

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
MONDAY, APRIL 20, 2020
VIRTUAL MEETING BY WAY OF ZOOM
(Public Access – See Website)

AGENDA

7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT
- IV. APPROVAL OF AGENDA (BOARD ACTION)
- V. ATTENDANCE BOUNDARY LINE RECOMMENDATION PRESENTATION
- VI. ATTENDANCE BOUNDARY LINE RECOMMENDATION APPROVAL (BOARD ACTION)
- VII. APPROVAL OF MINUTES: March 30, 2020 (BOARD ACTION)
- VIII. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board President's – virtual meeting – 5/6/20
 - 2. Executive Committee – email meeting, voting from members due 5/1/20
 - 3. Information Exchange Committee
 - 4. Labor Relations Committee
 - 5. Legislative Committee
 - 6. Steering Committee
 - 7. Communications Outreach Advisory Committee
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 5/11/20 – Next Regularly Scheduled Meeting
 - D. BOCES Annual Election/Budget Vote
 - 1. Administrative Budget (BOARD ACTION)
 - 2. Candidates (BOARD ACTION)
- IX. FINANCIAL REPORT – Darrin Kenney
 - A. Action Items:
 - 1. Acceptance of Treasurer's Report – March 31, 2020 (BOARD ACTION)
 - 2. 3rd Quarterly Extraclassroom Activities Report (BOARD ACTION)
 - 3. Budget Transfer – BOCES Technology (BOARD ACTION)
 - 4. Bid Award (See Consent Agenda)
 - a. BOCES II Fine Paper
 - B. Discussion:
 - C. Other:
- X. HUMAN RESOURCE REPORT – Mr. Leone
 - A. Action Items:
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - B. Discussion:
 - C. Other:

- XI. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items: (See Consent Agenda)
 - 1. Committee on Special Education: Amendment, Amendment – Agreement No Meeting, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Review, Requested Reviews.
 - 2. Sub-Committee on Special Education: Amendments – Agreements No Meetings, Annual Reviews, Reevaluation Review, Reevaluation/Annual Reviews.
 - 3. Committee on Preschool Special Education: Reevaluation/Annual Reviews Reevaluation Review, Amendment – Agreement No Meeting.
 - B. Discussion:
 - C. Other:

- XII. CHIEF INFORMATION OFFICER REPORT – Dr. Cimmerer
 - A. Action Items:
 - B. Discussion:
 - 1. Policy Recommendation – 1st Reading
 - a. #5676-Privacy and Security for Student and Staff Data
 - C. Other:

- XIII. SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - 2. Policy Approval – 2nd Reading (See Consent Agenda)
 - a. #5577-Medicaid Compliance Program
 - 3. Gift to the District (See Consent Agenda)
 - a. Donation of \$1920.00 from Mendon Center PTSA for the purchase of homework folders for the 2020-2021 school year for all students at Mendon Center Elementary School.
 - B. Discussion:
 - C. Other:

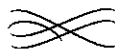
- XIV. CONSENT AGENDA (BOARD ACTION)
 - A. Bid Award
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education
 - E. Policy Approval of #5577-Medicaid Compliance Program
 - F. Gift to the District

- XV. OLD BUSINESS

- XVI. NEW BUSINESS

- XVII. ADJOURNMENT/RECESS (BOARD ACTION)

Next regularly scheduled meeting: May 11, 2020



Mission: The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.

For school district information, visit our website at pittsfordschools.org

Elementary Attendance Boundary Review 2020

Michael Pero
Superintendent

Dr. Jeff Cimmerer
Chief Information Officer

*Committee Recommendation
to the Board of Education*

Pittsford Schools



Attendance Boundary Review Committee

Facilitator:

Dr. Jeff Cimmerer, Chief Information Officer (Central Office Team)

- **Dr. Jeff Cimmerer**, Chief Information Officer—Facilitator
- **Dr. Patricia Vaughan-Brogan**, Director of Student Services
- **Stephanie Barg**, Pittsford District Teachers' Association (PDTA) Building Representative for Allen Creek Elementary School
- **Dwayne Cerbone**, PDTA President
- **Heather Clayton**, Mendon Center Elementary School (MCE) Principal
- **Michael Delgado**, MCE PTSA leader and parent
- **Elizabeth Knowles**, MCE Second-grade Teacher/Grade-level Chair and Elementary Academic Council (EAC) Representative
- **Beth Kramer**, PDTA Assistant Building Representative for Jefferson Road Elementary School
- **Larissa Lalka**, MCE PTSA leader and parent
- **Christine Laviano**, MCE PTSA President and parent
- **Sarah Pelusio**, District PTSA Co-President and parent
- **Gina Plattos**, MCE PTSA leader, parent and District Planning Team (DPT) Member
- **Lorinda Spring**, Reading Paraprofessional, MCE PDTA and DPT Member
- **Jennifer Villareale**, PDTA Building Representative for MCE
- **Kristin Wetzel**, MCE Fourth-grade Teacher/Grade-level Chair

MCE Attendance Boundary Review: Timeline

Public Information Sessions

February 4, 2020		7-9pm	MCE Auditorium
March 11, 2020		7-9pm	MCE Auditorium

PTSA Meetings

January 16, 2020	MCE PTSA	9-10:30 AM	MCE Auditorium
January 21, 2020	District PTSA	9-10:30 AM	MCE Auditorium

District Meetings

January 8, 2020	Pittsford District Leadership Team	9-11:30 AM	BRMS Meeting Room 1
January 14, 2020	Mendon Center Staff	7:30-8:30 AM	MCE Auditorium
January 16, 2020	District Planning Team	3-5 PM	BRMS Meeting Room 1

Attendance Boundary Review Committee Meetings

February 5, 2020		3:45-5pm	BRMS Meeting Room 2
February 10, 2020		12-3pm	BRMS Room 301
February 25, 2020	<i>Open to the Public</i>	6-9pm	BRMS Meeting Room 1
March 4, 2020		12-3pm	BRMS Room 301
March 31, 2020		12-3pm	BRMS Room 301

April 20, 2020 **Board Meeting** **7pm** **BRMS Board Room**

Attendance Boundary Review Committee's Recommendation

MCE Attendance Boundary Committee: Purpose and Charge

Purpose: Enrollment projections necessitate a boundary study with the goal to balance attendance and capacity at our elementary schools.

Charge: Move a portion of MCE boundaries to JRE and/or ACE

Guiding Principles:

- Students must stay on the same middle school / high school track
 - Students on path for BRMS/MHS will not be impacted
- Consideration given to not moving 5th grade students
- Transportation implications
- Proximity to school
- Consideration to neighborhood continuity / do not divide
- Proposed options can't involve a capital project given the timing / district space
- Proposal must include enough movement to address the challenges

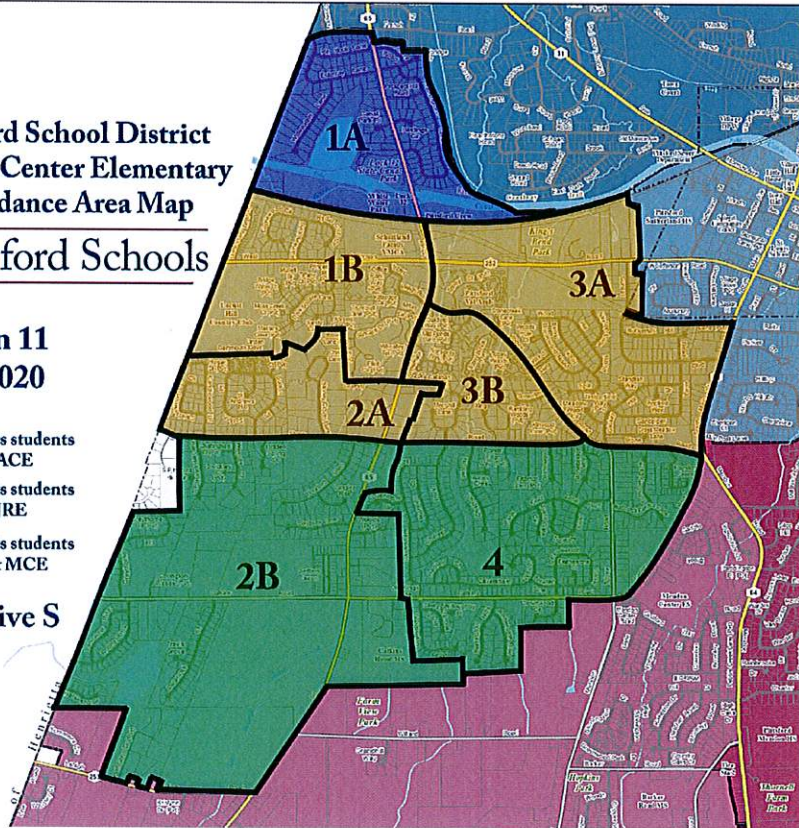
Pittsford School District
Mendon Center Elementary
Attendance Area Map

Pittsford Schools

Version 11
4/13/2020

- represents students going to ACE
- represents students going to JRE
- represents students staying at MCE

Alternative S



Quadrant 3 = Quadrant 3A + Quadrant 3B

5th grade students remain at MCE for 2020-21 school year

Alternative S transfers students who live in Quadrant 1A to ACE and transfers students who live in Quadrants 1B, 2A, 3A, and 3B to JRE.

Recommendation: Alternative “S”

- This alternative moves students from MCE to ACE and JRE, that may reduce MCE by 6 sections
- Students go to ACE for the 2020-2021 school year, possibly adding 1 section while filling open roster spots in existing classrooms/sections
- Students go to JRE for the 2020-2021 school year, possibly adding 4 sections
- This would take place September 2020 with transition planning happening immediately

