

PITTSFORD CENTRAL SCHOOL DISTRICT  
PITTSFORD, NEW YORK  
BOARD OF EDUCATION MEETING  
MONDAY, MARCH 30, 2020  
**VIRTUAL MEETING BY WAY OF ZOOM**  
**(Public Access – See Website)**

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AGENDA  
7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. APPROVAL OF MINUTES: March 4, 2020 (BOARD ACTION)
- V. BOARD OF EDUCATION REPORT
  - A. Monroe County School Boards Association Meeting Reports
    - 1. Board President's – next meeting – 5/6/20
    - 2. Executive Committee – next meeting – 4/29/20
    - 3. Information Exchange Committee
    - 4. Labor Relations Committee
    - 5. Legislative Committee
    - 6. Steering Committee
    - 7. Communications Outreach Advisory Committee
  - B. Other Meeting Reports
  - C. Dates to Remember
    - 1. 4/16/20 - Board Visit/Tour at Mendon Center Elementary School
    - 2. 4/20/20 – Next Regularly Scheduled Meeting
  - D. PCSD Nominee for BOCES Board (BOARD ACTION)
- VI. FINANCIAL REPORT – Darrin Kenney
  - A. Action Items:
    - 1. Acceptance of Treasurer's Report – February 29, 2020 (BOARD ACTION)
    - 2. Budget Transfer-Special Education out of District (BOARD ACTION)  
BOCES Placements
    - 3. Capital Reserve – Bus Purchase Proposition (BOARD ACTION)
    - 4. Bid Award (See Consent Agenda)
      - a. BOCES II Cooperative Magazine Bid – 2020/2021
  - B. Discussion:
  - C. Other:
- VII. HUMAN RESOURCE REPORT – Mr. Leone
  - A. Action Items:
    - 1. Professional Staff Report (BOARD ACTION)
    - 2. Support Staff Report (BOARD ACTION)
    - 3. Modification of Intent to Retire (BOARD ACTION)
    - 4. Board Resolution Hourly Pay (BOARD ACTION)
  - B. Discussion:
  - C. Other:

- VIII. SPECIAL EDUCATION REPORT – Ms. Woods
  - A. Action Items: (See Consent Agenda)
    - 1. Committee on Special Education: Amendment, Amendments – Agreements No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Reviews, Reevaluation/Annual Reviews, Transfer Student – Agreement No Meeting, Requested Reviews.
    - 2. Sub-Committee on Special Education: Amendments, Amendments – Agreements No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Reviews.
    - 3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Reevaluation Reviews, Amendment – Agreement no Meeting.
  - B. Discussion:
  - C. Other:
  
- IX. SUPERINTENDENT’S REPORT – Mr. Pero
  - A. Action Items:
    - 1. Call for Executive Session (BOARD ACTION)
  - B. Discussion:
    - 1. Policy Recommendation – 1<sup>st</sup> Reading
      - a. #5577-Medicaid Compliance Program
  - C. Other:
  
- X. CONSENT AGENDA (BOARD ACTION)
  - A. Bid Award
  - B. Committee on Special Education
  - C. Sub-Committee on Special Education
  - D. Committee on Preschool Special Education
  - E. Memorandum of Agreement
  
- XI. OLD BUSINESS
  
- XII. NEW BUSINESS
  
- XIII. ADJOURNMENT/RECESS (BOARD ACTION)

Next regularly scheduled meeting: April 20, 2020



**Mission:** *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

**For school district information, visit our website at [pittsfordschools.org](http://pittsfordschools.org)**

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting  
Wednesday, March 4, 2020  
Barker Road Middle School

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A BUDGET WORKSHOP SESSION of the Pittsford Central School District Board of Education was held at 6:00 p.m. in the Board Room, Barker Road Middle School on Wednesday, March 4, 2020. Mrs. Ward reviewed the Curriculum, Instruction and School budgets. Dr. Vaughan-Brogan reviewed the Student Services budget. Ms. Woods reviewed the Special Education budget.

The REGULAR MEETING of the Pittsford Central School District Board of Education was held at 7:00 p.m. in the Board Room, Barker Road Middle School on Wednesday, March 4, 2020.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky, R. Sanchez-Kazacos, P. Sullivan

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, P. Vaughan-Brogan, M. Ward, E. Woods

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mrs. Thomas called the meeting to order at approximately 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. McCluski, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED: AGENDA**  
Vote: Unanimously carried

3. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following change to the agenda for this meeting: The Technology department portion of the budget workshop session will take place after the approval of the minutes. **APPROVED: CHANGE TO AGENDA**  
Vote: Unanimously carried

4. Motion was made by Mrs. Baum, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its February 10, 2020, meeting. **APPROVED: MINUTES 2/10/20**  
Vote: Unanimously carried.

5. Budget Workshop Session continued: Dr. Cimmerer and Mr. Kwiatkowski reviewed the Technology budget.

6. Board Reports: Mrs. Thomas read the MCSBA meeting dates as well as other dates to remember.

7. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the period ending January 31, 2020. **ACCEPTED: TREASURER'S REPORT**  
Vote: Unanimously carried

8. Motion was made by Mr. Sullivan, seconded by Mrs. Narotsky and carried regarding the following resolution: **APPROVED: TAX CERTIORARI RESERVE RESOLUTION**  
Vote: Unanimously carried

71.

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District authorizes the transfer of one hundred fifty-seven thousand three hundred seven dollars and fifty-seven cents (\$157,307.57) from the General Fund Undesignated, Unappropriated Fund Balance to the Tax Certiorari Reserve for certiorari claims initiated and open during the 2015-2016 fiscal year.

9. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District at its regular meeting does hereby approve the budget transfer of funds as stated below:

**APPROVED:  
BUDGET  
TRANSFER**

**\$727,247**

From:  
830 9060 800 Health Insurance

To:  
660 2630 490 Instruc. Tech BOCES

10. Motion was made by Mr. Aroesty, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:  
Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

A. Appointment - Certificated Staff

Name: Stephen Marafino  
Position: Regular Substitute Math/CRMS  
Type of Position: Regular Sub  
Tenure Area: N/A  
Probationary Period: N/A  
Certification: Permanent  
Salary: \$60,582.00  
Effective Date: 02/24/2020

B. Appointment - Certificated Staff - Revised

Name: Murie Gillett  
Position: English/SHS  
Type of Position: Regular Sub  
Tenure Area: N/A  
Probationary Period: N/A  
Certification: Initial  
Salary: \$49,431.00  
Effective Date: 02/24/2020

C. Appointment - School Related Professional

Name: Terrence Connell  
Position: .5 CSE Assigned Paraprofessional .5 Supervisory/MHS  
Type of Position: Full-time  
Probationary Period: N/A  
Salary: \$16,212.00  
Effective Date: 01/15/2020

Name: Sonya Charatz  
Position: CSE Assigned Paraprofessional  
Type of Position: Full-time  
Probationary Period: N/A  
Salary: \$19,404.00  
Effective Date: 03/04/2020

## D. Appointment – School Related Professional - Revised

Name: Kiri Marsocci  
 Position: MHS School Nurse  
 Type of Position: Full-time  
 Probationary Period: Per Civil Service  
 Salary: \$36,724.00  
 Effective Date: 02/24/2020

## E. Resignation – School Related Professional

Horng-Yu Tseng (Irene Johnson) – see attached letter  
 Marie Jubert – see attached letter

## F. Spring Coaching Annual Appointments – see attached

*This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.*

11. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:  
 Vote: Unanimously carried

**APPROVED:  
 SUPPORT  
 STAFF REPORT**

## CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Laura Connard	Office Clerk III	MHS	37.5/wk.	03/02/2020	\$22,387.50

## TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Cynthia Ingram	Bus Attendant	TMG	22.5/wk.	02/13/2020	\$11,628.36

## TRANSPORTATION

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Paul Wischmeyer	Bus Attendant	TMF	Resigned before Start date	02/10/2020

## CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Bradley Schumacher	Cleaner	CRMS	40/wk.	03/02/2020	\$27,620.00
Michael Baker	Cleaner	TMF	40/wk.	03/09/2020	\$28,736.00

## CUSTODIAL/MAINTENANCE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Valerie Schutt	Cleaner	MCE	Resigned before Start date	02/11/2020
Dustin Barker	Cleaner	MHS	1 yr.	02/25/2020

## FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Paula Willard	Food Service Worker	MHS	20/wk.	03/02/2020	\$11.80/hr.
Cleopatra Laicer	Food Service Worker	CRMS	20/wk.	03/02/2020	\$11.80/hr.
Darlene Wilcox	Food Service Worker	MCE	20/wk.	03/02/2020	\$12.00/hr.

