-0 | New | 5 | \$4.40 | \$22.00 |
| Que Chevere! 2 Student Edition | 2016 | EMC Publishing | 978-0-82196-940-3 | New | 4 | \$4.60 | \$18.40 |
| Que Chevere! 3 Teacher Edition | 2016 | EMC Publishing | 978-0-82196-958-8 | New | 4 | \$5.50 | \$22.00 |
| Que Chevere! 3 Student Edition | 2016 | EMC Publishing | 978-0-82196-957-1 | New | 4 | \$16.50 | \$66.00 |
| Espanol 2 Teacher Edition | 2015 | Santillana Vista | 978-1-61605-255-3 | New | 1 | \$2.50 | \$2.50 |
| Espanol 3 Student Edition | 2014 | Santillana Vista | 978-1-61605-910-1 | New | 1 | \$3.50 | \$3.50 |
| Bon Voyage 3 Student Edition | 2005 | Glencoe | 978-0-07860-661-8 | New | 1 | \$0.00 | \$0.00 |
| enVision Math Common Core Grade 4 | 2011 | Pearson | 978-0-328-67262-2 | New | 93 | | \$0.00 |
| enVision Math New York edition Grade 4 | ? | Pearson | 978-0-328-32921-2 | New | 26 | | \$0.00 |
| | | | | | | | \$487.75 |

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