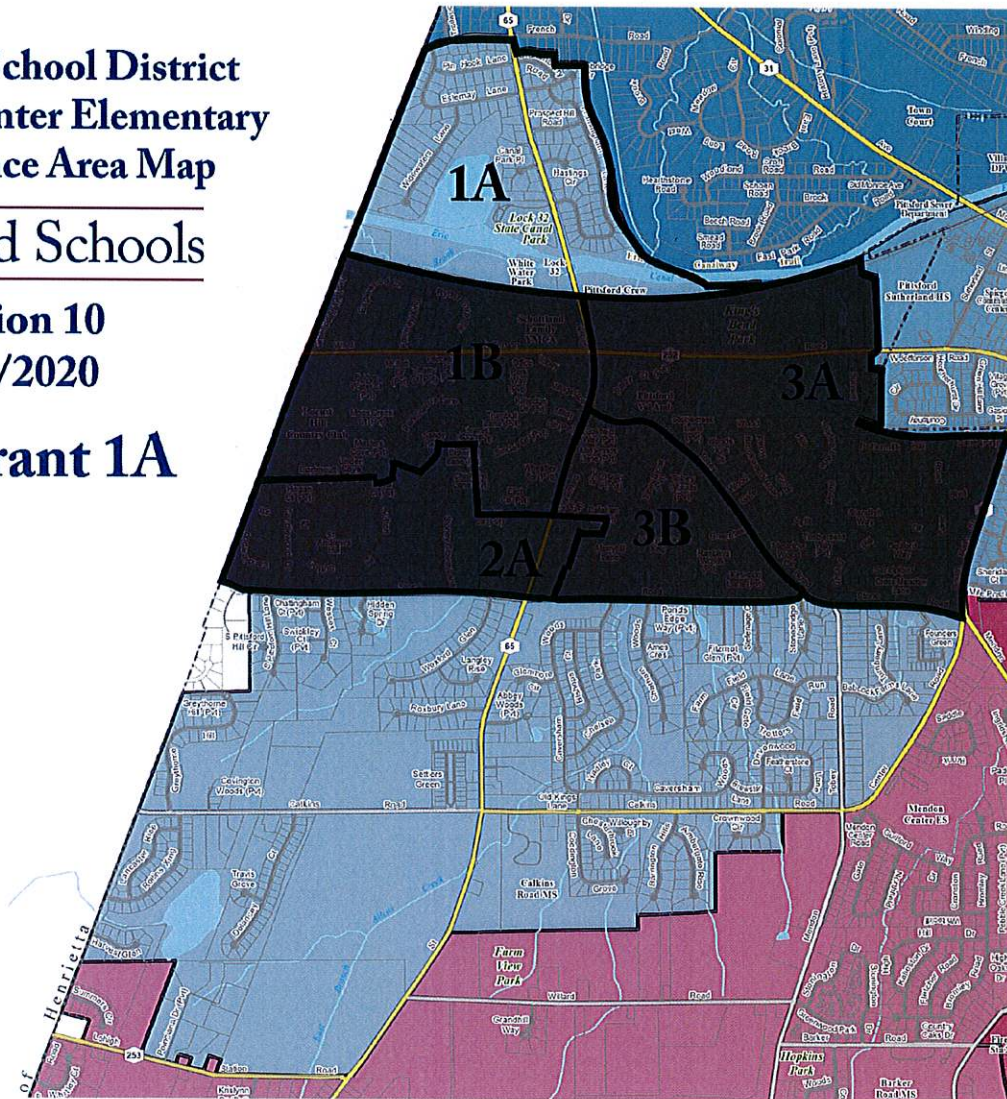
Pittsford Schools

**Pittsford School District
Mendon Center Elementary
Attendance Area Map**

Pittsford Schools

**Version 10
4/13/2020**

Quadrant 1A



Quadrant 1A to ACE

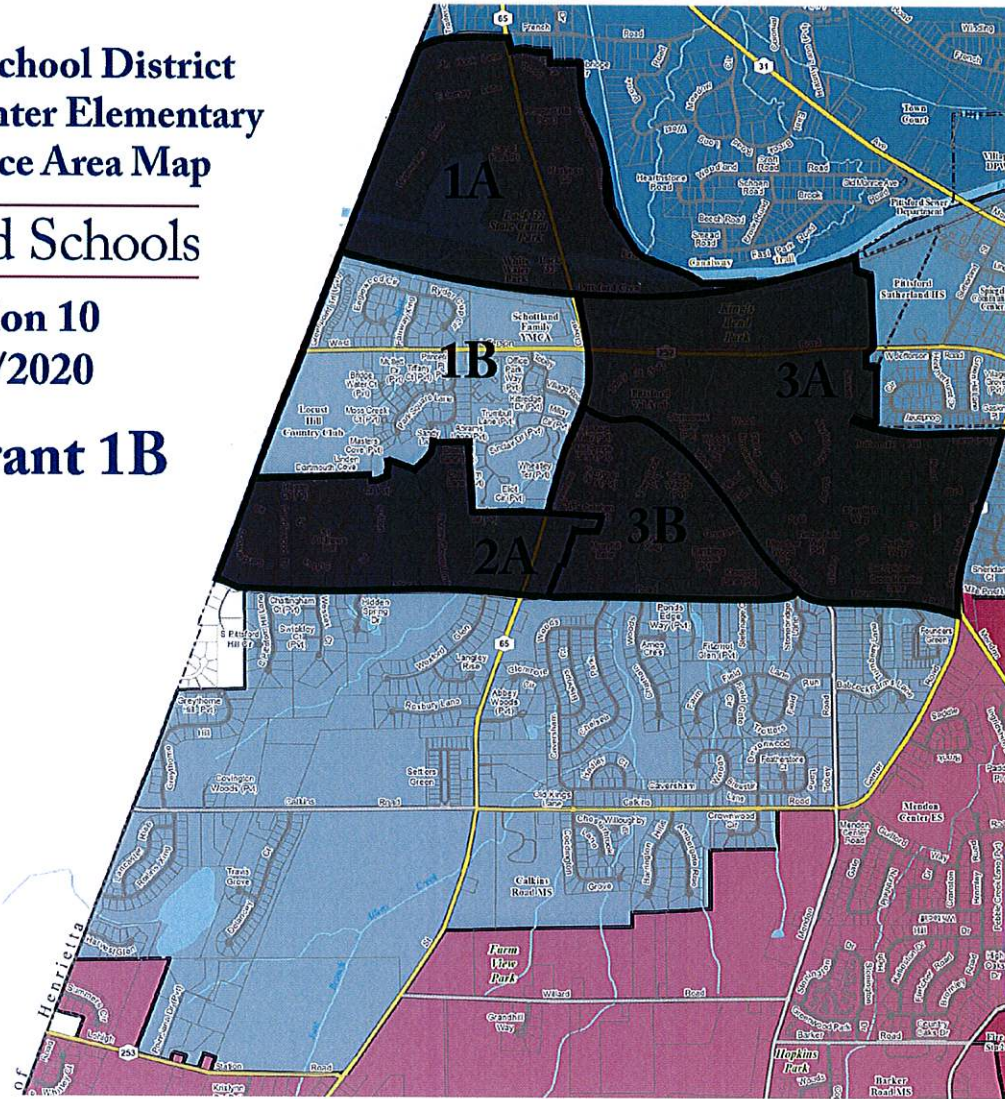
- A range of 27 to 34 students are affected.
- Students move from Mendon Center Elementary to Allen Creek Elementary.
- 5th grade students remain at Mendon Center Elementary for the 2020-21 school year.

**Pittsford School District
Mendon Center Elementary
Attendance Area Map**

Pittsford Schools

**Version 10
4/13/2020**

Quadrant 1B



Quadrant 1B to JRE

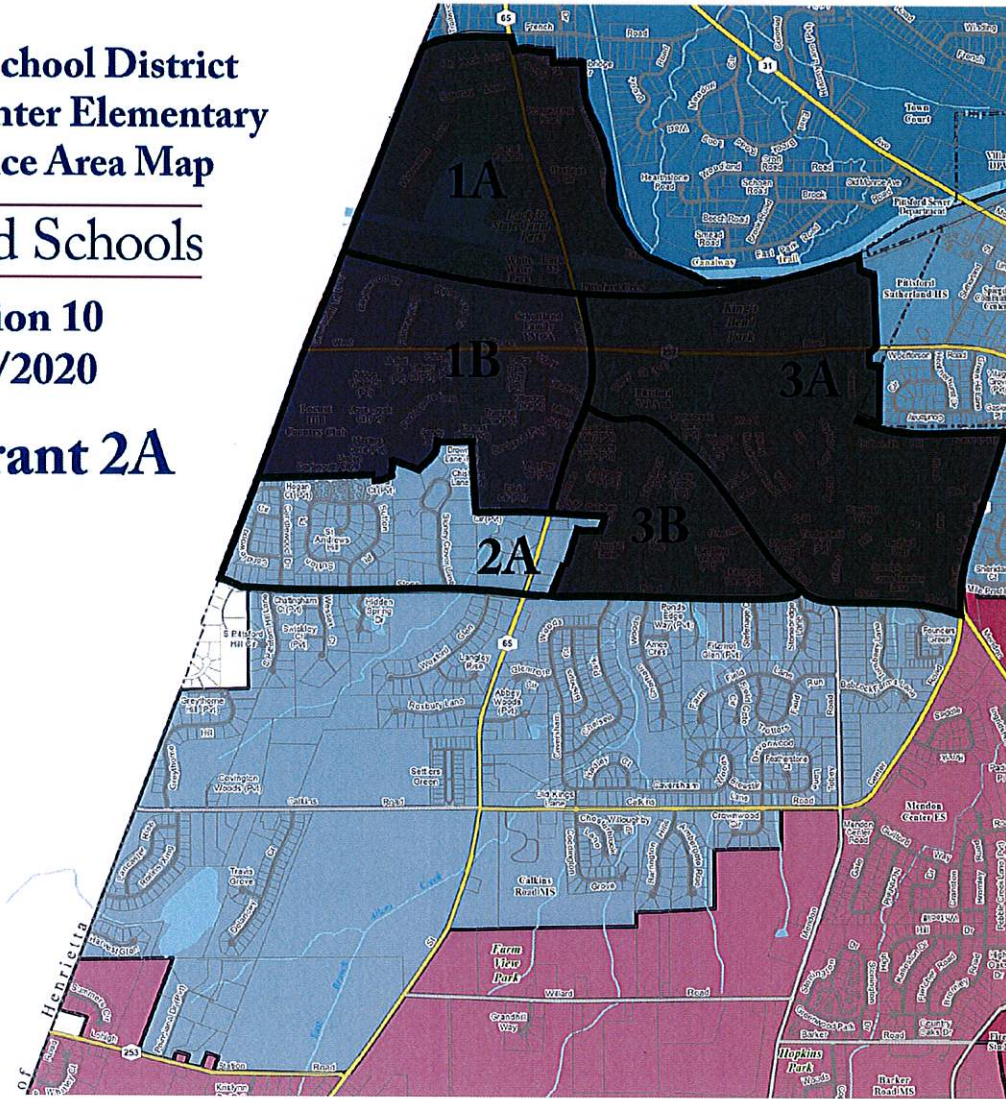
- A range of 12 to 17 students are affected.
- Students move from Mendon Center Elementary to Jefferson Road Elementary.
- 5th grade students remain at Mendon Center Elementary for the 2020-21 school year.

**Pittsford School District
Mendon Center Elementary
Attendance Area Map**

Pittsford Schools

**Version 10
4/13/2020**

Quadrant 2A



Quadrant 2A to JRE

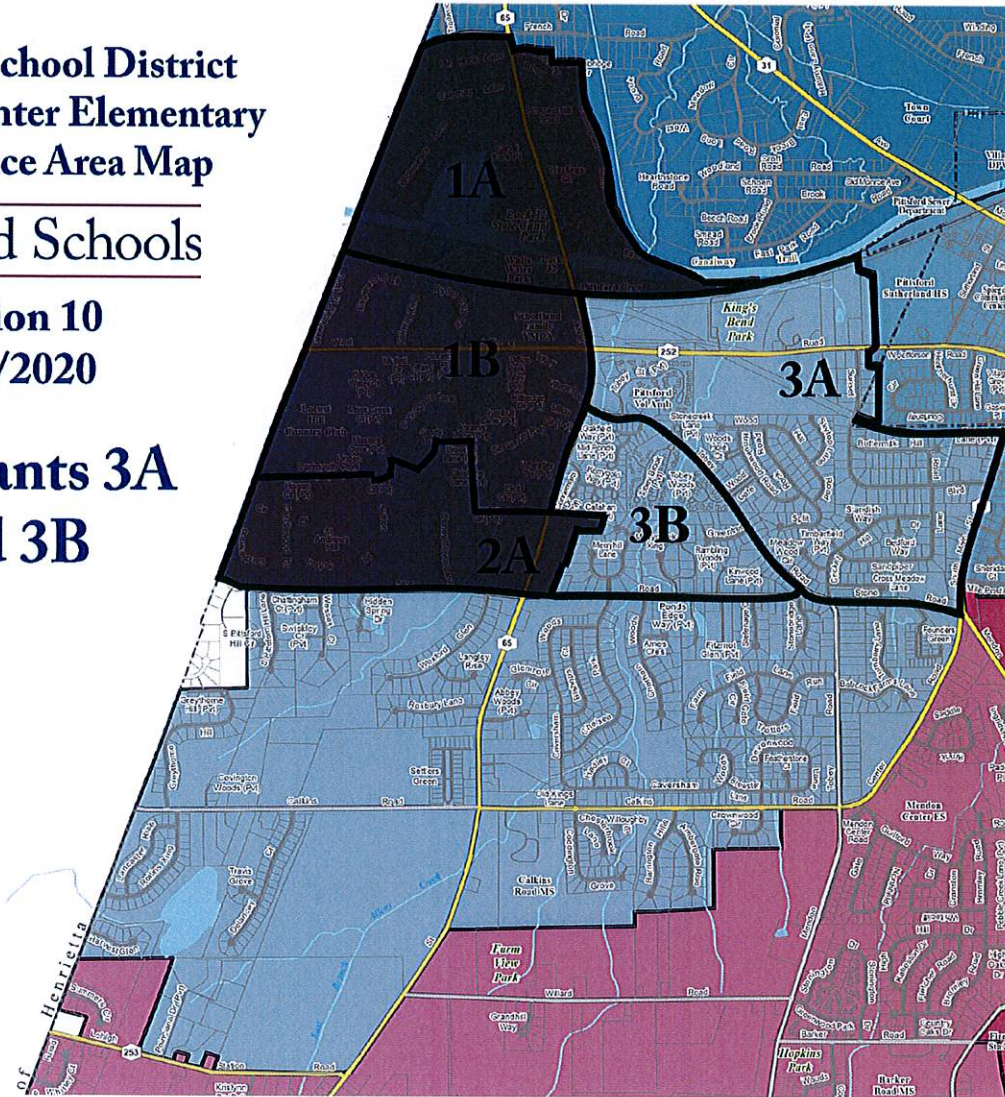
- A range of 20 to 24 students are affected.
- Students move from Mendon Center Elementary to Jefferson Road Elementary.
- 5th grade students remain at Mendon Center Elementary for the 2020-21 school year.

**Pittsford School District
Mendon Center Elementary
Attendance Area Map**

Pittsford Schools

**Version 10
4/13/2020**

**Quadrants 3A
and 3B**



**Quadrant 3A and 3B
to JRE**

- A range of 60 to 79 students are affected.
- Students move from Mendon Center Elementary to Jefferson Road Elementary.
- 5th grade students remain at Mendon Center Elementary for the 2020-21 school year.

Grade 5 Students

The committee suggests offering families of rising MCE 5th grade students the option to relocate to the new school assignment, when a younger sibling is relocating, or to stay at MCE while siblings move to their new school.

This option would affect nine families in total.

Questions from the Board of Education

Questions from the Community

Please direct your questions to:

Michael Pero, Superintendent
michael_pero@pittsford.monroe.edu

Dr. Patricia Vaughan~Brogan, Director of Student Services
Patricia_Vaughan~Brogan@pittsford.monroe.edu

*For Board
Approval*

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Monday, March 30, 2020
Virtual Meeting by way of Zoom
(Public Access on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education was held at 7:00 p.m., by way of virtual meeting platform Zoom on Monday, March 30, 2020 due to mandatory state-wide school closures.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky, R. Sanchez-Kazacos, P. Sullivan
LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, P. Vaughan-Brogan, M. Ward, N. Wayman, E. Woods
OTHERS PRESENT: M. Kwiatkowski

1. Mrs. Thomas noted that there would not be a public comment session for this meeting.
2. Mrs. Thomas called the meeting to order at approximately 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.
3. Mrs. Thomas, on behalf of the Board of Education, offered a moment of silence for the lives lost and families affected by the world-wide pandemic, COVID-19. She also sincerely thanked those who serve on the front lines of the crisis to help humanity. Mrs. Thomas also extended gratitude to all school district personnel who have worked tirelessly during this unprecedented event. She also thanked students and families for their continued support, cooperation and patience during this time of transition of learning remotely. Mrs. Thomas recognized that this is not an easy time for anyone, but noted that our core values will guide us not only through prosperity, but also through this crisis.

4. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.

**APPROVED:
AGENDA**

Vote: Unanimously carried

5. Motion was made by Mr. Aroesty, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its March 4, 2020, meeting.

**APPROVED:
MINUTES
3/04/20**

Vote: Unanimously carried.

6. Board Reports: Mrs. Thomas updated everyone on the MCSBA meeting dates as well as other dates to remember, noting that all MCSBA meetings in April have been cancelled with the exception of the Executive Committee and Board President's meetings.

7. Motion was made by Mrs. Narotsky, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the nomination of Mrs. Kim McCluski, residing in the Pittsford Central School district, as a candidate for membership on the Monroe #1 BOCES Board for a term of office to begin on April 23, 2020 and end on June 30, 2022.

**APPROVED:
NOMINATION
TO MONROE #1
BOCES BOE**

Vote: Unanimously carried

8. Motion was made by Mr. Aroesty, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the period ending February 29, 2020.

**ACCEPTED:
TREASURER'S
REPORT**

Vote: Unanimously carried

9. Motion was made by Mrs. McCluski, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District at its regular meeting held March 30, 2020 does hereby approve the budget transfer of funds as stated below:

**APPROVED:
BUDGET
TRANSFER**

Vote: Unanimously carried

\$200,000

From:
830 9060 800 Health Insurance

To:
430 2253 490 Out of District BOCES Placements

\$200,000

From:
830 9069 800 Health Fund

To:
430 2253 490 Out of District BOCES Placements

10. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following bus proposition that will be placed before the voters on May 19, 2020:

**APPROVED:
BUS
PROPOSITION**

Vote: Unanimously carried

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund – Purchase of Buses" a sum of money not to exceed One Million, Five Hundred Seventeen Thousand, Five Hundred Fifty-three Dollars (\$1,517,553), less trade-in allowance, to be used for the purchase of seven (7) replacement sixty-six passenger buses, two (2) thirty passenger wheelchair buses with air, three (3) thirty-six passenger buses without air, a service truck with utility bed and communications equipment used in the operation of such buses. State Aid generated on these purchases will be returned to the Capital Reserve Fund – Purchase of Buses.

11. Motion was made by Mr. Sullivan, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

**APPROVED:
PROFESSIONAL
STAFF REPORT**

Vote: Unanimously carried

- Supervisory and Technical Retirement
Julie Bowers – see attached
- Spring Coaching Annual Appointments Updated – see attached

This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.

- Modification of Retirement
Michael Leone – see attached letter

12. Motion was made by Mrs. McCluski, seconded by Mr. Aroesty and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:

**APPROVED:
SUPPORT
STAFF REPORT**

Vote: Unanimously carried

CLERICAL						
<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>	
Sarah Jacob	Office Clerk IV	TRE	18.75/wk.	02/24/2020	\$13.58/hr.	

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Eric Dietl	Bus Driver	TMF	22.5/wk.	03/11/2020	\$13,548.96

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Jonathan Stetter	Mechanic	TMF	40/wk.	03/17/2020	\$39,520.00
Nicholas Appleby	Cleaner	MCE	40/wk.	03/23/2020	\$28,736.00

CUSTODIAL/MAINTENANCE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Paul Martin	Cleaner	MHS	Never started position	12/02/2020

13. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Modification of Intent to Retire Letter.

Vote: Unanimously carried

**APPROVED:
MODIFICATION
OF INTENT TO
RETIRE**

14. Motion was made by Mr. Aroesty, seconded by Mrs. Narotsky and carried regarding the following resolution:

Vote: Unanimously carried

**APPROVED:
HOURLY PAY
RESOLUTION**

WHEREAS, the novel coronavirus (COVID-19) pandemic is unprecedented and has resulted in the Federal, State and County governments declaring states of emergency; and

WHEREAS, the Monroe County Executive has ordered schools closed for student attendance beginning from March 16, 2020 until further notice due to the threat from the COVID-19 pandemic; and

WHEREAS, the Governor, pursuant to Executive Order No. 202.4, has closed schools statewide for a period of two weeks ending on April 1, 2020; and

WHEREAS, the Pittsford Central School District ("School District") intends to provide alternate instruction and continue the operation of educational and related programs provided by the School District to the extent reasonable and consistent with direction from the State Education Department, Department of Health, Office of Children and Family Services, and Federal, State and Local officials; and

WHEREAS, the School District desires to pay regularly scheduled hourly School District employees during the closure of the traditional School District operations due to the COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education hereby declares the COVID-19 pandemic is an emergency for the School District.
2. To the extent not already provided for in a collective bargaining agreement, hourly employees shall continue to be paid for the period of March 16, 2020 to April 1, 2020 during the School District closure for students, provided such employees are available for work and report to work when directed to do so. This is meant to make such employees whole for missed work due to the school closure when they are available for and cleared to work if school was not closed due to the COVID-19 pandemic, and shall be consistent with such employees' regular compensation during normal school district operations.

77.

3. If the Federal Government, New York State or the County of Monroe extends the time of School District closure, the Superintendent of Schools may extend the length of payment to reflect an extended School District closure. This resolution shall apply only for the specific and limited purpose of addressing the unique challenges presented by the outbreak of COVID-19. It shall not set any precedent or practice regarding any aspect of the Resolution.

This Resolution shall take effect immediately.

15. Special Education Report: Mrs. Woods noted that all items would be acted upon this evening under the Consent Agenda.

16. Superintendent's Report: Mr. Pero noted the first reading of policy #5577 - Medicaid Compliance Program

17. Mr. Pero spoke on the effects of COVID-19 and where we are now. He said that it is important to be supportive of one another and remain optimistic especially during this time of uncertainty. He noted that it is important to do the best we can with the decisions that are being made for us and that there are a lot of lessons to be learned from this event. He shared Governor Cuomo's Executive Order that the budget vote/BOE election has been postponed until at least June 1st. He spoke on the remarkable behind the scene actions that so many are tirelessly working at in order to get through this. Mr. Pero thanked everyone for working so diligently and said that his thoughts and prayers are with everyone.

18. Motion was made by Mr. Aroesty, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

**APPROVED:
CONSENT
AGENDA**

Bid Awards:

Magazine Subscriptions	Magazine Subscription Service Agency	\$6,114.15
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Committee on Special Education: Amendment, Amendments - Agreements No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Reviews, Reevaluation/Annual Reviews, Transfer Student - Agreement No Meeting, Requested Reviews.

Sub-Committee on Special Education: Amendments, Amendments - Agreements No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Reviews.

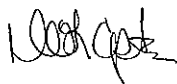
Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Reevaluation Reviews, Amendment - Agreement no Meeting.

Memorandum of Agreement (MOA)

19. Motion was made by Mrs. McCluski, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 7:33 p.m.
Vote: Unanimously carried

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

MONROE #1 BOCES ANNUAL ELECTION/BUDGET VOTE

April 21, 2020

RESOLUTION/BALLOT

The undersigned, being the duly appointed and acting clerk of the _____ School District (the "district"), hereby certifies as follows:

The Board of Education of the District, at a meeting duly called and held on April _____, 2020 which _____ members were present and _____ members were absent, and at which a quorum was present and voting throughout, took the following action: (check "yes" if the board adopted the resolution, "no" if the board voted against the resolution, "abstain" if the board decides not to vote).

SEAT #1

RESOLVED: to cast one vote for the election of Lisa Latten, resident of Penfield Central School District, as a member of the Monroe #1 BOCES board for a term of office which will begin on July 1, 2020 and end June 30, 2023.

VOTE

Yes___No___

Abstain___

SEAT #2

RESOLVED: to cast one vote for the election of Christine DeTurck, resident of the Honeoye Falls-Lima Central School District, as a member of the Monroe #1 BOCES board for a term of office which will begin on July 1, 2020 and end on June 30, 2023.

Yes___No___

Abstain___

SEAT #3

RESOLVED: to cast one vote for the election of Kim McCluski, resident of the Pittsford Central School District, as a member of the Monroe #1 BOCES board for a term of office which will begin on April 23, 2020 and end on June 30, 2022.

Yes___No___

Abstain___

ADMINISTRATIVE BUDGET VOTE

RESOLVED: that the Board of Education of the _____ School District votes to approve the proposed BOCES administrative budget in the amount of \$5,618,285 for the 2020-2021 fiscal year

Yes___No___

Abstain___

Dated: April____, 2020

District Clerk

****Please complete this ballot, email it to Val Leonardo at Valerie_Leonardo@boces.monroe.edu. Please send the signed original to Val.***

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

March 31, 2020

The following reports have been prepared by the Assistant Director of Finance, Holly Evans, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of March 31, 2020.

GENERAL FUND

- The District received from New York State the following payments (see page 4):
 - General Aid (Spring Advance) \$1,383,042
 - General Aid (End of State Fiscal Year) \$4,529,058
 - Excess Cost Aid \$1,257,631
 - Lottery Grant \$120,507
 - Commercial Gaming Grant \$92,265
 - Textbook Aid \$266,550
 - Software Aid \$95,528
 - Hardware Aid \$90,640
 - Library Materials Aid \$39,743

- The District received from Monroe #1 BOCES a state aid payment of \$835,990 (see page 4).

SCHOOL LUNCH FUND

- The school lunch program had net operations of (\$42,219) for March (see page 6).

TRUST & AGENCY FUND

- Activity was normal for the month of March (see page 8).

SPECIAL AID FUND

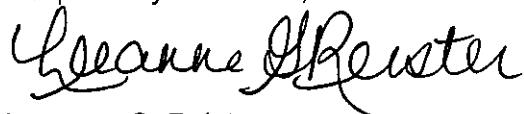
- Activity was normal for the month of March. Amendments for IDEA 611, Title IV, & Title I were approved (See page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$4,092,577 (see page 13).

- Reserve fund balances total \$33,017,940 (see page 13).

Respectfully submitted,



Leeanne G. Reister
Director of Finance

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
March 31, 2020

GENERAL FUND	2/29/2020	Receipts	Disbursements	3/31/2020
	Balance			Balance
Cash in Banks - Checking	\$ 7,131,065.66	\$ 36,157,278.17	\$ 12,265,181.88	\$ 31,023,161.95
Money Market Account-Chase	389,337.41	54.82	-	389,392.23
Money Market Account- Key	233,398.75	20.15	-	233,418.90
Money Market Account- M & T	4,598,593.26	1,197.04	-	4,599,790.30
Money Market Account- CNB	134,978.35	9.44	-	134,987.79
Money Market Account- NYCLASS	20,114,764.80	11,424.64	20,000,000.00	126,189.44
Chase Purchasing Card	-	271,824.05	271,824.05	-
Investments (See Schedule)	17,088,421.98		5,018,891.42	12,069,530.56
	\$ 49,690,560.21	\$ 36,441,808.31	\$ 37,555,897.35	\$ 48,576,471.17
RESERVES	2/29/2020	Receipts	Disbursements	3/31/2020
	Balance			Balance
Unemployment Reserve (Checking)	\$ 364,885.98	\$ 27.23	-	\$ 364,913.21
Workers' Compensation Reserve	441,235.60	32.92	-	441,268.52
Reserve for Tax Certiorari (Checking)	1,091,861.47	81.47	-	1,091,942.94
Employee Retirement Contribution	2,105,634.63	157.12	-	2,105,791.75
Teachers Retirement Contribution	872,422.44	840.93	-	873,263.37
Reserve for Liability (Checking)	1,602,629.73	119.59	-	1,602,749.32
Insurance Reserve (Checking)	1,188,252.80	88.67	-	1,188,341.47
Capital Reserve	16,092,537.22	1,323.72	-	16,093,860.94
Bus Purchase Reserve	5,092,946.08	383.08	-	5,093,329.16
Employee Benefit Reserve	2,518,755.79	187.95	-	2,518,943.74
Instructional Technology Capital Reserve	2,408,643.29	179.73	-	2,408,823.02
	\$ 33,779,805.03	\$ 3,422.41	\$ -	\$ 33,783,227.44
SCHOOL LUNCH FUND	2/29/2020	Receipts	Disbursements	3/31/2020
	Balance			Balance
Cash in Banks - Checking	\$ 414,043.84	\$ 113,158.90	\$ 147,933.00	\$ 379,269.74
Money Market Account-Chase	228,128.68	17.02	-	228,145.70
Money Market Account-NYCLASS	201,108.75	193.86	-	201,302.61
	\$ 843,281.27	\$ 113,369.78	\$ 147,933.00	\$ 808,718.05
CAPITAL FUND	2/29/2020	Receipts	Disbursements	3/31/2020
	Balance			Balance
Cash in Banks - Checking	\$ 164,991.47	\$ 9.31	\$ 77,237.00	\$ 87,763.78
Capital Reserve	2,310,773.79	-	1,057.20	2,309,716.59
Bus Purchase Reserve -Capital	40,799.75	-	-	40,799.75
	\$ 2,516,565.01	\$ 9.31	\$ 78,294.20	\$ 2,438,280.12
SPECIAL AID FUND	2/29/2020	Receipts	Disbursements	3/31/2020
	Balance			Balance
Cash in Banks - Checking	\$ 582,222.17	\$ 42,598.36	\$ 151,132.62	\$ 473,687.91
	\$ 582,222.17	\$ 42,598.36	\$ 151,132.62	\$ 473,687.91