12. Special Education Report: Mrs. Woods noted that all items would be acted upon this evening under the Consent Agenda.

13. Motion was made by Mr. Sullivan, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting.

**APPROVED:  
EXECUTIVE  
SESSION**

Vote: Unanimously carried

14. Superintendent’s Report: Mr. Pero noted the upcoming event: Community Reads with Roc2Change. It is a community book discussion on the topic of race that will take place on April 15, 2020 at the Mendon H.S. library.

Mr. Pero provided an update on the advocacy efforts this past weekend in Albany. He stated that calls and emails have already been received in many Albany offices. He also said that education doesn’t seem like it is of any significance relative to receiving additional aid.

Mr. Pero met with the Pittsford Town Supervisor, Pittsford Mayor and Assemblywoman Marjorie Byrnes to help champion lower speed limits in the village. Mr. Pero said he will be writing a letter on behalf of the school district to support lowering the village speed limit from 30 to 25 miles per hour.

Mr. Pero shared the multiple level pandemic preparedness plan the district is working on regarding the Coronavirus (COVID-19). He also shared that he sent an email to the principals about the spread of the virus and how it might affect field trips, both those already scheduled and those hoping to be planned.

15. Motion was made by Mrs. McCluski, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:

**APPROVED:  
CONSENT  
AGENDA**

Vote: Unanimously carried

Committee on Special Education: Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Review, Reevaluation/Annual Review, Requested Reviews.

Sub-Committee on Special Education: Amendments – Agreements No Meetings, Annual Reviews, Reevaluation/Annual Review, Reevaluation Reviews, Requested Reviews.

Committee on Preschool Special Education: Initial Eligibility Determination Meeting, Reevaluation Reviews, Amendments – Agreements no Meetings.

16. Motion was made by Mr. Sullivan, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 7:36 p.m.

**APPROVED:  
RECESS**

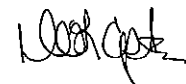
Vote: Unanimously carried

17. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 8:30 p.m.

**APPROVED:  
ADJOURNMENT**

Vote: Unanimously carried

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk

**PITTSFORD CENTRAL SCHOOL DISTRICT**  
**TREASURER'S REPORT**  
**February 29, 2020**

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of February 29, 2020.

**GENERAL FUND**

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- The District received from NYS the 2019 4<sup>th</sup> quarter sales tax payment of \$1,591,032 (see page 3).

**SCHOOL LUNCH FUND**

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- The school lunch program had net operations of \$12,532 for the month of February (see page 6).

**TRUST & AGENCY FUND**

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- Activity was normal for the month of February (see page 8).

**SPECIAL AID FUND**

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- Activity was normal for the month of February. Amendments for IDEA 611, Title Title IV and I have been submitted and are awaiting approval (See page 11).

**CAPITAL, DEBT AND RESERVE FUNDS**

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- Capital and Debt Service Funds have an unencumbered balance of \$4,138,472 (see page 13).
- Reserve fund balances total \$32,974,518 (see page 13).

Respectfully submitted,



Leeanne G. Reister  
Director of Finance

**PITTSFORD CENTRAL SCHOOLS**

**STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**  
**February 29, 2020**

**GENERAL FUND**

	1/31/2020 Balance	Receipts	Disbursements	2/29/2020 Balance
Cash in Banks - Checking	\$ 7,094,622.35	\$ 10,064,691.10	\$ 10,028,247.79	\$ 7,131,065.66
Money Market Account-Chase	389,198.36	139.05	-	389,337.41
Money Market Account- Key	233,361.76	36.99	-	233,398.75
Money Market Account- M & T	4,596,219.01	2,374.25	-	4,598,593.26
Money Market Account- CNB	81,908.66	5,053,069.69	5,000,000.00	134,978.35
Money Market Account- NYCLASS	20,091,100.40	23,664.40	-	20,114,764.80
Chase Purchasing Card	-	229,697.67	229,697.67	-
Investments (See Schedule)	25,100,813.24	4,869.01	8,017,260.27	17,088,421.98
	<b>\$ 57,587,223.78</b>	<b>\$ 15,378,542.16</b>	<b>\$ 23,275,205.73</b>	<b>\$ 49,690,560.21</b>

**RESERVES**

	1/31/2020 Balance	Receipts	Disbursements	2/29/2020 Balance
Unemployment Reserve (Checking)	\$ 364,842.60	\$ 43.38	-	\$ 364,885.98
Workers' Compensation Reserve	441,183.14	52.46	-	441,235.60
Reserve for Tax Certiorari (Checking)	1,091,731.66	129.81	-	1,091,861.47
Teachers Retirement Contribution	871,396.13	1,026.31	-	872,422.44
Employee Retirement Contribution	2,105,384.30	250.33	-	2,105,634.63
Reserve for Liability (Checking)	1,602,439.20	190.53	-	1,602,629.73
Insurance Reserve (Checking)	1,188,111.53	141.27	-	1,188,252.80
Capital Reserve	16,090,349.51	2,187.71	-	16,092,537.22
Bus Purchase Reserve	5,092,335.75	610.33	-	5,092,946.08
Employee Benefit Reserve	2,518,456.35	299.44	-	2,518,755.79
Instructional Technology Capital Reserve	2,408,356.94	286.35	-	2,408,643.29
	<b>\$ 33,774,587.11</b>	<b>\$ 5,217.92</b>	<b>\$ -</b>	<b>\$ 33,779,805.03</b>

**SCHOOL LUNCH FUND**

	1/31/2020 Balance	Receipts	Disbursements	2/29/2020 Balance
Cash in Banks - Checking	\$ 411,691.29	\$ 163,454.60	\$ 161,102.05	\$ 414,043.84
Money Market Account-Chase	228,101.56	27.12	-	228,128.68
Money Market Account-NYCLASS	200,872.15	236.60	-	201,108.75
	<b>\$ 840,665.00</b>	<b>\$ 163,718.32</b>	<b>\$ 161,102.05</b>	<b>\$ 843,281.27</b>

**CAPITAL FUND**

	1/31/2020 Balance	Receipts	Disbursements	2/29/2020 Balance
Cash in Banks - Checking	\$ 164,971.87	\$ 19.60	\$ -	\$ 164,991.47
Capital Reserve	2,310,773.79	-	-	2,310,773.79
Bus Purchase Reserve -Capital	40,799.75	-	-	40,799.75
	<b>\$ 2,516,545.41</b>	<b>\$ 19.60</b>	<b>\$ -</b>	<b>\$ 2,516,565.01</b>

**SPECIAL AID FUND**

	1/31/2020 Balance	Receipts	Disbursements	2/29/2020 Balance
Cash in Banks - Checking	\$ 41,650.97	\$ 671,082.00	\$ 130,510.80	\$ 582,222.17
	<b>\$ 41,650.97</b>	<b>\$ 671,082.00</b>	<b>\$ 130,510.80</b>	<b>\$ 582,222.17</b>



# PITTSFORD CENTRAL SCHOOLS

## INVESTMENT SCHEDULES

*As of February 29, 2020*

### GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
2/4/2020	4/4/2020	CNB	2,069,530.56	1.39%	60	4,728.74
1/6/2020	3/6/2020	CNB	5,018,891.42	1.42%	60	11,715.33
2/10/2020	4/10/2020	CNB	10,000,000.00	1.37%	60	22,520.55
			<u>17,088,421.98</u>			<u>38,964.61</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.10% -0.25%
JP Morgan Chase Money Market	0.45%
Key Checking	0.15%
Key Money Market	0.15% -0.20%
NYCLASS Money Market	1.49%
Canandaigua National Bank Money Market	0.07%
M & T Money Market -General Fund	0.65%

**PITTSFORD CENTRAL SCHOOLS**  
**BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2020**  
**General Fund Accounts (Checking and Money Market)**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			<u>32,486,410.54</u>
	<b>Receipts:</b>			
	Taxes & Tax Items	-		
	Non Property Taxes	1,591,031.61		
	Local Revenues	327,742.64		
	State Aid (VLT Lottery Aid)	120,507.33		
	Monroe #1 BOCES	-		
	Transfer from CD	8,055,891.42		
	Federal Aid - Medicaid (Both Portions)	20,756.50		
	Interest	28,045.98		
	Net Transfers	5,000,000.00		
	<b>Total Receipts:</b>			<u>15,143,975.48</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers		67,031.52	
	Check #255491-255838		3,491,194.11	
	ACH #00720-000748		2,520.33	
	Payroll Funding		6,018,515.66	
	Transfer to Trust & Agency (DT/DF)		15.00	
	Transfer to Special Aid (DT/DF)		-	
	Transfer to Debt (Bond Payment)		219,273.50	
	Transfer to P-Card		229,697.67	
	Net Transfers		5,000,000.00	
	<b>Total Disbursements:</b>			<u>(15,028,247.79)</u>
29-Feb	ENDING BALANCE	<u>\$ 15,143,975.48</u>	<u>\$ 15,028,247.79</u>	<u>32,602,138.23</u>