PITTSFORD CENTRAL SCHOOLS

INVESTMENT SCHEDULES

As of March 31, 2020

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
2/4/2020	4/4/2020	CNB	2,069,530.56	1.39%	60	4,728.74
2/10/2020	4/10/2020	CNB	10,000,000.00	1.37%	60	22,520.55
			12,069,530.56			27,249.28

Our current interest rates are as follows:

JP Morgan Chase Checking	0.01%-0.07%
JP Morgan Chase Money Market	0.05%
Key Checking	0.09%
Key Money Market	0.08% -0.10%
NYCLASS Money Market	1.14%
Canandaigua National Bank Money Market	0.08%
M & T Money Market -General Fund	0.10%

PITTSFORD CENTRAL SCHOOLS

BANK RECONCILIATION FOR THE MONTH OF MARCH 2020


General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
29-Feb	BEGINNING BALANCE			<u>32,602,138.23</u>
	Receipts:			
	Taxes & Tax Items	-		
	Non Property Taxes	-		
	Local Revenues	620,595.69		
	State Aid (Spring Advance, Textbook Aid, COG)	7,876,032.37		
	Monroe #1 BOCES	835,990.25		
	Transfer from CD	5,030,769.46		
	Federal Aid - Medicaid (Both Portions)	18,350.72		
	Interest	14,950.24		
	Net Transfers	20,000,000.00		
	Total Receipts:			<u>34,396,688.73</u>
	Disbursements:			
	EFT/Wire Transfers		112,930.47	
	Check #255839-256064		5,606,263.55	
	ACH #00749-00788		1,584.86	
	Void Checks		(1,773,295.53)	
	Payroll Funding		5,979,863.95	
	Transfer to Mem & Sch. (DT/DF)		2,000.00	
	Transfer to Trust & Agency (HSA)		15.00	
	Transfer to Debt (Bond Payment)		290,700.00	
	Transfer to P-Card		271,824.05	
	Net Transfers		20,000,000.00	
	Total Disbursements:			<u>(30,491,886.35)</u>
31-Mar	ENDING BALANCE	<u>\$ 34,396,688.73</u>	<u>\$ 30,491,886.35</u>	<u>36,506,940.61</u>

BANK RECONCILIATION

BALANCE PER BANK:	36,551,734.68
ADD:	
NSF ACH	428.11
SUBTRACT:	
Outstanding Checks	(40,000.63)
Outstanding Transfer to Memorials & Scholarships	(4,650.00)
Outstanding Transfer to P-card	<u>(571.55)</u>
ADJUSTED BANK BALANCE	<u>36,506,940.61</u>
BALANCE PER BOOKS	<u>36,506,940.61</u>

This is to certify that the cash balance is in agreement with the bank statement, as

reconciled:

 Leeanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

 Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues

March 31, 2020

DESCRIPTION	BUDGETED REVENUES WITH ADJUSTMENTS	REV. REC'D 3/31/2020	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	97,237,340.88	-	95,393,816.75	97,237,340.88	-
Other Payments in Lieu of Taxes	91,930.00	-	93,708.67	93,708.67	1,779
STAR Tax Relief Program	5,903,695.12	-	5,903,695.12	5,903,695.12	-
Interest & Penalties	515.00	-	-	515.00	-
County Sales Tax	5,330,861.00	-	3,259,197.74	5,330,861.00	-
Textbook Charges	600.00	-	12.00	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	15,000.00	-	174.25	15,000.00	-
Admissions	13,450.00	-	13,147.00	13,450.00	-
Tuition - Other Districts	125,000.00	-	-	125,000.00	-
Health Services - Other Districts	215,000.00	-	-	215,000.00	-
Interest Earned on Investments	225,000.00	26,901.25	358,395.51	358,395.51	133,396
Rental of Real Property	80,000.00	6,630.55	46,263.46	80,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	120.22	4,253.71	4,253.71	2,254
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	-	-	-	-
Sale of Scrap and Excess Materials	1,000.00	62.10	1,316.09	1,316.09	316
Sale of Instructional Materials - Textbooks	-	-	539.75	539.75	540
Sale of Equipment	100,000.00	-	32,647.50	100,000.00	-
Insurance Recoveries	40,000.00	-	7,410.42	40,000.00	-
Other Compensation for Loss	2,000.00	82.08	1,615.55	2,000.00	-
Refund for BOCES Aided Services	285,000.00	-	511,003.43	511,003.43	226,003
Refund of Prior Years Expense	90,000.00	73,226.70	248,112.62	248,112.62	158,113
Gifts and Donations	33,855.00	(1,061.86)	29,363.76	33,855.00	-
Unclassified Revenues	170,000.00	53,385.49	166,978.55	170,000.00	-
State Aid - General Operating/Foundation Aid	4,210,315.00	-	3,183,505.00	4,210,315.00	-
State Aid - Excess Cost	2,861,511.00	1,257,630.75	1,944,645.50	2,861,511.00	-
State Aid - Building Aid	6,594,136.00	5,921,275.25	5,921,275.25	6,617,792.00	23,656
State Aid - Lottery Aid	5,243,068.00	-	5,243,067.70	5,243,068.00	-
State Aid - Lottery Grant	803,382.00	120,507.35	803,382.22	803,382.22	0
State Aid - Commercial Gaming Grant	92,265.00	92,265.38	92,265.38	92,265.38	0
State Aid - BOCES	2,819,445.00	835,990.25	835,990.25	3,763,703.00	944,258
State Aid - Textbooks	358,645.00	266,550.00	358,995.00	358,995.00	350
State Aid - Software Aid	90,583.00	95,258.00	95,258.00	95,258.00	4,675
State Aid - Hardware Aid	95,198.00	90,640.00	90,640.00	90,640.00	(4,558)
State Aid - Library Mat. Aid	39,719.00	39,743.00	39,743.00	39,743.00	24
State Aid - Other Charter School CSBT	3,122.00	1,338.00	4,460.00	4,460.00	1,338
State Aid - Other FDK Conversion	478,396.00	-	479,301.00	479,301.00	905
State Aid - Other Urban Suburban	1,071,244.00	-	1,366,402.00	1,366,402.00	295,158
Medicaid Assistance	50,000.00	9,175.36	64,640.82	64,640.82	14,641
Appropriated Fund Balance	1,300,000.00	-	-	1,300,000.00	-
Reserve for Encumbrances	1,972,753.53	-	-	1,972,753.53	-
Appropriated Reserve: Liability	114,353.00	-	-	114,353.00	-
Appropriated Reserve: Workers Compensation	20,000.00	-	-	20,000.00	-
Appropriated Reserve: EBALR	400,000.00	-	-	400,000.00	-
Appropriated Reserve: ERS	200,000.00	-	-	200,000.00	-
Appropriated Reserve: Tax Certiorari	30,934.52	-	-	30,934.52	-
TOTALS:	\$ 138,811,317.05	\$ 8,889,719.87	\$ 126,595,223.00	\$ 140,614,164.25	\$ 1,802,847.20

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND Schedule of Appropriated Expenses March 31, 2020

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	18,785,800.00	190,642.90	18,976,442.90	11,781,583.28	6,212,682.87	982,176.75
Middle School	14,487,850.00	305,479.45	14,793,329.45	9,068,563.32	4,717,875.92	1,006,890.21
High School	20,253,891.00	340,342.82	20,594,233.82	12,942,060.52	6,083,941.46	1,568,231.84
Total School Operations	53,527,541.00	836,465.17	54,364,006.17	33,792,207.12	17,014,500.25	3,557,298.80
Central Student Programs & Services						
Special Education Office	553,941.00	34,632.31	588,573.31	308,544.85	81,033.50	198,994.96
Special Education Services	1,228,511.00	35,256.00	1,263,767.00	751,421.08	442,962.12	69,383.80
Out of District Spec. Ed Programs	6,313,232.00	671,154.52	6,984,386.52	4,952,785.73	1,869,917.88	161,682.91
Special Services	687,772.00	(17,076.20)	670,695.80	421,654.66	229,772.44	19,268.70
Summer Programs	26,000.00	433.00	26,433.00	19,200.00	4,800.00	2,433.00
Non Public Services	428,114.00	17,174.90	445,288.90	128,407.98	251,417.48	65,463.44
BOCES	450,355.00	(60,695.49)	389,659.51	269,019.10	75,580.90	45,059.51
Total Central Programs & Services	9,887,925.00	680,879.04	10,368,804.04	6,851,033.40	2,955,484.32	562,286.32
Instructional Services						
Curriculum & Instruction Services	754,251.00	118,395.76	872,646.76	574,068.22	243,536.39	55,042.15
Standards of Performance	501,720.00	45,115.88	546,835.88	311,135.47	172,597.20	63,103.21
Pupil Services Office	328,635.00	62,204.69	390,839.69	251,002.40	99,898.55	39,938.74
Instructional Technology Services	1,648,872.00	280,361.55	1,929,233.55	1,385,427.43	435,193.68	108,612.44
Professional Development Services	261,608.00	4,523.35	266,131.35	166,068.35	59,162.30	40,900.70
Data Team	420,585.00	2,949.76	423,534.76	314,645.91	101,487.84	7,401.01
Total Instructional Services	3,915,671.00	513,550.99	4,429,221.99	3,002,347.78	1,111,875.96	314,998.25
Support Services						
Finance Services	947,453.00	29,993.59	977,446.59	706,984.65	203,848.44	66,613.50
Personnel Services	426,397.00	28,915.47	455,312.47	316,381.49	99,126.85	39,804.13
Public Information Services	363,098.00	6,703.99	369,801.99	184,902.54	121,252.42	63,647.03
Operations and Maintenance	8,155,228.00	964,848.12	9,120,076.12	5,126,040.89	2,833,897.61	1,160,137.62
Printing and Mailing Services	287,390.00	7,295.56	294,685.56	167,317.18	116,802.30	10,766.08
Support Services Technology	1,481,131.00	717,402.04	2,198,533.04	1,049,211.78	864,412.10	284,909.16
Transportation Services	4,804,057.00	160,558.44	4,964,615.44	2,643,451.93	1,311,097.66	1,010,065.85
Total Support Services	16,464,754.00	1,915,717.21	18,380,471.21	10,194,290.46	5,550,237.38	2,635,943.37
Central Administration						
Board of Education	59,400.00	760.69	60,160.69	29,037.41	4,889.32	26,233.96
Superintendent's Office	372,525.00	38,462.08	410,987.08	275,655.87	105,146.19	30,185.02
Total Central Administration	431,925.00	39,222.77	471,147.77	304,693.28	110,035.51	56,418.98
Undistributed Expenses						
Debt Service & Interfund Transfers	11,608,669.00	1,385.75	11,610,054.75	10,199,354.39	1,368,845.50	41,854.86
Insurance & Fees	1,667,676.00	188,429.59	1,856,105.59	1,444,935.38	325,196.77	85,973.44
Employee Benefits	39,385,260.00	(2,053,754.47)	37,331,505.53	27,233,339.69	8,546,913.77	1,551,252.07
Total Undistributed Expenses	52,661,605.00	(1,863,939.13)	50,797,665.87	38,877,629.46	10,240,956.04	1,879,080.37
TOTAL	136,689,421.00	2,121,896.05	138,811,317.05	93,022,201.50	36,983,089.46	8,806,026.09

Transfers and Adjustments Detail:

Prior Year Encumbrances	1,972,753.53
Tax Certiorari Reserve Appropriation	30,934.52
Athletics Equipment Donation	3,855.00
Liability Reserve Appropriation	114,353.00
Total Transfers and Adjustments	2,121,896.05

**PITTSFORD CENTRAL SCHOOLS
SCHOOL LUNCH FUND
Monthly Operating Report
March 31, 2020**

CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2019-20 YR-TO-DATE	2018-19 YR-TO-DATE
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REVENUES:

TYPE A SALES	\$ 40,503.50	\$ 84,659.50	\$ 472,967.50	\$ 537,902.50
OTHER CAFETERIA SALES	69,921.98	134,768.13	766,098.42	861,868.73
REBATES	-	279.00	1,535.29	1,203.25
INTEREST INCOME	243.28	95.36	1,999.38	718.92
INSURANCE/OTHER COMP	-	-	-	-
MISCELLANEOUS INCOME	93.06	123.60	493.92	549.26
TOTAL REVENUES:	\$ 110,761.82	\$ 219,925.59	\$ 1,243,094.51	\$ 1,402,242.66