**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	32,687,388.11
<b>ADD:</b>	
Outstanding Transfer from Trust & Agency	204.55
<b>SUBTRACT:</b>	
Outstanding Checks	(72,806.35)
Outstanding Transfer to Memorials & Scholarships	(2,650.00)
Outstanding Transfer to P-card	(9,998.08)
<b>ADJUSTED BANK BALANCE</b>	<u>32,602,138.23</u>
<b>BALANCE PER BOOKS</b>	<u>32,602,138.23</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

  
 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS**

**GENERAL FUND**

Monthly Statement of Revenues

February 29, 2020

DESCRIPTION	BUDGETED REVENUES WITH ADJUSTMENTS	REV. REC'D 2/29/2020	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	97,237,340.88	-	95,393,816.75	97,237,340.88	-
Other Payments in Lieu of Taxes	91,930.00	-	93,708.67	93,708.67	1,779
STAR Tax Relief Program	5,903,695.12	-	5,903,695.12	5,903,695.12	-
Interest & Penalties	515.00	-	-	515.00	-
County Sales Tax	5,330,861.00	1,591,031.61	3,259,197.74	5,330,861.00	-
Textbook Charges	600.00	-	12.00	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	15,000.00	6.25	174.25	15,000.00	-
Admissions	13,450.00	2,506.00	13,147.00	13,450.00	-
Tuition - Other Districts	125,000.00	-	-	125,000.00	-
Health Services - Other Districts	215,000.00	-	-	215,000.00	-
Interest Earned on Investments	225,000.00	71,667.76	331,494.26	331,494.26	106,494
Rental of Real Property	80,000.00	-	39,632.91	80,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	-	4,133.49	4,133.49	2,133
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	1,000.00	83.90	1,253.99	1,253.99	254
Sale of Instructional Materials - Textbooks	-	-	539.75	539.75	540
Sale of Equipment	100,000.00	-	32,647.50	100,000.00	-
Insurance Recoveries	40,000.00	362.33	7,410.42	40,000.00	-
Other Compensation for Loss	2,000.00	150.04	1,533.47	2,000.00	-
Refund for BOCES Aided Services	285,000.00	-	511,003.43	511,003.43	226,003
Refund of Prior Years Expense	90,000.00	642.17	174,885.92	174,885.92	84,886
Gifts and Donations	30,000.00	322.00	30,425.62	30,425.62	426
Unclassified Revenues	170,000.00	17,311.04	113,593.06	170,000.00	-
State Aid - General Operating/Foundation Aid	6,714,857.09	10,378.24	5,029,208.00	6,714,857.09	-
State Aid - Excess Cost	810,756.00	-	687,014.75	810,756.00	-
State Aid - Building Aid	6,594,138.00	-	-	6,594,138.00	-
State Aid - Lottery Aid	5,243,067.70	-	5,243,067.70	5,243,067.70	-
State Aid - Lottery Grant	441,860.21	120,507.33	682,874.87	682,874.87	241,014.66
State Aid - Commercial Gaming Grant	-	-	-	-	-
State Aid - BOCES	2,819,445.00	-	-	2,819,445.00	-
State Aid - Textbooks	358,645.00	-	92,445.00	358,645.00	-
State Aid - Software Aid	90,583.00	-	-	90,583.00	-
State Aid - Hardware Aid	95,198.00	-	-	95,198.00	-
State Aid - Library Mat. Aid	39,719.00	-	-	39,719.00	-
State Aid - Other Charter School CSBT	3,122.00	-	3,122.00	3,122.00	-
State Aid - Other FDK Conversion	478,396.00	-	-	478,396.00	-
State Aid - Other Urban Suburban	1,071,244.00	-	-	1,071,244.00	-
Medicaid Assistance	50,000.00	10,378.26	55,466.46	55,466.46	5,466
Interfund Transfers	-	-	-	-	-
Appropriated Fund Balance	1,300,000.00	-	-	1,300,000.00	-
Reserve for Encumbrances	1,972,753.53	-	-	1,972,753.53	-
Appropriated Reserve: Liability	114,353.00	-	-	114,353.00	-
Appropriated Reserve: Workers Compensation	20,000.00	-	-	20,000.00	-
Appropriated Reserve: EBALR	400,000.00	-	-	400,000.00	-
Appropriated Reserve: ERS	200,000.00	-	-	200,000.00	-
Appropriated Reserve: Unemployment Res	40,000.00	-	-	40,000.00	-
Appropriated Reserve: Bus Purchase Reserve	-	-	-	-	-
<b>TOTALS:</b>	<b>\$ 138,816,527.53</b>	<b>\$ 1,825,366.93</b>	<b>\$ 117,705,503.13</b>	<b>\$ 139,485,522.78</b>	<b>\$ 668,995.25</b>

**PITTSFORD CENTRAL SCHOOLS**

**GENERAL FUND**

Schedule of Appropriated Expenses  
February 29, 2020

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
<b>School Operations</b>						
Elementary Schools	18,785,800.00	189,323.03	18,975,123.03	10,149,228.84	7,770,917.16	1,054,977.23
Middle School	14,487,850.00	299,819.31	14,787,669.31	7,817,108.56	5,911,837.69	1,058,923.16
High School	20,253,891.00	344,862.68	20,598,753.68	11,176,390.65	7,682,641.61	1,739,421.40
<b>Total School Operations</b>	<b>53,527,541.00</b>	<b>833,705.00</b>	<b>54,361,246.00</b>	<b>29,142,727.85</b>	<b>21,365,196.36</b>	<b>3,853,321.79</b>
<b>Central Student Programs &amp; Services</b>						
Special Education Office	553,941.00	34,832.31	588,773.31	288,168.76	95,279.23	207,126.32
Special Education Services	1,228,511.00	35,256.00	1,263,767.00	644,097.24	550,285.96	69,383.80
Out of District Spec. Ed Programs	6,313,232.00	271,154.52	6,584,386.52	4,275,898.43	2,146,804.58	161,683.51
Special Services	687,772.00	(17,076.20)	670,695.80	347,597.42	303,755.89	19,342.49
Summer Programs	26,000.00	433.00	26,433.00	16,800.00	7,200.00	2,433.00
Non Public Services	428,114.00	17,174.90	445,288.90	106,068.39	262,600.55	76,719.96
BOCES	450,355.00	(80,695.49)	369,659.51	248,729.02	95,870.98	45,059.51
<b>Total Central Programs &amp; Services</b>	<b>9,687,925.00</b>	<b>280,879.04</b>	<b>9,968,804.04</b>	<b>5,925,359.26</b>	<b>3,461,697.19</b>	<b>581,747.69</b>
<b>Instructional Services</b>						
Curriculum & Instruction Services	754,251.00	118,395.78	872,646.78	479,252.21	259,096.08	134,298.47
Standards of Performance	501,720.00	45,115.88	546,835.88	269,864.38	213,618.36	63,353.14
Pupil Services Office	328,635.00	82,204.69	390,839.89	224,197.34	124,309.82	42,332.53
Instructional Technology Services	1,648,872.00	280,361.55	1,929,233.55	1,275,965.52	466,382.07	186,875.96
Professional Development Services	281,608.00	4,675.51	286,283.51	148,042.38	75,818.27	42,422.86
Data Team	420,585.00	2,949.76	423,534.76	281,228.31	134,905.44	7,401.01
<b>Total Instructional Services</b>	<b>3,915,671.00</b>	<b>513,703.15</b>	<b>4,429,374.15</b>	<b>2,678,550.14</b>	<b>1,274,140.04</b>	<b>476,883.97</b>
<b>Support Services</b>						
Finance Services	947,453.00	32,270.71	979,723.71	639,032.08	261,223.61	79,468.02
Personnel Services	426,397.00	28,915.47	455,312.47	287,133.65	125,849.69	42,329.13
Public Information Services	363,098.00	5,746.74	368,844.74	165,228.20	153,990.73	49,625.81
Operations and Maintenance	8,155,228.00	964,848.12	9,120,076.12	4,549,629.78	3,419,907.17	1,150,639.19
Printing and Mailing Services	287,390.00	7,295.66	294,685.66	148,101.25	130,489.48	16,094.83
Support Services Technology	1,481,131.00	(29,844.98)	1,451,286.04	960,836.58	236,396.30	254,063.16
Transportation Services	4,804,057.00	177,693.44	4,981,750.44	2,343,128.31	1,694,796.90	1,043,825.23
<b>Total Support Services</b>	<b>16,464,754.00</b>	<b>1,186,925.08</b>	<b>17,651,679.08</b>	<b>9,092,889.83</b>	<b>5,922,653.88</b>	<b>2,636,035.37</b>
<b>Central Administration</b>						
Board of Education	59,400.00	760.69	60,160.69	27,779.24	5,461.73	26,919.72
Superintendent's Office	372,525.00	38,982.08	411,487.08	247,879.46	134,110.23	29,497.39
<b>Total Central Administration</b>	<b>431,925.00</b>	<b>39,722.77</b>	<b>471,647.77</b>	<b>275,658.70</b>	<b>139,571.96</b>	<b>56,417.11</b>
<b>Undistributed Expenses</b>						
Debt Service & Interfund Transfers	11,608,669.00	1,385.75	11,610,054.75	9,769,123.50	1,659,545.50	181,385.75
Insurance & Fees	1,667,676.00	180,096.99	1,847,772.99	1,337,697.44	393,189.71	116,885.84
Employee Benefits	39,385,260.00	(914,521.73)	38,470,738.27	21,623,043.70	14,253,338.89	2,594,355.68
<b>Total Undistributed Expenses</b>	<b>52,661,605.00</b>	<b>(733,038.99)</b>	<b>51,928,566.01</b>	<b>32,729,864.64</b>	<b>16,306,074.10</b>	<b>2,892,627.27</b>
<b>TOTAL</b>	<b>136,689,421.00</b>	<b>2,121,896.05</b>	<b>138,811,317.05</b>	<b>79,845,150.42</b>	<b>48,469,333.53</b>	<b>10,496,833.10</b>

**Transfers and Adjustments Detail:**

Prior Year Encumbrances	1,972,753.53
Tax Certiorari Reserve Appropriation	30,934.52
Athletics Equipment Donation	3,855.00
Liability Reserve Appropriation	114,353.00
<b>Total Transfers and Adjustments</b>	<u><u>2,121,896.05</u></u>



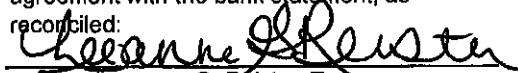
**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2020**

**School Lunch Fund**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			<u>\$ 840,665.00</u>
	<b>Receipts:</b>			
	Daily Deposits	27,801.37		
	Prepays- School Lunch Office	1,380.00		
	Prepaid- via NutriKids/Heartland	131,806.38		
	Other Sales-Vending	1,455.88		
	Catering	961.00		
	Miscellaneous	-		
	Interest	313.69		
	Net Transfers	-		
	<b>Total Receipts:</b>			<u>163,718.32</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers		-	
	Check # 202778-202799		87,727.50	
	Payroll Funding		73,374.55	
	Void Checks		-	
	Transfer to Trust & Agency re: Sales Tax		-	
	Net Transfers		-	
	<b>Total Disbursements:</b>			<u>(161,102.05)</u>
29-Feb	ENDING BALANCE	<u>\$ 163,718.32</u>	<u>\$ 161,102.05</u>	<u>843,281.27</u>

BANK RECONCILIATION	
<b>BALANCE PER BANK:</b>	829,088.78
<b>ADD:</b> Outstanding Deposits	16,348.99
NSF Checks	
<b>SUBTRACT:</b>	
Outstanding Checks	(2,156.50)
<b>ADJUSTED BANK BALANCE</b>	<u>843,281.27</u>
<b>BALANCE PER BOOKS</b>	<u>843,281.27</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
Lianne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS  
TRUST & AGENCY  
February 29, 2020**

	1/31/2020			2/29/2020
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Private Purpose Funds (Scholarships)	119,721.34	13.94	1,928.40	117,806.88
Special Revenue Funds (Local Grants/Donations)	17,418.39	2.06	-	17,420.45
Consolidated Payroll	-	3,806,816.86	3,806,816.86	-
Net 1099R Distributions	-	-	-	-
NYS Employee Retirement	26,433.80	26,294.14	26,027.14	26,700.80
Income Protection (LTD)	-	12,653.21	12,653.21	-
Hospital Insurance	-	227,963.90	227,963.90	-
AFLAC	-	1,306.64	1,306.64	-
NYS Income Tax	(8.87)	240,352.06	240,352.06	(8.87)
Federal Income Tax	61.00	520,275.09	520,275.09	61.00
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	5,996.87	5,996.87	-
Association Dues	-	79,738.22	79,738.22	-
Social Security	-	842,289.82	842,289.82	-
Teacher Loans	-	20,893.69	20,893.69	-
Tax Sheltered Annuities	-	337,253.70	337,253.70	-
Bid Deposits	-	-	-	-
Other Liabilities	-	1,420.00	-	1,420.00
United Way	-	2,155.35	2,155.35	-
Life Insurance	-	6,375.38	6,375.38	-
Flex Benefits-Medical Exp.	(33,725.19)	61,729.72	56,222.17	(28,217.64)
Flex Benefits-Dependent Care	60,429.56	41,607.76	38,427.53	63,609.79
Flex Benefits-Management Fee	703.46	127.80	126.90	704.36
529 College Savings	-	-	-	-
Sales Tax	-	185.14	-	185.14
HSA Accounts	-	1,285.00	1,285.00	-
Accounts Receivable	-	-	-	-
Due from Other Funds	525.00	6,183,280.34	6,183,280.34	525.00
Due to Other Funds	366.98	122.02	-	489.00
Health Fund Reserve	1,480,505.64	166.96	17,950.25	1,462,722.35
<b>TOTALS:</b>	<b>\$ 1,672,431.11</b>	<b>\$ 12,420,305.67</b>	<b>\$ 12,429,318.52</b>	<b>\$ 1,663,418.26</b>

**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2020**


Trust & Agency Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			<u>\$ 1,534,241.38</u>
	<b>Receipts:</b>			
	Payroll Funding	6,183,178.65		
	FSA Deductions	51,732.64		
	General Fund- DT/DF	15.00		
	FSA/Health Fund Prefunding Credit	-		
	Miscellaneous	1,605.14		
	Interest	288.98		
	Net Transfers	1,602,902.51		
	<b>Total Receipts:</b>			<u>7,839,722.92</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers-Taxes		1,602,902.51	
	EFT Withdrawals (FSA/Health Fund Accounts)		60,994.21	
	EFT/Wire Transfers (Omni, NYS ERS & HSA Bank)		364,565.84	
	Payroll Checks # 237718-237914		501,921.13	
	Direct Deposits (D339977-D342556)		3,713,624.40	
	T & A Checks #200094-200095		-	
	Void Checks		(87.23)	
	Net Transfers		1,602,902.51	
	<b>Total Disbursements:</b>			<u>(7,846,823.37)</u>
29-Feb	ENDING BALANCE	<u>\$ 7,839,722.92</u>	<u>\$ 7,846,823.37</u>	<u>1,527,140.93</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK</b>	1,666,077.41
<b>ADD:</b>	
Deposit in Transit	
<b>SUBTRACT:</b>	
Outstanding Checks	(130,852.97)
Benefit Resources - Current Month's transactions taken Next Month	(8,083.51)
Outstanding Transfer to General Fund	-
<b>ADJUSTED BANK BALANCE</b>	<u>1,527,140.93</u>
<b>BALANCE PER BOOKS</b>	<u>1,527,140.93</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
Leahne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
Deborah L. Carpenter, School District Clerk

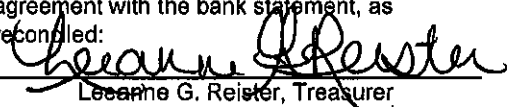


**PITTSFORD CENTRAL SCHOOLS**  
**BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2020**  
Private Purpose Trusts and Special Revenue Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			<u>\$ 137,139.73</u>
	<b>Receipts:</b>			
	Miscellaneous -Dividend & Local Money	-		
	Interest	16.00		
	Net Transfers	-		
	<b>Total Receipts:</b>			<u>16.00</u>
	<b>Disbursements:</b>			
	Checks 200633-200636		1,928.40	
	Void Checks		-	
	Net Transfers		-	
	<b>Total Disbursements:</b>			<u>(1,928.40)</u>
29-Feb	ENDING BALANCE	<u>\$ 16.00</u>	<u>\$ 1,928.40</u>	<u>135,227.33</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	132,827.33
<b>ADD:</b>	
Outstanding Transfer from General NSF Check	2,650.00
<b>SUBTRACT:</b>	
Outstanding Checks	(250.00)
<b>ADJUSTED BANK BALANCE</b>	<u>135,227.33</u>
<b>BALANCE PER BOOKS</b>	<u>135,227.33</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:  
  