EXPENDITURES

SALARIES	\$ 61,927.26	\$ 60,590.39	\$ 475,861.13	\$ 476,117.96
EQUIPMENT	1,227.79	-	1,227.79	6,174.00
CONTRACTUAL/BOCES	24.11	24.11	9,269.60	10,369.78
FOOD & MILK USED	36,972.70	71,420.77	444,431.66	431,374.86
REPAIRS	460.99	486.29	10,625.75	10,263.28
TRAVEL/MILEAGE	-	54.69	174.56	202.98
SUPPLIES	2,359.03	2,512.62	25,418.65	31,928.47
BENEFITS	50,008.48	32,896.37	291,075.01	329,569.81
TOTAL EXPENDITURES:	\$ 152,980.36	\$ 167,985.24	\$ 1,258,084.15	\$ 1,296,001.14
NET OPERATIONS:	\$ (42,218.54)	\$ 51,940.35	\$ (14,989.64)	\$ 106,241.52

OTHER ITEMS AFFECTING FUND BALANCE

Cumulative Change in Reserve for Supplies Inventory		\$ 1,251.07	\$ 3,967.85
Change in Fund Balance:		(13,738.57)	110,209.37
Fund Balance at July 1		\$ 568,518.20	\$ 457,290.41
Fund Balance to date		\$ 554,779.63	\$ 567,499.78

Beginning Inventories	\$	24,857.37	
Encumbrances	\$	-	
Appropriated - Next Year's Budget	\$	45,000.00	

Loss of State Aid (National Lunch & Breakfast Program)	\$8,781	Free, Reduced & Paid
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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2020**

School Lunch Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
29-Feb	BEGINNING BALANCE			<u>\$ 843,281.27</u>
	Receipts:			
	Daily Deposits	19,638.87		
	Prepays- School Lunch Office	685.00		
	Prepaid- via NutriKids/Hearthland	91,422.62		
	Other Sales-Vending	1,060.01		
	Catering	320.00		
	Miscellaneous			
	Interest	243.28		
	Net Transfers			
	Total Receipts:			<u>113,369.78</u>
	Disbursements:			
	EFT/Wire Transfers		-	
	Check # 202800-#202820		80,580.96	
	Payroll Funding		66,452.83	
	Void Checks		-	
	Transfer to Trust & Agency re: Sales Tax		899.21	
	Net Transfers		-	
	Total Disbursements:			<u>(147,933.00)</u>
31-Mar	ENDING BALANCE	<u>\$ 113,369.78</u>	<u>\$ 147,933.00</u>	<u>808,718.05</u>

BANK RECONCILIATION

BALANCE PER BANK:	808,932.31
ADD: Outstanding Deposits	
NSF Checks	
SUBTRACT:	
Outstanding Checks	(214.26)
ADJUSTED BANK BALANCE	<u>808,718.05</u>
BALANCE PER BOOKS	<u>808,718.05</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 Leanne G. Reister, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:


 Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
TRUST & AGENCY
March 31, 2020**

	2/29/2020			3/31/2020
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Private Purpose Funds (Scholarships)	117,806.88	1,038.09	300.00	118,544.97
Special Revenue Funds (Local Grants/Donations)	17,420.45	2,001.25	2,000.00	17,421.70
Consolidated Payroll	-	3,792,907.53	3,792,907.53	-
Net 1099R Distributions	-	-	-	-
NYS Employee Retirement	26,700.80	25,780.05	26,314.92	26,165.93
Income Protection (LTD)	-	12,622.52	12,622.52	-
Hospital Insurance	-	228,436.75	228,436.75	-
AFLAC	-	1,306.64	1,306.64	-
NYS Income Tax	(8.87)	240,472.87	240,472.87	(8.87)
Federal Income Tax	61.00	520,850.78	520,850.78	61.00
Federal Income Tax-1099R	-	-	-	-
Earned Income Credit	-	-	-	-
Income Execution	-	6,430.51	6,430.51	-
Association Dues	-	80,068.91	80,068.91	-
Social Security	-	839,705.06	839,712.94	(7.88)
Teacher Loans	-	22,378.21	22,378.21	-
Tax Sheltered Annuities	-	334,075.22	334,000.22	75.00
Bid Deposits	-	-	-	-
Other Liabilities	1,420.00	5,630.00	7,050.00	-
United Way	-	2,164.10	2,164.10	-
Life Insurance	-	6,354.15	6,354.15	-
Flex Benefits-Medical Exp.	(28,217.64)	61,961.72	51,361.66	(17,617.58)
Flex Benefits-Dependent Care	63,609.79	42,983.76	34,724.93	71,868.62
Flex Benefits-Management Fee	704.36	127.80	387.90	444.26
529 College Savings	-	-	-	-
Sales Tax	185.14	1,582.58	1,767.72	-
HSA Accounts	-	1,385.00	1,385.00	-
Accounts Receivable	-	-	-	-
Due from Other Funds	525.00	6,166,691.87	6,166,691.87	525.00
Due to Other Funds	489.00	119.10	-	608.10
Health Fund Reserve	1,462,722.35	106.84	14,250.44	1,448,578.75
TOTALS:	\$ 1,663,418.26	\$ 12,397,181.31	\$ 12,393,940.57	\$ 1,666,659.00

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2020**

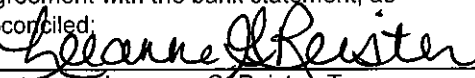
Trust & Agency Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
29-Feb	BEGINNING BALANCE			<u>\$ 1,527,140.93</u>
	Receipts:			
	Payroll Funding	6,166,636.43		
	FSA Deductions	52,536.64		
	General Fund- DT/DF	-		
	FSA/Health Fund Prefunding Credit	-		
	Miscellaneous	7,287.58		
	Interest	165.50		
	Net Transfers	1,701,028.71		
	Total Receipts:			<u>7,927,654.86</u>
	Disbursements:			
	EFT/Wire Transfers-Taxes		1,602,796.43	
	EFT Withdrawals (FSA/Health Fund Accounts)		48,183.29	
	EFT/Wire Transfers (Omni, NYS ERS & HSA Bank)		360,315.14	
	Payroll Checks # 237915-238089		521,915.13	
	Direct Deposits (D342557-D345114)		3,684,613.27	
	T & A Checks #200096-200100		7,050.00	
	Void Checks		(748.51)	
	Net Transfers		1,701,028.71	
	Total Disbursements:			<u>(7,925,153.46)</u>
31-Mar	ENDING BALANCE	<u>\$ 7,927,654.86</u>	<u>\$ 7,925,153.46</u>	<u>1,529,642.33</u>

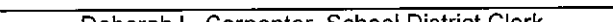
BANK RECONCILIATION

BALANCE PER BANK	1,652,944.36
ADD:	
Deposit in Transit	
SUBTRACT:	
Outstanding Checks	(118,091.36)
Benefit Resources - Current Month's transactions taken Next Month	(5,210.67)
Outstanding Transfer to General Fund	-
ADJUSTED BANK BALANCE	<u>1,529,642.33</u>
BALANCE PER BOOKS	<u>1,529,642.33</u>

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:


 LEEANNE G. REISTER, Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:


 DEBORAH L. CARPENTER, School District Clerk

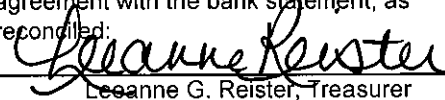
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2020
Private Purpose Trusts and Special Revenue Accounts**

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
29-Feb	BEGINNING BALANCE			<u>\$ 135,227.33</u>
	Receipts:			
	Miscellaneous -Dividend & Local Money	3,029.50		
	Interest	9.84		
	Net Transfers			
	Total Receipts:			<u>3,039.34</u>
	Disbursements:			
	Checks 200633-200636		2,300.00	
	Void Checks			
	Net Transfers			
	Total Disbursements:			<u>(2,300.00)</u>
31-Mar	ENDING BALANCE	<u>\$ 3,039.34</u>	<u>\$ 2,300.00</u>	<u>135,966.67</u>

BANK RECONCILIATION

BALANCE PER BANK:	131,566.67
ADD:	
Outstanding Transfer from General NSF Check	4,650.00
SUBTRACT:	
Outstanding Checks	(250.00)
ADJUSTED BANK BALANCE	<u>135,966.67</u>
BALANCE PER BOOKS	<u>135,966.67</u>

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Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
 March 31, 2020

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	171,323.13	-	97,371.50	3,287.62	70,664.01	
Summer Enrichment (Cumulative Balance)	105,545.57	13,403.56	69,333.89	258.20	22,549.92	
ROC 2 Change (Cumulative Balance)	14,448.60	-	14,448.60	-	-	
IDEA 611 19/20 (07/01/19-06/30/20)	1,523,616.00	-	901,829.05	388,615.46	233,171.49	Special Education
Covers special education expenditures						
IDEA 619 19/20 (07/01/19-06/30/20)	33,007.00	-	27,283.23	5,722.67	1.10	Special Education
Covers pre-school educational expenses.						
TITLE I 18/19 (09/01/18-08/31/19)	198,070.00	177,809.09	3,560.00	-	16,700.91	Student Services
TITLE I 19/20 (09/01/19-08/31/20)	197,189.00	-	104,813.44	71,769.90	20,605.66	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments.						
TITLE IIA GRANT 18/19 (09/01/18-08/31/19)	165,126.00	87,687.21	22,881.16	-	54,557.63	Student Services
TITLE IIA GRANT 19/20 (09/01/19-08/31/20)	95,897.00	-	23,735.98	16,949.40	55,211.62	Student Services
Enhances Teacher/Principal training and recruitment.						
TITLE III GRANT 18/19 (09/01/18-08/31/19)	38,842.00	18,072.95	2,560.00	-	18,009.05	Student Services
TITLE III GRANT 19/20 (09/01/19-08/31/20)	23,692.00	-	1,983.19	15,096.00	6,612.81	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
TITLE IV SSAE GRANT 18/19 (09/01/18-08/31/19)	13,480.00	4,390.00	1,300.00	-	7,790.00	Student Services
TITLE IV SSAE GRANT 19/20 (09/01/19-08/31/20)	21,403.00	-	3,993.22	2,852.35	14,557.43	Student Services
Provides resources to increase the capacity of local agencies to provide student support and academic enrichment programs						
TEACHER CENTER GRANT 2019-20	43,907.00	-	34,997.28	1,425.00	7,484.72	Teacher Center
Provides staff development opportunities for teachers.						
SPECIAL ED SUMMER PROGRAMS 4408	376,000.00	-	358,916.39	16,872.68	210.93	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
SPECIAL ED SUMMER PROGRAM-In District	333,000.00	-	332,413.26	-	586.74	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
SPECIAL ED SUMMER PROGRAM-Related Services	19,000.00	-	6,324.75	-	12,675.25	Special Education
Payments to outside providers and staff for related services during July and August.						
SCHOOL LIBRARY SYSTEM GRANT 2018-19	5,385.52	-	5,385.52	-	-	Various Schools
Mini grants through BOCES for School Library Media Specialists.						
STATE SUPPORTED SCHOOLS	43,000.00	-	24,447.18	10,968.97	7,583.85	Spec Ed/Business Office
4201 Schools for the Blind and Deaf						
TOTALS:	3,421,731.82	301,362.81	2,037,577.64	533,818.25	548,973.12	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2020**

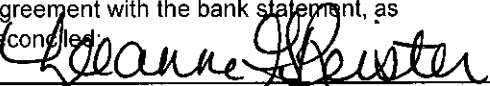
Special Aid Funds

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
29-Feb	BEGINNING BALANCE			\$ 582,222.17
	Receipts:			
	Local Revenues	16,595.00		
	State Aid/Federal Aid	26,003.36		
	Transfer from General (20% funding)			
	Transfer from General DT/DF			
	Transfer to Special Aid Fund: write offs			
	Net Transfers			
	Total Receipts:			<u>42,598.36</u>
	Disbursements:			
	EFT/Wire Transfers			
	Check # 205542-205583		30,812.97	
	Transfer to General Fund re: DT/DF			
	Void Checks/Stop Payments/NSF Checks			
	Payroll Funding		120,319.65	
	Net Transfers			
	Total Disbursements:			<u>(151,132.62)</u>
31-Mar	ENDING BALANCE	<u>\$ 42,598.36</u>	<u>\$ 151,132.62</u>	<u>473,687.91</u>

BANK RECONCILIATION

BALANCE PER BANK:	476,541.80
ADD: NSF Payments	580.00
Outstanding Deposit- MySchoolBucks	
SUBTRACT:	
Outstanding Checks	(3,433.89)
ADJUSTED BANK BALANCE	<u>473,687.91</u>
BALANCE PER BOOKS	<u>473,687.91</u>

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Leeanne G. Reister, Treasurer

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Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE March 31, 2020

DESCRIPTION	APPROPRIATIONS	PRIOR YEAR PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2019-20	1,021,349.00	-	980,549.25	-	40,799.75
Capital 14-15 Funded by General Fund	250,000.00	111,599.54	108,197.46	24,428.00	5,775.00
Capital 15-16 Funded by General Fund	250,000.00	-	171,605.84	78,394.16	-
Capital 16-17 Funded by General Fund	250,000.00	-	42,508.85	164,833.84	42,657.31
Capital 17-18 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital 18-19 Funded by General Fund	250,000.00	-	-	-	250,000.00
Capital Funded by Reserve - May 2019	3,000,000.00	138,580.41	551,703.00	1,839,945.82	669,770.77
BOCES Capital Project	2,833,574.00	-	-	-	2,833,574.00
Subtotal - Capital Fund	5,271,349.00	250,179.95	1,854,564.40	1,907,601.82	4,092,576.83
Debt Service	10,738,669.00	-	9,765,808.00	972,861.00	-
TOTALS :	16,010,018.00	250,179.95	11,620,372.40	2,880,462.82	4,092,576.83