\_\_\_\_\_  
Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:  
\_\_\_\_\_  
Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS**  
**SPECIAL AID FUNDS**  
**SCHEDULE OF APPROPRIATED EXPENSE**  
February 29, 2020

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
<b>SERVICES FOR FEES</b>						Student Services
Driver Education (Cumulative Balance)	189,393.13	-	88,045.05	4,757.55	76,590.53	
Summer Enrichment (Cumulative Balance)	90,864.30	13,403.56	69,333.89	286.67	7,940.18	
ROC 2 Change (Cumulative Balance)	10,048.60	-	7,385.21	-	2,663.39	
<b>IDEA 611 19/20 (07/01/19-08/30/20)</b>	1,523,616.00	-	751,331.86	568,539.25	203,744.89	Special Education
Covers special education expenditures						
<b>IDEA 619 19/20 (07/01/19-08/30/20)</b>	33,007.00	-	18,471.51	14,534.46	1.03	Special Education
Covers pre-school educational expenses.						
<b>TITLE I 18/19 (09/01/18-08/31/19)</b>	198,070.00	177,809.09	3,560.00	-	16,700.91	Student Services
<b>TITLE I 19/20 (09/01/19-08/31/20)</b>	180,534.00	-	81,741.35	92,174.09	6,618.56	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments.						
<b>TITLE IIA GRANT 18/19 (09/01/18-08/31/19)</b>	165,126.00	87,687.21	22,881.16	-	54,557.63	Student Services
<b>TITLE IIA GRANT 19/20 (09/01/19-08/31/20)</b>	95,897.00	-	21,756.44	16,041.81	58,098.76	Student Services
Enhances Teacher/Principal training and recruitment.						
<b>TITLE III GRANT 18/19 (09/01/18-08/31/19)</b>	38,642.00	18,072.95	2,560.00	-	18,009.05	Student Services
<b>TITLE III GRANT 19/20 (09/01/19-08/31/20)</b>	23,692.00	-	1,718.69	-	21,973.31	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
<b>TITLE IV SSAE GRANT 18/19 (09/01/18-08/31/19)</b>	13,480.00	4,390.00	1,300.00	-	7,790.00	Student Services
<b>TITLE IV SSAE GRANT 19/20 (09/01/19-08/31/20)</b>	13,613.00	-	3,422.76	3,422.81	6,767.43	
Provides resources to increase the capacity of local agencies to provide student support and academic enrichment programs						
<b>TEACHER CENTER GRANT 2019-20</b>	43,907.00	-	34,637.28	975.00	8,294.72	Teacher Center
Provides staff development opportunities for teachers.						
<b>SPECIAL ED SUMMER PROGRAMS 4408</b>	376,000.00	-	358,916.39	16,872.68	210.93	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
<b>SPECIAL ED SUMMER PROGRAM-In District</b>	333,000.00	-	332,413.26	-	586.74	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
<b>SPECIAL ED SUMMER PROGRAM-Related Services</b>	19,000.00	-	6,324.76	-	12,675.25	Special Education
Payments to outside providers and staff for related services during July and August.						
<b>SCHOOL LIBRARY SYSTEM GRANT 2018-19</b>	5,385.52	-	5,385.52	-	-	Various Schools
Mini grants through BOCES for School Library Media Specialists.						
<b>STATE SUPPORTED SCHOOLS</b>	43,000.00	-	24,447.18	10,968.97	7,583.85	Spec Ed/Business Office
4201 Schools for the Blind and Deaf						
<b>TOTALS :</b>	<b>3,376,375.55</b>	<b>301,362.81</b>	<b>1,636,632.30</b>	<b>728,573.29</b>	<b>510,807.15</b>	

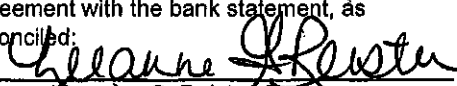
**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2020**

**Special Aid Funds**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			\$ 41,650.97
	<b>Receipts:</b>			
	Local Revenues	2,330.00		
	State Aid/Federal Aid	668,752.00		
	Transfer from General (20% funding)	-		
	Transfer from General DT/DF	-		
	Transfer to Special Aid Fund: write offs	-		
	Net Transfers	-		
	<b>Total Receipts:</b>			<u>671,082.00</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers		-	
	Check # 205493-205541		39,222.36	
	Transfer to General Fund re: DT/DF		-	
	Void Checks/Stop Payments/NSF Checks		-	
	Payroll Funding		91,288.44	
	Net Transfers		-	
	<b>Total Disbursements:</b>			<u>(130,510.80)</u>
29-Feb	ENDING BALANCE	<u>\$ 671,082.00</u>	<u>\$ 130,510.80</u>	<u>582,222.17</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	585,347.47
<b>ADD:</b> NSF Payments	580.00
Outstanding Deposit- MySchoolBucks	
<b>SUBTRACT:</b>	
Outstanding Checks	(3,705.30)
<b>ADJUSTED BANK BALANCE</b>	<u>582,222.17</u>
<b>BALANCE PER BOOKS</b>	<u>582,222.17</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:  
  
 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:  
 \_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

# PITTSFORD CENTRAL SCHOOLS

## Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE February 29, 2020

DESCRIPTION	APPROPRIATIONS	PRIOR YEAR PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2019-20	1,021,349.00	-	980,549.25	-	40,799.75
Capital 14-16 Funded by General Fund	250,000.00	111,599.54	104,501.46	33,899.00	-
Capital 15-16 Funded by General Fund	250,000.00	-	142,084.84	107,935.16	-
Capital 16-17 Funded by General Fund	250,000.00	-	42,508.85	113,163.97	94,327.18
Capital 17-18 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 18-19 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital Funded by Reserve - May 2019	3,000,000.00	138,580.41	551,674.40	1,639,974.42	669,770.77
BOCES Capital Project	2,833,574.00	-	-	-	2,833,574.00
Subtotal - Capital Fund	5,271,349.00	250,179.95	1,821,298.80	1,894,972.55	4,138,471.70
Debt Service	10,738,669.00	-	9,765,808.00	972,861.00	-
<b>TOTALS :</b>	18,010,018.00	250,179.95	11,587,106.80	2,867,833.55	4,138,471.70

## RESERVE BALANCES February 29, 2020

DESCRIPTION	FUND BALANCE AT 07/01/2019	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	5,087,762.02	-	5,184.06	-	5,092,946.08
Capital Reserve	16,074,876.07	-	17,661.15	-	16,092,537.22
Instructional Technology Capital Reserve	2,408,458.85	-	2,184.44	-	2,408,643.29
Insurance Reserve	1,187,064.73	-	1,188.07	-	1,188,252.60
Unemployment Insurance Reserve	364,520.26	(40,000.00)	365.72	-	324,885.98
Reserve for Liability	1,601,027.35	(114,353.00)	1,602.38	-	1,488,276.73
Reserve for Tax Certiorari	1,090,769.79	(30,934.52)	1,091.68	-	1,060,926.95
Employee Benefit & Accrued Liability Reserve	2,516,314.31	(400,000.00)	2,441.48	-	2,118,755.79
Reserve for Retirement Contributions	2,103,521.02	(200,000.00)	2,113.61	-	1,905,634.63
Reserve for Teacher Retirement Contributions	867,535.00	-	4,867.44	-	872,422.44
Workers' Compensation Reserve	440,830.90	(20,000.00)	404.70	-	421,235.60
<b>TOTALS :</b>	33,740,680.30	(805,287.52)	39,124.73	-	32,974,517.51

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

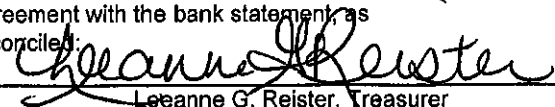
**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2020**

Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			<u>\$ 2,516,545.41</u>
	<b>Receipts:</b>			
	Transfer from General Fund re: Due to/from	-		
	Transfer from General Fund re: Bus Purch. Reserve	-		
	BAN Proceeds	-		
	Interest	19.60		
	Net Transfers	-		
	<b>Total Receipts:</b>			<u>19.60</u>
	<b>Disbursements:</b>			
	EFT/Wire Transfers		-	
	Transfer to Debt Service Fund		-	
	Capital Checks-# 60129		-	
	Capital Reserve Checks #886		-	
	Bus Purchase Reserve Checks #200030		-	
	Net Transfers		-	
	<b>Total Disbursements:</b>			<u>-</u>
29-Feb	ENDING BALANCE	<u>\$ 19.60</u>	<u>\$ -</u>	<u>2,516,565.01</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	2,516,565.01
<b>ADD:</b>	
<b>SUBTRACT:</b>	
Outstanding Checks	
<b>ADJUSTED BANK BALANCE</b>	<u>2,516,565.01</u>
<b>BALANCE PER BOOKS</b>	<u>2,516,565.01</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:  
  
 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:  
 \_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS**

**BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2020**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,  
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE				\$ 10,183,544.91
	<b>Receipts:</b>				
	Transfer from General Fund				
	Interest - Reserve for Liability		190.53		
	Interest - Tax Certiorari		129.81		
	Interest- Unemployment Insurance		43.38		
	Interest- Employee Benefit & Accrued Liabilities		299.44		
	Interest- Employee Retirement Contribution		250.33		
	Interest- Teachers Retirement Contribution		1,026.31		
	Interest- Workers' Compensation		52.46		
	Interest- Insurance Reserve		141.27		
	Transfers		-		
	<b>Total Receipts:</b>				<u>2,133.53</u>
	<b>Disbursements:</b>				
	EFT Withdrawals			-	
	Transfer to General Fund			-	
	Transfers			-	
	<b>Total Disbursements:</b>				<u>-</u>
29-Feb	ENDING BALANCE		\$ 2,133.53	\$ -	<u><u>10,185,678.44</u></u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	10,185,678.44
<b>ADD:</b>	
<b>SUBTRACT:</b>	
Outstanding Checks	
<b>ADJUSTED BANK BALANCE</b>	<u>10,185,678.44</u>
<b>BALANCE PER BOOKS</b>	<u>10,185,678.44</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
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 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

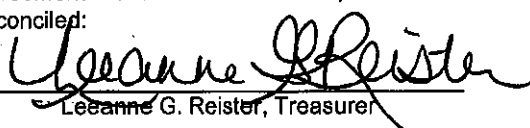
**PITTSFORD CENTRAL SCHOOLS**  
**BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2020**  
**Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			<u>\$23,591,042.20</u>
	<b>Receipts:</b>			
	Interest - Bus Purchase Reserve	610.33		
	Interest - Capital Reserve	2,187.71		
	Interest - Capital IT Reserve	286.35		
	Net Transfers	-		
	<b>Total Receipts:</b>			<u>3,084.39</u>
	<b>Disbursements:</b>			
	Net Transfers		-	
	<b>Total Disbursements:</b>			<u>-</u>
29-Feb	ENDING BALANCE	<u>\$ 3,084.39</u>	<u>\$ -</u>	<u>23,594,126.59</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	23,594,126.59
<b>ADD:</b>	-
<b>SUBTRACT:</b>	
Outstanding Checks	
<b>ADJUSTED BANK BALANCE</b>	<u>23,594,126.59</u>
<b>BALANCE PER BOOKS</b>	<u>23,594,126.59</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:

  
 \_\_\_\_\_  
 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

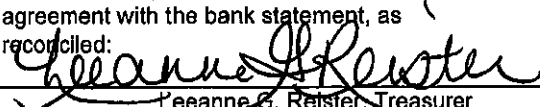
**PITTSFORD CENTRAL SCHOOLS  
BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2020**

Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			\$ 2,990,066.64
	<b>Receipts:</b>			
	Transfer from General Fund (per appropriations)	219,273.50		
	Transfer from Capital Fund (Assuming BAN Premium)	-		
	Interest	341.80		
	Net Transfers	-		
	<b>Total Receipts:</b>			<u>219,615.30</u>
	<b>Disbursements:</b>			
	Checks		-	
	Depository Trust Company (Wires)		-	
	Net Transfers		-	
	<b>Total Disbursements:</b>			<u>-</u>
29-Feb	ENDING BALANCE	<u>\$ 219,615.30</u>	<u>\$ -</u>	<u>3,209,681.94</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>	3,209,681.94
<b>ADD:</b>	
<b>SUBTRACT:</b>	
<b>ADJUSTED BANK BALANCE</b>	<u>3,209,681.94</u>
<b>BALANCE PER BOOKS</b>	<u>3,209,681.94</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:  
  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:  
 \_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk



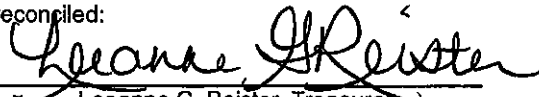
**PITTSFORD CENTRAL SCHOOLS**  
**BANK RECONCILIATION FOR THE MONTH OF FEBRUARY 2020**  
**Zero Balance Accounts: Purchasing Card**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
31-Jan	BEGINNING BALANCE			\$ -
	<b>Receipts:</b>			
	Transfer from General Fund	219,699.59		
	<b>Total Receipts:</b>			<u>219,699.59</u>
	<b>Disbursements:</b>			
	JP Morgan Chase Withdrawal		219,699.59	
	<b>Total Disbursements:</b>			<u>(219,699.59)</u>
29-Feb	ENDING BALANCE	<u>\$ 219,699.59</u>	<u>\$ 219,699.59</u>	<u>-</u>

**BANK RECONCILIATION**

<b>BALANCE PER BANK:</b>		-
<b>ADD:</b>	Outstanding Transfer from General	9,998.08
<b>SUBTRACT:</b>	Outstanding Payments	(9,998.08)
<b>ADJUSTED BANK BALANCE</b>		<u>-</u>
<b>BALANCE PER BOOKS</b>		<u>-</u>

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 \_\_\_\_\_  
 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

\_\_\_\_\_  
 Deborah L. Carpenter, School District Clerk

## PITTSFORD CENTRAL SCHOOLS

### MONTHLY EXTRACLASSROOM ACTIVITY SUMMARY & RECONCILIATION February 29, 2020

SCHOOL	BEGINNING BALANCE 7/1/2019	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 2/29/2020
Allen Creek Elementary	527.49	352.40	-	879.89
Jefferson Road Elementary	1,469.88	2,201.25	1,189.73	2,471.40
Mendon Center Elementary	13,552.41	12,433.21	9,940.36	16,045.26
Park Road Elementary	3,762.21	7,140.50	8,046.29	2,856.42
Thornell Road Elementary	4,282.63	4,185.06	3,110.17	5,357.52
Barker Road Middle School	43,135.02	81,233.12	80,320.90	44,047.24
Calkins Road Middle School	65,939.66	68,591.59	78,851.85	55,679.40
Sutherland High School	75,991.24	49,007.62	48,398.50	76,600.36
Mendon High School	93,429.77	79,054.21	68,006.53	106,477.45
<b>TOTALS :</b>	<b>302,090.31</b>	<b>304,198.96</b>	<b>295,874.33</b>	<b>310,414.94</b>

BANK RECONCILIATION	
<b>COMBINED BALANCES PER BANK:</b>	322,585.72
<b>ADD:</b>	
Outstanding Deposits / Bank Adjustments	
NSF Checks	
<b>SUBTRACT:</b>	
Outstanding Checks	(12,170.78)
<b>ADJUSTED BANK BALANCE</b>	<u>310,414.94</u>
<b>BALANCE PER BOOKS</b>	<u>310,414.94</u>

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Budgetary Transfer Report

Current Appropriation - Effective From: 02/01/2020 To: 02/29/2020

Fiscal Year: 2020

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
<b>Fund: A - GENERAL FUND</b>						
02/03/2020	017852	<b>TO CORRECT NEGATIVE BUDGET ACCOUNTS.</b>				
			A340-2100-400 R	SHS SchISuppt (	-30.00	
			A340-2100-466 R	Mileage		20.00
			A340-2100-490 R	SHS SchISuppt BOCES		10.00
02/03/2020	017945	<b>TIO COVER THE COST OF STUDY.COM TEACHER'S EDITION FOR SHS.</b>				
			A340-2250-500 R	SHS SpEd Suppl	-479.99	
			A530-2630-464 R	ITS Computer Inst Softwar		479.99
02/03/2020	018008	<b>TO FUND PURCHASE OF COMMUNITY SERVICE AWARD PINS FUNDED BY DONATION FROM PTSA.</b>				
			A830-9010-800 R	BEN Employee F	-1,140.00	
			A440-2833-500 R	SPSV CareerInt Supplies		1,140.00
02/03/2020	018010	<b>TO FUND PURCHASE OF HIP BOOKS FOR THE ENVIRONMENTAL SCIENCES STUDENT WATER SAMPLING FIELD TRIP FUNDED BY DONATION FROM PTSA.</b>				
			A830-9068-800 R	BEN Medicare P:	-250.00	
			A340-2176-500 R	SHS Science Supplies		250.00
02/07/2020	018036	<b>To eliminate deficit in budget code.</b>				
			A640-1620-506 R	OM Copy Paper	-76.50	
			A640-1620-490 R	OM BOCES		76.50
02/04/2020	018037	<b>To provide funds for All County Chorus registration.</b>				
			A112-2110-500 R	AC Tch RegSch	-24.00	
			A112-2165-468 R	AC Music Vocal Membership		24.00
02/05/2020	018093	<b>To provide funds for interpreter.</b>				
			A115-2100-500 R	PR SchISuppt St	-79.00	
			A115-2100-400 R	PR SchISuppt Contr Svc		79.00
02/05/2020	018222	<b>TO COVER EXPENSES FOR TRAVEL &amp; CONFERENCES FROM FEB TO APRIL 2020.</b>				
			A300-2855-401 R	HS Athletics Cha	-910.00	
			A300-2855-465 R	HS Athletics Trav Conf		910.00
02/05/2020	018224	<b>For ordering Ipad cases so that we can deploy Ipads.</b>				
			A530-2630-490 R	ITS Computer In:	-1,500.00	
			A530-2630-500 R	ITS Computer Inst Supplie		1,500.00
02/06/2020	018235	<b>TO COVER COST TO SAND AND REFINISH TRE GYM, MHS SMALL GYM AND PRE AUDITORIUM.</b>				
			A830-9060-800 R	BEN Hospital Me	-48,341.00	
			A640-1620-400 R	OM Contracted Services		48,341.00
02/06/2020	018237	<b>TO COVER COST TO REGROUT POOLS AT MHS AND BRMS.</b>				
			A830-9060-800 R	BEN Hospital Me	-32,858.00	
			A640-1620-400 R	OM Contracted Services		32,858.00

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Budgetary Transfer Report

Current Appropriation - Effective From: 02/01/2020 To: 02/29/2020

Fiscal Year: 2020

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
02/06/2020	018238	<b>TO COVER COST TO FURNISH AND INSTALL NEW BLEACHERS IN THE BRMS GYM.</b>	A830-9060-800 R	BEN Hospital Me	-27,800.00	
			A640-1620-400 R	OM Contracted Services		27,800.00
02/07/2020	018303	<b>To provide funds for Library print cartridge order.</b>	A340-2610-500 R	SHS Library Sup	-15.53	
			A340-2610-505 R	SHS Library Prnt/Tnr Cart		15.53
02/06/2020	018322	<b>TO COVER COST OF UPGRADING PARKING LOT LIGHTS AT TRE.</b>	A640-1622-418 R	OM Utilities Elect	-27,000.00	
			A640-1620-400 R	OM Contracted Services		27,000.00
02/13/2020	018354	<b>TO COVER MILEAGE EXPENSE.</b>	A231-2100-500 R	BR SchISuppt St	-225.00	
			A231-2100-466 R	BR SchISuppt Mileage		225.00
02/13/2020	018505	<b>To provide funds for library supplies.</b>	A117-2610-400 R	TR Library Contr	-5.78	
			A117-2610-500 R	TR Library Supplies		5.78
02/13/2020	018511	<b>TO PROVIDE FUNDS FOR ADDITIONAL TRAVEL &amp; CONFERENCE EXPENSES FOR COACHING STAFF.</b>	A300-2855-400 R	HS Athletics Con	-1,000.00	
			A300-2855-465 R	HS Athletics Trav Conf		1,000.00
02/13/2020	018542	<b>FROM MUSIC INSTRUMENTAL AND MUSIC VOCAL TO MUSIC ENTRY FEE TO COVER ALL COUNTY STUDENT FEES.</b>	A341-2164-500 R	MHS Music Instr	-220.00	
			A341-2165-500 R	MHS Music Voc	-34.00	
			A341-2164-406 R	MHS Music Instr Entry Fee		220.00
			A341-2165-406 R	MHS Music Vocal Entry Fee		34.00
02/13/2020	018972	<b>TO COVER THE COST FOR BOILER WORK AT ACE.</b>	A640-1622-418 R	OM Utilities Elect	-14,053.00	
			A640-1620-400 R	OM Contracted Services		14,053.00
02/13/2020	018973	<b>TO COVER THE COST FOR HVAC WORK IN THE SHS DATA CLOSET.</b>	A640-1622-418 R	OM Utilities Elect	-24,694.00	
			A640-1620-400 R	OM Contracted Services		24,694.00
02/13/2020	018979	<b>To register Psychology standards leader for ASCD conference.</b>	A511-2055-500 R	STD Psych Supp	-116.00	
			A511-2055-465 R	STD Psych Trav Conf		116.00
02/26/2020	018995	<b>To cover PE supplies.</b>	A115-2100-500 R	PR SchISuppt St	-7.91	
			A115-2167-500 R	PR PhysEd Supplies		7.91

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Budgetary Transfer Report

Current Appropriation - Effective From: 02/01/2020 To: 02/29/2020

Fiscal Year: 2020

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
02/27/2020	019003	To provide funds for a copy paper order.	A231-2100-500 R	BR SchISuppt St	-566.40	
			A231-2100-506 R	BRMS Sch Suppt Copy Pap		566.40
02/14/2020	019076	To provide funds for trade show booths for Virtual Enterprise.	A340-2116-500 R	SHS Business S	-1,600.00	
			A340-2116-400 R	SHS Business Contr Serv		1,600.00
02/18/2020	019083	To provide funds for library supplies.	A117-2610-400 R	TR Library Contr	-807.22	
			A117-2610-500 R	TR Library Supplies		807.22
02/19/2020	019163	To provide funds for summer band instrument repairs.	A112-2110-500 R	AC Tch RegSch	-5.00	
			A112-2164-455 R	AC Music Instr Equip Rpr		5.00
02/19/2020	019315	TO PAY FOR MS ATHLETIC SUPPLIES.	A300-2855-500 R	HS Athletics Sup	-550.00	
			A200-2855-500 R	MS Athletics Supplies		550.00
02/26/2020	019460	Transfer in to Music Membership to cover NYSMA fees.	A113-2165-500 R	JR Music Vocal	-7.00	
			A113-2164-468 R	JR Music Instr Membership		7.00
02/26/2020	019451	Transfer from Textbook budget into supplies to order building SEL Committee books.	A113-2110-480 R	JR Tch RegSch	-300.00	
			A113-2020-500 R	JR Supr RegSch Supplies		300.00
02/26/2020	019520	TO COVER THE COST OF STUDENT PERFORMANCES AT MCSMA, ALL COUNTY INSTRUMENTAL MUSIC CONCERT.	A117-2100-500 R	TR SchISuppt St	-30.00	
			A117-2164-468 R	TR Music Instr Membership		30.00
02/26/2020	019543	To cover the cost of contractual expenses.	A640-1623-500 R	OM AV Supplies	-1,000.00	
			A640-1623-400 R	OM AV Contracted Services		1,000.00
02/26/2020	019550	To provide funds for NCTE Membership Dues.	A340-2100-500 R	SHS SchISuppt	-40.00	
			A340-2100-468 R	SHS SchISuppt Memberships		40.00
02/28/2020	019633	To provide funds for orchestra supplies.	A115-2100-500 R	PR SchISuppt St	-199.00	
			A115-2164-500 R	PR Music Instr Supplies		199.00
02/28/2020	019774	TO COVER BOCES SCHOOL IMPROVEMENT COSTS.	A830-9020-800 R	BEN Teachers R	-64,356.09	
			A510-2010-490 R	CURINS BOCES Services		64,356.09