RESERVE BALANCES March 31, 2020

DESCRIPTION	FUND BALANCE AT 07/01/2019	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Bus Purchases Funded by Reserve	5,087,762.02	-	5,567.14	-	5,093,329.16
Capital Reserve	16,074,876.07	-	18,984.87	-	16,093,860.94
Instructional Technology Capital Reserve	2,406,458.85	-	2,364.17	-	2,408,823.02
Insurance Reserve	1,187,064.73	-	1,276.74	-	1,188,341.47
Unemployment Insurance Reserve	364,520.26	-	392.95	-	364,913.21
Reserve for Liability	1,601,027.35	(114,353.00)	1,721.97	-	1,488,396.32
Reserve for Tax Certiorari	1,090,769.79	(30,934.52)	1,173.15	-	1,061,008.42
Employee Benefit & Accrued Liability Reserve	2,516,314.31	(400,000.00)	2,629.43	-	2,118,943.74
Reserve for Retirement Contributions	2,103,521.02	(200,000.00)	2,270.73	-	1,905,791.75
Reserve for Teacher Retirement Contributions	867,535.00	-	5,728.37	-	873,263.37
Workers' Compensation Reserve	440,830.90	(20,000.00)	437.62	-	421,268.52
TOTALS :	33,740,680.30	(765,287.52)	42,547.14	-	33,017,939.92

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2020**

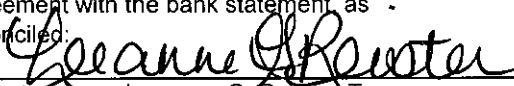
Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
29-Feb	BEGINNING BALANCE			<u>\$ 2,516,565.01</u>
	Receipts:			
	Transfer from General Fund re: Due to/from	-		
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	9.31		
	Net Transfers			
	Total Receipts:			<u>9.31</u>
	Disbursements:			
	EFT/Wire Transfers			
	Transfer to Debt Service Fund			
	Capital Checks-# 60129		77,237.00	
	Capital Reserve Checks #886		1,057.20	
	Bus Purchase Reserve Checks #200030		-	
	Net Transfers		-	
	Total Disbursements:			<u>(78,294.20)</u>
31-Mar	ENDING BALANCE	<u>\$ 9.31</u>	<u>\$ 78,294.20</u>	<u>2,438,280.12</u>

BANK RECONCILIATION

BALANCE PER BANK:	2,438,280.12
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>2,438,280.12</u>
BALANCE PER BOOKS	<u>2,438,280.12</u>

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Leanne G. Reister, Treasurer

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Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

BANK RECONCILIATION FOR THE MONTH OF MARCH 2020

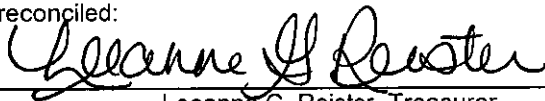
**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
29-Feb	BEGINNING BALANCE			\$	10,185,678.44
	Receipts:				
	Transfer from General Fund				
	Interest - Reserve for Liability		119.59		
	Interest -Tax Certiorari		81.47		
	Interest- Unemployment Insurance		27.23		
	Interest- Employee Benefit & Accrued Liabilities		187.95		
	Interest- Employee Retirement Contribution		157.12		
	Interest- Teachers Retirement Contribution		840.93		
	Interest- Workers' Compensation		32.92		
	Interest- Insurance Reserve		88.67		
	Transfers		-		
	Total Receipts:				1,535.88
	Disbursements:				
	EFT Withdrawals			-	
	Transfer to General Fund			-	
	Transfers			-	
	Total Disbursements:				-
31-Mar	ENDING BALANCE		\$ 1,535.88	\$ -	<u>10,187,214.32</u>

BANK RECONCILIATION

BALANCE PER BANK:	10,187,214.32
ADD:	
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>10,187,214.32</u>
BALANCE PER BOOKS	<u>10,187,214.32</u>

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Deborah L. Carpenter, School District Clerk


PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2020
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
29-Feb	BEGINNING BALANCE			<u>\$23,594,126.59</u>
	Receipts:			
	Interest - Bus Purchase Reserve	383.08		
	Interest - Capital Reserve	1,323.72		
	Interest - Capital IT Reserve	179.73		
	Net Transfers			
	Total Receipts:			<u>1,886.53</u>
	Disbursements:			
	Net Transfers		-	
	Total Disbursements:			<u>-</u>
31-Mar	ENDING BALANCE	<u>\$ 1,886.53</u>	<u>\$ -</u>	<u>23,596,013.12</u>

BANK RECONCILIATION

BALANCE PER BANK:	23,596,013.12
ADD:	-
SUBTRACT:	
Outstanding Checks	
ADJUSTED BANK BALANCE	<u>23,596,013.12</u>
BALANCE PER BOOKS	<u>23,596,013.12</u>

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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2020**

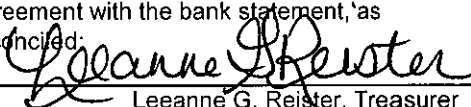
Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
29-Feb	BEGINNING BALANCE			\$ 3,209,681.94
	Receipts:			
	Transfer from General Fund (per appropriations)	290,700.00		
	Transfer from Capital Fund (Assuming BAN Premium)			
	Interest	227.65		
	Net Transfers			
	Total Receipts:			<u>290,927.65</u>
	Disbursements:			
	Checks			
	Depository Trust Company (Wires)		219,273.50	
	Net Transfers			
	Total Disbursements:			<u>(219,273.50)</u>
31-Mar	ENDING BALANCE	<u>\$ 290,927.65</u>	<u>\$ 219,273.50</u>	<u>3,281,336.09</u>

BANK RECONCILIATION

BALANCE PER BANK:	3,281,336.09
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>3,281,336.09</u>
BALANCE PER BOOKS	<u>3,281,336.09</u>

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PITTSFORD CENTRAL SCHOOLS

BANK RECONCILIATION FOR THE MONTH OF MARCH 2020

Zero Balance Accounts: Purchasing Card

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
29-Feb	BEGINNING BALANCE			\$ -
	Receipts:			
	Transfer from General Fund	271,824.05		
	Total Receipts:			271,824.05
	Disbursements:			
	JP Morgan Chase Withdrawal		271,824.05	
	Total Disbursements:			(271,824.05)
31-Mar	ENDING BALANCE	\$ 271,824.05	\$ 271,824.05	-

BANK RECONCILIATION

BALANCE PER BANK:		-
ADD:	Outstanding Transfer from General	571.55
	Vendor Credit to be applied in March	0.20
SUBTRACT:	Outstanding Payments	(571.75)
ADJUSTED BANK BALANCE		-
BALANCE PER BOOKS		-

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Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

MONTHLY EXTRACLASROOM ACTIVITY SUMMARY & RECONCILIATION March 31, 2020

SCHOOL	BEGINNING BALANCE 7/1/2019	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 3/31/2020
Allen Creek Elementary	527.49	352.40	-	879.89
Jefferson Road Elementary	1,469.88	2,201.25	1,201.29	2,469.84
Mendon Center Elementary	13,552.41	13,625.47	11,717.72	15,460.16
Park Road Elementary	3,762.21	8,256.90	8,816.78	3,202.33
Thornell Road Elementary	4,282.63	5,977.06	6,302.28	3,957.41
Barker Road Middle School	43,135.02	83,525.45	82,647.22	44,013.25
Calkins Road Middle School	65,939.66	74,075.69	87,417.57	52,597.78
Sutherland High School	75,991.24	46,314.95	60,626.80	61,679.39
Mendon High School	93,429.77	81,555.06	73,510.98	101,473.85
TOTALS :	302,090.31	315,884.23	332,240.64	285,733.90

BANK RECONCILIATION			
COMBINED BALANCES PER BANK:			298,820.80
ADD:	Outstanding Deposits / Bank Adjustments NSF Checks		
SUBTRACT:	Outstanding Checks		(13,086.90)
ADJUSTED BANK BALANCE			<u>285,733.90</u>
BALANCE PER BOOKS			<u>285,733.90</u>

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 03/01/2020 To: 03/31/2020

Fiscal Year: 2020

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
03/02/2020	019917	TO COVER CONTRACTUAL COSTS FOR TELEVISION COMMUNICATIONS.	A231-2100-500 R	BR SchISuppt Supplies	-146.31	
			A231-2100-400 R	BR SchISuppt Contr Svc		146.31
03/04/2020	020152	TO COVER REPAIRS TO FENCING SURROUNDING ATHLETIC FIELDS.	A640-1622-420 R	OM Utilities Natural Gas	-18,825.00	
			A640-1620-400 R	OM Contracted Services		18,825.00
03/04/2020	020158	TO REPAIR SPRINKLER SYSTEM AT ACE.	A640-1622-418 R	OM Utilities Electricity	-42,156.80	
			A640-1620-400 R	OM Contracted Services		42,156.80
03/05/2020	020196	TO PROVIDE FUNDS FOR TRAVEL & CONFERENCE.	A232-2100-500 R	CR SchISuppt Supplies	-325.72	
			A232-2100-465 R	CR SchISuppt Trav Conf		325.72
03/04/2020	020222	TO COVER COSTS FOR CONTRACTUAL SERVICES FOR STUDENT SERVICES.	A520-2830-161 R	PS Clerk Salary	-8,000.00	
			A520-2830-400 R	PS Contracted Services		8,000.00
03/05/2020	020259	TO COVER COSTS OF CYBER INSURANCE POLICY.	A820-1911-425 R	FEES Student Accident Li.	-8,520.00	
			A820-1910-425 R	FEES Unallocated Insuranc		8,520.00
03/05/2020	020260	Transfer to cover cost of office supplies.	A113-2110-480 R	JR Tch RegSch Textbook	-250.00	
			A113-2020-500 R	JR Supr RegSch Supplies		250.00
03/06/2020	020291	PER BOE RESOLUTION ON 3/4/2020 TO PURCHASE AND INSTALL INTERACTIVE PANELS AND PURCHASE REPLACEMENT LAPTOPS/COMPUTERS.	A830-9060-800 R	BEN Hospital Medical	-747,247.00	
			A660-2630-490 R	SST Computer Inst BOCES		747,247.00
03/06/2020	020297	TO COVER COSTS FOR IMPLEMENTATION OF BENEFIT SOLVER THROUGH THE HEALTH INSURANCE CONSORTIUM.	A670-5581-490 R	Transportation from BOCE	-17,135.00	
			A830-9060-490 R	BEN Health Ins BOCES Ser		17,135.00
03/17/2020	020328	TO COVER FUNDS FOR MOVIE LICENSING.	A114-2110-500 R	MC Tch RegSch Supplies	-147.50	
			A114-2100-400 R	MC Contracted Services		147.50

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 03/01/2020 To: 03/31/2020

Fiscal Year: 2020

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
03/10/2020	020376	FUNDS FROM SCIENCE SUPPLIES TO CONTRACTUAL TO COVER ZOO FIELD TRIP AND SCIENCE EXPLORATION.	A341-2176-500 R	MHS Science Supplies	-520.00	
			A341-2176-400 R	Contracted Services		520.00
03/11/2020	020381	TO PROVIDE FUNDS FOR COPY PAPER ORDER.	A232-2182-500 R	CR SocStudies Supplies	-21.66	
			A232-2100-506 R	CRMS SchI Suppt Copy Pap		21.66
03/25/2020	020498	FROM MUSIC INSTRUMENTAL REPAIRS TO INSTRUMENTAL SUPPLIES FOR SUPPLIES.	A341-2164-455 R	MHS Music Instr Equip Rp	-111.00	
			A341-2165-500 R	MHS Music Vocal Supplies		111.00
03/11/2020	020499	To cover the cost of print cartridges.	A540-2173-400 R	ProfDev TC Contracted Sv	-657.00	
			A540-2173-505 R	ProfDev TC Print Cart		657.00
03/12/2020	020506	To provide funds for copy paper.	A232-2182-500 R	CR SocStudies Supplies	-18.71	
			A232-2100-506 R	CRMS SchI Suppt Copy Pap		18.71
03/25/2020	020519	FROM SCIENCE SUPPLIES TO FIELD TRIP TO COVER 2 SCIENCE TRIPS.	A341-2176-500 R	MHS Science Supplies	-198.50	
			A341-2110-403 R	MHS Tch RegSchField Trip		198.50
03/12/2020	020548	TO COVER MANAGED PRINT SERVICE COSTS FOR 2019-20.	A610-1310-492 R	FIN BusAdmn Print Servs.	-2,277.12	
			A114-2100-492 R	MC SchISuppt Print Servs.		1,024.05
			A115-2100-492 R	PR SchISuppt Print Servs.		295.82
			A630-1480-492 R	INF BOCES Services-Prints		957.25
03/13/2020	020557	TO PAY FOR VARSITY AND JV ICE RINK RENTAL FOR WINTER SEASON 2019-2020.	A300-2855-400 R	HS Athletics Contract Sv	-1,411.00	
			A300-2855-406 R	HS Athletics Entry Fees	-1,000.00	
			A300-2855-412 R	HS Athletics Gymnast Rer	-2,000.00	
			A300-2855-468 R	HS Athletics Memberships	-5,000.00	
			A300-2855-409 R	HS Athletics Hockey Rent		9,411.00
03/25/2020	021029	To provide funds for library books.	A231-2610-500 R	BR Library Supplies	-3.20	
			A231-2610-481 R	BR LibraryTextbooks		3.20

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 03/01/2020 To: 03/31/2020

Fiscal Year: 2020

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
03/16/2020	021054	TO COVER LIVE STREAM OF PIPPEN AT PITTSFORD SUTHERLAND.	A720-1240-161 R	SUPT Clerk Salaries	-500.00	
			A340-2100-400 R	SHS SchISuppt Contr Svc		500.00
03/19/2020	021120	TO COVER REIMBURSEMENT OF SAANY'S MEMBERSHIP DUES.	A340-2020-500 R	SHS Supr RegSch Supplie	-100.00	
			A340-2020-468 R	SHS Supr RegSch Membershi		100.00
03/17/2020	021121	TO PROVIDE FUNDS FOR TRAVEL & CONFERENCE.	A114-2110-500 R	MC Tch RegSch Supplies	-634.00	
			A114-2020-465 R	MC Supr RegSch Trav Conf		634.00
03/19/2020	021136	TO PROVIDE FUNDS FOR LEAD WATER TESTING.	A640-1621-400 R	OM Contracted Services	-10,000.00	
			A640-1620-400 R	OM Contracted Services		10,000.00
03/23/2020	021415	To correct negative budget accounts.	A100-2100-141 R	ES SchISuppt Sub Tchr S:	-3,445.88	
			A100-2100-169 R	ES SchISuppt Para Subs	-3,234.20	
			A102-2250-162 R	ACE SpEd Para Salary	-1,106.80	
			A104-2100-162 R	MCE SchISuppt Para Sala	-1,901.22	
			A104-2815-173 R	MCE HealthSv OT/Extra h	-30.91	
			A105-2100-145 R	PRE SchISuppt Proctors	-85.50	
			A115-2100-173 R	PR SchISuppt OT/Extra hr	-169.72	
			A300-2610-173 R	HS Library OT/Extra hrs	-1,798.02	
			A310-2855-137 R	SHS Athletics Coach Sala	-48,896.00	
			A311-2100-161 R	MHS SchISuppt Clerk Sal	-4,872.00	
			A311-2100-163 R	MHS SchISuppt Security &	-231.25	
			A311-2100-168 R	MHS SchISuppt Clerk Sub	-420.75	
			A311-2250-162 R	MHS SpEd Para Salary	-32.29	
			A530-2630-180 R	ITS Computer Inst Sup/Te	-32.20	
			A540-2173-182 R	ProfDev TC Aux Staff Sal	-152.16	
			A610-1310-161 R	FIN BusAdmn Clerk Salar	-1,680.00	
			A620-1430-153 R	PER Summer Work - Tchr	-100.00	
			A670-5510-173 R	TRN Overtime/Extra Hour	-933.61	
			A720-1240-492 R	SUPT Print Services	-53.84	

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 03/01/2020 To: 03/31/2020

Fiscal Year: 2020

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
			A102-2100-162 R	ACE SchISuppt Para Salary		1,901.22
			A105-2250-162 R	PRE SpEd Para Salary		1,106.80
			A105-2815-173 R	PRE HealthSv OT/Extra hrs		30.91
			A107-2100-145 R	TRE SchISuppt Proctors		85.50
			A107-2100-169 R	TRE SchISuppt Para Subs		3,234.20
			A114-2100-141 R	MC SchISuppt Sub Tchr Sal		3,445.88
			A117-2100-173 R	TR SchISuppt OT/Extra hrs		169.72
			A201-2100-161 R	BR SchISuppt Clerk Sal		2,684.06
			A202-2100-161 R	CR SchISuppt Clerk Sal		2,187.94
			A300-2855-137 R	HS Athletics Coach Salary		48,896.00
			A310-2100-163 R	SHS SchISuppt Security Sa		231.25
			A310-2100-168 R	SHS SchISuppt Clerk Subs		420.75
			A310-2250-162 R	SHS SpEd Para Salary		32.29
			A310-2610-182 R	SHS Library Aux Staff Sal		152.16
			A340-2100-173 R	SHS SchISuppt OT/Extra hr		1,276.10
			A341-2100-173 R	MHS SchISuppt OT/Extra hr		521.92
			A530-2630-173 R	ITS Computer Inst OT/Extr		32.19
			A530-2630-464 R	ITS Computer Inst Softwar		0.01
			A610-1310-180 R	FIN BusAdmn Sup/Tech Sal		1,680.00
			A620-1430-143 R	PER Teacher Fellows		100.00
			A670-5530-173 R	TRN Overtime/Extra Hours		933.61
			A720-1240-421 R	SUPT Meeting Expense		53.84
03/27/2020	021491	To cover mileage expense.				
			A113-2020-465 R	JR Supr RegSch Trav Cor	-50.00	
			A113-2020-466 R	JR Supr RegSch Mileage		50.00
03/27/2020	021493	To cover negative account balance.				
			A113-2110-500 R	JR Tch RegSch Supplies	-295.00	
			A113-2020-468 R	JR Supr RegSch Membership		295.00
03/27/2020	021500	FOR LIBRARY BOOKS FUNDED BY SCHOLASTIC BOOK FAIR DONATION FROM THE LIBRARY CLUB.				
			A830-9068-800 R	BEN Medicare Part B	-788.14	
			A232-2610-500 R	CR Library Supplies		788.14

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Current Appropriation - Effective From: 03/01/2020 To: 03/31/2020

Fiscal Year: 2020

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
03/31/2020	021540	To provide funds for NACAC	A340-2810-500 R	INDIVIDUAL VOTING MEMBERSHIP FEES. SHS Counseling Supplies	-115.00	
			A340-2810-468 R	SHS Counseling Membership		115.00
03/30/2020	021556	To correct a negative budget account.	A460-2815-141 R	NonPubSv Nurse Subs	-40.73	
			A460-2815-171 R	NonPubSv Reg Nurse Salary		40.73
03/31/2020	021607	To cover cost of SAANYS membership reimbursement.	A112-2020-500 R	AC Supr RegSch Supplies	-189.00	
			A112-2020-468 R	AC Supr RegSch Membership		189.00
03/31/2020	021614	TO COVER THE COST OF ADDITIONAL BOCES PLACEMENTS BEYOND THE 2019-20 BUDGET FOR STUDENTS WITH SPECIAL NEEDS AS RECOMMENDED BY CSE.	A830-9060-800 R	BEN Hospital Medical	-200,000.00	
			A830-9069-800 R	BEN Health Fund	-200,000.00	
			A430-2253-490 R	Out District BOCES Placem		400,000.00
03/31/2020	021616	TO COVER COST OF NEW CYBER INSURANCE POLICY.	A830-9010-800 R	BEN Employee Retiremen	-8,332.60	
			A820-1910-425 R	FEES Unallocated Insuranc		8,332.60
			Total for Fund A - GENERAL FUND		-1,346,192.34	1,346,192.34

Director of Finance
(money is available and allowable)
Assistant Superintendent for Business Approval

Cheranne Reister

D. T. King

Date of Treasurer's Report for BOE review

04/20/2020

Date Completed

4/1/2020

Person Completing

Cheranne Reister

**Pittsford Central School District
Annual Report on Extraclassroom Activity Funds**

Allen Creek Elementary School

<u>Club/Activity</u>	<u>Beginning Balance July 1, 2019</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance March 31, 2020</u>
Student Council	\$ 527.49	\$ 352.40	\$ -	\$ 879.89
Sales Tax Payable	-			-
	<u>\$ 527.49</u>	<u>\$ 352.40</u>	<u>\$ -</u>	<u>\$ 879.89</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 879.89
Less Outstanding Checks	-
Plus NSF Check	-
Total Cash Balance at End of Month	<u>\$ 879.89</u>

Jefferson Road Elementary School

<u>Club/Activity</u>	<u>Beginning Balance July 1, 2019</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance March 31, 2020</u>
Student Council	\$ 1,469.88	\$ 2,088.74	\$ 1,088.78	\$ 2,469.84
Sales Tax	-	\$ 112.51	\$ 112.51	-
	<u>\$ 1,469.88</u>	<u>\$ 2,201.25</u>	<u>\$ 1,201.29</u>	<u>\$ 2,469.84</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 2,469.84
Less Outstanding Checks	-
Plus Outstanding Receipts	-
Total Cash Balance at End of Month	<u>\$ 2,469.84</u>

Mendon Center Elementary School

<u>Club/Activity</u>	<u>Beginning Balance July 1, 2019</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance March 31, 2020</u>
Student Council	\$ 2,780.18	\$ 5,704.72	\$ 4,579.63	\$ 3,905.27
Best Buddies	-	402.42	402.42	-
Bookstore	9,549.06	2,898.10	2,667.09	9,780.07
Newspaper Club	-	204.00	204.00	-
Ski Club	1,089.17	3,180.00	2,500.00	1,769.17
Sales Tax	134.00	1,236.23	1,364.58	5.65
	<u>\$ 13,552.41</u>	<u>\$ 13,625.47</u>	<u>\$ 11,717.72</u>	<u>\$ 15,460.16</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 15,697.60
Less Outstanding Checks	(237.44)
Plus Outstanding Receipts	-
Plus Outstanding Receipts - NSF checks	-
Total Cash Balance at End of Month	<u>\$ 15,460.16</u>

Park Road Elementary

<u>Club/Activity</u>	<u>Beginning Balance July 1, 2019</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance March 31, 2020</u>
Student Council	\$ 3,660.14	\$ 3,516.87	\$ 4,044.79	\$ 3,132.22
Ski Club	75.11	4,520.00	4,525.00	70.11
Sales Tax	26.96	220.03	246.99	-
	<u>\$ 3,762.21</u>	<u>\$ 8,256.90</u>	<u>\$ 8,816.78</u>	<u>\$ 3,202.33</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 3,202.33
Less Outstanding Checks	-
Plus Outstanding Receipts - Deposits in Transit	-
Total Cash Balance at End of Month	<u>\$ 3,202.33</u>

Thornell Road Elementary School

<u>Club/Activity</u>	<u>Beginning</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending</u>
	<u>Balance</u>			<u>Balance</u>
	<u>July 1, 2019</u>			<u>March 31, 2020</u>
Student Council	\$ 3,474.96	\$ 2,852.99	\$ 2,754.87	\$ 3,573.08
Ski Club	807.67	2,947.12	3,503.20	251.59
Sales Tax	-	176.95	44.21	132.74
	<u>\$ 4,282.63</u>	<u>\$ 5,977.06</u>	<u>\$ 6,302.28</u>	<u>\$ 3,957.41</u>

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 5,149.66
Less Outstanding Checks	(1,192.25)
Plus Outstanding Receipts	-
Total Cash Balance at End of Month	\$ 3,957.41

Barker Road Middle School

<u>Club/Activity</u>	<u>Beginning</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending</u>
	<u>Balance</u>			<u>Balance</u>
	<u>July 1, 2019</u>			<u>March 31, 2020</u>
Adventure Club	\$ 2,231.39	\$ 3,975.00	\$ 4,730.23	\$ 1,476.16
Art Club	31.58	-	-	31.58
Bookstore	5,029.38	1,153.42	992.99	5,189.81
Drama Club	7,828.63	14,380.00	7,589.51	14,619.12
Science Olympiad	458.70	420.00	-	878.70
Home & Careers	1,839.95	2,558.08	2,918.09	1,479.94
Latin Club	1.48	-	-	1.48
Music Activities	8,645.98	12,430.00	12,058.92	9,017.06
Ski Club	3,937.72	17,206.00	19,852.18	1,291.54
Student Council	8,982.42	29,258.19	30,670.01	7,570.60
Yearbook	4,090.76	1,796.29	3,488.03	2,399.02
Sales Tax	57.03	348.47	347.26	58.24
	<u>\$ 43,135.02</u>	<u>\$ 83,525.45</u>	<u>\$ 82,647.22</u>	<u>\$ 44,013.25</u>

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 45,921.09
Less Outstanding Checks	(1,907.84)
Plus Outstanding Receipts	-
Plus NSF Check	-
Total Cash Balance at End of Month	\$ 44,013.25

Calkins Road Middle School

<u>Club/Activity</u>	<u>Beginning</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending</u>
	<u>Balance</u>			<u>Balance</u>
	<u>July 1, 2019</u>			<u>March 31, 2020</u>
Art Club	\$ 27.10	\$ -	\$ 27.10	\$ -
Best Buddies	15.00	-	-	15.00
Blue Team	1,366.77	10,367.00	7,302.20	4,431.57
Bookstore	1,281.86	348.09	647.97	981.98
DIY Club	-	47.10	43.29	3.81
Drama Club	22,836.93	27,748.28	38,493.52	12,091.69
Home & Careers	3,096.31	1,975.55	2,043.28	3,028.58
Latin Club	1,020.30	950.00	950.00	1,020.30
Maroon Team	-	3,029.09	3,029.09	-
Music Activities	13,995.93	9,057.26	13,474.42	9,578.77
Principal's Cabinet	37.23	-	-	37.23
Science Olympiad	-	1,167.36	1,090.35	77.01
Ski Club	3,005.98	13,400.00	16,250.00	155.98
Spanish Club	1,305.60	-	-	1,305.60
Student Council	5,692.61	5,856.52	1,856.44	9,692.69
Yearbook	12,169.89	-	2,008.99	10,160.90
Sales Tax Payable	88.15	129.44	200.92	16.67
	<u>\$ 65,939.66</u>	<u>\$ 74,075.69</u>	<u>\$ 87,417.57</u>	<u>\$ 52,597.78</u>