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Budgetary Transfer Report

Current Appropriation - Effective From: 02/01/2020 To: 02/29/2020

Fiscal Year: 2020

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
02/28/2020	019832	To cover drivers' field trip meal claims for remainder of school year.	A670-5510-400 R	TRN Contracted	-1,000.00	
			A670-5510-510 R	TRN Meal Allowance		1,000.00
02/28/2020	019881	TO COVER MILEAGE EXPENSE.	A341-2100-500 R	MHS SchISuppt :	-89.70	
			A341-2100-466 R	MHS SchISuppt Mileage		89.70
02/29/2020	020023	TO PROVIDE FUNDS FOR TRAVEL & CONFERENCE.	A232-2100-500 R	CR SchISuppt S	-26.31	
			A232-2100-490 R	CR SchISuppt BOCES		26.31
02/28/2020	020030	TO COVER NYS MIDDLE SCHOOL ASSOCIATION AND WORKSHOPS AT BOCES II.	A231-2100-500 R	BR SchISuppt St	-125.76	
			A231-2020-468 R	BR Supr RegSch Membership		89.00
			A231-2100-490 R	BR SchISuppt BOCES		36.76
02/28/2020	020031	To cover the negative account balance.	A530-2630-500 R	ITS Computer In:	-59.88	
			A530-2630-400 R	ITS Computer Inst Contr S		59.88
02/28/2020	020276	TO COVER THE COST OF BOCES SERVICES.	A340-2100-500 R	SHS SchISuppt €	-75.81	
			A340-2100-490 R	SHS SchISuppt BOCES		75.81
02/28/2020	020025	To correct negative budget accounts.	A100-2100-169 R	ES SchISuppt Pa	-177.90	
			A100-2610-153 R	ES Library Sumn	-81.00	
			A102-2167-121 R	ACE PhysEd Tct	-1,020.84	
			A102-2250-162 R	ACE SpEd Para	-220.77	
			A103-2815-173 R	JRE HealthSv O	-35.10	
			A105-2250-121 R	PRE SpEd Tchr :	-5,238.43	
			A105-2820-159 R	PRE PsychSv Pa	-8,323.01	
			A112-2100-173 R	AC SchISuppt O	-580.93	
			A201-2100-162 R	BR SchISuppt Pa	-676.51	
			A202-2100-168 R	CR SchISuppt Cl	-2,595.41	
			A300-2610-173 R	HS Library OT/E	-535.40	
			A300-2610-173 R	HS Library OT/E	-722.52	
			A310-2250-131 R	SHS SpEd Tchr :	-783.96	
			A311-2100-163 R	MHS SchISuppt :	-245.55	
			A311-2152-131 R	MHS English Tct	-17,824.20	
			A610-1310-161 R	FIN BusAdmn Cl	-777.50	

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Budgetary Transfer Report

Current Appropriation - Effective From: 02/01/2020 To: 02/29/2020

Fiscal Year: 2020

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
			A620-1430-168 R	PER Clerical/Sec	-84.00	
			A620-1430-168 R	PER Clerical/Sec	-5,000.00	
			A670-5510-165 R	TRN Bus Drivers	-174.00	
			A830-9020-800 R	BEN Teachers R	-54,764.76	
			A103-2250-162 R	JRE SpEd Para Salary		220.77
			A103-2820-159 R	JRE PsychSv Psych Salary		8,323.01
			A104-2610-121 R	MCE Library Tch Salary		81.00
			A105-2167-121 R	PRE PhysEd Tchr Salary		1,020.84
			A105-2250-162 R	PRE SpEd Para Salary		5,238.43
			A105-2815-173 R	PRE HealthSv OT/Extra hrs		35.10
			A107-2100-169 R	TRE SchISuppt Para Subs		177.90
			A117-2100-173 R	TR SchISuppt OT/Extra hrs		580.93
			A201-2100-161 R	BR SchISuppt Clerk Sal		676.51
			A202-2100-161 R	CR SchISuppt Clerk Sal		2,595.41
			A310-2100-163 R	SHS SchISuppt Security Sa		245.55
			A310-2100-168 R	SHS SchISuppt Clerk Subs		84.00
			A310-2152-131 R	SHS English Tchr Sal		17,824.20
			A310-2250-162 R	SHS SpEd Para Salary		783.96
			A340-2100-173 R	SHS SchISuppt OT/Extra hr		535.40
			A341-2100-173 R	MHS SchISuppt OT/Extra hr		722.52
			A520-2830-151 R	PS Teacher Salaries		54,764.76
			A610-1310-180 R	FIN BusAdmn Sup/Tech Sal		777.50
			A620-1430-143 R	PER Teacher Fellows		5,000.00
			A670-5510-161 R	TRN Clerical/Secretarial		174.00
			<b>Total for Fund A - GENERAL FUND</b>		<b>-351,559.67</b>	<b>351,559.67</b>

Director of Finance  
 (money is available and allowable)  
 Assistant Superintendent for Business Approval

Cherianne Reister

D. T. Keeney

Date of Treasurer's Report for BOE review

3/30/2020

Date Completed

3/10/2020

Person Completing

Cheri Cui Dreno

# Pittsford Schools

Administrative Offices  
75 Barker Road – East Wing  
Pittsford, NY 14534  
**585.267.1053**

fax: 585.381.9368

Darrin\_Kenney@pittsford.monroe.edu

Darrin Kenney  
*Assistant Superintendent for Business*

Date: March 10, 2020  
To: Michael Pero, Superintendent of Schools  
From: Darrin T. Kenney, Assistant Superintendent for Business *DTK*  
Re: Budget Transfer – Special Education Out of District BOCES Placements

Below please find a budget transfer request to provide the necessary funds to cover Special Education placements at BOCES:

\$400,000 to cover the cost of additional BOCES placements beyond the 2019-20 budget for students with special needs as recommended by the Committee on Special Education

Pursuant to Board Policy 5330, any transfer in excess of \$75,000 requires Board of Education approval.

I therefore recommend the following resolution to wit:

**Be It Resolved**, that the Board of Education of the Pittsford Central School District at its regular meeting held March 16, 2020 does hereby approve the budget transfer of funds as stated below:

**\$200,000**

From:  
830 9060 800 Health Insurance

To:  
430 2253 490 Out of District BOCES  
Placements

**\$200,000**

From:  
830 9069 800 Health Fund

To:  
430 2253 490 Out of District BOCES  
Placements

*DTK:kd*



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Darrin Kenney  
Assistant Superintendent for Business

Date: March 12, 2020  
To: Michael Pero, Superintendent of Schools  
From: Darrin T. Kenney, Assistant Superintendent for Business  
Re: Capital Reserve - Bus Purchase Proposition

DTK

In maintaining the District's focus on long-range planning and fiscal accountability, it has been the practice to replace aging buses before extensive repairs may be needed. Below is the 2020-2021 Capital Reserve – Bus Purchase Resolution for your consideration and Board of Education approval for placement on the May 19, 2020 ballot:

## **PROPOSITION – Capital Reserve Fund – Purchase of Buses**

Shall the following resolution be adopted, to wit:

**BE IT RESOLVED**, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund – Purchase of Buses" a sum of money not to exceed One Million, Five Hundred Seventeen Thousand, Five Hundred Fifty-three Dollars (\$1,517,553), less trade-in allowance, to be used for the purchase of seven (7) replacement sixty-six passenger buses, two (2) thirty passenger wheelchair buses with air, three (3) thirty-six passenger buses without air, a service truck with utility bed and communications equipment used in the operation of such buses. State Aid generated on these purchases will be returned to the Capital Reserve Fund – Purchase of Buses.

DTK:kd

# PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

## RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education  
From: Darrin Kenney, Assistant Superintendent for Business  
(Prepared by Leslie Pawluckie)  
BOE Date: 3/16/2020  
Topic: BOCES II Cooperative Magazine Bid RFB-1909-20  
Date Advertised: December 20, 2019, *Democrat & Chronicle*  
Date of Bid Opening: January 14, 2020  
Time: 2:00 P.M., BOCES II  
Source of Funds: Budget, Each Building or Department

**BE IT RESOLVED**, That the Board of Education of the Pittsford Central School District award contracts to the following vendor as lowest responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
Magazine Subscriptions	Magazine Subscription Service Agency	\$ 6,114.15
<b>TOTAL:</b>		<u>\$ 6,114.15</u>

**Comments:** The BOCES II Cooperative Magazine Bid contract is 5/1/20- 4/30/21. Pittsford and seven (7) other districts and/or BOCES participated. The bid was reviewed by Rose Brennan, BOCES II Bid Coordinator; Kimberly Palumbos, Purchasing Assistant; and Leslie Pawluckie, Purchasing Agent. It is recommended for award to the lowest responsive bidder meeting all required bid specifications. Subscriptions purchased from this bid are identified on an ongoing basis by budget managers in the departments and schools.

  
\_\_\_\_\_  
Darrin Kenney, Assistant Superintendent for Business