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 55,667.04
Less Outstanding Checks	(3,069.26)
Plus Outstanding Receipts	-
Plus NSF Check - Stop Payment	-
Plus Bank Service Charges	-
Total Cash Balance at End of Month	\$ 52,597.78

Sutherland High School

<u>Club/Activity</u>	Beginning Balance July 1, 2019	Receipts	Disbursements	Ending Balance March 31, 2020
Class of 2019	1,491.03	806.64	2,297.67	-
Class of 2020	3,122.57	3,149.02	2,195.13	4,076.46
Class of 2021	2,274.81	504.81	471.50	2,308.12
Class of 2022	2,104.93	2,528.36	1,912.29	2,721.00
Class of 2023	-	1,170.19	652.09	518.10
Band	663.45	708.00	708.00	663.45
Best Buddies	281.73	250.00	33.39	478.34
DECA Club	110.47	1,650.00	1,000.00	760.47
Drama	8,072.45	4,054.84	4,623.18	7,504.11
Fine Arts	88.16	172.00	9.16	251.00
Gay Straight Alliance	412.90	-	-	412.90
Girl Up	-	103.00	103.00	-
Latin Club	659.59	4,382.96	2,374.50	2,668.05
Link Crew	1,034.10	43.25	571.89	505.46
Model UN	3,841.13	9,771.04	8,849.85	4,762.32
Musicals	22,716.29	4,042.41	16,726.11	10,032.59
Newspaper-Midnight	114.70	-	18.98	95.72
Pegasus	1,926.67	-	-	1,926.67
Project Earth	613.72	500.00	-	1,113.72
Runway for Relief	-	-	-	-
Science Olympiad	1,074.30	1,500.00	2,478.60	95.70
Show Choir	1,593.10	2,911.10	3,034.72	1,469.48
Ski Club	2,658.76	5,511.77	7,027.31	1,143.22
Student Council	10,490.75	3,326.09	4,616.46	9,200.38
Tri-M	346.74	1,669.10	1,869.10	146.74
Yearbook	9,994.28	124.00	1,298.09	8,820.19
Sales Tax Payable	324.61	714.04	1,033.45	5.20
	\$ 75,991.24	\$ 49,592.62	\$ 63,904.47	\$ 61,679.39

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 62,329.73
Less Outstanding Checks	(650.34)
Plus Outstanding Receipts - NSF checks	-
Plus Outstanding Receipts - Deposits in Transit	-
Total Cash Balance at End of Month	\$ 61,679.39

Mendon High School

<u>Club/Activity</u>	Beginning Balance July 1, 2019	Receipts	Disbursements	Ending Balance March 31, 2020
Class of 2019	2,514.30	453.26	2,967.56	-
Class of 2020	15,311.72	2,775.81	336.36	17,751.17
Class of 2021	2,949.85	1,666.89	308.50	4,308.24
Class of 2022	1,577.29	2,264.11	906.58	2,934.82
Class of 2023	-	1,741.89	-	1,741.89
Art Club	15.74	48.30	-	64.04
Best Buddies	110.68	-	-	110.68
Bookstore	3,192.01	252.63	243.35	3,201.29
Concert Band	1.00	3,187.15	3,137.34	50.81
Concert Choir	1,177.97	804.00	503.90	1,478.07
DECA Club	1,491.99	24,297.63	25,725.62	64.00
Drama Club	5,573.37	4,769.07	4,937.00	5,405.44
Electrathon	451.90	-	84.06	367.84
Environmental Awareness	3.18	35.84	-	39.02
French Club	196.23	225.00	65.87	355.36
Latin Club	761.02	160.00	170.00	751.02
Link Crew	2,624.38	465.08	1,249.73	1,839.73
Model UN	1,605.79	13,049.00	11,602.50	3,052.29
Musical Activities	21,974.85	3,030.62	1,685.11	23,320.36
National Honor Society	999.66	5.71	172.80	832.57
Orchestra	801.74	1,628.37	1,682.00	748.11
Pittsford Girl Up	215.30	-	-	215.30
Reality Check	116.61	-	-	116.61
Science Olympiad	721.71	225.00	225.00	721.71
Runway for Relief	415.65	-	62.02	353.63
Sea Turtle Club	-	19.00	-	19.00
Students against Cancer	7.83	491.00	-	498.83
Student Council	7,985.89	7,115.59	1,472.16	13,629.32
Technology Club	1,218.30	2,754.21	2,730.37	1,242.14
Virtual Enterprises	566.12	840.00	956.12	450.00
Wind Ensemble	726.51	2,421.76	2,344.56	803.71
Yearbook	17,935.70	9,632.44	12,570.41	14,997.73
Sales Tax Payable	185.48	665.09	841.45	9.12
	\$ 93,429.77	\$ 85,024.45	\$ 76,980.37	\$ 101,473.85

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 107,503.62
Less Outstanding Checks	(6,029.77)
Plus Outstanding Receipts - NSF checks	
Total Cash Balance at End of Month	\$ 101,473.85
TOTAL OF ALL CLUBS	285,733.90

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1053

Fax: 585.381.9368

Darrin_Kenney@pittsford.monroe.edu

Darrin Kenney
Assistant Superintendent for Business

To: Michael Pero, Superintendent

From: Darrin T. Kenney, Assistant Superintendent for Business

Date: April 13, 2020

Re: Year End Budget Transfer - Technology

The unusual NYS budget process coupled with the Covid-19 atmosphere has provided the District with numerous learning opportunities within the realms of budget and the alternate delivery of instruction. In an effort to meld the usual with the new, we have been working with the Technology Department on “what would have made the alternate delivery of instruction better?” The focus is on 1:1 device upgrade/replacements, remote learning enhancement through interactive smart panels that record. There were also discussion concerning the unforeseen toll this unusual and high volume use will have on our technology resources once school resumes.

Looking at the new Enacted NYS Budget, the legislature rejected the Governor’s plan to combine BOCES and other formula driven aids into Foundation Aid. Since BOCES Aid will continue as a formula, it is important for us to maintain a level of spending commensurate with trend so that aid is attainable in the next budget year. Our BOCES participation in aided services to this point in the year is below that trend.

We therefore are recommending for your consideration, a plan that accomplishes both of the previously stated goals by transferring anticipated 2019-20 year-end surplus in Benefits to BOCES Technology Acquisitions in the amount of \$489,600. Doing so now will afford the reporting of BOCES expenditures to the State prior to deadlines and update the State Aid runs as well as provide ample for the Technology Department to acquire the equipment and configure the equipment over the summer.

Pursuant to Board Policy 5330, any transfer in excess of \$75,000 between function codes requires Board of Education approval. We therefore, recommend for consideration the following resolution:

Be It Resolved, that the Board of Education of the Pittsford Central School District at its regular meeting, April 20, 2020, does hereby approve the budget transfer of funds as stated below:

From:	To:
830-9060-800 Health Insurance \$150,000	660-2630-490 Instructional Technology-BOCES \$489,600
830-9010/9020-800 Retirement \$339,600	

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie)
BOE Date: April 20, 2020
Topic: BOCES II Cooperative Fine Paper Bid RFB-1910-20
Date Advertised: February 19, 2020, *Democrat & Chronicle*
Date of Bid Opening: March 11, 2019
Time: 2:00 P.M., BOCES II
Source of Funds: Budget, Each Building or Department

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award contracts to the following vendors as lowest responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR		AMOUNT
Fine Paper	Economy Products & Solutions Inc.	\$	4,040.15
	W.B. Mason	\$	73,462.86
TOTAL:			<u>\$ 77,503.01</u>

Comments: The BOCES II Cooperative Fine Paper Bid contract is 5/1/2020- 10/31/2020. Pittsford and seventeen (17) other districts and/or BOCES participated. The bid was reviewed by Rose Brennan, BOCES II Bid Coordinator; Kimberly Palumbos, Purchasing Assistant; and Leslie Pawluckie, Purchasing Agent. It is recommended for award to the lowest responsive bidder meeting all required bid specifications. Items purchased from this bid are identified on an ongoing basis by budget managers in the departments and schools.

Darrin T. Kenney

Darrin Kenney, Assistant Superintendent for Business

SUBJECT: MEDICAID COMPLIANCE PROGRAM

The District will comply with New York State and federal laws and regulations related to the District's participation as a provider of care, services, or supplies under the Medicaid program.

The District has further established and implemented a Medicaid Compliance Program designed to detect and prevent fraud, waste, and abuse.

As required by the New York State Office of the Medicaid Inspector General (hereinafter referred to as the OMIG), the District's Medicaid Compliance Program is comprised of the following core elements:

- a) Written policies and procedures that describe compliance expectations as embodied in a code of ethics applicable to all District personnel, including Board members. These compliance expectations or standards of conduct include provisions designed to: implement the operation of the Medicaid Compliance Programs; provide guidance to employees and others on dealing with potential compliance issues; identify how to communicate compliance issues to appropriate personnel; and describe how issues are investigated and resolved;
- b) A designated employee who will be responsible for the day-to-day operation of the Medicaid Compliance Program. This employee's job duties may be exclusively related to Medicaid compliance issues or may be combined with other duties, provided that the Medicaid compliance portions of the employee's duties are satisfactorily fulfilled. The designated employee will report directly to the Superintendent or designee and also periodically report directly to the Board on the District's Medicaid Compliance Program activities;
- c) Training and education of all affected District employees and other persons associated with the District's Medicaid Compliance Program, including, but not limited to, members of the District's Board. This training will occur periodically and be made a part of any required training or orientation for new employees, Board members, volunteers, and/or others on dealing with the District's Medicaid Compliance Program;
- d) Communication lines and processes directed to the District's designated employee who will be responsible for the day-to-day operation of the Medicaid Compliance Program. These communication lines and processes will be accessible to all District employees, Board members, volunteers, and others associated with the District's Medicaid Compliance Program. The communication lines and processes are designed to allow employees to report compliance issues, including the anonymous and confidential good faith reporting of any practice or procedure related to Medicaid reimbursement of school or preschool supportive health services, that an employee believes is inappropriate;

(Continued)

SUBJECT: MEDICAID COMPLIANCE PROGRAM POLICY (Cont'd.)

- e) Disciplinary procedures that encourage good faith and fair dealing in the District's Medicaid Compliance Program by all affected individuals. These disciplinary procedures include procedures that articulate expectations for reporting and assisting with the resolution of compliance issues and also provide sanctions for the failure to report suspected problems and participating (either actively or passively) in non-compliant behavior;
- f) A system for the routine identification of Medicaid compliance risk areas in the District's Medicaid Compliance Program. Self-evaluation of such risk areas may be accomplished by, but not necessarily limited to, internal audits and external audits, as appropriate;
- g) A system for responding to, investigating, correcting, and reporting compliance issues as they are raised, including the development of procedures and systems to reduce the potential for recurrence, identifying and reporting compliance issues to the OMIG and refunding overpayments; and
- h) A policy of non-intimidation and non-retaliation against any person for the good faith participation in any aspect of the administration of the District's Medicaid Compliance Program including, but not limited to, the reporting of potential issues, assisting as a witness with any investigation, evaluation, audit, remedial actions or reporting to appropriate officials.

Social Services Law § 363-d
18 NYCRR Part 521
Labor Law §§ 740 and 741

NOTE: Refer also to: Policies #5570 -- Financial Accountability
#5572 -- Audit Committee
#5573 -- Internal Audit Function
#6110 -- Code of Ethics for Board Members and All District
Personnel
District Medicaid Compliance Program

Adoption Date

PITTSFORD CENTRAL SCHOOLS**ACCEPTING GIFTS FROM THE PUBLIC**

If you wish to have a gift considered for acceptance by the school district, please read board policy, "Accepting Gifts from the Public" and complete the form below:

Name: MCE PTSA

Address: c/o Marni Kleper, MCE PTSA Secretary, Phone: 650-346-3513
69 Sunset Blvd, Pittsford NY 14534

School: Mendon Center Elementary

Date: March 16, 2020

1. Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

The MCE PTSA would like to fund the purchase of additional homework folders for the students for the 2020-2021 school year. The cost of the folders is \$1920.00.

2. Describe and conditions or restrictions for its use.

The folders would be used for all students at MCE to facilitate communication between teachers, parents, and students.

3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

4. Which of the following conditions does the gift fulfill?

Is it in support of and a benefit to all district schools or to a particular district school?

Is it for a purpose for which the district could legally expend its own funds?

Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

PLEASE NOTE:

In case of Technology/Computer equipment, the gift needs to be approved by our Director of Technology, Jeff Cimmerer. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Director's Approval: _____ Date: _____
(when appropriate)

Principal's Approval : Hammer Date: 3-16-2020

Superintendent's Approval: MA Date: 4/8/2020

Board Action: _____ Date: _____